

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
February 19, 1953

Present: Mr. Brody (Chairman); Messrs. Mueller, Smith; Miss Jones; President Hannah, Comptroller May and Secretary McDonel.

Absent: Messrs. Akers, Armstrong; Dr. Thurston

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

In accordance with action taken at the last Board meeting, members of the press were in attendance at the meeting.

PRESIDENT'S REPORT

Leaves

- 1. Leave of absence without pay for Dr. Nico Camara-Peon, Psychiatrist at the Health Service and in Social Work and Psychology, from January 20 to February 19, 1953.

Leave Nico
Camara-Peon

Miscellaneous

- 1. Increase in salary for Gale E. Mikles, Instructor in Physical Education, Health and Recreation for Men and Assistant Wrestling Coach, from \$4360 to \$5360 per year, effective February 1, 1953.
- 2. Increase in salary for Charles W. Titkemeyer, Instructor in Anatomy, from \$5160 to \$6300 per year, effective February 1, 1953.
- 3. Increase in salary for Theodore B. Simon, Construction Engineer, from \$6500 to \$7500 per year, effective March 1, 1953.
- 4. a. Approved setting up an organization to handle the planning for the centennial year celebration. Alvie Smith is to be the director of this activity. A faculty committee will act in an advisory capacity.
b. Effective February 1, 1953, Mr. Smith is to be assigned one-half time to the Department of Information Services and one-half time to this new activity. He will operate for the balance of this calendar year in the Department of Information Services. Effective January 1, 1954, he should devote full time to the centennial.
c. Authorized the Department of Information Services to replace the one-half of Alvie Smith's time that is to be spent on the new project.
- 5. Approved an appropriation of \$3925 to establish the following positions in Television Development, effective immediately:
 - a. TV Engineer IVAB at a starting salary of \$4680.
 - b. TV Writer-Director IVA at a starting salary of \$4740.
- 6. Appropriation of \$685 for Television Development for additional student labor for the balance of the current year.
- 7. Approved an annual expense allowance of \$250 each for Mr. Davidson of the Michigan State College Fund, and for Mr. Breslin of the Alumni Relations Office. Payment for the balance of this year is contingent upon their budgets being able to cover the allowances.
- 8. Approved recommendations from Mr. May, as follows:
 - a. The following appropriations for Athletic accounts:

Inc. salary
Gale E.
Mikles

Inc. salary
Chas. W.
Titkemeyer

Inc. salary
T.B. Simon

Alvie Smith
appointed to
handle the
centennial yr
celebration

Information
Services to
replace
1/2 time of
Mr. Smith

Approval of
positions
in Television
Development

Approp. of
\$685 for
Tel. Dev.
student labor

Expense allow
of \$250 ea.
Davidson and
Breslin

Approval of
appropriation
for athletic
accounts.

| | |
|---------------------------|--------------|
| Awards | \$2,700 |
| Basketball Travel | 500 |
| Departmental Travel | 1,500 |
| Football Operations | 1,500 |
| General Dept'l Operations | 1,500 |
| Salaries | 500 |
| Intramural | <u>2,000</u> |

Total \$10,200

- b. Supplemental appropriation of \$6,000 for the Police Department labor budget. This appropriation is to be financed by the transfer of a like amount from Athletic income to the General Fund.
- c. Transfer of \$22,000 from the Athletic intramural budget to an auxiliary account for the payment of the dormitory study hall proctors.

\$6000 for
Police Dept.
labor budget.

\$22,000 from
athl. intra.
budget to
aux. acct.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the President's Report.

NEW BUSINESSResignations Resignations and Terminations

1. William F. Brandt, Instructor (Research) in Agricultural Engineering, effective January 31, 1953, to join the Navy.
2. Roland E. Howell as Director of the Kellogg Feed Research Project, effective January 31, 1953. Mr. Howell is being transferred to the main offices of the Kellogg Company.
3. Vincent Magi as Assistant Baseball Coach, effective January 16, 1953. Mr. Magi was employed on a temporary basis.
4. James S. Cunningham as Lecturer in Psychology, effective December 31, 1952.
5. Thelma Paxton Schleusener as Instructor in the Counseling Center, effective March 31, 1953, to devote full time to her home.

Leaves

- Leaves
1. Leave of absence without pay for C. E. Prentice, Assistant Professor (Extension) of Agricultural Economics, for the month of April 1953. Mr. Prentice has been on sabbatical leave since October 1, 1952, to study for his Master's degree at Kansas State College.
 2. Leave of absence without pay for John D. Johnson, Berrien County Agricultural Agent, from April 1, to June 30, 1953. Mr. Johnson has been on sabbatical leave since October 1, 1952, to study for his Master's degree at Michigan State College.
 3. Leave of absence without pay for Arthur Mauch, Professor of Agricultural Economics, from June 16 to July 3, 1953, to accept a teaching assignment at the University of Florida.
 4. Leave of absence without pay for John B. Holland, Associate Professor of Effective Living and of Sociology and Anthropology, for one year beginning April 1, 1953, to accept an assignment with the Technical Cooperation Program of the Inter-American Institute of Agricultural Sciences in Havana, Cuba.
 5. Leave of absence with half pay for Paul V. Love, Associate Professor of Literature and Fine Arts, for one year beginning September 1, 1953. Dr. Love is an artist and plans to spend the year painting. He has been a member of the staff since June 1946.
 6. Leave of absence with half pay for Amy Jean Holmblade, Assistant Professor of Home Economics and Vocational Education, for one year beginning September 1, 1953, to complete work on her doctorate at Michigan State College. She has been a member of the staff since September 1946.
 7. Leave of absence with half pay for John T. McCall, Assistant Professor of Applied Mechanics, for one year beginning September 1, 1953, to study for his doctorate at Purdue University. He has been a member of the staff since September 1, 1947.
 8. Leave of absence with half pay for Sanford H. Stone, Assistant Professor of Applied Mechanics, for one year beginning September 1, 1953, to study for his doctorate at the University of Illinois. He has been a member of the staff since September 1, 1947.
 9. Leave of absence with half pay for DeVere W. Ryckman, Assistant Professor of Civil Engineering, for one year beginning September 1, 1953, to study for his doctorate at Massachusetts Institute of Technology. He has been a member of the staff since November 1, 1946.
 10. Leave of absence without pay for Mrs. Margaret Pattulo, Instructor in Institution Administration and Assistant at the Union Cafeteria, for one year beginning September 1, 1953, to study for her Master's degree.
 11. Leave of absence with half pay for Elinor E. Roth, Assistant Professor of Textiles, Clothing and Related Arts, for one year beginning September 1, 1953, to study for her doctorate. Miss Roth has been a member of the staff since September 1, 1946.
 12. Leave of absence with full pay for Anton Napoli, Assistant Professor of Foreign Languages, for six months beginning April 1, 1953, to complete and revise a manuscript of his textbook in conversational Spanish. He has been a member of the staff since July 14, 1943.
 13. Leave of absence without pay for Erling S. Jorgensen, Instructor in Speech, Dramatics, and Radio Education, for one year beginning September 1, 1953, to study for his doctorate at the University of Wisconsin.
 14. Extension of leave of absence without pay for Beatrice Fessenden, Assistant Professor in the Counseling Center, to February 28, 1953, to continue work on her doctorate.
 15. Leave of absence without pay for military service for Richard E. Kleinfelt, Labor I (ag) in Soil Science, effective from January 18 to June 30, 1953.

Appointments Appointments

1. Appointment of Stanley K. Ries as Assistant Professor of Horticulture at a salary of \$5000 per year on a 12-month basis, effective from June 1, 1953, to October 23, 1954, and paid one-half from College and one-half from Experiment Station funds. Dr. Ries will replace H. A. Cardinell on leave.

NEW BUSINESS, continued

Appointments, continued

2. Appointment of William S. Gunn as Director of the Kellogg Feed Research Project at a salary of \$5000 per year on a 12-month basis, effective March 1, 1953, to replace Roland E. Howell, resigned. His salary is paid from Kellogg Feed Research funds.
3. Appointment of Gerald A. Brian as County Agricultural Agent at Large from April 1 to June 30, 1953, and as Kent County Agricultural Agent, effective July 1, 1953, at a salary of \$6000 per year on a 12-month basis, and paid from Extension funds. He will replace R. A. Machiele, transferred.
4. Appointment of Mrs. Anita Johnson Dean as Instructor in Institution Administration at a salary of \$4000 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace Margaret Pattullo, on leave.
5. Appointment of Miriam Stutzman as Assistant Professor of Nursing Education at a salary of \$5000 per year on a 12-month basis, effective March 1, 1953. This is a new position. Miss Stutzman will serve as Public Health Coordinator.
6. Appointment of Donald J. Montgomery as Associate Professor of Physics and Astronomy at a salary of \$7200 per year on a 10-month basis, effective September 1, 1953, to replace R. H. Noble, who will resign.
7. Appointment of Andrew Cal Orr as Assistant Agricultural Editor in Information Services at a salary of \$5500 per year on a 12-month basis, effective April 1, 1953, to replace Wayne Swegle, resigned. His salary is to be paid one-third from Experiment Station funds and two-thirds from Extension funds.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the Resignations and Terminations, Leaves, and above Appointments.

