

MINUTES OF THE MEETING  
of the  
FINANCE COMMITTEE  
February 17, 1966

The Finance Committee convened at Kellogg Center at 7 o'clock for breakfast.

The following members were present: Messrs. Harlan, Hartman, Huff, Merriman, Smith, Stevens, White; President Hannah, Treasurer May and Secretary Breslin

Absent: Mr. Nisbet

Investment  
items

1. The following investment items are recommended by Scudder, Stevens & Clark and Mr. Cress:

Retirement Fund

<u>Amount</u>	<u>Security</u>		<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
Recommend selling:						
2,225 shs	Lone Star Gas	\$1.12	\$ 25	\$55,625	\$2,492	4.5%
Recommend purchasing:						
1,200 shs	American Can (Holding 1,800)	2.20	59	70,800	2,640	3.7%
\$40,000	U.S. Treasury Bonds 4½s-8/15/92		95	38,000	1,700	4.6%*
	(Holding \$250,000)			\$108,800	\$4,340	4.0%
*Yield to maturity						

Recommend accepting the exchange offer for:						
\$455,000	U.S. Treasury Notes 3 5/8s-2/15/66		100	\$455,000	\$16,493	3.6%
\$352,000	U.S. Treasury 4s-8/15/1966		100	352,000	14,080	4.0%
				\$807,000	\$30,573	3.8%
into:						
\$455,000	U.S. Treasury Notes 4 7/8s-8/15/67		100	\$455,000	\$22,181	4.9%
\$352,000	U.S. Treasury 5s-11/15/70		100	352,000	17,600	5.0%
				\$807,000	\$39,781	4.9%

A. H. Case and S. A. Case Fund

Recommend accepting the exchange offer for:						
\$10,000	U.S. Treasury Notes 3 7/8s-2/15/66		100	\$ 10,000	\$ 387	3.9%
into						
\$10,000	U.S. Treasury Notes 5s-11/15/70		100	\$ 10,000	\$ 500	5.0%

Consolidated Investment Fund

Recommend accepting the exchange offer for:						
\$8,000	U.S. Treasury Notes 3 7/8s-2/15/66		100	\$ 8,000	\$ 310	3.9%
into:						
\$8,000	U.S. Treasury Notes 5s-11/15/70		100	\$ 8,000	\$ 400	5.0%

Jenison Fund

Recommend accepting the exchange offer for:						
\$18,000	U.S. Treasury Notes 4s-8/15/66		100	\$ 18,000	\$ 720	4.0%
into						
\$18,000	U.S. Treasury Notes 5s-11/15/70		100	\$ 18,000	\$ 900	5.0%

Albert H. Case Fund

Recommend accepting the exchange offer for:						
\$10,000	U.S. Treasury Notes 3 7/8s-2/15/66		100	\$ 10,000	\$ 387	3.9%
\$ 2,000	U.S. Treasury Notes 4s-8/15/66		100	2,000	80	4.0%
				\$ 12,000	\$ 467	3.9%
into:						
\$12,000	U.S. Treasury Notes 5s-11/15/66		100	\$ 12,000	\$ 600	5.0%

Harry L. Conrad Fund

Recommend accepting the exchange offer for:						
\$5,000	U. S. Treasury Notes 4s-8/15/66		100	\$ 5,000	\$ 200	4.0%
into						
\$5,000	U.S. Treasury Notes 5s-11/15/70		100	\$ 5,000	\$ 250	5.0%

F.A. and E.G. Simonsen Scholarship Fund

Recommend accepting the exchange offer for:						
\$5,000	U.S. Treasury Notes 4s-8/15/66		100	\$ 5,000	\$ 200	4.0%
into						
\$5,000	U.S. Treasury Notes 5s-11/15/70		100	\$ 5,000	\$ 250	5.0%

Finance Committee Items, continued

## 1. Recommendations of Scudder, Stevens &amp; Clark, continued:

<u>Insurance Fund</u>	<u>Approx.Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
Recommend accepting the exchange offer for:				
\$20,000 U.S. Treasury Notes 3 7/8s-2/15/66	100	\$20,000	\$ 775	3.9%
\$200,000 U.S. Treasury Notes 4s-8/15/66	100	<u>200,000</u>	<u>8,000</u>	<u>4.0%</u>
		\$220,000	\$8,775	4.0%
into:				
\$220,000 U.S. Treasury Notes 5s-11/15/70	100	\$220,000	\$11,000	5.0%

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to approve Item 1.

## 2. Fee charge statement from Scudder, Stevens &amp; Clark:

January 1, 1966 Principal Value		\$19,368,883	Fee charge statement Scudder, Stevens and Clark
Less Exemptions:			
Cash	\$ 37,861		
Governments and Federal Agency Bonds	5,105,792		
Mortgages	924,991		
Michigan State University Bonds	1,757,543		
Common Stocks	168,760	7,994,947	
Net amount subject to fee		<u>\$11,373,936</u>	
Fee on \$2,000,000 @ 1/4 of 1% =	\$ 5,000		
Fee on \$2,000,000 @ 3/16 of 1% =	3,750		
Fee on \$2,000,000 @ 1/8 of 1% =	2,500		
Fee on \$5,373,936 @ 1/16 of 1% =	3,359		
Total charge for 1966	<u>\$ 14,609</u>		

On motion by Mr. Merriman, seconded by Mr. Huff, it was voted to approve Item 2.

## 3. Mr. May raised the question as to whether it was the desire of the Trustees to sell the 1,150 shares of Commonwealth Bank stock included in the partial distribution of the Klare estate.

On motion by Mr. Harlan, seconded by Mr. White, it was voted to authorize the sale of the 1,150 shares of stock in the Commonwealth Bank at the offered price of \$78 per share.

## 4. Communication from Mr. May:

At the December Board meeting a gift of 100 shares of Federal-Mogul stock was accepted from Henry L. Caulkins with the proceeds to be added to the Caulkins Foundation Scholarship Fund.

I would like to recommend that the Trustees authorize the sale of this stock at their February meeting.

Federal-Mogul  
stock to be  
sold

## 5. Communication from Mr. May:

Gift and grant forms have been submitted for a gift of 5,000 shares of stock of MacManus, John & Adams, Inc., to Oakland University. This gift was made by Charles F. Adams, who has indicated a willingness for the firm to repurchase the stock at its par value of \$1 per share.

I would recommend that the Trustees authorize the sale of the stock at its par value of \$1 per share, for a total of \$5,000.

5,000 sh.  
MacManus,  
John & Adams  
stock to be  
sold

## 6. Communication from Mr. May:

A gift of ten shares of Ford Motor Company stock has been received by Oakland University from Mr. and Mrs. Frederick J. Hooven. Authorization for the sale of the stock is requested.

Sale 10 sh  
Ford Motor  
Co. stock

On motion by Mr. Huff, seconded by Mr. White, it was voted to approve items 4, 5, and 6.

## 7. Communication from Mr. May:

I have received a request from Professor Leonard Falcone for an appropriation of \$3,375 to purchase new raincoats for the Marching Band.

The raincoats which we are using were purchased about 10 years ago and are in very poor condition. There is a further problem in that it is no longer possible to obtain replacements as needed.

I would recommend that the Trustees make the supplemental appropriation of \$3,375 in order that the raincoats can be ordered and available for the fall season.

\$3,375 approp.  
for new Band  
uniforms

On motion by Mr. White, seconded by Mr. Harlan, it was voted to approve the above item.

## Finance Committee Items, continued

## 8. Communication from Mr. May:

I have received a request from Mr. Simon for a supplemental appropriation of \$4,500 to install drains in the streets adjacent to Morrill Hall to prevent flooding in Morrill Hall basement.

## 9. It is recommended that an appropriation be made for \$1,455 to cover the cost of installing ramps at the following buildings to permit wheelchair users to more easily enter and exit these buildings: Anthony Hall, Biochemistry, Engineering Building, Natural Science Building, Student Services Building.

## 10. Mr. May recommends that the Trustees authorize the transfer of \$7,500 from the Indirect Expense Account on Foreign Projects to International Travel. This fund is now overdrawn and needs to be replenished.

On motion by Mr. Hartman, seconded by Mr. Stevens, it was voted to approve items 8, 9 and 10.

## 11. Communication from Mr. May:

I would like to have you place on the agenda for the Finance Committee an item for discussion of an increase in rates in our dormitories and married housing. We will have materials available to support the following recommendations:

- a. That dormitory rates at Michigan State University be increased from \$275 to \$290 per term
- b. That the monthly rates for the various apartments be increased as follows:

<u>Married Student Apartments</u>	<u>Student</u>	<u>Faculty</u>
1-Bedroom	\$ 94.00	\$119.00
2-Bedroom	100.00	129.00
<u>Permanent Faculty Apartments</u>	<u>Unfurnished</u>	<u>Furnished</u>
0-Bedroom	\$ 88.00	\$ 95.50
1-Bedroom	106.00	113.50
2-Bedroom	119.00	126.50

- c. That dormitory rates at Oakland University be increased from \$413 to \$443 per semester.

In a discussion Mr. Huff emphasized the inequity that exists that works to the disadvantage of Michigan State University students as a result of our compliance with the legislative requirement of charging the cost of utilities to the residence halls and married housing units, when at the same time the State of Michigan subsidizes the utility costs for such projects at other State Universities. He emphasized that if the Legislature would provide a similar subsidy for Michigan State University and would pay a reasonable rent for educational facilities built into the residence halls, this increase in rates would not be necessary; and that, in fact it would be possible to reduce the rent for married housing units.

