

DEFERRED MATTERS

Men's Commons
No report.

1. Men's Commons. (Referred to Advisory Committee)
No report.

Student Fees
No report.

2. Student Fees.
No report.

Wolverine
deficit - no
report.

3. Wolverine Deficit.
No report.

Crowley con-
tract approved

4. Crowley Contract.

On motion of Mr. Watkins, it was voted to adopt the following contract as drawn up between President Shaw and Coach James Crowley:

December 20, 1930

This is to record an agreement entered into this date between James H. Crowley (coach) and Robert S. Shaw, (representing the State Board of Agriculture) regarding terms of employment for Mr. Crowley for the three year period beginning of September 1, 1931.

In accordance with Mr. Crowley's indication of what would be satisfactory to him, it is understood that financial remuneration shall be based upon a schedule of seven thousand five hundred dollars for the first year and eight thousand dollars for each of the next two years of this period.

This record is to be considered a definite basis of understanding, pending formal action by the State Board of Agriculture in issuing a contract.

Signed -

James H. Crowley
Robert S. Shaw

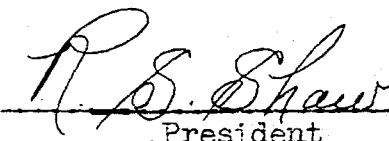
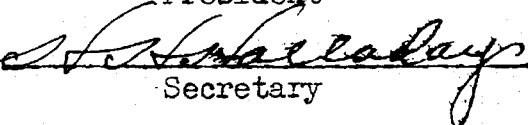
Matter of buy-
ing fence
posts referred
to Adv. Com. &
Secretary.

5. College Farm Fencing.

Mr. McPherson made a report to the Board that fence posts could be secured at a very reasonable price if bought now and upon his motion, it was voted that the matter be referred to the Advisory Committee of the Board and the Secretary with power to act.

It was voted to hold the next regular meeting of the State Board of Agriculture on Friday, February 20, at 9 o'clock in the President's Office.

The meeting adjourned at 12:15.


President

Secretary

Minutes of the Meeting of the
State Board of Agriculture
February 20, 1931

Present: Messrs. Berkey, McColl, McPherson, Mrs. Stockman, President Shaw and Secretary Halladay

Absent: Messrs. Brody, Watkins.

The meeting was called to order at 9:50.

The minutes of the previous meeting were approved having been in the hands of the Board members.

Appointments

APPOINTMENTS

1. M. H. Avery, County Club Agent, Oakland County, effective March 1st, salary \$2400 per year, \$1200 State Capper Ketcham funds, and \$600 direct from U.S. funds.
2. J. A. Sturgeon, extension specialist in rural press, effective March 1st, replacing H.A. Wood, salary \$1500 per year, Extension State funds.
3. Glenn Starcher, Assistant in Experiment Station work in Horticulture, April 1, to June 30, at salary of \$150.00 per month, payable from Purnell funds.
4. Mr. Eugene Lepley, three months temporary appointment, instructor in Forestry, January 1st to March 31st. \$200 per month.

5. Request that the salary fund of the late Professor Chittenden be made available to the general fund of the Forestry Department.
6. Mr. George Woodbury, temporary specialist in Horticulture, four months period, March 1st, to June 30, salary \$200 per month, one-half from Experiment Station, one-half from Extension funds.
7. Henry Lankford Dunton, quarter-time graduate assistant in Farm Crops, beginning September 1, 1931, to succeed W. F. Russow.
8. Montagu F. Modder, Instructor in English during six weeks summer school, salary of \$400.00.
9. Donald Cation, Research Assistant in Plant Pathology, in charge of fruit disease investigations, \$3,000.00 per annum, replacing Mr. Wedgeworth, resigned. Appointment effective March 15th or as soon thereafter as he can reach East Lansing.
10. K. D. Bailey, County Agricultural Agent, Oakland County, \$3,000 per annum, effective February 1st \$1200 from Federal Smith Lever funds and \$600.00 from U.S. funds.
11. Mr. Henry L. Wilson, Instructor in English for months of February and March, salary of \$200. per month.
12. Mr. M. C. Farleman, Instructor in Entomology, salary \$1860 per annum, effective April 1st.
13. Continuation of employment of Miss Rena Andrews, Department of History, throughout the Spring Term, on the same basis as she has been employed for the last two terms.

On motion of Mr. McColl, it was voted to approve the above appointments.

