

SECRETARY'S ITEMS, continued

Am. Dairy

Science Assoc.  
to old meeting  
here in June  
1942

7. Dean Anthony advises that the American Dairy Science Association has accepted the invitation of the College to hold its annual meeting here the week of June 22, 1942. This involves an appropriation by the Board of sufficient funds to cover the use of the auditorium for their meetings. This will be presented to the Board when the budget for the 1941-42 year is considered.

Report of pro-  
gress on ar-  
mory

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve items 1, 4, 5, 6 and 7.

8. Report of progress on the proposed armory.

Consideration  
of proposed  
girls' dorm.

9. Consideration of the proposed girls' dormitory.

The meeting adjourned at 4:45 P.M.

Robert S. Shaw  
President

John A. Hannah  
Secretary

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Minutes of the  
Meeting of the State Board of Agriculture  
December 19, 1940

Present: Mr. Berkey, (Chairman); Messrs. Akers, Brody, Jakway, McPherson; Mrs. Masselink; President Shaw; Treasurer Wilkins; Secretary Hannah.

Absent: Dr. Elliott

The meeting was called to order at 10:10 A.M.

The minutes of the previous meeting were approved.

RESIGNATIONS, LEAVES AND APPOINTMENTS

Resignations

1. Resignation of Dr. Hale Cowling, Research Assistant in Agricultural Chemistry, effective December 31, 1940. Dr. Cowling has accepted a commercial position.
2. Resignation of Irene Culver as stenographer in Agricultural Economics, effective December 31, 1940. Miss Culver expects to accept a new position after a vacation in California.
3. Report of the death of Miss Ethel Webb, Associate Professor of Clothing, on November 29, 1940.
4. Report of the death of Tom Gunson on December 17, 1940.

Leaves

5. At the last Board meeting Dr. Richard A. Beth was granted leave of absence for the balance of the fiscal year. This leave is to be effective beginning on December 1, 1940.
6. Leave of absence for an indeterminate period for G. C. Cook, Assistant Professor of Education, effective December 9, 1940. Mr. Cook has reported to Washington, D. C., for service in connection with national defense. His salary is paid entirely by the State Board of Control for Vocational Education.
7. Leave of absence without pay for one year for Howard E. Taylor, resident manager of Wells Hall, effective January 21, 1941. Mr. Taylor has been drafted for a year's military service.
8. Leave of absence without pay for one year for Linn Towsley and Dale Pettengill of the Buildings and Grounds Department, effective December 10, 1940. These men are reserve officers and have been called for a year's active duty.

Appointments

9. Appointment of Miss Mary Frances Granger as clerk in Horticulture Extension at a salary of \$540.00 per year for half time work on a permanent 12-month basis, effective January 1, 1941. Miss Granger will replace Maxine Wilson whose resignation has been accepted (salary \$570.00).
10. Continuation of Vern Thaler as Instructor in Forestry at a salary of \$100 per month for three months beginning January 1, 1941. Mr. Thaler is familiar with the outlying forest projects previously handled by Professor Deters.
11. Continuation of Mrs. Bertha Hess as Extension Specialist in Child Care and Training at a salary of \$200.00 per month for the period from January 1 to June 30, 1941. Mrs. Hess is temporarily filling the position held by Miss Alice Hutchinson.

RESIGNATIONS, LEAVES AND APPOINTMENTS, continued

Appointments

12. Appointment of Mrs. Ralph Bruse as clerk in the NYA Office at a salary of \$1080 per year, effective December 15, 1940. Mrs. Bruse replaces Mrs. Margaret Sargent (salary \$1080) whose appointment expired on November 30. Her husband is a graduate student here.
13. Appointment of Miss Helen Frances Simmonds as Instructor in Textiles, Clothing, and Related Arts at a salary of \$1550 for six months for full time work on a temporary basis from January 1 to June 30, 1941. Miss Simmonds will partially replace Miss Webb.
14. Appointment of Miss Alice Mary Towson as Instructor in Foods and Nutrition at a salary of \$1100 for 6 months for full time work on a temporary basis from January 1 to June 30, 1941. This is a new position necessitated by increased enrollment in the Department.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the Resignations, Leaves and Appointments.

