

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
DECEMBER 15, 1943

Present: Mr. Berkey (Chairman); Messrs. Akers, Brody, McPherson; Mrs. Masselink; Dr. Elliott; President Hannah; Treasurer Wilkins; and Secretary McDonel.  
The new Board members elect, Miss Sarah Van Hoosen Jones and Mr. Winfred Armstrong, were also present.

Absent: Mr. Jakway

The meeting was called to order at 11:15 A.M.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

1. Appointment of C. J. Everett as Instructor in Physics at a salary of \$225 per month, effective November 22, 1943, for as long as his services are needed.
2. Full expenses for Dean E. L. Anthony to attend the Post-War Agricultural Conference in Chicago on December 5 and 6.
3. Full expenses for Alvin Johnson to make a trip into northern Illinois and southern Wisconsin during the week of December 6 to try to locate sources of desirable seed of oats and barley.
4. Full expenses for Dr. Thelma Porter to attend a meeting in Washington, D. C., on December 9 and 10; expenses to be paid from Purnell funds. This meeting was called to discuss nutrition problems in connection with the Army training programs.
5. Authorization for not to exceed \$40.90 for Mrs. Byers and Miss Hatcher to attend the meeting of the American Vocational Association in Chicago on December 14-18. The College will be reimbursed by the State Board of Control for Vocational Education.
6. Transfer of Mrs. Marion Barrett, stenographer in Horticulture, from the salary to the labor payroll at an hourly rate of 75 cents, effective November 17, 1943. Mrs. Barrett was appointed at the last Board meeting to begin work on November 10, but because of illness she did not report until the 17th.
7. Increase in salary for the following members of the staff of the Accounting Office, effective December 1, 1943:

Beatrice Bankert	\$1440-\$1560	L. A. Cudworth	\$2040-\$2280
Mabel Flanders	\$1320-\$1440	B. J. Graham	\$1800-\$2040
Patricia Molby	\$1320-\$1440	Lyons Otto	\$1800-\$2040
Madelain Kain	\$1200-\$1440	Vern Severance	\$1920-\$2280
Lillian Hunby	\$1320-\$1440	Harry VanAtta	\$1980-\$2160
Ruby Prether	\$1320-\$1440		

RESIGNATIONS

1. Resignation of Elizabeth Robbins as stenographer in Home Economics, effective December 18, 1943. Miss Robbins has accepted a position with the Michigan Millers Mutual Fire Insurance Company.
2. Resignation of June Edwardsen as clerk in the Accounting Office, effective November 19, 1943. Miss Edwardsen was called home.
3. Resignation of Phyllis Nus, clerk in the Accounting Office, effective as of August 30, 1943.
4. Resignation of Mrs. Margie M. Propp as stenographer in Agricultural Economics, effective November 30, 1943. Mr. and Mrs. Propp are leaving East Lansing.
5. Discontinuance of Jean C. Osgood as stenographer in the Military Department on the College payroll, effective November 25, 1943. Miss Osgood has been placed on Federal Civil Service.
6. Resignation of Bertram Haigh as Instructor in Music, effective November 30, 1943. Mr. Haigh has been advised by a specialist to quit his work immediately.

APPOINTMENTS

1. Appointment of Elizabeth Brown as Dictaphone Operator at a salary of \$1320 per year, effective December 1, 1943, and paid from Extension funds. She replaces Glenadine VanDerBerg (Salary \$1320) who was transferred to the Accounting Office.
2. Appointment of Shirley Placeway as clerk in Farm Management at a salary of \$1440 per year, effective December 1, 1943, paid from Extension funds, replacing Annabelle Leak.

C.J. Everett  
Inst. Physics

Travel

Transfer Mrs.  
Barrett,  
salary to  
labor.

