

On motion of Mr. Waterbury, Mr. J. H. Muncie, Specialist in Bean Diseases, was given a leave of absence on full pay from February 5th to May 5th for the purpose of completing the work for his Masters degree at Cornell University.

Muncie, leave of absence.

On motion of Mr. Waterbury, Mr. Graham was appointed a delegate to represent the College at the Fifth Annual State Conference on Taxation to be held in Grand Rapids, March 1st and 2nd.

Graham, delegate at Taxation Conference.

On motion of Mr. Graham, the recommendation of the President that special work in agriculture for rural school teachers be arranged for during the coming summer school, and that special work in agriculture be arranged for teachers in county normals during the coming summer school, was approved.

Agricultural Courses for Summer Schl.

On motion of Mr. Woodman, the expense accounts of the Board Members were approved.

On motion adjourned.

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Al Brown
Secretary.

MEETING OF THE STATE BOARD OF AGRICULTURE
President's Office

Feb. 15th, 1916.

11:00 A. M.

Present, President Kedzie, Messrs. Graham, Doherty, Wallace, Woodman, Beaumont and Superintendent of Public Instruction Keeler.

The minutes of the previous meeting having been in the hands of the members were approved without reading.

On motion of Mr. Doherty, a county agent was authorized for Mason County, and Mr. R. V. Tanner was appointed to this position, the portion to be paid from Smith Lever funds to be \$1200.00 as per a former resolution of the Board.

R.V.Tanner, Co.Agt.for Mason County

On motion of Mr. Woodman, Director Baldwin's recommendation in regard to the assignment of a county agent to Muskegon County and that Mr. Leslie Olds of Benton Harbor receive the appointment when the organization of the county is ready, was approved.

Leslie Olds, County Agt. for Muskegon County.

On motion of Mr. Doherty, the recommendation of Director Baldwin that Mr. J. A. Waldron be appointed Extension Field Agent in charge of Live Stock Improvement and Cow Testing Associations, at a salary of \$1400.00 per year beginning March 1st, was approved.

J.A.Waldron Field Agt.in Live Stock

On motion of Mr. Wallace, the recommendation of Director Baldwin in regard to the appointment of a Veterinary Pathologist for extension work, was laid upon the table.

Veterinary Pathologist

On motion of Mr. Doherty, the per diem for institute workers was left in the hands of Director Baldwin with the understanding that it shall not exceed \$5.00.

Institute per diem.

On motion of Mr. Doherty, the recommendation of Director Baldwin that Mr. J. F. Machotka be appointed to assist in the Boys & Girls Club Work in the city of Grand Rapids and Kent County, for a period of six months beginning April 1st, was approved.

On motion of Mr. Wallace, the recommendation of Dean Bissell as contained in the following communication, was approved:

February 15th, 1916.

Dr. F. S. Kedzie,
East Lansing, Mich.

My dear Mr. President:

Mrs. Lena Garrison, widow of Mr. Harry Garrison, who was an instructor in my department last term, and who died suddenly in December, is in very distressing circumstances financially.

Subject to your approval and that of the Board in the matter of the policy involved, I recommend that the Board allow Mrs. Garrison the amount of one month's salary; the same to be considered as offsetting the equity which Mr. Garrison had earned towards his summer vacation of one month on pay.

Yours truly,
(Signed) G.W.Bissell,
Dean of Engineering.

On motion of Mr. Doherty, Prof. French was authorized to attend a meeting of men engaged in secondary agriculture in the central northern states to be held at Purdue University February 18th, and 19th, expenses to be paid in accordance with the established rule of the Board.

On motion of Mr. Woodman, the request of Dr. Giltner to employ an assistant at \$1000.00 per year beginning Sept. 1st, for work with nodule-forming bacteria, was approved.

On motion of Mr. Wallace, the recommendation of Dr. Giltner in regard to the employment of a nurse at the Detention Hospital and of Dr. Bruegel as medical adviser, was laid upon the table.

On motion of Mr. Wallace, the request of the Heinz Company for an assistant in the field to help the pickle growers of the state to overcome losses caused by insects and disease, was referred to Director Baldwin with the suggestion that some of the present extension specialists be utilized for this work, and that a plan be recommended to the Board at its next meeting.

On motion of Mr. Graham, the proposition of Mr. E. M. Harvey in reference to motion picture projection was accepted, it being understood that Mr. Harvey furnish all necessary attendants while the apparatus is being used by the College.

On motion of Mr. Doherty, Mr. C. E. Johnson was employed as inspector on the gymnasium, at a salary of \$150.00 per month so long as his services are satisfactory to the President, his work to begin as soon as required.

On motion of Mr. Wallace, the question of the erection of tenant houses was referred to the President and Secretary for further information.

On motion of Mr. Wallace, the question of an addition to the horse stables and the repairing of stable roofs, was referred to the Committee on Buildings and College Property.

Machotka to assist in Boys & Girls Club work.

Mrs. Garrison allowed one months salary of husband.

Prof. French to attend meeting at Purdue.

Assistant for Bacty. Dept.

Nurse & Dr. matter laid upon the table.