TRAVEL

Travel

1. Full expenses for E. J. Miller and P. W. Morgal to attend a conference with representatives of Allied Mills, Inc., and Abbott Laboratories in Chicago on December 12-14. This request was not received until December 16. The conference was called to discuss commercial outlets for carotene and chlorophyll, etc., and expenses are to be paid from the Rackham Foundation.
  2. Mileage on one car for four members of the History Department to attend the meeting of the American Political Science Association in Chicago on December 27-30.
  3. Railway coach mileage for two members of the Sociology Department to attend the meeting of the American Sociological Society in Chicago on December 26-29.
  4. First-class railway mileage for one member of the History Department to attend the meeting of the American Historical Association in New York City on December 27-30. Four staff members may attend on this allowance.
  5. Railway coach mileage for D. T. Ewing to attend a symposium held by the Division of Physical and Inorganic Chemistry of the American Chemical Society at Columbia University, New York, on December 30 to January 1.
  6. Railway mileage for L. E. Geil to attend the meeting of the American Association of Teachers of Journalism in New York City on December 27-29, and the meeting of the American Business Association in New York on December 30-31.
  7. First-class railway mileage only for A. A. Applegate to attend the joint session of the American Association of Departments of Journalism and the American Association of Teachers of Journalism in New York City on December 27-29.
- The Board recommends first-class railway mileage only for one person, either Mr. Applegate or Mr. Geil (items 6 and 7).
8. Recommendation from the Athletic Council for full expenses for R. C. Huston, C. W. Bachman, and R. H. Young to attend the annual meeting of the National Collegiate Athletic Association in New York City on December 29-31.
  9. Railway coach fare for K. J. McCristal to attend the annual meeting of the College Physical Education Association in New York City on December 30 and 31.
  10. The equivalent of one first-class railway fare for three members of the English Department to attend the meeting of the Modern Language Association in Boston, Massachusetts, on December 26-28.
  11. The equivalent of one first-class railway fare for four or five members of the Foreign Language Department to attend the meeting of the Modern Language Association in Boston, Massachusetts, on December 27-29.
  12. The equivalent of one railway coach fare for one or more members of the Horticulture Department to attend the meeting of the American Society of Horticultural Science in Philadelphia on December 30 and 31.
  13. Coach railway fare only for E. J. Wheeler to attend the annual meeting of the Potato Association of America, held December 30 to January 1 in Philadelphia in conjunction with the meetings of the American Association for the Advancement of Science.
  14. Equivalent of mileage on one car for members of the Botany Department to attend the meetings of the American Association for the Advancement of Science in Philadelphia during the holidays.
  15. Mileage on one car for members of the Entomology Department to attend the meetings of the A.A.A.S. in Philadelphia during the holidays.
  16. Mileage on one car for four members of the Section of Botany to attend the meetings of the A.A.A.S. in Philadelphia during the holidays.

TRAVEL, continued

## Travel

17. First-Class railway fare and a half only for E.B. Hill to attend the annual meeting of the American Farm Economics Association in New Orleans, Louisiana, during the holidays. One or more members of the Farm Management Department may attend on this allowance.
18. One first-class railway fare and a half for one or two members of the Economics Department to attend the meetings of the American Economic Association in New Orleans on December 27-30.
19. Fare and a half, first-class railway, for E. C. Prophet of the Geology Department to attend the meetings of the Association of American Geographers in Baton Rouge, Louisiana, on December 27-29.
20. Fare and a half, first-class railway, for R. L. Ray of the Geology Department to attend the meetings of the Geological Society of America in Austin, Texas, on December 26-28.
21. First-class railway fare only for Roy Underwood to attend the annual meeting of the National Association of Schools of Music in Cleveland, Ohio, on December 26-31.
22. Equivalent of one first-class railway fare for members of the Music Department to attend the annual meeting of the National Association of Schools of Music in Cleveland on December 26-31.
23. Mileage on one car for members of the Speech Department to attend the meeting of the National Association of Teachers of Speech in Washington, D. C., on December 30 to January 2. (The Speech Department's request was for mileage on two cars for ten members to attend).
24. Full Expenses for Dean Huston to attend the meetings of the A.A.A.S. in Philadelphia on December 27 and 28.
25. Full expenses for L. R. Schoenmann to represent Michigan State College at a meeting being called by the National Resources Committee at Madison, Wisconsin, on December 30.
26. Full expenses for R. J. Baldwin to attend a committee meeting of the Land Grant College Association and the Federal Department of Agriculture in Washington, D. C., on January 4.
27. First-class railway fare for Glen O. Stewart to attend the annual meeting of District 5 of the American Alumni Council in Chicago on January 10 and 11.

