

Degrees granted at close of fall term 1939, continued:

Business Administration

Degree: Bachelor of Arts

Donald D. Anderson
Mary Jane Hagens

Neil Francis Mahaney
George Thomas Kovacich

Hotel Administration

Degree: Bachelor of Arts

William James Gross
Mahlon Bray Hammond
Arthur Jay Libbers

DIVISION OF VETERINARY MEDICINE

Veterinary Science

Degree: Doctor of Veterinary Medicine

Edwin George Balle
Wilson B. Oler

Ellsworth Nelson Pearson
Harold T. Rose

ADVANCED DEGREES

Master of Arts

Hazel Birdie Shaft, Education

Master of Science

Father Gerard Bosse, Horticulture
William Vincent Golding, Poultry Husbandry
Douglas Edward Lake, Chemical Engineering

Doctor of Philosophy

John Broderick Routien. Botany

The meeting adjourned at 11:30 A.M.

Robert S. Shaw

President
John A. Hannah

Secretary

Minutes of the
Meeting of the State Board of Agriculture
December 21, 1939

Present: Mr. Halstead (Chairman); Messrs. Berkey, Brody, Jakway; Mrs. Masselink; Dr. Elliott; President Shaw, Treasurer Wilkins and Secretary Hannah. The two new Board members elect, Mr. Forest H. Akers and Mr. Melville B. McPherson, were also present.

Absent: Mr. Downing.

The meeting was called to order at 10:15 A.M.

The minutes of the last meeting were approved after the attention of the Secretary was called to the fact that the name of Mr. Downing was omitted from the list of those absent. The correction will be made.

RESIGNATIONS, LEAVES AND APPOINTMENTS

1. Resignation of Miss Georgia Robb (Now Mrs. Bliss) as stenographer in the Horticulture Department, effective February 29, 1940. Miss Robb was married on Thanksgiving Day.
2. Resignation of Nelson Vandelay as Instructor in the Foreign Language Department, effective December 31, 1939.
3. Resignation of Glen KenKnight, Assistant in Plant Pathology, effective December 31, 1939. Mr. KenKnight has accepted another position.

