

Miscellaneous business:

Letter from  
D.Strange '67

5. The President read a letter from Mr. Daniel Strange of the class of 1867 relative to the name of the college.

M.C.A.School  
to present  
property to  
college

6. The President presented a statement from Representative Oberdoffer relative to the desire of the Trustees of the Menominee County Agricultural School and Farm to present the property to the college under certain conditions.

On motion of Mr. Brody it was voted that the matter be referred to the Educational Committee.

VIII. SPECIAL ORDER OF BUSINESS

Highway  
Building

1. At luncheon consideration of a co-operative plan of highway building between the State, County, City of Lansing and the College.  
The luncheon was held at 1 P.M. at the Womans Building.

Delegates from  
Dunbar School

2. Conferences with delegates from the Dunbar School of Chippewa County. Delegates appeared before the Board at 3 P.M.

IX. MOTIONS AND RESOLUTIONS

Special meet-  
ing of Board

1. On motion of Mr. Brody it was voted that the President be authorized to call a special meeting of the Board as soon as the Hospital is completed that they may attend the formal opening.

To employ 4  
Critic teach-  
ers.

2. On motion of Mr. Brody it was voted that the President be authorized to employ four critic teachers for next year, their combined salaries not to exceed \$8,000.

Highway to  
make survey

3. On motion of Mr. McColl it was voted that the Highway Department be employed to make a topographical survey of the proposed river roadways and that the matter be left to the President and Secretary to enter into negotiations with them.

Dunbar School  
Matter

4. On motion of Mr. Gowdy it was voted that the matter relative to the Dunbar School property be left to Mr. Brody, Mrs. Stockman, Dean Shaw and Secretary Halladay.

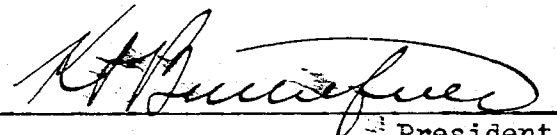
Committee to  
purchase  
options

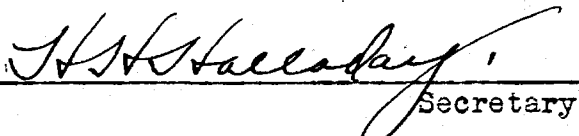
5. On motion of Mr. McColl it was voted that the President, Mr. Brody, Mrs. Stockman, and Secretary Halladay be appointed as a committee to purchase options on suitable lands for college use and to close such contracts as they may deem advisable.

Leave of ab-  
sence for  
V. Freeman

6. On motion of Mr. Gowdy it was voted that the matter of a leave of absence for Verne Freeman be referred to the President with power to act.

MEETING ADJOURNED - 6:30 P.M.

  
President.

  
Secretary.

## REGULAR MEETING OF THE STATE BOARD OF AGRICULTURE

## President's Office

February 17, 1925

9:30 o'clock

I. CALL TO ORDER AND MINUTES

Present: President Butterfield, Messrs. McColl, McPherson, Brody, Gowdy, Watkins, Mrs. Stockman and Secretary Halladay.

The minutes of the previous meeting, having been in the hands of the members, were approved.

II. REPORTS FROM PRESIDENT AND SECRETARY.

The President reported that:

1. A field party from the Highway Department has started a topographical survey along the Red Cedar River from Harrison Avenue to the Pinetum Road. The survey will cover about 600 feet to the south of the river and about 100 feet to the north except at the old athletic field where it will go much farther south.

This is in compliance with a resolution of the Board of Agriculture at its meeting January 15.

2. Arrangements have been made between the Division of Engineering and the State Highway Department for investigations of mutual interest in the field of Highway Engineering.

Topographical  
survey being  
made.

Arrangements  
made between  
Highway Dept.  
and Engr.Div.

- II. 3. The architect has preliminary plans ready for the addition to the Woman's Building and the proposed new Recitation Hall.

On the motion of Mrs. Stockman it was voted that the matter be referred to the Building Committee.

4. Resolution passed by the Panhellenic Council promising the cooperation of all the fraternities in reference to the use of intoxicating liquors.
5. Arrangements are being made for a conference at the College on February 24 with about 30 or 40 leaders of the State Wide Commodity Exchanges, with college officials, concerning the program of the college in the field of co-operative marketing.
6. Statement from the Association of Governing Boards of State Universities and allied institutions concerning facts gathered and further procedure.

III. RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS, ETC., FOR RECORD OR CONFIRMATION

The President recommended that:

1. The resignation of Mr. Selmer Dahl, Assistant in Chemistry, be accepted, effective February 14.

On motion of Mr. Brody it was voted that the resignation be accepted.

2. That Mr. L. L. Drake be employed until June 30 as District Extension Agent for the Grand Traverse Region at the rate of \$300. per month, effective February 1st.

On motion of Mr. McPherson it was voted that the appointment be authorized.

3. Mr. H. C. Stinson's appointment as county agent for Newaygo County continue at the rate of \$1800 per year until June 30, 1925.

