

Minutes of the
Meeting of the State Board of Agriculture
February 18, 1932

Present: Messrs. Berkey, Brody, Daane, McColl, Mrs. Wilson, Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: Mr. McPherson

The meeting was called to order at 10 o'clock.

The minutes of the previous meeting were approved, having been in the hands of the Board members.

Appointments

APPOINTMENTS

1. Report from Dr. Giltner that the salary of Mr. Howard W. Johnson whose salary is paid from the National Research Council Commonwealth Fund Project, has been increased \$100.00 for the year beginning January 1, 1932. His total salary for the year will be \$2100 instead of \$2000. This involves no additional expense to the college. Mr. Johnson is National Research Council Fellow in Bacteriology.

Request that
Fores. Dept.
Summer Camp
be 8 weeks.

2. Request for the extension of the Forestry Department summer camp from six to eight weeks.
On motion of Mr. Berkey, it was voted that the Forestry Department summer camp be held for a period of six weeks only.

Sturgeon to
be placed on
half time.

3. Placing Mr. Joseph Sturgeon, employed in cooperation with the Michigan Press Association on rural press work on a reduced schedule, giving half time service, after February 1, 1932, our share of his salary to be reduced from \$1500 to \$750.00 per year, effective February 1, 1932.

4. Appointment of Mr. George S. McIntyre as County Agricultural Agent for Cass County, beginning February 8th, at a salary of \$2400 per year, replacing Mr. Lynn Post.

Transfer of
D. B. Jewell
also
E. L. Hammond

5. Transfer of Mr. D.B. Jewell, County Agent of Tuscola County, to Benzie County beginning March 1st, and Mr. E. L. Hammond, County Agent to Benzie County to Tuscola County, effective same date, salary to be \$2400 each, from Extension funds.

6. Appointment of Miss Elizabeth Keeler as stenographer for the Department of Agricultural Engineering, replacing Mrs. Dorothy Barker, resigned, at a salary of \$100. per month, effective February 1st.

7. Appointment of Mr. John S. Page for the Summer Session, to teach two courses in School Administration, one graduate course and one undergraduate course at \$400 for the session.

8. Appointment of Mr. E. W. Kiebler for the Summer Session, to teach course in Philosophy of Education at a salary of \$240. for the session.

9. Appointment of Miss Frances Pearl and Mr. Robert F. Scanland for the summer session at \$180.00 each for the full time. Miss Pearl and Mr. Scanland will teach Applied Music.

10. Appointment of Mr. Jackson E. Towne, as Librarian at a salary of \$4500 per year, effective April 1st, 1932.

On motion of Mr. McColl, it was voted to approve the items from 1 to 10 except item 2, action on which has already been indicated.

Travel

TRAVEL REQUESTS

1. E. L. Austin, meeting of the North Central Association of Colleges and Universities at Chicago, and Special Conferences on Teacher Training at University of Chicago March 14-16, with transportation and pullman expenses.

2. H. S. Reed, meeting of American Chemical Society, New Orleans, March 28-April 1st.

3. Mrs. Merle D. Byers, Miss Mabel Rogers and Bernice Vollmer, to attend conference for State Supervisors and Teacher Trainers, called by Federal Board at Chicago, April 4-7, all expenses.

4. Dr. Hoppert, Mr. Canniff and possibly Mr. Etchells, to attend meeting of the Association for Dental Research at Columbus, March 19th and 20th. Mileage for one automobile.

5. Request from Federal Office of Extension work for a 4-H Club boy as speaker on the National Farm and Home Hour radio program for March 5th. Mr. Harold Kober and Mr. K. K. Vining request expenses, from Grand Rapids to Chicago and return on March 5.

6. Report on travel authorization for Dr. E. L. Austin to represent Michigan State College at the alumni meetings in New York City on February 24, Philadelphia on February 23rd, and Washington on February 21 and 22. All expenses. Dr. Austin is representing Michigan State College at the George Washington University exercises on February 22, also as well as attending the N.E.A. meetings.

