

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
May 29, 1929

THE MEETING WAS CALLED TO ORDER AT 9 O'CLOCK.

Present: Messrs. Brody, McPherson, Stockman, McColl, Gowdy, Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: Mr. Watkins

The minutes of the previous meeting were approved without reading having been in the hands of the Board members.

APPOINTMENTS

Appointments

1. Mr. Carroll Patol Wilsie to the National Milling Company Fellowship in the Department of Farm Crops, at a salary of \$1200 per year, effective July 1st.
2. Mr. Charles R. Adair, half-time assistant in the Department of Farm Crops, to fill the vacancy left by failure of Mr. Lorraine Dunn to accept offer in March.
3. Mr. Albert D. Ackley, half-time graduate assistant in Department of Sociology to fill an existing vacancy.
4. Mr. Ira Rex LaCamp, half-time graduate assistant in the Department of Sociology to fill an existing vacancy.
5. Mr. A. J. Gelpi, as half-time assistant in Department of Bacteriology to replace Mr. Clarence F. Schmidt who was unable to accept his recent appointment.
6. Miss Anne Marold, research fellowship at \$800 per year, money provided by the chicory producers of this state.
7. Miss Margaret Nunn to one-fourth time assistantship in the Department of Home Economics for the coming academic year at a salary of \$450 payable from Purnell funds. Miss Nunn will replace Miss Roberta Hershey.
8. Mr. K. H. Beach to succeed himself as Teaching Fellow in Department of Horticulture for the coming fiscal year, salary to be the same, \$700 for the academic year.
9. Mr. Claud Hope as Teaching Fellow in Horticulture for the next academic year at a salary of \$700 per year, replacing Mr. B. G. Sitton.
10. Mr. Lawrence D. Childs, half-time instructor for 1929-30, Department of Mathematics replacing Mr. Jacokes, salary \$900.
11. Mr. Guy Berry, half-time instructor for 1929-30, Department of Mathematics, replacing Mr. Lowney, salary \$900.
12. Mr. Carl H. Willingham, half-time instructor, Department of Mathematics, year 1929-30 salary \$900. Mr. Willingham will assist the Department in the absence of Mr. J. E. Powell who will be on leave for the next five quarters.
13. Miss Charlotte Yates to succeed Miss Luella Henderson, resigned, as Assistant in charge of periodicals, salary \$1650 per year, effective September 1st, 1929.
14. Mr. Fendley Collins, Instructor of Physical Education and Varsity and Freshman Wrestling Coach for the year 1929-30 at a salary of \$2400, appointment effective September 1929. This appointment will fill position now held by Milton H. Rudolph, temporary instructor.
15. Mr. Alfred D. Edgar as Extension Specialist in Agricultural Engineering to succeed Mr. N. A. Kessler, resigned, salary \$2600 per year, effective May 20, to be paid from Lever State funds.
16. Mr. C. F. Clark, to succeed Mr. D. B. Meyer, resigning as Technician in Animal Pathology, effective July 1st, \$1800 per year.
17. Miss Nellie Halliday, replacing Miss Grundemier, resigning, as Research Assistant in Home Economics, effective October 1st, at a salary of \$2500 per year.
18. Mrs. Harriet Wilder Shaver, replacing Miss Gertrude Gage, resigning, as Assistant State Club Leader, from June 15 to September 1, at the rate of \$2600 per year.
19. Appropriation of \$1200 toward the employment of Mr. L. V. Benjamin, as District Club Agent for Otsego, and Cheboygan Counties, instead of \$900 as has been done in the past when Montmorency County held a part of the cooperative agreement. This additional \$300 from the College will continue Mr. Benjamin on the same rate of pay for the months from July 1 to December 30th, 1929, as he received when Montmorency County was a party in the three county cooperative arrangement.

20. Miss Fontane Norfleet as Vocational Clerk, replacing Miss Kent, effective May 1, 1929. Salary \$1320.
21. Recommendation that Mr. Sefing be detailed for Engineering Experiment Station work for two months during the coming summer at \$250.00 per month, the same to be charged against the Engineering Experiment Station General Account.
22. Notification of the addition of Miss Margaret Pasch, R.N., to the nursing staff of the College Hospital; to replace Miss MacDonald. Her duties commenced May 23, 1929 at the rate of \$1600 per year plus \$2.50 per week, room rent. Miss Pasch is to be retained at this salary until June 30, 1929 and if satisfactory will be added to the payroll September 1, 1929.
23. Mr. W. A. Davenport, Superintendent of Buildings and Grounds, replacing Mr. Lavers, at a salary of \$4000 effective August 1st.

