

MINUTES OF THE MEETING  
of the  
FINANCE COMMITTEE  
February 9, 1963

The Finance Committee convened at Kellogg Center for breakfast at 7 o'clock.

The following members were present: Messrs. Harlan, Huff, Merriman, Smith, Stevens, Vanderploeg; President Hannah, Treasurer May and Secretary Breslin

Absent: Dr. Bartlett

Investment  
recommenda-  
tions

1. Scudder, Stevens & Clark and Mr. Cress recommend the following investment item:

Recommend purchasing for the Pension and Retirement Fund:

<u>Amount</u>	<u>Security</u>	<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Present Yield</u>
\$25,000	U. S. Treasury 3 3/4s - 8-15-68	101	\$25,250	\$937	3.7%

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve Item 1.

Pay to con-  
tinue thru  
Jan. 1963  
for widow of  
Wilburn E.  
Glenn

2. Communication from Mr. May:

On December 29, Dr. Wilburn E. Glenn, a postdoctoral trainee in the Department of Food Science, committed suicide.

The department assumed that there would be continuation of salary for him, and actually delivered the December and January checks to the widow.

In view of the fact that Dr. Glenn was in a trainee program and had been with the University for less than a year, he is really not eligible for any additional salary. Further, the conditions of the trainee grant provide that funds should not be paid to anyone who would not "in the reasonable judgment of the institution be able to use the training."

In view of the above, I recommend that the Board authorize payment of the January salary only.

On motion by Mr. Vanderploeg, seconded by Mr. Harlan, it was voted to approve Item 2.

Approval con-  
tract City  
of E.Lansing  
and MSU re:  
lease sewage  
disposal  
site and terms  
for financing  
and sharing  
operating  
costs.

3. Communication from Mr. May:

Yesterday Mr. Patriarche left the fifth and final draft of a proposed contract between the City of East Lansing and Michigan State University for the lease of the sewage disposal site and the terms for financing and sharing operating costs.

This contract contains essentially the same conditions as the original contract. It should, however, be checked with the University attorney and by the Engineering Division for legal descriptions and surveys.

In order to avoid any further delay in getting this project under way, I would like to ask Board approval for authority to sign the contract after Mr. Carr's office has cleared the document.

On motion by Mr. Stevens, seconded by Dr. Smith, it was voted to approve the above contract.

Board to  
exercise  
option on the  
purchase of 2  
lots original-  
ly part of  
Hazen farm

4. It is recommended that the Board exercise an option on the purchase of two lots originally a part of the Hazen farm for a total price of \$2,000. The Kellogg Foundation has indicated a willingness to reimburse the University for this property once it is acquired to be added to the Kellogg Biological Station property.

On motion by Mr. Vanderploeg, seconded by Mr. Merriman, it was voted to approve the above recommendation.

5. Discussion of a name for Michigan State University-Oakland to be effective immediately.

After prolonged discussion, on motion by Mr. Harlan, seconded by Mr. Vanderploeg, it was voted that the name of the institution at Rochester be changed to Oakland University (affiliated with Michigan State University).

After consensus, it was agreed that Mr. Carr and Mr. Varner would discuss this name change with Mrs. Matilda R. Wilson and in the event she does not approve, or has any reservations about it, this action is not to become final until it receives further discussion. (Subsequently Mrs. Wilson was contacted and approved this name change)

6. Mr. Benjamin of Benjamin Woodhouse and Guenther, Inc. Engineers, of Dearborn, Michigan, who had been employed by the University to study the power plant needs for the University, appeared before the Board to present a report. Claud R. Erickson, consulting Engineer, and Theodore B. Simon, Superintendent of Buildings and Utilities, were also in attendance.

A complete report is filed with the material for this Board meeting. The basic conclusion and recommendation is as follows:

MSU-O  
to become  
Oakland  
University

Finance Committee Items, continued

## 6. Report of Benjamin, Woodhouse and Guenther, Inc. Engineers, on power plant needs, continued:

This study has shown that substantial operating cost savings can be made through the generation of electric power in a high-pressure combined steam and power plant. Past operating records show that power generation has produced operating cost savings and this study shows an annual cost saving of \$757,400 by 1975. Further refinement of the study may show even larger savings to be possible.