After considerable discussion, on motion by Mr. Huff, seconded by Mr. White, it was voted to authorize the Secretary and the Chairman of the Board to place this matter before the legislature and to delay action changing the rates to be charged pending the outcome of these discussions.

## 12. Mr. Lautner met with the the Board and presented his studies of pedestrian traffic patterns crossing the Red Cedar River now and predictions for the future. He recommended the widening of the pedestrian lanes on Farm Lane bridge, the widening of the steam line pedestrian bridge and the planning for two additional pedestrian bridges, - one between the Kresge Art Center and Epley Center and one at a point midway between the Farm Lane and steam line bridges.

After discussion, it was agreed that the University should proceed with the planning for the widening of the two bridges at the earliest date possible with the understanding that a specific recommendation for planning one or two new bridges will be presented to the Board at an early date.

## 13. Consideration of the classroom and office space needs for 1967, as prepared by Harold Dahnke. This report results from a request for this study developed at the Gull Lake meeting of the Trustees in the spring of 1965.

After discussion, on motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to authorize immediate planning for a classroom and office building to be available for the fall of 1967, providing 9 to 10 classrooms and 210 faculty offices at an estimated overall cost of \$2,000,000; and to authorize the employment of EberleMSmith and Associates of Birmingham as the architects.

## 14. The President reviewed the proposed changes in the federal budget that could result in the reduction of \$847,000 in the federal funds now available to Michigan State University for operation of the University, for the Agricultural Experiment Station and for the Cooperative Extension Service.

It was agreed that the University should join with other Land Grant universities in an all out effort to convince the Congress of the undesirability of these proposed changes and curtailments.

## 15. Mr. Huff introduced a discussion of the criticisms that have come to him and other Trustees resulting from the selection of certain persons recently honored by the College of Agriculture. The point of view was expressed by some of the Trustees that honors of this magnitude and significance might well be presented to the Board of Trustees before the selections are finalized.

Finance Committee Items, continued

16. Mr. Breslin reported on the progress of appropriation bills and other items of interest in the legislature and Mr. May discussed the deficiencies in the Governor's recommended budget from our point of view.
17. Supplemental appropriation of \$3,000 for the Secretary's Office to cover the salary of Roger E. Brown for the period from April 1 to June 30, 1966.
18. Recommendation that the Trustees authorize the purchase of property located at 3095 Phillips Road, known as the Hitchcock property for \$14,000, described as follows:
- Commencing 759.0 feet North of SE corner of the SE¼ of Section 6 T3N, R1W, Alaiedon Township, thence North along the East line of said section 165.0 feet, thence West parallel to the South line of said section 231.0 feet, thence South parallel to the East line of said section 165.0 feet, thence East parallel to the South line of said section 231.0 feet to the point of beginning.

Report Mr. Breslin progress bills in legislature Add. \$3000 for Secretary's Office

Approval purchase of Hitchcock property

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to approve items 17 and 18.

19. The speaker for the winter term commencement scheduled for Sunday, March 13, will be Martha W. Griffiths, Member of Congress from the 17th District.

The honorary degree committee has unanimously endorsed the awarding of the honorary Doctor of Laws degree to Mrs. Griffiths on this occasion.

Martha W. Griffiths Commencement speaker March 13.

On motion by Mr. Stevens, seconded by Mr. Harlan, it was voted to approve awarding the honorary Doctor of Laws degree to Mrs. Griffiths.

20. As of February 11, the student occupancy report in the dormitories showed a total of 703 rooms for men with 3 occupants and 137 rooms for women with 3 occupants; a total of 840 rooms with 3 occupants per room.

Approval planning new dormitory

If we are to undertake the construction of an additional residence hall to be available for the fall of 1968, preliminary planning should be authorized. If the Board approves this item, it is intended to investigate the feasibility of designing the next residence hall to house the students in the Justin Morrill College and the second semi-autonomous undergraduate college in a single complex.

Ralph Calder Associates named arch.

On motion by Mr. Huff, seconded by Mr. Stevens, it was voted to authorize this planning, and to approve Ralph Calder Associates of Detroit as the architect for this structure.

21. We have reached the point where it is necessary to undertake the development of plans for an adequate student health center to replace the Olin Memorial Center which is badly over-taxed. The present Center was designed for a maximum enrollment of 20,000 students. Facilities for caring for daily student sick call and out-patients are particularly inadequate, and there is not enough bed capacity to take care of the present requirement. It is neither possible nor desirable to add to the Olin Building at its present location. A year ago it was thought desirable to provide interim relief through the conversion of space in the residence halls to take care of a part of the daily sick call. Further study has indicated that this is impractical.

Approval planning new health Center

The new Student Health Center should be coordinated with the facility to be provided for teaching programs in the College of Human Medicine. It is now proposed that preliminary studies be made looking toward the planning and construction at an early date of a totally new student health facility to be located in close proximity to the College of Human Medicine and planned to avoid duplication of expensive installations that could well serve both the Student Health Center and the teaching requirements of the College.

It is requested that the Board authorize the beginning of planning for this student health facility with the understanding that in the near future there will be a recommendation for the employment of an architectural firm with competence and experience in this type of construction.

It is assumed that this building will be financed through the dedication of a student fee following the policy used for financing the Olin Health Center and its later remodeling and additions.

After discussion, on motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to approve this planning with the understanding that the building will be located as a part of the planned medical complex south of the Grand Trunk Railway, centering about Bogue Street. Mr. Huff objected to the site.

Mr. White moved and Mr. Huff seconded an amendment that the decision on the site be deferred. This amendment was adopted. The motion was then approved.

22. Alexander Kloster, the Acting Superintendent, inquires on behalf of the State Board of Education as to whether Michigan State University would be interested in supplying some kind of assistance toward a proposed study of "education to meet health care needs in Michigan." This inquiry grew out of a conference on January 28 in which Mr. Huff and Dean Hunt represented Michigan State.

MSU to coop. with State Board of Educ re: study health care needs in Mich

It was agreed that the President should advise Mr. Kloster that it is the desire of the Board to cooperate in this study.

Finance Committee Items, continued

Referendum to be taken in dorms re: assessment of \$1 per term for student-operated-radio system in residence halls

23. The Associated Students of Michigan State University is contemplating a referendum election on February 24. The purpose is to have the students living in the undergraduate residence halls authorize an assessment of \$1 per term to be collected from all living in the dormitories to be used for the installation and operation of a student-operated all-residence-halls radio system. The system in the Brody Dormitories has been operated and financed by the students living in that complex for approximately 10 years. A system within the Shaw Dormitory has been in operation for many years.

It is proposed that the funds collected will pay the total cost of installing the system and take care of the cost of operation.

Approximately a year ago, it was indicated to the student leadership that if they were to proceed with this project they would be required to devise a proposal that would make it possible for this project to stand on its own feet financially without commercial advertising, and that they would be required to get the approval in an election involving all of the residents in the undergraduate residence halls in which at least a majority of all eligible students actually vote, and that it would be necessary for a majority of those voting to vote in favor of this assessment before it would be recommended to the Board of Trustees for approval. The purpose in putting this item forward for discussion today is to permit notification to the students before the election is held if the Trustees are not inclined to favor the proposal.

On motion by Mr. Harlan, seconded by Mr. Huff, it was unanimously voted to authorize the President to advise ASMSU that the Trustees will require a majority of those living in the undergraduate residence halls to participate in the referendum and a majority of those voting to vote in favor of the assessment before the Trustees will give approval for a continuing collection of the proposed assessment of not to exceed \$1 per term.

Honorary degrees approved for Oakland Univ.

24. Mr. Varner recommended that the following be awarded honorary degrees at the Oakland University commencement in April :

Professor Matthew Meselson  
Dr. Frank Stahl  
Mr. Roger Kyes

After considerable discussion, on motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to approve this recommendation.

Mr. Huff and Mr. White wished to be recorded as not voting.

Farm leaders to be invited to appear before Board

25. Many months ago when a delegation of farm leaders visiting the University, it was indicated that an opportunity would be provided for them on some occasion to appear before the Board of Trustees to discuss their views with reference to the need for a Crop Science Building to service Michigan's agriculture.

The Board indicated a willingness to invite this group to appear sometime in the next few months.

Annual Fire Dept. Report filed

26. The annual report of the East Lansing Fire Department for the year 1965 was received and filed with the material for this Board meeting.

Foreign study programs approved for Justin Morrill College students

27. A total of almost 100 Justin Morrill College students will be enrolled for 8-week summer programs in Europe in intensified language study as a part of the MSU-ELEC program during the coming summer studying French at Lausanne, Spanish at Madrid, and German at Cologne. A program is in the discussion stages involving a substantial number of MSU Russian language students to participate in a language study program at the University of Moscow for 6 weeks and a 2 weeks program in a youth camp. This program will involve students from three or four other American universities. The total cost of all of these programs will be borne by the students enrolled in them.

On motion by Mr. Huff, seconded by Dr. Smith, it was unanimously voted to approve these European projects, including the one in Russia.

