

Minutes of Finance Committee Meeting, continued:

Projects recommended for approval to be paid out of year-end balances, continued:

26. Provide acoustic ceiling in Director Munn's office	\$1,000
27. Provide acoustic ceiling in Rooms 303 and 304, Administration Building (Dean King's office)	185
Total	\$ 1,185
Grand Total	\$326,040

It is understood that there will be a limited number of additional items presented at the June Board meeting.

Adjourned.

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MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
May 20, 1955

Present: Mr. Brody, Chairman; Messrs. Mueller, Rouse, Smith; Miss Jones; President Hannah, Treasurer May, and Secretary McDonel

Absent: Mr. Akers; Dr. Taylor

The meeting was called to order at 10:20 a.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the report of the Finance Committee on the preceding pages.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the recommendation of the Finance Committee.

2. Mr. Denison presented an illustration of the proposed new seal for the State Board of Agriculture.

On motion of Miss Jones, seconded by Mr. Rouse, it was voted to approve the seal as proposed, to be effective July 1, 1955.

3. It was suggested that serious consideration be given to the possibility of changing the center illustration on the regular college seal substituting Beaumont Tower or some other contemporary scene for Old College Hall. It is understood that in the interim the present seal will be used, changing only College to University.

PRESIDENT'S REPORT

1. Cancellation of the appointment of J. Russell Grieg as Distinguished Visiting Lecturer in Science and Arts.
2. Reappointment of Barrett Lyons as Lecturer in Social Work at a salary of \$400 for the period from April 1 to June 30, 1955.
3. Reappointment of Manfred Lilliefors as Lecturer in Social Work at a salary of \$300 for the period from April 1 to June 30, 1955.
4. Appointment of Howard William Hoyt as Deputy Adviser in charge of Police Project in the Vietnam FOA Project at a salary of \$12,000 per year on a 12-month basis, effective for 2 years beginning May 1, 1955 and paid from Vietnam Project funds.
5. Appointment of Richard Wilfred Rogers as Assistant Deputy Adviser in charge of Police Project in the Vietnam FOA Project at a salary of \$10,625 per year on a 12-month basis, effective for 2 years beginning May 1, 1955, and paid from Vietnam Project funds.
6. Designation of Edward W. Weidner as Chief Adviser on the Vietnam FOA Project at a salary of \$14,400 per year, effective from May 8 to October 31, 1955 and paid from Vietnam Project funds.
7. Increase in salary for Robert E. Dils, Associate Professor of Forestry, from \$7000 to \$8250 per year, effective July 1, 1955.
8. Indefinite delay in the effective date of the appointment of Harvey Mitchell as Instructor in Hist.
9. Approved a recommendation that the salary of Christopher Sower, Associate Professor of Sociology and Anthropology, be paid  $\frac{1}{2}$  State Bd. of Alcoholism project (acct 71-2504) Apr. 1 to June 30, 1955
10. Additional payment of \$83 to Kenneth Parker, Instructor in the Counseling Center, for extra work during the month of March 1955.

Approval of  
Finance Com-  
mittee Report

Approval of  
new Board  
seal

Cancellation  
appt. J.  
Russell Grieg

Appointments

Sal. increase  
Robert Dils to  
\$8250

NEW BUSINESS, continuedAppointments

Appointments

1. George Kimball Dike, District Marketing Agent in Lenawee and Hillsdale Counties at a salary of \$6500 per year on a 12-month basis, effective June 1, 1955.
2. Ray Homer Peffers, 4-H Club Agent in Lenawee County at a salary of \$5300 per year on a 12-month basis, effective July 1, 1955, paid \$2700 from Smith-Lever and \$2600 from State Offset funds.
3. Joseph Leonard Harrington, Assistant Agricultural Agent in Montcalm County at a salary of \$5300 per year on a 12-month basis, effective July 1, 1955, paid \$2700 Smith-Lever and \$2600 State Offset funds.
4. Helen Withenbury Wissner, Home Demonstration Agent in Newaygo County at a salary of \$4200 per year on a 12-month basis, effective August 1, 1955, paid \$2700 Smith-Lever and \$1500 State Offset funds.
5. Emma May Olson, Home Demonstration Agent in Mecosta County at a salary of \$4000 per year on a 12-month basis, effective July 1, 1955, paid \$2700 from Smith-Lever and \$1300 State Offset funds.
6. Jane Post Child, Home Demonstration Agent in Ionia County at a salary of \$3900 per year on a 12-month basis, effective July 5, 1955, paid \$2700 from Smith-Lever and \$1200 State Offset funds.
7. Carolyn Rupert Schrock, Home Demonstration Agent in Presque Isle County at a salary of \$4300 per year on a 12-month basis, effective July 1, 1955, paid \$2700 Smith-Lever and \$1600 State Offset funds.
8. Velma Faye Izzard, Home Demonstration Agent in Missaukee and Roscommon Counties at a salary of \$4000 per year on a 12-month basis, effective July 1, 1955, paid \$2700 Smith-Lever and \$1300 State Offset funds.
9. Carl Keith Eicher, Instructor (Ext.) in Agricultural Economics at a salary of \$5000 per year on a 12-month basis, effective July 16, 1955 to June 30, 1957, paid from Consumer Education funds.
10. Robert W. Leeper, Visiting Professor (Res.) of Horticulture at \$300 per month, from July 1, 1955 to November 30, 1955, paid from Detroit Edison funds.
11. Marshall N. Palley, Instructor in Forestry at a salary of \$6000 per year, on a 12-month basis, effective September 1, 1955 to August 31, 1956.
12. Edwin G. Spacie, Instructor on the Board of Examiners at a salary of \$2000 per year on a 10-month basis, from September 1, 1955 to August 31, 1956.
13. Rita Bakan, Instructor on the Board of Examiners at a salary of \$2000 per year on a 10-month basis, effective September 1, 1955 to August 31, 1956.
14. Marilyn M. Culpepper, Instructor in Communication Skills at a salary of \$4500 per year on a 10-month basis, effective September 1, 1955 to August 31, 1956.
15. Charles H. Kegel, Instructor in Communication Skills at a salary of \$4600 per year on a 10-month basis, effective September 1, 1955.
16. Thomas F. Green, Assistant Professor of Humanities at a salary of \$5000 per year on a 10-month basis, effective September 1, 1955.
17. Edward W. Natharius, Instructor in Humanities at a salary of \$4600 per year on a 10-month basis, effective September 1, 1955.
18. George B. Noland, Instructor in Natural Science at a salary of \$4200 per year on a 10-month basis, effective September 1, 1955.
19. Wallace Eugene Houk, Instructor in Natural Science at a salary of \$4200 per year on a 10-month basis, effective September 1, 1955 to August 31, 1956.
20. William P. Pielou, Instructor in Natural Science at a salary of \$4000 per year on a 10-month basis, effective September 1, 1955.
21. Arthur M. Vener, Instructor in Social Science at a salary of \$4200 per year on a 10-month basis, effective September 1, 1955 to August 31, 1956.
22. Robert C. Hanson, Instructor in Social Science at a salary of \$4600 per year on a 10-month basis, effective September 1, 1955.
23. Frank H. Knight, Distinguished Visiting Professor of Social Science at a salary of \$4000 for the period September 1, 1955 to December 31, 1955.
24. Allen S. Whiting, Assistant Professor of Political Science at a salary of \$5500 per year on a 10-month basis from September 1, 1955 to August 31, 1956.
25. Charles R. Adrian, Assistant Professor of Political Science at a salary of \$6100 per year on a 10-month basis effective September 1, 1955.

