

MINUTES OF THE MEETING
of the
MICHIGAN STATE UNIVERSITY
BOARD OF TRUSTEES
February 21-22, 1980

President Mackey called the meeting to order in Room 106, Kellogg Center, at 7:25 p.m., February 21.

Present: Trustees Bruff, Krolikowski, Lick, Martin, Radcliffe, and Sawyer; President Mackey, Provost Winder, Vice Presidents Breslin, Cantlon, Dickinson, Stewart, Thompson, and Turner; Associate Vice President Wilkinson, General Counsel Carr, Secretary Ballard, Faculty Liaison Group, Student Liaison Group.

Absent: Trustee Stack

1. Approval of Proposed Agenda

Trustee Bruff moved approval of the proposed agenda with the addition of a meeting of the Audit Committee following the meeting of the Land and Physical Facilities Committee. Seconded by Trustee Krolikowski. Approved 6 to 0.

Trustee Bruff moved that the Land and Physical Facilities Committee be authorized to meet in closed session under Section 8 of the Open Meetings Act. Seconded by Trustee Lick. Unanimously approved. Voting Yes: Trustees Bruff, Krolikowski, Lick, Martin, Radcliffe, and Sawyer.

2. Approval of January 24-25 and January 31 Minutes

Trustee Radcliffe moved approval of the minutes of the meetings on January 24-25 and January 31. Seconded by Trustee Krolikowski. Approved 6 to 0.

Recessed.

During the recess there were meetings of the Board Investment, Land and Physical Facilities, and Audit Committees.

The meeting reconvened at 1:10 p.m., February 22, Board Room, Administration Building.

Present: Trustees Bruff, Krolikowski, Lick, Martin, Radcliffe, Sawyer, and Stack; President Mackey, Provost Winder, Vice Presidents Breslin, Cantlon, Dickinson, Stewart, Thompson, and Turner; Associate Vice President Wilkinson, General Counsel Carr, Secretary Ballard, Faculty Liaison Group, Student Liaison Group.

1. Public Comments

The Board received comments from the following individuals:

<u>Name</u>	<u>Topic</u>
1. Clayton Wells, Chairperson, Non-College Faculty Council	Tenure for non-college faculty
2. Karen Leinaar and Laurie Welling	Shaw Hall 10,000 meter March of Dimes race
3. Forest View Homeowners' Association, Roger Johnson, Spokesperson	Access to gravel pit near Bear Lake
4. MSUEA, Barbara Reeves, Spokesperson	30-day hiring delay
5. Philip Korth and Bob Repas	Employee-paid life insurance program
6. Bruce Studer	Draft registration

Copies of materials given to the Board by the above individuals are on file in the Secretary's Office.

A. PERSONNEL CHANGES

Resignations and Terminations

- Gregory V. Varner, County Extension Agricultural Agent, Gratiot County, effective February 29, 1980, to take a position as Bean Research Director for the Michigan Dry Bean Research Advisory Board.
- Van V. Varner, Extension Agricultural Agent, Huron County, effective February 6, 1980, to manage a private farm.
- Ruth M. Hoolihan, Extension Home Economist, Lake County, effective February 29, 1980; employee is retiring (federally)...does not meet University retirement requirements.

Public
Comments

Resignations
and
Terminations

Resignations
and
Terminations

A. PERSONNEL CHANGES, cont.

February 21-22, 1980

Resignations and Terminations, cont.

4. Martin, A. Wilson, Extension Field Dairyman, Dairy Science, effective August 31, 1979; moved to job security system effective September 1, 1979.
5. Robert B. Stevenson, Assistant Professor, Business Law and Office Administration, effective February 29, 1980, to accept a position in the Hill, Lewis, Adams, Goodrich and Tait law firm.
6. Cancellation of appointment of Clark J. Radcliffe, Assistant Professor, Mechanical Engineering, effective January 1, 1980.
7. Anthony J. Bowdler, Professor, Medicine, effective March 15, 1980, to accept a position at Marshall University.
8. John T. Parmeter, Associate Professor, Medical Education Research and Development, effective January 31, 1980.
9. Jeffrey A. MacDonald, Associate Professor, Labor and Industrial Relations, effective June 30, 1980, to accept another appointment.
10. Else E. Andretz, Librarian I, Libraries, effective June 30, 1980, to accept a position elsewhere.