Representatives MSU and OU invited to convocation Center for Study of Dem. Institutions

28. The Center for the Study of Democratic Institutions of which Robert Hutchins is the President is sponsoring a 3-day convocation on "The University in America" to be held in Beverly Hills, California, on May 8, 9 and 10. This is on an invitation basis. Michigan State University and Oakland University have been invited to participate. Participation is to include the President or Chancellor or his representative, and a member of the Board of Trustees for each institution.

Registration by return mail is requested.

It was agreed that reservation should be filed with the Center for two Trustees and a representative of the President of MSU and the Chancellor of OU.

#### Oakland University

\$500 added to deposit with Mich Higher Educ Assis. Authority for loans up to \$10,000 for OU students

29. Communication from Mr. May:

Oakland University has had a sum of \$1,000 on deposit with the Michigan Higher Education Assistance Authority which is used to guarantee loans to needy students to the total sum of \$20,000. The guaranteed loan is now exhausted, and we wish to supplement the existing deposit with up to \$500 which will then make available up to \$10,000 for additional guaranteed loans for Oakland University students.

Finance Committee Items, continuedOakland University, continued

## 29. Communication from Mr. May, continued:

We request that the Board of Trustees authorize Oakland University to increase its deposit with the Michigan Higher Education Assistance Authority up to \$500.

On motion by Mr. Huff, seconded by Mr. Stevens, it was voted to approve the above request.

## 30. Recommendation for the establishment of an Assistant to the Chancellor AP-X position at an annual rate of \$19,000, paid from 91-8501.

On motion by Mr. Stevens, seconded by Mr. Harlan, it was voted to approve this item. Mr. Hartman and Mr. White wished to be recorded as voting "no."

Adjourned.

Approval  
estab.  
Asst. to the  
Chancellor  
AP-X position

MINUTES OF THE MEETING  
of the  
BOARD OF TRUSTEES  
February 17, 1966

Present: Mr. Huff, Chairman, Messrs. Harlan, Hartman, Merriman, Smith, Stevens, White; President Hannah, Treasurer May and Secretary Breslin

Absent: Mr. Nisbet

The meeting was called to order at 10:30 a.m. - President Hannah presiding.

The Minutes of the January meeting were approved.

SPECIAL MISCELLANEOUS

## 1. Approval of the Finance Committee items on the preceding pages.

On motion by Mr. Huff, seconded by Mr. Harlan, it was voted to approve the Finance Items on the preceding pages.

## 2. Voting by mail, a majority of the Trustees voted to modify the policy for selecting suppliers of printing for the University to become effective immediately, as follows:

Printing for Michigan State University will be awarded to suppliers on the basis of competitive prices and quality of work.

Suppliers must demonstrate that their quotations for work are based on prevailing wages and working conditions in the community. These qualifications can be demonstrated by filing with the University purchasing department a certificate of compliance or authorization to affix the union label.

## 3. H. William Klare of Detroit, formerly manager of the Statler Hotel of Detroit, played a key role in the establishment of the School of Hotel, Restaurant, and Institutional Management. Mr. Klare died in September 1963. In his will one-half of the estate was left to the widow and the balance in a testamentary trust for her benefit during her life, and upon her death 5/7 of the residuary was to be used for the creation of the H. William Klare and Elizabeth A. Klare memorial scholarships.

Mrs. Klare died in May 1965, and her will provided that 1/3 of her estate was to be used for the same purpose.

The Probate Court has authorized a partial distribution from these estates, and we are now in receipt of a check for \$70,000 plus 1,150 shares of stock in the Bank of the Commonwealth of Detroit.

It is recommended that these funds and future funds received from these estates be used to establish the H. William Klare and Elizabeth A. Klare Trust Fund to be permanently invested and the proceeds used to finance the H. William Klare and Elizabeth A. Klare Memorial Scholarships for students in the School of Hotel, Restaurant, and Institutional Management. As funds from the trust income permit awards shall be granted to encourage and assist worthy and deserving students in the School of Hotel, Restaurant, and Institutional Management with the total awards to any individual student not to exceed \$1,000 for undergraduate students seeking a Bachelor's degree and not to exceed \$2,500 to graduate students pursuing a doctorate degree. The language of this will and the intent of Mr. Klare which shall govern these scholarship awards are as follows:

The President of the University, upon appropriate recommendation by the faculty of the School of Hotel Administration, Restaurant and Institutional Management shall award (from available funds as earned by the trust investment) scholarships to deserving and needy students of the School of Hotel Administration, to assist them severally in the promotion of their respective studies subject to these provisions:

Modification  
of printing  
ruling

Establishment  
of Hotel  
scholarships  
from estate  
of H. William  
Klare and  
Elizabeth A.  
Klare



NEW BUSINESS, continuedSPECIAL MISCELLANEOUS, continued

## 3. H. William Klare gift (continued)

Klare scholar-  
ships

1. Scholarships of not to exceed \$2500 shall be restricted to graduate students (of demonstrated talent, scholarship, and diligence who shall have given evidence of their dedication to the profession of teaching or research at Michigan State University) pursuing a doctorate degree at Michigan State University as distinguished from undergraduate or other students in this School who shall be eligible for scholarships of not to exceed \$1,000. Preference shall be given to doctoral candidates.
2. Scholarships of not to exceed \$1,000 shall be restricted to undergraduate students, or graduate students not working toward a doctorate degree who are pursuing their continuing education at Michigan State University in the field of Hotel Administration, Restaurant Operation, and Institutional Management. To qualify for a scholarship the student must have demonstrated talent, scholarship, diligence and a continuing interest in the field of Hotel Keeping, Restaurant operation, or Institutional Management.
3. It is the desire of the donor that these scholarships be for the advantage of the young men and women pursuing studies in the field of Hotel Keeping, Restaurant Operation, and Institutional Management as well as looking toward lasting benefits to the traveling public through intelligent service and improvements in structures.

On motion by Mr. Merriman, seconded by Mr. Huff, it was voted to approve Item 3.

4. The President reported the receipt of the following telegram on February 11 from the Michigan Senate:

Telegram  
Michigan  
Senate re:  
allowing  
communist  
speakers on  
campus

On Friday morning, February 11, the Michigan Senate adopted a resolution requesting state supported colleges and universities to deny their institutions as a forum for communist speakers.

/s/ Raymond D. Dzendzel, Senator Majority Leader

On motion by Mr. Stevens, seconded by Mr. Huff, it was unanimously voted to reaffirm approval of the existing speakers policy as originally recommended by the Michigan Coordinating Council for Public Higher Education and adopted by the Trustees December 14, 1962.

5. Vice President Sabine introduced a discussion of the problem posed by the probable changes in the National Defense Education Act drastically curtailing the direct federal support for student loan programs and substituting therefor bank loans to be guaranteed by the federal government. This becomes an emergency item because of the requirement that the University confirm its tentative commitments to incoming students by April 1. Students from low-income families in the past have had trouble negotiating bank loans, and this is particularly true in the Detroit area.

On motion by Mr. Huff, seconded by Mr. White, it was voted to instruct the President in the name of the Board:

- 1) To implore Detroit banks in which the University has deposits to reconsider their policy with regard to lending money to needy students.
- 2) To notify the Michigan delegation in Congress of the urgent need of students for a continuation of the student loan provisions in the NDEA program as currently operated.
- 3) To bring this situation to the attention of the two education committees of the legislature.
- 4) To authorize Dr. Sabine to proceed for the present with his programs of assistance to new students on the assumption that somehow loans will be arranged for students who would qualify for loans under the NDEA loan program as currently in effect.

Report on  
probable  
changes  
NDEA curtail-  
ing direct  
federal  
support for  
student loan  
programs

Resignations

Resignations and Terminations

1. Donald F. Kiel, Instructor (Research) in Agricultural Experiment Station, February 28, 1966.
2. James B. Hendry, Associate Professor, Agricultural Economics, Economics, and International Programs, February 17, 1966.
3. Paul A. Wilkes, Extension Field Dairyman, February 28, 1966.
4. John J. Bobkoff, Instructor in German and Russian, August 31, 1966.
5. Cancellation of appointment of Alfred Jay Bollet, Professor and Chairman of the Department of Medicine, May 1, 1966.
6. William C. Corning, Assistant Professor (Res.) of Biophysics, January 15, 1966.
7. Mervin F. Cotes, University Consultant, Research Development, January 31, 1966.

NEW BUSINESS, continued

5479

Leaves--Sabbatical

Leaves

1. Harold J. Ecker, Professor, Short Courses, with full pay from April 1, 1966 to August 31, 1966 to study in Ohio and Michigan.
2. John S. Richardson, Associate Professor of Music, with half pay from September 1, 1966 to August 31, 1967 to study and travel in the USA and Europe.
3. Floyd W. Windal, Associate Professor of Accounting and Financial Administration, with half pay from September 1, 1966 to August 31, 1967 to study at Stanford.
4. Anne C. Garrison, Associate Professor of Business and Economic Research, with full pay from January 1, 1967 to June 30, 1967 to study in Europe and the Near East.
5. Frank H. Blackington III, Associate Professor of Secondary Education and Curriculum, with full pay from October 1, 1966 to March 31, 1967 and without pay from April 1, 1967 to June 30, 1967 for study and writing at MSU and the University of Michigan.
6. Guy E. Timmons, Associate Professor of Secondary Education and Curriculum, with full pay from January 1, 1967 to June 30, 1967 for study and travel in the USA and Canada.
7. Charles F. Wrigley, Professor of Psychology, Computer Institute, Social Science Research and the Computer Laboratory, without pay from April 1, 1966 to June 30, 1966 for writing in London. Also sabbatical leave, with full pay, July 1, 1966 through December 31, 1966.
8. Charles R. Adrian, Professor and Chairman of Political Science and Continuing Education, with full pay from July 1, 1966 to December 31, 1966 for research and writing in East Lansing.
9. Joseph Reyher, Associate Professor of Psychology, with full pay from September 1, 1966 to December 31, 1966 to write a book at MSU.
10. Donald W. Olmsted, Professor of Sociology, Assistant Dean of the College of Social Science and Director of the Social Science Research Bureau, with full pay from July 1, 1966 to December 31, 1966 for research and writing in East Lansing.