## NEW BUSINESS, continued

## Appointments

## Appointments, continued

26. Norton E. Long, Professor of Political Science at a salary of \$9500 per year, on a 10-month basis, effective September 1, 1955.
27. Dorothy Army, Lecturer in Social Work at a salary of \$250 per month from April 16, 1955 to August 15, 1955.
28. Paul R. Stimson, Lecturer in Social Work at a salary of \$100 for the period April 1, 1955 to June 30, 1955, paid from Health Service funds.
29. Mary Virginia Moore, Assistant Professor of Business Education and Secretarial Studies, at a salary of \$5600 per year on a 10-month basis, effective September 1, 1955.
30. Norma M. Stafford, Instructor in Health, Physical Education and Recreation, at a salary of \$4300 per year on a 10-month basis, effective September 1, 1955.
31. Stanley Drobac, Instructor in Health, Physical Education and Recreation, at a salary of \$4200 per year on a 10-month basis, effective September 1, 1955.
32. Herbert W. Olson, Instructor in Health, Physical Education and Recreation, at a salary of \$4400 per year on a 10-month basis, effective September 1, 1955.
33. Barbara Ruth Southward, Instructor in Health, Physical Education and Recreation at a salary of \$4000 per year, on a 10-month basis, effective September 1, 1955.
34. Cyril M. Milbrath, Instructor in Vocational Education at a salary of \$200 per month from September 1, 1955 to June 30, 1956, paid from Vocational funds.
35. Boyd C. Ringo, Instructor in Civil Engineering at a salary of \$4600 per year on a 10-month basis, effective September 1, 1955.
36. Charles Ernest Echols, Instructor in Civil Engineering at a salary of \$4600 per year on a 10-month basis, effective September 1, 1955.
37. Karl L. Schulze, Instructor (Res.) in Civil Engineering at a salary of \$400 per month on a 12-month basis, effective June 1, 1955 to May 31, 1956, paid from National Institute of Health funds.
38. John James LaRue, Instructor in Electrical Engineering at a salary of \$4600 per year on a 10-month basis, effective September 1, 1955.
39. Burton H. Wayne, Instructor in Electrical Engineering at a salary of \$4600 per year, effective September 1, 1955.
40. Doarde G. Triponi, Instructor in Mechanical Engineering, at a salary of \$4200 per year, effective September 1, 1955 to August 31, 1956.
41. Wayland P. Smith, Assistant Professor of Mechanical Engineering, at a salary of \$5700 per year on a 10-month basis, effective September 1, 1955.
42. George H. Martin, Associate Professor of Mechanical Engineering at a salary of \$6500 per year on a 10-month basis, effective September 1, 1955.
43. Mary Rose Brady, Instructor in Home Management and Child Development at a salary of \$4600 per year on a 10-month basis, effective September 1, 1955.
44. Dorothy Riley, Assistant in Institution Administration at a salary of \$300 for the period April 1, 1955 to June 30, 1955.
45. Richard Charles Fox, Instructor in Entomology at a salary of \$2800 on a 10-month basis for the period September 1, 1955 to June 30, 1956.
46. S. Arthur Reed, Instructor in Zoology at a salary of \$1943 for the period September 1, 1955 to June 30, 1956 - 10 month basis.
47. Ronald M. Beveridge, Instructor in Geology and Geography at a salary of \$4500 per year on a 10-month basis from September 1, 1955 to August 31, 1956.
48. Richard A. Smith, Lecturer in Geology and Geography at a salary of \$1200 per year on a 10-month basis, from September 1, 1955 to August 31, 1956.
49. Arthur H. Compton, Distinguished Visiting Lecturer in Science and Arts at a salary of \$4000 for the period April 5, 1956 to June 13, 1956.
50. Richard Livingstone, Distinguished Visiting Lecturer in Science and Arts at a salary of \$4000 for the period September 26, 1955 to December 6, 1955.
51. Ralph L. Hamilton, Assistant Agricultural Editor in Information Services at a salary of \$5500 per year on a 12-month basis, effective July 16, 1955, paid 2/3 from Experiment Station and 1/3 Extension funds.

NEW BUSINESS, ContinuedAppointments, continued

52. William Ebenstein, Professor of Political Science at a salary of \$1500 per year for summer school teaching June 20, 1955 to July 29, 1955.
53. Warren E. Marley, Assistant Professor of Business Education and Secretarial Studies for summer school teaching June 20, 1955 to July 29, 1955.
54. Richard S. Mitchell, Instructor in Administrative and Educational Services at a salary of \$1000 for summer school teaching June 20, 1955 to July 29, 1955.
55. Max S. Smith, Instructor in Administrative and Educational Services, at a salary of \$500 for summer school teaching from August 1, 1955 to August 12, 1955.
56. Clarence A. Pound, Instructor in Administrative and Educational Services, at a salary of \$500 for summer school teaching from August 1, 1955 to August 12, 1955.
57. Caroline W. Thrun, Instructor in Administrative and Educational Services, at a salary of \$500 for summer school teaching from June 20, 1955 to July 29, 1955.
58. Dwight H. Rich, Instructor in Administrative and Educational Services, at a salary of \$600 for summer school teaching from June 20, 1955 to July 29, 1955.
59. Hazel E. Helgemo, Instructor in Administrative and Educational Services, at a salary of \$500 for summer school teaching from August 1, 1955 to August 12, 1955.
60. Leona M. Hough, Instructor in Administrative and Educational Services, at a salary of \$1000 for summer school teaching from June 20, 1955 to July 29, 1955.
61. Forrest E. Conner, Instructor in Administrative and Educational Services, at a salary of \$500 for summer school teaching from July 25, 1955 to July 29, 1955.
62. J. H. Husband, Instructor in Administrative and Educational Services, at a salary of \$500 for summer school teaching from June 20, 1955 to July 8, 1955.
63. Malvene Hardee, Instructor in Administrative and Educational Services at a salary of \$1000 for summer school teaching from June 20, 1955 to July 29, 1955.
64. Robert J. Darling, Instructor in Administrative and Educational Services at a salary of \$500 for summer school teaching from August 1, 1955 to August 19, 1955.
65. Ralph G. Chamberlain, Instructor in Administrative and Educational Services at a salary of \$500 for summer school teaching from August 1, 1955 to August 12, 1955.
66. Frederick W. Hill, Instructor in Administrative and Educational Services at a salary of \$500 for summer school teaching from July 11, 1955 to July 22, 1955.
67. Thera Hammond, Instructor in Teacher Education at a salary of \$350 for summer school teaching from June 20, 1955 to July 29, 1955.
68. Carolyn G. Lee, Instructor in Teacher Education at a salary of \$350 for summer school teaching from June 20, 1955 to July 29, 1955.
69. Jeannetta Sloan, Instructor in Teacher Education at a salary of \$350 for summer school teaching from June 20, 1955 to July 29, 1955.
70. Margaret D. Malcolm, Instructor in Teacher Education at a salary of \$350 for summer school teaching from June 20, 1955 to July 29, 1955.
71. Noel M. Ranger, Instructor in Teacher Education at a salary of \$350 for summer school teaching from June 20, 1955 to July 29, 1955.
72. Mildred E. Sommers, Instructor in Teacher Education at a salary of \$500 for summer teaching from August 1, 1955 to August 19, 1955.
73. Edith Ireland, Instructor in Teacher Education at a salary of \$350 for summer school teaching from June 20, 1955 to July 29, 1955.
74. Jane Bemis, Assistant Professor of Vocational Educational Education at a salary of \$275 for summer school teaching from June 20, 1955 to June 30, 1955.
75. Helen Lohr, Instructor in Vocational Education at a salary of \$500 for summer school teaching from August 1, 1955 to August 19, 1955.
76. Esther Parker Ferns, Instructor in Home Management and Child Development at a salary of \$350 for summer school teaching from June 20, 1955 to July 29, 1955.
77. Virginia Guthrie, Instructor in Home Management and Child Development at a salary of \$350 for summer school teaching from June 20, 1955 to July 29, 1955.
78. Clarence Sawhill, Professor of Music at a salary of \$1100 for summer school teaching from June 20, 1955 to July 29, 1955.

Appointments

NEW BUSINESS, continued

## Appointments

Appointments, continued

79. David S. Milne, Professor of Sociology and Anthropology at a salary of \$1000 from June 20, 1955 to July 29, 1955.
80. Sigurd Johansen, Professor of Sociology and Anthropology at a salary of \$1500 for summer school teaching from June 20, 1955 to August 19, 1955.
81. Charles C. Cumberland, Assistant Professor of Sociology and Anthropology at a salary of \$1300 for summer school teaching from June 20, 1955 to August 19, 1955.
82. Julian Samora, Associate Professor of Sociology and Anthropology at a salary of \$900 for summer school teaching from June 20, 1955 to July 29, 1955.
83. David T. Clark, Instructor in Microbiology at a salary of \$700 for summer school teaching from June 20, 1955 to July 29, 1955.
84. Appointment of the following persons on the Vietnam FOA Project:
  - Louis G. Boudrias, Police Project, \$10,000 per year, May 8, 1955 to May 7, 1957
  - John T. Dorsey, Assistant Professor, \$6,133 per year, June 12, 1955 to June 13, 1957
  - Rosalie Ann Casad, Secretary, \$5000 per year May 8, 1955 to May 7, 1957
  - Homer Delaine Higbee, Executive Officer, \$11,000 per year, May 9, 1955 to May 8, 1957
  - Mary Marjorie Lindholm, Secretarial Skills, \$5000 per year, May 9, 1955 to May 8, 1957
  - Nguyen Van Linh, Instructor, \$1000 from May 9, 1955 to June 25, 1955
  - Margaret Miles Harrison, Instructor, \$400 from May 9, 1955 to May 28, 1955
  - Margaret A. Hoppe, Instructor, \$400 from May 9, 1955 to May 28, 1955

Trans. B.C. Kell to 4-H Club Berrien Co.