Increase in  
salary for  
members of  
Accounting

RESIGNATIONS

Appointments

APPOINTMENTS, continued

## Appointments

3. Appointment of Mrs. Mildred Beins as stenographer in Publications at a salary of \$1350 per year, effective January 1, 1944. Mrs. Beins has been working for several weeks and has been paid from the labor payroll. This is a new position.
4. Continuation of Harold P. Gaston as District Assistant Supervisor of Emergency Farm Labor in southwestern Michigan through December 31, 1943; salary to be paid from the Emergency Farm Labor funds.
5. Appointment of Rufus P. Hibbard as Instructor in Physics at a salary of \$100 per month, effective November 22, 1943, for as long as his services are needed.
6. Appointment of Kenneth G. Brown as Instructor in Physics at a salary of \$250 per month, effective December 1, 1943, for as long as his services are needed.
7. Appointment of Herbert E. Kipke as Instructor in Medical Aid for Armed Forces in the Department of Physical Education for Men at a salary of \$200 per month, effective November 22, 1943, for as long as his services are needed.

TRAVEL

## Travel

1. Full expenses for A. C. Baltzer and Carter Harrison to attend a meeting called by the Federal Extension service in Fort Wayne, Indiana, on November 30 and December 1. The conference was called to discuss problems concerning the production of milk and other dairy products.
2. Full expenses for Earl Bjornseth to attend a meeting of the Society for Horticultural Science in Chicago on December 12-14; expenses to be paid from Extension funds.
3. \$100 toward the expenses of Professor Shao Chang Lee to go to Washington, D. C. and New York City from December 18-31 to confer with persons interested in the promotion of Far Eastern and Latin-American studies in American colleges and universities.
4. Full expenses for G. J. Bouyoucos to spend a few days during late December in Rochester, New York, to test out apparatus which has been developed at this station for determining moisture content of dehydrated products; expenses to be paid from the War Emergency Research funds.
5. Full expenses for D. C. Alderman to go to Chicago during the latter part of December to consult with the Quartermaster Research Laboratory on matters concerning dehydration; expenses to be paid from the War Emergency Research funds.
6. Full expenses for Albert Christ-Janer to work a few days in the Nyerson Library in Chicago and in the slide collection at the University of Chicago.
7. Full expenses for Dean L. C. Emmons to attend the meeting of the Association of American Colleges in Cincinnati, Ohio, on January 13 and 14.
8. First-class railway fare only for Thomas H. Osgood to attend the meeting of the Physical Society in New York City on January 13-15.
9. First-class railway fare only for Karl Dressel to attend the regional meeting of the National Shade Tree Conference at Columbus, Ohio, on January 17 and 18.
10. First-class railway fare only for C. H. Pesterfield and L. G. Miller to attend the annual meeting of the American Society of Heating and Ventilating Engineers in New York City on January 31 to February 2.

Check \$760  
from Estate  
of LaVerne  
Noyes

MISCELLANEOUS

1. Report to the Board that a dividend check in the amount of \$760 has been received from the estate of La Verne Noyes to be deposited in the scholarship funds.
2. Presentation of a bill in the amount of \$20 from Dr. W. A. Davids for dental work for Frank G. Poulos who was injured in football.
3. Report on the deaths of the following former students in the war:

Report on  
deaths of  
former stu-  
dents in the  
war.

Raymond Bosworth Smith, class of 1942, a staff sergeant in the U. S. Marine Corps, was killed November 15, 1943, in an airplane accident at Cherry Point, North Carolina. Mr. Smith was enrolled in the Liberal Arts Division for two terms in 1938-39. He entered from East Lansing.

Lee Chris Hiller, class of 1943, an ensign in the U. S. Naval Reserve, was killed November 20, 1943, in an airplane crash near Opalacha Air Base in Miami, Florida. He was enrolled in Public Administration during 1939-42. He entered from Charlevoix, Michigan.

Edward John Pearce, class of 1940, a first lieutenant in the Army Air Forces, was killed November 22, 1943, in a bomber crash in French Morocco. He was graduated from the Applied Science Division on July 26, 1940. He entered from Flint, Michigan.

