

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE MEETING
of the
STATE BOARD OF AGRICULTURE
December 15, 1954

The meeting of the Finance Committee was held in the Board Room at 9:30 a.m. with the following members present:

Messrs. Brody, Akers, Mueller, Rouse, Smith; President Hannah, Treasurer May and Secretary McDonel

Absent: Miss Jones

Finance Com
recommends
hiring
Scudder,
Stevens and
Clark as
investment
consultants

Financing to
be arranged
for altera-
tions to
Mason-Abbot
& Snyder-
Phillips
Dorms.

1. Report that the Finance Committee had met with Mr. Donald Harding of Scudder, Stevens and Clark of Boston and Mr. Earl Cress of the Ann Arbor Trust Company and unanimously recommends to the Board that the Board employ the consulting services of Scudder, Stevens and Clark as investment consultants with the understanding that communications of the Board will be through Mr. Cress of the Ann Arbor Trust Company.
This arrangement can be terminated at any time by this Board without obligation.
The compensation is to be the standard fee charged for such services.
2. The Finance Committee discussed at length the amount of money required to finance the additional dormitories and the desirability, if possible, of arranging some financing to make possible alterations in Mason-Abbot and Snyder-Phillips dormitories to make them more satisfactory for the housing of women.

Adjourned.

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
December 15, 1954

Present: Messrs. Brody (Chairman); Akers, Mueller, Rouse, Smith; Dr. Taylor; President Hannah, Comptroller May and Secretary McDonel

Absent: Miss Jones

The meeting was called to order at 2:00 p.m.

The minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS ITEMS

1. Approval of the report of the Finance Committee above.

Report of
death of Mr.
W. G. Arm-
strong, Board
member

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the report of the Finance Committee.

2. Report of the death of Winfred G. Armstrong on November 26, 1954. Mr. Armstrong had been a member of the State Board of Agriculture since January 1, 1944.

Resolution to
be prepared
on death of
Mr. Armstrong

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to have spread upon the permanent records an appropriate resolution expressing sincere sympathy to Mrs. Armstrong and her son upon the death of Mr. Armstrong. This resolution is to be properly illuminated and to be signed by all the members of the Board for presentation to Mrs. Armstrong. (Resolution will appear in Resolutions Book).

Dr. Connor D.
Smith appoint-
ed by Gov. to
vacancy on
Board.

3. Governor Williams has appointed Dr. Connor Smith to the vacancy on the Board resulting from the death of W. G. Armstrong for the term ending December 31, 1955.

On behalf of the Board, the President welcomed Dr. Smith on his return to membership on the Board.

Approval of
retirements of

4. In accordance with the usual policy, the following employees are eligible for retirement on June 30, 1955:

G.C. Bouyoucos
C. D. Ball
L. E. Chapman
Norris Grover
J.C. Hays
John W. Hope
Carl Knopf
Middleton Lyons
Henry C. Moore
Andrew Quirrie
Emmett Raven
H.A.Schlademan
Lulu Schroeder
Albert Warne

	Department	Date of Birth	Date of Employment	Retirement Salary (base)
a.				
George Bouyoucos	Soil Science	5-23-90	7-1-11	\$3000
Charles D. Ball	Chemistry	10-15-89	9-1-15	3000
Leroy E. Chapman	Compt. Office	7-5-89	2-15-43	719
Norris Grover	Radio	11-29-89	7-22-29	2402
James Hays	Dairy	6-11-90	12-1-22	3000
John W. Hope	Museum	7-28-89	1-15-42	957
Carl Knopf	County Agent	8-2-89	12-1-15	3000
Middleton Lyons	Bldgs. & Util.	9-27-89	7-5-38	1246
Henry C. Moore	Farm Crops	12-23-89	7-17-17	3000
Andrew Quirrie	College Farm	5-22-90	1-1-28	2577
Emmett Raven	County Agent	9-16-89	6-11-28	2841
Karl A. Schlademan	Phys. Educ.	2-11-90	9-1-40	1949
Lulu Schroeder	Dean of Agric.	1-2-90	3-2-25	2032
Albert Warne	4-H Clubs	6-13-89	7-1-43	690

4. Retirements to be approved June 30, 1955, continued:

- b. The following staff members are eligible for retirement furlough at the end of the present fiscal year, June 30, 1955, with retirement effective June 30, 1956:

	Department	Date of Birth	Date of Employment	Retirement Salary(base)
Roy E. Marshall	Agr. Exp. Sta.	2-28-90	9-1-20	\$3000
Clive R. Megee	Asst. Dean of Agr.	10-24-90	9-14-17	3000
Russell A. Runnells	Animal Pathology	6-21-91	1-1-37	3000
Henrik J. Stafseth	Bacteriology	11-8-90	9-1-17	3000

Retirement furloughs approved for Roy E. Marshall, C.R. Megee, R.A. Runnells, H.J. Stafseth

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to extend to the respective retirees the opportunity, upon request, to remain in active employment for a sufficient period to permit qualification for retirement under Social Security if, between now and June 30th, the majority of our employees decide to come under the Social Security program.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the recommendation of the Retirement Committee authorizing the retirement of above groups a and b as indicated.

5. Recommendations as follows from the Retirement Committee:

- a. Retirement of Verne A. Freeman, Assistant State 4-H Club Leader, on January 31, 1955, at a retirement salary of \$3000 per year. Mr. Freeman was born July 27, 1889, and has been employed by the College since September 1, 1917.
- b. Disability retirement of Arthur J. Bell, Assistant Professor (Extension) of Agricultural Engineering, effective June 30, 1955, at a retirement salary of \$2702 per year. Mr. Bell was born June 19, 1893, and has been employed by the College since April 1, 1927.

Retirement V.A. Freeman approved

Disability retirement A.J. Bell approved.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the retirements of Mr. Freeman and Mr. Bell in accordance with the provisions indicated.

State Bd. authorized to conduct election of MSC employees re: Soc. Security

6. Communication from the Governor's Office designating the State Board of Agriculture as the agency authorized to conduct the election for Michigan State College employees to determine their desire to come under Social Security.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to authorize the President, Secretary and Comptroller to handle all the details with reference to the election, necessary notice to employees, et cetera.

Deposit with applications for dormitory rooms increased from \$10 to \$25 - fall '55

7. Secretary McDonel and Mr. Foster recommended that the amount of deposit required with an application for dormitory rooms be increased from \$10 to \$25 for new applications received for the next college year.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the above recommendation.