Miscellaneous

1. Transfer of Bruce C. Kell from County Agricultural Agent in Eaton County to 4-H Club Agent in Berrien County at an increase in salary from \$5700 to \$6200 per year, effective June 16, 1955.
2. Transfer of Raymond N. Hatch, from Professor and Assistant to the Dean in the School of Education to Professor and Director of the Bureau of Research and Service in the School of Education at the same salary effective June 1, 1955.
3. Transfer of Robert L. Hopper, Professor and Director of the Bureau of Research and Service to Professor and Head of Administrative and Educational Services in the School of Education at the same salary, effective June 1, 1955.
4. Increase in salary for Robert C. Kramer, Associate Professor of Agricultural Economics at a salary of \$9000 per year, effective July 1, 1955 paid 3/4 from Extension and 1/4 from College funds.
5. Increase in salary for Mary T. Frang, Assistant Professor of Foods and Nutrition to \$7000 per year effective September 1, 1955 paid 1/2 from College and 1/2 from Experiment Station funds.
6. Increase in salary for Kenneth Parker, Instructor in Counseling Center to \$4000 per year, effective April 1, 1955.
7. Increase in salary for Herbert N. Stoutenberg, Assistant to the Registrar, to \$7000 per year, effective July 1, 1955.
8. Change in the effective date of the appointment of Karl T. Hereford, Assistant Professor of Administrative and Educational Services, from July 1 to June 1, 1955.
9. Additional payment of \$525 to E. Lynnette Gatten, Food Director at the Union, for serving as Instructor in Institution Administration in the summer school from June 20 to July 29, 1955.
10. Change Marion A. Niederpruem, Assistant Professor of Textiles, Clothing, and Related Arts, from full time to one-third time at a salary of \$2140, effective for one year only beginning September 1, 1955.
11. Additional payment of \$300 to Don J. Gemmel, Adviser to Foreign Students, for teaching work in Journalism.
12. Remove David D. Speer from Military Leave, effective April 25, 1955.
13. Report of the death of Lue Malish on April 18, 1955. Mr. Malish was born on February 7, 1876, was employed in Buildings and Utilities from March 30, 1925, until his retirement on September 1, 1941.
14. Report of the death of Olevia Cecilia Meyers on April 16, 1955. Miss Meyer was born on December 26, 1903, and was employed on January 1, 1947, as an Assistant Professor (Extension) of Home Management and Child Development.
15. Report of the death of George A. Brown on May 11, 1955. Mr. Brown was first employed by the College on June 1, 1907, and was Professor and Head of Animal Husbandry at the time of his retirement on July 1, 1951. He was born on May 13, 1886.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to authorize the preparation of an illuminated resolution on the death of Mr. Brown to be spread upon the permanent records and a copy sent to the survivors.

R.N. Hatch trans. to Prof. & Dir. Bur. Res.&Ser.

R.L. Hopper trans to Hd Adm. & Educ Services

Inc. salary Robt. Kramer to \$9000

Inc. salary Mary Frang to \$7000

Inc. salary Kenneth Parker

Inc. salary H.N. Stoutenberg - \$7000

Change appt. K.T. Hereford to June 1'55

E.Gatten paid \$525 extra

M. Niederpruem changed to 1/3 time.

\$300 pd. D.J. Gemmel for teaching

David Speer returns from mil. leave

NEW BUSINESS, continuedResignations and Terminations

Resignations

1. James W. Pelham, 4-H Club Agent, Lenawee County, June 30, 1955 to return to school teaching.
2. James S. Willoughby, 4-H Club Agent in Van Buren County, May 31, 1955 to enter another type of work.
3. Donna Jeanne Summers, Home Demonstration Agent, Missaukee and Roscommon Counties, June 30, 1955. Miss Summers plans to get married.
4. Lois J. Knopf, Home Demonstration Agent, Newaygo County, June 10, 1955 to be married.
5. Horst von Oppenfeld, Instructor (Res.) in Horticulture, June 10, 1955 to accept a visiting professorship at the University of the Philippines.
6. Henry A. Stoehr, Assistant Professor of Forestry, effective August 31, 1955 to accept a position at the University of Georgia.
7. Lawrence J. McCaffrey, Instructor in Humanities, August 31, 1955 to accept another position.
8. Bruce Futey, Associate Professor of Accounting, August 31, 1955 to accept a position at New York University.
9. Ellen L. Moore, Instructor in Health Physical Education and Recreation, August 31, 1955.
10. Ralph L. Paul, Assistant Professor of Engineering Drawing, August 31, 1955 to accept a position at the Battelle Memorial Institute in Columbus, Ohio.
11. Erna H. Fishaut, Instructor in Home Management and Child Development, August 31, 1955. Her husband is being transferred elsewhere.
12. Warren L. Fleischauer, Assistant Professor of English, August 31, 1955 to join the staff of John Carroll University, Cleveland, Ohio.
13. Deborah Wheaton, Instructor in Chemistry, June 30, 1955.
14. Evelyn Lyons, Instructor in Chemistry, June 30, 1955.
15. J. Chong Lee, Assistant Professor of Physics and Astronomy, August 31, 1955 to seek a better climate.
16. Robert K. Wolfer, Instructor in Anatomy, August 31, 1955 to go to Des Moines Still College of Osteopathy and Surgery as an instructor and student.
17. Anita H. Leavitt, Assistant Professor of Microbiology, August 31, 1955 to go to Egypt with her husband.

Leaves

Leaves

1. Edward B. Elackman, Associate Professor of Humanities with half pay from September 1, 1955 to August 31, 1956 to accept a fellowship for study at Stanford.
2. Hazel B. Strahan, Professor and Head of Textiles, Clothing and Related arts, with full pay from January 1, 1956 to June 30, 1956 for travel and rest.
3. David W.D. Dickson, Assistant Professor of English with half pay, September 1, 1955 to August 31, 1956 to study at Harvard.
4. Harold Hart, Associate Professor of Chemistry with half pay, September 1, 1955 to August 31, 1956 to accept a Guggenheim fellowship for study at Harvard.
5. R. D. Spence, Professor of Physics and Astronomy with half pay, September 1, 1955 to August 31, 1956 to accept a Guggenheim Fellowship for study at Cambridge, England.
6. Joseph Meites, Professor of Physiology and Pharmacology, with half pay from October 1, 1955 to September 30, 1956 to accept a Weizmann fellowship for study in Rehovoth, Israel.
7. Elwin D. Farwell, Assistant Professor of Animal Husbandry, without pay from June 1, 1955 to June 30, 1956 to study at the University of California.
8. Clyde M. Campbell, Professor of Administrative and Educational Services without pay from July 1, 1955 to July 31, 1955 to teach at the University of California.
9. Martha E. Purdom, Assistant Professor of Foods and Nutrition, without pay from September 1, 1955 to August 31, 1956 to study at Ohio State University.
10. Ingram Olkin, Associate Professor of Mathematics without pay from September 1, 1955 to August 31, 1956 to accept a Visiting Professorship.
11. Olen E. Leonard, Professor of Sociology and Anthropology, without pay from September 1, 1955 to August 31, 1956 to work in Costa Rica.

NEW BUSINESS, continued

## Leaves

Leaves, continued

12. Raymond F. Johnston, Assistant Professor of Physiology and Pharmacology, without pay from May 1, 1956 to August 31, 1956 to study at the University of Minnesota.
13. George H. Axinn, Associate Extension Editor, Information Services, without pay from May 1, 1955 to May 21, 1955 to attend a workshop in Kentucky.
14. J. Robert Stewart, Director of Scholarships, without pay, from July 21, 1955 to August 20, 1955 to do camp work.
15. Richard A. Machiele, County Agricultural Agent in Ottawa County, with full pay from June 27, 1955 to July 10, 1955 to attend summer school at Colorado A & M.
16. Kermit V. Washburn, County Agricultural Agent in Van Buren County, with full pay from June 27, 1955 to July 10, 1955 to attend summer school at Colorado A & M.
17. Edgar C. Kidd, County Agricultural Agent in Cheboygan County, with full pay from June 27, 1955 to July 10, 1955 to attend summer school at Colorado A & M.
18. W. A. Keskitalo, 4-H Club Agent in Houghton and Keweenaw Counties with full pay from June 6, 1955 to June 19, 1955 to attend the University of Wisconsin.
19. Margaret S. Foster, Home Demonstration Agent in Clinton County with full pay from June 27, 1955 to July 10, 1955 to attend summer school at Colorado A & M.
20. Edna M. McDermott, Home Demonstration Agent in Monroe County with full pay from June 6, 1955 to June 19, 1955 to attend the University of Wisconsin.
21. Mildred Omlor, Home Demonstration Agent, Oceana County with full pay from May 7, 1955 to May 22, 1955 to spend two weeks at a school of crafts in North Carolina.
22. Phyllis Constance, Home Demonstration Agent in Montcalm County with full pay from May 7, 1955 to May 22, 1955 to spend two weeks at a school of crafts in North Carolina.
23. Harold B. Tukey, Professor and Head of Horticulture, with full pay from July 15, 1955 to August 1, 1955 to attend a conference in London, England.

Miscellaneous, continued from page 3468

Several grants accepted for scholarship and loan purposes

16. Grants as follows for scholarship and loan fund purposes:
  - a. \$200 from the Michigan Feed and Grain Association of East Lansing to be used for the Elevator and Farm Supply Short Course students.
  - b. \$20 from Arvid F. Jouppi to be added to the Applegate Scholarship Fund for scholarships for journalism students.
  - c. \$1605.11 from the Ralph Young Testimonial Banquet Committee of Lansing to establish the Ralph Young Scholarships for deserving young men.
  - d. \$1000 from the Dixie Division of Howard Johnson Company of Miami, Florida, for scholarships for students in Restaurant Management.
  - e. \$800 from the LaVerne Noyes Estate to continue the LaVerne Noyes scholarship for descendants of World War I veterans.
  - f. \$180 from the Foundry Educational Foundation of Cleveland to continue the scholarship awards for the spring of 1955 for students in foundry courses.
  - g. \$200 from the Asher House Fund, Inc. of Detroit, to continue assistance for a graduate student.
  - h. \$1000 from the Michigan State Veterinary Medical Association of Grand Rapids to be used for loans for veterinary students.
  - i. \$750 from the Magnolia Petroleum Company of Dallas, Texas, to continue the Scholarship for a student in geology.
17. Renewal of a memorandum of agreement with the Odessa Agricultural Extension Association of Lake Odessa, Michigan, covering a grant of \$1250 to be used under the direction of Paul A. Miller in the Cooperative Extension Service to continue the assistance in the cost of an intensive agricultural extension program with the farmers of Odessa Township in Ionia County.
18. Renewal of a memorandum of agreement with Merck & Company, Inc., of Rahway, New Jersey, covering a grant of \$2000 to be used under the direction of R. W. Luecke in Agricultural Chemistry in a study of high level antibiotic feeding.
19. Approval of a memorandum of agreement with Foundation Laboratories, Inc. of New York City covering a grant of \$2500 to be used under the direction of L. J. Bratzler in Animal Husbandry to investigate the effects of steroid hormone treatment on steers.
20. Approval of a memorandum of agreement with the United States Rubber Company of Passaic, New Jersey, covering a grant of \$500 to be used under the direction of J. M. Jensen in Dairy to determine the effect of strong lye solutions on milk quality.
21. Renewal of a memorandum of agreement with the Pioneer Hybrid Corn Company, Inc. of Tipton, Indiana, covering a grant of \$6000 to be used under the direction of E. C. Rossman in Farm Crops to supplement research on the effects of temperature and relative humidity during the corn growing season on the development and maturation of corn hybrids.
22. Renewal of a memorandum of agreement with the Carbide and Carbon Chemicals Company of New York City covering a grant of \$500 to be used under the direction of A. E. Mitchell and H. B. Tukey in Horticulture to continue studies on the presence or absence of injury to fruit and leaves of apple and sour cherry trees by the use of glyodin.

Memo agree  
Odessa Ag.  
Ext. Assoc.  
renewed

Memo agree  
Merck & Co.  
and grant of  
\$2000

Memo agree.  
Foundation  
Labs. and  
grant \$2500

Memo agree.  
U.S. Rubber  
Co. \$500

Memo agree.  
Pioneer Hybrid  
Corn - \$6000

Memo agree  
Carbide & Car-  
bon - \$500

NEW BUSINESS, continuedMiscellaneous, continued

23. Renewal of a memorandum of agreement with the Niagara Chemical Division of the Food Machinery and Chemical Corporation of Middleport, New York, covering a grant of \$1200 to be used under the direction of A. E. Mitchell and H. B. Tukey in Horticulture to continue research work on sour cherries and apples. Memo agree. Niagara Chem \$1200
24. Renewal of a memorandum of agreement with the Ferro Corporation of Cleveland, Ohio, covering a grant of \$2100 to be used under the direction of A. L. Kenworthy and H. B. Tukey in Horticulture to determine the effectiveness of a trace element soil as a source of micronutrient elements for fruit trees. The agreement provides for a special graduate research assistant. Memo agree. Ferro Corp & grant \$2100
25. Grant of \$450 from the W. K. Kellogg Foundation of Battle Creek to be used under the direction of R. W. Tenny in Short Courses to assist in the expense of a conference of the Short Course Committee of the Land-Grant College Association. \$450 from Kellogg Found.
26. Renewal of a memorandum of understanding with the Nitrogen Division of Allied Chemical and Dye Corporation of New York City covering a grant of \$2500 to be used under the direction of R. L. Cook, L. S. Robertson, and G. J. Guttay in Soil Science to support research pertaining to the role of nitrogen in the production of Michigan crops. The agreement provides for a special graduate research assistant. Memo Agree-Nitrogen Div. \$2500 - Soils
27. Approval of a memorandum of agreement with the J. L. Hudson Company of Detroit covering a grant of \$120 to be used under the direction of Marvin Hoffman in the Bureau of Business Research to obtain detailed sales tax data for the first half of 1954 and for 1953 by subclassifications from the Michigan Department of Revenue. \$120 from J.L. Hudson Co.
28. Grant of \$20 from the Flint Traffic Club to be used under the direction of F. H. Mossman in General Business for development of the transportation curriculum. \$20 from Flint Traffic Club
29. Grants as follows to be used for conferees enrolling in the National Association of Food Equipment Manufacturers sponsored short course being offered in June:
- \$250 from Robert Edgell, Publisher of the Davidson Publishing Company of Duluth, Minn.
  - \$500 from Blake Meyer, Assistant Publisher of the Institutional Feeding and Housing of New York City.
- Grants for Nat. Assoc. Food Equip. Mfrs.
30. Grant of \$250 from the Phi Epsilon Kappa Fraternity of Indianapolis, Indiana, to be used under the direction of H. J. Montoye in Physical Education to pay an Assistant for completing the statistical work and write-up of a monograph. \$250 from Phi Epsilon Kappa Frat.
31. Renewal of a memorandum of agreement covering a grant of \$2125 from the Parke, Davis and Company of Detroit to be used as a fellowship for an outstanding graduate student in organic chemistry. Memo agree. & grant \$2125 Parke, Davis Company
32. Renewal of a memorandum of agreement with the American Viscose Corporation covering a grant of \$1765 to be used as a fellowship for an outstanding student doing graduate work in the field of chemistry. \$1765 American Viscose Corp
33. Renewal of a memorandum of agreement with the American Electroplaters' Society of Newark, New Jersey, covering a grant of \$300 to be used under the direction of L. L. Quill in Chemistry and A. J. Smith in Metallurgical Engineering to study the effects of trace quantities of impurities on the electrodeposition of metals. The agreement provides for a special graduate research assistant. \$300 Am. Electroplaters Soc.
34. Grant of \$2300 from the Research Corporation of New York City to be used under the direction of Harold Hart in Chemistry to study the mechanism of ether cleavage. \$2300 Res. Corp. N.Y.C.
35. Grants as follows to be used under the direction of D. B. Varner in Continuing Education to assist in staging the American Dairy Science Association meeting on June 20-23: Several grant accepted to stage Am. Dairy Sci. Assoc. meeting
- \$100 from Michigan Producers Dairy Company of Adrian
  - \$100 from Detroit Creamery Company of Detroit
  - \$50 from Foote and Jenks, Inc. of Jackson
  - \$50 from Barney C. Rich of Newark, New York
  - \$25 from the Michigan Association of Creamery Owners and Mfrs. of Kalamazoo
  - \$25 from the Michigan Association of Sanitarians of Lansing
  - \$25 from Robert A. Johnston Company of Milwaukee
  - \$1200 from the State of Michigan
  - \$100 from Klenzade Products, Inc. of Beloit, Wisconsin
  - \$100 from The Dudley Paper Company of Lansing
  - \$50 from the Michigan Association of Ice Cream Manufacturers of Lansing
36. Appropriation of \$300 to permit the publication by the MSC Press of a book on "The Potentialities of Women in the Middle Years". Approp. \$300 for printing "Potentialities of Women in Middle Yrs"
37. Supplemental appropriation of \$500 for the Department of General Business. \$500 approp. Gen. Bus.
38. Report of Mr. May on parking meter collections indicating that for the months of February, March, and April the average monthly collection was \$653.90. \$653.900 per mo parking met

## NEW BUSINESS, continued

## Miscellaneous, continued

39. Recommendations from the Personnel Director for the following changes in the Classified List;
- Change the half-time Clerical Assistant positions at Marquette, Saginaw, Flint, and Traverse City to full-time positions.
  - Change a half-time position in the Grand Rapids Consumer Information Office to a position that will provide for  $3\frac{1}{2}$  days of work per week.
  - Reclassify a Secretary-Departmental I to a Secretary-Departmental II position at the Chatham Station.
  - Establishment of a Chemist (Ag) IIIA position in Agricultural Chemistry
  - Change the rate of the Glass Blower classification from \$4800 to \$5700 per year.
  - Establishment of a Secretary-Departmental I position in Information Services
  - Reclassify a Clerk Typist to a Clerk II position in the Comptroller's office.
  - Reclassify a Clerk III to an Office Assistant IIA position in Purchasing.
  - Reclassify a Clerk I to a Clerk-Typist position in Mimeograph.
  - Change Assistant Foreman classification to Assistant Foreman (Skilled Trades) and raise the rate to a range of \$405 to \$440 per month.
  - Reclassify a Clerk-Stenographer II to a Secretary-Departmental II position at the Kellogg Center.
  - Establishment of a Clerk-Typist position in the Kellogg Center
  - Establishment of five Account Clerk I positions in Dormitories and Food Services. These positions have previously been on the labor payroll.
  - Reclassify a Clerk-Typist to a Secretary-Departmental I position in Married Housing.

