

ESTIMATED RESOURCES Cont'd.

<u>From Other Sources:</u>			
Student fees and Charges	\$275,000.00		
Departmental Earnings	151,050.00	<u>426,050.00</u>	
TOTAL ESTIMATED RESOURCES			\$2,666,421.95

APPORTIONMENTS

Salaries	1,437,785.00
College Maintenance	627,620.00
College Equipment	108,385.00
Experiment Station Maintenance	210,000.00
Extension Maintenance	<u>123,950.00</u>

TOTAL APPORTIONMENT 2,507,740.00

Estimated Deficit June 30, 1928	100,000.00
Reserve for year 1928-9	<u>58,681.95</u>

T O T A L \$2,666,421.95

THE BOARD WENT INTO EXECUTIVE SESSION AT 12:30.

Executive session reported by Mr. McPherson.

President's  
leave extend-  
ed to July 1-28

It was voted that President Butterfield's leave of absence be extended from May 1st to July 1st, 1928

THE MEETING ADJOURNED AT 1:30.

*A. B. Shaw*  
Acting-President  
*Herman H. Halladay*  
Secretary.

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
May 22, 1928.

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THE MEETING WAS CALLED TO ORDER AT 10:00 A.M.

Present: Acting-President Shaw, Mrs. Stockman, Messrs. McColl, Watkins, Brody, McPherson, Gowdy, Superintendent Pearce and Secretary Halladay.

The minutes of the last meeting having been in the hands of the members were approved without reading.

RESIGNATIONSRESIGNATIONS:

1. Geraldine K. Aubrey, in charge of assigned reading room, to take effect September 1, 1928.
2. Mrs. Jean LaForge, Clerk Registrar's Office, effective April 20th.
3. R. B. Carr, Graduate Assistant, Farm Crops Department, effective March 31st.
4. Name of Mrs. Susan Howell, Chemistry Department, changed to Mrs. Susan Toaz.
5. Miss Ruth Fickes, Physical Education Instructor, effective September 1st.
6. Dr. Delez, Technician, Dept. of Animal Pathology, effective May 1, 1928.
7. Miss Marian Lewis, Instructor in Clothing, effective September 1, 1928.
8. Lois Jane Munn, Art Department, Home Economics Division, effective September 1, 1928.
9. E. A. Tenney, Instructor in English, effective August 31, 1928.
10. Miss Rose B. Phelps, Reference Librarian, on leave without pay, declines to return for next year.
11. Frank W. Trull, Extension Specialist in Soils, to take effect July 1, 1928.
12. L. G. Morell, Associate Professor of Physics, to take effect September 1, 1928.
13. Helen Mayer Mannings, Instr. in Violin, to take effect September 1, 1928.

On motion of Mr. McPherson, it was voted to accept the above resignations.

Change o' name

Resignations

14. F. E. Fogle, Assistant Professor of Agricultural Engineering, effective September 1, 1928.

Deferred.

