

Mr. Berkey
invited to
attend next
2 meetings.

On motion of Mr. McColl, it was voted to refer the above matter to the President and the Secretary.

On motion of Mr. McPherson, it was voted that Mr. Berkey, the new member of the State Board of Agriculture to succeed Mr. Gowdy in January, be invited to attend the next two meetings of the Board.

REPORTS

no report re:
Okemos School
request.

1. Report of Mr. Brody, Mr. McPherson and Mr. Pearce to consider request of Okemos School relative to financial support desired in lieu of revenue lost because of college purchase of certain farm lands.

No report.

no report re:
granting of
degrees to
Med. & Den.
Colleges.

2. Report from committee appointed to consider relations between the Michigan State College and Medical and Dental Colleges in connection with granting of B. S. degrees.

No report.

3. Report of Mr. McColl and Mr. Halladay on Dormitories.

The Secretary reported progress on the Dormitory situation.

Central Gar-
age- post-
poned indef-
initely.

4. Report of Building Committee relative to central garage.

On motion of Mr. McColl, it was voted to defer the above matter indefinitely.

No report re:
Finances in
Music Dept.

5. Report of Advisory Committee relative to finances in the Music Department.

No report.

It was voted to hold the next meeting on Saturday morning, November 16th at 10 o'clock.

The meeting adjourned at 11:30

H. S. Shaw
President

H. Halladay
Secretary

MINUTES OF THE MEETING OF THE STATE BOARD OF AGRICULTURE November 16, 1929

Present: Messrs. Brody, McPherson, McColl, Watkins, Mrs. Stockman, President Shaw, Secretary Halladay and Mr. William Berkey, visiting.

Absent: Mr. Gowdy, Superintendent Pearce.

The minutes of the previous meeting were approved having been in the hands of the Board members.

Appointments APPOINTMENTS

1. Carl R. Felt, coach freshman basketball team for the 1929-30 season at a salary of \$150.00. Provision has been made in this year's salary budget for this appointment.
2. Mr. Stewart H. Chamberlain, Graduate Assistant in the Physics Department, effective September 1st. Reappointment.
3. Professor Johnston has been using three employees who are now on our regular salary payroll for correcting English papers, namely: Miss Grigg (\$19.25), Miss Brumbaugh, (\$15.25), both of whom are library workers, and Mrs. Liebum of the History Department, (\$1.25). It has been the understanding that no one can appear upon more than one payroll.
4. Authorization for the addition of \$780. to the budget of the Department of English and to be taken from the reserve fund, for the services of Mrs. Rathke for the months of November to June. Mrs. Rathke is now handling extra sections in Modern Languages, and has so far this fall been paid from the English Department maintenance fund which is not adequate to carry her the balance of the time and cover current department expenses too.
5. Jesse B. Huggett, County Agricultural Agent for Gladwin County, effective December 1st, at a salary of \$2400 per year, to be paid from Federal Smith Lever funds.
6. Herbert W. Wood, Rural Press Specialist, effective July 1, 1929, at a salary of \$1500 per year from Extension State funds.

On motion of Mr. McColl, it was voted to approve the above items.

RESIGNATIONS

1. Resignation of Mr. F. C. Strong, Instructor in Botany, effective September 1st. Mr. Strong has been replaced by Mr. E. S. McDonough.
2. Miss Helen Shafer, stenographer in the Home Economics Extension Office, effective October 9th.
3. R. Wayne Newton, Research Associate in Economics, November 2, 1929.
4. Mr. F. I. Phippeny, Technical Engineer, December 30, 1929.

On motion of Mr. Brody, it was voted to accept the above resignations.

TRAVEL

1. Recording of the policy of the Institution relative to travel authorizations on the minutes of the State Board of Agriculture.

On motion of Mr. McColl, it was voted to reaffirm the following travel policy relative to travel authorizations:

'In the case of official government calls on account of conferences outside of the State, representatives of the Institution shall be delegated with all expenses paid, - the same being true when they are appointed to officially represent the Institution by the Board.

In the case of all requests from individual members of the staff to attend conventions, meetings of professional societies, etc., a part of the expense shall be borne by the individual, the institution paying transportation charges only.'

2. Request of Dr. E. L. Austin for authorization to attend the meeting of the Department of Superintendence of the N.E.A. at Atlantic City, February 22, 1930, and the regional meeting for vocational teachers in Chicago late in March, 1930.
3. Recommendation of the Athletic Council and request of Director Young that the following six men be granted permission to attend the Annual Meeting of the Western Conference at the Sherman Hotel in Chicago on December 6th and 7th.

J. F. Cox, Chairman of Athletic Council
 R. H. Young, Director of Athletics
 L. L. Frimodig, Assistant Dir. of Athletics
 J. H. Crowley, Head Football Coach
 J. H. Kobs, Head Baseball Coach
 B. F. VanAlstyne, Head Basketball Coach

The traveling expenses of all of the above men to be borne by the Athletic Association. The expenses for the Chairman of the Council to be paid from the budget for Athletic Council and the expenses for the other five men to be paid from the budget of the miscellaneous travel.