Approval of several changes in classified list.

Rec. that certain shares held in Akers Trust Fund to be sold

40. Recommendation from Mr. May and Mr. Cress that the following shares held in the Forest H. Akers Trust Fund be sold:

50 shares Standard Accident
6 Shares Rochester Gas
20 shares Kresge

Approval of alterations and improvements jobs.

41. Recommendation for the following work to be done and charged to Alterations and Improvements 1954-55:
- Enlarge and improve Room 301, Business Administration \$600
  - Provide and install sink, hot water and drain, room 26, A-3, South Campus for Psychology 175

Strip around stadium to be asphalted

42. Request that the previous authorization for asphaltting of a strip around the playing part of Macklin Field be increased from \$2500 to \$4000 to be charged to Athletic Funds, and that the low bid be given to the Spartan Asphalt Paving Company at a cost of \$3,564.75. Bids were received as follows:

Spartan Asphalt Paving Company	\$3,564.75
Michigan Colprovia Company	3,611.25
Wright Construction Company	5,125.00

Mr. Mueller suggested that Secretary McDonel check to make certain that the asphalt will be satisfactory for this purpose and expressed the fear that the warm sun may cause chairs to poke holes in it.

Approval of const. Varsity Club Room charged to Athletic funds

43. Request for the construction of an Alumni Varsity Club Room on the west second deck of the Stadium at a total cost of \$23,000 charged to Athletic Funds.

On motion of Mr. Rouse, seconded by Miss Jones, it was voted to approve item 43.

\$2000 approp to make found. for two bldg. for Ag. Engr.

44. The Wonder Building Company of Western Michigan of Grand Rapids and the Stran Steel Division of the Great Lakes Steel Corporation of Detroit are offering the College two metal buildings (one from each company) valued at \$5000 each to house College machinery. It is proposed to erect these buildings at the Farm Service Center on Forest Road. There will be a cost to the College of \$2000 for foundations and \$630 for site improvements.

On motion of Miss Jones, seconded by Mr. Rouse, it was voted to approve item 37.

Passenger buses to be rented during Farm Mech. Week

45. Recommendation from Dean Cowden and Professor Farrall that they be authorized to rent passenger busses from the Inter-City Bus Company or some commercial concern to be used during the Centennial of Farm Mechanization to transport visitors from point to point. It is expected to collect the 10 cent fare from those being moved about. It is estimated that 4 to 6 busses may be needed for the week.

Sp. Class request diplomas to be issued after July 1 inc. name MSU

46. The Senior Class has voted to request that their diplomas be issued after July 1 incorporating the name of Michigan State University.

People from state border taking ext. courses to register as in-state stud. Credit courses off campus to be given same value as campus courses. Ext. Centers terminated.

47. The question occasionally arises with reference to the collection of out-of-state fees for extension courses that are offered in the state. Occasionally when these courses are offered near the state border, people on the other side of the state line desire to enroll. It is the recommendation of the Administrative Group that the non-resident fee be waived for such off-campus courses to be effective immediately.
48. Recommendation from the Administrative Group that all credit courses conducted off the campus be given the same value as credit courses conducted on the campus. This action has the effect of terminating the Extension Centers at Flint, Midland, Jackson, and Chatham.

NEW BUSINESS, continuedMiscellaneous, continued

49. Beginning fall term 1955, the School of Education is planning four student teaching centers. Student teachers will spend a quarter of full-time residence in the community. They will do their practice teaching, observation, and community study during this term. This program will provide a much more realistic experience, better acquaintance with the schools and the communities and an opportunity for our students to gain real experience.

Approval of  
program of  
student  
teaching  
centers.

This proposal has the enthusiastic endorsement of the superintendents of schools and the school boards in the following centers:

- |                 |                            |
|-----------------|----------------------------|
| a. Grand Rapids | c. Battle Creek            |
| b. Birmingham   | d. Buchanan-Dowagiac-Niles |

Each of these centers will be able to handle 75 students per year.

A resident coordinator will be jointly appointed by the local board of education and by Michigan State College. This coordinator will have faculty status in the local school system and in the School of Education. The cooperating schools and Michigan State College will provide one-half of the salary of the coordinator.

This program will make it possible to reduce the terrific problems involved in transporting students to the 44 school systems now involved in our student teaching program. We can more carefully select superior teachers to work with our students. Our student teachers will have a chance to participate in school functions and in school-community activities on the same basis as regularly employed teachers.

The School of Education and the cooperating schools are enthusiastic about it and are certain this program will greatly increase the quality of our teacher training efforts.

A sample of the proposed contract to be entered into between the College and the school systems is as follows:

## RESIDENT STUDENT TEACHING AGREEMENT

SCHOOL OF EDUCATION

Date \_\_\_\_\_

MICHIGAN STATE COLLEGE

It is hereby agreed between the \_\_\_\_\_ and the School of Education at Michigan State College, for a period of one year, from July 1, 1955 thru June 30, 1956, that these two institutions will cooperate in a teacher training program involving laboratory experiences and student teaching for students of Michigan State College.

The Superintendent of Schools and the Dean of the School of Education for Michigan State College will jointly select a coordinator of student teaching to supervise this program.

In this Agreement, each of these institutions named herein agrees to pay one-half of the salary of the student teaching coordinator. Michigan State College will remit to the Treasurer of the Board of Education its obligation in three equal payments during the three regular quarters of the school year. The salary of the position will be determined by the Superintendent of Schools and by the Dean of the School of Education for Michigan State College.

Michigan State College agrees to pay to the coordinator of student teaching travel expenses incurred in supervising student teachers at the rate of 7 cent per mile.

It is understood by the officials of both institutions that the person selected for this position will be allowed to devote one-half of his time to the student teaching program and one-half of his time to work as designated by the Superintendent of Schools.

It is further understood, as a part of the Agreement, that these two institutions will cooperate in terms of policies as follows:

- (1) That student teachers, or students seeking other services in this program, be placed with the common consent of officials of both institutions including the coordinator of student teaching and the supervising teacher in the school.
- (2) That supervising teachers accept their designated responsibility and are chosen jointly by the school administrators and Michigan State College.
- (3) That the school(s) involved provide sufficient time for conferences between student teacher and supervising teacher.
- (4) That the coordinator of student teaching in \_\_\_\_\_ and the coordinator of student teaching for the School of Education assume responsibility through meetings, conferences, and workshops to bring about improved understandings of the principles and purposes of the teacher training program.
- (5) That the coordinator of student teaching in the Resident Teaching Center will continuously encourage students to adjust to the working conditions of the situation provided and fully accept as far as their responsibility is concerned the goals and methods of the teacher to whom they are assigned.

NEW BUSINESS, continuedMiscellaneous, continuedStudent  
teaching  
centers

## 49. Student teaching centers, continued:

- (6) The grade in student teaching shall be determined jointly by the supervising teacher and the coordinator of student teaching.
- (7) The period of appointment of the student teaching coordinator shall be jointly determined by the Superintendent of Schools and the Dean of the School of Education.
- (8) The cooperating school system(s) agree to work with the Coordinator of Student Teaching for Michigan State College in assignment of approximately 25 students per term for student teaching.
- (9) Student teachers will become full-time residents of the community during their term of student teaching.
- (10) Student teachers will be held to the same policies and conditions insofar as possible which govern student activities on campus. Students will be held accountable to the Dean of Students for rules infractions and any other action deemed as a violation of Michigan State College student personnel and government policies.
- (11) The coordinator of student teaching will be responsible for helping students locate approved housing under the direction of the Superintendent of Schools Housing for students must conform to safety and supervisory requirements.

The evaluation of this program shall be made by a joint committee of local school officials with participating members of the School of Education of Michigan State College. Such evaluation is to be made informally and in special sessions as called by representatives of either institution.

