

Amount of \$1650 to be released for replacement of old batteries, and installation of motor generator set etc.

5. Recommendations from Mr. Davenport, Supt. of Buildings and Grounds, regarding improvements to be made relative to the Electrical Distribution System, as per survey made by Mr. Sutherland, dated June 25, 1932.
This includes the installation of larger transformers in the power Plant, rewiring the 2300 volt service for the two boiler feed pumps and air compressor, installing a new motor driven exciter, installing a motor generator set for charging the storage battery and installing transformers and replacement of old batteries with new ones.

Recommended by the Building Committee that an amount of \$1650. be released for the replacement of old batteries with new ones and the installation of a motor generator set for charging storage batteries. Consideration of the transformers, etc. is to be given at the next meeting.

On motion of Mr. McColl, it was voted that the above recommendation of the Building Committee be approved.

The meeting adjourned at 5:45.

R. S. Shaw
President

H. H. Halladay
Secretary

Minutes of the
Meeting of the State Board of Agriculture
February 16, 1933

Present: Messrs. Brody, Chairman; Berkey, McColl, McPherson, Mrs. Wilson, Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: Mr. Daane

The meeting was called to order at 2:15 P.M.

The minutes of the previous meeting were approved, having been in the hands of the board members.

RESIGNATION

1. Resignation of James Crowley, Head Football Coach, effective February 26, 1933.

On motion of Mr. McColl, it was voted to refer the resignation of Mr. Crowley to the President and a Committee consisting of Mr. Brody and Mr. McPherson with power to act.

The Committee wishes to report that the resignation of Mr. Crowley has been accepted effective February 26th.

TRAVEL

1. Professor P. A. Herbert to Syracuse University to attend the dedication of the Forestry Building, February 23rd, travel expenses only. (The Board approved this travel on October 20th, but the dedication was postponed).
2. Mr. Proulx to Chicago, February 23rd to 25th, all expenses. A tour to Chicago hotels has been arranged by the Michigan Hotel Association for our students in hotel training, and Mr. Proulx is to accompany this group.

On motion of Mr. Berkey, it was voted to allow travel item #2.

3. Professor Austin to the National Education Association meeting at Minneapolis, February 25th to March 2nd with transportation expenses.
4. Dean Conrad to the National Association of Deans of Women at St. Paul, February 22nd to 25th. Railroad and pullman.

On motion of Mr. Berkey, it was voted that all allowance for expenses on out of state travel be suspended until further action of the Board.

MISCELLANEOUS

1. Request from Electrical Engineering students to operate Station WSSH.
2. Revised budget for W.K. Kellogg Bird Sanctuary, operative January 1 to June 30, 1933, which includes:
 - a) Reduction of salary of Dr. Pirnie to \$2500 (from \$2790.00) from February 1-July 1.
 - b) Reduction of salaries of Mr. Henry and Mr. Bradley to \$100 per month (previously \$125)

Crowley
resignation

Travel

Elec. Eng.
students to
operate WSSH
Revised budget
for Kellogg
Bird Sanctuary

3. Recommendation from Dean Huston that Dr. Hunt be appointed a member of the W.K. Kellogg Bird Sanctuary Committee.

4. Application of Mr. G. H. Corsan for a position at the Kellogg Bird Sanctuary.

On motion of Mr. Berkey, it was voted to inform Mr. Corsan that there is no opportunity for employment at the Bird Sanctuary.

5. Recommendation from Acting Dean Anthony that Mr. Thorpe be allowed to purchase the car he has been using for \$155.00.

On motion of Mr. Brody, it was voted that the Board adopt a policy that employees of this Institution shall not be permitted to purchase cars belonging to the College.

6. Request from Franklin White for refund of the \$10.00 forfeit fee retained by the College upon withdrawal.

7. Request from Alice Edgar for refund of the \$10.00 forfeit fee.

8. Request from Edward J. Fackler for refund of the \$10.00 forfeit fee.

9. During Mr. Baldwin's investigation, his stenographer, Miss Cook, was paid \$250.90 in salary from the President's Office budget; and the cost of envelopes and printing of the combined report of Judge Carr and Attorney Baldwin totalled \$174.00, paid from Sundry President's Orders. Both of these budgets are low. A transfer of funds is recommended.

On motion of Mr. Brody, it was voted to transfer from the Contingent Fund the above-mentioned amounts to the President's Office budget and the Sundry President's Orders.

10. Approval of labor payroll for instructors assisting at the basketball games with ticket sales.

On motion of Mr. Brody, it was voted to approve items #1, 2, 3, 6, 7, 8 and 10.

PRESIDENT'S REPORTS

1. Approval for the following short courses in the Division of Engineering with the understanding that no extra funds will be needed.

- | | |
|---------------------------------|------------------------|
| a) Sewage Works Operators | March 28th and 29th |
| b) American Foundrymen's Assoc. | April 6, 7, and 8. |
| c) Forced Warm Air Course | March 28, 29, and 30th |

2. Authorization for the Engineering Division to invite the Michigan Works Operators' Association to Michigan State College for their 1934 convention.

