

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
November 18, 1943

Present: Messrs. Akers, Brody, Jakway, McPherson; Mrs. Masselink; Mr. Mosier, representing Dr. Elliott; President Hannah; Treasurer Wilkins; and Secretary McDonel.

Absent: Mr. Berkey.

The meeting was called to order at 11:00 A.M.

The minutes of the previous meeting were approved.

Mr. Berkey, Chairman of the Board, was absent from this meeting on account of illness. The Board instructed the Secretary to express to Mr. Berkey its sincere hope for a speedy recovery.

PRESIDENT'S REPORT

1. Resignation of Scott S. Pauley as Instructor in Geology and Geography, effective October 27, 1943. Mr. Pauley has been commissioned in the Navy.
2. Resignation of Mrs. Florence Lenore Pierce, clerk in the Mimeograph Department, effective October 29, 1943.
3. Increase in salary for Frank A. Betts, Stockroom Keeper in Chemistry, from \$1560 to \$1800, effective November 1, 1943.
4. Increase in salary for Lester Brogan, Stock Clerk in Chemistry, from \$1680 to \$1800 per year, effective November 1, 1943.
5. Increase in salary for E. C. Scheidenhelm, Extension Assistant in Dairy Husbandry, from \$3400 to \$3800 per year, effective November 1, 1943.
6. Approval of an advance of \$300 toward the salary to be paid Professor Sanchez to help defray his expenses in travelling from South America here. The Institute of International Education is advancing \$600 to him in addition to take care of the travelling expenses. The balance of his remuneration is to be paid to him in equal installments on the last days of January, February, and March 1944.
7. Authorization for a budget of \$350 to be set up for the Institute of Foreign Studies.
8. Report of additional payment of \$498.75 as vacation compensation to staff members who have been teaching continuously without vacation during the summer.

Resignations

Increase sal-

Frank Betts

Lester Brogan

E.C. Scheidenhelm.

Advance of \$300 paid to Prof. Sanchez

Budget \$350 For. Studies

Payment \$498.75 vacation compensation.

RESIGNATIONS

1. Resignation of Elizabeth Ervin as stenographer in Engineering, effective October 22, 1943.
2. Resignation of Dorothy L. Krentel as clerk in Geology and Geography, effective September 30, 1943. Miss Krentel was married recently.
3. Resignation of Phyllis Thornton as stenographer in Landscape Architecture, effective November 19, 1943. Miss Thornton is to be married.
4. Resignation of Margaret Wilbur as part-time clerk in the Registrar's Office, effective September 30, 1943. Miss Wilbur is attending college classes full time.
5. Resignation of Mrs. Maude Zindel as clinic nurse at the Health Service, effective December 7, 1943.
6. Resignation of George Alderton, effective October 31, 1943. Mr. Alderton has had charge of athletic publicity since 1935.
7. Report that Helen C. Feuerstein resigned as Dietitian and Supervisor of Foods at Mason-Abbot Hall on April 30, 1943.
8. Report that Clair E. Hansen did not accept the position as Assistant County Agricultural Agent in Eaton County to which he was appointed at the last Board meeting.
9. Resignation of Maurel Richard as Assistant in Research in Agricultural Chemistry, effective November 23, 1943. Mr. Richard has accepted a position with Sharp & Dohme Company.
10. Resignation of Ralph May as Assistant State Club Leader, effective December 31, 1943, to accept a position with the Thomas E. Wilson Packing Company of Chicago.
11. Resignation of Mrs. R. A. Rasmussen as Research Assistant in Dairy Husbandry, effective October 31, 1943.

Resignations

LEAVES

## Leaves

1. Leave of absence without pay for Miss Alyce Folks, stenographer at the Health Service, from December 5 to December 31, 1943.
2. Continuation for an indefinite period of leave of absence without pay for Mrs. Carol L. Jennings, nurse at the Health Service, effective November 1, 1943.