(Space for signatures)

On motion of Miss Jones, seconded by Dr. Smith, it was voted to approve the above item.

## 50. Payments of additional amounts to salaried employees (list on file with this Board material).

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to approve the President's Report and all items of New Business on which action does not already appear.

ADDITIONAL ITEMSLetter from  
Board to  
Appropriations Com.  
of Senate

1. The elected members of the Board met in an informal special meeting in East Lansing on May 5, and after discussion transmitted the following letter to the Committee on Appropriations of the Michigan State Senate:

"The State Board of Agriculture with its responsibility for the control and operation of Michigan State College, and the legislature with its responsibility for providing funds for its operation have built in Michigan State College an institution that serves the state in many ways, and of which our citizens are proud as it embarks upon its second century.

"In accordance with the usual procedures, the Board prepared a budget for the next fiscal year and requested of the legislature through the Governor's Office an appropriation to provide for its operation and for capital improvements. These requests were reviewed in detail by the State Department of Administration and the Governor's Office and substantially reduced in the Governor's recommendation to the legislature.

"Now your committee has introduced an appropriation bill so radically reducing the funds requested as to seriously threaten the quality of the educational programs and services of the institution.

"The purpose of this letter is to request an opportunity to review with your committee the proposed appropriations before the bill is put in final form for consideration by the Senate.

"We have a full realization of the many problems faced by the legislature in arranging for the fiscal operation of the state and have every desire to cooperate with you in your efforts. We cannot believe, however, that your committee has the intention or desire to seriously impair or impede the important educational programs and services of Michigan State.

"We wish to be heard in four areas of serious disagreement with the bill as proposed:

1. Protesting the cut in our requested appropriation for maintenance and operation from \$16,193,072 to \$14,750,000, which is a further cut from the Governor's recommendation of \$750,000.
2. Protesting the further cut from the Governor's recommendation for the services to agriculture: of \$50,520 for Agricultural Extension, \$70,525 for Agricultural Experiment Station, \$100,000 for Hope-Flannagan Funds, and \$94,606 for the Agricultural Marketing program, a total of \$315,651 below the Governor's recommendation, and a cut of \$1,024,010 below the total we requested originally. This does not include the supplemental request for technology and special breeding project funds which you have included in the amount of \$123,900.

ADDITIONAL ITEMS, continued

1. Letter to Senate Appropriations Committee, continued:

4. Protesting with the greatest possible vigor the rider on the appropriation bill which will (a) require the discontinuance of our efforts to operate a TV station on the only sensible, practical basis possible, and (b) make it increasingly difficult or impossible to provide the housing and other structures and services that will be required to accommodate the increasing enrollments through self-liquidating projects paid for out of revenues.

"This is not just a routine protest--but a matter of vital concern to the future effectiveness and usefulness of the institution we have a mutual responsibility for."

Signed by all members of the Board.

Resignations and Terminations

Resignations

1. John W. Coy, Instructor in Mathematics, August 31, 1955. Mr. Coy has accepted a position at the White Sands proving Ground in New Mexico.
2. George Makris, Boxing Coach, August 31, 1955 to become Director of Athletics and Football Coach at Bolling Air Force Base, Washington, D. C.

Leaves

Leaves

1. Sabbatical leave for Bernard I. Loft, Assistant Professor of Continuing Education, with full pay from June 1, 1955 to July 31, 1955 to study for the Ph.D. at the University of Indiana.

Appointments

Appointments

1. Howard Lewis Wright, Instructor in Accounting at a salary of \$1800 for the period September 1, 1955 to June 30, 1956.
2. Kern Karl Kernan, Instructor in Accounting at a salary of \$2700 for the period September 1, 1955 to June 30, 1956.
3. John Louis McKeever, Instructor in Accounting at a salary of \$3100 for the period September 1, 1955 to June 30, 1956.
4. Marie E. Dubke, Instructor in Accounting at a salary of \$2500 for the period September 1, 1955 to June 30, 1956.
5. E. John Rizos, Assistant Professor of Hotel, Restaurant and General Institutional Management at a salary of \$5500 per year on a 10-month basis, effective September 1, 1955.
6. William K. Durr, Assistant Professor of Teacher Education at a salary of \$6000 per year on a 10-month basis, effective September 1, 1955.
7. George E. Mase, Assistant Professor of Applied Mechanics at a salary of \$5500 per year on a 10-month basis, effective September 1, 1955.
8. Rachelle Schemmel, Instructor in Foods and Nutrition at a salary of \$4600 per year on a 10-month basis, effective September 1, 1955.
9. Laurel A. Hine, Instructor in Nursing Education at a salary of \$4600 per year on a 10-month basis, effective June 20, 1955.
10. Marcelle A. Abell, Instructor in Foreign Languages at a salary of \$3750 per year on a 10-month basis, effective September 1, 1955 to August 31, 1956.
11. M. Doreen Leonhardt, Instructor in Foreign Languages at a salary of \$3750 per year on a 10-month basis, effective September 1, 1955 to August 31, 1956.
12. Mei-Lou Foo, Assistant Continuing Education Editor in Information Services at a salary of \$4600 per year on a 12-month basis, effective June 1, 1955.
13. Appointment of the following Counselors in the Counseling Center at a salary of \$500 for the period indicated:

William E. Clarke	June 20, - July 29, 1955	William M. Reynolds	July 25 - Sept. 2, 1955
Margaret B. May	July 25 - Sept. 2, 1955	Joseph Ropele	June 20 - July 29, 1955
Agalee S. Pawloski	July 25 - Sept. 1, 1955	Marjorie Shepard	June 20 - July 29, 1955

Miscellaneous

Sal inc.

1. Salary increase for John Brotzman, Instructor in Intercollegiate Athletics from \$5100 to \$6500 effective July 1, 1955. The Board also approved a change in title to Assistant Professor effective July 1, 1955.
2. Additional payment of \$250 to Herbert W. Olson, Instructor in Health, Physical Education, and Recreation for work from July 1 to August 15 paid from the Phi Epsilon Kappa grant.
3. Salary increase for Bernard I. Loft, Assistant Professor of Continuing Education, from \$7200 to \$7800 per year, effective July 1, 1955.

John Brotzman to \$6500

Add. pay. \$250 Herbert Olson

Sal. inc. Bernard Loft

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Additional payments to staff members for work during summer in Counseling Clinics

4. Additional payments as follows to staff members for work during the summer in the Counseling Clinics:

Walter R. Stevens, \$416.67 per month, effective July 1 to August 31, 1955  
 William G. Butt, \$500 for the period July 25 to September 2  
 James Preston Orwig, \$500 for the period July 25 to September 2  
 Harvin D. Solomon, \$500 for the period July 25 to September 2  
 William E. Sweetland, \$500 for the period July 25 to September 2  
 John N. Moore, \$1000 for the period June 20 to September 2  
 Austin L. Moore, \$1000 for the period June 20 to September 2  
 Russell F. Fink, \$1000 for the period June 20 to September 2  
 William D. Baker, \$1000 for the period June 20 to September 2  
 James M. Elliott, \$1000 for the period June 20 to September 2

Designation of staff to act in absence of Dr. Weidner

5. Designation of the following Political Science staff members as Acting Head of the Department during the absence of Professor Weidner, as follows:

- a. Ralph Smuckler, Additional salary of \$100 per month from May 9-June 15, 1955
- b. Joseph G. LaPalombara, additional salary of \$800 for the period June 16 to September 15, 1955 (he will teach half-time in the 6-week summer session for which he will be paid an additional \$400).
- c. LeRoy C. Ferguson, additional salary of \$100 per month, effective from September 16, 1955 until Professor Weidner returns.

Assignment of staff at Univ. of Ryukyus

6. Recommendation as follows for the assignment of staff to the Project at the University of the Ryukyus:

- a. Reassignment of Bernard D. Kuhn as Chief of Mission at a salary of \$11,750 from July 16, 1955 to July 15, 1956.
- b. Reappointment of Roy J. Alexander at a salary of \$7,700 per year, effective for one year beginning June 16, 1955.
- c. Appointment of Texton Robert Miller at a salary of \$7,750 per year, effective for 2 years beginning July 1, 1955, to replace Jack A. Prescott.
- d. Assignment of Jack C. Elliott at a salary of \$8,250 per year, effective for 2 years beginning September 1, 1955, to replace Allan Tucker
- e. Assignment of C. David Mead at a salary of \$9,923 per year, effective for 2 years beginning September 1, 1955.
- f. Assignment of Margaret Harris at a salary of \$9,125 per year, effective for 2 years beginning October 1, 1955.

