

Minutes of the
Meeting of the State Board of Agriculture
December 15, 1932

Present: Messrs. Brody, Chairman, Berkey, McColl, McPherson, Daane, Mrs. Wilson; Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: No one.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

Appointments

APPOINTMENT

1. Temporary appointment of Miss Panola Coulter as substitute assistant cataloguer in the Library for winter and spring terms 1933, at \$139.50 a month. (At the last Board meeting Mrs. Nelson, whose place Miss Coulter is taking, was granted this leave of absence without pay.)

On motion of Mr. Brody, it was voted to approve the temporary appointment of Miss Panola Coulter.

Travel

TRAVEL REQUESTS

1. Dr. Kimball to the meeting of the Mathematical Society, Atlantic City, December 28th, railroad and pullman charged to the Department of Mathematics. (Cost of trip approximately \$50.00)
2. Dr. Newlin to the meeting of the Modern Language Association at New Haven, Connecticut, December 29th to 31st, railroad and pullman fares charged to English Department. (Expenses approximately \$55.00)
3. Dr. J. O. Swain to attend the Modern Language Convention at Yale, December 29th and 31st, to be charged to Modern Language Department, expenses approximately \$50.00. (railroad and pullman)
4. Messrs. Dunford, Wyngarden, Ulrey and Patton of the Department of Economics to attend the meetings of the American Economic Association, American Statistical Association, American Farm Economic Association, December 28th to 30th, at Cincinnati, Ohio. Railroad and pullman fare to be charged to Department of Economics. (return railroad fare is \$16.45)
Delegation on the basis of two trips with all transportation charged is allowed by the Board.
5. Miss Ruth Y. Johnston to attend the American Historical Association at Toronto, Canada, December 27th to 29th, with transportation paid by Department of History and Political Science.
6. Mr. R. V. Gunn and Mr. H. A. Berg to attend the Annual Agricultural Outlook Conference in Washington, D.C., January 23rd to 27th. All expenses to be paid - Mr. Gunn's expenses from the Department of Economics and Mr. Berg's expenses from the Department of Farm Management.
7. Director V. R. Gardner to attend the meeting of the Association for the Advancement of Science, December 28th to 30th, at Atlantic City, with railway and pullman fares charged to Director's office fund.
8. Dr. Mumford to attend the Rural Sociology meeting in Cincinnati, Ohio, December 28th to 31st, railway and pullman fare to be paid by Sociology section, Experiment Station.
9. Mr. E. B. Hill to attend the American Farm Economic Association meeting at Cincinnati, Ohio, December 28th to 30th, with railroad fare and pullman, charged to Department of Farm Management.
10. Dr. Ray Nelson to attend the scientific meetings held in Atlantic City, December 28th to 30th, railway and pullman charged to Experiment Station allotment to the Botanical Section.
11. Prof. Huston to attend the meetings of the American Association of Economic Entomologists, the Entomological Society of America, and the American Association for the advancement of Science at Atlantic City, December 28th to 31st, railway fare and pullman to be paid by the Department of Entomology.
12. Prof. W. A. Kelly to attend the meeting of the Geological Society, during the week following Christmas, at Boston, expenses estimated at \$59.31, to be charged to the Geological Department budget.
13. Dean R. C. Huston to attend the American Association for the Advancement of Science at Atlantic City, and the meetings of Physical Education and Health Association at New York City, during week of December 26th; all expenses to be charged to Dean of Applied Science.
14. Dr. R. M. Olin to attend the annual meeting of the American Student Health Association at New York City, December 26th to 30th, expenses charged to Health Service.
15. Ralph H. Young, James H. Crowley, and Lyman L. Frimodig to the following meetings; American Football Coaches Association, Society of Directors of Physical Education, the Sportsmanship, Brotherhood, American Health Association and the National Collegiate Association, December 26th to 30th inclusive, in New York City. (The expenses to be paid as follows: Coach Young, from Physical Education budget and Mr. Frimodig and Mr. Crowley from the Athletic Association budget).

On motion of Mrs. Wilson, it was voted to approve the travel requests.

REPORTS OF THE PRESIDENT

1. Travel authorization for James Crowley, Ralph Young, John Kobs and Lyman Frimodig to attend the Western Conference meetings in Chicago, December 2nd, and 3rd, all expenses.
2. Travel authorization for Mrs. Merle D. Byers and Mr. B. A. Walpole to attend the American Association meeting in Kansas City, December 7th to 9th, transportation expenses only.
3. Travel authorization for Glen Stewart and Mr. Emmons to attend alumni club in Toledo, Ohio, on December 14th, mileage for one car.

Travel
authorized
by President

On motion of Mr. Berkey, it was voted to approve the report of the President.

4. Continuance of the Lawson Memorial Prize.

Lawson Mem.
Prize to be
continued for
1933-34

On motion of Mr. McPherson, it was voted to continue the Lawson Memorial Prize for 1933-34. In the minutes of the October 20, 1932 meeting, there is a motion to the effect that "after this year the contest be discontinued until the funds produce an income to cover the prize". This new motion rescinds this part of Mr. Berkey's motion in the October meeting.

MISCELLANEOUS

1. Recommendation that a uniform allotment of an amount not to exceed \$2100 from State and Federal funds be made to the first agent employed in each county and not to exceed \$1800 for each additional agent, effective January 1, 1933. At present there is a variance from \$1800 to \$2400 with apparently no correlation of factors on which this allotment might be based.

Uniform allot-
ment not to ex-
ceed \$2100 from
St. & Federal
to be made to
first agent,
etc.

On motion of Mr. McPherson, it was voted to refer the above item to the Advisory Committee to report back to the Board at its next meeting.

2. Recommendation that a price of \$125.00 be charged for the car which Mr. Hasselman wishes to purchase, and which he had been driving under college license No. 5.

Mr. Hasselman's
car to be sold
at \$125.00.

On motion of Mr. Brody, it was voted to approve the above recommendation regarding the sale of Mr. Hasselman's car.

3. Recommendation by the Administrative Group that the deposit for the Military uniforms be reduced from ten to five dollars each, with the recommendation that credit in Military Science for the last term attended be withheld until the uniform is returned to the Military Department.

Deposit for
Mil. uniforms
to be reduced
from \$10. to
\$5.00, eff.
Sept. 1, 1933.

On motion of Mr. Berkey, it was voted to approve the above recommendation effective September 1, 1933.

4. Authorization requested by Department of Education to negotiate with some school system, preferably Lansing, for teacher training work in Public School Music for the winter term 1933, at a cost of \$25.00 per student. Eighteen students have enrolled this winter term, and only eleven can be accommodated in the East Lansing schools. This cost would be charged to teacher training expenditures.

Dept. of Educ.
to negoti. with
Lansing School
system re:
teacher train.

On motion of Mr. Berkey, it was voted to approve the above item.

5. Following recommendations made by the Committee on Refund of Fees:

Recommendations
of Committee
on Refund of
Fees.

1. That part-time assistants be excused from out of state fees on the same basis that graduate students are excused.
2. That students paying term fees on the credit-hour basis should be charged additional fees for special examinations in subjects for which they have not been regularly enrolled, the rate to be \$250 per credit hour.
3. That undergraduate students who have already secured degrees from this or another college should be required to pay the student activity fees.
4. That the privilege of taking one examination in any subject in which they have been regularly enrolled be granted to students without payment of extra fees. (This is to cover examinations for the removal of incompletes.)
5. That the residence status of a wife of a graduate student be considered the same as that of her husband.

On motion of Mr. Daane, it was voted to approve the above recommendations from the Administrative Group.

6. Letter from Senator Joe Foster.

Letter from
Joe Foster not
considered,
since he asked
for interview
with Pres. &
Sec.

On motion of Mr. Berkey, it was voted that, inasmuch as Senator Foster had asked for an interview with the President and Secretary, the Board not consider his letter until after he had had such an interview.

7. Athletic Association Budget. (Total amount of budget included in and approved with general budget in July, but the allocation of funds had not been approved.)

Athletic Asso.
budget approved

On motion of Mr. Daane, it was voted to approve the Athletic Association Budget as presented and to place it on file in the Comptroller's Office.

REPORTS

No report on
Bus for Educ.
Dept.

1. Report from Secretary on school bus for Education Department.

No report.

Land in Lain-
gsburg not to
be offered for
sale.

2. Report by Secretary on the tract of land offered by George C. Shaver of Laingsburg.

On motion of Mr. McPherson, it was voted that Mr. Shaver's offer for the tract of land in Bath township be not accepted.

No report on
service to
muck tract.

3. Report by Secretary regarding service from Consumers Power to muck tract, and location of well on muck experiment field.

No report.

ADDITIONAL MISCELLANEOUS

Committee
appointed to
consider
relationships
of Music Dept.
& Institute.

1. Committee to be appointed to consider matters of relationships of the College Department of Music and the Institute of Music and Allied Arts.

On motion of Mr. Brody, it was voted to authorize President Shaw to appoint a committee to consider such recommendations as he has to offer relating to matters of relationships of the College Department of Music and the Institute of Music and Allied Arts, in conjunction with a Committee representing the Board of Directors of the Institute of Music and Allied Arts, to report back to the Board not later than December 31st.

The President reported on his Committee which is as follows:

Chairman, Mr. Brody)
Mrs. Wilson) Board members

Mr. Emmons)
Mr. Ryder) Faculty members

Mr. Richards) Head Music Department

Rev. Fund of
\$10,000 to be
set for pur-
pose of ex-
tending credit
to students
for payment of
fees.

2. Mr. Schepers, the Treasurer of the College, submitted a report to the Board on emergency fee loans and requested that a revolving fund of \$10,000 be set up for the purpose of extending credit to students for payment of their fees.

On motion of Mr. McPherson, it was voted to set up a sum of \$10,000 from the reserve as a revolving fund for the purpose of extending credit to students for payment of their fees.

3. Appointment of Committee on Loans made by President confirmed by Board.

Com. on Loans
app. by Pres.
confirmed by
Board.

On motion of Mr. McPherson, it was voted to confirm the appointment made by the President of a Committee on Loans to take care of Revolving Loan funds,- this Committee to be empowered to distribute the work among its members as they see fit.

Committee membership: Mr. Emmons, Chairman, Mr. Halladay, Mr. Schepers, Miss Conrad.

2 members of
Wolverine staff
appeared before
Board - Re:
placing Wolv.
fee with reg.
fees collected

4. Two members of the Wolverine staff appeared before the Board with a view of getting the Board's reaction to placing the collection of the Wolverine fee with the regular fees imposed upon students.

On motion of Mr. Brody, it was voted that, in view of the economic stress and the need of money for other things, it is inadvisable to consider any increase of student fees, at this time.

College to fur-
nish heat, lt.
water, etc. at
cost for Coop.
Boarding Club
at Wells Hall.

5. A plan for a men's Cooperative Boarding Club is being worked out at Wells Hall to be opened at the beginning of the Winter Term. Request that the College furnish heat, light, water for this project.

On motion of Mr. Brody, it was voted to have the college furnish the service requested and to charge the cooperative Boarding Club just what it cost the college, for heat, light, water and any other service which the college may furnish.

The meeting adjourned at 4:30.

R. S. Shaw
President

H. H. Halladay
Secretary