8. The amount of service required from the College Attorney has greatly increased since the arrangements were originally made with Mr. Sigler.

Retainer fee increased for Leland Carr to \$500 per month.

After discussion, it was moved by Mr. Akers, seconded by Mr. Brody to increase the retainer fee to Leland Carr, the College Attorney, from \$3000 per year to \$500 per month, effective December 1, 1954.

PRESIDENT'S REPORT

1. Resignation of Charles A. Laughead as Staff Physician at the Health Service, effective December 31, 1954.
2. Appointment of George J. Andros as Staff Physician at the Health Service at a salary of \$10,000 per year on a 12-month basis, effective December 1, 1954.
3. Approval of a joint cooperative appointment for Beatrice C. Frangquist and the College Cooperative Extension Service at a salary of \$8360 per year, with \$7760 to be paid directly from federal funds and \$600 to be paid from Smith-Lever Amended funds, effective from November 15, 1954, to May 14, 1955.

Resignation C.A. Laughead

Appointment approved Geo. J. Andros

Ch. in status B.C. Frangquist for period Nov. 14 '54 to May 14 '55

NEW BUSINESSResignations and Terminations

1. John H. Avery, 4-H Club Agent in St. Joseph County, effective December 11, 1954 to join the staff of the Galilean Children's Home at Corbin, Kentucky.
2. Theodore Brevik, Assistant Professor of Agricultural Engineering, effective January 31, 1955 to accept a position at the University of Wisconsin.
3. Sam Asen, Assistant Professor of Horticulture, effective January 15, 1955 to accept a position with the U.S.D.A. at Beltsville, Maryland.
4. Elizabeth Schatz, Assistant Professor of Music, effective January 31, 1955.
5. Henry Parkus, Associate Professor of Mathematics, effective August 31, 1955 to accept a position at Vienna Institute of Technology.
6. Howard Hass, Agricultural Broadcaster at Radio WKAR, effective December 31, 1954 to accept a position with Fairall and Company in Des Moines, Iowa.

Resignations

December 15, 1954

NEW BUSINESS, continuedLeaves

Leaves

1. Charles Hirschfeld, Associate Professor of Humanities, with half pay, from September 1, 1955 to August 31, 1956 to do research for a book.
2. Troy L. Stearns, Professor of Foundations of Education with full pay from July 1, 1955 to December 31, 1955 to prepare a manuscript.
3. George J. Wallace, Professor of Zoology, with half pay, from September 1, 1955 to August 31, 1956 to study and collect specimens in South and Central America.
4. Charles Pollock, Assistant Professor of Art, with half pay from September 1, 1955 to August 31, 1956 to do creative work in painting.
5. Jean Wilson Leach, Home Demonstration Agent in Mecosta, Osceola and Lake Counties without pay from January 1, 1955 to December 31, 1955 for health reasons.
6. Ann L. Kuehl, Associate Professor of Health, Physical Education for Women, without pay from January 1, 1955 to March 31, 1955 for health reasons.
7. George M. Belknap, Assistant Professor in the Governmental Research Bureau with no pay from January 1, 1955 to August 31, 1955 to work on Congressman Hayworth's staff in Washington.
8. Glendon A. Schubert, Assistant Professor of Political Science with no pay from May 1, 1955 to August 31, 1955 to accept a visiting Professorship at the University of Minnesota.
9. Perry L. Bailey, Assistant Professor of Geology and Geography with no pay from January 1, 1955 to March 31, 1955 to complete his Ph.D.

NEW BUSINESS

Appointments

Appointments

1. Marie Josephine Feree, Consumer Information Agent in Extension Service, at a salary of \$5200 per year on a 12-month basis, effective January 1, 1955 paid from AMA Project 96.
2. August Frank Blome, 4-H Club Agent in Iron County, at a salary of \$4700 per year on a 12-month basis, effective January 1, 1955, paid \$2700 Smith-Lever and \$2000 State Offset.
3. Olive K. Sain, Home Demonstration Agent in Marquette County at a salary of \$4200 per year on a 12-month basis, effective January 1, 1955 paid \$2700 Smith-Lever and \$1500 State Offset.
4. Robert Lawrence Salsbury, Assistant Professor (Res.) Agricultural Chemistry at a salary of \$5500 per year on a 12-month basis, effective January 1, 1955 paid from Experiment Station funds.
5. Olga Nickle, Instructor in Short Courses, at a salary of \$200 per month, effective from November 1, 1954 to February 28, 1955.
6. Sam Street Hughes, Instructor in Short Courses, at a salary of \$375 for the period effective January 10, 1955 to March 4, 1955.
7. Colon L. Schaibly, Instructor in Teacher Education at a salary of \$1200 for the period January 1, 1955 to June 30, 1955.
8. Robert Nolan, Instructor in Teacher Education at a salary of \$2400 for the period January 1, 1955 to June 30, 1955.
9. John W. Hoffman, Associate Director of the Engineering Experiment Station at a salary of \$9500 per year on a 12-month basis, effective February 1, 1955.
10. Louise H. Thompson, Instructor in Home Management and Child Development at a salary of \$1200 for the period January 1, 1955 to June 30, 1955, paid from Spartan Nursery.
11. Agnes Saunders, Instructor in Home Management and Child Development at a salary of \$2800 per year from January 1, 1955 to June 30, 1955.
12. Ronald M. Beveridge, Instructor in Geology and Geography at a salary of \$1600 for the period January 1, 1955 to March 31, 1955.
13. Pamela Spacie, Instructor in Mathematics at a salary of \$400 per month, from January 1, 1955 to June 30, 1955.
14. Robert Arthur Jackson, Instructor in Mathematics at a salary of \$1300 for the period January 1, 1955 to March 31, 1955.
15. Martha C. Wallace, Instructor in Mathematics at a salary of \$1200 for the period January 1, 1955 to March 31, 1955.
16. F. Ward Ouradnik, Assistant Director of Alumni Relations at a salary of \$4800 per year on a 12-month basis, effective February 21, 1955.
17. Walter R. Stevens, Instructor in Counseling Center at a salary of \$416.67 per month effective December 6, 1954. (This appointment is subject to termination on 60 days notice - counseling for Veterans Administration).

