

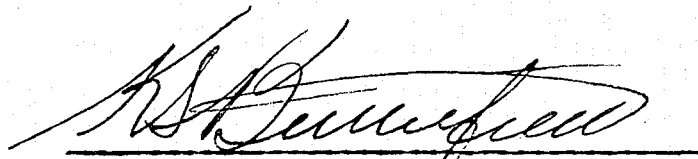
1. On motion of Mr. Brody, it was voted that the question of plans for development of a dormitory system be referred to the Building Committee of the Board and Mrs. Stockman together with the Secretary of the Board and the President of the College, for further study and report; and that the President be authorized to appoint, for cooperation with this committee, a committee of members of the faculty for a joint study of the problems involved in this project.
2. On motion of Mrs. Stockman, it was voted that the President be requested to report on the insignias for the various organizations on the campus.
3. On motion of Mr. Brody, it was voted that Mr. Hasselman be given leave of absence for the next academic year with half pay, in order that he may study for his master's degree in journalism.

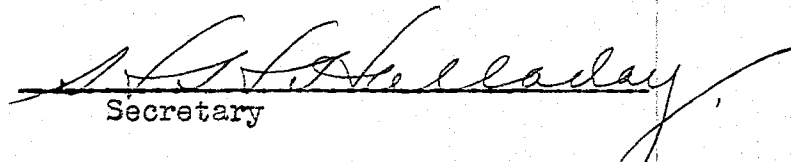
Dormitory system

Pres. to report on insignias of various organizations
 Mr. Hasselman
 Leave of absence
 Next Bd. Meet.

It was voted to hold the next meeting of the Board at the President's Office, Wednesday, December 21st, at 9:00 A. M.

THE MEETING ADJOURNED AT 12:30.


 President


 Secretary

MINUTES OF THE
 MEETING OF THE STATE BOARD OF AGRICULTURE
 December 21, 1927.

THE MEETING WAS CALLED TO ORDER AT 9:00 A. M.

Present: Mrs. Stockman, Messrs. Brody, McPherson, McColl, Watkins, Pearce, President Butterfield and Secretary Halladay.

Absent: Mr. Gowdy.

REPORTS FROM THE PRESIDENT FOR RECORD.

1. The President reported letters from Dean Bissell listing certain donations to the Engineering Division during the past year.

Donations to Engr. Dept.

Motor Generator set from Consumers Power Co., valued at \$5000
 Flying Cloud chassis from Reo Motor Car Co., valued at \$1200
 Minor pieces of equipment amounting to about \$1800
 Cut-away sectional model of Willys Knight "66" motor, valued at \$1000
 Sectionalized exhibition chassis of Oakland six, valued at \$3000
 Operating chassis of 1928 Buick Six, valued at \$1400

On motion of Mr. Watkins, it was voted that the President write the various firms letters of appreciation for the gifts to the Engineering Department.

EXECUTIVE ORDERS FOR CONFIRMATION.

1. The resignation of Miss Edna Gleason as Clothing Specialist, Home Economics Extension, was accepted, effective November 30, 1927.
2. Miss Mildred M. Gardner was appointed to the position of Clothing Specialist, Home Economics Extension, for the period December 30, 1927, to June 30, 1928, with a salary at the rate of \$2640 a year.

Resignation Edna Gleason

Appointment Mildred M. Gardner

On motion of Mrs. Stockman, it was voted to confirm the above Executive Orders.

RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD

1. The President presented letters from the County Agents' Relations Committee and from S. F. Edwards, relative to distribution of Alfalfa cultures.

Re: Alfalfa cultures

On motion of Mr. McPherson, it was voted that Dean Giltner and Secretary Halladay be appointed a committee with power to negotiate with Mr. Edwards and, if possible arrange to have alfalfa cultures sent out under the college label, and place Mr. Edwards upon the College staff at a nominal salary. Also that the charge for the cultures be sufficient to cover the cost to the college for distribution.

2. The President recommended that a hearing be given at this meeting to representatives of the Osteopaths, relative to practicing in the infirmary.

Osteopaths given hearing

A committee representing the Osteopaths of the state appeared before the Board and made a statement relative to practice by osteopaths in the college hospital.

Osteopaths to practice in college hospital

Resignation
Prof. John Rufi

3. The President read a letter from Professor John Rufi resigning his position as head of the Department of Education, and recommending its acceptance.

On motion of Mr. Brody, it was voted that the Board accept the resignation of Prof. John Rufi, effective August 31, 1928, and asked the President to write Prof. Rufi a letter expressing the Board's regret.

RECOMMENDATIONS FROM THE SECRETARY FOR ACTION OF THE BOARD.

Secretary Halladay presented the following matters:

1. Recommending granting of request from Director Young.

Old Armory to
be repaired
for P.EdDept.

