

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
December 18, 1952

3143

Present: Mr. Brody, Chairman; Messrs. Akers, Mueller, Smith; Miss Jones; Dr. Thurston; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Armstrong

The meeting was called to order at 10:00 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Leaves

1. Leave of absence with full pay for Mrs. Edna Muir, Housemother at Gilchrist Dormitory, from November 9 to December 31, 1952, for health reasons.

Miscellaneous

1. Approved November 1, 1952, as the effective date of the appointment of Waldo I. Kenerson as Professor of Civil Engineering.
2. Authorized the payment of \$100 per day plus expenses to Dr. Floyd Reeves for the time that he has spent at Michigan State College during November and December.
3. Approved the provision of shades and screens for the Basic College Building at an estimated cost of \$825, to be charged to Alterations and Improvements 1952-53.

NEW BUSINESS

Resignations and Terminations

1. Raymond A. Higgins as Assistant Professor (Extension) of Agricultural Economics, effective December 31, 1952, to accept a position with the Super Market Institute in Chicago.
2. The special Short Course in forest practice will not be offered this winter. Allen Horn was hired as a replacement for Mr. Mausteller to handle this work. During the winter term he will be assigned as a special forester in the Forestry Department, and his services are to be terminated March 31, 1953.
3. Guido L. Weber as Lecturer in General Business, effective December 31, 1952.
4. Lois T. Mickle as Instructor in Home Management and Child Development, effective December 31, 1952, to move to Oklahoma with her husband.
5. Richard J. Dandeneau as Assistant News Editor in Information Services, effective January 9, 1953 to accept a position with the University of Illinois.
6. Claude R. Pettibone as Staff Physician at the Health Service, effective December 31, 1952. Dr. Pettibone is retiring from active practice.

Leaves

1. Leave of absence without pay for George Amundson, Assistant Professor (Extension) of Agricultural Engineering, from March 1 to April 11, 1953. Mr. Amundson will take a month's vacation plus this six-week period to go to Florida for the purpose of improving his health.
2. Leave of absence with full pay for William C. Butts, 4-H Club Agent in Mecosta, Osceola, and half of Lake Counties, for six months beginning January 1, 1953, to enter the Graduate School at Michigan State College. He has been a member of the staff since July 1, 1945.
3. Extension of leave of absence without pay for Donald G. Curry, Ingham County Agricultural Agent, for one year beginning February 1, 1953, to continue to work on the Point Four program in India.
4. Extension of leave of absence without pay for Hans Kardel, Eaton County Agricultural Agent, for one year beginning January 1, 1953, to continue to work on the Point Four program in India.
5. Extension of leave of absence without pay for Gordon R. Schlubatis, Branch County Agricultural Agent, for one year beginning January 1, 1953, to continue to work on the Point Four program in India.
6. Leave of absence with full pay for Leo A. Haak, Professor and Head of the Department of Effective Living, from January 1 to March 31, 1953, to do research and writing. Dr. Haak has been a member of the staff since August 1944.
7. Leave of absence without pay for Marvin D. Solomon, Assistant Professor of Natural Science, for one year beginning April 1, 1953, to accept a position in Liberia through the United Nations Educational, Scientific and Cultural Organization.

Leaves

Effective date Kenerson appt. to be Nov. 1 '52 \$100 a day to be paid Dr. Reeves Provision of shades in Basic College.

Resignations

Leaves

NEW BUSINESS, continuedLeaves, continued

Leaves

8. Leave of absence with half pay for J. Murray Barbour, Associate Professor of Music, for one year beginning September 1, 1953, to do musicological research in Austria. Mr. Barbour has been a member of the staff since September 1939. He was on leave with pay during the spring term of 1946.
9. Leave of absence with full pay for H. H. Anderson, Professor and Head of Psychology, for six months beginning January 1, 1953, to complete the analysis of the Karlsruhe study, make further study of psychological and statistical methods to adapt and extend the Karlsruhe study to a study of children in the Mexican culture. Dr. Anderson has been a member of the staff since September 1946.
10. Leave of absence without pay for Frances H. DeLisle, Assistant Professor in Counseling, from January 1 to March 31, 1953, to complete work on her doctorate.
11. Leave of absence without pay for Beatrice Fessenden, Assistant Professor in Counseling, from December 1, 1952, to January 31, 1953, to complete work on her doctorate.