3. Status of the funds for the F. A. Spragg foundation lecture series. (See letter on file in board folder in Secretary's Office).

4. Letter from Mr. Towne asking that the library lights not be purchased until July on account of the depleted library budget.

5. Request for authority for the administrative group to approve the staff list of Experiment Station and bring it up to date.

On motion of Mr. Brody, it was voted to accept the above reports of the President.

ITEMS FROM SECRETARY'S OFFICE

1. Statement from Bowd-Munson Company, architects for alterations on the Dairy Building - 5% of general contract \$23,776.22, which amount is \$1,189.81.

On motion of Mr. McColl, it was voted to approve the statement from Bowd-Munson.

2. Petition from Marjorie E. Warren for a refund of the student fees of \$7.70 for the winter term. Request was considered and reconsidered upon request, by the Committee on Refunds, but they did not feel that it was within their power to make this refund.

On motion of Mr. Brody, it was voted to make the refund of \$7.70 to Miss Warren.

3. Letter from the Board of County Road Commissioners regarding the Kalamazoo Street Extension, and request for release of right of way.

On motion of Mr. McColl, it was voted to grant a right of way as staked out, by the surveyors, subject to the approval of Attorney Shields and the Landscape Architect Mr. Phillips, at such time as the bridge is actually under construction.

4. Letter from the State Administrative Board stating that payments by the College due the State of Michigan on the Stadium Loan had been completed.

On motion of Mr. Brody, it was voted to accept the letter from the State Administrative Board and place it on file.

Dr. Hunt appointed member Bird Sanct. Committee.

Mr. Corsan to be notified no employment at Sanctuary Employees of this college not to be allowed to purchase cars belonging to College.

Refunds of forfeit fees granted.

Transfer of funds granted from Contingent to Pres. Office budget and Sundry President's Orders.

Approval of payment to instructors who assisted at Ath. events.

Engineering short courses approved.

Michigan Works operators Association invited to M.S.C. for 1934 conven.

Status of funds Spragg foundation. Library lights not to be pur.

Authority given Adm. Group to app. staff list of Exp. Sta.

Statement of Bowd-Munson approved.

Refund of \$7.70 granted Marjorie Warren for student fees for winter term.

Release of Right of Way to be granted Co. Rd. Comm. subj. to app. to Attorney & Architect.

Letter from St. Adm. Bd. re: payments on Stadium.

Letter from
City Clerk re:
fire protec-
tion.

5. Letter from Mr. Lott, City Clerk of East Lansing, concerning a resolution regarding fire protection of state property.

Letter placed on file.

College to
pay Ernst Kern
for dresses
lost by coll.

6. Correspondence between the College and the Ernst Kern Company regarding four dresses purchased in 1929 by Marguerite Clark, student, for use of the student opera, and charged to College. Dresses were lost by College - amount \$64.50.

On motion of Mrs. Wilson, it was voted to approve payment of \$64.50 to the Ernst Kern Company amount to be paid from the Contingent Fund.

Report of
Mr. Davenport
outlining El.
Recommendation

7. Report from Mr. Davenport of the Buildings and Grounds Department outlining Electrical Recommendations as suggested for General Distribution System in the report of June 25, 1932.

On motion of Mr. McColl, it was voted that the items listed in Mr. Davenport's report be allowed, in the order of their importance, when money is available in Building & Grounds Department budget.

Report of
accident to
Robert Gaylord

8. Report on accident to Robert Gaylord, student employee, in the Power Plant. Time lost - 66 hours at 35¢ - total \$23.10.

On motion of Mr. McPherson, it was voted to approve payment of \$23.10 to Robert Gaylord, from the Contingent Fund.

Health Ser.
to purchase
insulin for
Charlotte
Kooiker.

ADDITIONAL MISCELLANEOUS

1. Request from Charlotte Kooiker, a student and diabetic patient at the Health Service, that the college purchase Insulin as she needs it, up to an amount equal to the cost of sixty days hospital care, which is due her as a student.

On motion of Mr. Brody, it was voted to approve the request from Miss Kooiker in accordance with Dr. Olin's letter, Insulin to be paid for from Health Service funds.

2. Petition from 45 firms and citizens of the City of East Lansing protesting against the maintenance and operation of boarding clubs for men and women students on the Campus.

No action.

APPOINTMENT

Petition from
E. L. citi-
zens protest.
against oper-
ation of
boarding
clubs on
Campus.

Appointment
of Chas.
Bachman.

1. Appointment of Mr. Charles Bachman, as Head Football Coach and Associate Professor of Physical Education to succeed Mr. James Crowley, at a salary of \$6500, effective March 1, 1933.

On motion of Mr. Berkey, it was voted to approve the appointment of Mr. Charles Bachman as Head Football Coach and Associate Professor of Physical Education at a salary of \$6500, effective March 1, 1933. The salary of Mr. Bachman is not to be subject to a cut for the year 1933-34.

R. S. Shaw
President

H. H. Halladay
Secretary