RESIGNATIONS

Resignations

1. Mr. A. D. Edgar, Extension Specialist in Agricultural Engineering, effective March 16th.
2. G. H. Kimball, Jr., County Club Agent, Oakland County, effective February 28th.
3. James P. Hoekzema, County Club Agent, Lapeer County, effective January 31st.
4. Mrs. Olive O'Leary, stenographer, Soils Department, effective January 31st, 1931, salary to terminate Feb. 7th.
5. George E. Starr, Associate Professor in Horticulture, effective March 1st, 1931.
6. Mr. Harold Vaughn, County Agricultural Agent, Oakland County, effective January 15th.
7. G. S. Tolles, Instructor in Entomology, effective April 1st, 1931.
8. Mr. George J. Ranson, Instructor in English, January 31st.

On motion of Mrs. Stockman, it was voted to accept the above resignations.

LEAVE OF ABSENCE

Leave of Abs.
Miss Clark

1. Miss Jessie F. Clark, Spring term of 1932 with full pay.

On motion of Mrs. Stockman, it was voted to approve the above leave of absence, with full pay.

TRAVEL REQUESTS

Travel

1. Request for basketball team to make trip to Milwaukee next week by airplane, the team to take the trip at its own risk. Cost of trip probably not to exceed that of transportation by rail.

On motion of Mr. Berkey, it was voted to approve the above request.

2. Mr. Francis Morse and Mr. Lynn Post, county agricultural agent of Cass County to Chicago, March 7th to take part in the National Farm and Home Hour on request of C. W. Warburton, expenses from Extension funds.
3. E. L. Anthony, National Dairy Outlook conference, St. Louis, March 11th, and 12th, with travel and subsistence expenses paid from Dairy Department funds.
4. J. G. Wells, Jr., and R. E. Horwood, Tri-State Dairy Congress at Duluth, Minnesota, March 20 with expenses for travel and board and lodging paid from Extension account.
5. E. L. Anthony, Tri-State Dairy Congress at Duluth, Minnesota, March 20 with railroad fare, pullman, meals and lodging paid from Extension travel account. Takes part in program.
6. C. E. Wildon and Paul Krone, Society of American florists and Ornamental Horticulturists, Cincinnati, Ohio, March 7th to 15th with automobile mileage for one year.
7. J. E. Crowley, Alumni meeting, Chicago and Milwaukee, Feb. 13 and 14, and Toledo meeting on February 20.
8. Mr. Glen Stewart, Alumni meetings at Pittsburgh, Rochester, N. Y. and Cleveland February 26, 27 and 28th, also Buffalo meeting on February 25th. Also report on authorization for Toledo, Chicago and Milwaukee meetings, Feb. 20th, - February 13 and 14 were authorized by the President.
9. Entire expenses of one man from Entomological Department with auto transportation thus enabling three members of the Department, Mr. Hutson, Mr. Sherman and Dr. Pettit to attend series of

entomological meetings during period of March 4 to 7 at Urbana, Illinois.

10. Miss Burt, Miss Patterson and Mrs. Byers, Chicago, Illinois, March 9th to 13th, Regional Conference for Vocational Home Economics called by Federal Board.

On motion of Mr. McColl, it was voted to approve the above travel requests with the exception of items 3, 4, 5, which have been referred to the President with power.