On motion of Mr. Brody, seconded by Mrs. Masselink, it was voted to approve the Travel Requests.

Change in  
title E.S.  
Weisner

MISCELLANEOUS

Increase sal.  
H.J. Petering

Approval  
football  
game with  
Ohio Wesl.  
1941.

Approval of  
setup for  
Dept. of  
Radio Broad-  
casting

1. Correction in the title of Dr. E. S. Weisner from Extension Specialist in Poultry Husbandry to Extension Specialist in Poultry Pathology.
2. Recommendation from Dean Anthony for an increase in the salary of Dr. H. J. Petering, Research Assistant in Agricultural Chemistry, from \$2600 to \$3300 per year, effective January 1, 1941. Dr. Petering has been offered a position with the DuPont Company. His salary is paid from Rackham Foundation funds.
3. Report from Mr. Young that a football game has been scheduled with Ohio Wesleyan University for November 22, 1941. This is a one-year contract with a \$2000 guarantee with option of 50 per cent of the gross receipts.
4. The following setup is recommended for the newly established Radio Department:
  - a. There is hereby created in accordance with the action of the State Board of Agriculture at its October 1940 meeting a Department of Radio Broadcasting in the All-College Division responsible to the President of the College.
  - b. This department shall include the issuance of radio programs under the direction of Mr. Coleman, formerly connected with the Publications Department, and also the mechanical and engineering features of radio broadcasting under Mr. Grover, formerly in the Buildings and Grounds Department.
  - c. Mr. Coleman is the Head of this Department. Mr. Grover and his men are to be responsible to Mr. Coleman. That portion of the budget of the Buildings and Grounds Department allocated to Radio Broadcasting is taken from the Department of Buildings and Grounds and placed under the direction of this new Department with the exception that \$300 are to be deducted from this budget and transferred to Buildings and Grounds Administration to take care of the work in connection with the keys and campus locks formerly handled by Mr. Grover.
  - d. The responsibility for the repair of college-owned radios and radio equipment will go with Mr. Grover to the new Department.
  - e. Similarly the responsibility for the maintenance of the public address systems, the installation of temporary public address systems and all other work pertaining to radio, public address systems, the maintenance and repair of scientific equipment closely allied with these fields are transferred from Buildings and Grounds to this new Department to be handled on service requests in exactly the same manner as heretofore except that the responsibility for this work is transferred to the new Department.

## MISCELLANEOUS, continued

## 4. Radio setup (continued)

- f. The Radio Committee shall continue to function as an advisory group. All matters of policy shall be determined by this Committee.

Approval 10  
scholarships  
for members  
of orchestra

5. Recommendation from Dean Emmons and approved by the Faculty that there be authorized ten scholarships of the amount of the regular student fee of \$120 per year for members of the orchestra. This means that only ten such scholarships will be in existence in any one year.

6. The following recommendations relative to changes in fees have been approved by the Faculty:

Approval of  
changes in  
fees.

- a. Summer School fees are due by Friday of the first week of the session. Penalty for late payment of fees: \$2 first day, \$3 second day, \$3 thereafter. This penalty applied to the regular Michigan State College students.

- b. That the statement on page 23 of the present catalog, concerning Physical Education equipment, be changed as follows:

Equipment for Freshman Physical Education--Change from "\$4.35 to \$6.60" to "\$4.45 to \$5.55"

Equipment for Physical Education majors--Change from "\$8.10" to "\$7.95".

- c. That a breakage fee of \$1.00 be charged in the following courses:

Physical Education 100a (Archery)  
Physical Education 100c (Badminton)  
Physical Education 100g (Casting)  
Physical Education 100h (Golf)

Breakage fee  
of \$1.00  
charged in  
certain  
courses.

- d. At the present time the fee schedule for music practice room calls for \$12 per term, regardless of the amount of time used and regardless of whether a piano is furnished. The adoption of the following schedule is recommended:

Approval of  
fees for  
music prac-  
tice rooms.

Room with piano or organ--1 hour daily	\$6.00 per term
2 hours daily	10.00 per term
3 hours daily or more	12.00 per term

Room without piano- - - 1 hour daily	\$3.00 per term
2 hours daily	5.00 per term
3 hours daily	6.00 per term

- e. Authorization for charging a rental of \$2 per term for instruments furnished by the College to Public School Music Students.