APPOINTMENTS

## Appointments

1. Transfer of Evelyn Slater from Horticulture to stenographer in Landscape Architecture at a salary of \$1320 per year, effective November 10, 1943, to be paid one-half from Extension and one-half from College funds. Miss Slater replaces Phyllis Thornton (salary \$1200) who has resigned.
2. Appointment of Mrs. Marion Barrett as stenographer in Horticulture at a salary of \$1680 per year, effective November 10, 1943, and paid one-half from College funds and one-half from Experiment Station funds. Mrs. Barrett replaces Evelyn Slater.
3. Appointment of Dorothy Kent as Clerk in the Registrar's Office at a salary of \$1320 per year, effective November 1, 1943. Miss Kent replaces Hazel Kester (salary \$1320) who has resigned.
4. Appointment of Mary Jeanne Miller as stenographer in the Placement Office at a salary of \$1320 per year, effective November 1, 1943. This is a new position.
5. Appointment of Mary Jane Norris as clerk in Accounting at a salary of \$1320 per year, effective November 8, 1943. Miss Norris replaces Betty Shaw (salary \$1320) who is to be transferred to another department.
6. Appointment of Oleda Rose as clerk in Accounting at a salary of \$1320 per year, effective November 8, 1943. This is a new position.
7. Appointment of Mildred Sommer as clerk in Accounting at a salary of \$1320 per year, effective November 1, 1943. She replaces Geraldine Hartig (salary \$1440) who will leave soon.
8. Appointment of June Edwardsen as clerk in Accounting at a salary of \$1320 per year, effective November 10, 1943. This is a new position.
9. Appointment of Roselyn Jean Filer as clerk in Mimeograph at a salary of \$1320 per year, effective as of August 15, 1943. Miss Filer replaces Muriel Sergeant (salary \$1440) who has resigned.
10. Appointment of Ruby Prether as clerk in Stores at a salary of \$1320 per year, effective November 1, 1943.
11. Appointment of Mrs. Elizabeth Soper as stenographer in Engineering (E.S.M.W.T.) at a salary of \$1320 per year, effective November 1, 1943. Mrs. Soper replaces Elizabeth Ervin who has resigned.
12. Appointment of Elizabeth Delphine Robbins as stenographer in Home Economics at a salary of \$1320 per year, effective November 1, 1943. Miss Robbins replaces Helen Anderson (salary \$1320) who has resigned.
13. Appointment of Mrs. Freda Nussbaum as stenographer in Home Economics at a salary of \$1320 per year, effective October 25, 1943. Mrs. Nussbaum replaces Nellie Campbell who has retired.
14. Appointment of Doris Taylor as general duty nurse at the Health Service at a salary of \$1800 per year plus meals and uniforms laundered, effective November 15, 1943. This is a temporary appointment. Miss Taylor will replace Carol Jennings while she is on leave.
15. Appointment of Maxine Gray as general duty nurse at the Health Service at a salary of \$1800 per year plus meals and uniforms laundered, on a permanent 12-month basis, effective December 1, 1943. Miss Gray replaces Mrs. Zindel who has resigned.
16. Transfer of Verne A. Freeman from Associate Professor and Research Associate in Animal Husbandry to the position of Assistant State Club Leader at a salary increase from \$3500 to \$3800 per year, effective January 1, 1944. Mr. Freeman replaces Ralph May (salary \$2820) who has resigned.
17. Transfer of George D. Hurrell to the position of Extension Specialist in Land Use at a salary of \$2700 per year on a permanent 12-month basis, effective January 1, 1944. At present Mr. Hurrell is Assistant County Agricultural Agent in Oakland and Washtenaw Counties at a salary of \$2300 per year.
18. Transfer of Louie Webb to the position of Assistant State Club Leader at a salary increase from \$2500 to \$2700 per year, effective November 1, 1943. Mr. Webb has formerly been District 4-H Club Agent in Lapeer, Sanilac, and St. Clair Counties.
19. Transfer of Elmer Deo to the position of County Agricultural Agent in Leelanau County at a salary increase from \$2200 to \$2400 per year, effective December 1, 1943. Mr. Deo has formerly been Assistant in Benzie and Leelanau Counties.

APPOINTMENTS, continued

20. Transfer of Mrs. Lowena L. Murphy to the position of Home Demonstration Agent in Grand Traverse, Benzie, and Leelanau Counties at the same salary of \$1900 per year, effective November 1, 1943. Mrs. Murphy has been Home Demonstration Agent at Large.
21. Appointment of Agnes M. Gregarek as Home Demonstration Agent at Large at a salary of \$1900 per year on a permanent 12-month basis, effective December 1, 1943. Miss Gregarek replaces Mrs. Murphy.
22. Appointment of Frances Birk as Research Assistant in Horticulture at a salary of \$175 per month for six months beginning December 1, 1943. Miss Birk will handle work formerly carried by Dr. Hans Lucas who is now teaching in the AST program. She is to be paid from Bankhead-Jones funds.
23. Reappointment of Denzil Treber as College Carillonneur for 1943-44 at a salary of \$20 per month for the ten months beginning September 1, 1943.
24. Appointment of Mrs. Ina M. Welmers as part-time instructor in Mathematics at a salary of \$120 per month, effective November 3, 1943, for as long as her services are needed.
25. Appointment of George Ray Bennett as Research Assistant in Bacteriology at a salary of \$200 per year on a permanent 12-month basis, effective January 1, 1944. Dr. Bennett will also be a special agent for the Bureau of Animal Industry at a salary of \$2200 per year. He replaces Gerald C. Richardson who has resigned.