Appointments in connection with FOA Project in Vietnam

7. Recommendations as follows in connection with the FOA Project in Vietnam:

- a. Assignment of Frederic R. Wickert as Deputy Adviser at a salary of \$11,100 per year, effective for 2 years beginning June 13, 1955.
- b. Assignment of Ralph Smuckler as Specialist at a salary of \$7,733, effective for 2 years beginning June 13, 1955.
- c. Assignment of Joyce B. Bell as Secretary at a salary of \$3900 effective for 1 year and one day beginning May 9, 1955
- d. Assignment of John M. Hunter as Specialist at a salary of \$9000 per year, effective for 2 years beginning May 9, 1955.
- e. Assignment of Richard W. Lindholm as Specialist at a salary of \$13,300 per year, effective for 2 years beginning May 9, 1955.
- f. Designation of C. C. Killingsworth as Coordinator of the Vietnam FOA Project at his regular salary of \$11,500 per year, effective from May 1, 1955 to April 30, 1956 with the following provisions:
  - (1) Salary paid entirely from Project funds from May 1 to August 31, 1955
  - (2) Salary paid  $\frac{2}{3}$  from Project funds and  $\frac{1}{3}$  from College funds from September 1, 1955 to April 30, 1956
  - (3) Cancellation of the balance of the sabbatical leave effective May 1, 1955.
- g. Designation of E. W. Weidner as Coordinator of the Vietnam FOA Project at his regular salary of \$11,000 per year, effective November 1, 1955, for an indefinite period, with his salary paid  $\frac{2}{3}$  from Project funds and  $\frac{1}{3}$  from College funds.
- h. Designation of L. E. Traywick as Assistant Coordinator of the Vietnam FOA Project on a half-time basis at a salary of \$5,333.33 per year for this portion of his time, effective from May 1, 1955 to April 30, 1956. Dr. Traywick will devote half-time to his duties in Economics for which he will be paid on a half-time basis at his regular salary rate.
- i. Assignment of Wesley R. Fisher half-time to the Vietnam FOA Project at a salary of \$4,400 per year, effective from May 1, 1955 to April 30, 1956. Dr. Fisher will devote half-time to his duties in Political Science during this period for which he will be paid on a half-time basis at his regular salary rate.

Contract with FOA calls for 25% increase for employees while in Vietnam

8. The contract with the Foreign Operations Administration covering the South Vietnam Project provides that the salaries for all employees while in Vietnam are increased 25 per cent over the basic salary effective upon arrival. Therefore the salaries for such personnel will be subject to this upward adjustment for the period of the overseas service.

Gift of micro photometer to Physics & Astronomy

9. Gift of a microphotometer from the Research Laboratories Division of General Motors Corporation of Detroit to be used in Physics and Astronomy. This gift has an estimated value of \$1800.

\$18,000 from Kellogg Found

10. Acceptance from the Kellogg Foundation of \$18,000 for the Michigan Institute of Local Government Project.

\$144 from Gen Electric

11. Communication from the General Electric Company enclosing a check for \$144 representing a contribution to the College under their Corporate Alumnus Program.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

12. Grants as follows to be used for scholarship purposes:

- a. \$15 from the Lansing Council of Parents and Teachers for the President's Discretionary Fund to help needy and deserving students.
- b. \$426.16 from the Faculty Folk Club of East Lansing to continue the Faculty Folk Scholarships for deserving women students for 1955-56.
- c. \$100 from Sherman and Mabel Littler Scholarship Fund of Detroit, to provide scholarship aid for a student for four terms beginning spring term 1955.
- d. \$200 from the Michigan Association of Home Builders of Lansing to provide a Junior Award Scholarship for 1955-56. The recipient is to be enrolled in the residential building curriculum.

Several grants accepted for scholarship purposes.

13. Renewal of a memorandum of agreement with the Michigan State Florists Association of East Lansing covering a grant of \$150 to be used under the direction of P. R. Krone and H. B. Tukey in Horticulture for a special graduate research assistant in floriculture.

\$150 from Mich. Flor. Association

14. Renewal of a memorandum of agreement with the Nitrogen Division of Allied Chemical and Dye Corporation of New York City covering a grant of \$2500 to be used under the direction of R.L. Cook, L. S. Robertson, and J. R. Guttay in Soil Science for research on the role of nitrogen in the production of Michigan crops. The agreement provides for a special graduate research assistant.

\$2500 from Nitrogen Div. Soils Res.

15. Approval of a memorandum of agreement with the Corona Chemical Division of the Pittsburgh Plate Glass Company of Morestown, New Jersey, covering a grant of \$300 to be used under the direction of R. H. Fulton in Botany to determine the effectiveness of Coro-SDD tank mix to control black rot of grape, strawberry leaf, and fruit diseases and raspberry anthracnose.

\$300 from Corona Chem. Div.

16. Renewal of a memorandum of agreement with the Standard Oil Foundation, Inc., of Chicago covering a grant of \$2500 to be used under the direction of E. A. Hiedemann in Physics and Astronomy to provide a fellowship in Physics and Astronomy for 1955-56.

\$2500 from Stan. Oil Found

17. Grant of \$25 from the American Maize Products Company of Grand Rapids to be used under the direction of D. B. Varner in Continuing Education to assist in staging the American Dairy Science Association meeting on June 20-23.

\$25 from Am. Maize Products Co.

18. The fund for the Advancement of Education (Ford Foundation) has made a grant of \$150,000 for a joint study to determine the factors affecting the cost of American higher education in the face of growing enrollments, inflation, and demands for wider educational services. The schools included in this study are the University of California, all of the Big Ten Schools except Wisconsin, and Wabash College.

\$150,000 from fund for Advancement of Educ.

19. Discussion of a new letterhead for use by Michigan State College effective July 1 when the new name becomes effective.

Old letter-heads to be used before ordering new

It is understood that all departments of the institution will use up their present supply of stationery and forms before ordering the new.

20. The Administrative Group recommends the State Board approve the following regulations governing Master's degree programs effective July 1, 1955:

Approval of regulations governing Master's degree programs.

- a. All Master's degree programs shall be administered by the respective schools subject to the approval of the Administrative Group and the President. The Graduate School shall serve as a coordinating agency for this program.
- b. A student may be admitted to a Master's program who is acceptable to the school in which he wishes to study and possesses a Bachelor's degree or its equivalent.
- c. The point average required for graduation with a Master's degree shall be determined by each school for each of its curricula in conformity with accepted professional standards.
- d. The grading for graduate students shall be on the same scale as used in the undergraduate program.
- e. All previous regulations in conflict with the above are to that extent rescinded.

21. Appropriation of \$2000 of Athletic Funds is requested for the golf course project. This is to pay for a topographic survey of the area.

\$2000 approp for topographic survey of golf course.

22. Request for a supplemental appropriation of \$1000 for the supplies and services budget of the Chemical Engineering Department.

\$1000 added to Chem. Engr. budget.

23. Recommendation from Mr. May for the purchase of the following stocks:

- a. For the Pension Fund
 

600 shares Burroughs Corporation	29	\$17,400
300 shares General Electric	51	15,300
200 Shares Union Carbide & Carbon	93	18,600
- b. For the Jenison Fund
 

132 shares First National City Bank of New York	60	7,920
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- c. For the Forest H. Akers Trust Fund
 

100 shares Campbell Soup		
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Purchase of certain stocks approved for Pension Fund Jenison Fund & Akers Trust Fund

ADDITIONAL ITEMS, continued

Fund re-allocations for year end approved.

Miscellaneous, continued

24. In accordance with usual policy, it is suggested that the Board authorize such fund reallocations at the end of the fiscal year as are approved by the Finance Committee.
25. On April 27 bids were opened for the addition to the Kellogg Center. The list of bidders bid of each one is as follows:

G.E. Lathrop awarded contract for addition to Kellogg Center.

G. E. Lathrop Construction Company	\$279,104
Perron Construction Company	294,770
Foster, Schermerhorn and Barnes	299,000
F. J. Corr Construction Company	301,000
The Christman Company	303,000
Vandenburg Construction Company	341,000

Lathrop and Son submitted the low base bid in the amount of \$279,104. Mr. Sarvis recommends that the following alternates be accepted:

Cafeteria duct change in order to accomodate additional seating	1,078
Additional seats in food laboratory	332
Re-cover the ballroom floor	3,650

This makes a total contract to Lathrop and Son of \$284,164.

\$181,000 approved for refurbishing Mason-Abbott & Snyder Phillips Halls

26. Recommendation from Mr. Foster and our dormitory people that they be authorized to refurbish Mason-Abbott Dormitories at a total estimated cost of \$181,000, this to be charged to the account set up in the financing of the new men's dormitories now under construction. In that financing, sufficient additional money was borrowed to make possible the refurbishing of Mason-Abbott and eventually of Snyder-Phillips Dormitories. The detailed estimate for these furnishings is as follows:

First floor lounges	\$ 50,000
Lower floor lounges	15,000
Dining rooms	20,000
Beds	18,000
Telephones and miscellaneous	3,000
Replace the desks in all student rooms, installing 2 desks with drawers and 1 large chest in each room at an estimated cost of	75,000

Letter from Lt. Governor re: referendum to permit employees to decide whether or not they wish to be included in Social Sec.