Approval of  
dental bill  
Helen Miller  
loss of 2  
front teeth  
playing  
hockey.

7. A student, Helen L. Miller, was injured while playing hockey which resulted in the loss of two front teeth. The estimated cost of the repair is \$75. Her father requests that this amount be allowed for the work to be done by the family dentist in Rochester, New York.

8. Statement from Dr. Christian in the amount of \$22.00 for consultation on Robert Mason, a student who developed a severe case of meningitis.

Approval  
statements  
Dr. Christian  
Also Mr.  
Roost.

9. Statements from William G. Roost totaling \$2,586 for services rendered in making the various audits for the College.

10. Mr. Wilkins reported his recommendation for the complete coverage of boilers and equipment in the power plant to the extent of \$100,000.00, and reported that in accordance with previous Board action the policies have been issued.

Mr. Wilkins  
rec. complete  
coverage  
boiler ins.

11. The Lincoln National Life Insurance Company has sent to the College a check for \$8,366.33 which constitutes our share of the returns on premiums paid them during the past year. They ask that this refund of premium be set aside in a stabilization fund which we have carried since the plan was adopted and will enable us to meet any emergency that might exist.

Check for  
\$8,366.33  
from Lincoln  
Nat. Life.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the first eleven Miscellaneous Items.

No action on  
funds avail-  
able for in-  
vestment.

12. The College has approximately \$25,000 of investment funds available at this time. The Detroit Edison Company wishes to refinance an issue of \$50,000,000 on which they have been paying  $4\frac{1}{2}\%$ . The new issue will be made at 3% and will be sold at a premium of \$7.00 per hundred. This would yield approximately 2.68 per cent and will be payable December 1, 1970.

After discussion, it was decided for the present to keep in reserve any funds available for investment.

13. Approval of granting degrees to those students who will have completed the requirements for graduation according to the Registrar's records at the close of the fall term of 1940:

Degrees  
Granted at  
end of win-  
ter term.

December 19, 1940

## 13. Continued:

## DIVISION OF AGRICULTURE

Degree: Bachelor of Science

a, Agriculture; l, Landscape Architecture

James Bernard Bird, a  
Lloyd Reginald Champion, a  
Clifford Gordon Haslick, a

Stanley Charles McKinley, l  
Earl Frederick Oberst, a  
Clayton David Reid, a  
Jay Herbert Reid, a

William Bernhardt Sheveland, a  
\*David Devitt Trafelet, a  
Max Arnold Wilcox, a

## Forestry

Karl Chachulski

Clayton Dewitte Forbes  
Alton Larcy Swanson

Eugene Wendell Wilton

## DIVISION OF ENGINEERING

Degree: Bachelor of Science

m, Mechanical; c, Civil, e, Electrical, ch, Chemical

\*Roy Benner Fehr, ch  
Loren Richard Gute, e  
Nathan William Harrison, ch  
Alex J. Juroff, ch  
Harold Eugene Kelley, e

Lyle Frank Lieber, e  
Joseph Charles Lynch, c  
Edward Joseph Ochocinski, ch  
Norman Burt Osborn, ch  
Roland J. Ostrander, m  
Robert Francis Schulte, e

Charles William Spalding, m  
Tom Ransford Tompkins, m  
Joseph John Ventura, c  
William Wendell Vivian, ch  
Richard Thomas Webb, ch

## DIVISION OF HOME ECONOMICS

Degree: Bachelor of Science

Genevieve Baker  
Julia M. Davies  
Lois Margaret Ferguson

Mildred Irene Goulett  
Mary L. Halsey

Darlene Evon Hoyt  
Elizabeth Margaret Hunt  
Anna Marie Jarvis

## DIVISION OF APPLIED SCIENCE

## Applied Science

Degree: Bachelor of Science

Edward Floyd Angove  
Edward Howard Armbruster  
Robert Bernard Dietsche

George William Handler  
Carl Ray Hansen  
\*Paul Hastings Jones  
Bruce Edward Kennedy

David Carroll Pray  
Robert Winslow Vanderveld  
Frank Stanley Voss

## Physical Education

Degree: Bachelor of Science

George Chapman Monroe

## DIVISION OF LIBERAL ARTS

Degree: Bachelor of Arts

Lydia Marian Alexander  
Jane Elizabeth Andros  
DeEtta Jane Baker  
Elmer Grant Boyer  
Delbert Richard Brundage  
Albert Carle Cochran