TRAVEL

Travel

1. Authorization for Dean Dirks to visit the various colleges and universities where ASTP engineering courses are being taught as requested by the Army.
2. Full expenses for A. B. Love, C. B. Dibble, J. G. Hays, Ruth J. Peck, and R. J. Baldwin to attend a conference to renew the Emergency Farm Labor program to be held in St. Louis, Missouri on November 11-13. Expenses will be paid from the Emergency Farm Labor funds.
3. Full expenses for Roberta Hershey to attend the National Food Conference in Chicago on November 16 and 17, to be paid from Extension funds.
4. Full expenses for O. I. Gregg to attend a meeting of Specialists in victory garden work in Chicago on November 16 and 17; paid from Extension funds.
5. Full expenses for F. T. Mitchell to attend the National Interfraternity Conference in New York City on November 26 and 27.
6. First-class railway fare for Joseph Callaway to attend the School Broadcasting Conference in Chicago on November 28-30.
7. First-class railway fare for E. B. Hill and C. O. May to attend the annual meeting of the American Society of Farm Managers in Chicago on November 29-30.
8. First-class railway fare for Russell A. Runnells to attend the Conference of Research Workers in Animal Diseases in Chicago on November 30.
9. First-class railway fare for one member of the Mechanical Engineering Department to attend the annual meeting of the American Society of Mechanical Engineers in New York City on November 29 to December 3.
10. Full expenses for E. L. Benton to attend a meeting of state directors of Livestock Loss Prevention Programs in Chicago on November 29 to December 3; paid from Extension funds.
11. First-class railway fare for R. A. Rasmussen and C. W. Duncan to attend the meeting of the American Society of Animal Production in Chicago on November 30 and December 1; paid from Experiment Station funds.
12. First-class railway fare for G. A. Brown, C. L. Cole, G. A. Branaman to attend the meetings of the American Society of Animal Production and the International Livestock Exposition in Chicago on November 30 to December 2.
13. Full expenses for Glen Stewart to attend the District conference of the American Alumni Council at Chicago on December 1-3.
14. Full expenses for R. H. Young, C. W. Bachman, and B. F. Va. Alstyne to attend the annual fall athletic meetings in Chicago on December 2-4.
15. First-class railway fare for two members of the Botany Department to attend the annual fall meeting of the American Phytopathological Society in Columbus, Ohio, on December 4-7. One fare is to be paid from Departmental funds and the other from Experiment Station funds. Five members of the department may attend on this allowance.
16. First-class railway fare for one person from the Chemical Engineering Department to attend the Chemical Exposition in New York City on December 6-10. (Mr. Gower and Mr. Larian may attend on this allowance.)

TRAVEL, continued

## Travel

17. Full expenses for J. G. Hays to attend a course for extension men on farm work simplification being offered at Purdue University on December 6-18; paid from Emergency Farm Labor funds.
18. Pullman fare and incidental expenses for Glen Stewart to attend the meeting of the Board of Directors of the American Alumni Council in New York City on December 12-14.
19. Mileage on one car and maintenance expenses up to \$50.00 for Dr. Byram and up to \$24.00 for Mrs. Byers to attend the meeting of the American Vocational Association in Chicago on December 14-18. The College will be reimbursed for this expense by the State Board of Control for Vocational Education.
20. Mileage on one car for members of the Speech Department to attend the meeting of the National Association of Teachers of Speech in New York City on December 28-30.

MISCELLANEOUS

Gift to Art Dept. lithograph press, etc.

Acceptance ck. \$600 Am. Poultry Industries.

H. Womochel returned to full-time employment.

M. Gesner, to be paid add. \$50.00.

Inc. salary Eleanor Steve

Inc. Mary Ruth Szedlak

also for Charles Hellmayer

Approval of lease of 12 acres of land to State Police.

