

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
FEBRUARY 16, 1927

MEETING WAS CALLED TO ORDER AT 9:00 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. Gowdy, McColl, McPherson, Brody, Watkins and Secretary Halladay.

REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION

1. The President reported that, acting on the vote of the Board at its meeting January 18, 1927, he had authorized academic rank for each member of the Military staff as follows:

Academic rank  
for members of  
Military staff

Professor

T. L. Sherburne, B. S., Lt. Col. Cav.

Associate Professor

E. B. Gray, B. S., Maj. C. A. C.

Assistant Professors

P. W. Hardie, B. E., Capt. C. A. C.  
E. John, Capt. Inf.  
Jos. H. Hinwood, B. L., Capt., Inf.  
W. H. Warren, A. B., Capt. C. A. C.  
R. E. Larson, B. L., Capt. Cav.  
C. Kelly, B. S., Capt. Inf.  
C. R. Chase, B. S., 1st. Lieut. Cav.

Instructors

Jos. Foley, 1st. Sergt.,  
J. H. Atchison, Staff Sergt.,  
J. Meskill, Sergt.,  
B. E. Workman, Sergt.,  
A. Baumgartner, Sergt.,

2. President Butterfield reported the following authorizations for Out-of-State Travel:

Out-of-State  
Travel

Mr. Robert Mackie,	Chicago,	International Livestock Show, November 1926.
Dean Phelan,	Chicago,	Association of American Colleges, Jan. 12-15, 1927.
Prof. Musselman,	Chicago,	Conference, Corn Borer control, Jan. 21-22, 1927.
H. D. Brown,	Florida,	to make experimental shipments, expenses from funds of Kalamazoo Vegetable Parchment Co. Scholarship.
Prof. Brown,	Chicago,	American Shorthorn Congress sale, February 16 - 17.
Mrs. Powell,	Dallas, Tex.	National Association Deans of Women, February 23-26.
Mr. Hasselman,	Washington,	D. C. Michigan State Alumni Feb. 21, 1927.
Mr. Lavers,	(Chicago,	Midwestern Engineering and Power Exposition,
Mr. Mitchell,	(Feb. 15 and 16, 1927.	
Dean Shaw,	Chicago,	National Shorthorn Congress, Feb. 16-17.

On motion of Mr. Gowdy, it was voted to approve the above authorizations for Out-of-State Travel.

RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS, ETC., FOR CONFIRMATION

1. The President reported the following resignations, appointments and salary adjustments.

Apptmts,  
Resignations  
& salary ad-  
justments.  
Appt. H. M.  
Shulman,

F. L. Simanton, resigned as County Agent, Berrien County, effective May 31, 1927.

H. M. Shulman, appointed special instructor in packing house industry, at a fee of \$200 for twelve lectures and all administrative management of the course, effective January 18, 1927.

Appt. Mrs.  
Bouyoucos

Mrs. Delia Bouyoucos, reinstated in the position of Instructor in Music, half-time, at a salary of \$80 a month, beginning January 1, and terminating June 30, 1927.

Miss Helen M. Brown, resigned, stenographer, Economics Dept., effective January 15, 1927.

Harriet E.  
Moore Steno.

Mrs. Harriet E. Moore, appointed stenographer, to replace Miss Brown, at a salary rate of \$75 a month, Purnell Funds, effective January 17, 1927.

Miss Emma Fry, nurse, leave of absence without pay, beginning January 25, 1927.

Emma Fry,  
leave of Ab.  
Kathryn  
Harrison lv.  
Mildred Hime-  
baugh Appt.

Mrs. Kathryn Harrison, nurse, leave of absence without pay, beginning January 26th.

Mrs. Mildred Himebaugh, appointed to temporary position as nurse, beginning January 24, 1927, at a salary at the rate of \$100 a month.

Lydia Kebler,

Miss Lydia Kebler, appointed to temporary position of nurse, beginning January 25, 1927 at a salary at the rate of \$125 a month.

On motion of Mr. McColl, it was voted that the above resignations be accepted and the salary adjustments and appointments confirmed.

MISCELLANEOUS BUSINESSA. FROM THE PRESIDENT.

1. The President presented some matters in regard to the Menominee School.

On motion of Mr. Gowdy, it was voted that the President indicate to the friends of the Menominee School the willingness of the State Board to manage the school for another period not to exceed two years provided that the legislature grant the Board authority and funds.

2. The Budget for the Summer School, 1927, was presented.

On motion of Mr. McPherson, it was voted that the summer school budget for 1927 as presented by Dean Ryder be approved.

3. The President suggested that the trust fund authorized for correspondence course work be made to include all fees collected in connection with any Continuing Education course.

On motion of Mr. McPherson, it was voted that the matter relative to fees for the correspondence course work be left to Mr. Willard, Mr. Wilkins and Secretary Halladay to make recommendations to the Board at its next meeting.

4. President Butterfield presented a request for action urging the maintenance of Radio Service.

On motion of Mrs. Stockman, it was voted that letters be sent to our Senators and Representatives in Congress urging the maintenance of our Radio Station.

5. President Butterfield presented a recommendation from Dean Giltner in regard to the appointment of Dr. Kahn, as Lecturer in Serology for the teaching of Senior and post-graduate students in Medical Biology and Science students majoring in bacteriology, at a salary of \$25 a month throughout the year.

On motion of Mr. Gowdy, it was voted that Dr. Kahn be employed to give special lectures as soon as funds are available for this purpose.