It is recommended that a program including two 250,000 lb per hour boilers and two 12,500 kw. automatic extraction condensing turbine-generators be undertaken as the next step in campus power development.

It is our opinion that the intangible disadvantages of extending the South plant outweigh the initial cost disadvantage of constructing a new plant and it is recommended that a new plant be built between the Grand Trunk and C & O railroad tracks in the area east of their intersection.

Mr. Benjamin was excused.

After discussion, on motion by Mr. Harlan, seconded by Mr. Vanderploeg, it was voted to authorize Mr. May and Mr. Erickson to negotiate a contract with Mr. Benjamin, of Benjamin, Woodhouse and Guenther, Inc. to serve as engineer and architect for the proposed new power plant estimated to cost approximately \$7,500,000 and to be located south of the Grand Trunk Railroad tracks. The cost of engineering and architectural services are not to exceed \$350,000.

## 7. Mr. May submitted a report for Workmen's Compensation claims paid for the six months period ended December 31, 1962.

Adjourned.

MINUTES OF THE MEETING  
of the  
BOARD OF TRUSTEES

Present: Messrs. Harlan, Huff, Merriman, Smith, Stevens, Vanderploeg; President Hannah, Vice President May and Secretary Breslin

Absent: Dr. Bartlett

The meeting was called to order at 10:20 a.m.

The minutes of the January meeting were approved.

SPECIAL MISCELLANEOUS

## 1. Approval of the Finance Committee Items on the preceding pages.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the Finance Committee Items.

## 2. The President requested Provost Erickson to summarize the discussion presented to the Board of Trustees on the previous evening with reference to the development and implementation of the Seven-Point Program (Educational Development Project). The Trustees expressed their appreciation to Provost Erickson, Vice President Sabine, Assistant Provosts Dressel and Neville and Dean Ivey for the presentation.

Seven-Point  
Program to be  
developed and  
implemented

Trustee Huff offered the following resolution:

On March 31, 1961, this Board of Trustees approved in principle and recommended to the Faculty the development of an educational program that would permit Michigan State University to provide a better education for a necessarily enlarged student body during the 1960s.

The demands of the times call for more and faster action on this program than has taken place insce 1961. If we are to be ready for the future, we must move with more success during the next two years than we have during the past two.

To discharge its clear obligation to the citizens of Michigan, Michigan State University must continue to take its share of the increasing members of students going to college. To serve fewer might be easier and more convenient, but our assignment from the citizens of Michigan is not to take the easy road, but the right one.

We recognize the need for higher Faculty salaries and for more support for important Faculty scholarly activities. To increase salaries as much as we know will be necessary, we must be able to serve many more students with an ever better education. To achieve this may require complete reorganization of our curricula and entirely new approaches.

continued - -

SPECIAL MISCELLANEOUS, continued

## 2. Development and implementation of the Seven-Point Program, continued:

This is no small task. But we are convinced that if any institution of higher education in America is capable of pioneering the major breakthroughs necessary to achieve this, that university is Michigan State.

We must get on with this job. We must devote all possible resources to this educational development program. We pledge our own full and unfailing support to it for whatever time and to whatever extent is required, and we ask the same of every Faculty member.

We hereby direct the President to proceed with this program as rapidly as possible, and to report to this Board no later than May, 1963, the progress attained.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to approve the above resolution.

## 3. Provost Erickson recommended that Vice President Gordon A. Sabine be named Director of the Seven-Point Program, effective immediately. (Known as Educational Development Project).

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve the above recommendation.

## 4. Secretary Breslin presented two handbooks for employees coming under the jurisdiction of the Personnel Office each entitled "Your Job at MSU." One handbook covers operations, clerical and technical personnel and the other covers administrative-professional personnel. The handbooks cover practices and policies of the University as it relates to employees.