NEW BUSINESS, continuedMiscellaneous

1. Transfer of Karl E. Larson, County Agent in Luce and Mackinac Counties on a 12-month basis to County Agent in Chippewa County on a 12-month basis, effective January 1, 1955 at the same salary of \$5700 per year.
2. Transfer of Frieda A. Bennett, from Assistant Home Demonstration Agent in Oakland County on a 12-month basis to Home Demonstration Agent in Oakland County on a 12-month basis at the same salary of \$4300 per year, effective January 1, 1955.
3. Transfer of Luella M. Nault from Home Demonstration Agent in Marquette County on a 12-month basis to Home Demonstration Agent in Muskegon County at an increase in salary to \$5000 per year on a 12-month basis, effective January 1, 1955.
4. Increase in salary for Ruth F. S. Hunsberger, Consumer Information Agent, Extension Service, to \$5200 per year, effective January 1, 1955.
5. Increase in salary for Jessie E. Marion, Asst. Prof. (Ext.) Home Management and Child Development to \$6300 per year, effective January 1, 1955.
6. Increase in salary for Robert W. Doolittle, Assistant Centennial Director, to \$5200 per year, effective January 1, 1955.
7. Transfer of B. J. Cargill, from Instructor (Res.) Agricultural Engineering at a salary of \$5300 per year on a 12-month basis, to Assistant Professor (Ext.) Agricultural Engineering and Extension Specialist at a salary of \$6000 per year, effective January 1, 1955.
8. Changes in status of Harry K. Bell, Assistant Professor of Horticulture, from full-time Extension to half-time Extension and half-time Experiment Station effective January 1, 1955.
9. Change in the effective date of the resignation of Burnell Held, Assistant Professor(Extension) of Agricultural Economics, from January 13, 1955, to December 31, 1954.
10. Approval of granting the appropriate degrees to those students who according to the records of the Registrar have completed the requirements for graduation at the end of fall term 1954.
11. Gifts as follows have been received for use in the Agricultural Engineering Department:
 - a. 1200 board feet (10 boxes) of styrofoam, etc., valued at \$180 from The Dow Chemical Company of Midland, to be used in the construction of a controlled atmosphere room for apple storage.
 - b. 500 3 $\frac{1}{2}$ -gr. ML-596, 16 x 13 56-5007 #2CS with lugs, standard round pint milk bottles, valued at \$45 from Owens-Illinois Glass Company.
 - c. 1 ammonia tank valued at \$100 from the Pressed Steel Tank Company for research in fertilizer placement.
 - d. Valves, a gage, hose couplings, hose, etc. valued at \$50 from The Weatherhead Company of Cleveland.
 - e. 1 Type A Ammotrol, 1 Type D Ammotrol, 1 Four outlet distributor, connecting pipes and fittings, valued at \$275, from The Weatherhead Company of Cleveland.
 - f. 1 AHCS 215 cylinder valued at \$50 from the New Idea Farm Equipment Company of Jackson, Mich.
 - g. 4 4" x 8" x $\frac{1}{2}$ Ext. Fir P/W AC and 2 6" x 6" x 14' /fir timbers valued at \$10 from the Great Lakes Steel Corporation of Ecorse, Michigan.
12. Gift of her mother's wedding gown valued at \$150 from Mrs. V. R. Pattengill of Lansing for the Department of Textiles, Clothing and Related Arts. This is the wedding gown of Mrs. William K. Prudden.
13. Scholarship grants as follows:
 - a. \$27 from the Sandy Brand 4-H Scholarship of Belleville, Michigan, to continue the established scholarship.
 - b. \$500 from The Greenfield-Mills Restaurant Company of Detroit to continue the scholarship fund in the Division of Hotel, Restaurant, and General Institutional Management.
 - c. \$75 from the Zonta Club of Lansing to continue the Anna Bayha Award.
14. Continuation of a memorandum of agreement with the Libbey-Owens-Ford Glass Company of Toledo covering a grant of \$4,250 to be used under the direction of A. W. Farrall in Agricultural Engineering in the study of swine housing.
15. Renewal of a memorandum of agreement with the Public Health Service of Bethesda, Maryland, covering a grant of \$11,600 to be used under the direction of E. H. Lucas, Hans Lillevik, J. L. Fairley, and R. Y. Gottshall in the Horticulture and Agricultural Chemistry Departments in a study of the isolation and identification of antibacterial substances from plants, with special reference to Mycobacterium tuberculosis. The agreement provides for a special graduate research assistant.

Transfer Karl
Larsen to
Co. Agent
Chippewa Co.

Transfer
Frieda Bennett
to Oakland
Co. Jan. 1'55

Trans. Luella
Nault to Mus-
kegon Co.

Sal. Inc. Ruth
Hunsberger to
\$5200

Sal. Inc. J.E.
Marion to
\$6300

Sal. inc. R.W.
Doolittle to
\$5200

Trans. E.J.
Cargill to
Asst. Prof.

(Ext.) Ag. Engr.
Ch. effective
date res. Bur-
nell- Held

Ch. status
Harry Bell

Approval
degrees grant-
ed fall 1954.

Several gifts
accepted
for Agric.
Engineering

Gift of
wedding gown
from Mrs.
Pattengill

Several
scholarship
grants
accepted.