Appointments

Appointments

1. Appointment of Lewis E. Swanson as Instructor in Agricultural Engineering at a salary of \$2600 for the period from January 1 to June 30, 1953, to replace H. C. Fisch who will be assigned to the project in Colombia.
2. Appointment of Donald P. Brown as Assistant Professor of Agricultural Engineering at a salary of \$6000 per year on a 12-month basis, effective for one year only beginning January 1, 1953, and paid from the Rural Electrification Committee Television Project funds.
3. Appointment of Elbert S. Kelsey as Assistant in Dairy at a salary of \$400 for the period from January 8 to March 7, 1953, to replace Charles M. Chance, resigned.
4. Transfer of Donald C. Miller from Assistant Professor of Short Courses to Assistant Professor (Extension) of Poultry Husbandry at the same salary of \$5670 per year on a 12-month basis, effective January 1, 1953, to replace William A. Aho, resigned. His salary is to be paid from Extension funds.
5. Appointment of Carl Charles Hoyt as Instructor in Short Courses at a salary of \$5400 per year on a 12-month basis, effective January 1, 1953, to replace Donald C. Miller, transferred.
6. Appointment of Mrs. Polly Malone as Instructor in Short Courses and Home Economics at a salary of \$335 for the period from January 12 to March 6, 1953.
7. Appointment of Mrs. Carol W. Shafer as Instructor in Short Courses and Home Economics at a salary of \$300 for the period from January 12 to March 6, 1953.
8. Appointment of Sam Street Hughes as Instructor in Short Courses at a salary of \$350 for the period from January 12 to March 6, 1953.
9. Reappointment of Fannie A. Leonard as temporary Instructor in Natural Science at a salary of \$1100 for the period from January 1 to March 31, 1953.
10. Reappointment of Harold Schlichting as temporary Instructor in Natural Science at a salary of \$1100 for the period from January 1 to March 31, 1953.
11. Appointment of Roger B. Miller as Assistant Swimming Coach at a salary of \$60 per month, effective from January 1 to March 31, 1953.
12. Appointment of Richard C. Steinmetz as Lecturer in Police Administration at no salary from the College, effective for the spring term 1953.
13. Appointment of Grace Kikuchi as Lecturer in Home Management and Child Development at a salary of \$700 for the period from January 1 to June 30, 1953, as partial replacement for Lois Mickle, resigned.
14. Appointment of Thelma Dunn as Assistant in Home Management and Child Development at a salary of \$300 for the period from January 1 to March 31, 1953, to release time of Miss Greey to work on television.
15. Appointment of Virgilee Myers Tsuda as temporary instructor in Textiles, Clothing and Related Arts at a salary of \$900 for the period from January 1 to March 31, 1953, to release staff to work on television.
16. Appointment of Axel L. Anderson as Associate Professor (Research) of Botany and Plant Pathology at a salary of \$2000 per year on a 12-month basis, effective January 1, 1953. Dr. Anderson will work for the College one-fourth time, and will work for the U. S. Department of Agriculture three-fourths time and will be compensated by them at the rate of \$6000 per year.
17. Recommendation that Karl A. Stiles, Professor of Zoology, be named Head of the Department of Zoology, effective July 1, 1953, when Professor Hunt will begin his retirement furlough.
18. Reappointment of Elaine Van Aken Cowen as temporary Instructor in Mathematics at a salary of \$233.33 per month, effective from January 1 to June 30, 1953.
19. Reappointment of Dale M. Mesner as temporary Instructor in Mathematics at a salary of \$400 per month, effective from January 1 to June 30, 1953.

NEW BUSINESS, continuedAppointments, continued

20. Appointment of George H. Axinn as Television Editor (Extension) in Information Services at a salary of \$7000 per year on a 12-month basis, effective February 1, 1953, to fill a position authorized by the Board at its October meeting. His salary is to be paid from Extension funds.
21. Appointment of Howard Fink as temporary Instructor in Counseling at a salary of \$175 per month, effective from December 16, 1952, to March 31, 1953, to replace Frances DeLisle, on leave.
22. Appointment of Joseph Bingham as temporary Instructor in Counseling at a salary of \$175 per month, effective from December 16, 1952, to March 31, 1953, to replace Beatrice Fessenden, on leave.

Miscellaneous

1. Recommendation that January 1, 1953, be the effective date of the appointment of Glenn L. Johnson as Professor of Agricultural Economics.
2. Increase in salary for William Cargo, Assistant Professor (Extension) of Farm Crops, from \$6100 to \$6600 per year, effective December 1, 1952. His salary is paid from Extension funds.
3. Increase in salary for Clifford F. Conrad, Berrien County Assistant Agricultural Agent, from \$5080 to \$5300 per year, effective January 1, 1953.
4. Recommendation that effective as of July 1, 1952, the salaries of staff members now on assignment in Colombia be increased from the present salary of \$7310 per year, as follows:
 Murrel L. Bailey, Assistant Professor of Agricultural Engineering, \$7680
 Clarence Hansen, Assistant Professor of Agricultural Engineering, \$7680
 Elwin Farwell, Assistant Professor of Animal Husbandry, \$8244
 Lynn Robertson, Assistant Professor of Soil Science, \$7680
 J. E. Mausteller, Instructor in Forestry, \$7442
5. Recommendation that Harrison C. Fisch, Instructor in Agricultural Engineering, and Verne A. Freeman, Assistant State Club Leader, be transferred from their present salary roll and salary source to the U. S. Department of State Colombia account and at the following salary adjustments, effective January 1, 1953:
 Harrison C. Fisch, salary increased from \$4860 to \$7310
 Verne A. Freeman, salary increased from \$7030 to \$8787
- Mr. Fisch will replace Clarence M. Hansen, and Mr. Freeman will replace E. D. Farwell at the Facultad de Agronomia at Palmira, Colombia.
6. Increase in salary for Marjorie A. Kinney, Assistant Professor of Nursing Education, from \$4000 to \$4500 per year, effective January 1, 1953.
7. Recommendation that December 1, 1952, be the effective date of the appointment of Mrs. Verna Sloan as Assistant in the Health Service.
8. Reinstatement of James F. Proctor on the payroll effective December 2, 1952. Mr. Proctor is employed in Buildings and Utilities and has been on military leave.
9. Reinstatement of Robert J. Ridenour on the payroll effective December 8, 1952. Mr. Ridenour is employed in Buildings and Utilities and has been on military leave.
10. Report of the death of Mrs. Marian Armbrustmaker, Chief Telephone Operator, on December 4, 1952. Mrs. Armbrustmaker was first employed on January 1, 1927.
11. Report of the payment of the following additional amounts to salaried employees during the fall athletic season:

Edgar Albaugh	\$ 20.00	Bobby Demott	\$ 20.00	Harold Hart	\$ 20.00
Dale Albin	20.00	Morton Dunham	20.00	C. D. Hause	20.00
Fred Alexander	16.00	John Emery	30.00	Ray Heydrick	30.00
Albert Amiss	40.00	Marvin Eppelheimer	20.00	John Hill	30.00
Robert Angell	18.00	Earl Erickson	20.00	John Hocking	30.00
Leonard Blakeslee	30.00	Francis Evans	20.00	Stanley Howell	30.00
Patricia Blankenship	18.00	Helen Evans	18.00	Wilbert Hutton	20.00
Theodore Brevik	20.00	Orville Everett	6.00	Emerson Jacob	12.00
Clarence Bruch	30.00	James Fairley	20.00	Adrian Jaffe	20.00
Robert Brunner	20.00	Curtis Filter	17.50	Richard Jaquith	20.00
James Burnett	30.00	Floyd Fladseth	20.00	Russell Jenkins	20.00
Charles Chance	20.00	Stuart Gallacher	45.00	J. M. Jensen	37.50
L. E. Chapman	30.00	Raymond Garner	20.00	Richard Johnston	16.00
James Cockrell	30.00	Robert Garner	20.00	Edwin Jones	30.00
Ray Cook	37.50	James Garrison	20.00	M. M. Jones	6.00
Louis Cormier	20.00	Carl Gerlach	20.00	George Joyaux	20.00
Charles Cuttler	20.00	Gordon Goerner	20.00	Theodore Kennedy	20.00
Harold Darcy	20.00	Paul Gray	30.00	Gerald Knapp	24.00
Harold Davidson	20.00	John Guttay	20.00	B. J. Knittle	20.00
Arden Day	20.00	Carson Hamilton	20.00	Paul Kyburz	20.00
Paul DeKoning	20.00	Harold Hart	20.00	Vernon Larson	20.00

Appointments

Appt. G.L. Johnson to be effective Jan. 1 '53

Inc. salary Wm. Cargo to \$6600

Inc. salary C.F. Conrad to \$5300

Salary inc. approved for ML Bailey
C Hansen
E Farwell
L Robertson
J E Mausteller

H.C. Fisch & V.A. Freeman trans to Colombia

Fisch - \$7310
Freeman-8787

M.A. Kinney sal. inc. to \$4000

Eff. date of appt. Verna Sloan to be Dec. 1 '52

Reinstatement Jas. Proctor Dec. 2 '52

R.J. Ridenour Dec. 8, '52

Report of death M. Armbrustmaker Jan. 1 '27

Additional amounts paid salaried employees during athletic season.

NEW BUSINESS, continuedMiscellaneous, continued

Additional amounts paid salaried employees during fall athletic events.

11. Additional amounts paid salaried employees during fall athletic events, continued:

Kirkpatrick Lawton	\$ 30.00	Edward Prophet	\$ 16.00	Richard Swenson	\$ 20.00
Verdun Leichty	20.00	John Ramsey	35.00	Bannen Swope	20.00
Robert Lucas	20.00	George Radimersky	20.00	Glen Thommes	20.00
Robert Lumianski	20.00	Kenneth Randall	20.00	John Tomkins	20.00
Joseph Meiser	20.00	Johannes Sachse	20.00	R. F. Turner	40.00
Branford Millar	20.00	C. L. SanClemente	20.00	George Tsuda	20.00
Arthur Miller	20.00	Delbert Schoenhard	20.00	Norman Tufford	20.00
Myron Miller	20.00	Robert Scott	30.00	Wayne Van Riper	30.00
Robert Miller	20.00	Virgil Scott	20.00	David VanStrien	20.00
Shirley Morrissey	18.00	William Seaman	30.00	Karl Vary	20.00
Carl Noller	20.00	L. H. Searl	47.50	Herbert Weisinger	20.00
Ralph Paul	20.00	Ernest Shelley	6.00	Clella Weissinger	18.00
Frank Peabody	20.00	Bernard Sliger	20.00	Stanfield Wells	30.00
Elmer Peterson	45.00	Jack Stockton	20.00	James Williams	20.00
Wilbur Peterson	20.00	Max Strother	18.00	Howard Winters	20.00
R. Vance Presthus	6.00	Herman Struck	20.00	Harry Wittels	20.00
		Robert Swanson	50.00	John Yuncck	20.00

12. Payment of the following additional amounts to salaried employees since the last Board meeting:

Auditorium

Dale Albin	9.00
E. P. Blankenship	9.00
Charles Branz	3.00
L. E. Chapman	9.00
Helen Evans	9.00
Norma Fisher	3.00
Floyd Fladseth	9.00
Helen Greene	25.00
James Huston	6.00
Nancy Jackson	9.00
Floyd Macklem	9.00
Elmer Peterson	9.00
Varetta Powers	1.50
Gail F. Ryder	6.00
Laurence Searl	6.00
James Slezak	4.00
Robert Troxell	12.00
Wayne VanRiper	25.00
Clella Weissinger	12.00
Neal Whitehead	9.00
Ray Yerkie	6.00
Marilyn Feet	6.00

Continuing Education

E. S. Beneke	20.00
C. F. Cairy	50.00
F. B. Harris	35.00
I. F. Huddleson	15.00
Walter Kell	555.00
Walter N. Mack	15.00
William Mann	14.50
Joseph Meites	20.00
C. H. Pesterfield	35.00
Leonard Ball	35.00
Rollin Simonds	35.00
O. C. Smucker	220.00
H. E. Sponberg	16.80
H. W. Sundwall	197.00
P. J. Thorson	35.00

Miscellaneous

Oliver C. Taylor	25.00
Joseph Tobin	25.00
Wayne VanRiper	5.00
Ray Yerkie	9.00

Television Development

James D. Davis	\$ 80.00
H. F. Niven	20.00
J. K. Richards	80.00
H. B. Rudolph	40.00
J. B. Tintera	80.00
W. H. Tomlinson	40.00
L. P. Towsley	100.00

Parking Fund

Charles Branz	75.00
Gerard J. Bush	50.00
Charles Clark	15.00
Neal Whitehead	10.00
Loren Wight	50.00
Raymond Yerkie	50.00