On motion by Mr. Vanderploeg, seconded by Mr. Stevens, it was voted to approve the publication of the above-mentioned handbooks.

## 5. Secretary Breslin presented to the Board the following revised "Sick-Leave Policy" to be included in the new MSU Handbooks:

"For your security the University has a sick-leave policy designed to continue your pay for a reasonable period of time when you are unable to work because of illness or an off-the-job accident. You start earning paid sick leave the first month on the job, and you may use it after you have completed your first month of service. You continue to earn sick leave at the rate of one day per month or a total of 12 days per year. Effective January 1, 1963, whatever sick leave you do not use may be saved until you have a total of 100 days. You may take this sick leave only for cases of your own illness.

"If your illness extends beyond the number of sick days you have accumulated, your leave may be continued as a personal leave without pay, with the approval of your department head and the Personnel Office. Sometimes it may be necessary for you to furnish a statement from the doctor concerning your illness. If you terminate employment, you will not receive any pay for accumulated sick leave."

## 6. Secretary Breslin also presented a revision in the retirement regulations that would provide for retirement without penalty at age 62 of employees covered by the University retirement system under the following conditions:

"A qualifying employee with at least 15 years of continuous service under the noncontributory plan may request retirement on the first day of July following attainment of age 62, and retirement benefits will be paid to him beginning on the first day of July following attainment of age 65. In these instances the employee will receive credit for all of the years of his continuous employment in computing retirement benefits.

"An employee meeting these requirements and who desires to retire on the first day of July following attainment of age 62 must arrange with the payroll office to make premium payments in advance for his group life insurance and hospitalization insurance, if any. After the first day of July following attainment of age 65 the University will assume the responsibility for premium payments for group life insurance and no further contribution by the employee is required. After that date premiums for hospitalization or major medical insurance, as applicable to certain administrative-professional employees, will be deducted from his pension check.

"An employee with 25 years of service under the noncontributory (MSU) retirement plan may retire under one of the following options:

1. He may elect a pension starting on July 1, following completion of 25 years of service based on his years of service but with a penalty of one year for each year he lacks of attaining age 65, or

2. If he is 62 years of age or older he may retire with a pension that starts on July 1 following attainment of age 65 without a penalty. In order to keep life insurance and hospitalization in force, he may make arrangements with the payroll division of the University Business Office for payment of premiums. Beginning July 1, after attaining age 65 life insurance premiums will be paid by the University."

On motion by Mr. Vanderploeg, seconded by Mr. Stevens, it was voted to approve items 5 and 6.

Vice Pres. Sabine named Director of Seven-Point Program.

Approval of printing of 2 MSU handbooks.

Approval revised "Sick Leave Policy"

Retirement without penalty at 62 under certain conditions approved.

February 9, 1963

PRESIDENT'S REPORT

1. Accepted a grant of \$53,070 from the Bureau of Public Roads of the United States Department of Commerce to be used under the direction of T. W. Forbes in Engineering Research to investigate interchange spacing and driver behavior effects on freeway operation.

NEW BUSINESSResignations and Terminations

## Resignations

1. Linda Faye Parrett, 4-H Agent, Monroe County, January 31, 1963 to accept a teaching position in Monroe County.
2. Wesley F. Buchele, Associate Professor of Agricultural Engineering, March 21, 1963. To accept a position at Iowa State University.
3. Lindsay D. Brown, Instructor (Res.) of Horticulture, February 28, 1963 to accept a position at the University of Kentucky.
4. John C. Messenger, Associate Professor of Social Science, August 31, 1963 to accept a position at Carleton College.
5. Madan B. Bharadwaj, Associate Professor of Anatomy, April 10, 1963, to return to India.
6. Loren B. Almy, Civil Engineering Adviser, India Project, February 8, 1963. Completion of foreign assignment.
7. Chester J. Ordon, Civil Engineering Adviser, India Project, February 11, 1963. Completion of foreign assignment.