On motion of Mr. Brody it was voted that the appointment be continued until June 30.

4. Mr. L. G. Gentner, Instructor in Entomology, be transferred to the Experiment Station without change of salary until the end of the year.

On motion of Mr. Brody it was voted that the transfer be authorized.

5. Mr. G. A. Nahstoll be appointed as Extension Specialist in cooperative business practice and accounting at a salary rate of \$3500 per year, effective March 1st.

On motion of Mr. McColl it was voted that the appointment be authorized.

6. The President asked the wish of the Board in regard to filling vacancies as, for example, in the case of the four positions voted by the Board at its last meeting.

On motion of Mr. Brody it was voted that matters of this nature be referred to the President with power to act.

IV. EXECUTIVE ORDERS FOR CONFIRMATION.

V. RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD.

The President recommended that:

1. The following telegram be sent on behalf of the State Board of Agriculture to the United States Senators from Michigan.

"We understand that the Purnell Bill has passed the House. We strongly urge its passage by the Present Senate. We believe that nothing the present Congress can do which involves so small an appropriation will do so much to help our farmers as the passage of this bill, which will enable our Experiment Stations to carry on fundamental investigations in the field of Agricultural Economics, Country Life, and Food Supply.

Michigan State Board of Agriculture."

On motion of Mr. Brody it was voted that the telegram be sent.

2. The President be authorized to employ an additional instructor in the Department of Civil Engineering for the spring term at a salary not to exceed \$600 for the term.

On motion of Mr. McColl it was voted that the request be granted.

3. The following additions to the department apportionment for current expenses be authorized:

Botany \$650.  
Electrical Engr. 500.  
President's Off. 750.

On motion of Mr. Brody it was voted that the requests for additional funds be granted.

4. The recommendations of the faculty committee on Administration relative to a new schedule of student fees to go into effect in the fall of 1925, be authorized.

On motion of Mr. Brody it was voted that the new schedule of student fees for the year 1925 be approved.

Preliminary plans ready for Womans Bldg. & Recitation Hall.  
Resolution of Panhellenic C. about liquors  
Co-op. marketing conference Feb. 24  
Statement fm. Assoc. of Governing Bds

Resignation of S. Dahl

L.L.Drake to be Ext. Agent to June 30

H.C.Stinson's appointment to continue

L.G.Gentner transferred to Exp.Sta.

G.A.Nahstoll appointed as Exten. Spec.

Pres. to have power to fill vacancies

Telegram sent U.S.Senators re. Purnell Bill

Additional instructor for Civ.Eng.

Additions to department apportionment

New schedule of Student Fees

Summer School salaries and fees.

Matters in reference to Fire Risks.

To have thoro fire inspection at least once a year.

Bids for new equipment for Hort. Bldg.

Anniversaries of College to be commemorated

Dunbar School Deeds at hand

Mr. Gunson to go to Washington.

Grange Sing report.

New course of study for new academic year.

Weather Bureau Building

Expense account for H. Tennant

Sale of Generators.

5. The adoption of a schedule of salaries and fees for summer school as indicated in a communication from Professor Ryder.

On motion of Mrs. Stockman it was voted that the matter relative to a schedule of salaries and fees for summer school be adopted except that the matter of salaries of instructors above the rank of Professor, be left to the President with power.

6. The Secretary of the Board in consultation with the Committee on Buildings and Grounds be authorized to make all improvements considered necessary in the matter of the recommendations of the State Departments of Labor and Industry and Public Safety with reference to fire risks and sanitary conditions at the college, these recommendations being outlined in a report herewith submitted by Secretary Halladay.

On motion of Mr. Brody it was voted that the matter be referred to the Committee on Buildings and Grounds and the Secretary.

7. The Secretary of the Board be authorized to secure at least once a year thorough fire inspection of the Institution by a representative of the State Department of Labor and Industry, the Lansing Fire Department and the East Lansing Fire Department.

On motion of Mr. Gowdy it was voted that the inspection of the college buildings be made at least once a year.

8. Action be taken with respect to securing bids for the entire equipment of the new Horticulture Building on the basis of the lists of proposed equipment submitted by Prof. Gardner; also bids for completing various further units of the greenhouses in accordance with specifications of work to be done and materials to be furnished, also outlined in a memorandum from Professor Gardner.

On motion of Mr. McColl it was voted that the above be authorized and that the Secretary be instructed to advertise for bids on the equipment for the new Horticulture Building.

9. The President be authorized to carry out in substance the proposed programs herewith submitted to the Board, for a series of conferences the week of May 13 next, in commemoration of various anniversaries of the college, with the understanding that the total expense will not aggregate more than approximately \$1000.

On motion of Mr. Brody it was voted that the request be granted.

#### VI. REPORTS FROM COMMITTEES OF THE BOARD.

1. Secretary Halladay reported on behalf of the Committee appointed to consider the Dunbar School that the deeds for the property are in hand.

On motion of Mrs. Stockman it was voted that the Dunbar School property be accepted.