7. Report on the substitution of the name of Mr. Grover for Mr. Linton in travel authorization allowance (railroad mileage and pullman) to Washington, N.E.A. meetings on February 21-23.

On motion of Mr. Berkey, it was voted to approve the travel requests.

MISCELLANEOUS

1. Recommendations from the Faculty to the Board. (Faculty meeting of Feb. 5).

- a. That the deposit for reservation of room in Women's Dormitories be changed from five to ten dollars.
- b. In case of withdrawal from College during a term, room rent is refunded when immediate replacement is made. In case a change of residence becomes necessary at the end of the term, the \$10.00 room deposit will be forfeited unless a girl replaces herself in the dormitory.

On motion of Mr. McColl, it was voted to approve the above recommendation.

2. Recommendation from the Administrative Group, Tuesday, January 26:

Students voluntarily leaving college within twenty days from the date of the opening of the term will, upon approval of the Registrar of the College, be refunded all fees paid, as shown by registration card, except the matriculation fee and ten dollars of the course fee which will in no case be refunded.
 Notation: All fees except the matriculation fee are refunded at the present date.

In case a student withdraws from the dormitory during a term, room rent will be refunded only when immediate replacement is made.

On motion of Mrs. Wilson, it was voted to approve the above recommendation.

3. Recommendation from Dean of Women that Summer School women students live in Mary Mayo Hall, and that a flat rate of \$3.00 for two in a room and four dollars for a room held single, be charged. Choice of rooms to be a matter of "first come first served". Meals will be served by the class in Institutional Management at the Womans' Building during the summer session. Boys' and Girls' Club people and the Farm Women Group will be housed in the Womens' Building as has been done before.

On motion of Mr. Berkey, it was voted to approve the above recommendation.

4. Request for additional remuneration for Mrs. Ledah Thompson who has been on night chaperone duty at Mary Mayo Hall, money to come from labor payroll. On duty from 2 to 3 nights per week.

On motion of Mr. Daane, it was voted to approve the above request.

5. Payment of payroll amounting to \$307.25 list of staff members used by the Athletic Department in taking tickets, ushering, as door attendants, and so forth, at basketball games during this season.

On motion of Mr. McColl, it was voted to approve the above-mentioned payroll.

6. Request for authorization for the placing of \$16,000 Extension monies on this year's budget from the reserve fund, or carried over from last year. Extension appropriations for the last fiscal year exceeded their apportionment in the amount of \$7,783.47. However, there were expenditures authorized by the Board in the amount of \$22,000, of which no funds were provided to the Extension Department. This would leave an imaginary balance on hand of \$14,216.52.

Action deferred.

7. Request for appropriation to take care of remaining balance due on Vocational Teachers' expenditures.

Action deferred.

8. Letter from M. Clifford McKibbin of the Forestry Class of 1911, relative to the erection of a memorial to Dr. Beal in the Pinetum this coming Commencement season.

On motion of Mr. Berkey, it was voted to refer the above matter to the Buildings and Grounds Committee with power.

REPORTS

Report from the President.

1. Appointment of Advisory Committee of the Board - and other committees of the Board.

No report.

2. Athletic Council Matters.

No report.

3. Bill for teaching extra hours; O'Neal Mason, 11 hours and C.S. Logsdon, 28 hours. (Item was left to President with power at January meeting).

The Board approved the report which was made by the President.

Deposit on room in Women's Dorms. to be \$10.00.

In case of withdrawal during term, refund on room rent is made when replacement is made.

Students leaving within 20 days within opening of term will be refunded all fees paid, except matric. fee and \$10.00 of course fee.

Room rent refunded only when replacement made.

S. S. women students to live in Mary Mayo.

Additional remuneration for Mrs. Ledah Thompson night chaperone Mary Mayo.

Approval of payroll of \$307.25 -staff members used by Ath. Dept.

Request for authoriza. to place \$16,000 Extension money on this year's budget from reserve.

Request for approp. to take care of balance due on Voc. Teachers' Exp.

Request of Class of 1911 to erect memorial to Dr. Beal this Commencement.

Appt. of Adv. Com. - no report.