Leaves--Health

1. Merle L. Esmay, Professor of Agricultural Engineering, with full pay from January 24, 1966 to March 31, 1966.
2. Elizabeth Drews, Professor of Counseling, Personnel Services and Educational Psychology, with full pay from January 1, 1966 to March 31, 1966.
3. Jean R. Page, Instructor, and Assistant to the Dean of Home Economics, with full pay from January 25, 1966 to February 25, 1966.
4. Robert M. Williams, Librarian, with full pay from March 1, 1966 to May 31, 1966.

Leaves--Military

1. John J. Cain, Cook II, Holmes Hall, without pay, from December 3, 1965 to June 30, 1966.

Leaves--Other

1. Valeria M. Owsiany, Home Economist, Van Buren County, without pay from February 1, 1966 to February 28, 1966 to complete her thesis for Master's Degree.
2. James R. Brandon, Associate Professor of Speech, without pay from September 1, 1966 to August 31, 1967 to accept a Fulbright Hays grant for study in Japan.
3. Frank A. Pinner, Professor of Political Science, without pay from September 1, 1966 to December 31, 1966 to be Visiting Professor in Vienna, Austria.
4. Chester A. Lawson, Professor (Res.) University College, without pay from September 1, 1966 to August 31, 1967 for NSF research at the University of California in Berkeley.
5. Thomas A. Goodrich, Professor in the Counseling Center, without pay from July 5, 1966 to August 9, 1966 to teach at the State University of New York, Albany.

Appointments

Appointments

1. Thomas A. Wilkinson, 4-H Youth Agent, Livingston, Ingham and Eaton Counties, at a salary of \$7200 per year on a 12-month basis effective February 1, 1966.
2. Donald Louis Pellegrini, Natural Resources Agent, Iron County, at a salary of \$9200 per year on a 12-month basis effective April 1, 1966.
3. Martin Aaron Wilson, Extension Field Dairyman, Dairy, at a salary of \$8400 per year on a 12-month basis effective March 1, 1966.
4. Harry Paul Rasmussen, Assistant Professor of Horticulture, at a salary of \$12,300 per year on a 12-month basis effective August 16, 1966.
5. Michael Chubb, Instructor (Res.) Resource Development at a salary of \$11,300 per year, on a 12-month basis effective April 1, 1966.



NEW BUSINESS, continued

## Appointments

Appointments, continued

6. John J. Anderson, Assistant Professor of Accounting and Financial Administration and Computer Science Institute, at a salary of \$11,000 per year on a 10-month basis effective September 1, 1966.
7. Duane E. Reed, Instructor in Speech, at a salary of \$7000 per year on a 10-month basis effective September 1, 1966.
8. Kenneth L. Neff, Associate Professor in the Institute of International Studies in Education, at a salary of \$15,000 per year on a 12-month basis effective June 16, 1966.
9. William L. Root, Professor of Statistics and Probability and Engineering, at a salary of \$4500 for the period April 1, 1966 to June 30, 1966.
10. Walter N. Scott, Assistant Professor of Medicine at a salary of \$16,000 per year on a 12-month basis effective March 1, 1966.
11. Seikichi Izawa, Research Associate of Botany and Plant Pathology, at a salary of \$9,000 per year on a 12-month basis effective January 1, 1966 to December 31, 1966.
12. Christie George Enke, Associate Professor of Chemistry, at a salary of \$13,000 per year on a 10-month basis effective September 1, 1966.
13. Dwight DeLong, Visiting Professor of Entomology, at a salary of \$2000 for the period April 1, 1966 to June 30, 1966.
14. Hugh F. Bennett, Assistant Professor of Geology, at a salary of \$9000 per year on a 10-month basis effective January 1, 1966.
15. Chi Yeung Lo, Assistant Professor of Mathematics, at a salary of \$3000 for the period, April 1, 1966 to June 30, 1966.
16. William Vincent Dashek, Research Associate in the Plant Research Laboratory, at a salary of \$7500 per year on a 12-month basis effective March 1, 1966 to February 28, 1967.
17. Paul William Holland, Assistant Professor of Statistics and Probability at a salary of \$3200 for the period April 1, 1966 to June 30, 1966.
18. Gretchen L. Flo, Instructor in Veterinary Surgery and Medicine, at a salary of \$625 per month from March 16, 1966 to June 30, 1966.
19. Lloyd S. Goyings, Assistant Professor of Pathology and Veterinary Surgery and Medicine, at a salary of \$6825 for the period February 1, 1966 to August 31, 1966.
20. John A. Moore, Instructor in Veterinary Surgery and Medicine, at a salary of \$13,000 per year on a 12-month basis effective February 8, 1966 to February 7, 1967.
21. Rollo W. Van Pelt, Assistant Professor of Veterinary Surgery and Medicine at a salary of \$14,000 per year on a 12-month basis effective February 1, 1966 to January 31, 1967.
22. Richard Robert Laurence, Instructor in Humanities, at a salary of \$8000 per year on a 10-month basis effective September 1, 1966.
23. James Edward Trosko, Assistant Professor of Natural Science, at a salary of \$9000 per year on a 10-month basis effective September 1, 1966.
24. Thomas J. Knight, Instructor in Humanities, at a salary of \$8000 per year on a 10-month basis effective September 1, 1966.
25. Virginia B. Hutcheson, Coordinator in Continuing Education, at a salary of \$6400 per year on a 12-month basis effective July 1, 1966.
26. Stanford Terhune, Librarian, at a salary of \$7000 per year on a 12-month basis effective May 1, 1966.
27. Ronald Wilkinson, Bibliographer in the Library, at a salary of \$8500 per year on a 12-month basis effective August 1, 1966.

## Transfers

Transfers

1. Frederick C. Sackrider, from Agricultural Agent, Jackson County to Agricultural Agent, Cass County at an increase in salary to \$13,000 per year on a 12-month basis effective February 21, 1966.
2. Richard A. Schroeder, from Agricultural Agent, Cass County to Agricultural Agent at Large, at the same salary of \$10,000 per year, effective February 21, 1966.
3. Charles L. Cooper, from 4-H Youth Agent Manistee County, to Agricultural Agent, Jackson County, at an increase in salary to \$8600 per year on a 12-month basis effective February 21, 1966.
- 3a. Roger E. Brown, from Assistant Professor of Anatomy to Assistant Professor and Assistant Director of Space Utilization at the same salary of \$12,000 per year effective April 1, 1966.

\*This should be Computer Science Program

NEW BUSINESS, continuedTransfers, continued

4. Mary Woodward, from Assistant Professor (Extension) 4-H Clubs to Assistant Professor (Ext.) Continuing Education, at the same salary from November 1, 1965 to December 31, 1965. Miss Woodward returned to Assistant Professor (Ext.) 4-H Clubs January 1, 1966.
5. Louisa N. Grabau, from Home Economist, Mecosta County, to Home Economist, Mecosta, Clare, Gladwin, Isabella Counties at the same salary of \$7500 per year effective October 1, 1965.
6. John D. Wilson, from Director of Honors College to Director of Honors College and Assistant Professor of English, at the same salary of \$16,000 per year effective February 1, 1966.
7. Mary M. Leichty, from Assistant Professor Counseling Center, on a 12-month basis to Assistant Professor, Counseling Center and Psychology, on a 10-month basis at \$9450 per year effective September 1, 1966.
8. Richard Brundle, from TV Cameraman VIII, TV Broadcasting, to Supervisor Production Operation AP-III, TV Broadcasting, at a salary of \$7200 per year on a 12-month basis effective March 11, 1966.
9. Charles W. Curry, from Assistant Director AP-V, Admissions and Scholarships, to Associate Director AP-VII, Admissions and Scholarships, at an increase in salary to \$9720 per year effective March 1, 1966.