On motion of Mrs. Stockman, it was voted that the Old Armory be made available for Physical Education work and that the necessary repairs be made, not to exceed the amount requested in Mr. Laver's estimate, \$436.60.

Filters for
swimming pool
deferred

2. Recommending new filters for swimming pool.

On motion of Mr. McColl, it was voted that the installation of filters be deferred until such time as funds may be available from appropriations made by the legislature without the tax clause.

Resignation
Marie Turner

3. Recommending acceptance resignation of Marie Turner.

On motion of Mr. McPherson, it was voted that the above resignation be accepted, effective Jan. 1-28.

Right-of-way
for entrance
to Weather B
Bureau

4. Papers Covering Right of way for entrance to Weather Bureau Station.

On motion of Mr. Brody, it was voted that the U. S. Weather Bureau Station be granted a right of way to the property now held by them.

Extra room re
quested by
Dean Bissell
deferred

5. Request from Dean Bissell.

On motion of Mr. McColl, it was voted that Dean Bissell's request for extra room be deferred until money is available to make the necessary changes in partitions, etc.,

Att.Gen.opin-
ion re lease
for dorm.

6. Attorney General's opinion regarding lease for dormitories.

The above letter was read and placed on file.

Membership of
various comm

7. At this point President Butterfield reported on membership of various committees on dormitories.

on dormitories

8. On motion of Mr. McColl, it was voted that Mr. Sweeney be authorized to purchase diplomas in lots of one thousand.

Sweeney to
purchase dip
lomas by 1000

9. A statement from the Controller relative to interest item.

Controller al
lowed to make

On motion of Mr. Brody, it was voted that the request of the Controller be allowed, and the President was authorized to make the necessary changes in the budget and the Secretary authorized to endorse the expenditures in order to meet the interest requirements.

budget & Sec
to endorse ex

penditures
interest req.

10. A proposition from the Bell Telephone Company regarding some changes in telephone arrangements.

Changes in
tel.arrange.

On motion of Mr. Brody, it was voted that the matter be referred to the President, Secretary and Mr. McColl with power to act.

Report by Mr.
Davidson

11. Mr. Davidson reported he had practically completed the audit of the institutional accounts for the last biennium and would be prepared at the next meeting to make a full report.

\$3000 to be
added to bud-

On motion of Mr. McColl, it was voted that the Secretary be authorized to make such payments to Mr. Davidson for services already rendered as he deems advisable, and that the President be authorized to add \$3000 to the budget for final settlement with Mr. Davidson.

get for settle
ment with Mr.
Davidson

12. Requisition from Geology Department for filing cases.

Geol.Dept.re-

quest for fil

ing casesgrant-

ed

On motion of Mrs. Stockman, it was voted that the request for filing cases be granted.

RECOMMENDATIONS FROM DEANS, DIRECTORS OR OTHER OFFICERS FOR ACTION OF THE BOARD

Statement by
Dr.Olin

1. Dr. Olin presented a statement covering his recommendations as to policy of the infirmary relative to practice of physicians in the infirmary.

Deferred until
next meeting

On motion of Mr. Watkins, it was voted that action on Dr. Olin's report be deferred until the next meeting of the Board.

New courses in
music and pro

2. Dean Ryder and Professor Richards presented plans for new courses in music for the next academic year, and a provisional budget intended not for adoption at this time but for general discussion.

visional bud-
get.

On motion of Mrs. Stockman, it was voted that the new courses be approved and the budget presented by Dean Ryder and Mr. Richards be provisionally approved and placed on file.

Artists Music
al course to
be investigat

3. On motion of Mr. McColl, it was voted that Mr. Richards be authorized to investigate the matter of the Artists Musical Course to be presented to the College during the year 1928 and report to the Board at a later date.

ed by Richards

New courses
study in Lib.

Arts. Div.

adopted.

4. Dean Ryder presented a statement concerning certain new courses of study in the Division of Liberal Arts, with approximate costs.

On motion of Mr. Brody, it was voted that the courses as read by Dean Ryder and adopted by the Faculty be approved by the Board.

5. Dean Bessey and Professor Clark presented a statement relative to the need of additional apportionment for operation in the Department of Chemistry.

Additional apportionment for Dept. of Chem.

On motion of Mr. Brody, it was voted that \$2400 additional be added to the Chemistry Dept's budget.

6. Dean Bessey presented a statement relative to new courses of study in the Division of Applied Science.

New courses in Div. of Ap. Sci. approved, except course in Apiculture

On motion of Mr. Watkins, it was voted that the courses of study recommended by Dr. Bessey and adopted by the Faculty be approved; with the exception that the courses in apiculture be retained until the Board has given the matter further consideration.