6. The budget for the May Anniversary program was presented.

On motion of Mr. McColl, it was voted to appropriate \$750 for putting on the May Conference program.

7. Dean Phelan presented a request from Menominee School concerning diplomas.

On motion of Mr. McPherson, it was voted that diplomas for students of the above school be authorized.

8. The President recommended that Mr. Gunson be given six weeks leave of absence with pay, beginning the middle of May.

On motion of Mr. Watkins, it was voted that the above recommendation be approved.

9. The President recommended that a joint conference be called on Union Building problems.

On motion of Mr. McPherson, it was voted that a committee of the Alumni be authorized to call a conference with the Board of Agriculture for the purpose of discussing questions affecting both the Union and the College.

10. The President reported the present situation in regard to Fraternity Row.

No vote taken.

11. Professor Cox presented a request regarding the work in Corn Borer Control.

On motion of Mr. Brody, it was voted that the above matter be left with the Secretary to work out a financial plan.

B. FROM THE SECRETARY

1. Mr. Wilkins presented the Controller's financial report.

On motion of Mr. Gowdy, it was voted that the Controller's report be accepted.

2. Mr. Emmons reported on his study of student costs.

No vote taken.

3. The Secretary reported on legislative hearings, and asked for instructions concerning College Bills.

On motion of Mr. Gowdy, it was voted that the matter be referred to the President and Secretary for handling.

4. Secretary Halladay reported on the situation in regard to sewage disposal plans.

On motion of Mr. McColl, it was voted that the report, on the sewage disposal plan, by the President and Secretary be accepted and approved and that a copy of the report be placed on file.

5. Mrs. Powell reported proposals for housing women students.

The above matter was left for discussion at some future meeting.

Re: Menominee School. Cont. management for 2 more yrs.

Summer School budget 1927

Corresp. course work - fees.

Radio Service request for maintenance

Re: Appt. Dr. Kahn

Dr. Kahn to be employed as soon as funds are available  
Budget for May Anniversary program presented

Diplomas for Menominee Sch.

Mr. Gunson given 6 wks lv. of ab. with pay

Joint conference on U. Bldg. problems

Fraternity Row

Request re. Corn Borer control

Mr. Wilkins presented Controller's report.

Mr. Emmons reported on his study Student costs

Re. Legislative hearings on college bills

Sewage disposal plans.

Report by Mrs. Powell re housing women stud.

6. The Secretary reported the request for an increase in the apportionment for the Department of Botany.

Botany Dept.  
granted increase  
in apportion.

On motion of Mr. McColl, it was voted that the Department of Botany be allowed \$350.

7. Dean Giltner reported concerning needs with reference to further equipment for the making of bacteria cultures for seed inoculation.

Bacty Cultures

On motion of Mrs. Stockman, it was voted that the price for bacteria cultures for seed be increased to 30¢ and that the necessary equipment for increasing the production of the plant be allowed.

Price increased.  
equipment  
allowed.

8. The Secretary reported in regard to the purchase of the Woodworth Farm.

Woodworth Farm

On motion of Mr. Gowdy, it was voted that the report be accepted.

9. Dr. Olin came before the Board and presented matters pertaining to hospital cases.

Report by Dr.  
Olin re cases

On motion of Mr. Gowdy, it was voted that the above report be accepted.

10. Dr. Olin presented the matter of a nurses' home.

Nurses home

On motion of Mr. McColl, it was voted that the matter, relative to securing accommodations, be left with the Secretary.

Left with Sec.

11. Plans for the Horse Show were presented.

Plans for Horse  
Show presented

Secretary Halladay reported there was a balance of \$1200 in the Horse Show Fund.

SPECIAL ORDER OF BUSINESS

1. Dr. Clara E. Powell reported on her work with the girls of the college.

Report by Mrs.  
Powell re work  
with girls

UNFINISHED BUSINESS

On motion of Mr. Gowdy, it was voted that the College budget for the next fiscal year be presented to the Board at its July meeting; that it be accompanied by a history and analysis of College expenditures for the past four or five years, and also by recommendation looking toward improved methods of making and administering the budget and, in general, of managing the financial and business aspects of the institution.

Budget for  
next fiscal yr  
to be presented  
at July  
meet. Admin.  
of funds, etc.

MEETING ADJOURNED AT 4:00 O'CLOCK.

*K. L. Butterfield*  
PRESIDENT

*H. H. Halladay*  
SECRETARY

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
MARCH 16, 1927

MEETING WAS CALLED TO ORDER AT 9:00 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. McColl, Gowdy, Brody, Watkins, McPherson, Coffey and Secretary Halladay.

REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

1. President Butterfield read a letter from the Manton Grange relative to an experimental farm being located in the vicinity of Manton.
2. The President reported that Mr. A. C. Burnham was making a slight change in the Don Burnham Memorial Fellowship.
3. The President also suggested a vote of appreciation to Mr. Burnham for his services in regard to Life Planning.

Exp. Farm at  
Manton.

Don Burnham  
Fellowship

Vote of appreciation  
to  
Mr. Burnham.

On motion of Mr. McPherson, it was voted that a vote of appreciation be sent Mr. Burnham.

4. The President reported on the matter of the invitation to President Coolidge for Commencement.

Pres. Coolidge  
invit. for  
Commencement.

5. The President reported Out-of-State Travel authorizations as follows:

Out-of-State  
Travel

Dr. Olin, Chicago, March 14, meeting of medical men interested in use of X-Ray in College and Athletic Work.

Director Baldwin) Washington, Feb. 26, to conference on corn borer program  
Professor Cox )