4. Transportation by railroad for Doctors Stafseth, Meyer and Giltner who are on the program of the Conference on Animal Disease Projects at Chicago, December 2nd.
5. Transportation for Doctor Emmel to Chicago the week of December 2nd. Mr. Emmel is scheduled to deliver a paper before the poultry section of the U.S. Livestock Sanitary Association.
6. Dr. W. A. Kelley, to Washington, to attend the Christmas meeting of the Geological Society of America.
7. Dr. Sholl and Dr. Hallman to Chicago, December 3 to attend a conference of official research workers in animal diseases and the U.S. Livestock Sanitary Association Meeting, December 4, 5, 6.
8. R.S. Linton, F. A. Smith, and B. A. Walpole to attend the American Vocational Association Convention, at New Orleans, December 3rd to 7th.
9. Mr. Rothgery to Chicago either the last week in November or the first week in December to confer with some of the engineers of the Portland Cement Association, before starting out on lecture tours in Michigan, holding schools on the design and control of concrete.
10. Prof. W. W. Hitchcock, accompanied by Mrs. Hitchcock to Washington, D. C., December 11, to attend meeting of the National Committee of the Highway Research Board. The Chairman of the National Board has asked that Prof. Hitchcock be present. Mr. Hitchcock's expenses will be paid by the National Board, Mrs. Hitchcock's by the College.
11. Mr. Ashley Berridge, International Grain and Hay Show and National Turkey Show at Chicago, December 3rd to 5th, railroad fare and pullman expenses from the Potato Experiment Station account.
12. Director R. W. Tenney to accompany the Short Course Student delegation to the International, December 1st, 2nd, 3rd, and 4th.
13. Mr. J. G. Wells, International, Chicago, December 1st to 4th. Mr. Wells was authorized to attend the National Dairy Show but could not do so on account of meetings of the board of Supervisors of the U. P.

Resignations

Travel
Policy

14. M. H. Thornton, Mr. Charles Walker, Mr. M. E. Garn, Mr. G. A. Branaman, and Mr. V.A. Freeman with Mr. G. A. Brown, International Live Stock Exposition, November 29th to December 6th. First three men in charge of Livestock being exhibited. Mr. Branaman with Student Judging Team. Mr. Brown and Mr. Freeman in charge of live stock being exhibited.
15. Mr. J. F. Thaden, E. M. Banzet, Miss Margaret Cawood, and Eben Mumford to attend the annual meeting of the American Sociological Society to be held at Washington, D. C. December 27-30.
16. Mr. G. A. Rood, Mr. P. G. Lundin, Mr. G. A. Thorpe, Miss Sylvia Wixson, and Miss Lola Belle Green, to attend the Chicago International and National 4-H Club Congress. These staff members will be in charge of large groups of 4-H members from Michigan.
17. Mr. A. G. Kettunen to attend the 4-H Congress with understanding that his expenses are to be paid by the National Club Committee.
18. G. W. Putnam, International, December 2nd to 4th.
19. Mr. R. Carr to National Leadership School of the American Farm Bureau Federation at the time of the annual session of the American Farm Bureau in Chicago, December 9th, 10th, and 11th.
20. Mr. J. A. Hannah to annual meeting of the National Poultry Council in Chicago, in order to attend the Turkey Show, December 5th, 6th and 7th.
21. Mr. A. R. Marston, to attend a meeting of the Entomological Society of Canada on November 21st, and 22nd in London, Ontario, with railroad fare to be paid from the Corn Borer Station funds, or if the road is passable, with authority to drive the station car.

On motion of Mr. McColl, it was voted to refer all the travel requests to the Advisory Committee with power to act.

MISCELLANEOUS

\$800 trans.
to budget
Dean of Women

1. Transfer of \$800 allowed as salary of Mrs. Rehkopf, Dormitory salary pay roll to budget account of Dean of Women. Mrs. Rehkopf has left and her work is being taken care of by student labor. The funds are in Mrs. Rehkopf's name and cannot be used for this student labor without board action.

On motion of Mr. McPherson, it was voted to approve the above transfer.

5-3-2 course
revision
adopted

2. Board action on 5-3-2 course revision plan and authorization for the employment of a specialist as consultant.

On motion of Mrs. Stockman, it was voted to approve the 5-3-2 course revision plan and to employ a specialist as consultant.

Plan for new
Mil. Uniform

3. Adoption of plan set by Col. Davis for the betterment of the uniform worn by the students of this college enrolled in the Military Department.

On motion of Mr. Brody, it was voted that a committee composed of Mr. Watkins, Chairman, President Shaw and Secretary Halladay be appointed to investigate the above matter and report back to the Board.