Heinz Co.'s proposition referred to Baldwin

Harvey's movie proposition accepted.

Johnson inspector on gym.

Tenant house matter.

Addition to horse barn & repair stable roof

On motion of Mr. Beaumont, the question of the organization of a battery of field artillery at the College and the correspondence which has been had in regard to the matter, was referred to Lieut. Longenecker for recommendation.

Battery of field artillery at college.

On motion of Mr. Woodman, the Military Department was authorized to have prepared medals or watch fobs as prizes for members of the rifle team.

Medals for rifle team.

On motion of Mr. Doherty, the matter of providing a shooting range was referred to the President with power to act.

Shooting range

On motion of Mr. Graham, the question of new armory was passed for the present.

New Armory

On motion of Mr. Woodman, the editor of the Record was requested to make the spelling in that publication conform to established usage as recommended by the Superintendent of Public Instruction.

Spelling in Record.

On motion of Mr. Doherty, Mr. Langdon was authorized to attend the National Association of Students' Unions at Columbus, Ohio, Feb. 18th and 19th, the usual rule to apply as to his expenses.

Langdon to attend the N.A. of S.U

On motion of Mr. Doherty, the question of the ventilation of the old Veterinary Building, was referred to the Committee on Buildings and College Property.

Ventilation of Vet. Bldg.

On motion of Mr. Graham, the request of Prof. L. C. Emmons for leave of absence for one year beginning September 1st, 1916, to study at Harvard University, was granted on the following conditions : That in consideration of his receiving his full salary, he is to provide at his own expense a substitute satisfactory to Prof. Plant and return to the College after his leave of absence for a period of three years.

Emmons' leave of absence.

On motion of Mr. Graham, Mr. B. W. Housholder was appointed Superintendent of the Upper Peninsula Experiment Station at a salary of \$1500.00 per year, he to pay to the College \$300.00 for rent, wood, supplies from garden, orchard, etc.

Housholder Supt. of the U. P. exp. Station

On motion of Mr. Beaumont, the plan proposed by Dean White for the erection of a small dormitory off the grounds to be rented by the College, was approved.

Small dormitory.

On motion of Mr. Doherty, the request of Dean White for leave of absence on full pay for Mrs. L. L. Peppard, head of the Domestic Art Department, during the spring term for study at the University of Chicago, was granted on consideration that no additional help will be required to carry on the work of the department.

Dean White's leave of absence.

On motion of Mr. Graham, the President was authorized to reorganize the musical work of the College.

Musical work.

On motion of Mr. Beaumont, the title of Prof. Killeen was changed from Instructor in Voice to Director of Chorus and Glee Club.

Title of Prof. Killeen

On motion of Mr. Doherty, the President and Secretary were authorized
Lab. fees. to revise the laboratory fees for all courses.

On motion of Mr. Beaumont, Prof. Shoesmith's request for appointment of
Down, ass't and Foreman Eugene E. Down as Assistant and Foreman in Farm Crops Station, at a salary of
Farm Crops. \$900.00 to begin March 1st, was approved.

On motion of Mr. Graham, the apportionment for the Registrar was in-
\$1000 addi- creased \$1000.00 for the present period to provide for the printing of the catalog.
tional for Registrar.

On motion of Mr. Doherty, an appropriation of \$30,000.00 was made for
\$30,000 for C. B. Fund. the Contingent Building fund.

On motion of Mr. Woodman, Mr. Graham was appointed a committee to confer
Change in location of South Haven Exp. Station. with Mr. Monroe and Mr. Garfield regarding the change in the location of the
South Haven Experiment Station, and report to the Board at its next meeting.

Mr. Watkins of the Eastern Michigan Power Company appeared before the
Watkins right of way. Board with a request for right of way across certain College lands in Iosco and
Alcona Counties.

On motion of Mr. Wallace, the Secretary of the Public Domain Commission
Appraise lands for right of way. was requested to appraise the lands across which the proposed right of way is laid
and report to the Board at its next meeting.

On motion of Mr. Doherty, the recommendation of Miss White in reference
Change of equipment and price to certain changes in the room equipment furnished to the girls in the Womans Build-
of rooms in womans Bldg and in Howard Terrace, together with change in the price of rooms, was adopted
and Terrace. and the Secretary was requested to furnish a revised schedule of rates for all
dormitories.

Dr. Bessey presented a communication requesting the appointment of cer-
Seed inspectors. tain persons as seed inspectors under the provisions of the seed inspection law.
tors. Upon the recommendation of the President, however, and upon motion of Mr. Beaumont,
the seed inspection was placed in the hands of the four inspectors already employed
in connection with the inspection of feeds and fertilizers.

On motion of Mr. Graham, the recommendation of Director Baldwin for the
Woodman as County Agt. appointment of David Woodman as County Agent for Alpena County to begin March 1st,
Alpena Co. \$600.00 of the salary to be paid by the College, was approved.

On motion of Mr. Woodman, the expense accounts of the Board Members
Expense acct. of Board. were allowed.

On motion of Mr. Doherty, Mr. Woodman was authorized to initial the
Initial vouchers. vouchers.

On motion adjourned.


Secretary.

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