## MISCELLANEOUS, continued

3. Report of the deaths of the following former students in the war: (continued)

John Sherman Townsend, class of 1943, a second lieutenant in the Army Air Forces, was killed November 24, 1943, in a plane crash near Wendover Field, Utah. He was enrolled in engineering during 1939-41. He entered from Ionia, Michigan.

Cleon Leslie Smith, class of 1942, a lieutenant in the Army Air Forces, was killed December 1, 1943, in an airplane accident at Gowen Field, Boise, Idaho. He was graduated from the Engineering Division in September 1943. He entered from Hastings, Michigan.

Deaths of students in war.

4. Change in title of Frank N. Barrett from Associate Professor of Poultry Husbandry to Associate Professor and Research Associate in Poultry Husbandry, at present salary of \$3420 per year to be paid one-half from college and one-half from Experiment Station funds, effective immediately.

Change in title Frank N. Barrett.

5. Corrections and changes in titles of staff members, effective immediately, as follows:

Stephen T. Dexter, Associate Professor and Research Associate of Farm Crops  
Harold Kohls, Research Assistant in Farm Crops  
Elton B. Hill, Professor and Head of the Department of Farm Management  
Edwin J. Rasmussen, Associate Professor and Research Associate of Horticulture  
Hans Lucas, Assistant Professor and Research Assistant of Horticulture  
James W. Thayer, Jr., Assistant Professor and Research Assistant of Farm Crops  
W. H. Sheldon, Assistant Professor and Research Assistant of Agricultural Engineering  
P. J. Schaible, Research Professor of Chemistry Experiment Station  
Harrison R. Hunt, Professor and Head of the Department of Zoology  
Mrs. Lois Hays, Instructor in Foods and Nutrition  
Arthur Howland, Extension Assistant and Research Assistant of Economics  
E. T. Hallman, Professor and Head of the Department of Animal Pathology

Corrections and changes in titles certain staff members.

6. To clarify the records the full title of heads of departments in the Home Economics Division are given:

Thelma Porter, Professor and Head of the Department of Foods and Nutrition  
Irma Gross, Professor and Head of the Department of Home Management and Child Development  
Merle Ford, Professor and Head of the Department of Textiles, Clothing, and Related Arts  
Mabelle Ehlers, Professor and Head of the Department of Institution Administration.

Clarification of full title of heads of departments in Home Ec. Division.

7. Increase in salary for Jean Sussex, stenographer in Farm Management, from \$1260 to \$1320 per year, effective December 1, 1943.

Increase in salary Jean Sussex

8. Increase in salary for Phyllis J. Laubscher, Laboratory Technician at the Health Service, from \$1440 to \$1680 per year, effective December 1, 1943.

Increase for Phyllis Laubscher.

9. Lyle Leisenring will teach temporarily in the Physics Department. It is recommended that his salary be increased from \$2300 per year to \$250 per month, effective December 20, 1943, for as long as his services are needed in the Physics Department.

Increase for Lyle Leisenring

10. Mrs. Dorothy Frimodig is teaching an additional section in Mathematics, and it is recommended that she be paid an additional \$45 or a total of \$195 for the month of December.

Mrs. Frimodig to be paid additionally.

11. John Iuele, Instructor in Foreign Languages, is partially replacing Mr. Haigh in Music, and it is recommended that he be paid an additional \$25 per month, effective December 1, 1943. His total salary will be \$300 per month.

Mr. Iuele to be pd. add. \$25 per mo.

12. Anton Napoli, Instructor in Foreign Languages, has taught additional classes while other staff members have been ill, and it is recommended that he be paid an additional \$25 for the month of December.

Also Anton Napoli.

13. Report that George Sawdy received \$15 and Paul J. Rood \$26.40 for work during the fall athletic season.

Mr. Sawdy to receive \$15 and Mr. Rood \$26.40 for extra work.

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the President's Report, Appointments, Resignations, Travel and Miscellaneous Items.