Leaves--Sabbatical

## Leaves

1. Lawrence M. Sommers, Professor and Chairman of Geography, with full pay from June 17, 1963 to September 18, 1963 for study and travel in Scandinavia and Europe.
2. LeRoy C. Ferguson, Professor of Political Science with half pay from September 1, 1963 to August 31, 1964, for teaching and research at the University of Florence.
3. Robert H. Horwitz, Associate Professor of Political Science, with half pay from September 1, 1963 to August 31, 1964 for study and research in Washington, D.C., and Hawaii.
4. Alfred G. Meyer, Professor of Political Science with half pay from September 1, 1963 to August 31, 1964 for study and research in Moscow and West Germany.

Leaves--Other

1. James T. Bonnen, Associate Professor (Res.) of Economics without pay from August 15, 1963 to August 14, 1964 to be on the staff of the Council of Economic Advisers to the President.
2. Leonard V. Falcone, Professor of Music with full pay from June 16, 1963 to July 15, 1963 to travel in Europe.

Appointments

## Appointments

1. Bruce Harold Bean, Agricultural Agent, Barry County, at a salary of \$7200 per year on a 12-month basis effective March 1, 1963.
2. Jerry L. Mills, 4-H Agent, Genesee County, at a salary of \$5500 per year on a 12-month basis effective February 15, 1963.
3. Sverker P. E. Persson, Associate Professor of Agricultural Engineering, at a salary of \$12,000 per year on a 10-month basis effective April 1, 1963. Mr. Persson is being appointed without tenure since he is not a citizen.
4. Emmanuel T. G. M. Van Nierop, Assistant Professor (Ext.) of Resource Development, at a salary of \$8800 per year on a 12-month basis effective April 1, 1963.
5. Stanley E. Smith, Assistant Professor of Journalism, at a salary of \$8000 per year on a 10-month basis effective September 1, 1963.
6. Barbara S. Stowe, Instructor in Textiles, Clothing and Related Arts at a salary of \$500 per month effective March 1, 1963 to June 30, 1963.
7. Jaroslav Drobnik, Associate Professor (Res.) of Biophysics at a salary of \$8500 per year on a 12-month basis effective March 5, 1963 to March 4, 1964.
8. Seymour Parker, Associate Professor of Social Science and Sociology and Anthropology and Continuing Education at a salary of \$9900 per year on a 10-month basis effective September 1, 1963.
9. Fred J. Brieve, Regional Director of Continuing Education, at a salary of \$5500 per year on a 12-month basis effective March 1, 1963 to August 31, 1963.
10. Henry W. Fairchild, Adviser Pakistan Project at a salary of \$13,000 per year on a 12-month basis effective November 15, 1962 to June 30, 1963.

February 9, 1963

NEW BUSINESS, continuedTransfersTransfers

1. Paul William Thompson, Agricultural Agent Cass County to Agricultural Agent, Branch County at a salary of \$6400 per year on a 12-month basis effective February 11, 1963.
2. James E. Lincoln, from 4-H Agent Genesee County to Agricultural Agent, Genesee County at a salary of \$7500 per year on a 12-month basis effective March 15, 1963.

Ch. appt.  
Davis Brouse  
to appt. with  
tenure

Miscellaneous

Add. title  
Prof. Comm.  
for Malcolm  
MacLean

lve dates for  
E.M. Drews  
corrected

Report of  
death Oliver T.  
Willsey

Report of  
death Chas.  
Kingston

Food Science  
Technician  
VIII estab.

1. Change in status of David V. Brouse, Instructor in Forest Products, from a regular appointment subject to tenure rules to a temporary appointment effective for one year from September 1, 1962, to August 31, 1963.
2. Additional title of Professor of Communication for Malcolm MacLean, Associate Director of the Communications Research Center, effective March 1, 1963.
3. Correction in dates of leave without pay for Elizabeth M. Drews, Associate Professor of Education, to May 1, 1963, to June 30, 1964.
4. Report of the death of Oliver T. Willsey, employee in the Power Plant, on January 26, 1963. Mr. Willsey was born on December 5, 1902, and had been employed by the University since September 12, 1947.
5. Report of the death of Charles L. Kingston, employee in Buildings and Utilities, on January 28, 1963. Mr. Kingston was born on November 18, 1903, and had been employed by the University since June 23, 1947.
6. Recommendation from the Director of Personnel for the establishment of a Food Science Technician VIII position in Food Science, effective for one year only, and paid from account 71-2423.