7. Dean Giltner presented a request from Dr. Chamberlain for a continuance of the services of Dr. Carlson for the remainder of the fiscal year with a salary of \$600 for the period.

Dr. Carlson to be retained remainder of fiscal year

On motion of Mr. Watkins, it was voted to retain Dr. Carlson for remainder of the fiscal year with a salary of \$600 for the period.

8. Director Young presented a request from the Athletic Council that the Chairman of the Council and the Director of Physical Education attend the annual meetings of Physical directors and athletic councils in New York, December 27-30.

Chairman of Council & Dir to attend Phy Ed. meet. 12-27

On motion of Mr. McColl, it was voted to approve the above request.

9. Also, letter from Mr. Harry G. Kipke, accepting position of Head Football Coach.

H.G. Kipke accepted position Hd. Ftbl coach

10. Also, recommendation from the Personnel Committee of the Athletic Council and the Director relative to salaries of Assistant Coaching Staff in Football.

Apptmt of Asst Coach & Seasonal coach. Recom

On motion of Mr. Watkins, it was voted that the recommendations be adopted and authorization be made for the employment of an assistant Football Coach at a salary not to exceed \$4000, and a Seasonal Football Coach at a salary not to exceed \$1000, for the next academic year.

Director Shaw presented the following requests relative to appropriations and personnel in the Agricultural Extension Service.

11. Increase in the allotment for county agent work in Presque Isle, from \$1800 to \$2400, effective January 1, 1928.

Sal. increase Agt. Presque Isle

On motion of Mr. Brody, it was voted to grant the above increase.

12. Appointment of Mr. Leon C. Todd to the position of Extension Poultryman, with a salary of \$2400 a year, beginning January 1, 1928.

Apptm. Leon C. Todd Ex. Poult

On motion of Mrs. Stockman, it was voted to grant the above appointment.

13. Appointment of Miss Beatrice Boyle to the position of County Club Agent for Barry County, at a salary of \$1800 a year, effective January 1, 1928, the salary to be paid from Lever State Funds.

Apptm. Beatrice Boyle, Co. Club Agt. Barry Co.

On motion of Mr. McPherson, it was voted to grant the above appointment.

14. On motion of Mr. McPherson, it was voted that Director Baldwin be asked to report to the Board the salaries and the proportion of each that the County and State pay toward County Club, Agricultural and Home Demonstration Agents.

Dir. Baldwin to report re sal. & proportion pd by Co. & State. Co. Club, etc. Ext. leave of absence Dr. Patten

15. The President and Dean Shaw reported that, acting on direction of the Board, they had granted Dr. Patten's request for extension of leave of absence to July 1, 1928, without pay.

Dean Shaw presented the following recommendations in regard to increases in salary:

16. Dr. E. J. Miller, Chemistry Section of the Agricultural Experiment Station, from \$3000 to \$3800, effective January 1, 1928; and that Dr. Miller be placed in charge of the Chemistry Section during the coming calendar year, while Dr. Robinson is on leave of absence.

Prof. E. J. Miller sal. increase Chg. Chem. sec.

On motion of Mr. McPherson, it was voted that the above recommendation be adopted, both in respect to salary and to position of Dr. Miller.

17. Mr. J. M. Moore, Extension Specialist Poultry, from \$2400 to \$640, effective Jan. 1, 1928.

Increase sal. Prof. J. M. Moore

On motion of Mrs. Stockman, it was voted to grant the above increase.

18. Mr. C. E. Cormany, Assistant Professor of Farm Crops, from \$2820 to \$3000, effective Jan. 1-28.

Increase sal Prof. C. E. Cormany.

On motion of Mrs. Stockman, it was voted to grant the above increase.

19. Mr. H. J. Gallagher, Instructor in Agricultural Engineering and Research Assistant in Engineering Experiment Station, from \$2760 to \$3000, effective January 1, 1928.

Increase sal. H. J. Gallagher

On motion of Mrs. Stockman, it was voted to grant the above increase.

20. Mr. L. D. Kurtz, Extension Specialist in Farm Crops, from \$2700 to \$3000, effective January 1, 1928, salary to be paid from Lever State Funds.

Increase sal. L. D. Kurtz.

On motion of Mrs. Stockman, it was voted to approve the above recommendation.

21. Dean Shaw presented a letter from Professor Cox relative to the Monroe Sub-Station agreement.

Letter re Monroe Sub-Station agreement placed on file.