Cont. memo
agreement
Libbey-Owens-
Ford Glass Co.
grant-\$4250

Cont. memo
agreement
Pub. Health Ser
and grant of
\$11,600

NEW BUSINESS, continuedMiscellaneous, continued

- Memo agreement
Ferro Corp.
Grant - \$300
- Cont. memo
agreement
Am. Inst. Park
Executives
Grant - \$300
- \$25 Kalamazoo
Trans. Club
- \$15,000 from
Nat. Inst.
Health
- \$500 from
Mich. Chapter
Assoc. Gen.
Cont.
- \$1000 Shell
Chemical Corp.
- \$1000 from
Upjohn Co.
- \$2500 Sharp &
Dohme
- Several grants
to be used in
Christmas Ad-
venture in
World Under-
standing.
- Biol. V pos.
approved for
Kellogg
Bird Sanctuary
- Several changes
in classified
positions in
Ext. Service
- Several alts.
& improvement
jobs approved.
16. Approval of a memorandum of agreement with the Ferro Corporation of Cleveland covering a grant of \$300 to be used under the direction of J. F. Davis in Soil Science to determine comparable rates of soil application and possibly spray application of soluble salts and fritted trace elements.
 17. Renewal of a memorandum of agreement with the American Institute of Park Executives covering a grant of \$300 to be used under the direction of Arthur T. Wilcox in Land and Water conservation to continue the program for research and printing of technical literature in the park management field.
 18. Grant of \$25 from the Kalamazoo Transportation Club of Kalamazoo to be used under the direction of F. H. Mossman in General Business in the development of the transportation curriculum.
 19. Renewal of a memorandum of agreement with the National Institute of Health of Bethesda, Maryland, covering a grant of \$15,000 to be used under the direction of J. R. Snell and R. F. McCauley in Civil and Sanitary Engineering to continue the research on high-rate composting of organic wastes. The agreement provides for a special graduate research assistant.
 20. Grant of \$500 from the Michigan Chapter of Associated General Contractors of America, Inc., to be used under the direction of J. R. Snell in Civil and Sanitary Engineering to foster and promote education and instruction with respect to the contracting and construction industry.
 21. Renewal of a memorandum of agreement with the Shell Chemical Corporation of Denver, Colorado, covering a grant of \$1000 to be used under the direction of Ray Hutson in Entomology in a study of the utilization of aldrin, dieldrin, isodrin, and endrin for insect control, particularly against soil infesting insects and insects affecting crops.
 22. Renewal of a memorandum of agreement with the Upjohn Company of Kalamazoo covering a grant of \$1000 to be used under the direction of A. R. Drury in Surgery and Medicine in a study of possible use of certain Upjohn products for mastitis therapy.
 23. Renewal of a memorandum of agreement with Sharp & Dohme of West Point, Pennsylvania, covering a grant of \$2500 to be used under the direction of A. R. Drury in Surgery and Medicine in the evaluation of pancreatic dornase and antibacterial substances that may be useful in the treatment of bovine mastitis.
 24. Grants as follows to be used in the Christmas Adventure in World Understanding in December, 1954:
 - a. \$10 from Mrs. Rose Burgess Anthony, Genesee County Medical Auxiliary of Flint
 - b. \$50 from the Jackson County Council of Churches
 - c. \$500 from the Chrysler Corporation, Detroit
 - d. \$200 from the Women's National Farm & Garden Association, Inc., Detroit
 - e. \$100 E. Eleanor Densmore, Grant Rapids (to be used specifically for Nobuko Ishigaki and Hiroko Nashiro)
 - f. \$50 from Rotary Club of Lansing
 - g. \$50 from the American Association of University Women, Flint
 - h. \$50 from Herbert G. Cooper, of Lansing
 - i. \$50 from Kiwanis Club of Lansing
 - j. \$50 from the Women's Society of Peoples Church, E. Lansing
 - k. \$25 from Temple Beth Israel Sisterhood, Jackson
 - l. \$5.00 from J. H. Alexanian, Lansing
 - m. \$5.00 from The Women's National Farm and Garden Club, Wyandotte
 25. Establishment of a Biologist V position with a salary range of \$5160 to \$6300 at the Kellogg Bird Sanctuary. This position was formerly a Board appointment.
 26. The following changes in classified positions in the Office of Cooperative Extension Service are recommended:
 - a. Establishment of 2 Secretary-Departmental II positions.
 - b. Delete an Account Clerk I position
 - c. Reclassify 2 Clerk-Stenographer I positions to Secretary-Departmental II positions.
 - d. Reclassify a Clerk III to an Office Assistant IIA position.
 - e. Reclassify a Clerk-Stenographer I to a Secretary-Departmental I position.
 - f. Reclassify a Clerk-Stenographer II to a Secretary-Departmental II position.
 27. Recommendation for the following work to be done and charged to Alterations and Improvements 1954-55:

a. Improve lighting in Room 210 Agricultural Hall	\$250
b. Furnish limited heat to museum storage over garage	450
 28. Recommendation for alterations in Jenison Gymnasium storage at a cost of \$300 to be charged to Athletic Department funds.
 29. Recommendations that the low bid of Vermeersch Construction Company at \$54,843.39 be accepted for the installation of sewers and water mains for thirty Married Student Apartment buildings. The Bids were as follows:

MISCELLANEOUS, continued

29. Bids for installation of sewers and water mains for Married Student Apartment buildings, cont:

Vermeersch Construction Company	\$54,843.39
Angell Construction Company	57,826.65
Ray Sablain, Inc.,	69,803.77

Vermeersch
awarded con-
tract for
water mains
Married Stu-
dent apts.

On motion of Mr. Akers, seconded by Mr. Mueller, it was voted to approve the above item.

30. Resolution from the Michigan Frozen Food Packers Association urging the College to undertake a comprehensive program of research into new varieties of fruits and vegetables suitable for processing and into processing methods and techniques in order that Michigan growers and processors may obtain their fair share of the national market in future years.