RESIGNATIONS, LEAVES AND APPOINTMENTS, continued

- Resignations
Leaves and
Appointments
4. Resignation of Paul G. Jacobs as half-time graduate assistant in Physics, effective December 31, 1939. Mr. Jacobs has accepted a position in industry.
 5. Resignation of John Vandebelt to accept permanent employment with the Parke, Davis Company, effective December 31, 1939. Mr. Vandebelt has held the Parke, Davis Company fellowship since the spring of 1938.
 6. Additional sick leave with full pay for Miss Edna V. Smith until March 1, 1940. Miss Smith was granted leave from July 27 to December 31, 1939, because of injuries received in an automobile accident.
 7. Appointment of Mrs. Alice Culbert as Hostess at Bennett Hall for the period from January 1 to June 30, 1940, at a salary of \$30 per month plus maintenance (\$20 from house funds and \$10 from chaperon funds). Mrs. Culbert was granted sick leave during the fall term.
 8. Appointment of Donald Shepard as Short Course Instructor and Supervisor of Home Practices at a salary of \$2800 per year, effective January 1, 1940. This is a new position, and the College is to be reimbursed annually on July 1 for Mr. Shepard's entire salary and travel expenses by the Kellogg Foundation and the State Board of Control for Vocational Education. The appointment will continue only as long as those organizations cooperate in paying the expenses of Mr. Shepard.
 9. Appointment of W. V. Golding as instructor in Poultry Husbandry at a salary of \$150 per month for the three months from January 1 to March 31, 1940. Mr. Golding will replace J. A. Davidson who will be on leave during this period.
 10. Appointment of Kenneth Ousterhout as County Club Agent in Saginaw County at a salary of \$2700 per year, effective January 1, 1940. Mr. Ousterhout will replace G. E. Landsburg. He has been employed on a temporary basis in the Farm Management Department at a salary of \$2600.
 11. Appointment of Berwin N. Robinson as Instructor in Chemistry at a salary of \$1700 per year, effective January 1, 1940. Mr. Robinson will replace Dr. Therald Moeller who has resigned (salary \$1800).
 12. Appointment of Howard Mauthe as Instructor in Physiology at a salary of \$1000 payable in six monthly installments from January 1, 1940 to June 30, 1940. Dr. William McFarland was appointed to this position but could not accept.
 13. Continuation of Mrs. Margaret Zimmer as Instructor in Mathematics for the winter term at a total salary of \$500, effective January 1, 1940.
 14. Continuation of Warren Fleischauer as Instructor in English for the winter and spring terms at a salary of \$1000 for the period, effective January 1, 1940.
 15. Appointment of Johannes Sachse as Instructor in Foreign Language at a salary of \$175 per month for six months beginning January 1, 1940. Mr. Sachse will replace Norman VandeLuyster who has resigned.
 16. Appointment of Dr. S. David Kramer as Lecturer on Virus Diseases, without remuneration, effective January 1, 1940. Dr. Kramer is on the staff of the State Department of Health.
 17. The following graduate assistantship recommendations are made subject to the approval of the Graduate Council:
 - a. Appointment of Kirk Lawton as half-time graduate assistant in Soils at a salary of \$600 per year, effective for the winter and spring terms of 1940. This is a new position payable from additional Bankhead-Jones Funds.
 - b. Resignation of Lewis Minor as quarter-time graduate assistant in Chemistry, effective December 31, 1939.
 - c. Change in status of Richard Jackson from quarter-time to half-time graduate assistant in Chemistry for the winter and spring terms of 1940. The additional quarter-time is in replacement of Lewis Minor.
 - d. Continuation of George J. Atchison as half-time graduate assistant in Chemistry for the winter term 1940 only.
 - e. Change in status of Francis A. Hughes from full-time instructor to half-time graduate assistant in Chemistry for the winter and spring terms of 1940.
 - f. Continuation of Graham K. Philp as half-time graduate assistant in Chemistry for the winter term only to be paid from the labor payroll.
 - g. Continuation of Floyd Monaghan as quarter-time graduate assistant in Chemistry for the winter term only to be paid from the labor payroll.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve the Resignations, Leaves and Appointments.

Travel

TRAVEL

1. The equivalent of two round-trip railway coach fares for five members of the staff of the History Department to attend the meetings of the American History Association and the American Political Science Association in Washington, D. C., on December 28-30.
2. Full expenses for Dean Anthony to attend a meeting being called by a subcommittee of the Agricultural Study Committee of the House of Representatives to study the possibilities of Farm Chemurgy. Conferences will be held in Washington, D. C., beginning January 8.
3. Full expenses for Dean L. C. Emmons to attend the meeting of the Association of American Colleges in Philadelphia on January 11 and 12.
4. Full expenses for Ray Hutson to attend a Grasshopper Control Conference being called by the Chief of the Bureau of Entomology and Plant Quarantine at Denver, Colorado, on January 11 and 12. Expenses are to be paid from the Extension funds of the Entomology Section.
5. Full expenses for Glen Stewart to attend the annual meeting of District V of the American Alumni Council in Chicago on January 12 and 13.
6. Full expenses for Miss Alice Hutchinson to accept an invitation to the White House Conference on Children to be held in Washington, D. C., on January 18-20; payable from Extension funds.
7. Full expenses for W. L. Mallmann to attend a conference being called by the American Institute of Poultry Products in Chicago early in January. Expenses are to be paid from the Poultry Research Revolving Fund.

On motion of Mrs. Masselink, seconded by Mr. Brody, it was voted to approve the Travel Requests.

MISCELLANEOUS

1. Payment of a \$40 accrediting fee for 1939-40 to the Engineers' Council for Professional Development.
2. Acceptance of a grant of \$100 from the Baer Paint Company of Sand Lake, Michigan, to be used for the establishment of an industrial fellowship to study the suitability of a paint which they have developed for use in connection with food products.
3. Recommendation from Dean Emmons that J. W. Ruswinckel, Instructor in Accounting, be granted his request to establish an office off campus as a certified public accountant.
4. Recommendation from Dean Anthony for the continuation of the present arrangement with the U. S. Department of Agricultural Economics in payment of the salary of H. A. Berg until June 30, 1940 (\$2800 from Bureau of Agricultural Economics and \$1000 from College funds).