2. The Education Committee made recommendations concerning further discussion on the matter of the Menominee County School. - Action deferred.

3. Arrangements for meeting of the Building Committee to consider fraternity and sorority houses were made. - Action deferred.

#### VII. MISCELLANEOUS BUSINESS.

1. The President presented a request from the Washington Branch of the M. A. C. Alumni Association to send Mr. Gunson to the meeting of the Association February 21.

On motion of Mrs. Stockman it was voted that the request be granted.

2. The President made a brief report concerning the competitive Grange Sing held under the auspices of the R. E. Olds. Fund

3. Professor Phelan reported the action of the faculty concerning additions to and changes in the course of study and the President asked the Board to express their judgment concerning further procedure. -

On motion of Mr. Gowdy, it was voted that the matter of a new course for the new academic year be left to the President with power (in consultation with Professor Phelan.)

4. Secretary Halladay presented a statement of possible action of the Government concerning Weather Bureau Building.

5. Secretary Halladay presented a statement from Hale Tennant concerning travel for the purpose of studying cooperative marketing and also concerning publication of a bulletin on the same subject.

On motion of Mr. McColl it was voted that the expense items presented by Hale Tennant be allowed.

6. Secretary Halladay reported the following minor items of business:

#### SALE OF GENERATORS.

On motion of Mr. Brody it was voted that the matter be left to Mr. McColl and Secretary Halladay to dispose of the old generators and such other equipment as will not be needed by the college.

On motion of Mrs. Stockman it was voted that the matter of insurance of buildings be left to the Building Committee and Secretary Halladay.

Insurance of buildings.

7. The President asked the judgment of the Board concerning the utilization of resolutions passed by the State Grange and other similar bodies relative to financial support of the college. - Action deferred.

resolutions relative to financial support.  
Future meetings of Board

8. The President asked if it would be feasible for the Board in future meetings to assemble at 9 a.m. with luncheon at twelve; special orders, inspections, conference with committees and other similar groups to follow the luncheon hour.

On motion of Mr. Watkins it was voted that the next meeting of the Board be held on March 18th., at 9 a.m.

9. Mr. Hasselman, supervisor of publicity, made a statement concerning the operation of the radio station to date.

MEETING ADJOURNED AT 12:30 P.M. FOR LUNCHEON.

VIII. SPECIAL ORDERS OF BUSINESS

1:30 P.M.

1. Professors Hedrick and Horner made a statement on behalf of the Economics Dept. concerning college policies in the field of Agricultural Economics.

Statement concerning college policies

On motion of Mr. McColl it was voted that the matter be left to President Butterfield and Secretary Halladay to make final arrangements to carry out the project as provided by Professors Hedrick and Horner.

2. Dean Shaw made a report concerning:

Dean Shaw's report and action

1. Farmers' Week.
2. Farm Lands.
3. Request for Funds for Experiment Station.

On motion of Mr. McColl it was voted that the following additional apportionments may be handled from funds now appropriated to station account through salary readjustments and small departmental balances likely to occur at the end of the year.

|                |               |
|----------------|---------------|
| For Farm Crops | \$4,000.      |
| For Soils      | 3,500.        |
| For Botany     | 1,500.        |
|                | <u>9,000.</u> |

Other items constituting new business not provided for in the budgets should come from the general institutional sources such as the reserve fund, and were left to the President with power. These items constitute the following:

|  |               |
|--|---------------|
| For Chatham, U.P. Station (acc. fire loss) | \$500.        |
| For Horticulture (new projects)            | 500.          |
| For Home Economics (Nutrition project)     | 350.          |
| For Marketing (Horner)                     | 1,600.        |
| Total                                      | <u>2,900.</u> |

3. The request of the Lansing Kiwanis Club that the college appropriate \$500. as part of the expense of sending the college band to the National Kiwanis Convention at St. Paul immediately after commencement.

College Band to go to St. Paul -Kiwanis

On motion of Mr. McPherson it was voted that the request be granted.

4. Mr. T. G. Phillips presented plans concerning location of certain roads.

Plans concerning location of roads.

On motion of Mr. Watkins it was voted that a survey of the roads as located on the map which Mr. Phillips presented, be made.

5. Secretary Halladay presented the request for appropriation for the college in form of bills for legislative action.

Appropriation bills sent to legislature

On motion of Mr. Gowdy it was voted that the bills be presented to the legislature for consideration.

IX. UNFINISHED BUSINESS.

X. NEW BUSINESS.

On motion of Mrs. Stockman it was voted that the President be authorized to have made a thoro investigation of the costs to the individual student of Education at the Michigan Agricultural College, including board, room, fees, other costs, and opportunities for labor, and to have comparisons made with other institutions.

Investigation re. maintenance of student

A correction was authorized to be made in the last item of the October 11, 1924 minutes relative to the title of the Secretary's car.

Correction re. Secys. Car

ADJOURNED AT 5:00 P.M. For inspection of the new residence of the Health Service.

*H. L. Butterfield*  
President.

*J. L. Halladay*  
Secretary.