

MINUTES OF
MEETING OF THE STATE BOARD OF AGRICULTURE

FEBRUARY 17, 1926

I. THE MEETING WAS CALLED TO ORDER AT 9:00 A. M.

Present: President Butterfield, Mrs. Stockman, Messrs. McColl, Gowdy, Brody, McPherson and Secretary Halladay:

Absent: Mr. Watkins.

The minutes of the last meeting were approved without reading.

II. REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OF INFORMATION.

1. The President reported the following authorizations for Out-of-State travel:

Mr. Naetor, Chicago, Ill.,	Engineering & Power Conference.
Mr. Walpole, Washington, D. C.	N. E. A. Meeting.
Dr. Pettit, Urbana, Ill.,	Official Entomologists of N. Central States
Dean Krueger, Chicago, Ill.	National Farm Homes Conference
Mr. Fogle, " " " " " "	" " " " " "

On motion of Mr. Brody, it was voted that the authorizations for Out-of-State Travel by the President be approved.

III. RESIGNATIONS APPOINTMENTS SALARY ADJUSTMENTS ETC. FOR CONFIRMATION.

1. President Butterfield asked confirmation of the following appointments:

Mrs. Lester Mack,	Part-time Asst. in Piano,	\$260 for bal. of term,	eff. January 20.
Carl Kuhlman,	Director of Orchestra,	100 a term	" winter term
Justin C. Cash,	Co. Agt. Manistee County,	2600 a year,	" Feb. 1, 1926.
Harold Vaughn,	Trans., Manistee-Oakland,	3400 a year,	" Feb. 1, 1926.
Dr. Kelly,	Instructor in Geology,	2100 a year,	" Jan. 1, 1926.
F. A. Dawley,	Solicitor for Menominee,	250 a mon. & expenses	" Feb. 15-July 1
Blanche Wahl,	Relief nurse, Health Ser.	90 a mon.	" Nov. 1, 1925.
Leota Hutchinson,	Cor. Clerk, President's Off.	1080 a year,	" Feb. 1, 1926.

On motion of Mr. McColl, it was voted that the appointments recommended by President Butterfield be confirmed.

2. The President asked confirmation of the following salary adjustments:

Miss Farm's salary increased from \$1300 to \$1400, beginning Jan. 1, 1926.

Salary adjust
ments:

Miss Farm

Mr. Putnam
transferred to
salary from
payroll

Mr. Putnam's salary transferred from labor payroll to salary payroll beginning with July 1, 1926, and amount necessary to care for this salary for the year transferred from current maintenance account.

On motion of Mr. Gowdy, it was voted that the items under #2 be confirmed.

IV. EXECUTIVE ORDERS FOR CONFIRMATION.

President Butterfield asked confirmation of the following executive orders:

1. Authorization to employ a caretaker for the mouse colony.
2. Authorization to secure half-time clerical service for Professor Burnham.
3. Authorization for extra office help for the Poultry Department for four months.
4. Transfer of \$65.50 from "President's Order, Sundry," account to the credit of "Dean of Applied Science" account.
5. Transfer from "Current Surplus" account to "Department of Music" account, a sufficient amount to cover Mr. Kuhlman's salary as director of the orchestra.

On motion of Mr. Brody, it was voted that the above executive orders be confirmed.

V. RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD.

1. President Butterfield recommended that the Michigan State College accept membership in the Association of American Colleges. The membership dues are \$25.00 for the year 1926.

On motion of Mr. Brody, it was voted that the recommendation be approved.

2. The President presented a communication from Honorable I. H. Butterfield relative to a campaign for better beef.

On motion of Mrs. Stockman, it was voted that the matter relative to a campaign for better beef be referred to Dean Shaw and Dean Krueger.

3. President Butterfield reported negotiations with John D. Willard concerning the possible position here as Director of Continuing Education.

Caretaker for
mouse colony
1/2 time clerk
Prof. Burnham
Extra help for
Poultry 4 mo.
Transfer from
Pres.Or.to
Dean of A. S.
Transfer from
Current surpl-
us to Music.
Dept.

Membership in
Assn.of Amer-
ican Colleges

Campaign for
better beef

Referred to
Dean Shaw &
Dean Krueger
J.D. Willard
re position
as Dir. of Con-
Education.

On motion of Mrs. Stockman, it was voted that the matter of a Director for Continuing Education be referred to the President with power to act.

VII. MISCELLANEOUS BUSINESS FROM PRESIDENT SECRETARY DEANS.

1. The President made further report on the matter of retirement allowances.

Retirement allowances.
Referred to Pres. & Secy with power to act.

On motion of Mr. Brody, it was voted that the matter of retirement allowances be referred to the President and Secretary, with power to act; with the understanding that the faculty committee is to be encouraged to carry on a careful study of all the problems involved in the matter of retirements. It is also understood that the President and Secretary will report their recommendations to the Board as soon as the Committee has completed its study.

2. President Butterfield renewed his recommendation that Professor Mallman be granted a leave of absence.

Prof. Mallman's leave of absence

On motion of Mr. Brody, it was voted that Professor Mallman be granted the requested leave of absence.

3. President Butterfield presented tentative plans for the Pageant for the 1927 Anniversary.

Plans for 1927 Pageant

On motion of Mr. McColl, it was voted that the President be authorized to engage the services of Mr. William Chauncy Langdon, and others suggested by him, for the production of a pageant at Commencement time in 1927. And also, the Board authorized the President to proceed in the name of the Board to invite the President of the United States to be present at that time; also that various other organizations and bodies be asked to join in the invitation to the President.