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve items 1, 2 and 4, disapproving the recommendation in item 3.

PRESIDENT'S REPORTMiscellaneous

1. Payment of \$50 to Mrs. Ethel Rathke for instructional work in Foreign Languages from December 1-15, 1939.
2. Authorization for an operation for Robert Friedlund, a sophomore; expenses to be defrayed by the Athletic Department of the College.

Travel

1. Full expenses for A. J. Clark to go to Edwardsville, Illinois, via Chicago, to interview candidates for a position in the Chemistry Department.
2. Out-of-state authorization for H. C. Moore to make a trip to Wharton, Texas, during the latter part of January to plant Michigan Certified seed potatoes in experimental plots in Texas. Full expenses are to be paid by the Michigan Crop Improvement Association.

At a meeting of a committee of Deans it was decided to allow the following expenses;

3. Five dollars each toward the expenses of staff members who requested authorization to attend the meetings of the American Association for the Advancement of Science in Columbus, Ohio, on December 28-30, as follows:

Extension--C. B. Dibble of the Entomology Section.

Experiment station--Franklin Sherman of the Entomology Section, no more than 6 members of the staff of the Plant Pathology Section, and no more than 5 members of the staff of the Agricultural Chemistry Section.

Horticulture--no more than 6 members of the staff.

Farm Crops--H. C. Moore, S. T. Dexter, and E. J. Wheeler.

Soils--one member of the department.

Payment of
\$40 to Engr.
Council

Acceptance
grant \$100
Baer Paint Co
No action re-
quest Ruswin-
ckel

Continuation
of arrange-
ment U.S.D.A.
re: H.A.Berg.

Payment of
\$50 to Mrs.
Rathke

Approval op-
eration Robt.
Friedlund

Travel

PRESIDENT'S REPORT, Travel (continued)

3. (Continued)

Mathematics--not more than 6 members of the staff.

Botany--E. H. Newcomer, H. T. Darlington, E. F. Woodcock, R. W. Lewis, and R. P. Hibbard.

Entomology--Ray Hutson, Eugenia McDaniel, W. F. Morofsky, and S. W. Sabrosky.

Geology and Geography--W. A. Kelly.

Physics--no more than 6 members of the staff.

Zoology--H. R. Hunt and R. A. Fennell

Travel

4. Full expenses for F. A. Herbert to attend a Congressional Hearing on Forestry at Madison, Wisconsin, on December 18 and 19.
5. First-class railway mileage for C. R. Hoffer to act as chairman of one of the sessions of the American Sociological Society meetings in Philadelphia on December 26-28.
6. First-class railway mileage only for two members of the Economics Department to attend the meetings of the American Farm Economic Association in Philadelphia on December 27-29.
7. Mileage on one car for members of the Farm Management Department to attend the meetings of the American Farm Economic Association in Philadelphia on December 27-29.
8. Fare and a half (\$20.52) for S. G. Bergquist to attend the meetings of the Geological Society of America at Minneapolis on December 28-30.
9. Allowance of \$8.30 for E. C. Prophet to attend the meetings of the Association of American Geographers at Chicago on December 28-30.
10. Equivalent of railway coach mileage for L. C. Hughes, L. C. Stevens, and Arnold Williams to attend the meeting of the Modern Language Association in New Orleans on December 28-30.
11. Five dollars toward the expenses of each of not more than six members of the staff of the Speech Department to attend the convention of the National Association of Teachers of Speech in Chicago on December 27-29.
12. Equivalent of first-class railway mileage for F. W. Fabian to attend the annual meeting of the Society of American Bacteriologists in New Haven, Connecticut, during the last week of December.
13. Equivalent of first-class railway fare, pullman, and maintenance expenses for R. H. Young, C. W. Bachman, and R. C. Huston to attend the meetings of the National Collegiate Athletic Association, the Directors of Physical Education Association, and the American Football Coaches Association in Los Angeles on December 28 to January 1.
14. Full expenses for V. R. Gardner to attend the meeting of the American Society of Refrigerating Engineers and to confer with members of this organization in Chicago on January 18.
15. Full expenses for V. R. Gardner to attend a regular meeting of the Experiment Station Directors of the North Central States in Chicago on January 22 and 23.
16. Full expenses for H. L. Seaton to attend the annual meeting of the National Canners' Association in Chicago on January 22-24.
17. Mileage on one car for members of the Mechanical Engineering Department to attend the Annual Meeting of the American Society of Heating and Ventilating Engineers in Cleveland on January 22-25.