Resolution from Mich.
Frozen Food
Packers Assoc

31. Payment of the following additional amounts to salaried employees since the last Board meeting:

Additional
amounts paid
salaried
employees

<u>Athletic</u>		<u>Athletic</u>		<u>Athletic</u>	
Dale Albin	\$16	Harold Darcy	\$24	George Joyaux	\$12
F. G. Alexander	16	Paul DeKoning	16	Leo Katz	20
Albert Amiss	16	Fred Dowling	16	T.R. Kenney	16
Robert Angell	24	A. R. Drury	16	Gerald Knapp	24
Jack M. Bain	16	Morton Dunham	16	B. J. Knittle	12
H. H. Bailey	16	J. L. Dye	16	Elmer Knowles	16
Julius Barbour	20	J. H. Emery	24	Cor Kubler	12
R. K. Birdwhistell	16	Frances Evans	16	Kirk Lawton	24
L. H. Bakeslee	24	Helen Evans	12	V. E. Leichty	16
Milford Bonner	16	Robert Fawcett	16	George Levitt	16
J. S. Boyd	16	Curtis Filter	14	William Lippincott	16
Leonard Brady	16	Floyd Fladseth	16	R. E. Lucas	16
Charles Branz	16	Stuart Gallacher	32	Robert Lumianski	16
T. J. Brevik	16	Emerson Carver	16	Frank Madaski	16
Clarence Bruch	24	Carl Gerlach	24	John McCall	16
Leon Burhans	12	G. L. Goerner	16	Wade McCall	16
Alton Butson	16	G. L. Gray	16	A. D. McGilliard	16
W. H. Carter	20	John Guttay	12	Joseph Meiser	16
L. E. Chapman	24	Emanuel Hackel	16	M. D. Miller	16
James Cockrell	10	Milton Hagelberg	24	Harold Nielsen	16
Ray L. Cook	30	C. C. Hamilton	16	C. H. Noller	16
J. F. Corbin	20	C. T. Herald	16	Pearl Ogle	16
Louis Cormier	16	R. C. Heydrick	30	Ingram Olkin	20
Lynn Crossler	16	S.E. Howell	20	Ralph Paul	16
Thomas Culpepper	20	Matthew Huber	20	F.R. Peabody	16
C. D. Cuttler	16	Matthew Huber	20	Douglas Percival	16
T. L. Dahle	16	J. M. Jensen	22.50	A. D. Perejda	16
W. A. Peterson	16	Richard Pian	16	E. O. Peterson	39
J. H. Platt	20	E. C. Prophet	24	George Radimersky	16
John Ramsey	24	K. C. Randall	16	Lynn Robertson	16
Johannes Sachse	16	Charles SanClemente	16	S. C. Schmittle	16
Delbert Schoenhard	16	Virgil Scott	16	William Seaman	20
L. H. Searl	30	Gordon Sheehe	32	Lawrence Specht	16
Herman Struck	16	Robert Swanson	44	Richard Swenson	16
Bannen Swope	16	A. L. Thurman	16	G. E. Timmons	16
Joseph Tobin	16	Norman Tufford	16	Willi Uschald	20
Wayne VanRiper	24	Clella Weissinger	6	Stanfield Wells	24
N. A. Willits	16	K. R. Wilson	16	Howard Winters	16
John Yunck	12				
<u>Football Parking</u>		<u>Auditorium</u>		<u>Miscellaneous</u>	
G. J. Bush	80	Dale Albin	24	Ronald W. Campbell	30.00
Orville Everett	5.50	Charles Branz	16	Parul Chatterjee	7.65
Victor Henley	60	Leon Burhans	24	Sheila Cook	6.75
Richard Kasub	22	L. E. Chapman	20	W. J. Finucan	6.75
Loren Wight	60	Lorraine Demorest	8	Lester Fishhaut	6.75
Raymond Yerkie	60	Morton Dunham	20	Mabel Flanders	7.43
		Helen Evans	24	Robert B. Foy	30.00
		Floyd Fladseth	24	J. T. Hutson	27.00
<u>Continuing Education</u>		James Huston	20	Kenneth Ingersoll	10.00
Duane L. Gibson	64.80	G. L. Johnson	20	Joyce Jeffers	7.43
Elwin McCray	23.50	Richard Kasuba	8	Robert Kuhn	25.00
Earl McIntyre	141.00	Elmer Peterson	24	George Levitt	19.20
Judson Perkins	158.00	Gail Ryder	20	Ken Macrorie	9.00
W. P. Smith	60.00	Laurence Searl	20	Roger Marz	19.80
Orden Smucker	39.80	Wayne VanRiper	40	Morris McElmurry	15.00
J. J. Stockton	15.00	Clella Weissinger	16	Elmer Peterson	6.00
S. Earl Thompson	44.00	Loren Wight	20	John Regan	32.00
		Ray Yerkie	16	W. E. Rhode	16.50
<u>Engineering</u>				Kenneth Richards	70.00
C. A. Miller	157.50			Gail Ryder	29.00
R. L. Sweet	12.00			Laurence Seal	10.00
<u>Miscellaneous</u>		<u>Miscellaneous</u>		Joanne Shelley	3.00
Charles Branz	14.00	Catherine Anderson	10.80	David A. Smith	6.75
Lois Bullen	6.75	George Axinn	60.00	Florence Smoke	6.75
Leon Burhans	6.00	Hilda N. Beck	2.80	Leo Stephens	15.00
		John Blakeslee	28.00	Wayne VanRiper	6.00
		Loren Wight	11.00	Ray Yerkie	8.00

NEW BUSINESS, continuedMiscellaneous, continued

31. (Continued):

Television

Patrick Callihan \$21.12
Keith Coakes 32.80
Janice E. Day 24.75

Television

Donald Dombrowsky \$29.60
Lester Fishhaut 33.46
Hubert Katz 21.12

Television

Carleton Musson \$19.84
Calvin Phillips 21.12
Herman Rudolph 36.00

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the President's Report and all New Business.

Transfer

B.J. Cargill
to Asst. Prof
Ag. Engr.

32. Transfer of B. J. Cargill from Instructor (Res.) Agricultural Engineering to Assistant Professor (Ext.) Agricultural Engineering and Ext. Specialist at an increase in salary from \$5300 to \$6000 effective January 1, 1955.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above transfer.

ADDITIONAL ITEMS

Resignations

Resignations and Terminations

1. Donald Hayworth, Professor of Speech, effective December 31, 1954. Professor Hayworth was elected to Congress November 2, 1954.
2. David G. Steinicke, Assistant Professor of Sociology and Anthropology, effective June 30, 1955.

Leaves

Leaves

1. Albert C. Warne, 4-H Club Agent, with full pay from December 1, 1954 to January 15, 1955 for health reasons.
2. Olevia C. Meyer, Assistant Professor (Ext.) Home Management and Child Development, with half pay from January 1, 1955 to March 31, 1955 for health reasons.

Appointments

Appointments

1. Richard S. Lindstrom, Instructor in Horticulture at a salary of \$5200 per year on a 12-month basis, effective January 1, 1955 to June 30, 1955, paid one-half from College and one-half from Experiment Station funds.
2. Harry H. Ransom, Assistant Professor of Political Science at a salary of \$5200 per year on a 12-month basis, effective from January 1, 1955 to August 31, 1955.
3. Bernard E. Brown, Assistant Professor of Political Science on a 10-month basis at a salary of \$5400 per year, effective January 1, 1955 to August 31, 1955.
4. Abraham Holtzman, Assistant Professor, Governmental Research Bureau, at a salary of \$5800 per year, on a 10-month basis, effective January 1, 1955 to August 31, 1955.
5. Myrtle Merrill, Assistant Professor of Music at a salary of \$5100 per year on a 10-month basis, effective February 1, 1955.
6. Ernest J. Reeves, Assistant Professor of Air Science, at a salary of \$20 per month, effective December 1, 1954 to June 30, 1955.

Report of
death of Wm.
N. Cole -
Cust. Snyder
Phillips.