#### APPOINTMENTS:

Appointments

1. Miss Eva Vaughan, to succeed E. A. Tenney of the English Department at a salary of \$1800, effective at the opening of the next College year.
2. Miss Jane Darland of University of Iowa, to succeed Miss Ruth M. Fickes, of the Physical Education Department, effective September 1st, at a salary of \$1800.
3. Miss Lois Brumbaugh, to succeed Miss Phelps at a salary of \$1800, title, Reference Librarian. Miss Rocelis Griff, to succeed Miss Henderson, Asst. Cataloguer, Library at a salary of \$1600. Miss Lois Bower, Assistant for Assigned Reading room, to succeed Miss Aubrey at \$1450. All of these appointments to be effective September 1, 1928.
4. Request for the appointment of E. M. Banzet as Extension Instructor in Sociology to teach throughout the spring term with additional remuneration of \$35.00 per month.
5. Appointment of Miss Dorothy Permar for continuation of  $\frac{1}{2}$  time assistantship in the Department of Zoology.
6. Appointment of Miss Helen Ferguson of Colorado College and Mr. David Helm, of Dennison University, as half-time assistants in the Department of Chemistry, beginning September 1, 1928 to fill existing vacancies.
7. Continuation of Mrs. Vena Logel Johnson as Stenographer in the Department of Education until September 1st.
8. Employment of Mr. F. M. Thrun on labor payroll of Economics Department, Purnell funds, for the months of June, July, and August at a salary of \$275 per month, to aid in a highly technical, statistical study in connection with Rural School taxation investigations now in progress.
9. Appointment of Mr. Warren H. Bliss, as half-time graduate assistant in the Department of Electrical Engineering, to fill an existing vacancy at the beginning of the next college year.
10. The appointment of Mr. D. L. Clanahan, of Virginia Polytechnic Institute, as quarter-time graduate assistant in the Department of Farm Crops, beginning September 1, 1928, to fill an existing vacancy.
11. Appointment of Margaret Vardy as instructor in clothing to succeed Miss Marion Lewis at \$1800 per year.
12. Appointment of R. W. Lipscomb of Clemson Agricultural College as quarter-time assistant in Farm Crops, salary \$400 beginning September 1st., to fill an existing vacancy.
13. Appointment of Miss Alma Goetsch of Chicago as Instructor in Freehand Drawing at a salary of \$1800, effective September 1, 1928 to succeed Mrs. F. M. Byam.
14. Appointment of Mr. Judson A. Thompson as Graduate Assistant in Farm Crops, half-time, at \$800, effective September 1st, 1928, to replace R. B. Carr.
15. Re-appointment of B. F. Kindig for the Don Burnham Scholarship for the period beginning April 1st, and terminating September 1.
16. Appointment of Stewart Hay Chamberlain as half-time graduate assistant in the Department of Physics, to fill an existing vacancy.
17. Mr. Hill requests authorization for the appointment of an Extension Specialist in Farm Management at a salary of not to exceed \$3000, effective September 1, 1928.
18. Recommendation of Director Baldwin and Professor Gardner for the termination of appointment of Mr. Edwin Ewell, Extension Specialist in Apiculture, effective July 1st, and that he be succeeded by Mr. Kramer at a salary of \$1920, \$120 in advance of what Mr. Kramer is now receiving.
19. Appointment of Mr. L. J. Braamse as County Club Agent for Saginaw County at a salary of \$2600, per year, effective June 15. Mr. Braamse will succeed Mr. Clare Rood who has been transferred to the position of Club Leader in charge of the Upper Peninsula district.
20. Recommendation of Professor Musselman and Mr. Livingston for the appointment of Mr. L. A. Bell for three months beginning June 1st, at a salary of \$100 per month to aid on marl digging demonstrations. Salary to be paid from Lever State funds.
21. Report of increase of salary of Dr. L. B. Sholl of the Department of Animal Pathology, from \$2400 to \$2700 in order to retain him.

Re-appointment  
B.F.Kindig.

Appointments

Resignation  
Edwin Ewell.  
Apptm. Mr.  
Kramer.

Apptm.

Sal.increase  
Dr. Sholl

On motion of Mr. McPherson, it was voted to approve the above appointments and increases in salaries.

22. Recommendation of Committee of Liberal Arts Division, requesting the appointment of L. C. Emmons as Acting Dean of the Division.

Apptm.L.C.  
Emmons as Act-  
ing Dean de-  
ferred.

On motion of Mr. Watkins, it was voted to defer the above matter indefinitely.

23. Report on adjustment of salary of Dr. Grove of the Department of Mathematics.

Sal.Adjustment  
Dr. Grove.

750  
Report on Dr.  
Grove's sal.  
adjustment  
Malcolm Henry's  
Apptm.deferred

Apptm.of Mr.  
Bradt, denied

Apptm.James  
Porter

Dr.Dye's leave  
of absence,with  
pay from June  
25 to Sept.11.

Leave of absen-  
ce Prof.Fabian  
with 1/2 reg.  
salary.

Leave of Mr.  
Bennett Weaver  
without pay

Exchg.of Profs.  
R.E.Marshall &  
W.G.Brierley

Leave of absence  
Margaret Cawood

Out-of-State  
Travel  
L.N. Field,

Dr.E.J.Miller,  
Out-of-State

C.P.Halligan  
Out-of-State

I.F.Huddleson,  
Leave of absen-  
ce.

