

On motion of Mr. Waterbury, the following resolution was adopted:

RESOLVED, That the College will gladly aid the State Department of Agriculture in its conduct of the State Fair and hereby extends its good offices for that purpose.

College to aid with State Fair

On motion of Mr. Woodman, adjourned.

A. M. Brown
Secretary.

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MEETING OF THE STATE BOARD OF AGRICULTURE

President's Office.

November 16, 1921.

11 o'clock A. M.

Present, President Shaw, Mrs. Stockman, Messrs. Woodman, Waterbury, Watkins, Doelle and Brody.

The minutes of the previous meeting were read and approved.

A representative of the Bell Telephone Company appeared before the Board in reference to the installation of a Bell switch-board at the College.

Bell switch-board matter ref. to com.

On motion of Mr. Doelle, the question of the installation of a Bell switchboard at the College was submitted to a committee of three, of which the President is to be chairman, with power to act.

On motion of Mrs. Stockman, Mr. Roswell G. Carr, and Mr. Clinton V. Ballard were appointed Assistant State County Agent Leaders at the following salaries respectively: Mr. Carr \$4500, of which \$3300 is to be paid by the College and \$1200 by the federal government; Mr. Ballard \$4200, of which \$3000 is to be paid by the College and \$1200 by the federal government, effective November 1st.

Carr & Ballard apptd. Asst. Co. Agt. Leaders.

On motion of Mr. Doelle, it was voted that an executive session of the Board be held between the hours of one and two o'clock P.M. Adjournment was taken for lunch after which the Board reassembled in executive session.

On motion of Mr. Doelle, Mr. Watkins was elected Chairman of the Board of Agriculture. Mr. Watkins then took the chair.

On motion of Mr. Woodman, the resignation of Clifford McKibbin as Alumni Recorder was requested to take effect December 1st.

McKibbin's resignation requested.

Moved and supported that the resignation of Mr. A. M. Brown as Secretary of the State Board of Agriculture and the Michigan Agricultural College be requested, same to take effect December 31st, 1921. Carried.

Secretary Brown's resignation requested.

Foreman
apptd. head
of poultry
Dept.

Pres.to have
charge of
Alum.Office

Com.to con-
sider policy
of College
in relation
to Alum.Off.

Newlon made
Asst.Prof.
Poultry Husb.

Decker trans-
ferred.

Tenny trans-
ferred.

Vining trans-
ferred.

Carrie Moore
transferred

Grace Hitch-
cock employ-
ed for 6 wks

Turner and
one assist-
ant to at-
tend Live
Stock Show

Mumford's
salary to be
pd.until
Nov.30th.

Kalkaska &
Antrim Cos.
combine.

On motion of Mr. Brody, Mr. E. C. Foreman was appointed Associate Professor of Poultry Husbandry and head of the Poultry Department at a salary of \$3200 per annum effective December 1st.

On motion of Mr. Woodman, the President was given power to arrange for the continuance of the work of the Alumni Recorder's office.

On motion of Mr. Doelle, the question of the policy of the institution with reference to this position and other matters relating to the conduct of the office, was referred to a committee consisting of the President and two alumni members of the Board.

On motion of Mr. Woodman, Mr. Newlon was made Assistant Professor of Poultry Husbandry at a salary of \$2400 per annum effective January 1st.

On motion of Mr. Doelle, the recommendations contained in the following letter from Director Baldwin, were adopted:

"November 4, 1921.

President R. S. Shaw,
East Lansing, Mich.

Dear President Shaw:-

I wish to submit the following items for consideration by the Board of Agriculture:

Transfers and Appointments:

Mr. Roy E. Decker, to be transferred as County Agent from Eaton to Jackson, effective December 1st.

Mr. R. W. Tenny, to be transferred from the position of County Club Leader in Eaton to County Agent in the same county, effective December 1st, 1921.

Mr. Keats K. Vining, to be transferred from Emmet to Kent as County Agent, effective December 1st, 1921.

Miss Carrie M. Moore was formerly appointed as County Club Leader in Schoolcraft from July 1st to October 31st. We wish this appointment extended until December 31, 1921.