8. Appointment of Julian Warner Smith as Associate Professor of Education at a salary of \$9000 per year on a 12-month basis, effective July 1, 1953. This is a new position. Mr. Smith was born July 18, 1901, and it is recommended that he be included in the retirement program.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the appointment of Mr. Smith under the rules of tenure.

Miscellaneous

1. Recommendation that all out-state agricultural teacher trainers be removed from the official college roster, effective July 1, 1953. These men receive their salaries from local school districts, and their relation with the college has been a complimentary type of recognition. The list includes:

| | | | |
|--------------------|------------------|------------------|----------------|
| L. A. Cheney | Texton Miller | Milton Hagelberg | Clyde B. Ray |
| Duand W. Dalgleish | Jack A. Prescott | W. Henry Kennedy | Edwin St. John |
2. The effective date for the leave of absence for President Hannah should be February 12, 1953.
3. Change in title of Neil A. Ball from Agricultural Information Assistant to Assistant Agricultural Editor with his salary paid one-third from Extension Funds and two-thirds from Experiment Station funds, effective April 1, 1953.
4. Change in the effective date of the appointment of George D. Bedell, Coordinator in Continuing Education, from January 16 to February 1, 1953.
5. Change in status of Howard Fink, temporary Instructor in Counseling, from half-time to full-time at a salary of \$350 for the month of February only.
6. Change in status of Joseph Bingham, temporary Instructor in Counseling, from half-time to full-time at a salary of \$350 for the month of February only.
7. Report of the death of Louis A. Washburn on February 1, 1953. Mr. Washburn was first employed by the College on July 1, 1931, and was Foreman of the Plumbing and Heating Division of Buildings and Utilities at the time of his retirement on July 1, 1948.
8. Additional amounts paid salaried employees since the last Board meeting:

| | | | | | |
|-------------------|------|--------------------|--------|-----------------------------|---------|
| <u>Auditorium</u> | | <u>Auditorium</u> | | <u>Engineering</u> | |
| Dale Albin | \$27 | Gail Ryder | \$33 | Anne M. Harvey | \$ 6.75 |
| Beatrice Apsey | 12 | Laurence Searl | 21 | R. T. Hinkle | 96.00 |
| E. P. Blankenship | 33 | Jeraldean Sparling | 30 | R. J. Jeffries | 21.00 |
| Charles Branz | 22 | Robert Troxell | 30 | R. W. Ludt | 96.00 |
| L.D. Burhans | 18 | Wayne VanRiper | 44 | D. D. McGrady | 91.00 |
| L.E. Chapman | 30 | Clella Weissinger | 34 | L. L. Otto | 48.00 |
| Lorraine Demorest | 15 | Neal Whitehead | 12 | A. J. Smith | 28.00 |
| Helen Evans | 30 | Ray Yerkie | 18 | | |
| Floyd Fladseth | 30 | | | <u>Continuing Education</u> | |
| Helen Greene | 35 | <u>Engineering</u> | | J. M. Apple | 52.50 |
| James Huston | 18 | James T. Anderson | 52.50 | K. A. Boedecker | 52.50 |
| Elmer Peterson | 27 | J. W. Donnell | 128.00 | Fritz Harris | 15.00 |
| Varetta Powers | 6 | C. O. Harris | 96.00 | Charles Irvin | 105.00 |

Appointments

Out-state teacher trainers to be removed from college roster

Pres. Hannahs leave effective Feb. 12'53

Change in title Neil Ball to Asst Agric. Editor Appt. G.D. Bedell Feb. 16, 1953

Howard Fink to be full-time Feb. only

ch. status Jos. Bingham to full-time

Death of L. A. Washburn

Additional amounts paid salaried employees.

NEW BUSINESS, continued

Miscellaneous, continued

Additional amounts paid salaried employees

8. Additional amounts paid salaried employees, continued:

| <u>Continuing Education, cont.</u> | | <u>Miscellaneous</u> | | <u>Miscellaneous</u> | |
|------------------------------------|---------|----------------------|----------|----------------------|----------|
| Leo Merten | \$26.25 | John Burke | \$200.00 | Harry Hendrickson | \$ 52.00 |
| C.H. Pesterfield | 26.25 | James Burnett | 9.00 | Judith Herrick | 7.00 |
| Leonard Rall | 52.50 | L.E. Chapman | 13.50 | Rolland Hinkle | 8.00 |
| M. F. Rogers | 68.85 | Roy Clifford | 100.00 | Ethelda Hoskins | 6.00 |
| John Ruswinckel | 26.25 | Florence Daniels | 19.00 | James Huston | 42.00 |
| Lisle Smith | 44.40 | P. J. DeKoning | 260.00 | Peter Hyypio | 28.13 |
| Philip Thorson | 52.50 | Lorraine Demorest | 7.50 | Francis Martin | 125.00 |
| B. H. VanRoekel | 43.10 | J. W. Donnell | 120.00 | John Mason | 15.00 |
| Margaret Yuill | 45.00 | I. O. Ebert | 245.00 | D. D. McGrady | 105.00 |
| | | James Edwards | 125.00 | Earl McIntyre | 30.70 |
| <u>Miscellaneous</u> | | Helen Evans | 18.00 | Joseph Meiser | 13.50 |
| Beatrice Apsey | 9.00 | Marilyn Feet | 3.00 | A. F. Miller | 51.00 |
| J. T. Blakeslee | 12.00 | Floyd Fladseth | 18.00 | W. C. Mitchell | 59.00 |
| Lawrence Frymire | 81.25 | Arnold Form | 30.00 | I. E. Morse | 300.00 |
| Leonard Laws | 40.00 | Walter Freeman | 24.00 | Margaret Nutting | 48.00 |
| Marjorie Ruppenthal | 6.00 | Robert Garner | 25.60 | L. L. Otto | 16.00 |
| Max Smith | 97.50 | Walter Gessert | 45.00 | C. H. Pesterfield | 52.50 |
| C. D. Swing | 10.00 | Alec Gilpin | 36.00 | Elmer Peterson | 20.50 |
| Dale Albin | 13.50 | Helen Greene | 30.00 | Edward Prophet | 22.50 |
| James Anderson | 42.00 | Charles Harris | 80.00 | William Reynolds | 18.00 |
| W. D. Baker | 21.00 | Fritz Harris | 52.50 | Leonard Rall | 52.50 |
| E. P. Blankenship | 13.50 | Anne Harvey | 3.00 | John Regan | 52.80 |
| Charles Branz | 22.50 | Douglas Harvey | 245.00 | J. K. Richards | 140.00 |
| Leon Burhans | 13.50 | Jerome Hemmye | 8.00 | Gail Ryder | 18.00 |
| Laurence Searl | 18.00 | Rollin Simonds | 52.50 | James Slezak | 6.00 |
| Austen Smith | 48.00 | Orden Smucker | 125.00 | Marvin Solomon | 30.00 |
| Jeraldean Sparling | 14.00 | Lester Strong | 50.00 | Donald Taylor | 18.00 |
| Oliver Taylor | 50.00 | Philip Thorson | 52.50 | Marjorie Tiessen | 8.00 |
| Joseph Tobin | 50.00 | Robert Troxell | 40.00 | Allan Tucker | 15.00 |
| Wayne VanRiper | 46.00 | Byron VanRoekel | 22.50 | Clella Weissinger | 18.00 |
| Neal Whitehead | 22.50 | Loren Wight | 30.00 | H. L. Womochel | 110.00 |
| Dana Woodbridge | 19.00 | Philip Wright | 6.00 | Ray Yerkie | 18.00 |
| Richard Jacquith | 39.00 | Robert Kuhn | 31.00 | C. H. Linkletter | 30.00 |
| R. W. Ludt | 96.00 | R. J. Jeffries | 105.00 | Paul Kyburz | 110.00 |
| | | Melvin Lostutter | 150.00 | | |

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the foregoing Miscellaneous Items.