On motion of Mr. McPherson, it was voted to approve the above appointments except item #19.

On motion of Mr. McPherson, it was voted to appropriate the additional \$300 requested in item #19 toward the employment of Mr. L. V. Benjamin.

## Resignations

RESIGNATIONS

1. Miss Gertrude Gage as Assistant State Club Leader, effective June 15.
2. Mr. D. B. Meyer, as Technician in Animal Pathology, effective July 1, 1929.
3. Miss Edith G. Grundemier, Research Assistant in Nutrition, effective October 1st.
4. Mr. Orman E. Street, Instructor and Research Assistant in Plant Physiology, effective July 10.
5. Miss Mary Kent, Vocational Clerk, effective May 25th.
6. Miss Elisabeth Bemis, Supervisor of Institution Management, effective September 1. This resignation cancels leave of absence for months of July and August. Miss Bemis will be here for summer school.
7. Mr. R. H. Baugh, Instructor and Assistant in Farm Crops, effective June 30.
8. Miss Jean Krueger, Dean of the Division of Home Economics, effective August 31.
9. Mr. A. H. Lavers, Superintendent of Buildings and Grounds, effective August 31.

On motion of Mr. Brody, it was voted to accept the above resignations.

## Leaves

LEAVES OF ABSENCE

1. Miss Jean Krueger, July and August.
2. Miss Mabel C. Rogers, Asst. Prof. of H. E. Education, entire school year beginning with fall term, 1929, on half pay. (Referred to Advisory Committee with power at April Board meeting)
3. Miss Mary Eicher, stenographer, Department of Sociology, August 10-31st inclusive without pay.
4. Extension of leave for Miss Irma H. Gross to enable her to continue studies toward Ph.D. degree at University of Chicago, for year 1929-30 without pay.
5. Ruby H. Hoy, Secretary, Experiment Station Office, from July 1st to September 1st, to take summer school work, without pay.
6. Prof. L. P. Waldo, English Department, year's leave on half pay, to continue work for the doctorate.
7. Mr. Henry Blake, Instructor in Public Speaking, leave for one year without pay for work on M. A.

On motion of Mr. McPherson, it was voted to approve the above requests for leaves of absence except items #2 and #6.

## Travel

TRAVEL AUTHORIZATION

1. Request of R. K. Steward, Drawing & Design Department for an allowance of \$100 toward the expense of a trip for Mr. Field, Mr. Brattin, Mr. E. H. Stewart and himself to some of the sessions of the Annual Meeting of the Society for the Promotion of Engineering Education to be held at Columbus, Ohio, June 19-21, 1929.
2. Payment of account of J. G. Wells involved on trip to Chicago to aid in setting up agricultural exhibit, May 1 to 10.
3. Payment of account of R. Wayne Newton to attend meeting of American Farm Bureau Federation, May 14 to 16.
4. Payment of account of H. S. Patton, to confer with members of Economics Department May 13 and 14. Expenses from Cincinnati to Lansing.

5. Request of E. F. Eldridge for travel expenses to Sunbury, Columbus and Humbolt, Ohio, to observe study of creamery wastes in relation to stream pollution. Estimate \$50.00 from Experiment Station funds.
6. Request of A. C. MacKinnon in behalf of the M.S.C. Association for funds to send Mr. G. O. Stewart to Toronto, June 24 to 28 to attend annual meeting of the American Alumni Council, the funds of the local Association being low. Transportation only.
7. Request of A. G. Kettunen for travel delegation for two members of the State Club Staff, to attend the National Boys' and Girls' Club Encampment at Washington, D. C. June 19-25.
8. Authorization for one member of the Farm Crops Department to attend the summer session of the Corn Belt Section of the American Society of Agronomy at the Kansas Agricultural Experiment Station, Manhattan, Kansas, June 13 to 15. Mr. Rather recommends that Mr. H. M. Brown be authorized to take this trip with car fare and pullman berth paid from the Farm Crops College account.
9. Dr. Dye to attend meeting of Amer. H. E. Association in Boston, July 1st to 5th with expenses. Dr. Dye is chairman of Food and Nutrition Section and will preside at meeting of this section.
10. Authorization for Professor Musselman or such other member of his department as he may designate, to attend a meeting of the American Society of Agricultural Engineers at Dallas, Texas, June 24 to 29, with railroad fare and pullman, expenses paid by the Michigan State College and charged to the account of the Agricultural Engineering Department. Transportation only.
11. Authorization for Mr. Arthur Howland to travel outside of the state between the dates of June 3 and 13 inclusive, with expenses for hotel and meals paid, for the purpose of securing information relative to the organization, accounting methods, and business practices followed in Indiana, Ohio, and New York. Transportation costs are provided.
12. Authorization for Professor L. Foltz of the Electrical Engineering Department to attend the meeting of the Society for the promotion of Engineering Education, in Columbus, Ohio, on June 19-21, and thence to go to Swampscott, Massachusetts, to attend the annual convention of the American Institute of Electrical Engineers, June 24 - 28th. Railroad fare only requested.