Engineering Experiment Station

J. T. Anderson	63.00
Samuel Mercer	189.00
R. M. Rotty	217.00

Miscellaneous

Marilyn Andrews	10.80
John Blakeslee	15.00
Charles Branz	9.00
E. L. Chandler	20.00
I. G. Chavan	18.40
Mabel Flanders	17.55
John M. Fohr	125.00
James Huston	20.00
Peter A. Hyypio	2.50
Joyce Jeffers	18.90
Leonard Laws	18.00
Donna Litherland	18.90
W. C. Mitchell	14.00
Margaret Nutting	12.00
J. K. Richards	70.00
Gail Ryder	19.00
Laurence Searl	9.00
Louis Sharpe	5.50
O. N. Singh	18.00
Florence Smoke	8.10
Lester R. Strong	25.00

\$400 from Grand Aerie Fraternal Order Eagles

Check for \$4,012.73 estate of Harriet L. Stroud for scholarships. \$100 from Sigma Lambda Chi \$4000 from Nat. Inst. Health

13. Grant of \$400 from the Grand Aerie Fraternal Order of Eagles of Kansas City, Missouri, to be used as scholarship aid for a student during the winter and spring terms of 1952-53.
14. Check for \$4,012.73 from the estate of Harriet L. Stroud, representing the final distribution due the College from the Stroud Estate, to be credited to the Charles Henry and Harriet I. Stroud Scholarship fund.
15. Grant of \$100 from Sigma Lambda Chi of East Lansing to be credited to the loan fund for needy students of the Light Construction and Lumber Merchandising major.
16. Continuation of a memorandum of agreement with the National Institute of Health of Bethesda, Maryland, covering a grant of \$4000 to be used under the direction of Bergene Kawin in Agricultural Chemistry in a study of the metabolism of radioactive cobalt in rats.

NEW BUSINESS, continuedMiscellaneous, continued

17. Continuation of a memorandum of agreement with the National Institute of Health of Bethesda, Maryland, covering a grant of \$13,068 to be used under the direction of H. M. Sell in Agricultural Chemistry in a study of the isolation of antibacterial substances from plants, especially those antagonistic to Tubercle bacilli. \$13,068 from Nat. Inst. of Health- Ag. Chem.
18. Approval of memorandums of agreement covering the following grants to be used under the direction of A. W. Farrall in Agricultural Engineering to develop and produce a series of television shows:

Fruit Belt Electric Cooperative, Cassopolis	\$412.61	Approval of several memo of agreement and grants to produce series of television shows in Agric. Engr.
Alger-Delta Cooperative Electric Association, Gladstone	112.65	
Top O'Michigan Rural Electric Company, Boyne City	383.85	
Presque Isle Electric Cooperative, Onaway	363.31	
Southeastern Michigan Rural Electric Cooperative, Adrian	147.01	
Tri-County Electric Cooperative, Portland	408.06	
Cherryland Rural Electric Cooperative, Traverse City	180.62	
O & A Electric Cooperative, Newaygo	291.76	
19. Continuation of a memorandum of agreement with the Michigan Association of Silo Manufacturers of Oxford, Michigan, covering a grant of \$400 to be used under the direction of A. W. Farrall in Agricultural Engineering in cooperative research. The agreement provides for a special graduate research assistant. \$400 from Mich. Assoc. Silo Mfrs.
20. Continuation of a memorandum of agreement with the Michigan Association of Silo Manufacturers of Oxford, Michigan, covering a grant of \$100 to be used under the direction of A. W. Farrall in Agricultural Engineering in a cooperative research project. \$100 from Mich. Assoc. Silo Mfrs.
21. Continuation of a memorandum of agreement with the U. S. Atomic Energy Commission, Research Contracts Division, of Chicago, covering a grant of \$15,876 to be used under the direction of S. H. Wittwer and H. B. Tukey in Horticulture to study the absorption and utilization of radioactive nutrients applied to the above-ground portions of horticultural crops. The agreement provides for special graduate research assistants. \$15,876 from U.S. Atomic Energy Com.
22. Approval of a memorandum of agreement with the Dehydrating Process Company of Boston, Massachusetts, covering a grant of \$275 to be used under the direction of P. J. Schaible in Poultry Husbandry to determine the supplementary value of fish solubles and condensed fish in preparing broiler mash. \$275 from Dehydrating Process Co.
23. Continuation of a memorandum of agreement with the Calumet and Hecla Consolidated Copper Company of Calumet, Michigan, covering a grant of \$2000 to be used under the direction of J. F. Davis in Soil Science. \$2000 from Calumet and Hecla Cons. Copper.
24. Approval of a memorandum with the Research Fund Committee of the Port Huron Chamber of Commerce of Port Huron, Michigan, covering a grant of \$225 to be used under the direction of D. J. Luck in the Bureau of Business Research to inventory the facilities in the Port Huron area for the overnight accommodations and for use of conventions or meetings, to obtain data on traffic through and visitors to the Port Huron area for business and for vacation purposes, and to obtain some expressions in regard to their attitudes toward the adequacy of present facilities and desires for additional facilities. \$225 from Res. Fund Com. Port Huron Chamber of Com.
25. Approval of a memorandum of agreement with the Calcium Chloride Institute of Washington, D. C., covering a grant of \$1500 to be used under the direction of C. C. DeWitt and E. A. Finney in the Engineering Experiment Station in research on use of calcium chloride in granular mixes. \$1500 from Calcium Chloride Inst.
26. Continuation of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of \$3000 to be used under the direction of J. R. Vaughn and Donald Cation in Botany and Plant Pathology in a study of fungicidal effectiveness of certain antibiotic and other compounds on various diseases of economic plants. \$3000 from Upjohn Co.
27. Approval of a memorandum of agreement with the Christian Medical Research League of Detroit covering a grant of \$1000 to be used under the direction of W. L. Mallmann in Bacteriology and Public Health in a study of glyoxilide in reference to the bacteriostatic, bactericidal and growth promoting activity possibilities. \$1000 from Christian Medical Res.
28. Continuation of a memorandum of agreement with the Inter-Industry Highway Safety Committee of Detroit covering a grant of \$10,000 to be used under the direction of E. L. Harden in Continuing Education to conduct a driver education program. \$10,000 Int-Indus. Highway Safety
29. Grant of \$1000 from the American Dairy Association of Michigan to be used under the direction of R. J. Coleman at the Radio Station to provide expenses for travel, broadcast lines, and other items necessary for broadcasting out-of-town athletic events. \$1000 from Am. Dairy Assoc.
30. Recommendation from Mr. McDonel for the following work to be done and charged to Alterations and Improvements 1952-53:
 - a. Improve the lighting in Room 8, Olds Hall, at an estimated cost of \$600.
 - b. Changes to be made in Building A-2, South Campus, to meet the needs of the Art Department, at an estimated cost of \$2,150.
 - c. Changes to be made in Room 103, Library Annex, to make it suitable for the library and reading room for Home Economics, at an estimated cost of \$1200.
 Several alterations and improvement items approved.