9. The following actions are recommended by the Department Heads and the Deans in accordance with the new tenure rules:

| <u>Name</u> | <u>Department</u> |
|------------------------------------------------------------------------------------------------------|--------------------------------------------|
| a. Extension of first probationary appointment as Instructor for one year from September 1, 1953: | |
| King, Horace C. | Business Education and Secretarial Studies |
| Mason, Don L. | Physical Education (Men) |
| b. Third probationary appointment as Instructors for a period of three years from September 1, 1953: | |
| Armeling, Ethel | Music |
| Barbour, Helen K. | Physical Education (Women) |
| Bowman, Frederick L. | Anatomy |
| Butt, William G. | Communication Skills |
| Davidson, Harold | Horticulture and Short Course |
| Finn, Stanley | Music |
| Green, Helen E. | Business Education |
| Harvey, Douglas J. | Mechanical Engineering |
| Heiss, Ann M. | Foods and Nutrition |
| Hill, John L. | Forest Products |
| Johnston, Richard L. | Animal Pathology |
| Linkletter, Charles M. | Communication Skills |
| Miller, Robert B. | Physics and Astronomy |
| Mishler, Elaine | Institution Administration |
| Moore, Donald A. | Economics |
| Morse, Ivan E. | Mechanical Engineering |
| Rainsberry, Frederick | Humanities |
| Roberts, Evan P. | Horticulture and Short Course |
| Ross, Dorothy | Board of Counselors |
| Schwahn, Wilson E. | Secondary Education |
| Shaffer, James D. | Agricultural Economics |
| Spiwak, Bernard | Physical Education (Men) |
| Tooley, Frederick | Music |

Recommendations according to tenure rules.

NEW BUSINESS, continuedMiscellaneous, continued

9. Recommended actions in accordance with new tenure rules, continued:

b. Third probationary appointment Instructor for three years from Sept. 1, 1953, continued:

| | |
|--------------------|----------------------------|
| Voertman, Robert | Economics |
| Wallace, Margaret | Foods and Nutrition |
| Westcott, Wendell | Music |
| Wheeler, Andrew C. | Surgery and Medicine |
| White, Elizabeth | Physical Education (Women) |
| Wilcox, Roger P. | Communication Skills |
| Williams, James A. | Animal Pathology |

Recommendations
according to
tenure rules.

c. Assistant Professor who have served three years as Instructors and acquire tenure with this reappointment:

| | |
|-------------------|-------------------------------------|
| Blyth, Isobel | Mathematics and Improvement Service |
| Jaffe, Adrian | English |
| Kelley, Anna L. | Foods and Nutrition |
| Lewis, Robert C. | Dairy |
| Morr, Mary | Foods and Nutrition |
| Oliver, Alvin E. | Short Course |
| Raynor, Louis B. | Art |
| Stockton, Jack J. | Bacteriology |

d. Assistant Professors who have served as Instructors and as Assistant Professors and who acquire tenure with this reappointment effective Sept. 1, 1953:

| | |
|---------------------|-----------------------|
| Barbour, Julius | Continuing Education |
| Bennett, Grant S. | Physics and Astronomy |
| Dils, Robert E. | Forestry |
| Fessenden, Beatrice | Board of Counselors |
| Hickok, Benjamin | Communication Skills |
| Holmblade, Amy | Vocational Education |
| Morris, William | Engineering Drawing |
| Pierson, Roland | Board of Counselors |

e. Second probationary appointment as Assistant Professors for three years effective September 1, 1953:

| | |
|----------------------|-------------------------------------|
| Asen, Sam | Horticulture |
| Benington, John | Physical Education |
| Brigham, Earl K. | Public Relations |
| Butz, Dale | Agricultural Economics |
| Chapman, H. L. R. | Horticulture (Extension) |
| Frangquist, Beatrice | Agriculture (Extension) |
| Harrison, Winfield | Agriculture (Extension) |
| Hartwig, Richard G. | Agricultural Economics |
| Hunter, John M. | Economics |
| Johnston, Raymond | Physiology and Pharmacology |
| Knowles, William H. | Economics |
| Martin, Ethelbert | Entomology |
| Mericle, Leo | Botany |
| Nelson, Max | Speech |
| Niederpruem, Marion | Textiles, Clothing and Related Arts |
| Petersen, Arden N. | Agriculture (Extension) - 4-H Clubs |
| Price, Harold A. | Engineering Experiment Station |
| Richardson, M. A. | Bacteriology and Public Health |
| Romph, Robert M. | Continuing Education |
| Ross, Bernard | Social Service |
| Schatz, Elizabeth | Music |
| Sebo, Steve | Physical Education (Men) |
| Silvernale, L. R. | Continuing Education |
| Strong, Carl L. | Continuing Education |
| Tompkins, John P. | Horticulture Extension (Research) |
| Vasold, Amalie | Agriculture (Extension) - 4-H Clubs |
| Ward, George | Dairy |
| Wolfe, Marie A. | Agriculture (Extension) - 4-H Clubs |

f. Assistant Professors who have served as assistant professors for at least six years and acquire tenure with this reappointment, effective September 1, 1953:

| | |
|--------------------|-------------------------------------|
| Albrecht, Carl F. | Agricultural Engineering |
| Boyd, James S. | Agricultural Engineering |
| Carlson, Robert F. | Horticulture |
| Daugherty, Hugh | Physical Education (Men) |
| Del Porto, Joseph | Journalism |
| Eaton, Harold D. | Mechanical Engineering |
| Erler, Dorothy | Agriculture (Extension) - 4-H Clubs |
| Finley, Wilton L. | Animal Husbandry (Extension) |
| Flory, Frank | Mechanical Engineering |
| Geist, Robert J. | English |
| Glick, Dean N. | Landscape Architect |

NEW BUSINESS, continued

Recommendations according to tenure rules.

Miscellaneous, continued

9. Recommended actions in accordance with new tenure rules, continued:

- f. Assistant Professors who have served as assistant professors for at least six years, and acquire tenure with this reappointment, effective September 1, 1953:

| | |
|---------------------|---------------------------------------|
| Halik, Glen W. | Engineering Drawing |
| Jones, Murray | Art |
| Junge, Ruby | Elementary Education |
| Knight, Gladys | Conservation (Extension) |
| Langer, Clarence A. | Horticulture (Extension) |
| Makris, George | Physical Education (Men) |
| Manville, Richard | Zoology |
| Marcus, Richard | Continuing Education |
| McMurray, Orval G. | Mechanical Engineering |
| Meyer, Olivia | Home Management and Child Development |
| Miller, Paul A. | Sociology |
| Obrecht, Malvern | Chemical Engineering |
| Palmer, Osmond E. | Board of Examiners |
| Renwick, Donald J. | Mechanical Engineering |
| Rust, James D. | English |
| Scott, Virgil J. | English |
| Stabley, Fred | Information Services |
| Szypula, George | Physical Education (Men) |
| Woodward, Mary | Agriculture (Extension) - 4-H Clubs |

10. The following recommendations are made to bring those with certain irregular terms of appointment in line with the new regulations and to provide for deviations from the tenure rules:

- a. Instructors with five and less than seven years of service recommended for a reappointment of one year from September 1, 1953:

| | |
|-----------------------|-----------------------------------------------------------|
| Bethea, Rachel F. | Bacteriology and Public Health |
| Brotten, Ruth | Institution Administration |
| Cormier, Louis | Foreign Languages |
| Dunn, Harold R. | Foreign Languages |
| Eyestone, Maxine A. | Communication Skills |
| Friedewald, Russell | Music |
| Gray, Mitchell L. | Animal Pathology |
| Hackett, Herbert L. | Communication Skills (and terminate Aug. 31, 1954) |
| Jackson, Robert A. | Board of Examiners (and terminate Aug. 31, 1954) |
| Johnson, Thomas N. | Physiology and Pharmacology (and terminate Aug. 31, 1954) |
| Kirk, Edgar L. | Music |
| Klausli, Richard | Music |
| Kyburz, Paul H. | Mechanical Engineering |
| Landmark, Nora L. | Communication Skills |
| Lapidus, Leo | Mathematics |
| Leavitt, Anita | Bacteriology and Public Health |
| Overhouse, John A. | Civil Engineering (and terminate Aug. 31, 1954) |
| Page, Elizabeth | Home Management and Child Development |
| Pattullo, Margaret C. | Institution Administration |
| Peabody, Frank | Bacteriology and Public Health |
| Perkins, Judson M. | Communication Skills |
| Rosencranz, Howard A. | Social Science |
| Van der Kroef, J. M. | Foreign Studies |
| Yunch, John N. | English |