A vacancy in Mr. Turner's staff made it necessary to employ additional help to carry out schedules with four or more School Commissioners in the Upper Peninsula. Miss Grace M. Hitchcock was employed to take care of this emergency for six weeks beginning October 15th, at \$2100 per year. I would like to have this action confirmed.

During the International Live Stock Show in Chicago, a judging team was chosen through Boys' and Girls' Club contests to represent Michigan and between forty and fifty other achievement club members will attend. The responsibility of taking charge of this group is on Mr. Turner's shoulders, and the parents permit their children to go with the understanding that he will be with them personally. Both boys and girls will be attend, consequently one of the women on Mr. Turner's staff will be needed to assist him. I wish to have the expenses of Mr. Turner and one of his assistants paid while taking charge of this group at the Chicago International Live Stock Show. A similar situation had to be cared for with the National Dairy Show, in which there was not an opportunity to previously secure authorization from the Board.

It was intended, I believe, that Dr. Mumford should be paid full salary until November 30th. The Federal Office could not pay his salary after October 31st, while on leave of absence. The Federal portion of his salary for November at \$1500 per year should be authorized to be paid from Smith-Lever funds.

Very truly yours,

R. J. Baldwin,

Extension director.

P.S. Kalkaska and Antrim counties have been placed under one agent, Mr. L. L. Drake. The two counties cooperate in the payment of his salary of \$4000."

On motion of Mr. Woodman, Director Baldwin was authorized to audit for payment such traveling expense items as may be incurred by Dr. Mumford in finishing up certain College engagements, as he may think advisable.

Mumford's
last exp.
accts. allowed

On motion of Mrs. Stockman, D. T. Musselman was appointed Assistant in Farm Cost Studies in the Farm Management Department at a salary of \$1600 per annum effective December 1st.

Musselman
apptd. Asst.
in F. Cost
Studies.

On motion of Mr. Watkins, there was added to the budget for advertising, salaries \$3800 and expenses \$2000.

Adv. Budget.

On motion of Mr. Doelle, the following report of Major Wrightson, Commandant, was accepted and approved:

"2 Nov. 1921.

The President,
Michigan Agricultural College.

Dear Sir:

1st Sgt. Chas. H. Robinson, who has been on detail here for the past four years as my assistant in the Department of Military Science, feels compelled to request the War Department to relieve him from active duty and from his detail here to take effect Nov. 30th.

Report frm.
Wrightson
concerning
Sgt. Robinson's re-
tirement.

Sgt. Robinson has been on sick report since early last June and late in September suffered a partial stroke of paralysis which has left him unable to continue the severe strain of the long hours and hard work of this department.

It is with great regret that I accept his request and forward it approved to the War Department. He has served loyally, honestly and faithfully, under all conditions during his four years of service. The vacancy created by his departure cannot be filled but I feel that it is for his best interests to retire to private life and take the rest which he has so well earned.

Any consideration which the Board can show him, either now or in the future when he may have fully recovered will be appreciated.

Sincerely yours,
(Signed) P.G. Wrightson,
Major U.S.A."

On motion of Mr. Watkins, a further communication from Major Wrightson in reference to the distribution of the remainder of the salary of Sgt. Robinson, was laid upon the table.

In re. bal.
of Robin-
son's sal.

On motion of Mr. Brody, the expenses of Dean Bissell in attending the inauguration of Livingston Farrand as President of Cornell University, were authorized to be paid.

Bissell to
attend
Presidential
inaugura-
tion.

President Shaw presented requests from various members of the faculty requesting permission to attend meetings and conferences. In view of the action taken by the Board at its July meeting touching matters of this kind, no further action was taken.

No action
on requests
to attend
meetings

On motion of Mr. Doelle, the invitation of the University of Illinois to attend a conference on the relation of the federal government to education in connection with the inauguration of David Kinley as President, December 1 and 2, was accepted and President Shaw was authorized to represent the College.

Pres. Shaw
to attend
Presidential
inaugura-
tion

On motion of Mr. Doelle, the traveling expenses of the stock judging team (six in number) in attending the International Live Stock Show at Chicago, were authorized to be paid with a limit of \$25 each.

Expenses of
stock judg-
ing team to
be paid.

On motion adjourned.

Will Bissell
Secretary.