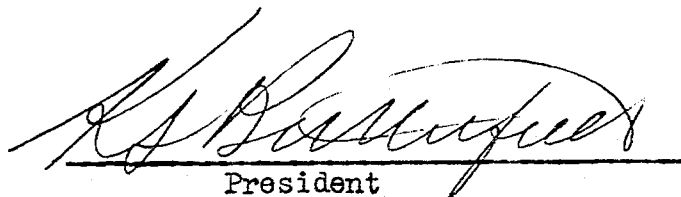
On motion of Mr. Brody, it was voted that the report be accepted and placed on file.

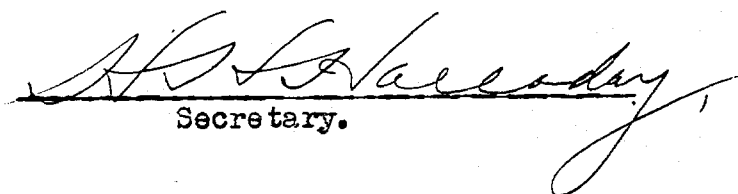
- Sale of horse at Chi & oth-
er fairs.
- Incomes to be credited to Farm and Horse
22. Dean Shaw presented a statement from Mr. Hudson relative to prizes and sales of horses at Chicago and other fairs.
23. Dean Shaw raised a question concerning the crediting of certain incomes from Farm and Horse Department in order that current expenses may be met.
- Action on F. & Horse Budget referred to Pres. Sec. & Dean Shaw.
24. Dean Shaw made the report as requested by the Board, relative to the location of an Experimental Potato Farm.
- Dir. Shaw reported on potato farm. De-ferred.
- On motion of Mr. McColl, it was voted that the action on the budget, for the Farm and Horse Department be left to the President, Secretary Halladay and Dean Shaw, with power.
- On motion of Mr. Watkins, it was voted that the report be accepted and that the matter of the location of the Potato Station be deferred and that the various groups endorsing certain locations be invited to meet with the Board and discuss the matter at their next meeting.

NEW BUSINESS FROM MEMBERS OF THE BOARD.

- Com. on Bd. Com. made an informal report.
1. The Committee on Board Committees made an informal report. Action was deferred.
- Next Meeting
2. The next meeting of the Board will be held January 24th at 6 P. M., and January 25th.

THE MEETING ADJOURNED AT 6 P. M.


President


Secretary.

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
January 25th, 1928.

THE MEETING WAS CALLED TO ORDER AT 9:00 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. Brody, Watkins, McPherson and Secretary Halladay.

Absent: Messrs. McColl, Pearce and Gowdy.

REPORTS OF PRESIDENT FOR RECORD:

- Scholarship Parke, Davis. Sale of land
1. Scholarship of \$500 received from Parke, Davis and Company.
2. Report from Mr. Schepers regarding sale of land.
- Transfer of funds from Farm & Horse to Leg. Acct.
3. Transfer of charge of \$5,545.74, from account of Farm and Horse Department to special Legislative Account of \$15,000, to cover cost of drainage, fencing, etc. of farm lands, which was charged against Farm and Horse Department.

EXECUTIVE ORDERS FOR CONFIRMATION

- Resignation J. E. Burnett
1. Resignation of Mr. J. E. Burnett accepted, effective January 1, 1928.
- Resignation Murl B. Kurtz
2. Resignation of Murl B. Kurtz accepted, effective December 31, 1927.
- Robert Bear, Instruc. Agr. Engineer.
3. Appointment of Mr. Robert Bear as Instructor in Agricultural Engineering for months of January and February, 1928, at a salary of \$275 a month.
- E. W. COULTER, Grad. Asst.
4. Appointment of Mr. E. W. Coulter to the position of Graduate Assistant in Bacteriology, at a salary of \$80 a month, effective January 1, 1928.
- S. F. Edwards, Bacty Dept.
5. Appointment of S. F. Edwards to the staff of the Department of Bacteriology to take charge of the work with nitrogen fixing bacteria, effective January 21, without salary.
- Adjustment Leon C. Todd's appointment
6. Adjustment of Leon C. Todd's appointment, to take effect January 16, instead of Jan. 1, 1928.
- G. S. Tolles & W. F. Morofsky removed from payroll
7. Removal of names of G. S. Tolles and W. F. Morofsky, Department of Entomology from the payroll for the period of December 1, 1927 to April 1, 1928, during which time their salaries will be paid by the Federal Government.
- Appt. W. L. Bailor, Sec. Off.
8. Appointment of W. L. Bailor to the position of Clerk in the office of the Secretary at a salary of \$1740, \$1160 to be paid from Extension funds, and \$580 to be paid from College funds, effective January 1, 1928.
- Revision in Extension Budget
9. Revision in Extension Budget as follows: Transfer \$2100 salary, State-Smith Lever, from Home Management to Nutrition; Transfer \$800 travel Extension State, from Home Management to Nutrition; Transfer \$400 Maintenance from Home Products Marketing to Nutrition.