On motion of Mr. McColl, it was voted to approve the above travel requests.

#### REPORT OF COMMITTEES

##### 1. Budget Committee

###### a. Potato Farm Finance

Action deferred

##### 2. Committee on Kellogg Farm Problems (Mr. Brody, Mr. McPherson, Mr. Halladay)

###### a. Modification of Trust

###### b. State Board to act as operating agency for Kellogg Bird Sanctuary.

On motion of Mr. Gowdy, it was voted to accept and adopt the report submitted by the committee, that the trust instruments become effective January 1, 1929 and that a copy of the report be placed on file in the Secretary's Office.

##### 3. Committee on Acceptance of arboretum offered by Mr. H. A. Fee. (Mr. Watkins, Mr. Brody, Mr. Gardner)

On motion of Mr. McColl, it was voted to refer the matter of the acceptance of the arboretum to the committee and to Mr. Halladay with power to act.

##### 4. Report of the Building Committee.

###### a. Poultry Plant

On motion of Mr. McColl, it was voted to let the general contract for the Poultry Service Plant to Mr. F. C. Trier at \$30,368; heating and plumbing to the National Mech. Service Company at approximately \$3,050; electrical work to Barker-Fowler Company at approximately \$3,057,- the Building and Grounds Department to be authorized to install service or make adjustment in contract, total to amount to approximately \$40,500.

###### b. Faculty Club Rooms

On motion of Mr. Brody, it was voted to approve the expenditure of an amount not to exceed \$8,000 for the work in connection with the Faculty Club Rooms in the Union Building.

###### c. Grading around the Dairy Barn.

On motion of Mr. McPherson, it was voted to transfer \$1500 from the general fund for the purpose of completing the grading around the Dairy Barn.

Potato Farm  
Finance

Kellogg Farm  
Problems

Report of  
Com. on  
Acceptance  
of Arboretum

Poultry Plant  
Contract

Faculty  
Club Rooms

Grading  
around Dairy  
Barn

Beal Botanical Garden Project.

5. Mr. Phillips' report to the Board on Beal Botanical Garden Project.

Action deferred.

Com. on Advanced Degrees.

6. Consideration of Recommendations of Committee on Advanced Degrees.

Action deferred.

Chatham purchase. Lawyer's fees paid.

7. a. The Secretary reported that he had purchased the ten acres of land owned by Aili Pulkkinan, bordering on the Chatham Experiment Station for \$1000.

b. The Secretary requested authorization to pay \$44.00,- expenses in connection with attorney's fees, etc.

On motion of Mr. Gowdy, it was voted to accept the report made by the Secretary, and to pay the attorney's fee of \$44.00.

MISCELLANEOUS

1. New Positions

Action deferred.

2. Changes in Titles.

Action deferred.

Degrees to be granted June 24.

3. Authorization requested by the Registrar for the granting of the proper degrees on June 24 to all graduate and undergraduate students who satisfactorily complete their work and who are recommended by the Faculty. A list of such graduates will be presented later for the records.

On motion of Mr. McPherson, it was voted to approve the Registrar's request for the granting of the proper degrees on June 24 to all graduate and undergraduate students who satisfactorily complete their work and who are recommended by the Faculty.

Extra pay for critic teachers.

4. Report from Mr. Proulx relative to critic teachers who have been employed during the Winter Term, together with the following statement of amount due them:

|                 |                |               |        |
|-----------------|----------------|---------------|--------|
| Margie Feeney   | \$125.         | Ralph MacVean | \$50.  |
| 5 students      |                | 2 students    |        |
| Catherine Hobbs | \$100.         | Hallie Smith  | \$200. |
| 4 students      |                | 8 students    |        |
|                 | Bernice Rundle | \$225.        |        |
|                 | 9 students     |               |        |

On motion of Mr. McPherson, it was voted to approve the report submitted by Mr. Proulx

4 H Camp Otsego County

5. Consideration of Agreement between the Otsego County Agricultural and Mechanical Society and the State Board of Agriculture to establish a boys' and girls' 4 H Club Camp in the county of Otsego, to provide for the erection of necessary buildings and to provide an appropriation to meet the same.

On motion of Mr. McColl, it was voted to refer the above matter to the President and the Secretary with power to act.