- b. Instructors recommended for a two-year appointment from September 1, 1953:

| | |
|---------------------|--------------------------|
| Brotzman, John | Physical Education (Men) |
| Spindler, Robert H. | Accounting |
| Thomas, Dale O. | Physical Education (Men) |

- c. Assistant Professors who have been Instructors for less than three years and who are required to serve a period of six years before acquiring tenure. It is recommended that they be reappointed for the periods indicated:

| | | <u>Period</u> |
|---------------------|------------------------|-------------------|
| Belding, Ralph C. | Bacteriology | 9-1-53 to 8-31-55 |
| DeLisle, Frances | Board of Counselors | 9-1-53 to 8-31-54 |
| Farwell, Elwin D. | Animal Husbandry | 9-1-53 to 8-31-54 |
| Garraty, John A. | History | 9-1-53 to 8-31-54 |
| Goodrich, Thomas | Board of Counselors | 9-1-53 to 8-31-54 |
| Hudson, Robert K. | Forestry | 9-1-53 to 8-31-54 |
| McIntosh, Robert W. | Conservation (Ext) | 9-1-53 to 8-31-54 |
| Mentzer, Rosalind | Education | 9-1-53 to 8-31-54 |
| Mercer, Samuel | Mechanical Engineering | 9-1-53 to 8-31-54 |
| Vincent, Warren H. | Agricultural Economics | 9-1-53 to 8-31-55 |

- d. The following individuals have served their probationary period and the recommendations given represent deviations from the tenure rules. They are recommended for reappointment for one year from September 1, 1953:

| <u>Instructors</u> | <u>Department</u> |
|----------------------|----------------------|
| Hanson, Henry | Mathematics |
| Lumianski, Robert M. | Communication Skills |

NEW BUSINESS, continuedMiscellaneous, continued

10. Recommended actions in accordance with new tenure rules, continued:

- d. The following individuals have served their probationary period and the recommendations given represent deviations from the tenure rules. They are recommended for reappointment for one year from September 1, 1953:

Assistant Professors

Bailey, Perry L.
Brevik, Theodore
Creighton, John W.
Nelson, Wilbur
Platt, Edward K.
Smith, Jane E.
Stoehr, Henry A.
Wilcox, Arthur T.

Geography
Agricultural Engineering
Wood Utilization (Research)
Information Services
Engineering Drawing (and terminate Aug. 31, 1954)
Geology
Forestry
Land and Water Conservation.

On motion of Miss Jones, seconded by Dr. Smith, it was voted to approve items 9 and 10.

11. Grant of \$4000 from the Board of Supervisors of Kent County to be used by the Cooperative Extension Service for the purpose of employing an additional 4-H Club Agent in Kent County. \$4000 rec'd from Board of Supervisors Kent County
12. Approval of a memorandum of agreement with the Ontonagon County Rural Electrification Association covering a grant of \$81.57 to be used under the direction of A. W. Farrall in Agricultural Engineering to produce a series of television shows designed to help Michigan people recognize the advantages of electrical power and to use their electrical equipment to the best advantage. \$81.57 from Ont. Co. Rur. Elec. Assoc.
13. Approval of a memorandum of agreement with the Farmers and Manufacturers Beet Sugar Association of Saginaw covering a grant of \$3000 to be used under the direction of A. W. Farrall in Agricultural Engineering to study the further mechanization of the beet sugar industry. The agreement provides for special graduate research assistants. \$3000 from Far. & Mfrs. Beet Sugar Assoc.
14. Continuation of a memorandum of agreement with the Distillers Feed Research Council, Inc., of Cincinnati, Ohio, covering a grant of \$1500 to be used under the direction of C. F. Huffman in Dairy in a study of veal production with Roughageless Rations. \$1500 from Distillers Feed Res. Council.
15. Continuation of a memorandum of agreement with the Michigan State Florists Association of East Lansing covering a grant of \$1500 to be used under the direction of Paul R. Krone in Horticulture to compile data and to purchase needed materials for research in floriculture. The agreement provides for a special graduate research assistant. \$1500 from Mich. State Florists Assoc.
16. Approval of a memorandum of agreement with the Detroit Edison Company of Detroit covering a grant of \$5000 to be used under the direction of C. L. Hammer and H. B. Tukey in Horticulture to examine growth regulators for their plant inhibiting properties. The agreement provides for a special graduate research assistant. \$5000 from Detroit Edison Co.
17. Approval of a memorandum of agreement with the Michigan Fur Breeders Association of Milford covering a grant of \$700 to be used under the direction of P. J. Schaible in Poultry Husbandry for research in mink nutrition. \$700 from Mich. Fur Breeders.
18. Continuation of a memorandum of agreement with Abbott Laboratories of North Chicago, Illinois, covering a grant of \$2000 to be used in a study of the feeding of arsenic acid to breeding hens to study the effect on egg production and hatchability. This work is to be done under the direction of P. J. Schaible in Poultry Husbandry. \$2000 from Abbott Lab.
19. Approval of a memorandum of agreement with the Office of Ordnance Research of the United States Army of Durham, North Carolina, covering a grant of \$10,925 to be used under the direction of R. D. Spence in Physics and Astronomy in an investigation of ferromagnetic resonance line width in iron, cobalt, and nickel. The agreement provides for special graduate research assistants. \$10,925 from Office of Ord. Research of U.S. Army
20. Grant of \$1000 from The Louis A. Shaffer Memorial Fund of Detroit to be used under the direction of L. W. Scott and Donald Greenaway in Restaurant Management to establish a loan fund. \$1000 from Lewis A. Shaffer Mem. Fund.
21. The following is a paragraph taken from the will of Mrs. Catherine Knapp:
- "Should the rest, residue and remainder of my estate, after payment of all taxes, State and Federal, debts and expenses of administration and other proper charges against my estate, amount to the sum of Twenty Thousand Dollars (\$20,000), or more, then I give and bequeath the sum of Ten Thousand Dollars (\$10,000), to the State Board of Agriculture, said Ten Thousand Dollars (\$10,000) to be used by said State Board of Agriculture as a revolving student loan fund, said loans to be made to such needy, worthy students, as, in the judgment of said Board, may be entitled thereto under such rules and regulations as said Board may see fit to promulgate, and the receipt of the Treasurer of the State Board of Agriculture, or such other officer as they may designate, shall operate as a complete discharge by my Executors; but should the above-mentioned residue of my estate be less than twenty thousand dollars (\$20,000), then I give and bequeath unto said State Board of Agriculture one-half (1/2) of the said residue to be used for such purpose, as above set forth."
- Will of Mrs. Catherine Knapp leaving money for scholarships.
22. Additional Clerk-Stenographer I position in Physical Education, Health and Recreation for Men. 1/2 time Cl-St English
23. Additional half-time Clerk-Stenographer I position in English. Add. Sergeant position in Campus Police
24. Additional Sergeant position in the Campus Police Department.

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NEW BUSINESS, continued

Miscellaneous, continued

- Establishment of several positions in Cont. Educ. 25. Establishment of the following positions in Continuing Education to be paid from revolving funds:
 a. Teller I
 b. Clerk-Stenographer II
 c. Secretary-Departmental II
 d. Two Clerk-Typist positions. These have been paid formerly from labor payroll.
- Cl-Typ pos. for Audio Visual Aids 26. Additional Clerk-Typist position in Audio Visual Aids to be paid from Revolving Funds.
- Supp. approp \$642.98 for Placement 27. Supplemental appropriation of \$642.98 for the Placement Office to take care of the cost of the banquet given during the Career Carnival.
- \$1550 for dedication of Giltner Hall. 28. Appropriation of \$1550 for the School of Veterinary Medicine to cover the expenses connected with the dedication of Giltner Hall.
- Appropriation of \$1100 for uses of Aud. during spring term. 29. Appropriation of \$1100 for uses of the Auditorium during the spring term 1953, as follows:
- | | |
|------------------------------------------------------|-------|
| Men's Glee Club Cobcert, April 28 | \$100 |
| Band and Orchestra Festival, April 25 | 100 |
| Vocal Festival, May 9 | 100 |
| (Appropriation necessary setup for above festivals) | 500 |
| Band Concerts, May 20, June 3 (in case of rain only) | 200 |
| Orchestra Concert, May 17 | 100 |
- \$4115 approp. for shelving in refrigerator rooms in Giltner Hall. 30. Recommendation from Mr. McDonel for the installation of shelving in the refrigerator and incubator rooms in Giltner Hall at a cost of \$4115 to be charged to Alterations and Improvements 1952-53.
31. On February 3, bids were opened for the construction of a Hi Rate Composting Building. This is a cooperative project between the School of Engineering and the City of East Lansing. The bids were as follows:

Contract for Hi Rate Composting Bldg. let to Vandenburg Company for \$20,945

| <u>Contractor</u> | <u>Base Bid</u> | <u>Add for Brick Facing</u> |
|--------------------|-----------------|-----------------------------|
| Vandenburg Company | \$20,945 | \$ 950 |
| Carpenter Company | 22,100 | 900 |
| Reniger Company | 23,375 | 1,035 |
| Clark Company | 24,127 | 890 |
| Bennett Company | 24,400 | 975 |
| Wallace Company | 24,592 | 1,154 |
| Christman Company | 24,621 | 770 |
| Perron Company | 25,648 | 1,500 |

The low bid is \$2745 in excess of the appropriated fund of \$18,200. Further reduction in the low bid will reduce the additional funds needed to \$2600. The City of East Lansing will include in its budget the \$950 needed for the brick facing. Since this is a very important project, an additional appropriation of \$2600 is requested.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve Miscellaneous Items 11 through 31.

ADDITIONAL ITEMS

Resignations

Resignations and Terminations

- Mary M. Bodwell as Assistant Professor (Extension) of Agricultural Economics, effective March 15, 1953, to accept a position at Iowa State College.
- Margaret A. Wallace as Instructor in Foods and Nutrition, effective August 31, 1953, to be married.
- Leona F. Irvin as Assistant in Home Management and Child Development, effective March 31, 1953, to be married.
- Mrs. Grace Kikuchi as Lecturer in Home Management and Child Development, effective February 4, 1953 because of illness.

Leaves

Leaves

- Leave without pay for Mrs. Mary Frang, Assistant Professor of Foods and Nutrition, for one year, beginning September 1, 1953, to complete the requirements for her doctorate at the University of Wisconsin. Mrs. Frang has been on leave during the past year with half pay.
- Leave of absence without pay for Marjorie Knoll, Instructor in Home Management and Child Development, for one year beginning September 1, 1953, to study for her doctorage at Cornell University. Miss Knoll has been on leave without pay during the past year.

Appointments

Appointments

- Appointment of Mrs. Carol W. Shaffer as Assistant in Home Management and Child Development at a salary of \$250 per month, effective from April 1 to June 30, 1953, to replace Leona Irvin, resigned.
- Appointment of Howard H. Fink as Instructor in Psychology at a salary of \$175 per month, effective from April 1 to June 30, 1953.

ADDITIONAL ITEMS, continuedAppointments, continued

3. Appointment of Kinglsey Montgomery as Instructor in the Counseling Center at a salary of \$3990 per year on a 12-month basis, effective from March 16 to August 31, 1953, to replace Thelma Schleusener, resigned.
4. Appointment of William B. Hawley as Professor of Education at a salary of \$10,750 per year on a 12-month basis, effective July 1, 1953. This is a new position.
5. Appointment of Jerome Hoelzen Hemmye as Instructor in Mechanical Engineering at a salary of \$4300 per year on a 10-month basis, effective September 1, 1953, to replace George Posthumus, retired.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the above Resignations and Terminations, Leaves and Appointments.

Miscellaneous

1. Reimburse Ralph E. Kirch \$75 as a contribution toward the cost of moving his household and personal property from Branch County to his new location in Grand Rapids. Mr. Kirch is a 4-H Club Agent in Kent County.
2. Termination of leave without pay for C. C. Killingsworth, Professor and Head of Economics, on March 31, 1953, instead of April 30, 1953.
3. Gift of a portrait of Charles P. (Chuck) Davey to be hung in the Union Building or in Jenison Gymnasium. This portrait was commissioned by a former Michigan State College student intensely interested in good clean sportsmanship on and off the campus.
4. As the Board is aware, negotiations have been under way with the Spartan Foundation for almost a year. The dissolution of the Foundation was completed in December, and on December 15, the College received government bonds and other assets in the amount of \$33,500, the total assets of the Foundation.
5. Continuation of a memorandum of agreement with the Lederle Laboratories Division of the American Cyanamid Company of Pearl River, New York, covering a grant of \$2000 to be used under the direction of R. W. Luecke in Agricultural Chemistry in a study of the relationships between vitamins, protein and antibiotics in growing pigs.
6. Approval of a memorandum of agreement with the Chemical Specialties Company, Inc., of New York City covering a grant of \$935 to be used under the direction of H. A. Henneman in Animal Husbandry to study the effect of ratio of progesterone and estradiol on the growth and the carcass quality of feeder lambs.
7. Continuation of a memorandum of agreement with the Michigan Fur Breeders Association of Milford, Michigan, covering a grant of \$320 to be used under the direction of P. J. Schaible in Poultry Husbandry to purchase feed, supplies, and labor on the Fur Animal Nutrition Studies Project.
8. Approval of a memorandum of agreement with the Allstate Insurance Company of Chicago covering a grant of \$5000 to be used under the direction of E. L. Harden in Continuing Education to stimulate driver training programs in Michigan Schools by providing a teacher-training course in the 1953 regular summer session and a two-week concentrated course in the post session under which a program of scholarship assistance may be administered.
9. Grant of \$3100 from the National Science Foundation of Washington, D. C. to support research in the Department of Chemistry on the use of the dead-stop endpoint and volumetric analyses.
10. Change order in the amount of \$1844.28 for work in addition to the contract for the Spitzley Company in the Kellogg Center, to be charged to Alterations and Improvements 1952-53.
11. Recommendation that the low bid of \$18,498.04 from M. Vermersch be accepted for the installation of water mains for the men's dormitories on Harrison Road. Following is a tabulation of the bids:

| | Base Bid | Alternate Bid |
|-------------------------|-------------|---------------|
| | C. I. Pipe | Asbestos Pipe |
| C. L. Mahoney Company | \$33,850.00 | \$30,650.00 |
| T. Beauchamp | 22,613.60 | 22,645.00 |
| Noyce-Bennett-Noyce | 20,971.40 | 21,435.40 |
| Angell Construction Co. | 19,596.00 | |
| M. Vermersch | 18,498.04 | 16,410.24 |
12. Mr. Davidson and the Board of Directors of the MSC Fund recommend an appropriation from the MSC fund as follows:
 - a. To allocate funds to the Department of Physiology and Pharmacology for Rh blood factor research which is being conducted by V. R. Phelps. Transfer \$300 from Roll Call account 31-3347 to Miscellaneous Experiments account 71-6794.
 - b. To allocate funds to the Department of Agricultural Engineering for the following:
 - (1) Special recording thermometer for research in milk refrigeration \$190
 - (2) Mechanization of feed handling in dairy barns 700

Transfer \$890 from Roll Call account 31-3347 to Miscellaneous Research Account 71-6726
13. Appropriation of \$300 to support the program of the Institute of International Education for the year 1953.

Appointments

R. E. Kirch reimbursed for \$75 for moving expenses

Term. leave C.C. Killingsworth

Gift of portrait of Chuck Davey

Report of dissolution of Spartan Foundation

Grant of \$2000 from Lederle Lab.

Grant of \$935 from Chem. Spec. Co., Inc.

Grant of \$320 from Mich. Fur Breeders.

\$5000 from Allstate Ins. Co. for driver training program.

\$3100 from Nat. Sci. Found.

\$1844.28 app. for Spitzley Co. Kellogg Cent.

Contract for water main for men's dorms let to M. Vermersch for \$18,498.04

Approval of appropriation from M.S.C. Fund approved.

\$300 approp. to support program of Inst. of Int. Educ. '53

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Protest re:
 possible allo-
 cation of 4-H
 Club Agents
 Rep. on Work-
 men's Compen-
 sation.
 Policy of pro-
 rate refund of
 fees paid vets
 Communication
 from Mich.
 Allied Dairy
 Assoc. re:
 const. An.Ind.
 Bldg.
 Progress rep.
 re: permanent
 housing for
 married stu-
 dents.

14. Communication from Mrs. G. B. Goddard of Chippewa County protesting against the possible allocation of 4-H Club Agents by population.
15. The Workmen's Compensation Report for the period July 1 to December 31, 1952, shows a total of 34 accidents, 28 of them involving loss of time, with a total amount of compensation of \$3646.31.
16. Recommendation from Mr. May that the Board approve a policy of a pro-rata refund of fees paid by veterans enrolled for agricultural short courses and in the agricultural training program.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to approve the foregoing Additional Miscellaneous items.