Mr.Horwood out  
of State travel

Out-of-State  
Messrs.Robey,  
Sauve,White,  
Hammond & Mus-  
selman

Out-of-State  
L.F.Livingston  
Amundson,Kesse-  
ler & A.J.Bell

On motion of Mr. Brody, it was voted to accept the report on the adjustment of Dr. Grove's salary.

24. Request of L. C. Plant for the appointment of Malcolm Henry as Instructor in Mathematics at \$1900, to replace Mr. Heineman whose salary was \$1800.

On motion of Mr. McPherson, it was voted to defer the above matter.

25. Request for the appointment of Mr. Bradt, as Extension Specialist in Biology at a salary of \$2400 per year.

Denied.

26. Recommendation of Director Baldwin and Dr. McCool for the appointment of James Porter as Extension Specialist in Soils at a salary of \$2500, effective June 1, 1928, to succeed Frank Trull who resigned some time ago.

On motion of Mr. Gowdy, it was voted to approve the above recommendation at a salary of \$2400, effective June 1, 1928.

LEAVES OF ABSENCE:

1. Request of Dr. Dye for leave of absence from June 25th to September 11th to travel in Europe. Dr. Dye is entitled to leave with pay because of accumulation of summer vacation time.

On motion of Mr. Brody, it was voted to grant Dr. Dye leave of absence from June 25th to September 11th with pay.

2. Settlement of the request for leave of absence of Mr. Fabian which matter was referred to the committee on Finance at the last meeting of the Board.

On motion of Mr. Brody, it was voted that Mr. Fabian be granted a leave with one-half his usual salary while on leave.

3. Leave of absence for Mr. Bennett Weaver during the next year without pay.

On motion of Mr. Watkins, it was voted that Mr. Weaver be given an indefinite leave of absence without pay. Mrs. Stockman and Mr. McColl voted "no".

4. Request for authorization for exchange of Horticulture professors involving Professor R. E. Marshall of M. S. C. and Professor W. G. Brierley of the University of Minnesota, exchange to continue throughout the next college year.

On motion of Mr. McPherson, it was voted that the exchange of Horticulture Professors involving Prof. R. E. Marshall of M. S. C. and Professor W. G. Brierley of the U. of Minnesota, be authorized, exchange to continue throughout the next college year.

5. Request of Miss Margaret Cawood, Research Assistant in Sociology, for leave of absence from June 15th to September 1st.

On motion of Mr. Brody, it was voted that Miss Cawood be given a leave of absence from June 15th to September 1st with one months pay.

TRAVEL DELEGATION:

1. Request of Mr. L. N. Field, Drawing Department, to attend the annual meeting of the Society for the Promotion of Engineering Education to be held at the University of North Carolina June 26th to 29th inclusive. Request is that \$75.00 from the Drawing Department budget be authorized toward the payment of Mr. Field's expenses.

2. Request of Dr. E. J. Miller, Chemistry section, to attend the 6th National Colloid Symposium at Toronto, Canada, June 14, 15, 16, with expenses paid.

3. Request of C.P. Halligan for delegation to attend the Annual Conference of Professors of Landscape Architecture to be held at Cornell University, the last week in June.

4. Request of I. Forest Huddleson for leave of absence to attend the American Medical Milk Commission meeting at Minneapolis in June. Expenses to be defrayed by the commission.

5. Request of Mr. R. Horwood to accompany a group of farmers to attend the National Holstein Sale at Milwaukee on June 3rd with expenses paid.

On motion of Mr. Brody, it was voted that the above requests for travel be approved.

6. Request of Professor H. H. Musselman, for the delegation of Messrs. Robey, Sauve, White, Hammond and Musselman to attend the annual convention of the American Society of Agricultural Engineers to be held in Washington, June 19 to 22. This request is for one expense account only, for the party, using car for transportation.

On motion of Mr. McPherson, it was voted that the above delegation consisting of Messrs. Robey, Sauve, White, Hammond and Musselman be given the equivalent of two expense accounts.