On motion by Mr. Vanderploeg, seconded by Mr. Merriman, it was voted to approve the Miscellaneous items.

Gifts and GrantsGifts and Grants

1. Gift of a sample of hydraulic hose and fittings valued at \$30 from the Anchor Coupling Company, Inc., of Libertyville, Illinois, to be used under the direction of B. A. Stout in Agricultural Engineering.
2. Gift of a precision capacitor and a tuned circuit filter valued at \$455 from the General Radio Company of West Concord, Massachusetts, to be used in Electrical Engineering.
3. Gift of a model Te-1 Microwave Radio System consisting of two microwave radio transmitters, two receivers together with antennas and power supplies valued at \$500 from the Michigan Bell Telephone Company of Detroit to be used in Electrical Engineering.
4. Grants as follows to be used for scholarship purposes:
  - a. 57 shares of General Motors Corporation common stock valued at \$3600 from Mr. and Mrs. O. C. McKenny of Plymouth to establish the June and Owen McKenny Scholarship Fund. The income from the fund shall provide tuition and/or expenses for needy student or students. Need, and not grades, is the basis of selection of the student or students to benefit. The principal of the fund is not to be invaded for any purpose. This grant was made to the MSU Development Fund.
  - b. \$150.46 from the Maytag Company Foundation, Inc., of Newton, Iowa, to be used \$67.13 for scholarship assistance for a student and \$83.33 to the University as an unrestricted cost-of-education supplement to the scholarship.
  - c. To continue the previously established scholarships:
    - (1) \$10,000 from The Brunswick Foundation, Inc., of Chicago for the School of Hotel, Restaurant, and Institutional Management
    - (2) \$1,005 from the Asher Student Foundation of Detroit
    - (3) \$820 from James Edwin Hancock of Detroit for the Asher Student Foundation
    - (4) \$648 from J. W. Knapp Company of Lansing for two senior students in Home Economics
  - d. To aid specified students:
    - (1) \$783 from the African-American Institute of New York City
    - (2) \$100 from the American Baptist Student Aid Fund of Valley Forge, Pennsylvania
    - (3) \$100 from the Beverly Hills University Club of Chicago
    - (4) \$50 from the Center Line Business and Professional Womens Club of Center Line
5. Grant of \$4,999.92 from the Plant Pest Control Division of the United States Department of Agriculture to be used under the direction of N. P. Ralston in the Cooperative Extension Service for an insect survey and control in the Department of Entomology.
6. Grant of \$304,979 from the W. K. Kellogg Foundation of Battle Creek to be used under the direction of L. L. Boger in Agricultural Economics to assist in the Experimental Mass Management Education Program.
7. Grant of \$1,500 from the California Packing Corporation of Rochelle, Illinois, to be used under the direction of B. A. Stout in Agricultural Engineering and S. K. Ries in Horticulture for the development of a mechanical tomato harvester.