\*\*Alice Cortright  
Mary Ellen Cox  
Jane Annette Eames  
Vernon Brittain Fox  
\*Hazel Eileen Frazier  
Margaret Helen Hassett

Mary Elizabeth Johnson  
Robert Marshall Johnson  
Eleanor Robertson Moffett  
Dalal Khaleel Safadi  
\*Leonard Westrate  
Elizabeth Harriett Yeager

## Business Administration

Degree: Bachelor of Arts

Shirley Warren Burnell  
Matthew Robert Campbell

William Robert Frank  
Robert Wilson Kosht

Helge Enock Pearson  
Bruce Allenson Upton

## Public School Music

Degree: Bachelor of Music

Russell Victor Siebert

## Hotel Administration

Degree: Bachelor of Arts

Robert Denis Belland

Gerald Samuel Yeiter

MISCELLANEOUS, continued

13. (Continued)

DOCTOR OF VETERINARY MEDICINE

Veterinary Science

Degree: Doctor of Veterinary Medicine

\*Charles Willis Darby

Warren Murray Strong

ADVANCED DEGREESMASTER OF ARTS

Benjamin B. Bernstein	- - - - -	Education
Miriam Martha Geboc	- - - - -	Mathematics
Irene Frances Giesen	- - - - -	Education
Allan Barzilla Robinette	- - - - -	Education
Curtis Worth White	- - - - -	Economics

MASTER OF SCIENCE

Louis Jesse Barton	- - - - -	Chemistry
Evelyn Matthews Bratt	- - - - -	Bacteriology
Edna Ledora Disher	- - - - -	Home Economics
Miriam Genie Eads	- - - - -	Home Economics
Francis James Erickson	- - - - -	Bacteriology
Maxon Todd Esterdahl	- - - - -	Chemistry
Lee Allan Fickes	- - - - -	Chemistry
Andrew Martin Hyma	- - - - -	Bacteriology
Walter Noel Mack	- - - - -	Bacteriology
Karl George Zippie	- - - - -	Chemistry
George B. Spero	- - - - -	Chemistry

DOCTOR OF PHILOSOPHY

Francis Aloysius Hughes	- - - - -	Chemistry
Philip Oscar Ripley	- - - - -	Soils

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve the above item.

PRESIDENT'S REPORTResignations, Leaves, and Appointments

- |                                                                                                                                                                                                                                                                                                              |              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| 1. Resignation of Mrs. Edna Eggstaff as head night nurse at the Health Service, effective December 31, 1940.                                                                                                                                                                                                 | Resignations |
| 2. Resignation of Mrs. Beatrice Schroeder as general duty nurse at the Health Service, effective December 31, 1940.                                                                                                                                                                                          |              |
| 3. Leave of absence without pay for A.B. Love, Extension Specialist in Marketing, for the period from December 1, 1940, to June 30, 1941. Mr. Love will be employed during this time by the Michigan Elevator Exchange which has requested his services in contacting member elevators.                      | Leaves       |
| 4. Appointment of Dr. Terrill D. Stevens as Assistant Professor of Forestry at a salary of \$2700 per year on a permanent 12-month basis, effective January 1, 1941. Dr. Stevens will replace Mr. Deters whose resignation has been accepted (salary \$3300).                                                | Appointments |
| 5. Transfer of Mrs. Helen Martin from assistant night nurse at \$90 a month to head night nurse at the Health Service at a salary of \$1200 per year plus meals and laundry, effective January 1, 1941. Mrs. Martin will replace Mrs. Eggstaff whose salary was the same.                                    |              |
| 6. Appointment of Mrs. Wreathal Burns as assistant night nurse at the Health Service at a salary of \$1080 per year plus meals and laundry, effective January 1, 1941. Mrs. Burns will replace Mrs. Martin.                                                                                                  |              |
| 7. Appointment of Miss Florence Hafer as general duty nurse at the Health Service at a salary of \$1080 per year plus meals and laundry, effective January 1, 1941. Miss Hafer will replace Mrs. Schroeder who received the same salary.                                                                     |              |
| 8. Appointment of Miss Dorothy Mate as stenographer in the Military Department at a salary of \$80.00 per month, effective December 1, 1940. This is an additional position. Miss Mate is being transferred from Central Stenographic Office where she has been employed at the same salary.                 |              |
| 9. Appointment of Miss Janet Dean as stenographer in the Athletic Department during the winter and spring terms at a salary of \$90 per month, effective from January 1 to June 30, 1941. This is an additional position. Miss Dean has been employed in the Central Stenographic Office at the same salary. |              |
| 10. Appointment of Enid May Moore as Assistant in Institution Administration at a salary of \$1700 per year plus meals on a permanent 12-month basis, effective January 1, 1941. Miss Moore will replace Constance Majchrzak whose resignation has been accepted.                                            |              |