7. Request of Mr. L. F. Livingston for delegation to attend the American Society of Agricultural Engineers in Washington, June 19th to 22nd, requesting that he be allowed to drive car on trip and that his expenses be paid. Also requesting that \$25.00 each be allowed toward the expenses of George Amundson, Mr. Kessler, and A. J. Bell.

On motion of Mr. Brody, it was voted that Mr. Livingston, Mr. Amundson, Mr. Kessler, and Mr. A.J. Bell be given the equivalent of two expense accounts.

8. Recommendation of Professor O. E. Reed for the delegation of P. S. Lucas, C. F. Huffman and G. E. Taylor to attend meetings of the American Dairy Science Association held in Madison, Wisconsin, June 26, 26 and 27th.

Also recommendation of Director Baldwin that Mr. Baltzer, Mr. Addy, Mr. Girrback and Mr. Horwood be authorized to attend this same meeting at Madison, Wisconsin.

On motion of Mr. Watkins, it was voted that the above delegation consisting of P. S. Lucas, C. F. Huffman, G. E. Taylor, Mr. Baltzer, Mr. Addy, Mr. Girrback and Mr. Horwood be given the equivalent of two expense accounts to Wisconsin.

9. Request of R. Wayne Newton for delegation to attend the National Tax Association meeting at Seattle, Washington during the week of August 27th.

On motion of Mr. McPherson, it was voted to defer action.

10. Recommendation of Director Baldwin for the delegation of Mrs. Louise H. Campbell and Miss Newell to attend the Home Economics Association meeting at Des Moines, Iowa, beginning June 23. Also request of Dean Jean Krueger for authorization to attend the same association meeting with expenses paid.

On motion of Mr. Brody, it was voted that two of the three be permitted to attend with expenses paid.

11. Request of Mr. Kettunen for authorization for trip to the National 4-H Club encampment at Washington, June 21 to 26, for Miss Lola Belle Green, and Mr. P. G. Lundin, expenses to be paid.

On motion of Mr. Brody, it was voted to refer the above matter to Dean Shaw with power.

12. Request of W. Sterry Brown to attend the Annual Convention of the American Physical Education Association at Baltimore, May 23rd, to 26th, expenses to be paid from addition to budget requested by that department for the remainder of the College year.

On motion of Mrs. Stockman, it was voted to deny the above request.

#### MISCELLANEOUS:

1. Request that the annual vacation of Mr. Johnston, County Agricultural Agent for Van Buren County be extended from 15 to 30 days and that the same privilege be granted by State Leaders as listed separately and that the salary for the last month of the year be adjusted to meet the government regulations involved.

On motion of Mr. Brody, it was voted to defer action.

2. Recommendation of Committee relative to re-adjustment of Michigan State Scholarship fund.

On motion of Mrs. Stockman, it was voted to approve the above recommendation.

3. Request of H. R. Hunt for additional funds to send Geology Class on field trip to the Upper Peninsula.

On motion of Mrs. Stockman, it was voted to refer the above matter to the Finance Committee.

4. Request of Department of Zoology for Additional funds.

On motion of Mrs. Stockman, it was voted to refer the above matter to the Finance Committee.

5. Communication from Mr. Fred Newberg, Township Highway Commissioner, regarding the road across the Graham Experimental Station lands.

On motion of Mr. McPherson, it was voted to accept the recommendation of Mr. Fred Newberg, relative to the highway across the Graham Experimental Station lands.

6. Report from Dr. Olin regarding the cases of Mr. Theodore Pearson and Mr. John Mlejnek.

On motion of Mr. Brody, it was voted that the report be accepted and placed on file.

7. Letter from Mr. W. K. Kellogg offering the State Board of Agriculture the use of his farm at Battle Creek for experimental purposes.

On motion of Mrs. Stockman, it was voted to accept the use of Mr. Kellogg's farm for experimental purposes.

8. An opinion from the Attorney General regarding the question of fire protection.

On motion of Mr. Gowdy, it was voted that the above opinion be received and placed on file.

9. Reply by the Attorney General to the demand of the United States Tax Title Company's claim on a strip of land, occupied by the College, on Harrison Avenue.

On motion of Mr. Gowdy, it was voted to place the above information on file.

10. Submitting again, recommendation of Director Baldwin for increased allotment on funds for the employment of the County Agricultural Agent in Missaukee County.