14. The Special Committee on Scholarships recommends that 50 tuition scholarships for foreign students be granted, either graduate or undergraduate, with not over 5 from any one country, and with preference given to those from nations overrun and taken over by Axis powers and those from Latin-America, China, Nigeria, and Russia. These 50 tuition scholarships are to be in addition to the Latin-American scholarships now in effect.

50 tuition scholarships granted for foreign students.

On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve item 15.

15. The Faculty makes the following recommendation:

Michigan State College students who have not been able to meet the requirements for graduation because of enlistment or induction into military service, other than college training programs, and who have completed

MISCELLANEOUS, continued

Recommendations from faculty re: graduation of students unable to meet requirements because of enlistment or induction.

15. The Faculty makes the following recommendation, continued:

- (1) 90 per cent of the catalog residence requirements
- (2) 90 per cent of the freshman and sophomore requirements of their curricula, and
- (3) 90 per cent of the total requirements of their curricula with a ratio of points to credits of one or more

be granted sufficient credits, with a grade of C, for military service to complete the graduation requirements of their respective curricula. The matter of honors, however, is to be determined on the basis of the student's record at the time of entering military service.

On motion of Mrs. Masselink, seconded by Mr. Brody, it was voted to approve item 15.

Approval granting of degrees end of fall term 1943.

16. Approval of granting appropriate degrees to those candidates who, according to the records in the Registrar's Office, have completed the requirements for graduate at the end of the fall term, 1943, as follows:

## DIVISION OF AGRICULTURE

## Degree

Bachelor of Science in Agriculture

Claude Mervin Elmore

Robert Martin VanLeuven, as of June 15, 1936

Bachelor of Science in Forestry

Joseph Daniel Godfrey

Everard Spencer Keithley, as of June 24, 1913

## DIVISION OF APPLIED SCIENCE

## Degree

Bachelor of Science in Applied Science

Rudledge H. Kowalsky

## Degree

Bachelor of Science in Physical Education

Helen Elaine Benzelos

Lois Margaret Newman

## Degree

Bachelor of Science in Police Administration

Robert Sumner Brooks

## DIVISION OF ENGINEERING

## Degree

Bachelor of Science in Chemical Engineering

Donald Monroe Hatch, Jr.

## Degree

Bachelor of Science in Civil Engineering

Frank Alton Aseltine

## Degree

Bachelor of Science in Electrical Engineering

Robert Stuart Moore

MISCELLANEOUS, continued

## 16. Granting degrees, continued:

Degrees  
granted end  
of fall term  
1943.

## DIVISION OF ENGINEERING, continued

## Degree

Bachelor of Science in  
Mechanical Engineering

Robert Harrison Barr

Frederick Ernest Dexter

Robert Edward Donley

## Degree

Bachelor of Science in  
Metallurgical Engineering

Thomas P. Mainzinger

## DIVISION OF HOME ECONOMICS

## Degree

Bachelor of Science in  
Home Economics

Lois Meredith Blackman

Phyllis Elvera Carlson

Amy Louise Firth

\*Frances Ann Fuller

Virginia McDermand Hartnell

\*Frances Virginia Hein

Carolyn Hester

Jean Elizabeth Hilleary

Betty Amelia Kennedy

Enid Elaine Lewis

Geraldine Hazel Matthews

\*Dorothy Jean Osgood

Kathryn Elizabeth Werner

Phyllis Eileen Woodlock

## DIVISION OF LIBERAL ARTS

## Degree

Bachelor of Arts in  
Liberal Arts

Charles Andrew Bigelow

Jean Leffel Burrows

Gerald H. Cummings

Virginia Lucille Loughhead

Mary Elaine Childs

## Degree

Bachelor of Arts in  
Business Administration

William Watson Billings

Robert Gerard Ghering

Max Harper Kelley

## DIVISION OF VETERINARY SCIENCE

Julius Walter Amsiejus

Paul E. Ayres

Robert William Bailey

James Arthur Bell

George Ray Bennett

Alfred Emanuel Brekke

Alfred Owen Broome

Harvey H. Buchholz

Glenwood F. Carr, Jr.