On motion of Mr. Halstead, seconded by Mr. Berkey, it was voted to approve the President's Report.

ADDITIONAL MISCELLANEOUS

1. The President presented a recommendation from Dean Dirks that an additional 50-cent fee be imposed on senior engineering students to pay for photographs and other work incidental to placement. Mr. Shaw recommended no additional fee but that funds equal to 50 cents for senior engineers be made available for this purpose. This recommendation was consented to by the Board.

Funds equal of 50¢ per sr. engr. stu to be made available to pay for photographs.

SECRETARY'S ITEMS

1. Report on the difficulties that have developed relative to the wage rate for mason tenders on PWA Dockets.
2. Report of the Committee acting for the Board accepting a credit of \$101.30 on T. C. Abbot Hall Men's Dormitory, due to acceptance of door casings thinner than those specified that were installed by the contractor without authorization.
3. Abbot Hall Dormitory for Men is certified by the architects to be completed in accordance with specifications and ready for final acceptance and authorization for final payment. A Committee of the Board inspected this building before the September meeting. Acceptance was deferred pending completion of certain minor details.

Acceptance of credit of \$101.30 on Abbot Hall.

Approval of acceptance of Abbot Hall

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve item 3.

December 21, 1940

SECRETARY'S ITEMS, continued

Approval of changes in specifications for Gymnasium & Field House.

4. Upon recommendations of the architects and engineers changes in the specifications for the Gymnasium and Field House have been authorized as follows:
- Omit two shower heads in coaches shower room - deduct \$40.00.
 - Substitute obscure glass for ordinary glass in the windows of the second and third floors - additional cost of \$89.76.
 - Additional conduit and electrical connections for the score boards in the field house - additional \$75.35.
 - Change the size of the hot water pipes in gymnasium - deduct \$12.93.
 - An additional opening and overhead door to permit truck entrance to field house from the north end of the building - additional \$496.90.
 - The addition of the finished clay floor to this contract in accordance with new specifications including 1189 yards of clay at an addition of \$682.31.

Total cost due to these changes \$1291.99. There are sufficient funds in the construction account to take care of this cost.

On motion of Mr. Brody, seconded by Mr. Halstead, it was voted to approve item 4.

Bids opened on animal room addition to Vet Clinic. No action for the present.

5. Dean Giltner has requested the construction of an animal room addition to the Veterinary Clinic. This room was included along with many other items in a portion of the Veterinary Clinic and was eliminated due to insufficient funds to cover the addition to the south of this building when the major addition over the north portion was authorized last year. Figures have been taken on a concrete block construction of a temporary nature as follows:

Geo. Hagameir & Son	\$3450.00
Dorr D. Granger	3597.00
Francis J. Corr & Son	3800.00
H. G. Christman Co.	4146.00
Reniger Construction	4817.00

Mr. Munson does not recommend this construction due to its unsightly appearance and its proximity to the new auditorium.

On motion of Mr. Brody, seconded by Mr. Jakway, it was voted to defer action of the above item.

Action def. on request of Miss Dye for finishing 3 rooms in basement of H.E. Bldg.

6. Dean Dye requests that three unfinished rooms in the basement of the Home Economics Building be completed and equipped for use as a home equipment laboratory. The Buildings and Grounds Department estimates the cost of this work at approximately \$8,000.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to defer action of item 6.

Approval of ventilating system for registrar's record room.

7. The Registrar's Record Room has been removed in the Administration Building to the basement. The heating installation does not provide comfortable working conditions. The Buildings and Grounds Department estimates the cost of correcting the situation to be \$410.00.

On motion of Mr. Halstead, seconded by Mr. Brody, it was voted to authorize the Secretary to proceed with the matter of installing a suitable ventilating system for the Registrar's Record Room in the basement of the Administration Building.

Question of insurance policy for Miss Walker referred to Secretary.