17. Communication from the Michigan Allied Dairy Association urging the Board to do everything possible to assure the early construction of the Animal Industries Building to serve the dairy industry of the state.
18. Professor Lautner and Mr. Foster were invited to appear before the Board to give a progress report on the planning for permanent housing for married students.

After considerable discussion, it was agreed that Professor Lautner and Mr. Foster would visit certain new housing projects in the east and elsewhere and put in final form their recommendations. Mr. May is to investigate the possibilities of financing the first 168 family units and all of this material is to be available for the consideration of the Board at its next meeting.

SPECIAL MISCELLANEOUS

Resolution on
 death of
 President-
 Emeritus Shaw

1. Report of the death of Robert Sidey Shaw, President-Emeritus of Michigan State College on February 7, 1953.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to authorize an illuminated resolution on the death of President-Emeritus Shaw to be spread upon the permanent minutes and a copy sent to his daughter and one to his son. The resolution follows:

Institutions, like buildings, can be no stronger than their foundations, no grander than the vision in the minds of their builders. So Michigan State College was blessed by Providence in having the guiding influence of Robert Sidey Shaw over a period of 39 years when a small land-grant college was evolving into a university of distinguished character and prestige. As Professor of Agriculture, as Dean of Agriculture, as Director of the Agricultural Experiment Station, three times as Acting President, and finally as President for thirteen years, he gave freely of his energy, his integrity, and his wisdom in strengthening and extending the foundations of the College, and building it towards the position of eminence it occupies today. His associates, students, alumni, and the people of Michigan to whose service his life was dedicated recall with gratitude that his high sense of duty kept him steadfastly at his chosen task of promoting their welfare; serving their best interests was his career. How well he succeeded is recorded in the memories of those whom he gave a wise word of counsel, in the pages where his many achievements as an administrator are set forth, and finally in the recent history of Michigan State College itself, which under his leadership grew in stature among other universities, in capacity to serve the people of Michigan, and in greater usefulness generally. These things will stand to his credit everlastingly."

Approval of
 statement
 for arrang-
 ing financing
 for men's
 new dorms.

2. In accordance with the contract with the Ann Arbor Trust Company, a statement has been received covering the cost of arranging the \$8,000,000 financing for the men's dormitories now under construction, as follows:

| | |
|---------------------------------------------------|-----------------|
| 3/8 of 1 1/2 of the \$7,600,000 bond issue | \$28,500.00 |
| Printing of bonds by the Reardon-Parshall Company | 2,914.50 |
| Legal work by Miller, Canfield, Paddock & Stone | <u>1,905.02</u> |

Total cost of this financing \$33,319.52

Cost of refinancing the \$2,175,000 10-year bank loan and to provide \$400,000 of additional funds for the new dormitories in a total amount of \$2,575,000, fees to the Ann Arbor Trust Company including all costs of financing, preparation of resolutions, conferences, etc.

\$ 5,500.00

\$38,819.52

This is to be charged to the cost of the dormitories.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the payment of \$38,819.52 to the Ann Arbor Trust Company covering the cost of arranging the financing for the men's new dormitories.

3. Recommendation from Dean Anthony and Dean-designate Hardin for an appropriation of \$9800 to make it possible to purchase commercial fertilizers for the college farms. This is a part of the program of rebuilding the fertility of the farm lands that have been acquired by the College in recent years.

On motion of Dr. Smith, seconded by Miss Jones, it was voted to approve the above recommendation.

SPECIAL MISCELLANEOUS, continued

4. Statement of the agreement between the Kellogg Foundation, American Association of Agricultural College Editors, and Michigan State College:
- a. That Michigan State College accept and house the project and, within the general framework of the institution, permit freedom and latitude of operation within the terms of the proposal.
 - b. That Michigan State College agrees to house the project staff without overhead or rent for office space.
 - c. That Michigan State College will accept custody of project funds and establish a separate account for these funds.
 - d. The Board of Control or its authorized representative will authorize all fund commitments and approve and transmit to the Comptroller of Michigan State College vouchers for payment of project obligations.
 - e. The Board of Control will be responsible for authorizing expenditures within budget categories approved by the Foundation and will obtain Foundation approval if it is necessary to adjust the budget.
 - f. That the fiscal year of this project will be from March 1 to the last day of February.
 - g. That the Board of Control will submit at the close of each fiscal year a financial statement showing the expenditures made under the grant and certified by the chief disbursing officer of Michigan State College.
 - h. That any unexpended balance at the close of each year will be deducted by the Foundation from the payment for the ensuing year. If, however, at the end of the fifty year of the project there is an unexpended balance, we will give consideration to a request for its use to support the project for an extended period.
 - i. That the Board of Control through the project director will submit a report to the Foundation at the end of each fiscal year describing the activities carried on under this grant and projecting its plans and detailed budget for the ensuing year.
 - j. That in the event of a national emergency the Foundation reserves the right to reconsider its commitments under this project.

If these conditions are acceptable, it is understood that the Foundation will transmit a check in the amount of \$74,330 as first payment on the total five year commitment of \$343,424.

On motion of Mr. Brody, seconded by Mr. Smith, it was voted to approve the above agreement with the Kellogg Foundation.

5. The following letter drafted by Secretary McDonel and Comptroller May has been sent to Forest Smith, Secretary of the Agricultural Conference:

"At your request I am writing to outline the budget problems which have developed in connection with the financing of the proposed Animal Industries Building.

"The needs of the Poultry, Animal Husbandry, and Dairy Departments for new facilities first began to be studied in 1949, and in the fall of 1950 the College made its first request to the State Budget Office for an animal industries building which it was then estimated could be built for about \$3,000,000. The Legislature which convened in January 1951 finally arrived at the conclusion that no construction funds would be appropriated, but it did make available \$120,000 for planning of an animal industries building which was to cost an estimated \$3,000,000.

"In the fall of 1951, only three months after the planning money was available and before the departmental needs could be accurately determined, it was again necessary to submit the capital building needs of the College to the State Budget Division. On September 18, 1951 a request was submitted for an appropriation of \$3,850,000. This figure was based on the \$3,000,000 limitation placed on the planning money appropriation plus 15% to cover increased building costs during the 1950-51 year plus \$400,000 to cover the cost of equipping the building, utilities, site work, and architectural supervision.

"In the fall of 1952 it was again necessary for the State Board of Agriculture to submit its capital outlay request to the Legislature. From a study of building cost indices, it was determined that construction costs had increased 11.2% from 1951 to 1952. Our Board therefore determined that it would increase the prior year's capital outlay request by that percentage in order that the facilities originally planned could be built without reducing the size and scope of the structure. Accordingly on October 16, 1952 the prior year's request for an appropriation of \$3,850,000 for the animal industries facility was increased to \$4,283,125. At this point I wish to emphasize that our request had taken into account only the increased building cost based on a preliminary estimate that the building would cost \$3,000,000. Upon completion of the plans it was possible to accurately determine the cubature of the building. We have now been advised by our architect that a structure containing the reasonable needs of the departments to be housed contains 3,780,000 cubic feet. It has therefore been necessary to revise our estimate of the cost of the structure including site work and services. A budget of this project based on present costs is shown below.

Approval of agreement between the Kellogg Foundation, American Association of Agricultural College Editors and M.S.C.

Letter from Sec. McDonel and Treas. May in connection with the financing of the proposed Animal Industries Bldg.

SPECIAL MISCELLANEOUS, continued

Letter re:
financing
Animal In-
dustries
Bldg.

5. Letter sent to Forest Smith, continued:

"ANIMAL INDUSTRIES BUILDING

Project Cost

| | |
|--------------------------------------------------------------------------------|-------------|
| A. Professional Services | |
| 1. Architect and engineers (less \$120,000 already appropriated) | \$120,800 |
| 2. Site survey | 1,000 |
| B. Construction | |
| 1. Structure (general, mech., elect., etc.) | 4,816,000 |
| 2. Services (sewer, water, steam, elect., etc.) | 210,000 |
| 3. Site work (walks, roads, curbs, parking, lighting, loading, drainage, etc.) | 97,400 |
| C. Supervision (detail not in A-1) | 17,500 |
| D. Furnishings (furniture, equipment not in B-1) | 60,000 |
| E. Land and Other | <u>0</u> |
| F. Total Estimated Cost of Project | \$5,322,700 |
| G. Cost Per Cubic Foot Based on Items a, B-1, and C | 1.31 |
| H. Cost Per Square Foot Based on Items a, B-1, and C | 20.90 |

"If the College is to build this facility, it will be necessary for us to secure a State appropriation of \$5,322,700. At the meeting yesterday afternoon, it was agreed that this matter would be presented to our Board with the recommendation that it authorize submission of an amended request calling for a State appropriation of \$5,322,700. You will be advised further after our Board meeting."