Transfers

Salary Changes

1. Increase in salary for Harold E. Spink, Agricultural Agent, Jackson County to \$9000 per year effective February 21, 1966.
2. Increase in salary for Boris P. Pesek, Professor of Economics, to \$17,900 per year, effective September 1, 1966.
3. Increase in salary for Krishna Kumar, Instructor in Physics and Astronomy, to \$9400 per year effective January 1, 1966 to August 31, 1966.
4. Marc Swartz, Associate Professor of Anthropology and African Studies Center, to \$14,300 per year effective March 1, 1966.
5. Increase in salary for Robert G. Scigliano, Professor of Political Science, to \$16,000 per year, effective February 1, 1966.
6. Increase in salary for George H. Axinn, Professor, Nigeria Program, to \$21,920 per year effective December 1, 1965.
7. Increase in salary for Kullervo Louhi, Professor and Associate Dean, Turkey Project, to \$26,500 per year effective December 1, 1965.
8. Increase in salary for James Custer, Admissions Counselor AP-I, Admissions and Scholarships to \$6500 per year effective March 1, 1966.
9. Increase in salary for Thomas Goodale, Admissions Assistant AP-I, Admissions and Scholarships to \$6500 per year effective March 1, 1966.
10. Increase in salary for Ronald J. Jursa, Associate Director AP-VIII, Admissions and Scholarships, to \$11,500 per year effective March 1, 1966.
11. Increase in salary for Robert Piersma, Admissions Counselor AP-IV, Admissions and Scholarships, to \$8000 per year effective March 1, 1966.
12. Increase in salary for Thad Twardzynski, Senior Accountant AP-II, Business Office to \$8500 per year effective March 1, 1966.

Salary Changes

On motion by Mr. White, seconded by Dr. Smith, it was voted to approve the Resignations, Leaves, Appointments, Transfers and Salary Changes.

Miscellaneous

1. The following titles for resident staff members in the Cooperative Extension Service are recommended to be effective February 1, 1966:  
 Ruth J. Peck, Associate Professor (Extension), and Program Leader, Family Living Education  
 Delwyn A. Dyer, Assistant Professor (Extension), and Program Leader, 4-H Youth Programs  
 William E. Tedrick, Program Leader, 4-H Youth Programs  
 Amalie M. Vasold, Assistant Professor (Extension), and Program Leader, 4-H Youth Programs  
 Arden M. Peterson, Assistant Professor (Extension) and Program Leader, 4-H Youth Programs  
 Joe T. Waterson, Program Leader, 4-H Youth Programs  
 Donald L. Stormer, Program Assistant, 4-H Youth Programs
2. Change in status of M. Anita McMillan from Instructor (Extension) in Agricultural Economics to Assistant Professor (Research) in Agricultural Economics; a change in salary from \$5725 per year for three-fourths time to \$10,000 per year for full time on a 12-month basis; this new appointment to be effective from January 10, 1966, to December 31, 1967, and paid from account 71-2015.

Clarification of titles several resident staff in Extension

Ch. status  
M. Anita  
McMillan

## NEW BUSINESS, continued

## Miscellaneous, continued

Ch effective  
date appt.

James McGarr-  
ell

Ch effective  
date appt.  
G.E. Miracle

Ch. title  
K. Subramanian

Temp. ch  
status Beatrice  
Leonardson

Ch. status  
V.G. Krishna

Ch. status  
B.F. Moore to  
10 mo basis

Temp dual  
assignment  
to Justin  
Morrill:

S. Omoto  
C.S. Burhans  
J.L. Hazard  
G.A. Hough

B.T. Sandefur  
assigned to  
Nigeria Proj

Retirements-

O.J. Abbott

Fern Vining

Beatrice Kelly

Report of  
death of Don  
Edington

Approval  
recommenda-  
tions Dir.  
Personnel

Ch name Dept  
Bus Law, Ins.  
and Office Adm  
to Bus Law  
and Office Adm

New dorm to be  
named for  
James & Lynelle  
Holden

3. Change in the effective date of the appointment of James McGarrell as Visiting Artist in Art to February 13-16, 1966.

4. Change in the effective date of the appointment of Gordon E. Miracle as Associate Professor of Advertising from September 1 to August 1, 1966.

5. Change in title of Karatholuvu N. Subramanian from Assistant Professor to Instructor in Metallurgy, Mechanics, and Materials Science, effective as of September 1, 1965.

6. Temporary change in status of Beatrice Leonardson, Coordinator for Continuing Education in the College of Home Economics, from half-time at a salary of \$550 per month to full-time at a salary of \$1,100 per month, effective from February 1-28, 1966, paid 50% 11-2831 and 50% 11-5611.

7. Change in status of V. G. Krishna, Assistant Professor of Biophysics and Chemistry, from a temporary appointment to a regular appointment subject to tenure rules, effective January 1, 1966.

8. Change in status of Beatrice F. Moore, Professor in the Counseling Center, from a 12-month basis at a salary of \$13,200 per year to a 10-month basis at a salary of \$11,880 per year, effective September 1, 1966.

9. Temporary dual assignment of the following staff members to the Justin Morrill College effective from April 1 to June 30, 1966:

- a. Sadayoshi Omoto, Associate Professor of Art, paid 33% 11-2801, 67% 11-3591
- b. Clinton S. Burhans, Assistant Professor of English, paid 67% 11-3621, 33% 11-2801
- c. John L. Hazard, Professor of Marketing and Transportation, paid 33% 11-2801, 67% 11-3381
- d. George A. Hough, Assistant Professor of Journalism, paid 33% 11-2801, 67% 11-4551

10. Assignment of Bennett T. Sandefur, Professor of Geology and Coordinator of Continuing Education for the College of Natural Science, to the Nigeria Program at the same salary, effective from January 28 to February 23, 1966, paid from 71-2024.

11. Recommendations from the Retirement Committee, as follows:

- a. Retirement of Oneta J. Abbott, Assistant in Admissions AP-I, at a retirement salary of \$3,000 per year, effective July 1, 1966. Miss Abbott was born June 13, 1902, and has been employed by the University since January 1, 1920.
- b. Retirement of Fern L. Vining, Senior Clerk in Mary Mayo Halls, at a retirement salary of \$1,445 per year, effective July 1, 1966. Mrs. Vining was born September 13, 1905, and has been employed by the University since April 4, 1941.
- c. Retirement of Beatrice V. Kelly, Clerk-Typist II in Agricultural Economics, effective July 1, 1966, with the start of pension of \$1,365 per year delayed until July 1, 1968. Mrs. Kelly was born January 9, 1903, and has been employed by the University since January 22, 1946.

On motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to approve Items 1 through 11.

12. Report of the death of Don Earl Edington, employee in Safety Services, on January 19, 1966. Mr. Edington was born on August 17, 1907, and had been employed by the University since November 25, 1941.

It is recommended that his widow continue to receive his salary for one year beyond the date of his death, or until January 19, 1967.

On motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to approve the above recommendation.

13. Recommendations from the Director of Personnel, as follows:

- a. Reclassify a Clerk-Stenographer III to a Departmental Secretary V position in the Consumer Marketing Information Office of the Cooperative Extension Service, paid 71-7400
- b. Establish 2 Neurological Histology Technician VIII positions in Biophysics, paid 71-1022
- c. For the School of Nursing:
  - 1) Establish an Office Assistant X position
  - 2) Establish a Clerk-Typist II position
- d. For Veterinary Clinics:
  - 1) Establish a Stockroom Supervisor VIII position, paid from 11-3001
  - 2) Establish a Senior Medical Technologist VIII position, paid from 11-2925
- e. Establish a Clerk-Typist II position in the Computer Laboratory, paid 50% from 71-6700 and 50% from 21-2928
- f. Reclassify a Hospital Administrator AP-VII to a Hospital Administrator AP-X position in the Health Center.

14. Recommendation that the name of the Department of Business Law, Insurance, and Office Administration be changed to the Department of Business Law and Office Administration, effective March 1, 1966.

15. It is recommended that the new residence hall to be constructed south of Wilson Halls be named for James and Lynelle Holden (Mr. and Mrs.). Mr. Holden is a distinguished alumnus of the class of 1893 and a life-long resident of Detroit.

## NEW BUSINESS, continued

## Miscellaneous, continued

16. It is recommended that the new building formerly referred to as the Forestry and Conservation Building be officially designated as the "Natural Resources Building."

Forestry and  
Conservation  
Bldg. to be  
Nat. Res. Bldg

On motion by Mr. Merriman, seconded by Dr. Smith, it was voted to approve Items 13, 14, 15 and 16.

17. Workmen's compensation report for the period from July 1 to December 31, 1965:

Workmen's  
Compensation  
Report

Amount paid as accident time	\$ 4,784.94
Amount paid as compensation time	27,259.88
MSU Health Center charges	1,781.50
Off-Campus medical service	5,542.04
	<u>\$ 39,368.36</u>

18. Mr. May reports on payroll statistics for 1965 as follows:

Our Payroll Department and Data Processing have completed the job of distributing W-2's and filing the necessary federal reports. Summary statistics for 1965 are shown below:

Report on  
payroll  
statistics  
for 1965

<u>Payroll</u>	<u>Gross Payments</u>	<u>Income Tax Withheld</u>
Salary and Labor	\$50,281,173.81	\$5,606,042.42
TIAA deferred salary	816,231.78	
	<u>\$51,097,405.59</u>	
Graduate Assistant	3,790,428.30	345,352.30
Student	3,668,785.50	293,864.20
	<u>\$58,556,619.39</u>	<u>\$6,245,258.92</u>
Total		

You may be interested to know that during the calendar year we issued checks to 11,478 different individuals on our salary and labor payrolls. We also issued checks to 14,677 different students and graduate assistants, for a total of 26,155 different individuals on our payrolls.