Miscellaneous

1. Report of the death of William Nelson Cole, Custodian at Snyder-Phillips Halls, on December 9, 1954. Mr. Cole was born on October 14, 1896 and was first employed by the College on July 1, 1938.
2. The following actions are recommended by the Department Heads and the Deans in accordance with the tenure rules:
 - a. Second probationary appointment as Instructors for a period of two years from September 1, 1955:

Carl C. Hoyt
John R. Guttay
Hyde S. Jacobs
Harold J. Raphael
June Wilkinson
Maurice L. Hill
Finley Carpenter
Radford B. Kuykendall
Wade C. Thompson
Sam S. Baskett
Maurice A. Crane
John H. Reinoehl
Finley A. Hooper
Alexander R. Butler

Short Courses
Soil Science
Soil Science
Forest Products
4-H Clubs
4-H Clubs
Board of Examiners
Communication Skills
Communication Skills
Communication Skills
Communication Skills
Humanities
Humanities
Humanities

ADDITIONAL ITEMS..continuedMiscellaneous. continued

2. Tenure appointments (a) continued:

Approval
tenure
appointments

William B. Boyd	Humanities
John M. Hirschfield	Humanities
Ralph E. Morrow	Humanities
David K. Heenan	Humanities
Karl F. Thompson	Humanities
Wilbert E. Wade	Natural Science
Claude A. Welch	Natural Science
John C. Messenger, Jr.	Social Science
Charles Woods	Accounting
Fremont A. Shull, Jr.	General Business
Robert T. Kendall, Jr.	General Business
Ruth L. Dvorsky	Health, Physical, Education, & Recreation
Jerome H. Henmye	Mechanical Engineering
Richard L. Ditsworth	Mechanical Engineering
Erna Fishaut	Home Management and Child Development
Marjorie R. Hutchison	Institution Administration
Charles O. Stover	Music
Byron L. Autrey	Music
Virgil D. Godfrey	Speech
Erling Jorgensen	Speech
Ralph R. Leutenegger	Speech
Margaret L. Paton	Speech
David Allen Smith	Speech
Gordon L. Gray	Speech
Grace A. Siebers	Nursing Education
Henrietta Eppink	Nursing Education
Marvel L. Odland	Nursing Education
Jerry W. Gaddum	Mathematics
William A. Sullivan	History
Donald A. Schmidt	Animal Pathology
Donald H. McWade	Animal Pathology
Lawrence A. Bernstein	Audio-Visual Aids
Donald A. Pash	Television Development
Milton J. Hagelberg	Continuing Education
Robert M. Smith	Counseling Center
Doris W. Carlson	Counseling Center
Frederick W. Bennetts	Placement Office

b. Assistant Professors who have served their probationary terms and acquired tenure with this reappointment, effective September 1, 1955:

Warren H. Vincent	Agricultural Economics (Extension)
Dale E. Hathaway	Agricultural Economics (Research)
Robert G. White	Agricultural Engineering (Extension)
Herman W. Newland	Animal Husbandry
Walter J. Haney	Horticulture
James H. Platt	Communication Skills
A. Conrad Posz	Communication Skills
T. B. Strandness	Communication Skills
Russell L. Jenkins	Communication Skills
Alec R. Gilpin	Humanities
Norman Penlington	Humanities
Robert S. Quimby	Humanities
Paul H. Barrett	Natural Science
Auley A. McAuley	Natural Science
Delbert E. Schoenhard	Natural Science
Marvin D. Solomon	Natural Science
Lawrence S. Ritter	Economics
Jacob Schmookler	Economics
Raymond A. Garner	Vocational Education
Rosalind B. Mentzer	Vocational Education
Beatrice O'Donnell	Vocational Education
Edward K. Platt	Engineering Drawing
Lucile Ketchum	Home Management and Child Development
Donald J. DeZeeuw	Botany
Julius R. Hoffman	Entomology
William S. Gamble	Art
James H. McConnell	Art
Margaret A. Yuill	Art
Douglas G. Campbell	Music
Warren L. Fleischauer	English
Ella N. Cowles	Foreign Languages
Mark O. Kistler	Foreign Languages
Herbert Rubenstein	Foreign Languages
Gordon L. Thomas	Speech
Andrew Timnick	Chemistry

ADDITIONAL ITEMS, continuedMiscellaneous, continuedApproval
tenure
appointments

2. Tenure appointments, continued:

b. Assistant Professors acquire tenure, September 1, 1955, continued:

Andrew D. Perejda	Geology and Geography
Harry J. Brown	History
Ralph C. Belding	Bacteriology and Public Health
Albert R. Drury	Surgery and Medicine
Keith B. Odle	Continuing Education

c. Second probationary appointment as Assistant Professors for three years effective September 1, 1955:

Donald H. Dewey	Horticulture
Neil H. Smull	Landscape Architecture
Lloyd R. Champion	Poultry Husbandry
Victor J. Rudolph	Forestry
Willard G. Warrington	Board of Examiners
Stanley J. Idzerda	Humanities
W. Cameron Myers	Journalism
Glendon A. Schubert, Jr.	Political Science
Ralph H. Smuckler	Political Science
Charles Lawrence	Accounting
John H. Hoagland	General Business
Dalton E. McFarland	General Business
Joseph A. O'Leary	Hotel Management
William Von Reichbauer	Hotel Management
Willa Norris	Administrative and Educational Services
Alice M. Davis	Teacher Education
Kirsten Radabaugh	Health, Physical Education, and Recreation
Walter D. Schroeder	Vocational Education
Philip J. Thorson	Mechanical Engineering
Richard L. Kiesling	Botany
Robert P. Crawford	Speech
Marjorie A. Kinney	Nursing Education
Carl H. Brubaker, Jr.	Chemistry
James L. Fairley	Chemistry
Alfred Leitner	Physics
G. Marian Kinget	Psychology
John W. Morriss	Athletics

d. Associate Professors who have served their probationary terms and acquire tenure with this reappointment, effective September 1, 1955:

John E. Grafius	Farm Crops
Dean W. Kuykendall	Communication Skills
Julian W. Smith	Administrative and Educational Services
William Hicks	Teacher Education
Lawrence E. Malvern	Applied Mechanics
Louis A. Potter	Music
Gene Greenwell	Music
Donald J. Montgomery	Physics
Samuel C. Schmittle	Bacteriology and Public Health
Gabel H. Conner	Surgery and Medicine
Donald L. Grummon	Counseling Center

3. The following recommendations are made to bring those with certain irregular terms of appointment in line with the tenure regulations and to provide for deviations from the tenure rules:

a. Instructors with five years of service recommended for reappointment for a period of one year, effective September 1, 1955:

Kenneth Macrorie	Communication Skills
William A. Peterson	Communication Skills
William K. Cumming	Journalism
Roy K. Niemeyer	Health, Physical Education, and Recreation
James F. Niblock	Music
Edith A. Doty	Foreign Languages

b. Instructors with six years of service recommended for reappointment for a period of one year, effective September 1, 1955:

Ralph Grimes	Agricultural Chemistry
Nathan A. Willits	Soil Science
James P. Orwig	Humanities
Edgar A. Schlueter	Natural Science
John M. Fohr	Journalism
James P. Murphy	Journalism
D. Loren Carmichael	Business Education and Secretarial Studies
James Tintera	Administrative and Educational Services
Russell E. Friedewald	Music
Frederick G. Alexander	Speech
J. W. Coy	Mathematics
William J. Callaghan	Philosophy
Charles W. Titkemeyer	Anatomy
Robert W. Wolfer	Anatomy

ADDITIONAL ITEMS, continuedMiscellaneous, continued

3. Tenure appointments, continued:

Approval
tenure
appointments

- c. Assistant Professors recommended for reappointment for a period of one year to bring their probationary appointment periods in accord with the tenure rules, effective September 1, 1955:

Norman R. Sedlander	Engineering Drawing
T. Wayne Porter	Zoology

- d. The following individuals have served their probationary period and the recommendations given represent deviations from the tenure rules. They are recommended for reappointment for one year from September 1, 1955:

Instructors

Leo Lapidus	Mathematics
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Assistant Professors

Donald C. Miller	Poultry Husbandry (Extension)
William Love	Land and Water Conservation (Extension)
Georges J. Joyaux	Foreign Languages

- e. The following individuals have served their probationary period plus extensions for the periods indicated, and the recommendations given represent deviations from the tenure rules. They are recommended for reappointment for one year from September 1, 1955:

Assistant Professors

William Randel	Forest Products
Jane E. Smith	Geology and Geography
Perry L. Bailey	Geology and Geography

- f. The following are to be transferred from the academic rolls to that of the Cooperative Extension Field Service, effective December 1, 1954:

William Cargo	Farm Crops and Soil Science
K. D. Bailey	Horticulture
Clarence C. Mullett	Horticulture

- g. The following are recommended for reappointment for one year without tenure pending further progress on their advance degree programs, effective September 1, 1955:

Associate Professor

Gordon J. Aldridge	Social Work
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Assistant Professors

E. D. Farwell	Animal Husbandry
W. A. Malone	Landscape Architecture
R. K. Hudson	Forestry
R. W. McIntosh	Land and Water Conservation
H. W. Paulsen	Health, Physical Education, and Recreation
G. E. Timmons	Vocational Education
T. W. Culpepper	Electrical Engineering
R. L. Paul	Engineering Drawing
J. T. McColl	Applied Mechanics
R. J. Waalkes	Mechanical Engineering
Ching-U Ip	Mechanical Engineering
K. T. Tiedke	Sociology
J. D. Jackson	Continuing Education
D. J. Gemmel	Foreign Student Adviser
Louise Carpenter	Foreign Student

On motion of Mr. Brody, seconded by Mr. Smith, it was voted to approve the foregoing recommendations in accordance with tenure rules.

4. Grants as follows for scholarship purposes:

Several
grants
accepted for
scholarship
purposes.

- a. \$400 from the Founders' Fund of the Institute of Applied Hotel Economics to be added to the Michigan Hotel Women's Scholarship Fund.
- b. \$100 from the Founders' Fund of the Institute of Applied Hotel Economics to provide scholarships in the amount of \$50 each to two students writing letters on "Why I Selected the Hotel Course".
- c. \$200 from the Michigan Farm Bureau Women to continue the previously established account for Tsuro Nakatani, a Japanese student.
- d. \$60 from the Alumni Association of Dickinson County to provide a tuition scholarship for Kenneth Gustafson from Iron Mountain for Winter term 1955.
- e. \$100 from the Peoples State Bank of St. Joseph, Michigan, to provide a \$100 scholarship for Larry Evans who will be a short course student beginning January 10, 1955.
- f. \$50 from the Women's Auxiliary to the Southeastern Michigan Veterinary Medical Association of Detroit to be added to "The Southern Michigan Obedience Training Club Veterinary Student Assistance Fund."

ADDITIONAL ITEMS (continued)

Miscellaneous, continued

5. Grant of \$2100 from The Citizenship Clearing House of New York City to be used under the direction of James W. Miller in Political Science to carry out the Michigan Citizenship Clearing House program.
6. Grant of \$150,000 from the Carnegie Corporation of New York City to be used under the direction of C. P. Loomis in Sociology and Anthropology to continue the work on problems of technical assistance in Latin America and to inaugurate a program of the same kind of phenomena in the borders of the United States, primarily the Mexican border. The agreement provides for special graduate research assistants.
7. Grant of \$350 from the Oakland County Sheriff's Posse to be used in the Department of Surgery and Medicine to assist in the development of x-ray facilities for large animals.
8. Continuation of memorandum of agreement with the National Institute of Mental Health covering a grant of \$750 to be used in the Department of Psychology to improve the training program in Clinical psychology.
9. The following communication has been received from Dr. Morris of the Kellogg Foundation formally notifying us of the grant by the Foundation as outlined:

"Your request of November 5, 1954, for financial assistance to expand the Kellogg Center for Continuing Education was approved by the Trustees of the Foundation on November 16 in the amount of \$440,750 for structural changes and \$50,000 to provide furnishings and equipment.

"It is our understanding that the structural changes in the facility will provide:

1. 20 additional offices for the Continuing Education staff
2. 6 additional office spaces for personnel connected with the operation of the Center
3. 2 conference rooms to seat 150 people
4. Expansion of the dining room (state room) to increase seating capacity by approximately 60 people
5. Expansion of the ballroom to provide 2 private dining rooms to accommodate 150 persons each
6. The construction of a service elevator
7. The expansion of the conference registration and front office area
8. Expansion of the Red Cedar Room to accommodate 80 additional persons

"It is our understanding that detailed plans and specifications for these changes will be prepared by Lewis J. Sarvis, architect, Battle Creek, Michigan.

"It is also my understanding that you desire to award contracts for some of the sub-structure immediately, that is before final detailed plans and specifications are completed. Therefore, I would like to suggest the following method of payment by the Foundation:

1. \$100,000 on December 10, 1954
2. \$200,000 upon the awarding of final construction contracts which must indicate that the structural changes be made within the amount to be provided by the Foundation
3. \$190,750 upon receipt by us of a certification from the architect stating that the building is substantially completed in accordance with the plans and specifications and that the equipment has been ordered.

"Further, these funds shall be placed in a special account designated for the Kellogg Center; and when the facility is completed, we would like to have from your controller a statement setting forth all expenditures made under this grant. Further, if there is an unexpended balance when the project is completed, the unexpended funds shall be returned to the Foundation.