Donald E. Caswell

John Hopkins Chapman

Ching Tuan Cheng

John McClelland Colby

Donald Burns Coohon

Arthur W. Cooper

\*Franklin Dwight Custer

Leroy Davenport

Gipson Donald Dibble

\*\*Junior Harold Drudge

Victor Frank Engel

Lauriston B. Farnsworth

John William Garling

George Clifford Goodhand

Samuel Maurice Grossman

Norman Haidy

Philip M. Hotchkiss

Charles Jack Jehle

Arthur Sheldon Larson

Roy Godfrey Larson

\*Edward M. List

Gailard Thomas McCarty

Robert Frederick Mayne

George Moore Merriman

\*William Joseph Nichols

George John Propp

Richard E. Schaub

Alfred George Schiller

Roger Paul Seidl

\*Parker Earl Sharrard

Albert James Shull

Edward Frederick Sterner

George Herbert Stuewer

David John Sullivan

Rosaire Frank Vigue

Lawrence Benjamin Watson

\*\* Harris Duane Webster

\*\*Gilbert Howard Wise

Clark Waterfall

## ADVANCED DEGREES

## Master of Arts

Edward Daniells Cooley

Vernon Brittain Fox

## Master of Science

Everett Lincoln Ellis

Jacob Mitchel Hage

Lawrence Valentine Hanks

Maud Hukill

Ruth Evelyn Sanders

Alma Mildred Stoll

## Doctor of Philosophy

John Frederick Davis

Chester R. Hardt

Arnold Charles Lott

Robert C. Townley

On motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve item 16.



1974

ADDITIONAL ITEMS

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- Resignations 1. Resignation of Miss Ruth Gregory as clerk in the Registrar's Office, effective December 10, 1943.
- Appointments 2. Appointment of Bettie Blind as clerk in the Registrar's Office at a salary of \$1380.00 per year, effective January 1, 1944. Mrs. Blind replaces Ruth Gregory.
3. Appointment of Hans Helmuth Gyorgy as half-time graduate assistant in Chemistry, effective January 1, 1944.
4. Appointment of Marjorie Hipley as clerk in the Comptroller's Office at a salary of \$1320.00 per year, effective December 15. Miss Hipley replaces June Edwardsen who has resigned.
5. Additional payment of \$401.25 as vacation compensation to staff members who taught continuously without vacation during the summer (\$168.75 to Dr. Leonhart and \$232.50 to Dr. Honigsheim).
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- Leave Mrs. Bergeson 6. Leave of absence without pay for Mrs. Mildred Bergeson, Clerk in the Office of Manager of Women's Residence Halls, for one month from December 6, 1943 to January 6, 1944.
- Inc. salary A. J. Bell 7. Increase in salary for A. J. Bell, Extension Specialist in Agricultural Engineering, from \$3000 to \$3120 per year, effective January 1, 1944.
- Inc. salary Dr. Thelma Porter 8. Increase in salary for Dr. Thelma Porter, Professor and Head of the Department of Foods and Nutrition, from \$4620 to \$5000 per year, effective January 1, 1944.
- Inc. salary Harold Love 9. Increase in salary for Harold Love, Campus Patrolman, from \$2000 to \$2200 per year, effective December 1, 1943.
10. Recommendation that the following increases in rate of pay be authorized for employees in the Power Plant, effective January 1, 1944. These men are paid from the labor payroll.

Increases  
rate of pay  
Power Plant  
employees.