PRESIDENT'S REPORT, continuedResignations, Leaves, and Appointments, continued

11. At the last meeting of the Board, Samuel Stewart was appointed as Instructor in Mathematics at a salary of \$2000 per year to replace Dr. Beth during his leave. Mr. Stewart's appointment is to be effective for eight months beginning November 1, 1940, and continuing through June 30, 1941. He should receive a total salary of \$1666.67 to be paid in eight equal monthly payments.

Travel

## Travel

1. Full expenses for Secretary Hannah to attend the International Live Stock Exposition in Chicago on December 1 and 2.
2. Maintenance expenses for two days for Don Stark who represented the Agricultural Economics Section of the Experiment Station at a conference in Chicago held during the International Live Stock Show.
3. Railroad coach fare only for L. R. Schoenmann to attend the meeting of the Soils Science Society of America in Chicago on December 4-6.
4. Delegation of Russell Daubert to attend the fall meeting of the Western Conference in Chicago on December 5-7 in place of Wendley Collins as approved at the last meeting of the Board.
5. Full expenses for Secretary Hannah to meet with the Alumni Club in Chicago on December 13.
6. Mileage on one car for members of the Forestry Department to attend the annual meeting of the Society of American Foresters in Washington, D. C., on December 19-21.

Increase salary C.M. Harrison.

Payment \$15 Ruth Lampman for overtime.

\$11.20 Chas. Daniels for injury.

Rep. Ch. to use \$465 (monthly payments by College for gen. purposes)

Extra payments for several employees who rendered services during football season.

Approval of travel by train of F.N. Harrett and Judging Team to Chicago.

Miscellaneous

1. Increase in salary for Dr. C. M. Harrison, Research Associate and Extension Specialist in Farm Crops, from \$3000 to \$3400 per year, effective January 1, 1941. Dr. Harrison received an attractive offer from the University of Tennessee.
2. Payment of \$15 to Miss Ruth Lampman for overtime during the football season
3. Payment of \$11.20 to Charles A. Daniels, Buildings and Grounds employee, as compensation for the time lost because of a hand injury.
4. Authorization for the Peoples Church to use the monthly payments of the \$465 for general purposes of the Y.M.C.A. This is the amount which the College contributes annually toward the salary of the Y.M.C.A. Secretary.
5. Report that the \$350 which was added to the Home Economics budget for the specific purpose of transporting students to the State Health Department Cafeteria has not been used for that purpose.
6. Approval of the payment of the following amounts to employees for services rendered during the football season:

Walter Deamer \$16.00	L.A. Cudworth \$16.00	G.G. Sawdy \$12.00
Rodney Whiting 26.80	G.C. Thomas 26.80	Vern Severance 16.00
J.E. Jepson 16.00	Harry Beeby 13.00	C.A. Rosenbrook 21.00
R.J. Davis 21.60	L.A. Moore 18.60	R.L. Cook 24.00
G.F. Wenner 21.00	James M. Tyson 24.00	R.M. Warren 24.00
B.J. Birasall 12.00	T.L. Caniff 12.00	R.P. Adams 9.00
R.J. Corwin 12.00	John F. Davis 12.00	C.W. Carlson 12.00
I.A. Gould 12.00	C.C. Hamilton 9.00	H.W. Eck 12.00
G.F. Knapp 12.00	C.C. Langham 12.00	J.M. Jensen 12.00
C.N. McCarty 12.00	E.C. Prophet 12.00	E.P. Lawrence 12.00
D.F. Sheehan 12.00	W.H. Stahl 12.00	K.C. Randell 9.00
T.H. Thorburn 12.00	R.C. Townley 12.00	E.C. Tabor 12.00
John A. Clark 12.00	Eugene Binkley 9.00	R.C. Heydrick 12.00
		G.O. Stewart 12.00

7. Report that at the last meeting of the Board mileage on one car and maintenance expenses were authorized for F. N. Barrett and four members of the Poultry Judging Team to compete in the Intercollegiate Poultry Judging Contest in Chicago on November 30. Because of bad weather the trip was made by train at the following expenses:

F. N. Barrett \$20.67  
 Charles Woods 16.32  
 George Vicary 17.18  
 Gordon McNeilly 16.57  
 Lloyd Champion 16.21

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to approve the President's Report.