During the month of December, our Payroll Department reports the following numbers of individuals receiving checks:

Salary	5,210
Labor and Dormitory Personnel	2,975
Graduate Assistants	1,742
Students	5,640
Total	<u>15,567</u>

19. On February 2 the following bids were received for the South Campus Dormitory No. 4, to be known as Holden Halls:

Contracts  
awarded So.  
Campus Dorm  
No. 4 to low  
bidders

General Building

Granger Construction Company	\$3,865,000
The Christman Company	4,078,000
Miller-Davis Company	4,122,000

Mechanical Work

Spitzley Corporation	1,449,000
John E. Green Plumbing & Heating Company, Inc.	1,464,000
The Robert Carter Corporation	1,479,000
Phoenix Sprinkler & Heating Company	1,498,300
Shaw-Winkler, Inc.	1,525,251

Electrical Work

Central Electric Motor & Construction Company	568,220
Barker-Fowler Electric Company	585,860
Hatzel & Buehler, Inc.	586,212
Hall Electric Company	597,600

Electric Elevators

Haughton Elevator Company	105,199
Westinghouse Electric Corporation	108,362
Otis Elevator Company	125,472

Food Service Equipment

Great Lakes Hotel Supply Company	222,274
S. Blickman, Inc.	230,156
The F. D. Stella Products Company	235,676
Illinois Range Company	238,264

Finish Hardware (subcontract)

Young Brothers and Daley	64,498
George Worthington Company	66,970
Knoblock Hardware Company, Inc.	67,390
Commercial Hardware, Inc.	79,900

continued - -

NEW BUSINESS, continuedMiscellaneous, continued

Contracts let  
to low bidders  
So. Campus  
Dorm No. 4

## 19. Dormitory bids, continued: (Holden Halls)

It is recommended that contracts be awarded to the successful bidders listed below:

Granger Construction Company	\$3,865,000	
Young Brothers and Daley	64,498	\$3,929,498
Spitzley Corporation		1,449,000
Central Electric Motor & Construction Company		568,220
Haughton Elevator Company		105,199
Great Lakes Hotel Supply Company		222,274
		<u>\$6,274,191</u>

We are pleased with the bids received on this project which contains 349,700 square feet. The bid cost per square foot for construction, utilities, and site work is \$17.30. For construction only, the cost per square foot is \$16.83. Assuming that the Board approves the award of contracts, the budget for this project will be:

Construction		\$6,051,917
Architect		320,000
Utilities		110,000
Site Development		35,000
Parking Lot Development		85,000
Furnishings	\$ 711,950	
Academic	<u>67,000</u>	778,950
Engineering--Testing--Inspection		60,000
Contingency--bonds--miscellaneous		59,133
		<u>\$7,500,000</u>

On motion by Dr. Smith, seconded by Mr. Stevens, it was voted to approve awarding contracts to the low bidders and to approve the budget for this project. Mr. Harlan did not vote on this item.

Gifts and  
Grants

Gifts and Grants

1. Gift of a shrinker valued at \$2,365 from the Cryovac Division, W. R. Grace & Company, of Duncan, South Carolina, to be used in the School of Packaging for educational and research efforts.
2. Gift of 3,000 pounds of Farm Bureau Concentrate, 500 pounds of meat scraps, 500 pounds of fish meal, 500 pounds of alfalfa meal, and 200 pounds of dicalcium phosphate valued at \$300 from Farm Bureau Services, Inc., of Lansing to be used in Poultry Science under the direction of P. J. Schaible for feed research.
3. Gift of a Compustat Computer tape Service from Standard Statistics, Inc., of New York City to be used in Accounting and Financial Administration.
4. Gift of various instruments valued at \$400 from API Instrument Company of Chesterland, Ohio, to be used at the Kellogg Biological Station in the construction of an underwater photometer for studies of the small bogs and marl lakes of the area; and other proposed special construction.
5. Grants as follows to be used for scholarship purposes:
  - a. \$250 from the Gerber Baby Foods Fund of Fremont to a student in Horticulture.
  - b. \$39.11 from Interstate Publishers for the Agricultural Engineering Scholarship fund, account 31-3234.
  - c. To continue previously established scholarships:
    - 1) \$100 from the Michigan Farm Bureau of Lansing for the Elevator and Farm Supply Cooperative Fund.
    - 2) \$100 from Citizens Bank and Trust Company of Clare for the Michigan Bankers Scholarship Fund.
    - 3) \$200 from the Presser Foundation, for account 31-3348
    - 4) \$50 from the William Randolph Hearst Foundation of New York City for the A. A. Applegate Scholarship Fund.
    - 5) For the Memorial Scholarship Fund:
      - \$20 from Mrs. Thelma Christianson in memory of Helen Hollandsworth
      - \$15 from Mr. and Mrs. Richard Featherstone in memory of George Leu
      - \$5 from George A. Hough III in memory of Mrs. Walter G. Meyers
    - 6) For the E. Ross Gamble Memorial Scholarship Fund:
      - \$25 from F. Strother Cary, Jr. of Chicago
      - \$10 from Mrs. William R. Gamble of Little Rock, Arkansas
      - \$25 from Philip H. Schaff, Jr. of Chicago
    - 7) From the National Merit Scholarship Corporation of Evanston, Illinois:
      - \$4,450 for Achievement Scholars
      - \$72,843 for Scholars, and Merit Scholars
  - d. For specified students:
    - \$250 from the Alabama Congress of Colored Parents and Teachers of Monroeville, Alabama
    - \$600 from Alpha Kappa Alpha Sorority of Flint
    - \$300 from the American Legion of Detroit
    - \$100 from the Beulah Cain Brewer Scholarship Fund of Detroit

continued - -

NEW BUSINESS, continuedGifts and Grants, continuedGifts and  
Grants

5. Grants for Scholarship purposes continued:
  - d. For specified students, continued:
    - \$125 from Frank A. Furgess Foundation, Inc., of Geneva, Illinois
    - \$300 from the William H. Chapman Foundation of New London, Connecticut
    - \$200 from The Colonial Dames of America of New York City
    - \$150 from the Detroit High Schools Student Aid Foundation of Detroit
    - \$400 from the State of Delaware of Dover
    - \$150 from the Evergreen Park Community High School Scholarship Board of Evergreen Park, Illinois
    - \$150 from the Henry Ford High School of Detroit
    - \$500 from the Grafenwohr-Vilseck Scholarship Committee of Grafenwohr, Germany
    - \$550 from the Fannie & John Hertz Foundation of Los Angeles
    - \$150 from the Illinois Federation of Women's Clubs of Chicago
    - \$125 from the Italian-American Veterans Memorial Scholarship of Southbridge, Mass.
    - \$100 from Junior Achievement of Grand Rapids, Inc.
    - \$361 from The Kamehameha Schools of Honolulu, Hawaii
    - \$150 from the Lenawee County Athletic Association of Morenci
    - \$733 from the National Merit Scholarship Corporation of Evanston, Illinois
    - \$250 from the North Allegheny Junior-Senior High School of Wexford, Pennsylvania
    - \$150 from Syracuse University of Syracuse, New York
    - \$375 from the United Steelworkers of America of Cleveland, Ohio
    - \$576.38 from the Walker Manufacturing Company of Racine, Wisconsin
    - \$125 from the Winnacunnet High Scholarship Foundation, Inc., of Hampton, New Hampshire.
6. Grants as follows to be used under the direction of N. P. Ralston in the Cooperative Extension Service to cover part of the salaries of additional extension agents in the respective counties:
  - \$5,500 from the Board of Supervisors of Barry County
  - \$3,000 from the Board of Supervisors of Cheboygan County
  - \$7,500 from the Board of Supervisors of Genesee County
  - \$3,750 from the Board of Supervisors of Kent County
  - \$5,500 from the Board of Supervisors of Livingston County
  - \$4,000 from the Board of Supervisors of Osceola County
  - \$6,500 from the Board of Supervisors of St. Clair County
  - \$6,500 from the Board of Supervisors of Washtenaw County
7. Grant of \$4,166.60 from the United States Department of Agriculture Agricultural Research Service of Lansing to be used under the direction of N. P. Ralston in the Cooperative Extension Service in the insect survey control.
8. Bequest of \$13,000 from the estate of Ward Warren of Ovid to be used under the direction of S. H. Wittwer in the Agricultural Experiment Station for the furtherance of experimental agriculture in accordance with the terms of the bequest.
9. Grants as follows to be used under the direction of R. L. Maddex in Agricultural Engineering for education and research programs dealing with the use of electric power:
  - \$8,332.50 from Consumers Power Company of Jackson
  - \$4,166.25 from the Detroit Edison Company of Detroit
  - \$4,166.25 from the Michigan Association of Rural Electric Cooperatives
10. Grant of \$5,000 from Ankony Farm of Rhinebeck, New York, to be used under the direction of R. H. Nelson in Animal Husbandry to study genetics of certain recessive traits in beef cattle.
11. Grant of \$20,060 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of R. G. Hansen in Biochemistry for research on enzyme characterization of nucleotide reactions.
12. Grant of \$4,510 from the Michigan Turfgrass Foundation of East Lansing to be used under the direction of James B. Beard in Crop Science to provide for research in turfgrass.
13. Grant of \$14,776 from the Bureau of Commercial Fisheries of Washington, D.C., to be used under the direction of L. J. Bratzler in Food Science for an evaluation of processing methods for smoked fish.
14. Grant of \$200 from the Great Lakes Mushroom Cooperative of Warren to be used under the direction of Pericles Markakis in Food Science to continue exploratory studies on factors affecting the quality of mushrooms.
15. Grants as follows to be used under the direction of A. M. Pearson in Food Science:
  - a. \$3,600 from Armour and Company of Chicago to continue support of a graduate research assistantship
  - b. \$23,688 from the National Institutes of Health for the isolation and identification of meat flavor components.
16. Grant of \$36,000 from the National Science Foundation to be used under the direction of David R. Dilley in Horticulture for research on protein synthesis and senescence in pome fruits.