Jack Holmes, Fireman	\$175 to \$185 per month
Arthur McKinney, Fireman	\$175 to \$185 per month
Clarence V. Amiot, Operator	\$185 to \$195 per month
Phillip O. Hewes, Operator	\$185 to \$195 per month
Alfonso S. Raymond, Operator	\$185 to \$195 per month
Lloyd G. Murray, Repairman	90 cents to \$1 per hour
Wilfred L. Emede, Repairman	85 cents to 90 cents per hour
Ralph E. Gardner, Chemist	85 cents to 90 cents per hour
Chester E. Noble, Relief Operator	\$175 to \$190 per month

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve items 1 to 10.

- Floyd W. Reeves from Univ. Chicago to spend 6 wks. on campus.
11. Recommendation from the President that Mr. Floyd W. Reeves from the University of Chicago be invited to spend six weeks on the campus in the months of February and March for study and consultation purposes at a salary of \$1500.00 for the six weeks.
- On motion of Mr. Berkey, seconded by Mr. Brody, it was voted to approve the above recommendation.
- Press. Assoc. to be guests of Board at dinner.
12. Invitation to the Michigan Press Association to be the guests of the State Board of Agriculture at the annual dinner at the Union Building on January 28.
- On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve extending the invitation to the Michigan Press Association to be guests of the State Board of Agriculture at dinner in the Union January 28, 1944.
- Audit for year ended June 30, '43 presented.
13. Mr. William Pearce, member of the firm of William Roost, Auditors, appeared before the Board and presented the general audit of college accounts for the year ended June 30, 1943.
- On motion of Mr. Brody, seconded by Mr. Akers, it was voted to accept the audit and to authorize the Comptroller to pay the statement submitted for services rendered in the amount of \$3,303.75.
- Proposal for in-service training for primary sch. teachers
14. A proposal was presented by Dean Emmons for a program contemplating the offering of in-service training for primary school teachers in Mason and Lake Counties, - the supervision of the project to be through the Department of Education, - the work financed through funds made available through the State Department of Public Instruction, County Boards of Supervisors of Mason and Lake Counties and the Board of Education in Ludington. A proposed contract covering this work was presented.

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to approve for one year this arrangement with the understanding that the contract be so modified as to provide that the selection of all teachers be by Michigan State College and provided further that regular employees of the State or County are not to receive compensation from these funds in this program. A copy of the contract is filed in the Secretary's Office.

December 15, 1943

ADDITIONAL ITEMS, continued

15. The Secretary presented a report of the recommendations of the State Planning Commission to the legislature which include approval of a building program for Michigan State College amounting in the aggregate to \$5,365,000 over a five-year period. The President raised certain questions relative to the employment of architects and pointed out that the recommendations of the State Fire Marshal, if carried into effect, would cost far more than the sum set aside by the State Planning Commission for this purpose.

Approval  
of tentative  
recommenda-  
tions of  
State Plan-  
ning Com-  
mission.

After considerable discussion, on motion of Mr. McPherson, seconded by Mr. Berkey, it was voted to approve the tentative recommendations of the Planning Commission and to instruct the officers of the College to cooperate with them in developing a program of building priorities, etc., along the lines tentatively outlined, - the final approval of this schedule to be presented to a subsequent Board meeting. The Secretary is also instructed to get from the architects some estimates as to the cost of carrying into effect various recommendations of the State Fire Marshal.

16. The President outlined that it has been suggested that it might be advisable to invite the State Historical Commission to consider the advisability of constructing any building, that it might be contemplating for the state museum and other historical records, on the campus rather than at some location in Lansing.

No action on  
suggestion  
to invite  
Hist. Com.  
to construct  
museum on  
campus

After considerable discussion, it was decided to take no formal action at this time.

Mr. Berkey, Chairman of the State Board of Agriculture, presented on behalf of the Board, sterling silver bowls to Mrs. Masselink, who was present, and to Mr. Jakway, in absentia, expressing the appreciation of the Board and the College for their six years of service as members of the Board, - January 1, 1938 through December 31, 1943.

The Board adjourned at 3:15 P.M.

John A. Hannah  
President  
Carl H. McPherson  
Secretary