SECRETARY'S ITEMS

1. James I. VanKeuren of the Capitol Savings and Loan Company of Lansing offers to the Michigan State College Music Department ten violins to become the property of the College to be available for use to music students that are unable to own violins worthy of their talents. These violins are to remain the permanent property of the College.
2. The Ann Arbor Trust Company advises that they have subscribed to \$25,000 par value U.S. Treasury Notes, Series B, dated December 14, 1940, bearing interest at the rate of 3/4 per cent. This investment is from the reserve for depreciation now held by the Trust Company amounting to \$25,672.86.  
  
A subsequent report from the Ann Arbor Trust Company indicates an allotment of only \$3,500.00 of the above issue and the balance of \$21,500.00 in another issue of Government bonds yielding .64 per cent.
3. Communication from Ann Arbor Trust Company advises that the following trust indentures have been registered with the Register of Deeds Office in Ingham County, Copies of these registered certificates accompany the communication:
  - a. \$500,000.00 Michigan State College Power Plant Bonds Series A and B dated December 1, 1939.
  - b. \$175,000.00 Michigan State College Dormitory Revenue Bonds, Series I, dated December 15, 1939.
  - c. \$570,000.00 Michigan State College Auditorium Bonds, Series I, dated March 15, 1940.
  - d. \$622,000.00 Michigan State College Gymnasium and Field House Bonds, Series I, dated March 15, 1940.
4. Fairchild Theater was used for the all-college Christmas Carol Sing on Sunday, December 15th. An appropriation of \$50.00 to cover this use is requested.
5. The WPA project now in progress did not contemplate additional tiling on the college farm. In order to keep the project going through the winter, it is desirable to undertake this project which will practically complete the major tiling operations on the college farm property. The total amount of material necessary for the college to purchase to make this possible amounts to \$3,434.15. The WPA requests our cooperation in providing winter employment for the crew that we have had. An appropriation of this amount will make this possible.
6. Recent developments indicate the possibility of serious structural faults in Morrill Hall. A competent structural engineer from Detroit has checked the building and his report is presented to the Board.
7. Discussion of the college Legislative program including additional demands for Agricultural Extension.
8. Review of the building and equipment needs including a communication from Dean Dye.
9. Request from Dean Giltner that consideration be given to the completion of revision of the Vet Clinic while work is still in progress. To complete the job as desired by the Veterinary Department will cost approximately \$4,000 which is in addition to the work already under way which will exceed the original appropriation by the Board.
10. The Secretary reported on the difficulties that have arisen due to the use of the Riding Hall by outsiders. It was the opinion of the Board that the same policy should be followed as is followed in the use of the Gymnasium Field House; namely, that its use be limited to college students and employees.

On motion of Mr. Berkey, seconded by Mr. McPherson, it was voted to approve items 1, 4, 5, 9 and 10.

The Board recessed for lunch at 12 o'clock noon. After luncheon the Board reconvened and discussed at length the method of presenting the college program to the coming session of the Legislature.

The Board adjourned at 2:00 P.M. and went into Executive Session.

Robert S. Shaw  
President

John A. Hannah  
Secretary

James Van-  
Kenren gives  
10 violins to  
Music Dept.

Report from  
Ann Arbor  
Trust Com-  
pany re:  
\$25,000 par  
value U.S.  
Treasury Notes

Trust in-  
dentures  
registered  
with Regis-  
ter of Deeds.

Use of Fair-  
child for  
Christmas  
Carol Con-  
cert.

\$3,434.15  
appropriated  
for tiling  
by WPA

Report on  
structural  
faults in  
Morrill Hall

Completion  
of Vet Clinic  
job approved.

Report on  
difficulties  
in use of  
Riding Hall  
by outsiders.