NEW BUSINESS, continuedGifts and Grants, continued:Gifts and  
Grants

17. Grant of \$500 from an anonymous donor to be used under the direction of J. Lee Taylor in Horticulture to send members of the Michigan Junior Horticultural Association to the National Convention.
18. Grant of \$5,000 from The Dow Chemical Company of Midland to be used under the direction of R. K. Ringer in Poultry Science for the development of criteria to evaluate chemical effects of pesticides with special reference to reproductive, nervous, and cardiovascular systems in birds.
19. Grant of \$1,500 from the Michigan Turfgrass Foundation of East Lansing to be used under the direction of Paul Rieke in Soil Science to study miscellaneous problems in soil management as they pertain to turf.
20. Grant of \$7,650 from the Tennessee Valley Authority of Wilson Dam, Alabama, to be used under the direction of E. C. Doll, J. A. Porter, and L. S. Robertson in Soil Science to conduct fertilizer test demonstration programs, demonstrate the possibility of a need for zinc manganese in fertilizers used for Michigan crops.
21. Grants as follows to be used under the direction of J. D. Edwards in Accounting and Financial Administration to assist students in the completion of their doctoral dissertations:
  - a. \$100 from Mark Littler of Detroit
  - b. \$3,000 from the Ernst & Ernst Foundation of Cleveland, Ohio
22. Grant of \$500 from Acme Markets, Inc., of Philadelphia to be used under the direction of Edward Brand in Marketing and Transportation Administration to support the Food Marketing Management program.
23. Grants as follows to be used under the direction of H. O. Barbour in Hotel, Restaurant, and Institutional Management for research in the problems of wine merchandising:
  - a. \$100 from the Food Service Executives Association of Detroit
  - b. \$150 from A. Stewart of New York City
  - c. \$175 from the Michigan Foundation for Hospitality Education of East Lansing
24. Grant of \$1,000 from the National Education Association of Washington, D.C., to be used under the direction of J. W. Smith in Administration and Higher Education to supplement the original grant in outdoor education.
25. Grant of \$15,000 from the Pittsburgh Consortium to be used under the direction of D. J. Leu in Administration and Higher Education to study the diffusion of educational practices in the Thailand Inter-University research program in institution building.
26. Grant of \$4,840 from the United States Office of Education of Washington, D.C., to be used under the direction of J. J. Albracht in Elementary and Special Education to determine vocational competencies for the performance of essential activities for sales personnel in the feed industry.
27. Grant of \$6,550 from the United States Office of Education to be used under the direction of Carl Gross in Secondary Education and Curriculum to prepare teachers and to develop instructional materials for food service occupations.
28. Grant of \$4,540 from the National Science Foundation to be used under the direction of C. L. Schloemer in the Science and Mathematics Teaching Center for the academic year institute in general science for secondary school teachers of general science.
29. Grant of \$84,996 from the National Aeronautics and Space Administration of Washington, D.C., to be used under the direction of Leroy Augenstein in Biophysics for an investigation of the molecular basis and organization of nerve and brain function.
30. Grant of \$10,400 from the National Science Foundation to be used under the direction of John H. Beaman in Botany and Plant Pathology for research on the Alpine flora of Mexico and Guatemala.
31. Grant of \$37,483 from the United States Atomic Energy Commission of Washington to be used under the direction of J. L. Dye in Chemistry for research in electrochemistry and spectra of metal-ammonia and metal-amine solutions and kinetics of electron-attachment reactions.
32. Grant of \$5,000 from E. I. duPont deNemours and Company, Inc., of Wilmington, Delaware, to be used under the direction of A. I. Popov in Chemistry as a grant-in-aid of fundamental research.
33. Grant of \$40,000 from the American Chemical Society Petroleum Research Fund of Washington to be used under the direction of M. T. Rogers in Chemistry for investigation of molecular structure and chemical bonding by radio-frequency spectroscopy.
34. Grant of \$400 from the Society of Sigma Xi of New Haven, Connecticut, to be used under the direction of W. L. Daniel in Zoology for genetic and biochemical analysis of the Cornelia De Lange Syndrome.

NEW BUSINESS, continuedGifts and  
Grants

35. Grants as follows to be used under the direction of W. J. Hinze in Geology:
  - a. \$50 from Sullivan and Leroux of Tulsa, Oklahoma, for minor geophysical consultation problem involving departmental equipment.
  - b. \$50 from the City of Grand Rapids for geophysical services in connection with recent ground caving within the city limits.
36. Grants as follows to be used under the direction of M. M. Miller in Geology:
  - a. \$450 from The A. H. Handley Management of Boston, Massachusetts, for general support for the Glaciological Institute.
  - b. \$2,800 from the National Geographic Society of Washington for the MSU Glaciological Institute, Juneau Icefield.
37. Grant of \$7,000 from the Automobile Club of Michigan of Detroit to be used under the direction of A. F. Brandstatter in Police Administration and Public Safety to provide scholarships to police officers desiring to attend the short course program in traffic.
38. Grant of \$4,500 from the Ford Motor Company Fund of Dearborn to be used under the direction of F. R. Wickert in Psychology to support two graduate student thesis research projects.
39. Grant of \$2,200 from the Tri-County Regional Planning Commission of Lansing to be used under the direction of R. D. Duke in Urban Planning and Landscape Architecture to provide support for special graduate research assistants.
40. Grant of \$15,210 from the National Institutes of Health to be used under the direction of P. O. Fromm in Physiology to investigate the toxic action of water soluble pollutants on fresh water fish.
41. Grants as follows to be used in Veterinary Surgery and Medicine:
  - a. \$2,000 from Parke, Davis and Company of Detroit to clinically evaluate drugs under the direction of G. H. Conner and C. C. Beck
  - b. \$1,200 from Parke, Davis and Company to clinically evaluate drugs, under the direction of R. G. Schirmer.
42. Grants as follows from the National Science Foundation to be used under the direction of M. E. Muelder in Research Development and the Graduate School:
  - a. \$42,463 to support 7 graduate students in Engineering
  - b. \$139,941 to support 27 graduate students in Horticulture, Biochemistry, Zoology, Entomology, Agricultural Engineering, Electrical Engineering, Metallurgy, Psychology, Anthropology, Economics, Geography, Linguistics, Sociology, Mechanics and Materials Science, Mechanical Engineering, Mathematics, Statistics, and Chemistry
  - c. \$109,615 to support 19 graduate students on NSF Traineeships
43. Grants as follows to be used under the direction of A. L. Hunter in Continuing Education:
  - a. \$107,432 from the Peace Corps of Washington to implement the second phase of the Peace Corps Masters program.
  - b. \$7,500 from The Bendix Corporation of Detroit to help finance the graduate program at the Benton Harbor Center.
  - c. For the Adventure in World Understanding Program:
    - \$150 from Bruce J. Maguire of Lansing
    - \$55 from the Woman's National Farm and Garden Association of Union Lake
44. Grants as follows from the Midwest Universities Consortium for International Activities, Inc., of Urbana, Illinois:
  - a. \$3,550 for Professor De Benko to travel to Africa for acquisition of African materials for Consortium Universities' Libraries, and \$1,500 for purchase of library materials.
  - b. \$5,700 to finance a predoctoral internship to conduct research on factors influencing food consumption in rapidly developing countries--a case study of Puerto Rican experiences.
  - c. \$3,412.50 to finance the released time for completion of research by Professor Frederick Waisanen.
  - d. \$9,325 for a predoctoral internship for research on the acceptance process of marketing research in Brazilian enterprise in Sao Paulo, Salvador, and Porto Alegre, Brazil
45. Grants as follows to be used under the direction of Vice President Fuzak in Student Affairs to continue the Campus Community Commission program:
  - a. \$300 from an anonymous donor
  - b. \$200 from an anonymous donor
- 46.. Grants of \$241 from the friends of James J. Brennan to be used for the James J. Brennan Memorial Library.
47. Gift of 7 shares of Dow Chemical Company common stock valued at \$535.50 from Mr. and Mrs. Richard William Caldwell of Midland for the MSU Development Fund, the proceeds from the sale of the stock to be transferred to a special account for the College of Engineering.

Gifts and  
GrantsNEW BUSINESS, continuedGifts and Grants, continued

48. Grant of \$1,000 from Robert S. Linton of Okemos for the 1916 Gift Project of the MSU Development Fund.
49. Grant of \$4,000 from Stephen McK. Du Brul of Detroit for the MSU Development Fund; to be used \$400 for the Veterinary Clinics under the direction of R. G. Schirmer, \$3,600 for the Physiology Department in Veterinary Medicine under the direction of David Reinke.
50. Grant of \$100 from Mr. and Mrs. Elmer E. White of Okemos for the MSU Development Fund and to be transferred to the Applegate Fund.
51. Grant of \$15 from D. L. Stewart of Albany, Georgia, for the MSU Development Fund and to be transferred to the James J. Brennan Memorial Library Fund.
52. Gift of 13 shares of Bank of Lansing stock from Albert L. Ehinger of East Lansing, the proceeds of the sale of the stock to be deposited in the MSU Development Fund and designated for the Class of 1916 Gift Project.
53. Gift of a life insurance policy in the amount of \$15,000 from Dr. Richard L. Dorner of Kalamazoo, Michigan State University is named as the only and irrevocable beneficiary and the money is designated for the College of Veterinary Medicine.