27. Receipt of the following letter authorizes the Board to proceed with the referendum to permit our employees to decide whether or not they wish to be included under Social Security:

"May 4, 1955

"In response to your letter of April 15, 1955, and pursuant to authority vested in me by law, the State Board of Agriculture is hereby authorized to conduct a referendum among its employees on the question of whether service in positions covered by the existing retirement system administered by the Board shall be excluded from or included under an agreement extending the benefits of Title II of the Social Security Act to such employees.

"The law empowering me to authorize such referenda requires that I designate an agency or individual to supervise the State Board of Agriculture in the administration of the referendum authorized by this letter. I have this day designated you to carry out that responsibility."

/s/ Philip A. Hart  
Lieutenant Governor and  
Acting Governor

It is recommended that the date of this referendum be set for the 19th day of August 1955 by mail ballot to be effective retroactive to January 1, 1955.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the foregoing Additional Items.

School of Communication Arts approved - Journalism, Speech etc. to be trans.

28. After a study continuing over several years of the whole field of mass communications, including journalism, radio skills, television skills, audio-visual aids, etc., it is recommended that effective July 1, 1955, there be created a School of Communication Arts. The Department of Journalism, now in the School of Business and Public Service, and the Department of Speech, now in the School of Science and Arts, are transferred to this School. It is contemplated that continuing study will result in eventually transferring certain other activities related to the communication arts to this School.

Dr. Gordon A. Sabine to be Dean of new School

29. It is recommended that Dr. Gordon A. Sabine, now Dean of the School of Journalism at the University of Oregon, be appointed as Dean of the School of Communication Arts at a salary of \$15,000 per year on a 12-month basis, effective July 1, 1955. It is hoped that it will be possible for Dr. Sabine to arrive in East Lansing by June 15. In that event, the effective date of his salary will coincide with the date of his arrival.

On motion of Dr. Smith, seconded by Mr. Rouse, it was voted to approve items 28 and 29.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

30. Letter from Bob Herman, the Editor in Chief of the State News, requesting that the State News be permitted to have a student representative attend the meetings of the State Board of Agriculture on the same basis as general representatives or the Press.

The Board deferred action on this item pending the arrival of Dean Sabine.

31. Questions have been raised as to the propriety of Michigan State College continuing the publication in future years of a Michigan Legislative Report like the one recently completed and distributed by the Governmental Research Bureau. A copy of this report is in each Board member's folder. It is suggested that the Board members review it so that it can be discussed at a later date.

32. It called to the attention of the Board that the School of Engineering, Department of Mathematics, the Agricultural Experiment Station, and many other departments of the institution feel that they are considerably handicapped in carrying out research in certain areas due to the fact that there is not available to them an electronic high-speed computer. Such a computer is a very expensive item but would be invaluable not only in research but in carrying out our teaching programs due to the increasing use of high-speed computers by government and business. The eventual acquisition of such a device must be included in our long range planning.

33. Vice President Varner and Attorney Leland Carr presented a complete report of the progress of legislation of interest to the College with particular reference to the rider on the appropriation bill attempting to limit the Board's authority with reference to self-liquidating projects and TV. Mr. Carr reviewed the opinion of the Attorney General dated May 11, 1955. The opinion in full is filed with the permanent records.

34. An offer of \$7500 for Resources for the Future (Ford Foundation) to subsidize work under the direction of Professor Snell in garbage composting raises a question with reference to the continuance of this project at its present location due to the objectionable odor in close proximity to college housing units. Since this work cannot be continued at its present location, Dean Ryder has been requested to determine the desirability of continuing it at another location and the cost involved if the work is to be continued.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to request Dean Ryder to take such steps as are necessary to terminate the garbage compost project at its present location at the earliest possible moment. If the Dean and his advisers feel that further research on this project is justified, it is requested that he submit detailed estimates of the cost of continuing this project with the understanding that it must be located somewhere where it will not become a nuisance in the community.

35. Communication from Mr. Denison with reference to an exhibit at the State Fair.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to leave the question of an exhibit at the State Fair to the Administrative officials.

36. Report from Mr. Denison that "The Widening Circle", College moving picture, has been shown to approximately 100,000 persons outside of Michigan through a distributing service.

37. One of the persons originally engaged to serve on the Vietnam Project after beginning work and being involved in the indoctrination program, has been found to be unfitted for it. It is therefore recommended that Mr. Richard J. Youdin be reimbursed for his out-of-pocket expenses incurred in connection with this assignment and that he be paid his salary at a base rate of \$13,000 per year for the period from May 8 to June 18, 1955, charged to the FOA Project.

38. Additional payment to salaried employees. (List on file with these Board minutes).

On motion of Dr. Smith, seconded by Mr. Rouse, it was voted to approve items 31, 32, 33, 36, 37 and 38.

39. Recommendation from Mr. May for the following appropriations for the Vietnam project:

- (a) Supplies and Services \$1,000  
(This fund would be used to cover local expenses which are not reimbursable under our contract).
- (b) Equipment 1,200  
(These funds are needed to purchase desks and chairs for the local staff)

40. Grant of \$250 from Dr. G. W. Jessen of Chicago to be used in Continuing Education to assist with the educational programs for Optometrists.

41. Grant of \$500 from the Seco Company, Inc. to be used in the Division of Hotel, Restaurant and General Institutional Management for conferees enrolling in the National Association of Food Equipment Manufacturers sponsored short course being offered in June 1955.

Action def. on request that representatives of State News be permitted to attend Bd.Mt.  
Question of cont. of legislative report discussed  
High-speed computer to be purchased in future  
Report of Mr. Varner & Mr. Carr re: progress of legislation re: approp. bills  
Garbage compost project to be moved to another location, if it is felt that the project should be continued.  
Question of exhibit at State Fair left to Adm. officials  
100,000 persons est. to have seen college movie  
R.J. Youdin's appt. to Vietnam project cancelled  
Approval of appropriations for Vietnam project.  
\$250 accept to be used for programs for Optometrists.  
\$500 from Seco Co.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

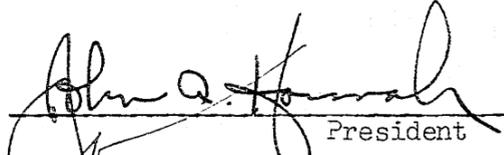
Approval of  
candidates for  
honorary  
degrees at  
June 1955  
Commencement

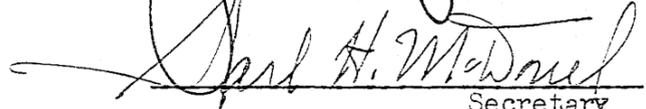
42. The following list of persons will be awarded Honorary Degrees (Doctor of Laws) at Commencement June 5, 1955. This was approved at the April 15th Board meeting subject to the acceptance of those designated:
- Carléton Joseph Huntley Hayes -- Historian, Professor Emeritus Columbia University, former Ambassador to Spain, Distinguished Visiting Professor at MSC in 1954, New York City
- Albert E. Heustis -- Public Health Official, Michigan Commissioner of Health, Lansing, Mich.
- Ludovico Hidrosollo --Alumnus, prominent government official of the Philippines, Manila, Philippine Islands.
- Mordecai Johnson -- Distinguished Educator, President Howard University, Washington, D.C.
- Willard J. Maxey -- Public Official, Michigan Director of Social Welfare, Lansing, Michigan
- General A.G.L. McNaughton -- Distinguished Canadian, former Commander Canadian Military Forces, Engineer, Scientist, Canadian Chairman, Permanent Joint Board on Defense, Ottawa, Ca.
- Emory W. Morris -- Foundation Executive, President and General Director W.K. Kellogg Foundation, Battle Creek, Michigan
- Admiral Arthur W. Radford -- Commencement Speaker, Distinguished Military Leader, Chairman USDA, Washington, D.C.
- Hazel Katherine Stiebeling -- Food Economist
- Don Vander Werp -- Public Servant, long-time member of the Senate, Michigan Legislature, Fremont, Michigan.
- Joseph E. Warner -- Public Servant, long-time member House of Representatives Michigan Legislature, Ypsilanti, Michigan.
- Mrs. Alfred G. Wilson -- Business Woman, former member State Board of Agriculture, Rochester, Michigan
- Sewall Wright -- Distinguished Professor of Zoology, University of Chicago, outstanding geneticist, Chicago, Illinois.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve items 39, 40, 41 and 42.

The Board adjourned at 12:30 p.m.

The next meeting of the Board will be held at 9:30 a.m. Friday, June 17, 1955 with the Finance Committee meeting the night before.

  
President

  
Secretary