8. Communication from John McClellan, Probate Judge of Ingham County, approving the immediate transfer of \$4,000 from the Jenison Estate to the State Board of Agriculture for the purchase of an insurance policy for Miss Matilda Walker, for 17 years housekeeper in the Jenison home, - this policy to provide a monthly income of approximately \$40.00 after Miss Walker reaches the age of 65. Life insurance feature, \$1,000 to be paid by estate of Miss Walker and the balance to the College. This policy to be purchased from the Travelers Insurance Company.

On motion of Mr. Berkey, seconded by Mr. Jakway, it was voted to authorize the Secretary to proceed with securing the insurance policy mentioned above for Miss Walker.

Inspection of Reg. Poultry Lab. by Bd.

9. Communication from J. Holmes Martin, Director of the Regional Poultry Research Laboratory inviting the Board to inspect the laboratory following today's meeting.

The Board accepted the invitation and visited the Poultry Research Laboratory following the meeting.

Mr. Wilkins to credit gen. fund with 2 cert. of deposit for \$48,500 ea L. Nat. Bk. & Bk. of Lans.

10. Mr. Wilkins requests the authorization of the Board to credit to the general fund the two certificates of deposit for \$48,500 each purchased from the Lansing National Bank and the Bank of Lansing covering our temporary loan providing funds for the construction of the livestock judging pavilion. These loans have now been paid.

On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above item.

Report of Mr. Cress that sale of new dorm. issue at 101 will net \$40,000 in excess of amt. required to pay for bonds and cost of financing.

11. Mr. Cress reports that the sale of the new dormitory bond issue at 101 will net a sum of approximately \$40,000 in excess of the amount of money required to pay for the called bonds and the cost of financing. It is recommended that \$17,512.34 be used to repay the current budget for the cost of the furnishings of Abbot Hall and Campbell Hall and that \$4,410.31 be used to reimburse the construction account for interest paid during the construction of Campbell Hall and that the balance be used toward repaying the money borrowed from the Retirement Fund for construction and equipment of Mason Hall.

On motion of Mr. Brody, seconded by Mr. Halstead, it was voted to approve recommendation in item 11.

SECRETARY'S ITEMS, continued

12. The Secretary reported that negotiations had been practically completed for the sale of the Jenison residence at 403 Seymour for an amount of \$14,500. The real estate concern will have to be paid out of this amount.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to authorize the Secretary to complete negotiations for the sale of this property to the Michigan TB Association and authorized him to request the Probate Court to approve this sale.

13. Recommendation of Mr. Wilkins that the College enter into a contract with Brink, Inc., to transport cash from the College to the banks daily or several times a day if necessary at \$45.00 per month.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the recommendation of Mr. Wilkins that the College enter into a contract with Brink, Inc., at \$45.00 per month.

14. Report of Mr. Wilkins that the Ann Arbor Savings and Commercial Bank has reduced the interest rate on the remainder of the notes covering the hospital from $3\frac{1}{2}\%$ to 3% effective December 15, 1939.

15. Mr. Wilkins reported on the item referred to him from the previous Board meeting relative to the purchase of eye glasses by students at wholesale through the College. Mr. Wilkins recommended that this be authorized on a trial basis with the understanding that it not be limited to any one optical house.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the report and recommendation of Mr. Wilkins.

16. Mr. Brody presented on behalf of the Board to Mr. Halstead a memento of appreciation for his services to the Board during the last six years. Mr. Halstead expressed his appreciation, and his pleasure at having had the opportunity to serve the College with which his family had been associated for approximately 70 years.

Mrs. Masselink moved that the Secretary be instructed to convey to Mr. Downing the appreciation of the Board for his services and wishing him a speedy and complete recovery.

The Board adjourned at 12 o'clock noon.

Secretary reported neg. practically completed for sale of Jenison residence at \$14,500

Approval of contract with Brink, Inc.

Report that A.A. Comm. & Sav. Bk. has reduced interest rate on remainder of hospital notes- $3\frac{1}{2}$ to 3

Approval of plan for students to purchase eye glasses at wholesale thru. the college.

Presentation of memento of appreciation to Mr. Halstead

Robert S. Shaw
President
John A. Hannah
Secretary

December 21, 1929

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Total cost due to these changes \$1291.99. There are sufficient funds in the construction account to take care of this cost.