On motion by Mr. Huff, seconded by Mr. Merriman, it was voted to accept the Gifts and Grants. The Secretary was instructed to write a special letter of thanks to Mr. Robert S. Linton for his gift of \$1,000 for the 1916 Gift Project of the MSU Development Fund (Item 48).

Alteration  
and Improve-  
ment Items  
approvedReports for Board Members

1. The following alteration and improvement items have been approved since the last meeting of the Board of Trustees and charged to account 11-5173:
 

a. Improve temperature control air supply and demineralized water system in School of Packaging Building	\$ 585
b. Improve lighting in room 212, Men's Intramural Building, to bring the lighting up to acceptable standards for secretarial work	450
c. Improve lighting in rooms 210 and 211, Eustace Hall, to provide adequate lighting for secretarial work for Institutional Research.	250
d. Install floor tile in room 5A, Olds Hall, so that it may be used as an office for Psychology Department	200
	\$1,485
2. Additional payments to salaried employees since the January Trustees' meeting, as per list on file.

## Oakland Univ.

OAKLAND UNIVERSITY

## Leaves

Leaves--Sabbatical

1. Robert G. Hoopes, Professor and Chairman of English, with half pay from September 6, 1966 to September 5, 1967 to study in England.
2. Sheldon L. Appleton, Associate Professor of Political Science with full pay from September 6, 1966 to December 21, 1966 to study in the area.
3. Norman Susskind, Associate Professor of Modern Languages and Literature with full pay from January 3, 1967 to April 22, 1967 to study in France.

## Appointments

Appointments

1. Gilbert Leroy Wedekind, Assistant Professor of Engineering, at a salary of \$4650 for the period January 5, 1966 to April 20, 1966.
2. Gilbert Leroy Wedekind, Assistant Professor of Engineering at a salary of \$9300 per year on a 10-month basis effective August 15, 1966.
3. Joseph Willis DeMent, Associate Professor of English, at a salary of \$10,500 per year on a 10-month basis effective August 15, 1966.
4. Richard P. Tucker, Instructor in History, at a salary of \$7800 per year on a 10-month basis effective August 15, 1966.
5. Renate Gerulaitis, Instructor in Modern Languages and Literature, at a salary of \$7800 per year on a 10-month basis effective August 15, 1966.
6. Floyd M. Cammack, Associate Professor of Linguistics and Librarian at a salary of \$16,000 per year on a 12-month basis effective March 1, 1966.

## Transfers

Transfers

1. Paul Solonika, from Instrument Maker XII, Engineering Shop, to Manager AP-V, Engineering Shop at an increase in salary to \$9040 per year on a 12-month basis effective February 1, 1966.

OAKLAND UNIVERSITY, continuedMiscellaneous

1. Change in the effective date of the appointment of Lawrence B. Friedman as Assistant Professor of Chemistry from January 1 to August 15, 1966.
2. Recommendations as follows from the Director of Personnel:
  - a. Establish an Assistant to the Dean AP-IX position in Engineering.
  - b. Establish a Manager, Scholar Shop, and Administrative Assistant, Community Relations, AP-I position in Information Services, paid 2/3 from 31-3930 and 1/3 from 91-8701
  - c. Reclassify a Senior Library Clerk IV to an Office Assistant, Instructional Materials Center VII position in the Library.
  - d. Reclassify an Account X to an Accountant AP-III position in the Student Center.
3. Bids were taken on February 8 for the addition of the boiler and other improvements to the heating system. Following is a tabulation of the bids:

Ch effec date  
appt. L. B.  
Friedman

Approval  
recommenda-  
tions Dir.  
Personnel

Benjamin Muskovitz Company	\$116,611
Eames & Brown, Inc.	123,000
Kruchko Plumbing and Heating	130,937
Zeni and Maguire Company	139,300
Brady Plumbing and Heating Company	139,950
John E. Green Plumbing and Heating Company	144,000
Laya Plumbing and Heating	145,250
L. L. McConachie Company	151,000
W. J. Rewoldt	174,900

Contracts  
awarded low  
bidders for  
add. to  
boiler and  
heating  
system

The low bid has been examined by Oakland's consulting engineers and found to be acceptable. It is our recommendation that the Board of Trustees award a contract for this project to the Benjamin Muskovitz Company in the amount of \$116,611, and that the following project budget be approved:

Construction	\$116,611
Engineering Fees	6,996
Performance Bonds and Contingencies	4,393
	<u>\$128,000</u>

The funds for this project are included in the \$180,000 capital outlay appropriation made for the improvements to the Oakland University heating plant.

On motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to approve the above item.

Gifts and Grants

Gifts and  
Grants

1. Grants as follows to be used for purposes:
  - a. \$22,390.94 from the Oakland County Scholarship Committee; \$20,000 for account 32-3362 and \$2,390.94 for account 32-3228
  - b. For Scholarship Account 32-3228:
    - \$100 from Glenn R. Brooks of Rochester
    - \$100 from Mr. and Mrs. Noel A. Buckner of Orchard Lake
    - \$15 from Chan H. Chin of Warren
    - \$499.80 from Robert M. Critchfield of Pontiac
    - \$1,000 from Detroit Bank & Trust of Detroit
    - \$500 from Mr. and Mrs. Jack W. Haupt of Clarkston
    - \$18 from Desmond Ivey of Sarnia, Ontario
    - \$2.50 from Ruth M. Kurz of Royal Oak
    - \$20 from Bruce A. Milligan of East Lansing
    - \$660 from the National Foundation of Rochester
    - \$660 from the National Twist Drill and Tool Company of Rochester
    - \$500 from O'Dell, Hewlett and Luckenbach of Birmingham
    - \$48 from John Taylor of Rochester
    - \$3,427.13 from the Oakland County Scholarship Committee
  - c. For Restricted Scholarship Account 32-3220:
    - \$7,300 from the General Motors Scholarship Program
    - \$1,500 from The Mary Louise Johnson Foundation Scholarship of Detroit
  - d. For Awards Account 32-3359
    - \$150 from Business and Professional Women's Club of Troy
    - \$604 from the Daily Tribune of Royal Oak
    - \$150 from Jean Ott Scholarship of Pontiac
    - \$315 from Rockford Public Schools
    - \$162 from Woman's National Farm and Garden Association of Union Lake
2. Grant of \$500 from the Public Health Service of Bethesda, Maryland, to be used under the direction of C. V. Harding in Biology for a fellowship supply allowance.
3. Grants as follows to be used under the direction of Dorothy Hope in the Alumni Office:
  - a. \$2,172 from Oakland University Alumni for the Charter Alumni Fund
  - b. \$50 from the Ford Motor Company of Dearborn for the Charter Alumni Fund

OAKLAND UNIVERSITY, continuedGifts and  
GrantsGifts and Grants, continued

4. Grant of \$132,500 from The Charles Stewart Mott Foundation of Flint to be used under the direction of Lowell Eklund in Continuing Education to support the Mott Center for Community Affairs.
5. Grants as follows to be used under the direction of Chancellor Varner:
  - a. 10 shares of Ford Motor Company stock valued at \$546.25 from Mr. and Mrs. Frederick J. Hooven of Bloomfield Hills for the Discretionary Gift Fund.
  - b. 5,000 shares of MacManus, John & Adams, Inc., preferred stock valued at \$5,000 from Charles F. Adams of Birmingham; proceeds of the sale of the stock to be used to support the Meadow Brook Music Festival
  - c. \$40,000 from The Rockefeller Foundation of New York City to enable the Detroit Symphony Orchestra to participate for one additional week in the Meadow Brook Music Festival during the 1966, 1967 and 1968 seasons.

Report for Board Members

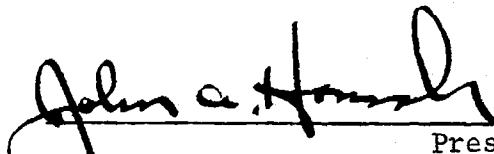
1. Payment of the following additional amounts to salaried employees since the January Trustees' meeting:

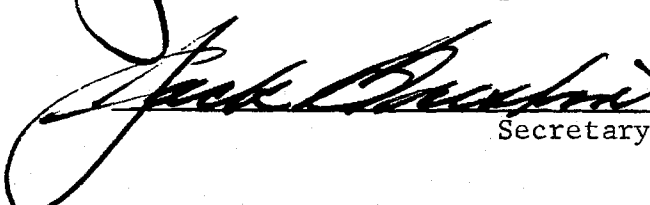
Gwen Breitmoser	\$12.60
Leonard Chisholm	75.00
George Rawick	20.00
Nancy Schwalm	14.22
Reuben Torch	20.00
Carmen Urla	20.00

On motion by Mr. Merriman, seconded by Mr. Stevens, it was voted to approve all Oakland University Items.

The meeting adjourned at 12:05 p.m.

The next meeting of the Board of Trustees will be held Thursday, March 17, with an informal dinner meeting to be on Wednesday evening, March 16.

  
President

  
Secretary