"If this suggested manner of payment is satisfactory to you, I would appreciate a letter from you to this effect, and our first payment will be made as indicated.

"On behalf of the Trustees of the Foundation, I wish to congratulate you on the fine program you and your associates have developed at Kellogg Center for the benefit of the people of this state. Further, we are very happy that we can provide this additional support so that the program can continue in its development.

"Kindest personal regards."

On motion of Mr. Akers, seconded by Mr. Mueller, it was voted to instruct the President on behalf of the Board to convey to Dr. Morris the gratitude of the Board for the generous action on the part of the Foundation and to indicate that the proposed terms for payment of the grant are entirely satisfactory to the Board.

10. Recommendation from Mr. May that the Board approve the following appropriation for labor payroll for the balance of this fiscal year:

Campus Police	\$3435
Athletic Department	8295

December 15, 1954

ADDITIONAL ITEMS, continuedMiscellaneous, continued

11. Dean Hamilton requests an appropriation of \$5150 for general promotional literature for the 1955 Summer School. He also requests a total appropriation of \$6000 to be spent under his direction for bringing distinguished outsiders onto the summer school faculty and paying them in addition to the regular summer school rate. The \$6000 is the total supplemental amount in addition to the usual rate. He proposes to divide this sum \$3000 to the School of Education, \$1500 to the School of Business and Public Service, and \$1500 to the School of Science and Arts.

Appropriations approved for Summer School.

12. In July the Board was asked to pass a resolution covering the handling of classified Government contracts which specifically excluded Board members from personal handling of the contract material. On December 2, we received a letter from the Fifth Army Regional Industrial Security Office requesting that the resolution take the following form:

Resolution re: Board members not being permitted to have access to top secret contracts.

BE IT RESOLVED by the State Board of Agriculture of the State of Michigan that the following named members:

Forest H. Akers, Clark L. Brody, Sarah Van Hoosen Jones, Frederick H. Mueller, Arthur K. Rouse, Connor D. Smith, and Clair L. Taylor,

are not required to have access to, nor will they be permitted to have access to, such classified material for information as it is received by Michigan State College from Department of Defense Agencies, and further that the Security Office, Fifth Army, will be notified prior to any change which would authorize the above members to have such access to classified military information.

IT IS FURTHER RESOLVED THAT President John A. Hannah, Secretary Karl H. McDonel, and Comptroller and Treasurer Philip J. May are authorized to act for the Board in the administration of any classified contracts."

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the above resolution.

Approval lease for two years Flowers Farm

13. Approval of a lease covering the Flowers Farm near the Kellogg Farm leasing this property for two years at an annual rental of \$2280. The sections previously included and objected to by the Board with reference to goose hunting rights have been removed from the lease.

14. Communication from Mrs. Stack expressing appreciation to the Board for the resolution forwarded to her after the death of her husband, Professor Joseph W. Stack.

15. Recommendation from the Faculty for appointments to membership on the Athletic Council for the 2-year period beginning July 1, 1954, as follows:

E.L. Harden
Richard Byerrum appointed to Athletic Council

Dean E. L. Harden to succeed himself
Richard Byerrum to succeed A. F. Brandstatter

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the foregoing Additional Items on which action does not appear.

16. The United States Post Office is issuing a United States centennial stamp for Michigan State College and Pennsylvania State University. Recently Pennsylvania State University has decided to purchase \$50,000 worth of these stamps and to use these special 3¢ stamps for all purposes during their centennial year. Our centennial committee recommends that these special 3¢ stamps be used on all college mail where this denomination is appropriate throughout the centennial year. It is estimated that about 1,500,000 such stamps will be required during this period, to be charged to the appropriate budgets.

College to purchase \$50,000 worth of centennial stamps.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to authorize the Comptroller to purchase the number of stamps of three-cent denomination that the College is likely to use during the Centennial year and to make such adjustment in funds as are necessary to cover the purchase with the understanding that each department or agency using the stamps is to be charged for postage in the usual manner.

17. The Administrative Group recommends that the Board officially request the State Department of Public Instruction to prepare and make available to Michigan State College a list of the high schools in the state that are currently approved or accredited. It is proposed to admit graduates of high schools on this list who meet the minimum academic standards without examination and to require entrance examinations of graduates of all other Michigan high schools.

Public Instruction to prepare list high schools currently approved or accredited.

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the above recommendation.

Boards of State Colleges to meet jointly or with one or two other Boards - to sponsor meeting with Legislature.

18. Discussion with the Board of an inquiry from the Council of State College Presidents as to the willingness of this Board to join with the Board of Regents of the University of Michigan, The State Board of Education for the teachers' colleges, the Board in Control of Ferris Institute, the Board in Control of Michigan College of Mining and Technology, and the Detroit Board of Education for Wayne University in sponsoring a meeting in Lansing soon after the convening of the Michigan legislature for the purpose of discussing with the legislators the problems faced by the public institutions of higher education in the years immediately ahead.

(continued)

ADDITIONAL ITEMS, continuedMiscellaneous, continued

18. (Continued)

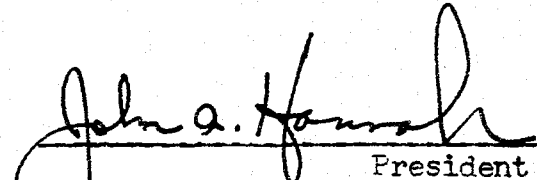
After discussion, it was the consensus of Board opinion that this Board should cooperate with the Governing Boards of State Colleges and Universities or with any board or group of Boards interested in this project.

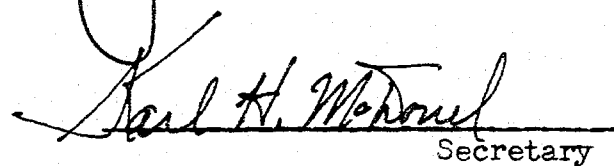
Board meetings
to be held
3rd Friday of
each month.

19. It is suggested that the Board give consideration to the establishment of a definite day each month for the regular meetings of the Board. For many years the Board met regularly on the third Thursday. Some members have suggested the third Friday.

On motion of Mr. Rouse, seconded by Mr. Brody, it was voted that beginning with the new year, the Board meetings will be regularly set for the third Friday of each month.

The Board adjourned at 3:30 p.m. The next meeting will be held Friday, January 21, 1955.


President


Secretary