

408 Wood-  
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itial  
vouchers.

Uniform  
deposits  
required

On motion of Mr. Graham, Mr. Woodman was authorized to initial the January and February vouchers.

On motion of Mr. Doherty, the recommendation of Major Wrightson that students be required to deposit the value of their uniforms before they were issued and that the same be refunded to them at the close of the spring term provided the articles are in his possession at the last prescribed formation of the corps, was approved.

On motion of Mr. Doherty, the expense accounts of the Board Members were approved.

On motion of Mr. Doherty, Mr. Graham was authorized to initial the vouchers beginning with March.

On motion adjourned.

*Will Brown*  
Secretary

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#### MEETING OF THE STATE BOARD OF AGRICULTURE

##### President's Office

April 16th, 1919

11 O'clock A.M.

Present, President Kedzie, Messers. Graham, Woodman, Waterbury and Doherty.

The minutes of the previous meeting were approved without reading.

On motion of Mr. Doherty, Miss Elsie May Allan was appointed Clerk in the Secretary's Office at a salary of \$850.00 per year for the remainder of the College year.

On motion of Mr. Graham, in order to cover certain janitor service, the salary of Mr. Simon Great was increased from \$700 to \$870.00 <sup>beginning April 1st</sup> for the remainder of the year.

On motion of Mr. Woodman, Mr. Schepers and the Secretary were authorized to attend the annual meeting of the Association of Business Officers of the Colleges of the Middle West to be held in Chicago May 9th and 10th, with expenses paid.

On motion of Mr. Doherty, the Secretary and Purchasing Agent were authorized to take proposals for the furnishing of coal to the College and to close contract for the ensuing year.

On motion of Mr. Waterbury, the following recommendations of Director Baldwin, were approved.

(a) That the salary of Mr. Graves, Farm Management Demonstrator, be increased \$50.00 per month for the months of May and June;

(b) That Mr. Foreman be authorized to visit the National Egg Laying Contest at Mount Grove, Missouri, and the Missouri University at Columbia with all expenses paid.

On motion of Mr. Doherty, Dean Bissell was given leave of absence after June 15th for a considerable portion of the summer vacation.

On motion of Mr. Woodman, Mr. Baldwin's salary was increased to \$1100 per

On motion of Mr. Woodman, Mr. Reuling's salary was increased to \$2100 per annum for the balance of the year beginning May 1st.

Reuling's salary increased.

On motion of Mr. Waterbury, Dean Bissell was authorized to attend a meeting called by the Bureau of Education at Chicago, with expenses paid.

Dean Bissell trip to Chicago.

On motion of Mr. Doherty, the recommendation of Dean Bissell in regard to the employment of Mr. Roy Leland, <sup>Do not find him on any list or paper</sup> a competent auto mechanic, at \$2000 per annum, was referred to the President and Secretary with power to act.

R. Leland to assist Dean Bissell

On motion of Mr. Woodman, the recommendation of Prof. Chittenden in relation to carrying out the provision of Senate Enrolled Act No. 18, was referred to the President and Secretary with power to act.

Chittenden's recommendation ref. to Pres

On motion of Mr. Woodman, the recommendations of Dean Mary E. Edmonds in regard to certain expenses and other matter connected with the Home Economics Division, were referred to the President with power to act.

Certain expenses in Home Economics Division

On motion of Mr. Graham, Mr. C. B. Mitchell was reappointed Assistant Professor in the English Department at a salary of \$2000 per annum beginning April 1st.

Mitchell re-appointed

On motion of Mr. Woodman, Mr. Leo C. Hughes was given leave of absence on half pay from July 1st, 1919 to July 1st, 1920, or from September 1st, 1919 to September 1st, 1920, as may be determined by the President of the College.

Hughes given leave of absence

On motion of Mr. Doherty, the recommendation of Dr. McCool, endorsed by Dean Shaw, regarding investigational work on the medium sand soils of northern Michigan, was approved.

Investigating work on soils

On motion of Mr. Graham, the recommendation of Mr. Graves in regard to Farm Management, was laid upon the table.