Athletic Council - no report.

Bill for teaching extra hours O'Neal Mason & C.S. Logsdon

Statement from S.B. McCool re: policy for obtaining news

4. Statement from S.B. McCool, Associated Press man in which he stated that he would be satisfied if the Board here would follow the policy used by the Regents at the University of Michigan. Information there is obtained by press men previous to the meeting through the Assistant to the President, and following the meeting through the Assistant Secretary. Mr. McCool stated that this plan would prove satisfactory.

No action.

No action on irrig. process devised by O.E. Robey

5. Matter of authorization of licensing manufacture of patent for irrigation process devised by O. E. Robey - referred to the President and Secretary for an opinion from the Attorney General.

Action deferred

No report on proposed Alumni Scholarship Plan.

6. Proposed alumni scholarship plan. Opinion of Committee of Deans on the matter - approved plan in general - recommended appointment of committee to work on details. Board referred the matter to the President and the Alumni members of the Board. Alumni Office would like to proceed with plans as soon as possible.

No report.

Name of Botany Dept. changed to Dept. of Botany and Plant Pathology.

7. Request that name of Botany Department be changed from Department of Botany to Department of Botany and Plant Pathology. (Approved by Administrative Group and Faculty January 26, 1932.)

On motion of Mr. Brody, it was voted to approve the above request.

Re-election of college staff members to Bank's board of Directors.

8. Letter from Mr. Lucas of the East Lansing State Bank relative to re-election of college staff members to Bank's Board of Directors.

On motion of Mr. Daane, it was voted that the following members of the staff be allowed to accept re-election to the Bank's Board of Directors:

Mr. H. H. Halladay
Mr. J. Schepers

Mr. A. J. Clark

Mr. Ward Giltner
Mr. E. H. Ryder

Registrar to be considered member of faculty and Sec. of Fac.

9. Registrar of College to be considered a member of the faculty and also Secretary of the Faculty.

On motion of Mr. Daane, it was voted that the above recommendation be approved.

Adv. in title for C.W. Chamberlain to Prof. of Phys.

10. Advancement in title for C.W. Chamberlain in the Physics Department, now Associate Professor of Physics, to Professor of Physics.

On motion of Mr. Daane, it was voted to approve the above item.

Recommendations from Deans regarding Scholarship Fund.

11. Recommendation as follows from the Committee of Deans regarding the M.S.C. Scholarship Fund:

1. That any income from the M.S.C. Scholarship Fund, in excess of the two hundred dollars given to the men and women of the highest scholastic record at the end of their junior year, as heretofore, be awarded as divisional prizes, not to exceed twenty-five dollars each.
2. That these divisional prizes be awarded to the man or woman in each of the six divisions of the college who has the highest scholastic record, in the broadest sense, in his or her division at the end of the sophomore year.

On motion of Mr. Brody, it was voted to approve the above recommendation.

Election of Earle J. Freeman as member of W.K. Kellogg Foundation approved.

12. Request from the W.K. Kellogg Foundation that the State Board of Agriculture approve the re-election of Earle J. Freeman as a member of the W.K. Kellogg Foundation. (This is a matter of procedure).

On motion of Mr. McColl, it was voted to approve the above request and to authorize the secretary to write a letter to the W.K. Kellogg Foundation in behalf of the Board.

Res. adopted by Muck Farmers placed on file.

13. Mr. Brody presented to the Board a set of resolutions adopted by the Michigan Muck Farmers Association, and it was voted to place them on file in the Secretary's Office.

REPORT OF COMMITTEES

No report from Committee to request Adm. Board for \$5,000 for Century of Progress Exposition.

1. Messrs. McPherson, Halladay and Brody - to request State Administrative Board for \$5,000 appropriation for Century of Progress Exposition at Chicago.

No report.

2. Building Committee Report.

- a. Request of Dairy Dept. for use of \$24,000 for additional floor.
(Ref. to Building Committee with power and to architect for opinion).

Action deferred.