Approval contract with Sharp & Dohme

## Resignations

## Appointments

1. Because of his interest in the graphic arts now being promoted by the Art Department, Franklin DeKleine is offering to the College as a gift a lithograph press, a Washington Hand Press, and accessories.
2. A check for \$600 has been received from the Institute of American Poultry Industries to be applied to the Poultry Products Research Fund No. 238 for financing a project which has been approved.
3. Report that Howard Womochel, Assistant Professor and Research Assistant in Mechanical Engineering, has returned to the full-time employment of the College and should receive full pay of \$2720 per year, effective as of October 1, 1943. He has been working half-time for the Oldsmobile Company since May 1942.
4. Recommendation that Marjorie Gesner, Instructor in History and Political Science, be paid an additional \$50.00 since she was asked to come a week early to teach Air Corps classes.
5. Increase in salary for Eleanor Steve, stenographer in the Campus Police Office, from \$1320 to \$1500 per year, effective November 15, 1943.
6. Increase in salary for Mary Ruth Szedlak, stenographer in the Mimeograph Department, from \$1440 to \$1560 per year, effective November 1, 1943.
7. Increase in salary for Charles Hellmayer, helper in the Art Department, from \$1740 to \$1860 per year, effective November 1, 1943.

On motion of Mr. Pherson, seconded by Mr. Jakway, it was voted to approve all of the foregoing items.

8. Presentation of the lease concerning the additional property which the College is leasing to the State Police.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve the lease of 12 acres of land to the State Police for 99 years with certain restrictions as to use of the property.

9. Consideration of a contract with Sharp & Dohme Company covering certain services to be performed by Dr. Huddleson and for this year whatever income is paid to the institution will be added to Dr. Huddleson's salary.

On motion of Mr. Brody, seconded by Mr. McPherson, it was voted to approve the contract with Sharp & Dohme.

ADDITIONAL ITEMSResignations and Appointments

1. Resignation of Geraldine P. Hartig as clerk in Accounting, effective November 13, 1943.
2. Resignation of Dorothy Ohm as clerk in Accounting, effective November 13, 1943. She has been married recently.
3. Resignation of Betty Shaw as clerk in the Comptroller's Office, effective November 6, 1943.
4. Resignation of Kenneth J. Olson as half-time graduate assistant in Chemistry, effective as of September 30, 1943. Mr. Olson will continue in college as a graduate student.
5. Transfer of Mrs. Glenadine VanDerBerg to the position of clerk in the Comptroller's Office at a salary of \$1320 per year, effective November 16, 1943. Mrs. VanDerBerg was formerly dictaphone operator in the Central Stenographic Office and paid from Extension funds.
6. Appointment of Darrell M. McLean as Research Assistant in Plant Pathology at a salary of \$2600 per year, effective for seven months beginning December 1, 1943, and paid from Bankhead-Jones funds. Dr. McLean will carry on work started by H. N. Miller who is on military leave.
7. Appointment of Philip McClosky as Assistant News Editor in the Department of Publications at a salary of \$3200 per year on a permanent 12-month basis, effective December 1, 1943. This is a new position.



ADDITIONAL ITEMS, continuedLeaves

1. Leave of absence without pay for Rolland H. Irwin, Carpenter in Buildings and Grounds, for military service effective October 2, 1943 through August 31, 1944. Mr. Irwin was drafted.

Leave Rolland  
H. Irwin.

Travel

Travel

1. Full expenses for H. C. Moore to attend the annual meeting of the International Crop Improvement Association in Chicago on November 29 to December 2. Expenses are to be paid from the funds of the Michigan Crop Improvement Association.
2. First-class railway fare only for C. H. Jefferson to attend the conference of the American Society of Agricultural Engineers in Chicago on December 6.
3. Full expenses for George Amundson to attend the conference of the American Society of Agricultural Engineers in Chicago on December 6-8; to be paid from Extension funds.
4. Mileage on one car so that four members of the Foods and Nutrition staff of the Home Economics Division may attend a meeting on "Nutrition in Wartime" sponsored by the Institute of Medicine, in Chicago November 17 and 18.
5. Full expenses for Mr. M. B. McPherson to represent the State Board of Agriculture at the National Tax Meeting to be held in Chicago November 20 and 21.

Miscellaneous

1. Deaths of the following graduates and former students in the war are reported:

Deaths of  
graduates and  
former stu-  
dents in the  
war.

George Minor Hale, Class of 1940, a first lieutenant in the Army Air Forces, was killed in action in the European area on June 13, 1943. Lt. Hale was graduated from the Police Administration course on September 6, 1940. He entered from North Little Rock, Arkansas.

Robert Dennis Cash, Class of 1945, a private first class in the 4th Marine Raiders, was killed in action on New Georgia Island on July 20, 1943. Pvt. Cash was enrolled in Business Administration during 1941-42. He entered from Gary, Indiana.