Mr. Graves recommendation on the table.

On motion of Mr. Graham, the following changes in fees as recommended by the Registrar, were approved.

Changes in fees by Registrar.

Remove	M. E. 2a, 2b, 2c,--	\$1.50 each
	M. E. 3a, 3b, 3c,	.75 "
	M. E. 4a, 4b, 4c,	.75 "

Add	M. E. 31, 32, 61,--	1.50 "
	M. E. 41, 51,	1.00 "
	M. E. 42, 52	2.00 "
	C. E. 16a	1.00 "
	C. E. 16a	2.00 "
	Chemistry 7c	4.00
	Chemistry 22	5.00

Change	Chemistry 7b from 5.00 to 4.00
	Chemistry 8a " 2.00 " 5.00

On motion of Mr. Doherty, Miss Yakeley was authorized to attend the meeting of Collegiate Registrars at Chicago April 24th to 26th with expenses paid.

Yakeley to take trip

On motion of Mr. Doherty, a fee of \$2.00 is to be deposited by Graduate students to cover the cost of materials used in Physics 100, 101 and 102.

On motion of Mr. Waterbury, Mr. Louis Reusch, Jr., B.S. University of Kentucky, was appointed half-time Graduate Assistant in Botany, and Mr. Hugh Curtis McPhee, B. S. University of Maine, quarter-time Graduate Assistant in Botany, the former to receive the established salary of \$500 per annum and the latter \$250 per annum, same to begin when the parties begin work.

Reusch appointed



On motion of Mr. Doherty, the matter of retaining the services of Mr. C. W. McKibbin was referred to the President with authority to arrange for a salary up to \$2500 per annum.

On motion of Mr. Graham, Mr. Brewer as Director of Physical Training, was given entire charge of the physical training work in the College both for men and women.

On motion of Mr. Graham, the expenses of Mr. Harry S. Reed to Buffalo in connection with his work in Industrial Chemistry, were allowed not to exceed \$50.00.

On motion of Mr. Doherty, the resignation of Mr. Chas. Nobles, in charge of the work in nodule forming bacteria in the Bacteriological Department was accepted to take effect April 1st.

On motion of Mr. Waterbury, the resignation of Mr. T. A. Farrand as Emergency Demonstration Agent in Eaton County, was accepted to take effect April 30th, and the Secretary was directed to express the appreciation of the Board to Mr. Farrand for his services.

On motion of Mr. Woodman, Mr. A. C. Dytte was appointed County Agent for Otsego County beginning May 1st, at a salary of \$1800 per annum from Emergency funds, and to continue to June 30th.

On motion of Mr. Woodman, Mr. H. E. Dennison was appointed County Agent for Shiawassee County at \$2400 per annum; \$1800 to be paid from Federal Emergency funds and \$600 by the county.

On motion of Mr. Doherty, \$1300 was added to the apportionment for the Dean of Home Economics for the remainder of the fiscal year.

On motion of Mr. Doherty, the Secretary was authorized to have plans prepared for the erection of shops and store building and to carry the work along as funds are available.

On motion of Mr. Woodman, the matter of supplying necessary band uniforms for the remainder of the year, was referred to the President with power to act.

On motion of Mr. Graham, the salary of Prof. L. R. Taft, Inspector of Nurseries and Orchards, was made \$2800 per annum, payment to be made direct from the Auditor General's office.

On motion of Mr. Woodman, the expense accounts of the Board members were approved.

On motion adjourned.

*Al Brown*  
Secretary

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Brewer entire  
charge Phys.  
Training

Harry Reed  
trip to  
Buffalo

Resignation  
of Chas.  
Nobles

Resignation  
of T.A.  
Farrand

Lytle Co.  
Agt. for  
Otsego Co.

Dennison Co.  
Agt. for  
Shiawassee Co.

\$1300 to the  
Dean of H.E.

Erection of  
Shops & Stores  
Building

Band Uniforms

Prof. Taft's  
salary

Board mem-  
bers expense  
accounts