4. The President made a further statement concerning plans for holding a conference on country life in Europe in 1926 and in Lansing in 1927.

Conference on Country Life 1926 - 1927

5. Dean Phelan reported on new courses of study recommended by the faculty.

New courses of study

On motion of Mr. Brody, the Board approved recognition of credits given to employees of the College as follows: "That the amount of credit allowed a full time employee may be changed from ten to twelve; and that if not more than four credits be registered for in any one term, the consent of the head of the Department in which he is employed will suffice, otherwise the registration must receive the approval of the head of the Department and that of the Graduate Committee."

Re credits given employees

- 5 $\frac{1}{2}$. Dean Phelan presented changes of name and title of courses of study, which were recommended by the Administrative Board and approved by the Faculty.

Change of name & titles of courses of study

On motion of Mr. Gowdy, the matter was referred to the President, with power to act.

6. President Butterfield endorsed Dr. Bessey's recommendation that Dr. Coon's leave of absence be extended until September 30, 1926.

Dr. Coon's leave of absence

On motion of Mr. Brody, it was voted that, Dr. Coons leave of absence be extended to September 30th.

7. The President recommended that the following resignations and appointments be approved by the Board.

Resignation of S. S. Smith, County Agricultural Agent, Genesee Co. February 28th.

Resignation of S.S. Smith, Co. Agt
Appointment J.R. Campbell

Appointment of Mr. J. R. Campbell to this place at a salary of \$3300, \$1800 to be paid from Smith-Lever Funds, effective March 1, 1926.

Resignation of Mr. O. J. Weisner, County Agent, Hillsdale County, January 3, 1926.

Resignation of O.J. Weisner

On motion of Mr. Brody, it was voted that the resignations and appointments be approved by the Board.

8. Deans Giltner and Shaw recommended to the Board that an agreement be made with Parke, Davis and Company of Detroit, for the production of a serum to immunize against infectious bovine abortion.

Serum agreement with Parke, Davis & Co. of Detroit

On motion of Mr. Brody, it was voted that the recommendations of Dean Shaw and Dean Giltner be approved.

9. Secretary Halladay presented a Land Contract for discussion by the Board.

Land contract

On motion of Mr. Brody, it was voted that the contract presented by the Secretary be approved.

10. Secretary Halladay recommended the appointment of Dr. F. W. Barry to succeed Dr. Ramsey at the Health Service, at a salary of \$4100 a year, effective December 15, 1925.

Appointment of F. W. Barry

On motion of Mr. McColl, the above recommendation was approved.

11. Dr. T. W. Koch presented to the Board his suggestions for a booklet souvenir of the completion of the Library Building.

Souvenir of completion of Library Bldg.

On motion of Mr. McColl, it was voted that the booklet referred to by Mr. Kohh, be issued.

12. President Butterfield suggested that the city of East Lansing be requested to ask Mr. Hubbel to report both his recommendations and costs of the sewerage system in such fashion that the Board will have light on the following alternatives,

Re. Sewerage system, cost, etc.

- (1) The College to have its own plant unconnected with the East Lansing plant.
- (2) The College to cooperate with the City of East Lansing by handling in whole or in part the sewage from the East Lansing system.
- (3) Cooperation by having the East Lansing system handle the sewage from the College.

On motion of Mr. McColl, it was voted that the suggestions of the President relative to the sewage disposal plan, be approved.

Telephone report

13. Secretary Halladay presented a telephone report prepared by Mr. Lavers.

Increase of telephone budget
Report by Mr. Wilkins

On motion of Mr. Gowdy, it was voted that the telephone budget be increased \$820.00.

14. Mr. Wilkins, the Cost Accountant, made a report to the Board.

On motion of Mrs. Stockman, it was voted that the report of the Accountant be approved.

Condemnation of Campbell estate

15. A motion by Mr. Brody that the matter relative to the condemnation of the fifteen acres known as the Campbell estate adjacent to the College property be referred to a committee of President Butterfield, Secretary Halladay and Mr. McPherson, with power to act.

16. At the request of the Horse Show Committee, Secretary Halladay presented the following motion:

That the Michigan State College invite several prominent people of the State, list of which was furnished by the committee, to act on the Horse Show committee and that the College provide a fund not to exceed \$2500. for promoting the Show under the auspices of the Michigan State College.

The Motion was carried.

Letter from Mr. Gunson

17. A letter was read and placed on file from Thomas Gunson, expressing thanks for the time it has been necessary for him to take to recuperate his health.

Report by Dr. Olin on Health Service Dept.
Dr. Olin given full authority to handle Health Service.

18. Dr. R. M. Olin appeared before the Board and made a report relative to the Health Service.

On motion of Mr. Gowdy, Dr. Olin was given full authority to handle the Health Service according to his best judgment, and that no cases be admitted to the hospital who are not under the direct care of the staff.

VIII. SPECIAL ORDER OF BUSINESS.

Visiting of Exp. Dairy Barns by Board

On invitation of Professor O. E. Reed, the Board visited the experimental Dairy barns, at which time Professor Reed and Mr. Huffman gave an interesting explanation of the current investigations in dairy cattle feeding.

IX. NEW BUSINESS.

It was voted that the next meeting be held on March 17 at 9:00 A. M., and that the April meeting be held on Thursday, April 15.

MEETING ADJOURNED AT 2:00 P. M.

K. L. Butterfield

President.

H. S. Halladay

Secretary.

MINUTES OF THE MEETING OF THE STATE BOARD OF AGRICULTURE MARCH 17, 1926.

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Absent: Mr. Watkins.

The minutes of the last meeting were approved without reading.

REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

1. The President reported the following authorizations for Out-of-State Travel: