

MEETING OF THE STATE BOARD OF AGRICULTURE

President's Office

December 19, 1917.

11 o'clock A. M.

Beaumont

Present, President Kedzie, Messrs. Woodman, Doherty, Graham and Wallace.

The minutes of the previous meeting having been in the hands of the members, were approved without reading.

On motion of Mr. Beaumont, Prof. Anderson was authorized to employ Mr. H. E. Dennison as special instructor in dairying from December 18, 1917, to March 1, 1918, at a salary of one hundred sixty-five dollars per month.

Dennison temporarily employed.

On motion of Mr. Woodman, Dr. Hibbard was authorized to attend a meeting of the Botanical Society of America, at Pittsburg, during the holidays, with allowance for his transportation expenses.

Hibbard to attend meeting.

The Secretary presented the requests of Robert Shepard of Mio, Michigan, and Frank Dolton of Bath, Michigan, for the purchase of small amounts of timber upon College lands. On motion of Mr. Graham, this matter and other similar requests were referred to the Secretary with power to act.

Requests to purchase timber on College lands.

On motion of Mr. Beaumont, the following committee of alumni, appointed by Mr. W. K. Prudden, president of the Alumni Association, to act in an advisory capacity with the Committee on Buildings and College Property, in connection with the rebuilding of College Hall, was approved:

Committee Chairman, Henry Haigh; Second member, Prof. A. C. Anderson; third member, Highway Commissioner Frank Rogers; fourth member, Association Secretary C. W. McKibbin; Ex Officio member, W. K. Prudden.

Alumni Committee appointed in reference to College Hall.

On motion of Mr. Woodman, the following report in relation to extension work, recommended by the Experiment Station Council for adoption by the Board of Agriculture, was approved:

*All extension work shall be under the control of an Extension Council. The Extension Council to have the following membership:

President of College
Director of Extension
Dean of Agriculture
Dean of Home Economics
Secretary of the College
and the
Heads of All College Departments in which
extension work is undertaken.

Report in re. Extension work.

The first five officers named in the Extension Council shall compose the Executive Extension Committee.

All items of expenditure in the Extension budget shall have the approval of the Extension Council.

In the appointment of Extension Specialists, the following method shall be followed:

The head of the department in which the work is to be done shall select the candidate subject to the approval of the Dean of his division and the Extension Director. The latter shall transmit request for appointment to the President.

Extension Specialists shall be responsible to the head of the department for the subject matter taught, and to the Extension Director through the head of the department, for the administration of work in the field.

In the establishment or revision of projects, the following method shall be followed: The head of the department concerned shall prepare project plan, or revise old project according to form established by the Federal Office. The project shall then be submitted to the Extension Director, who shall secure the approval of the Dean of the Division concerned before bringing it before the Extension Council.

All extension workers whose activities extend into the fields of two or more departments, as, for example, Boys and Girls Club work and the Director of Markets, shall, in so far as the nature of the project indicates, be responsible to the head of each department concerned.

R. S. Shaw
A. C. Anderson
R. H. Pettit
A. M. Brown

Fire protection matter.

On motion of Mr. Beaumont, the matter of improved fire protection for the College was referred to the President and Secretary for report.

Authority to sell College land to Consumers Power Co.

On motion of Mr. Doherty, the Secretary was authorized to offer the following described lands to the Consumers Power Company at ten dollars per acre: The southeast quarter of the northwest quarter, and the northeast quarter of the southwest quarter, of section thirty-three, township twenty-six north, of range five east. Mr. Beaumont and Mr. Woodman desire to be recorded as voting "No" on the above motion.

Chittenden & Sanford to attend meetings

On motion of Mr. Beaumont, the request of Prof. Chittenden for permission for himself and Prof. Sanford to attend the annual meeting of the Society of American Foresters at Pittsburg, about December 28, with allowance for transportation, was granted.

Chas. Brown resigns.

The President presented the resignation of Research Assistant Charles W. Brown, to take effect January 1, 1918. On motion of Mr. Graham, the resignation of Mr. Brown, whose long and faithful service to the institution is deeply appreciated, was accepted, with regrets.

In re. purchase of more stock

The President presented a communication from Mr. R. S. Hudson, Farm Superintendent, in relation to the sale of Percheron horses and the purchase of additional stock, which, on motion of Mr. Woodman, was referred to the President and Secretary for report at the next meeting.

In re. gas engine & tractor course.

The President presented a communication from Prof. Musselman, in reference to a two weeks course in gas engines and tractors, with request for an appropriation to cover the expense. On motion of Mr. Graham, Mr. Musselman was requested to take the matter up with the manufacturers of tractors, with a view to their furnishing free machines and men to teach their operation for a period of two weeks, the College to provide the students for this course without fee.

Plant & Emmons to attend meetings.

On motion of Mr. Beaumont, the request of Prof. Plant for permission for himself and Mr. Emmons to attend the meetings of the Mathematical Association of America, at Chicago, on December 27 and 28, and the American Mathematical Society on December 28 and 29, with allowance for transportation expenses, was approved.