NEW BUSINESS, continuedMiscellaneous, continued

Lowell Weller
trans. to
classified
list.
Cl. II pos.
estab. Ag.Econ
Ch.Acc-Cl II
in Creamery
Office to
Cl III
Sec-Dept I
Imp. Services
Cl-Sten II
Health Serv.
\$2020 approp
All-College
Com English
Degrees grant-
ed end fall
term 1952.

31. Transfer of Lowell E. Weller from Board appointment to the classified list as a Chemist (Agriculture) V in Agricultural Chemistry, effective January 1, 1953.
32. Establishment of a Clerk II position in Agricultural Economics. This position has been on the labor payroll.
33. Change an Account Clerk II position in the Creamery Office to a Clerk III position, effective December 1, 1952.
34. Establishment of a Secretary-Departmental I position in the Basic College Improvement Service.
35. Establishment of a Clerk-Stenographer II position at the Health Service.
36. Appropriation of \$2020 for the balance of the fiscal year for the All-College Committee on English.
37. Approval of granting the appropriate degrees who according to the records of the Registrar have completed the requirements for graduation at the end of fall term 1952.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMS

Resignations

Resignations and Terminations

1. Mrs. Audrey S. Glenn as Secretary to the Administrative Assistant on Academic Affairs, effective December 31, 1952, to accept a different type of work.

Leaves

Leaves

1. Leave of absence with full pay for Branford P. Millar, Assistant to the Dean of the Graduate School and Associate Professor of English, for six months, beginning April 1, 1953, for research and study. Dr. Millar has been a member of the staff since September 1946.

Appointments

Appointments

1. Appointment of Harold M. Riley as Instructor (Extension) in Agricultural Economics at a salary of \$5800 per year on a 12-month basis, effective from January 1, 1953, to June 30, 1954, and paid from Extension funds. This is a new position.
2. Appointment of Laurence S. Cooke, Assistant Professor of Effective Living, as Acting Head of the Department of Effective Living for the period of Dr. Haak's leave from January 1 to March 31, 1953.
3. Appointment of Charles D. Swing as temporary Instructor in Physical Education, Health and Recreation for Men at a salary of \$275 per month for the period from February 1 to June 30, 1953, to replace H. W. Paulsen, on leave.
4. Appointment of Alice Wood as Instructor in Foods and Nutrition at a salary of \$2600 for the period from January 1 to June 30, 1953, to replace Mary Frang, on leave.
5. Appointment of Leona F. Irvin as Assistant in Home Management and Child Development at a salary of \$1250 for the period from February 1 to June 30, 1953, as partial replacement for Lois Mickle, resigned.
6. Reappointment of Parley W. Dennis as Assistant Professor of Botany and Plant Pathology at a salary rate of \$4650 per year, effective from January 1 to June 30, 1953. Mr. Dennis' appointment under tenure rules will expire on December 31, 1952, and this action will retain his services for six additional months.
7. Appointment of Donald H. McWade as Instructor (Research) in Animal Pathology at a salary of \$5000 per year on a 12-month basis, effective January 1, 1953, and paid from Michigan Artificial Breeders funds. He replaces James A. Williams, transferred.

E.D. Farwell
returning
from Colombia
at salary of
\$6930 and
Clarence Han-
sen at \$6600

Miscellaneous

1. Two staff members are returning from their Colombian assignment, and the following salary adjustments are recommended to be effective January 1, 1953:
 - a. Elwin D. Farwell, Assistant Professor of Animal Husbandry, from \$6200 to \$6930 per year. He is being paid \$8244 on his Point Four assignment.
 - b. Clarence Hansen, Assistant Professor (Research) of Agricultural Engineering, from \$5910 to \$6600 per year. He is being paid \$7680 on his Point Four assignment.
2. Change in status of Mrs. Ruth C. Kettunen, Assistant in Home Management and Child Development, from half-time at \$2700 to full time at \$5400 per year, effective from January 1 to June 30, 1953, when she will return to half-time status. Her salary is paid from Michigan Heart Association funds.

Change in
status Ruth
Kettunen to
full time at
\$5400

ADDITIONAL ITEMS, continuedMiscellaneous, continued

3. Transfer of the salary source of James A. Williams, Instructor (Research) in Animal Pathology, from Michigan Artificial Breeders funds to Experiment Station funds, effective January 1, 1953. Dr. Williams will fill the position formerly held by Dr. H. D. Webster.