NEW BUSINESS, continuedGifts and Grants, continuedGifts and  
Grants

8. Grants as follows from the National Institutes of Health of Bethesda, Maryland, to be used in the Department of Biochemistry:
  - a. \$25,900 under the direction of Robert J. Evans for the study of nutritive value of seed proteins.
  - b. \$18,886 under the direction of R. G. Hansen for identification, biogenesis, and metabolic function of new nucleotides.
  - c. \$18,426 under the direction of Willis A. Wood for study of the mechanism of enzymatic epimerization and isomerization.
9. Renewal of a memorandum of agreement with The Holstein-Friesian Association of America covering a grant of \$2,000 to be used under the direction of L. D. McGilliard in Dairy for a study of the genetic and environmental factors affecting the composition of milk produced by Holstein-Friesian cattle in Michigan.
10. Renewal of a memorandum of agreement with Thomas J. Lipton, Inc., of Hoboken, New Jersey, covering a grant of \$5,000 to be used under the direction of L. R. Dugan, Jr., in Food Science to support a graduate fellowship and graduate research program on lipid oxidation in freeze-dried meats.
11. Approval of a memorandum of agreement with the Riegel Paper Corporation of Milford, New Jersey, covering a grant of \$3,000 to be used under the direction of J. W. Goff in the School of Packaging to conduct basic research on problems related to use of moisture vapor permeability rates in design for a definite shelf life.
12. Grant of \$500 from an anonymous donor to be used under the direction of J. Lee Taylor in Horticulture to provide funds to send the second-place demonstration winners of the Michigan Junior Vegetable Growers Association to the National Convention of the National Junior Vegetable Growers Association.
13. Grant of \$1,000 from Peat, Marwick, Mitchell & Co., of New York City to be used under the direction of J. D. Edwards in Accounting and Financial Administration to help provide financial assistance to doctoral students in Accounting.
14. Grant of \$100 from Wayne T. Patrick of Bristol, Tennessee to be used under the direction of J. W. Crawford in Mass Communications as the initial contribution to the Book Fund.
15. Grant of \$10,975 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of D. J. deZeeuw, C. L. Hamner, and H. M. Sell in Botany, Horticulture, and Biochemistry to study interactions, similarities, and differences in action, symptoms, and chemistry of plant growth regulators and plant viruses.
16. Grant of \$3,000 from the Lake States Forest Experiment Station of St. Paul, Minnesota, to be used under the direction of W. J. Hinze in Geology for geophysical studies of the Udell Hills Project.
17. Grant of \$1,000 from The California Company of New Orleans, Louisiana, to be used to support an undergraduate scholarship in the Geology Department for 1963-64. This award is comprised of a \$500 cash stipend to the student and a \$500 unrestricted cash grant to the Geology Department.
18. Grant of \$473,000 from the National Science Foundation of Washington, D.C., to be used under the direction of H. G. Blosser in Physics and Astronomy for the construction of a 40-Mev Cyclotron.
19. Grant of \$18,000 from the National Science Foundation to be used under the direction of E. A. Hiedemann in Physics and Astronomy for research on the diffraction of light by ultrasonic waves in transparent solids.
20. Grant of \$211,150 from the United States Department of Labor of Washington, D.C., to be used under the direction of Jack Stieber in the School of Labor and Industrial Relations to measure the benefits and costs of retraining programs for unemployed workers in Michigan and other midwest states.
21. Grant of \$126.50 from the American National Red Cross of Washington, D.C., to be used under the direction of E. O. Moe in Sociology and Anthropology to continue research on utilization of volunteers, rural social change and Red Cross disaster relief, implications of gerontology for Red Cross, and mobile homes and their implications of Red Cross disaster.
22. Grant of \$5,750 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of P. O. Fromm in Physiology and Pharmacology for research on the toxic action of hexavalent chromium on freshwater fish.
23. Grant of \$100 from the 505-A Berrien Community Foundation of Benton Harbor to be used under the direction of H. R. Neville in Continuing Education to help finance the graduate program at the Benton Harbor Center.
24. Grants as follows to be used under the direction of Homer Higbee in International Programs to provide emergency aid to foreign students:
 

Ruth Guild, First Presbyterian Church, Lansing	\$50
C. R. & F. B. Stebbins, Lansing	10
Women's Society of the First Baptist Church, Lansing	7

NEW BUSINESS, continuedGifts and Grants, continued

Gifts and  
Grants

25. Grant of \$325 from the Spartan Alumnae of Greater Lansing to the MSU Development Fund. The alumnae desire that \$200 be transferred to the Women's Division Emergency Fund, \$100 to the Museum, and \$25 to the Spartan Nursery School.