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to authorize a formal request to the governor, the Department of Administration and the legislature in the amount of \$5,322,700 for the reasons outlined in the above letter to Mr. Smith.

Re-stating
and approval
of Scholar-
ships

6. At different times during the past years, the Board has approved the granting of several types of scholarships. The growth of Michigan State College has necessitated a number of changes through Board action and minor adjustments by the President acting for the Board. It therefore seems advisable to restate them for formal approval and for inclusion in the college catalog. Some of these outlines incorporate minor changes suggested by the All College Scholarship Committee. This does not add to the number of scholarships previously authorized nor does it include scholarships for which money is not provided by the College.

MSC UNDERGRADUATE ENTRANCE SCHOLARSHIP

This scholarship was originally proposed and approved by the State Board of Agriculture on February 10, 1949, as the Michigan State College Scholarship. This scholarship has been known as the Entrance Scholarship, and therefore, is re-proposed as the Michigan State College Undergraduate Entrance Scholarship.

1. One Michigan State College Undergraduate Entrance Scholarship may be made available to a qualified graduating senior in each Michigan high school on the approved list of the Department of Public Instruction.
2. In addition, not more than one hundred scholarships may be made available to those high schools of such size as to warrant consideration of more than one award.
3. The scholarship will cover tuition fees on a yearly basis and can be renewed for a total of four years, or twelve terms, provided the student maintains a 2.6 all-college average yearly.
4. The scholarship shall be awarded on the basis of:
 - a. High academic average
 - (1) Candidates must rank in the upper one-third of their graduating class, or
 - (2) Have maintained a "B" average
 - b. Superior qualities of citizenship
 - c. Financial need
5. Candidates must be planning to enroll at Michigan State College within one term after graduation.
6. For special curricula such as Nursing Education which require full-time enrollment beyond the twelve terms of the scholarship, a recipient may petition the All College Scholarship Committee for an extension of the scholarship in order to complete requirements for a degree.

SPECIAL MISCELLANEOUS, continued

6. Scholarships, continued:

MSC Undergraduate Entrance Scholarship, continued

7. A total of twenty out-of-state Entrance Scholarships may be made available to outstanding new students coming from outside the State of Michigan. (Originally proposed November 29, 1951).
 - a. A detailed report of the number of these scholarships, the names of the winners, and the academic performance at Michigan State College shall be submitted to the Board at the end of each year.
 - b. The Board is to be free to curtail or change these scholarships at any time.

MSC Undergraduate Entrance Scholarship

MSC FOREIGN FULL MAINTENANCE SCHOLARSHIPS

These Foreign Full Maintenance Scholarships were originally approved June 10, 1948. They are re-proposed with a decrease in number.

MSC Foreign Full Maintenance Scholarship

1. There may be four full maintenance scholarships available to candidates from the following areas:
 - a. American-occupied zones of Germany and Austria
 - (1) These scholarships are to be granted in cooperation with the appropriate authorities.
 - b. The Far East, Korea, and those Pacific Islands under our control
2. These scholarships are to be awarded on a yearly basis for tuition and board and room in a college dormitory.
3. An additional small monthly stipend of approximately \$20.00 per month may be granted upon special approval by the President.

MSC FOREIGN PARTIAL MAINTENANCE SCHOLARSHIPS

The Foreign Tuition and Partial Maintenance Scholarships were originally approved by the State Board of Agriculture on April 21, 1944. They are re-proposed as Foreign Partial Maintenance Scholarships.

MSC Foreign Partial Maintenance Scholarship

1. The total number of these awards shall not exceed twenty in any given term.
 - a. Sixteen of these scholarships shall be allocated to the Graduate School and administered by its Scholarship Committee.
 - b. Four of these scholarships are to be administered by the All College Scholarship Committee.
2. These scholarships cover tuition and partial maintenance of \$25.00 per month.
3. It is recommended that this scholarship be available only to those countries friendly to the United States.

MSC FOREIGN TUITION SCHOLARSHIPS

The original proposals for these scholarships were approved by the State Board of Agriculture on April 17, 1941 and December 15, 1943. They are revised and re-proposed herewith. The six tuition scholarships for Ryukyuan students were originally approved by a letter from President Hannah on February 13, 1952 requesting that two of the four full maintenance scholarships in effect be used to provide six tuition scholarships for Ryukyuan students or faculty members. The following is a statement of all foreign tuition scholarships to be authorized.

MSC Foreign Tuition Scholarship

1. A total of sixty-six tuition scholarships may be made available for foreign students.
2. These scholarships are to be allocated as follows:
 - a. Forty may be utilized by the Graduate Faculty Committee on Scholarships for students enrolled in the School of Graduate Studies.
 - b. Twenty may be awarded by the All College Scholarship Committee to undergraduate students.
 - c. Six may be available to Ryukyuan students or faculty members.
3. Only five scholarships are to be awarded to any one county, (with the exception of Ryukyus which may have six) with preference given to those nations friendly to the United States.
4. Candidates may be recommended either by Michigan State College Faculty members in foreign countries or through the Institute of International Education.

SPECIAL MISCELLANEOUS, continued

6. Scholarships, continued:

MSC FOREIGN TUITION SCHOLARSHIPS, continued

5. Recipients of these awards shall be granted the scholarships on a yearly basis. These may be renewed for a total of four years upon maintaining a 2.0 average yearly for undergraduates, and a 3.0 average for graduate students.
6. Foreign students who become candidates while attending Michigan State College must:
 - a. have attained sophomore standing.
 - b. be earning a portion of their college expenses.
 - c. have financial need.

These scholarships shall be awarded on a term to term basis.

MSC 4-H Club
Scholarships

MSC 4-H CLUB SCHOLARSHIPS

The MSC 4-H Club Scholarships were originally approved by the State Board of Agriculture on May 18, 1950 and amended on November 20, 1952. They are re-proposed as follows:

1. A maximum of 50 Michigan State College 4-H Club Scholarships may be awarded outstanding 4-H Club members yearly, and not more than 150 total are to be in effect at any one time.
2. This scholarship is to provide for the payment of tuition on a yearly basis, and is renewable upon maintaining the following academic average at the end of each year:
 - a. freshman year, 2.0;
 - b. sophomore year, 2.2;
 - c. junior year, 2.4.
3. Candidates must meet the following requirements:
 - a. They shall have completed at least three years of 4-H Club work and have participated in county and state 4-H Club events.
 - b. They should have experience in 4-H leadership activities in the local club, community or county level.
 - c. They should be in the upper one-half of their graduation class.
 - d. They shall be high school seniors or graduates who have not, or are not now enrolled in any college of higher education (Junior Colleges and short courses excepted).
4. No member of a family on the staff of the Michigan State College shall be awarded a Michigan State College 4-H Club Scholarship.
5. The Michigan State College 4-H Club Scholarship will not be awarded to any student who has accepted any other tuition scholarship provided by Michigan State College.
6. Not more than one new scholarship is to be awarded in any one year to the graduates of a single high school.
7. The announcement of these scholarship awards is to be made by July 1 of each year based on the 4-H Club work completed during the previous 12 months with the scholarship to be effective for the following academic year.
8. The State 4-H Club leaders will:
 - a. Prepare county quotas
 - b. Process the applications
 - c. Handle the requests of incoming students
 - d. Each year file a complete report on 4-H scholarships to the All College Scholarship Committee

MSC Future
Farmers of
America
Scholarship

MSC FUTURE FARMERS OF AMERICA SCHOLARSHIP

The Future Farmers of America Scholarship was originally approved on June 19, 1947. It is re-proposed as follows:

1. Not more than fifteen tuition scholarships may be made available on a yearly basis.
2. Candidates must meet the following requirements:

SPECIAL MISCELLANEOUS, continued

6. Scholarships, continued:

MSC FUTURE FARMERS OF AMERICA SCHOLARSHIP, continued

- a. They must have completed all of the vocational agriculture education in the high school curriculum.
 - b. They must have participated in all Future Farmers of America activities.
 - c. They must be planning to enroll in Michigan State College with a major in Agriculture in the academic year following the award.
3. Candidates will be recommended by the Dean of Agriculture to the All College Scholarship Committee.