4. It is recommended by Mr. McDonel and Mr. Foster that the following salary adjustments be made effective January 1, 1953, for dormitory personnel, charged to self-liquidating projects:

	<u>Present Salary</u>	<u>Proposed Salary</u>
Robert Herron	\$8030	\$8500
Mildred Jones	7770	8300
Kenneth Lawson	8030	8500
Charles Clark	5560	6100
James Gardner	5890	6200
Fred Stone	5200	5500
Ruth Brotten	4360	4700
Norma Giess Kowitz	4260	4600
Betty Haller	4260	4600
Elaine Mishler	4160	4600
Helen Widick	4960	5300

5. Payment of additional amounts to salaried employees as follows:

<u>Auditorium</u>		<u>Continuing Education</u>		<u>Engineering</u>	
Dale Albin	\$ 24	T. J. Brevik	\$ 10.00	J. T. Anderson	\$ 210.00
E. P. Blankenship	24	Lois Burley	10.00	J. W. Donnell	280.00
Charles Branz	24	Lindsey Decker	30.00	C. O. Harris	184.00
L. D. Burhans	6	Arthur DeLong	161.00	Anne M. Harvey	6.00
L. E. Chapman	21	J. W. Donnell	100.00	R. T. Hinkle	120.00
Helen Evans	24	Elsie Edwards	205.00	G. W. Hobbs	56.00
Marilyn Feet	18	Herbert Garfinkel	15.00	R. J. Jeffries	91.00
Floyd Fladseth	24	Carl Gross	244.50	R. W. Ludt	80.00
Helen Greene	35	F. B. Harris	212.80	D. D. McGrady	175.00
James Huston	21	Jacob Hoefer	194.10	Samuel Mercer	105.00
Norma Johnston	9	E. S. Jorgenson	20.00	L. L. Otto	40.00
Floyd Macklem	24	Ruby Junge	40.60	R. M. Rotty	73.50
Elmer Peterson	24	Charles Lawrence	132.80	A. J. Smith	60.00
Gail F. Ryder	24	E. E. McCray	20.00	T. N. Tambling	3.20
Laurence Searl	24	D. E. McFarland	116.20	R. J. Waalkes	175.00
Jeraldean Sparling	18	C. H. Nickle	15.00		
Robert Troxell	24	Rolla Noonon	100.00	<u>Miscellaneous</u>	
Wayne VanRiper	37	C. H. Pesterfield	132.80	J. T. Blakeslee	18.00
Clella Weissinger	24	David Potter	96.80	E. L. Chandler	20.00
Neal Whitehead	24	L. B. Raynor	120.00	I. G. Chavan	18.60
Ray Yerkie	18	Christopher Sower	23.30	P. A. Hyypio	11.88
		Joseph Strelzoff	132.80	Robert Kuhn	39.00
<u>Continuing Education</u>		C. S. Swing	3.00	Leonard Laws	20.00
F. G. Alexander	16.80	P. J. Thorson	100.00	Richard Massuch	70.00
W. D. Baker	100.00	B. H. VanRoskel	209.10	Samuel Mercer	70.00
William Baten	125.00	Irwin Whitaker	120.00	W. C. Mitchell	7.00
		Margaret Yuill	30.00	Floyd Monaghan	25.00
<u>Radio Press Box</u>				Margaret Nutting	24.00
J. D. Davis	25.00	<u>Television Development</u>		W. R. Reed	20.00
J. N. Moore	45.00	J. D. Davis	5.00	J. F. Regan	34.30
Charles Pedrey	25.00	Harold Niven	90.00	J. K. Richards	70.00
Harold Sponberg	25.00	Herman Rudolph	50.00	B. A. Sangle	3.00
		Louis Sharpe	12.00	L. R. Strong	25.00
		Clair Tettermer	90.00	O. C. Taylor	25.00
		J. B. Tintera	180.00	Dorothy Thomas	8.00
		W. H. Tomlinson	60.00	Marjorie Tiessen	6.50
		L. P. Towsley	70.00	Joseph Tobin	25.00

6. Gift of a General Electric steam iron from the General Electric Supply Company of Lansing to be used in the Department of Home Management and Child Development in a program being carried on in cooperation with the Michigan Heart Association.
7. A complete General Electric kitchen and laundry in miniature to be used in Home Management and Child Development in a program being carried on in cooperation with the Michigan Heart Association. This is a gift from the General Electric Supply Company of Lansing.
8. Check for \$10 from William Mollenhauer, Jr. of Pitman, New Jersey, to be credited to the Chittenden Loan Fund.
9. Renewal of a memorandum of agreement with Merck & Company, Inc., of Rahway, New Jersey, covering a grant of \$2000 to be used under the direction of R. W. Luecke in Agricultural Chemistry in a study of the B vitamin requirements of the baby pig.
10. Renewal of a memorandum of agreement with Libbey-Owens-Ford Glass Company of Toledo, Ohio, covering a grant of \$5700 to be used under the direction of A. W. Farrall in Agricultural Engineering and R. H. Nelson in Animal Husbandry in a study of insulating glass in the winter housing of swine.

Change salary source Jas. Williams to Exp. Sta.

Salary adjustments for following approved:
Robert Herron
Mild. Jones
K. Lawson
Chas. Clark
Jas. Gardner
Fred Stone
Ruth Brotten
N. Giess Kowitz
Betty Haller
E. Mishler
Helen Widick

Additional amounts paid salaried employees.

Gift of Gen. Elec. steam iron to HMCD

Comp. GE kitchen and laundry in miniature gift to HMCD
\$10 rec'd for Chittenden fund.

Memo agree Merck & Co. \$2000

\$5700 from Libbey-Owens Ford Glass

ADDITIONAL ITEMS, continuedMiscellaneous, continued

\$830 from
Commodity
Credit Corp.

\$200 from
Silo Mfrs.

\$1770 from
Mich. Bean
Shippers

\$350 from
Mich. State
Miller's
Assoc.

\$2400 from
Int. Mineral
& Chem. Corp.

\$375 from
Forest H.
Clickner

\$8450 from
U.S. Dept. of
State-Sociob.