On motion by Mr. Stevens, seconded by Dr. Smith, it was voted to approve the Gifts and Grants.

Approval of  
alteration &  
improvement  
items

Reports for Board Members

1. The following alterations and improvements have been approved since the January meeting of the Board of Trustees:
  - a. Complete the removal and re-installation of carrels in the fourth floor of the Library, charged to Alterations and Improvements 11-5173 \$1,950
  - b. Remove window in Auditorium separating Rooms 7 and 35 in Speech and Hearing Clinic, charged to Alterations and Improvements 11-5173 450
  - c. Alterations to Room 14, Home Economics, for Foods and Nutrition research, charged to Upjohn Company grant, 71-2507 2,100

\$4,500

2. Payment of additional amounts to salaried employees as per list on file.

MICHIGAN STATE UNIVERSITY-OAKLANDMiscellaneous

1. Establish a Director, Alumni Education, position at Michigan State University-Oakland, at the AP-VII level.

Gifts and Grants

1. Grant of \$13,000 from the United States Atomic Energy Commission of Washington, D. C., to be used under the direction of Chancellor Varner for equipment acquisition to initiate laboratory instruction in nuclear instrumentation and nuclear physics and chemistry.
2. Grant of \$1,000 from C. Allen Harlan of Detroit to be used under the direction of Chancellor Varner to provide award money for sculpture competition.
3. Grant of \$60,000 from the W. K. Kellogg Foundation of Battle Creek to be used under the direction of Lowell Eklund in Continuing Education to conduct a pilot study of the operation of an alumni continuing education program at Michigan State University-Oakland.
4. Grant of \$22,000 from the National Science Foundation of Washington, D. C., to be used under the direction of R. C. Mobley in Physics to support the undergraduate instructional scientific equipment program.

On motion by Mr. Vanderploeg, seconded by Mr. Merriman, it was voted to approve the Michigan State University-Oakland items.

ADDITIONAL ITEMSLeaves--Sabbatical

1. Fred W. Freeman, Curator at Hidden Lake Gardens and Assistant Professor of Horticulture, with full pay from April 15, 1963 to September 15, 1963 for study and travel in Northeast USA, England and Europe.

Leaves--Military

1. James Ernest Porter, Food Service Helper III, Dormitories and Food Services without pay from November 3, 1962 to June 30, 1963.

Miscellaneous

1. Assignment of Iwao Ishino, Professor of Sociology and Anthropology, to the Ryukyus Project at a salary of \$14,500 per year on a 12-month basis, effective from June 1, 1963, to May 31, 1965, paid from account 71-2023.
2. Removal of Albert S. Bowman, Public Safety Officer, from military leave status effective January 31, 1963.
3. Recommendation that the widow of Oliver T. Willsey who died on January 27, 1963, continue to receive his salary for one year beyond the date of his death or until July 27, 1963.
4. Recommendation that the name of the African Language and Area Center be changed to the African Studies Center, effective February 1, 1963.
5. On February 5, the following bids were received for razing all but the south wing of the barn immediately south of the new Engineering Building:
 

Gable Wrecking Co.	\$1,000	Angell Construction Co.	\$2,500
Brown Brothers	3,120	Central Wrecking Co.	3,000

It is recommended that the contract be awarded to the low bidder, the Gable Wrecking Co. The south wing will be used for storage of materials for McDonel Hall by the Spitzley Corporation which will remove it in August at no cost to the University.