Out-of-State Travel  
P.S. Lucas, Mr. Huffman, Mr. Taylor, Mr. Baltzer, Mr. Girrback & Mr. Horwood

Out-of-State Travel of Mr. R.W. Newton deferred.

Miss Campbell  
Dean Krueger  
Miss Jewett-Travel-2 out of 3 to go.

Matter re Lola Green's & P.G. Lundin's trip referred to Dean Shaw with power

W.S. Brown's request for out-of-St. travel denied.

Vacation Mr. Johnston, Co. Agr. Agt. Van Buren, also St. Leaders, deferred.

Adjustment MSC Scholarship fund

Funds for Geol class trip referred Finance Committee. Additional funds for Zool referred to Finance Com.

Highway across Grah. Hort. land to be built as per recommendation Mr. Newberg Report on case T. Pearson & John Mlejnek.

W.K. Kellogg farm to be used for Pot. exp farm.

Fire protection

U.S. Tax Title Co.'s claim

Increase in allotment on funds for employment of Co. Agt. Missaukee Co.



Increase in funds for employment of Co. Agt. Missaukee. On motion of Mr. McPherson, it was voted to increase the allotment on funds for the employment of the County Agricultural Agent in Missaukee County.

Miss Gross to have leave with  $\frac{1}{2}$  pay. 12. Request of Miss Gross for leave of absence.

On motion of Mrs. Stockman, it was voted that Miss Gross be given a leave of absence with half pay for the next college year.

Course in Physical Ed. for Women adopted. 13. Recommendation relative to the adoption of Course in Physical Education for women.

On motion of Mr. Gowdy, it was voted to adopt the Course in Physical Education for women.

Apptm. of Dr. Chamberlain Physics Dept. 14. Report on the appointment of Dr. Chamberlain of Physics Department.

On motion of Mrs. Stockman, it was voted that the report on the appointment of Dr. Chamberlain of the Physics Department be adopted.

Swimming pool problems referred to Finance Com. 15. Request from Director Young on the swimming pool problems.

On motion of Mr. Gowdy, it was voted to refer the above matter to the Finance Committee.

Degrees to be granted 16. On motion of Mr. Brody, it was voted that the Board approve the granting of degrees to all those who have passed the necessary requirements.

Expenditures approved by Finance Com. during Mo. of April 17. The Finance Committee reported expenditures approved by them during the month of April, where no funds were available, as follows:

Farm and Horse	\$41.00
Pianos voted by Board	2,930.00
Maintenance of Grounds	500.00
Health Service	110.00
Zoology and Geology	265.00
Animal Husbandry	542.00
Horticulture for bees	450.00
	<u>\$4,838.00</u>

On motion of Mr. McPherson, it was voted to accept the report of the Finance Committee.

Additional funds 18. On motion of Mr. Brody, it was voted that additional funds be allowed the various departments as follows, not to exceed the amounts mentioned.

Chemistry	\$1,500.00
Elec. Engineer.	70.00
Farm Crops	600.00
Health Service	2,400.00
Heating	10,000.00
M & R of B	1,500.00
Maint. of Grounds	2,000.00
Music (Overrun for Band Tournament)	300.00
Poultry	1,500.00
Physical Educ.	800.00
Telephone	500.00
Zoology and Geology	1,000.00
Advertising Music Dept.	2,967.47
	<u>\$25,137.47</u>

THE BOARD ADJOURNED AT 12:00 FOR LUNCH AND RE-CONVENED AT 1:30 P.M.

College to furnish heat, light & water to St. Police Barracks. 19. On motion of Mr. McColl, it was voted that the Board grant the request of the State Administrative Board to make the necessary connections for the college to furnish heat, light and water to the State Police Barracks at a rate to be determined later.

All matters of Finance referred to Fi. Com. 20. On motion of Mr. McColl, it was voted that all matters of Finance, which have been referred to the Board be referred back to the Finance Committee with power to act.

Dairy barn-to advertise for bids 21. On motion of Mr. Gowdy, it was voted that the plans and specifications for the Dairy Barn be referred to a committee composed of Mr. Brody, Secretary Halladay and O. E. Reed and that they be given authority to advertise for bids.