\$100 from
Pitman Moore

\$1500 approp
for Stores
Dept.

Cl-Typ. for
Registrar's

House on
Clever prop.
sold to Jas.
Hicks.

Small scholar
ship funds
to be pooled
and invested.

New Revolv.
fund Reg.
Poultry Lab
established

Adjustment
in hourly
rate of pay
for Cont. Ed.
teachers to
\$7.50 per hr.

Contract for
installation
of sewers
let to
Maurice Ver-
meersch at
\$18,448.16

11. Approval of a memorandum of agreement with the Commodity Credit Corporation of Washington, D.C., covering a grant of \$830 to be used under the direction of A. W. Farrall in Agricultural Engineering in a study of the storage of dry beans. The agreement provides for a special graduate research assistant.
12. Renewal of a memorandum of agreement with the Michigan Association of Silo Manufacturers of Oxford, Michigan, covering a grant of \$200 to be used under the direction of A. W. Farrall in Agricultural Engineering in the self-feeding silo project.
13. Approval of a memorandum of agreement with the Michigan Bean Shippers Association of Saginaw, Michigan, covering a grant of \$1770 to be used under the direction of S. T. Dexter in Farm Crops and C. W. Hall in Agricultural Engineering in a study of the prevention of spoilage of pea beans when stored in bags in contrast to storage in warehouses.
14. Acceptance of a grant of \$350 from the Michigan State Miller's Association of Monroe, Michigan, to be used under the direction of H. M. Brown in Farm Crops in quality studies of grain.
15. Renewal of a memorandum of agreement with the International Mineral and Chemicals Corporation of Skokie, Illinois, covering a grant of \$2400 to be used under the direction of R. L. Carolus in Horticulture in a study of the selective absorption of potassium and magnesium by crops.
16. Approval of a memorandum of agreement with Forest H. Clickner of Chicago covering a grant of \$375 to be used under the direction of P. J. Schaible in Poultry Husbandry to evaluate supplementary values of certain primary fermentation products.
17. Renewal of a memorandum of agreement with the U. S. Department of State covering a grant of \$8450 to be used under the direction of C. P. Loomis in Sociology to collect and analyze data useful for the purpose of improving the effectiveness of the films of the International Motion Picture Service of the Department of State. The agreement provides for a special graduate research assistant.
18. Approval of a memorandum of agreement with Pitman-Moore Company of Indianapolis, Indiana, covering a grant of \$100 to be used under the direction of W. D. Lindquist in Bacteriology to study the effectiveness of the anti-helminthic Aska-Rid on Ascaridia galli in chickens.
19. Supplementary appropriation of \$1500 for the Stores Department.
20. Additional Clerk-Typist position in the Registrar's Office.
21. At the Board meeting on October 16, it was reported that the house on the Clever property had been sold to the highest bidder, Mrs. Ruby Larner, for \$261. Mrs. Larner failed to complete the deal and forfeited her deposit of \$26.10. The house was again submitted for bids and was sold to the high bidder, James Hicks, for \$151.50.
22. Mr. May recommends that he be authorized to pool various small scholarship funds and invest the principle in high grade stocks and allocate the earnings to the various funds for the designated scholarship purposes. He requests authority to pool up to \$25,000 in total of scholarship funds for this purpose, and that he and Mr. Cress be authorized to suggest to the Board a list of stocks for specific investment.
23. Recommendation from Director C. M. Hardin authorizing the establishment of a Regional Poultry Laboratory Account as a new revolving fund in accordance with an agreement between the College and the U. S. Department of Agriculture. Under this agreement, surplus poultry and poultry products from the Regional Laboratory will be turned over to the College to be sold, and the income will be deposited in this account and is to be expended on the approval of the Director of the Experiment Station for carrying on projects at the Regional Laboratory in which Michigan State College has an interest.
24. A committee of deans recommend an adjustment in the hourly rate of pay for persons engaged in Continuing Education from \$5 to \$7.50 per hour. It is understood this is a temporary recommendation. A more permanent one will be received from the committee prior to the end of the current year.
25. Bids were opened on December 16 for the installation of sewers as required for the proposed new men's dormitories, as follows:

Angell Construction Company	\$25,960.70
Brown Brothers	25,010.50
H. Nearing & Son	23,559.75
Barker Brothers	19,491.40
Ray Sablain, Inc.	19,321.50
Noyce-Bennett-Noyce	19,152.30
Maurice J. Vermeersch	18,448.16

It is recommended that the low bid of \$18,448.16 submitted by Maurice J. Vermeersch be accepted if it is decided to construct the dormitories.

Upon motion by Mr. Mueller, seconded by Mr. Brody, it was voted to approve the Additional Items.

SPECIAL MISCELLANEOUS

1. The Retirement Committee recommends the retirement of the following employees, effective July 1, 1953:

Retirements
approved to
be effective
July 1, 1953

Leo R. Arnold, County Agricultural Agent, born October 4, 1887, original appointment October 21, 1929, retirement salary \$1957
Dwight Ewing, Professor of Chemistry, born June 13, 1888, original appointment January 1, 1914, retirement salary \$2825
F. W. Fabian, Professor of Bacteriology, born March 26, 1888, original appointment January 1, 1917, retirement salary \$2825.
O. W. Fairbanks, Professor of Engineering Drawing, born August 8, 1887, original appointment January 1, 1920, retirement salary \$2825
Paul Harmer, Professor (Extension) of Soil Science, born March 6, 1888, original appointment September 1, 1921, retirement salary \$2825
Wilfred C. Lewis, Assistant Professor of Chemistry, born February 11, 1888, original appointment September 1, 1920, retirement salary \$2237.
George Posthumus, Instructor in Mechanical Engineering, born September 5, 1887, original appointment September 1, 1918, retirement salary \$2636.
Grover Pratt, Assistant Professor of Engineering Drawing, born August 28, 1887, original appointment September 13, 1939, retirement salary \$1086.
Alta B. Rowland, Campbell Hall, born September 30, 1887, original appointment September 17, 1935, retirement salary \$720
Alexander Schuster, Professor of Music, born May 12, 1888, original appointment September 23, 1929, retirement salary \$2483.