1/2 Mile of rd. along Potato Station property - to be requested.

6. Suggestion of State Highway Commissioner Dillman that the State Administrative Board be asked for a direct appropriation as a contribution of the State for the construction of a mile of road along the Potato Station property, inasmuch as this road belonging to the State is withdrawn from Taxation and no longer contributed to local taxes.

On motion of Mr. Brody, it was voted to refer the above matter to the Secretary.

Purchase of 40 acres of land near Dunbar Exp. Sta.

7. Approval of purchase of 40 acres of land adjacent to the Dunbar Forest Experiment Station to better block up the Station and better serve the purposes of instruction and research. The total cost, including the quit claim deed, was about \$125. This land was sold for taxes at the May sale, and purchased by Putnam Robbins, who is in charge of the College tract. Authorization is requested for the reimbursement of Mr. Robbins.

On motion of Mrs. Stockman, it was voted to purchase the above land requested by Professor Chittenden of the Forestry Department.

Request for \$1200 for Potato Exp. Sta until July 1.

8. Request for \$1200 to cover expenses of Potato Experiment Station until July 1. Present funds exhausted with exception of amount set aside for Mr. Berridge's salary. Estimated expenses from now until July 1st are estimated at \$1100.

On motion of Mrs. Stockman, it was voted to approve the above request.

Request for \$1500 for Farm & Horse Dept.

9. Request for \$1500 to be placed at the disposal of the Farm and Horse Department to take care of the emergency until remainder of receipts expected are received.

On motion of Mr. Brody, it was voted to approve the above request.

- 10. Request of the Secretary that an audit of the college books be made.

Audit of College books to be made.

On motion of Mr. Gowdy, it was voted that Secretary Halladay be authorized to secure an audit of the college books for the year ending June 30, 1929.

- 11. Request from students for authorization to use fireworks at the Water Carnival this year.

Request to use fireworks at Water Carnival.

On motion of Mr. Brody, it was voted to approve the request to use fireworks at the Water Carnival this year, provided the approval does not interfere with the state law and that they are properly supervised.

- 12. Request of the Secretary that the buildings on the old State Police grounds be removed.

Bldg. on St. Police grds. to be removed.

On motion of Mr. McColl, it was voted that the disposition of the buildings on the old State Police grounds be left with the Business Manager with power to act.

- 13. Approval of Vocational Budgets submitted by Mr. Gallup and Miss Freegard.

Vocational budgets approved.

On motion of Mr. Brody, it was voted to approve the Vocational Budgets as submitted.

- 14. Request from the Okemos Consolidated School that the State Board of Agriculture aid in the support of their school.

Request from Okemos School

On motion of Mr. McPherson, it was voted that a committee of three, appointed by the President, make a study of the above request from the Okemos Consolidated School and make a report at the next meeting.

The financial report for the month ending April 30, 1929 was mailed to the Board members May 28th.

THE MEETING ADJOURNED AT 12 O'CLOCK.

THE NEXT MEETING OF THE STATE BOARD OF AGRICULTURE WILL BE HELD JUNE 19 AT 9 O'CLOCK IN THE PRESIDENT'S OFFICE.

*R. S. Shaw*  
President

*H. H. Halladay*  
Secretary

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
June 20, 1929

THE MEETING WAS CALLED TO ORDER AT 9 O'CLOCK

Present: Messrs. McPherson, McColl, Brody, Gowdy, Mrs. Stockman, President Shaw and Secretary Halladay

Absent: Messrs. Watkins, Pearce

The minutes of the previous meeting were approved having been in the hands of the Board members.

ADVISORY COMMITTEE REPORT

- 1. Report of the Meeting of the Advisory Committee held June 6th.

MEETING OF THE ADVISORY COMMITTEE  
OF THE STATE BOARD OF AGRICULTURE - June 6, 1929

Present: Mrs. Stockman, Mr. McPherson, Mr. Brody, Secretary Halladay, President Shaw

I. MILEAGE OF EXPENSES OF EXTENSION SPECIALISTS.

A statement of the mileage expenses of Extension Specialists for the first nine months of the present fiscal year, prepared by Dean Cox and Director Baldwin, was presented and discussion of same ensued.

Mileage Expenses of Extension Specialists

It was voted to advise Dean J. F. Cox to try out the plan of college ownership of cars outlined in this statement,- the plan to be tried out on perhaps two extension positions.

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College ownership of cars advised

II. REQUESTS FOR TRAVEL AUTHORIZATION

- 1. Dr. W. L. Mallman, permission to accompany Mr. Eldridge on trip to Sundry, Columbus and Humbolt, Ohio to observe the

Travel