On motion of Mr. Woodman, the following recommendation of the Committee of Deans was adopted, viz: That the winter term close on Friday, March 15; that

registration day for the spring term be Tuesday, March 26, and that the College close on Friday, May 24, commencement day being Monday, May 27.

On motion of Mr. Beaumont, the following recommendations of the faculty were adopted:

"Whereas, the United States Government, which has for over fifty years materially assisted in the support of this institution, has been forced into a state of war with a dangerous foe, and

Whereas, it is the natural consequence that this institution should and does consider its first duty that of wholehearted support of our federal government in its great undertaking, and

Whereas, there is a spirit of patriotic unrest pervading the younger members of the teaching force, arising from a feeling on their part that they are not sufficiently identified with the great governmental enterprises, and

Whereas, it is the firm conviction of this faculty that all the resources of the institution should be coordinated and made of greater service to the government in this emergency,

Therefore, We request that the State Board of Agriculture empower the President to appoint a committee of the faculty to work with him and the heads of the respective divisions, in developing the following lines of cooperative emergency work for the college, viz.:

1st, Organization of educational extension service for high schools, etc.

2nd, Organization of teaching and research force for farmers' institutes and 2-day schools.

3rd, Organization of teaching and research force for coordination of college and county agent work.

4th, Organization of teaching and research force for service to extension specialists.

5th, Organization of exchange, intra and inter-departmentally, of members of teaching force.

6th, Organization of faculty for technical advice upon agricultural and industrial problems.

W. Giltner
G. W. Bissell
G. H. Coons*

On motion of Mr. Graham, the President was authorized to confer the following degrees, recommended by the faculty:

Mr. Ford J. Twaits, Bachelor of Science; Mr. Clinton Beem Olney, Doctor of Veterinary Medicine.

On motion of Mr. Woodman, the title of Mr. C. W. Chapman was made Professor of Physics, instead of Acting Professor, to date from January 1, 1918.

On motion of Mr. Wallace, the action of the President in appointing Mr. Paul G. Andres instructor in telegraphy, at a salary of one hundred fifty dollars per month, beginning December 3, and Mr. N. E. Grover as assistant instructor at ninety dollars per month, was approved.

On motion of Mr. Woodman, the recommendation of the President that necessary funds be appropriated for fitting up the East Lansing high school for instruction of teachers in agriculture and home economics, as facilities in carrying out the Smith-Hughes bill, was adopted.

On motion of Mr. Wallace, the matter of organizing work in cooperative marketing between the United States Department of Agriculture and the College was referred to the President with power to act.

On motion of Mr. Graham, the position occupied by Mr. McKibbin in relation to his College duties shall be known as Alumni Recorder.

Recommendations of faculty organizing teaching force for war work.

F.J.Twait's
B.S.Degree

C.B.Olney
D.V.M.

Chapman
Prof.of
Physics

P.G.Andres
& N.E.
Grover
employed

Appropriation for
E.Lans.
High Schl.
equipment.

Organization of
work in
Co-op.Mar-
keting.

Alumni
Recorder.

Resignations
accepted.

On motion of Mr. Woodman, the following resignations were accepted:
Mr. E. G. Amos, County Agent for Manistique County, to take effect December 31;
Mr. Carl Knopf, County Agent for Cheboygan County, December 31; Mr. E. C. Manden-
berg, Extension Specialist in Forestry, December 31; Mr. Philip M. Hodgkins,
Half-time Graduate Assistant in Forestry, December 4; Mr. E. O. Edson, Instructor
in Poultry Husbandry, December 1; Mr. P. B. Wiltberger, Instructor in Entomology,
January 1; Mr. R. H. Elsworth, Specialist in Markets, January 1.

On motion of Mr. Doherty, the recommendations contained in the following
communication from Mr. R. J. Baldwin were approved:

December 19, 1917.

President F. S. Kedzie,
East Lansing, Mich.

Dear President Kedzie:

The following appointments of regular County Agents are requested:

Mr. Clark Mason, for Wexford County, to begin January 1, 1918, salary to
be paid as follows:

Lever fund	\$600.00
Dept. of Agr.	600.00
Wexford County	600.00

Mr. A. C. Brown, for Cheboygan, to begin January 1, 1918, salary to be
paid as follows:

Lever fund	600.00
Dept. of Agr.	600.00
Cheboygan County	400.00

We desire to transfer Mr. David Woodman to Cass County on emergency
funds. Cass County Board of Supervisors has included in its resolution a re-
quest for Mr. Woodman: Alpena County has expressed willingness to release
him, provided an acceptable man can be furnished. We are not prepared to re-
commend a candidate for Alpena as yet, and would be glad to have the approval
of a man for this place left to you with power.

Very truly yours,
R. J. Baldwin
Extension Director."

On motion of Mr. Doherty, Mr. Robey, of the extension division of the
Farm Mechanics Department, was authorized to attend a meeting of the American
Society of Agricultural Engineers at Chicago, December 27 to 29, with allowance
for transportation expenses.

On motion, Mr. Doherty was authorized to sign the vouchers.

On motion of Mr. Woodman, the expense accounts of the Board Members
were approved.

On motion adjourned.


Secretary.

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County
Agents
appointed.

Mr. Robey to
attend meet-
ing.