2. The Retirement Committee recommends retirement furlough beginning July 1, 1953, and retirement beginning July 1, 1954, for the following deans and department head:

Retirement
furloughs
approved for
July 1, 1953
and retire-
ments July 1,
1954.

Ernest L. Anthony, Dean of Agriculture, born September 6, 1888, original appointment August 1, 1928, retirement salary \$2825.
Lorin G. Miller, Dean of Engineering, born February 20, 1889, original appointment September 1, 1929, retirement salary \$2825.
Harrison R. Hunt, Head of Zoology, born March 7, 1889, original appointment September 1, 1923, retirement salary \$2825.

3. The Retirement Committee recommends that the widow of Arthur Wade, who was employed in Buildings and Utilities and who died on October 16, 1952, be paid 8 months' salary from the date of death.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve items 1, 2 and 3 above.

4. Recommendation that Professor Floyd W. Reeves of the Department of Education of the University of Chicago, who will soon be 62 years old, be employed effective September 1, 1953, under the following conditions:

Appointment
of Floyd W.
Reeves
approved.

- a. He will devote one-half time as Professor of Administration in the School of Education and one-half time as Consultant to the President at a salary of \$14,000 per year on a 10-month basis. His free term will probably be the winter term, and he will be available to teach in the summer school.
b. It is understood that Professor Reeves may continue to be employed after reaching the age of 65 for an additional 5 years if his health remains good; and after the age of 65, he will have the option of reducing his responsibility from full time for three quarters to two-thirds time for three quarters, or full time for two quarters, and if electing one of these options his salary is to be set at \$10,000 per year.
c. Professor Reeves will not come under the retirement program, and there is no obligation on the part of the College with reference to a pension after the age of 70 or at an earlier date if retirement is elected.

On motion of Miss Jones, seconded by Dr. Smith, it was voted to approve the employment of Dr. Reeves as per the above recommendations

5. Recommendation from Mr. Davidson, Director of the MSC Fund, that the Board authorize the expenditure of about \$2300 of Development Fund money for remodeling the Tower Room in the Union Building to be used to house a planetarium, a gift from alumni, and also offices for Mr. Davidson and his staff.

Action def.
on request to
remodel Tower
Room to house
planetarium

On motion of Mr. Brody, seconded by Miss Jones, it was voted to defer action indefinitely on the above recommendation.

6. Bids were opened on the proposed dormitories on December 15, as follows:

Christman Company	\$6,950,000
Sorenson and Gross	7,245,000
Reniger Construction Company	7,863,000
Corr Construction Company	7,895,000
Wright	8,244,000

Christman Co.
given con-
tract for
construction
of men's
dorms.

The bids exceed the amount of money available by several hundred thousand dollars. Mr. Conrad of the Christman Company, Mr. Calder, Mr. Cress and Mr. Foster met with the Board to discuss this matter.

(continued)

SPECIAL MISCELLANEOUS, continued

6. Bids opened on proposed dormitories, continued:

After considerable discussion, the following actions were taken:

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted that the College should assume the responsibility for extending the necessary service lines from the power plant or other sources of origin to the corner of Harrison Road and Kalamazoo Street and that the dormitory project would assume the costs from that point to the dormitory site.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted:

Mr. Cress
authorized to
arrange addi-
tional finan-
cing.

(a) to authorize Mr. Earl Cress of the Ann Arbor Trust Company to arrange additional financing not to exceed \$400,000 in addition to the \$7,600,000 already arranged, or making the total maximum obligation not in excess of \$8,000,000.

(b) to instruct the officers of the College and the architect, Mr. Calder, to work with the Christman Company in making such changes in the specifications for the dormitory project as are necessary to bring the total contract price of the construction to not to exceed \$6,305,000. This figure is to include a surety bond.

(c) that the Board will meet in special meeting to act upon the financing and the awarding of the contract as soon as negotiations are completed and it is hoped that this meeting can be held within the next few days.

Definition of
Faculty in-
cludes all
academic per-
sonnel with
rank of
Instructor or
higher.

7. The new tenure committee raises a question with reference to the definition of the term "faculty" as used in the tenure rules.

The Board instructed the President to advise the tenure committee that the term "faculty" as used in the tenure rules, includes all academic personnel with the rank of Instructor or higher, as distinguished from the "voting faculty" which includes Professors and Associate Professors.

* * * * *

The Board convened in executive session after adjournment of the regular meeting and took the following action:

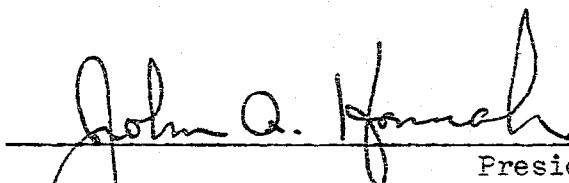
Approval of
increase in
salary for
J. A. Hannah

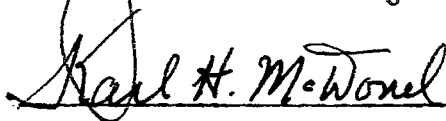
On motion of Mr. Mueller, seconded by Miss Jones, it was unanimously voted, in view of the increasing responsibilities involved in administering the affairs of Michigan State College, to increase the salary of the President to \$20,000 per year, effective January 1, 1953.

The Chairman of the Board was instructed to advise the President and Secretary of this action.

The Board adjourned at 3:15 p.m.

The next regular meeting will be held Thursday, January 22, 1953.


President


Secretary