MISCELLANEOUS

- Payment of \$162. to Izler Soloman
Mr. Press' salary to be continued February 1st.
Hasselman to be employed as starter & referee for track meets. Payroll sheet approved - staff members employed in Ath. Dept.
\$300. approp. for mens glee club.
Transfer of \$624.75 to Regis. Acct.
Request that all but \$100 in Cross Country Acct be trans. to Varsity Foot. to deferred.
Fees for students taking 1st & 2nd yr. languages in summer appro.
Removal of old farm house on Farm 1 B approved.
Request for 15 hog cots referred to Bldgs. & Gds.
Exhibit of Brucella work to be prepared by Dr. Huddleson.
Rental of small areas of land for fertilizer experiments - cost \$394.00.
Report of approval of payroll for Music Inst. to Jan. 31.
Fellowship offered by Izaak Walton League accepted.
1. Request for payment of \$162.00 to Mr. Izler Soloman, for giving courses in violin originally scheduled for Mr. Press. Also request for authorization to continue Mr. Press' salary from February 1st, - on, it having been discontinued after September 1, 1930 during his absence in Europe.
On motion of Mr. McPherson, it was voted to approve the above requests.
2. Request for the employment of J. B. Hasselman by the Athletic Department as starter and referee of track meets from Feb. 7 to May 23, eight track meets in all, fee of \$25.00 to be paid him for each meet.
On motion of Mrs. Stockman, it was voted to approve the above request.
5. Approval of payroll sheet containing names of staff members employed by the athletic department as guardsmen, ticket takers, scoreboard keepers, etc.
On motion of Mr. McPherson, it was voted to approve the above request.
4. Request from Mens Glee Club for sum of \$300.00.
On motion of Mrs. Stockman, it was voted to add to the budget of the Music Department for the Mens Glee Club the sum of \$250.00 for sweaters and travel, - amount to be taken from the contingent fund.
5. Transfer of amount of \$624.75 from the contingent fund to the Registrar's Account.
On motion of Mr. McPherson, it was voted to approve the transfer of \$624.75 to the Registrar's Account from the contingent fund.
6. Request from Coach Young that all but \$100. in the Cross Country account be transferred to the Varsity Football Account.
The matter was discussed and it was decided to take no action until the end of the fiscal year.
7. Approval of fees as follows for students taking first and second year languages over a period of eight and ten weeks in summer session: "The fees for the two weeks period shall be \$5.00 and for the four weeks period, \$10.00. This is in addition to the regular fee of \$15.00 for the first six weeks."
On motion of Mrs. Stockman, it was voted to approve the above request.
8. Request from Dean Cox and Mr. Hudson for the removal of the old farm house on Farm 1-B directly across from the new Poultry Plant.
On motion of Mr. Berkey, it was voted to approve the above request.
9. Construction of fifteen new hog cots at an approximate cost of \$50.00 each. Expense item not included in budget of the Animal Husbandry Department for the present year.
On motion of Mr. Berkey, it was voted to refer the above item to the Buildings and Grounds Committee.
10. Request of Director Gardner and Dean Giltner that Dr. I. F. Huddleson be authorized to prepare an exhibit of work with Brucella for the American Medical Association meeting in Philadelphia, June 7th to 12th, and authorization for Dr. Huddleson to attend the meeting with all expenses paid.
On motion of Mr. McColl, it was voted to approve the above request.
11. Request for authorization for the rental of small areas of land for fertilizer experiments. Locations are on important soil types in various parts of the state, and entail the expenditure of \$394.00 in rental costs.
On motion of Mr. Berkey, it was voted to approve the above request.
12. Report on the approval of payroll of monies due Music Institute for instruction of College students, up to January 31st, of the winter term.
13. Proposition of fellowship offered by Izaak Walton League of America, Michigan Division, for establishment in department of Zoology, guaranteeing payment of \$100.00 per month to graduate student, plus actual field expenses for purpose of investigating the relationships of wild life to general and specialized farming.
On motion of Mrs. Stockman, it was voted to accept the above mentioned fellowship offered by the Izaak Walton League.

14. Report on acceptance of check for \$2,000 from W. K. Kellogg to reimburse this Institution for fees for birds at Wintergreen Lake.
15. Authorization for granting of recognition certificates to women who have completed courses in clothing offered by Home Economics Extension Division.

On motion of Mrs. Stockman, it was voted to approve the above request.

16. Question of fencing for pasture experiments at the Kellogg Farm.

On motion of Mr. McColl, it was voted that the question of fencing for pasture experiments at the Kellogg Farm, be referred to the Kellogg Farm Committee and the Board Finance Committee with power.

17. Mr. H. Lee Bancroft, City Forester of Lansing, and Mr. Harry Conrad, President of the Grand River Improvement Association appeared before the Board and asked if the Board would be interested in giving the right of way for a road across the college property to be known as the River Road.

After a discussion the Board members expressed themselves as favorable to the proposition, but would not obligate the Board until a more thorough study could be made.

MATTER FROM SECRETARY HALLADAY'S OFFICE

1. Railroad Spur

No report.

2. Interfraternity Council Petition.

No report.

3. Request from Commissioner Olander regarding the possibility of paving Harrison Avenue to the State Police Barracks.

On motion of Mr. McPherson, it was voted that the State Board approves the proposition without committing themselves financially.

4. Letter from Burritt Hamilton, attorney for W. K. Kellogg, containing suggestions regarding: Bird Sanctuary; lease for Rural Agricultural School; reforestation of certain lands purchased by Mr. Kellogg.

On motion of Mr. McPherson, it was voted that Secretary Halladay be authorized to confer further with Mr. Kellogg's attorney regarding the lease for the Rural Agricultural School and to bring back a revised lease.

5. Quotations on Hook & Ladder Fire Truck Equipment.

On motion of Mr. Berkey, it was voted that the above matter be referred to the Buildings and Grounds Committee for further report and that Secretary Halladay be authorized to confer with underwriters insurance.

6. Request that insurance policies on W.K. Kellogg Farm be renewed.

On motion of Mr. Berkey, it was voted that the above request be referred to the Secretary with power to act.

7. Letter from Cable Piano Company listing quotations on pianos.

For information of the Board a report was made giving prices and quotations on cable pianos.

8. Communication from the Assistant State Fire Marshal ordering that a fire escape be placed in the Little Theater of the Home Economics Building.

On motion of Mr. Berkey, it was voted that an order be issued that the regulations of the State Fire Marshal, regarding keeping the aisles and the back part of the Little Theater clear, be respected and carried out.