Sec. authorized close coal contract. 22. On motion of Mr. Brody, it was voted that the Sec. be authorized to close a contract for coal for the ensuing year.

Central Stenographic Bureau to be established 23. On motion of Mr. Gowdy, it was voted that a central Stenographic Bureau be established and that the Secretary be empowered to enter into a contract for the purchase of dictaphone machines not to exceed \$7500.00.

24. On motion of Mr. Watkins, it was voted that the Board go into an Executive Session.

THE BOARD CONVENED FOR EXECUTIVE SESSION AT 1:30 P.M.

Resignation Pres. Kenyon L. Butterfield 1. The resignation of President Kenyon L. Butterfield was presented to the Board and Reads as follows:.

May 22, 1928.

Pres. Butterfield's resignation.

To the State Board of Agriculture:

I hereby resign as President of the Michigan State College of Agriculture and Applied Science.

Yours truly,

Kenyon L. Butterfield."

On motion of Mrs. Stockman, seconded by Mr. Gowdy, the State Board of Agriculture accepted the resignation of President Kenyon L. Butterfield effective May 22, with salary continued to January 1, 1929. The vote was unanimous.

Expression of appreciation for Dr. Butterfield's service.

Further, we express best wishes for his future success and appreciation for his services rendered here.

- On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to appoint Dean Robert S. Shaw, President of the Michigan State College, effective immediately.
- On motion of Mrs. Stockman, it was voted that President Shaw's salary be fixed at \$10,000 per year and house.
- On motion of Mrs. Stockman, it was voted that the President be authorized to hire an assistant.
- On motion of Mr. Brody, it was voted that the salaries of Dean Phelan, Mr. Willard and Mrs. Powell be extended to September 1st, 1928, and that Mr. Mayer's and Miss Hutchinson's salary be continued to July 1st and Miss Butler's salary to June 1st.
- On motion of Mr. Gowdy, it was voted that Mr. McPherson and Mr. Watkins be authorized to take up and adjust matters relative to Coach Leonard.
- On motion of Mr. Watkins, it was voted that a committee consisting of Mrs. Stockman and Mr. Brody be given power to take over the local office of President Butterfield and direct its affairs.
- It was voted to hold the next meeting of the Board in the President's Office, Tuesday, May 29th at 3:00 P.M.

Apptm. Dean R. S. Shaw as President. Salary for Pres Shaw.

Pres. authorized to hire assistant

Salaries Dean Phelan, Mr. Willard, Mrs. Powell, Mr. Mayer and Miss Hutchinson to end on above Dates

Matter re Coach Leonard to be adjusted

Com. to manage Pres. Butterfield Off.

THE MEETING ADJOURNED AT 3:30 P.M.

Robert S. Shaw  
President

Harman H. Halladay  
Secretary

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
May 29, 1928.

THE MEETING WAS CALLED TO ORDER AT 3:30 P.M.

Present: President Shaw, Mrs. Stockman, Messrs. Watkins, McPherson, Gowdy, Brody, McColl and Secretary Halladay.

Absent: Supt. Pearce.

MISCELLANEOUS:

- On motion of Mr. McColl, it was voted that the foundations and walls of the old College Hall be removed and the ground beautified and reserved for a suitable memorial.
- A request from President Shaw that the Chairman of the Board appoint a Consulting Committee of three to confer with him regarding the re-organization and appointments.

Old College Hall to be razed.

Consulting Com. appointed

On motion of Mr. Brody, it was voted that the request be granted.. Chairman Watkins appointed the following committee: Mrs. Stockman, Messrs. Brody and McPherson.

- On motion of Mr. McColl, it was voted that the increases in salary recommended by President Shaw be approved.
- On motion of Mr. McColl, it was voted that the Committee report on Athletics be accepted.
- A request from the State Administrative Board for permission to change the site of the proposed new State Police Building.

Salary increases approved.

Com. Report on Ath. accepted. St. Ad. Bd. granted permission to change site St. Pol. Bldg.

On motion of Mr. Brody, it was voted that the above matter be referred to Mr. McColl, Mr. Phillips and Secretary Halladay, with power to act.