Position  
Director,  
Alumni Educ.  
MSU-O AP-VII

Gifts and  
Grants  
MSU-O

Leaves

I. Ishino  
assigned to  
Ryukyus Proj.

A.B. Bowman  
removed from  
military  
status

Widow of  
Oliver T.  
Willsey to  
receive salary  
for one year  
African Lang.  
& Area Ctr to  
African Stud.  
Center

All but so.  
wing of barn  
so Engr. Bldg.  
to be razed

ADDITIONAL ITEMS, continuedGifts and  
GrantsGifts and Grants

1. Grants as follows to be used for scholarship purposes:
  - a. To be added to previously established scholarships:
    - (1) For the Michigan Bankers' Scholarship:  
\$100 from the State Bank of Carson City  
\$300 from the Lenawee County Bankers Association
    - (2) \$3 from Clark Sherman Davis, a student at MSU, for the MSU Faculty Scholarship Fund.
    - (3) \$50 from Elmer E. White of Okemos for the A. A. Applegate Scholarship.
    - (4) \$500 from Homelite of Port Chester, New York, for the 1962-63 Homelite Forestry Awards in Forest Products and Forestry
    - (5) \$13,275 from the National Merit Scholarship Corporation of Evanston, Illinois, for the second half of 1962-63.
  - b. To aid specified students:
    - (1) \$100 from the Fort Meade Officers Wives Club, Maryland
    - (2) \$300 from the Grand Lodge of Free and Accepted Masons of Dearborn
    - (3) \$300 from Los Bailes Latinos of Detroit
2. Grants as follows to be used under the direction of R. G. Mawby in 4-H Clubs for miscellaneous 4-H projects and programs:
  - a. \$250 from Farm Bureau Services of Lansing
  - b. \$986 from the 4-H Foundation of Michigan, Inc., of East Lansing
  - c. \$130 from the Michigan State Horticulture Society of East Lansing
  - d. \$110 from the National 4-H Service Committee, Inc., of Chicago, Illinois
  - e. \$131.25 from Republic Steel Corporation of Cleveland, Ohio
  - f. \$16,170 from Sears Roebuck Foundation, Inc., of Chicago, Illinois
  - g. \$175 from the State Association of Mutual Insurance Companies of Lansing
3. Grant of \$16,500 from The Rockefeller Foundation of New York City to be used under the direction of Dale E. Hathaway in Agricultural Economics for support of a program of economic research.
4. Grants as follows from the Michigan Committee on Rural Electrification to be used under the direction of D. E. Wiant in Agricultural Engineering:
  - a. \$198 to support the cooperative radio program "Electricity at Work for You"
  - b. \$1,216.53 to support the cooperative television project.
5. Renewal of a memorandum of agreement with Chemagro Corporation of Kansas City, Missouri, covering a grant of \$300 to be used under the direction of D. J. deZeeuw in Botany and Plant Pathology for research on seed treatment and soil treatment.
6. Grant of \$945 from the American Eugenics Society of New York City to be used under the direction of P. J. Clark in Zoology to pay the expenses of a graduate student in a study of the Kalamazoo population.
7. Grant of \$11,410 from the National Science Foundation of Washington, D.C., to be used under the direction of C. S. Thornton in Zoology for support of an undergraduate instructional scientific equipment program.
8. Grant of \$6,740 from the National Science Foundation to be used under the direction of Abram M. Barch in Psychology for support of an undergraduate instructional scientific equipment program.
9. Grant of \$800 from Wenner-Gren Foundation for Anthropological Research, Inc., of New York City to be used under the direction of John Donoghue in Sociology and Anthropology for research on economics structures of rural Jordan.
10. Grant of \$145 from the Women's National Farm & Garden Association, Inc., of Union Lake to be used under the direction of H. R. Neville in Continuing Education as a contribution toward the Adventure in World Understanding Program.
11. Grant of 30 shares of General Electric Common Stock valued at \$2,310 from Arthur F. Vinson of New York City. Proceeds of the stock sale are to be credited to the MSU Development Fund, account 31-1175, as Mr. Vinson's 1963 gift. General Electric's matching gift is to be credited to MSU Associates, account 31-3410, as Mr. Vinson's 1963 pledge payment.

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve all the Additional Items.

The next meeting will be held on Wednesday, March 20, with the Finance Committee convening at 11:00 a.m., followed by luncheon. The Board meeting will convene at approximately 2:00 o'clock.

*John A. Hirsch*  
President

*Jack Chaston*  
Secretary