Bill of Dr.
Barber to be
ref. to Sec.

4. Bill from Dr. C. L. Barber for \$624.75 for stabling cavalry horses after the fire.

On motion of Mrs. Stockman, it was voted to refer the matter in regard to stabling cavalry horses to Mr. Halladay with power.

Letter re.
status of
Serg. Foley

5. Letter from Col. Davis relative to the status and requests of Sgt. Foley.

On motion of Mrs. Stockman, it was voted to refer the matter relative to the status and requests of Sgt. Foley to a committee composed of Mr. Watkins, Chairman, President Shaw and Secretary Halladay with power to act.

Question of
appropriations
for bienn.
ref. to Bldg
Comm.

6. Question of farm appropriations for this biennium which were passed but have not been apportioned to the different departments.

On motion of Mr. Brody, it was voted to ask the Building Committee to take this matter up and report their findings back to the Board.

Approval of
gift from
W.K. Kellogg
of books

7. Approval of gift from W. K. Kellogg of books of Brasher's birds and trees of America.

On motion of Mr. McColl, it was voted to accept the above gift and that a personal letter of thanks be sent Mr. Kellogg.

Acceptance of
\$1150 from
Nat'l Orchard
Heater Co.

8. Acceptance of \$1150 from the National Orchard Heater Company with the understanding that this money is to be used in orchard heating investigations.

On motion of Mr. Watkins, it was voted to accept the above fellowship.

Ext. project
in Abortion
Dis. ref. to
Adv. Com.

9. Adoption of extension project in abortion disease and provision of \$4,000 annually for salary of extension veterinarian.

On motion of Mr. Watkins, it was voted to refer the above matter to the Advisory Committee.

10. Question of agreement relative to the Music Department was raised.

On motion of Mr. McPherson, it was voted to refer the matter of agreement relative to the Music Department to a committee composed of Dean Ryder, Professor Richards and Mr. Halladay for a report.

11. Request from Secretary Halladay that the audit of the college books and recommendations recently made by Mr. Roost, auditor, be made an official college record.

On motion of Mr. Watkins, it was voted that the audit and recommendations made by Mr. Roost be made an official college record.

12. Mr. Watkins, a member of the Buildings and Grounds Committee to whom the matter of basketball court was referred last year, raised the question as to what should be done about the matter this year.

On motion of Mr. McPherson, it was voted to refer the matter back to the Buildings and Grounds Committee together with the President and the Secretary, with power to act, for further information as to cost, etc. and to report within two weeks at which time the Buildings and Grounds Committee will meet and decide the matter.

REPORTS

1. Report of Mr. Brody, Mr. McPherson and Mr. Pearce on request of Okemos School relative to financial support desired in lieu of revenue lost because of college purchase of certain farm lands.

No report.

2. Report from Committee appointed to consider relations between the Michigan State College and Medical and Dental Colleges in connection with granting of B. S. degrees.

No report.

3. Report from President Shaw on the following travel authorizations granted since the last meeting of the State Board.

- (1) Prof. Chittenden to Centralia, Ill., October 24th and 25th to attend the Ohio Valley Section of the Society of American Foresters and Federal Forestry Service of the Central States. All expenses.
- (2) Prof. J. W. Stack to St. Louis, Missouri on Nov. 7, 8, and 9, with all expenses, to attend the annual meeting of the Inland Bird Banding Association. Mr. Stack is secretary of this organization.
- (3) Mr. Cade to Madison, Wisconsin on the 24th and 25th of October with expenses, to attend the Great Lakes Division of the Vocational Electric Light Association.
- (4) Dr. Marie Dye, to attend the meeting of the Land Grant College Association in Chicago, with all expenses. Also Acting Dean Dirks, Director Baldwin, Dean J. F. Cox, Director V. R. Gardner, Mr. Glen O. Stewart and Dr. E. L. Austin to attend the 4-A-T meeting as well as the Resident Teaching sections of the Land Grant Meetings, and Mr. Stewart to help with the meeting of the Michigan State Alumni at Chicago at the time of the Land Grant meetings.
- (5) Mr. Rather, Mr. McCool, Mr. Veatch, and Mr. Bouyoucos to attend the meetings of the American Agronomy Society at Chicago on November 14 and 15 with mileage and pullman expenses only.

On motion of Mr. Brody, it was voted to approve the above travel items.

The meeting adjourned at 12 o'clock.

THE NEXT MEETING OF THE STATE BOARD OF AGRICULTURE WILL BE HELD DECEMBER 18, 1929, at 10 o'clock IN THE PRESIDENT'S OFFICE.

R. E. Shaw

President

H. S. Halladay

Secretary

Agreement
relative to
Music Dept.

Audit to be
made official
college
record.

Question as to
what should
be done about
Basketball
Court this yr.

Okemos
School report

Travel
authoriza-
tions.