MSC GRADUATE TUITION SCHOLARSHIPS

These scholarships were originally approved by the State Board of Agriculture on January 23, 1941. They are re-proposed herewith:

1. Not more than fifteen shall be allotted to the Schools of the College, on the basis of the number of graduate students enrolled in the School.
2. These scholarships are to cover tuition.
3. These scholarships are to be open to graduates of the institutions of recognized standing who have made very outstanding records as undergraduates.
4. Awards shall be for one year only, and limited to candidates for the Master's degree.
5. Candidates shall be recommended by the Graduate Scholarship Committee to the All College Scholarship Committee.

MSC Graduate
Tuition
Scholarships

MSC JUNIOR COLLEGE SCHOLARSHIPS

This scholarship was originally proposed and approved by the State Board of Agriculture February 10, 1949 and was named the Michigan State College Junior College Scholarship. It is re-proposed herewith:

1. Not more than one scholarship may be available for every 200 students, or major fraction thereof, enrolled in each of the Michigan Public Junior Colleges on October 1 of each year.
2. The eligible Junior Colleges must be accredited by the Michigan Commission of College Accreditations as recognized by the State Department of Public Instruction.
3. The scholarship will cover tuition for the year and is renewable automatically for a total of six terms provided the student maintains a 2.6 all-college average.
4. Candidates will be recommended by the Deans of the Junior Colleges and final awards will be made by the All College Scholarship Committee.

MSC Junior
College
Scholarships

MSC MERIT AWARD SCHOLARSHIPS

This scholarship is the result of a combination of the Board-approved scholarship programs of October 23, 1941, known as the Superior Student Scholarship, and January 15, 1948, known as the Michigan State College Scholarships. This combined scholarship program is proposed for approval and shall be known as the MSC Merit Award Scholarship.

1. The total number of these awards may not exceed 250 each term.
2. These scholarships may be awarded to students who have demonstrated unusual ability in compliance with these specifications:
 - a. Students must have shown unusual leadership qualities in extra-curricular activities such as: student publications, student government, athletics, music, public speaking, dramatics, etc.
 - b. They must possess qualities of mental strength, and physical vigor.
 - c. They must have maintained satisfactory scholastic records as determined by the All College Scholarship Committee.
 - (1) Entering students must meet the following academic qualifications:
 - (a) They must rank in the upper one-half of their graduating classes for tuition.
 - (b) They must rank in the upper one-third of their graduating classes for aid beyond tuition.

MSC Merit
Award Scholar-
ships.

SPECIAL MISCELLANEOUS, continued

6. Scholarships, continued:

MSC MERIT AWARD SCHOLARSHIPS, continued

(2) Students already enrolled in college must meet the following academic qualifications:

- (a) They must have maintained a 2.0 all-college average for tuition.
 - (b) They must have maintained a 2.5 all-college average for aid beyond tuition.
3. These scholarships shall consist of tuition, or aid beyond tuition in particularly deserving cases, covering an amount not to exceed the normal cost of board and room in a college dormitory.
 4. They are awarded on a yearly basis, and may be renewed provided the requirements of the All College Scholarship Committee are satisfactorily met.
 5. These awards shall be administered through the All-College Scholarship Committee upon recommendation of the department head in the area in which the student has shown unusual accomplishment.

MSC Applied
Music
Scholarships

MSC APPLIED MUSIC SCHOLARSHIPS

These Applied Music Scholarships were originally approved October 19, 1933 and September 19, 1935. The Applied Music Scholarships are re-proposed herewith.

1. A total of seventeen Applied Music Scholarships to be allocated as follows:
 - a. five in voice
 - b. five in piano
 - c. five in violin
 - d. one in brass wind instruments
 - e. one in woodwind instruments
2. These scholarships apply to the present music fee of \$50. One-half awards of \$25 may be made in lieu of the full scholarships. These scholarships are renewable on a term to-term basis.
3. These scholarships are awarded on the basis of recommendations submitted by the head of the Music Department with the approval of the All-College Scholarship Committee.

MSC Band
Scholarships

MSC MUSIC SCHOLARSHIPS (BAND)

The Music-Band Scholarships were originally approved by the State Board June 11, 1934, and increased in number by the Board October 12, 1938 and by Presidential action June 9, 1952. They are re-proposed herewith.

1. A total of sixty tuition scholarships may be made available to students participating in the band.
2. The awards shall be based upon ability in music and scholastic attainment in addition to participation in the college band.
3. Candidates may be recommended by the Director of the Band, through the Head of the Music Department, to the All College Scholarship Committee.
4. Awards are granted for one year and are renewable if the student maintains a 2.6 all-college average.

MSC Orchestra
Scholarships

MSC MUSIC SCHOLARSHIPS (ORCHESTRA)

These scholarships were originally approved on December 19, 1940. They are re-proposed herewith.

1. A total of ten tuition scholarships may be made available to students participating in the college orchestra.
2. Candidates may be recommended by the head of the Music Department to the All College Scholarship Committee for final approval.
3. The awards are granted for one year and are renewable if the student maintains a 2.6 all-college average.

MSC President's
Scholarship

MSC PRESIDENT'S SCHOLARSHIP

The Michigan State College President's Scholarship was approved July 17, 1942. It is re-proposed herewith.

1. A limited number may be awarded by the President.
2. The scholarship consists of a waiver of tuition and is renewable if the requirements of the All College Scholarship Committee have been met.

SPECIAL MISCELLANEOUS, continued

6. Scholarships, continued:

MSC PRESIDENT'S SCHOLARSHIP, continued

MSC President's Scholarship

3. Awards are made by the President on the basis of the following:

a. Applicants must:

- (1) have demonstrated "unusual qualities of scholarship and leadership".
- (2) not be receiving any other scholarship from Michigan State College, and
- (3) be unable to finance fully their college training.

4. The scholarship may be cancelled by the President if at any time he feels that the individual is unworthy or that the individual need no longer exists.

MSC HOWARD C. RATHER SCHOLARSHIP

MSC Howard C. Rather Scholarship

The Howard C. Rather Scholarship was originally approved by the State Board on September 14, 1951. It is re-proposed herewith.

- 1. There shall be \$15,000 set aside each year from athletic receipts to provide a series of scholarships, no one of which shall exceed \$1,000 in any one year.
- 2. These scholarships shall be awarded to students who meet the following requirements:
 - a. They shall possess unusual qualities of leadership
 - b. physical strength and vigor, and
 - c. have demonstrated mental ability as follows:
 - (1) An entering student must rank in the upper third of his high school graduating class.
 - (2) An entering transfer student must have maintained a "B" average at his previous college.
 - (3) A student already enrolled at Michigan State College must have maintained a "B" all-college average.
- 3. These scholarships are awarded on a yearly basis and are renewable upon satisfactorily meeting the requirements of the All College Scholarship Committee.

MSC GRADUATE ASSISTANT SCHOLARSHIPS

MSC Graduate Assistant Scholarships

Scholarships for Graduate Assistants, approved by the Board in November 1951 and amended in April 1952, are not restated but are re-approved herewith as part of the total scholarship program.

MSC GRADUATE FELLOWSHIP SCHOLARSHIPS

MSC Graduate Fellowship Scholarships

- 1. There shall be a limited number of these scholarships covering all or part of the course fees and tuition, - the total value of such scholarships not to exceed a budgeted sum.
- 2. The award shall be recommended by the Graduate Council in recognition of high scholarship.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above item.

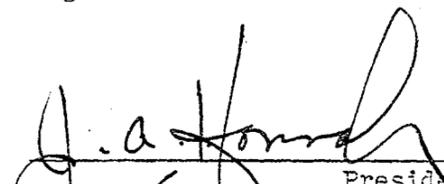
7. Mr. May recommended that the Board authorize investment of an additional \$150,000 of pension trust funds in FHA insured mortgages and the reinvestment of the mortgages that have been repaid through the Detroit Trust Company.

Recommendation of Mr. May re: investment of pension trust funds.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to authorize a total investment of not to exceed \$400,000 in FHA insured mortgages with all of the details handled by the Detroit Trust Company. This authorization will authorize the reinvestment of funds as they may be repaid from time to time.

The meeting adjourned at 2:30 p.m. after luncheon in the Union Building.

The next meeting will be held Thursday, April 16, at 10:00 a.m.



 President



 Secretary

There was no meeting of the State Board of Agriculture during the month of March 1953