On motion of Mr. Brody, seconded by Mr. Halstead, it was voted to approve item 4.

Bids opened on animal room addition to Vet Clinic. No action for the present.

5. Dean Giltner has requested the construction of an animal room addition to the Veterinary Clinic. This room was included along with many other items in a portion of the Veterinary Clinic and was eliminated due to insufficient funds to cover the addition to the south of this building when the major addition over the north portion was authorized last year. Figures have been taken on a concrete block construction of a temporary nature as follows:

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Action def. on request of Miss Dye for finishing 3 rooms in basement of H.E. Bldg.

6. Dean Dye requests that three unfinished rooms in the basement of the Home Economics Building be completed and equipped for use as a home equipment laboratory. The Buildings and Grounds Department estimates the cost of this work at approximately \$8,000.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to defer action of item 6.

Approval of ventilating system for registrar's record room.

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On motion of Mr. Halstead, seconded by Mr. Brody, it was voted to authorize the Secretary to proceed with the matter of installing a suitable ventilating system for the Registrar's Record Room in the basement of the Administration Building.

Question of insurance policy for Miss Walker referred to Secretary.

8. Communication from John McClellan, Probate Judge of Ingham County, approving the immediate transfer of \$4,000 from the Jenison Estate to the State Board of Agriculture for the purchase of an insurance policy for Miss Matilda Walker, for 17 years housekeeper in the Jenison home, - this policy to provide a monthly income of approximately \$40.00 after Miss Walker reaches the age of 65. Life insurance feature, \$1,000 to be paid by estate of Miss Walker and the balance to the College. This policy to be purchased from the Travelers Insurance Company.

On motion of Mr. Berkey, seconded by Mr. Jakway, it was voted to authorize the Secretary to proceed with securing the insurance policy mentioned above for Miss Walker.

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9. Communication from J. Holmes Martin, Director of the Regional Poultry Research Laboratory inviting the Board to inspect the laboratory following today's meeting.

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Mr. Wilkins to credit gen. fund with 2 cert. of deposit for \$48,500 ea L. Nat. Bk. & Bk. of Lans.

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On motion of Mr. Berkey, seconded by Mr. Halstead, it was voted to approve the above item.

Report of Mr. Cress that sale of new dorm. issue at 101 will net \$40,000 in excess of amt. required to pay for bonds and cost of financing.

11. Mr. Cress reports that the sale of the new dormitory bond issue at 101 will net a sum of approximately \$40,000 in excess of the amount of money required to pay for the called bonds and the cost of financing. It is recommended that \$17,512.34 be used to repay the current budget for the cost of the furnishings of Abbot Hall and Campbell Hall and that \$4,410.31 be used to reimburse the construction account for interest paid during the construction of Campbell Hall and that the balance be used toward repaying the money borrowed from the Retirement Fund for construction and equipment of Mason Hall.

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SECRETARY'S ITEMS, continued

12. The Secretary reported that negotiations had been practically completed for the sale of the Jenison residence at 403 Seymour for an amount of \$14,500. The real estate concern will have to be paid out of this amount.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to authorize the Secretary to complete negotiations for the sale of this property to the Michigan TB Association and authorized him to request the Probate Court to approve this sale.

13. Recommendation of Mr. Wilkins that the College enter into a contract with Brink, Inc., to transport cash from the College to the banks daily or several times a day if necessary at \$45.00 per month.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the recommendation of Mr. Wilkins that the College enter into a contract with Brink, Inc., at \$45.00 per month.

14. Report of Mr. Wilkins that the Ann Arbor Savings and Commercial Bank has reduced the interest rate on the remainder of the notes covering the hospital from $3\frac{1}{2}\%$ to 3% effective December 15, 1939.

15. Mr. Wilkins reported on the item referred to him from the previous Board meeting relative to the purchase of eye glasses by students at wholesale through the College. Mr. Wilkins recommended that this be authorized on a trial basis with the understanding that it not be limited to any one optical house.

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16. Mr. Brody presented on behalf of the Board to Mr. Halstead a memento of appreciation for his services to the Board during the last six years. Mr. Halstead expressed his appreciation, and his pleasure at having had the opportunity to serve the College with which his family had been associated for approximately 70 years.

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