No report on request of Dairy Dept. to use \$24,000 for additional floor

- b. Report of Dunbar Experiment Station Building. Request introduced at October meeting that College budget finance this to avoid heavy draft from experiment station funds. (Repairs estimated at \$735.)

Action has been deferred until summer.

- c. Request for partition in Room 107 in the Horticultural Building. Estimate on Plaster job \$235.00.

On motion of Mr. McColl, it was voted to approve the above request.

- d. Status of the New Dormitory. Mr. McColl reported to the Board about the meeting held in Mrs. Wilson's office in Detroit, - those present being President Shaw, Secretary Halladay, Mrs. Wilson and Mr. McColl; also Mr. Connely, Mr. Gordon and Mr. Trout. An agreement was drawn up by Mr. Trout of Malcomson, Higginbotham & Trout, Architects, which the committee had not had time to look over.

On motion of Mr. Daane, it was voted to leave this matter with the present committee consisting of: President Shaw, Secretary Halladay, Mrs. Wilson and Mr. McColl, with power.

REPORTS FROM SECRETARY'S OFFICE

1. Report on letter received from Mr. Connely of the First Detroit Company stating that he had purchased \$5,000 Michigan State bonds which were offered the College by Heber, Fuger & Co. at 87, with part of the \$13,000 left from the building of Mary Mayo Hall.
2. Request that the South Haven Experiment Station be permitted to rent ten acres of land near the edge of South Haven, from Mr. J. J. Longinotti, for a period of five years with the option of releasing it for another five year period, at \$10.00 per acre per year. Lease to become effective March 1, 1932. Payment to be made from regular Experiment Station allotment to the South Haven Station. Mr. Longinotti did not wish to have an option to purchase included in the agreement.

On motion of Mr. Brody, it was voted to approve the above item.

3. Letter from Mr. Gordon of the Detroit Trust Company requesting that additional insurance be placed on the furniture and fixtures at Mary Mayo Hall.

On motion of Mr. Daane, it was voted that the Secretary negotiate with the Detroit Trust Company regarding the above matter and report back to the Board.

The next meeting of the State Board of Agriculture will be held at 10 o'clock in the President's Office, March 17.

The meeting adjourned at 12:15.

R. S. Shaw
President
H. H. Halladay
Secretary

Special Meeting of the
State Board of Agriculture
February 27, 1932

All members were present.

A special meeting of the State Board of Agriculture was called for 10:00 A.M. February 27th, to decide whether James Crowley, football coach should be released from his three year contract dating from September 1st, 1931, on account of an offer presented to him by Iowa University at a sum much in advance of the terms of his contract here.

Mr. Crowley had indicated in his interviews with the President that because of the much larger salary offered by Iowa, essentially three thousand dollars per year more than the maximum of his contract here, that he was considering its acceptance together with a request for release from Michigan State College.

The matter was first presented to the President by Mr. Crowley at 11:00 A.M. Wednesday, February 24th, but full details were not forthcoming until 3:00 P.M. February 25th, at which time it was stated that Mr. Crowley must give Iowa a final answer by noon, Saturday, February 27th.

Neither Iowa officials nor their representatives inquired as to whether officials of Michigan State were willing that they should undertake negotiations with a member of our staff now under contract. For the information of Iowa authorities a copy of Mr. Crowley's contract was wired to them on the afternoon of February 24th.

After complete details concerning the matter had been presented by the President to the Board and considered by them, Mr. Crowley was requested to stand by his contract with the assurance of such support in the future as has been accorded him in the past. Mr. Crowley agreed to fulfill the provisions of the contract.

R. S. Shaw
President
H. H. Halladay
Secretary

No report on request of Dunbar Exp. Station for repairs.

Request for partition in Room 107 Hort. Bldg. granted.

Status of New Dormitory. Report on meeting held in Mrs. Wilson's office in Det.

\$5000 dorm. bonds purchased by Trust Company with part of \$13,000 left.

10 acres of land to be rented for 5 years from Mr. Longinotti for So. Haven Exp. Station

Letter from Trust Company requesting additional insurance on furniture at Mary Mayo.

Meeting regarding Coach Crowley's offer from Iowa Univ.