9. Communication from Mr. Oscar Olander, Commissioner of Public Safety requesting additional property from the Michigan State College for the State Police Post.

Action deferred indefinitely.

10. Letter from Federal Land Bank of St. Paul inquiring whether or not the Board would wish to buy a piece of land adjoining some they already own at Chatham, Michigan.

On motion of Mr. McPherson, it was voted that the College would not be interested in the forty acres of land held by the Federal Land Bank of St. Paul adjacent to College land at Chatham.

REPORT OF FINANCE COMMITTEE

1. A report was made by Mr. McPherson, Chairman, which contained statements from the different departments of the College whose budgets were becoming depleted and who were requested to submit the statements.

On motion of Mr. Berkey, it was voted to accept Mr. McPherson's report and to place it on file in the Secretary's Office.

\$2000 check from Kellogg received.

Certificates to be granted women who complete Clothing Ext. course.

Fencing at Kellogg Farm ref. to Committees.

Mr. Bancroft & Mr. Conrad inquired if Bd. would be interested in giving right of way for rd. across College property

Railroad spur No action.

Interfrat. Council petition - no report.

Request from Mr. Olander re: paving Harrison Ave.

Letter from Kellogg's attorney re: Bird Sanctuary, Rur. Ag. Scholl Reforestation

Quotations on Hook & Ladder Fire Truck Equip.

Insurance on Kellogg Farm ref. to Secretary

Quotations on Cable pianos.

Communication from Asst. State Fire Marshal ordering fire escape be placed on H.E. Bldg.

Request from Mr. Olander for additional property for State Police Post.

Request from Fed. Land Bk. of St. Paul re: 40 acres of land adjoining College prop.

A report from departments whose budgets were depleted was read.

\$2,200 to be transferred from Exp. Sta to Lake City Station.

2. Sum of \$2,200 to be transferred from the Experiment Station funds to the Lake City Station to reimburse them for experimental work carried on there during the season.

On motion of Mr. McPherson, it was voted to approve the above transfer.

REPORT OF PRESIDENT

Secretary to confer with Mr. Kellogg's att. re: reforestation project.

1. Report of Committee on approval of Mr. Kellogg's plan to purchase a piece of land of approximately 220 acres for reforestation, presenting same to M.S.C. as part of the farm and sanctuary project, the College to plan the plantings.

Matter referred to the Secretary for conference with Mr. Kellogg's attorney.

DEFERRED MATTERS

Men's Commons
No action.

1. Men's Commons (Referred to Advisory Committee)

No action.

Student fees
No action

2. Letter from Miss Yakeley regarding student fees. (Pres. & Secretary)

No action.

Wolverine deficit - no action.

3. Wolverine deficit.

No action.

Salary of housing asst. ref. to Pres. with power.

4. Salary of full time housing assistant for Dean of Women, position authorized at January meeting of the Board.

On motion of Mr. McColl, it was voted to refer the above matter to the President with power to act.

Recommendations re: baseball stands.

5. Recommendations of Athletic Council relative to Baseball stands.
(That the State Board of Agriculture continue with its plans of proceeding with the first unit of the baseball stadium so that the same may be completed in time for the opening of the varsity baseball season this spring about April 15th.)

The following recommendation was adopted by the Board: After a careful consideration of the financial standing of the Athletic Association, the Committee does not feel that there are sufficient funds to warrant an expenditure on the proposed project and at the same time retain the proper margin for emergency.

No action on payment for teaching Extension course by Mrs. Roseboom and Mr. Fulkerson.

6. Payment of \$250.00 to Mrs. Roseboom for teaching extension course, \$75.00 to Mr. Fulkerson and \$75.00 to Miss Vaughan.

No action.

It was voted to hold the next meeting of the State Board of Agriculture on Friday, March 20, at 9 o'clock in the President's Office.

The meeting adjourned at 3:00.

R. B. Shaw

President

H. S. Halladay

Secretary

Minutes of the Meeting of the State Board of Agriculture March 20, 1931

Present: Messrs. Berkey, Brody, McColl, McPherson, Watkins, Mrs. Stockman, President Shaw, Secretary Halladay.

Absent: Superintendent Pearce.

The meeting was called to order at 9:15 A.M.

The minutes of the previous meeting were approved having been in the hands of the Board members.

Appointments
Resignations
Leaves

APPOINTMENTS, RESIGNATIONS, LEAVES

1. Transfer of W. F. Russow, quarter time assistant in Farm Crops at \$400 per year to half time graduate assistant replacing Mr. C. R. Adair, resigned, at \$800 per year.
2. Transfer of Miss Bernice Howard, housing Assistant, Office of the Dean of Women from half-time work at \$700 to full time work at \$1400, effective March 15, 1931.