George Edward Riegel, Class of 1941, Second Lieutenant in the Army Air Forces and pilot of the flying fortress "Our Echo", was killed in action in the European area on August 17, 1943. He was enrolled in Applied Science during 1938-40. He entered from Lansing.

Sheldon Prescott Hatch, Class of 1943, an Ensign in the Naval Air Corps, was killed in action in the Atlantic Area on May 25, 1943. Ensign Hatch was enrolled in the Applied Science Division from 1939-1941. He entered from Detroit.

Carl Edwin Newlander, Class of 1940, a First Lieutenant in the Army Air Forces, was killed in action in the Southwest Pacific on July 1, 1943. Lt. Newlander was enrolled in the Engineering Division several terms during the years 1936-1940. He entered from Penn Yan, New York.

2. Report of the death of Mrs. Helen Young, Stenographer in the Poultry Department, on November 16, 1943.

Death Mrs.  
Helen Young  
Death R. D.  
Wheeler

3. Report of the death of R. D. Wheeler, Research Fellow in Bacteriology on November 13, 1943.

Inc. salary  
E. B. Swingle  
Change in  
title S. E.  
Crowe to  
Dean Gen. Coll.

4. Increase in salary for E. B. Swingle, Assistant Extension Editor, from \$3000 to \$3200 per year, effective December 1, 1943.

5. Change in title for Stanley E. Crowe from Director of the General Curriculum and Director of Summer School to Dean of the General College, effective November 18, 1943.

6. The following appropriations are requested for the use of the Auditorium and Fairchild Theater:

Auditorium, December 8, Fall Term Band Concert	\$100
Auditorium, December 12, Christmas Carol Concert	100

Appropriations  
Aud. and Fair-  
child Theater

7. The remuneration for Senior Montenegro who will be on the campus for a few weeks in the spring term is to be \$450 and he is to take care of his own living expenses while here.

Sr. Montenegro  
to receive  
\$450.00

On motion of Mr. McPherson, seconded by Mr. Akers, it was voted to approve the above Additional Items.

8. Consideration of continuation of the contract for handling of investments with the Ann Arbor Trust Company.

Ann Arbor  
Trust Com-  
pany to  
handle in-  
vestments to  
end of fiscal  
year.

On motion of Mr. McPherson, seconded by Mrs. Masselink, it was voted to continue the contract for handling of investments with the Ann Arbor Trust Company until the end of the present fiscal year July 1, 1944, with the understanding that the Finance Committee will work out some arrangements looking forward the handling of all investments by the business office of the College.

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ADDITIONAL ITEMS, continued

Miscellaneous, continued

Discussion of Bill in Congress re: certain conditions for postwar training for demobilized members of the armed forces. 10. The President discussed briefly the provisions of the Bill recently introduced into the Senate of the United States by Senator King proposing to provide under certain conditions for postwar training for demobilized members of the armed services. After some discussion, it was moved by Mr. McPherson, seconded by Mr. Brody, to instruct the President to communicate with the Michigan members of the Congress suggesting that the Bill be modified to provide for uniform national scholarships with all payments to be made to the individual trainees permitting each trainee to make his own arrangements with the College or University or training institution of his choice. It is also suggested that each trainee be given free and unlimited choice as to type of training without reference to the proposed recommendations of some national policy group as proposed in the King Bill. It is hoped that training will be made available to all demobilized personnel meeting the standards and requirements prescribed to without reference to any national, regional, state or local quotas. Motion carried.

Report re: organization of local union of labor employees. 11. The Secretary reported on the activities of certain individuals apparently interested in organizing a local union of labor employees and other matters relating to the labor situation.

On motion of Mr. McPherson, seconded by Mr. Brody, it was voted to reaffirm the Board's policy to the effect that all employees are to be dealt with uniformly without reference to their membership in any union group or labor organization or any other type of organization or affiliation.

Miss Jones & Mr. Armstrong invited to attend December Board meeting. 12. It has been suggested that Miss Sarah VanHoosen Jones and Mr. W. G. Armstrong, the two Board members elect, be invited to attend the December Board meeting. (They officially take office January 1, 1944.)

On motion of Mr. McPherson, seconded by Mrs. Masselink, it was voted to extend an invitation to Miss Jones and Mr. Armstrong to attend the December Board meeting on the 15th of December.

It was voted to hold the next meeting of the Board on Wednesday, December 15.

The meeting adjourned at 3:00 P.M.

John A. Hannah  
President  
Karl H. McDonald  
Secretary