Sabbatical
Leaves

Leaves-Sabbatical

1. Lee W. Jacobs, Associate Professor, Crop and Soil Sciences, with full pay, from March 1, 1980, through August 31, 1980, to study at the U.S. Army Cold Regions Research and Engineering Laboratory, Hanover, New Hampshire.
2. Julian J. Kielbaso, Associate Professor, Forestry, with full pay, from August 25, 1980, through February 25, 1981, to study at the University of Maryland; collaborate with researchers and administrators in various agencies and organizations in Washington, D.C.; and travel in southern states to study urban forestry operations.
3. William H. Carlson, Professor, Horticulture, with full pay, from July 1, 1980, through December 31, 1980, to study and travel in Australia, southern United States, and Costa Rica.
4. Pauline Adams, Assistant Professor, American Thought and Language, with half pay, from January 1, 1981, through June 30, 1981, to study, travel, and write in East Lansing; throughout the country; and perhaps abroad.
5. Eldon N. VanLiere, Associate Professor, Art, with full pay, from October 1, 1980, through December 31, 1980, to study in France, England, and Belgium.
6. Kenneth R. Scholberg, Professor, Romance and Classical Languages, with full pay, from September 1, 1980, through December 31, 1980, to study in Michigan, and Madrid, Spain.
7. Gerald G. Duffy, Professor, Elementary and Special Education, with half pay, from September 1, 1980, through August 31, 1981, to study in the local area and the University of Illinois.
8. Laura R. Roehler, Associate Professor, Elementary and Special Education, with half pay, from September 1, 1980, through August 31, 1981, to study, travel, and conduct public school service in Michigan; Urbana, Illinois; Bay area, California; and Toronto, Canada.
9. James F. Harrison, Associate Professor, Chemistry, with half pay, from September 1, 1980, through August 31, 1981, to study at the Argonne National Laboratory, Argonne, Illinois.
10. Clifford E. Weil, Professor, Mathematics, with full pay, from April 1, 1981, through June 30, 1981, to study in East Lansing.
11. Harry K. Stevens, Professor, Natural Science, with full pay, from April 1, 1980, through June 30, 1980, to study in Arizona and East Lansing.
12. Lois J. Zimring, Professor, Natural Science, with full pay, from April 1, 1980, through June 30, 1980, to study in Columbus, Ohio; Boulder, Colorado; Chicago; and East Lansing.
13. Daniel Jacobson, Professor, Geography and Secondary Education and Curriculum, with full pay, from September 16, 1980, through March 15, 1981, to write in East Lansing and Okemos.
14. Neal W. Schmitt, Associate Professor, Psychology, with half pay, from September 1, 1980, through August 31, 1981, to study in East Lansing.
15. J. Alan Holman, Professor, Geology and Zoology; and Curator, Museum, with full pay, from January 1, 1981, through June 30, 1981, to study in southern Florida and possibly other areas in southeastern United States.

A. PERSONNEL CHANGES, cont.

February 21-22, 1980

Leaves--Sabbatical, cont.Sabbatical
Leaves, cont.

16. Homer C. Hawkins, Associate Professor, Racial and Ethnic Studies, and Urban and Metropolitan Studies, with full pay, from June 16, 1980, through December 15, 1980, to continue research on home mortgage foreclosure in the Lansing area.
17. Chitra M. Smith, Professor, James Madison College; and Associate Director, Honors College, with full pay, from September 15, 1980, through December 15, 1980, to study and travel in the northeast region of Thailand; Malaysia; and possibly Indonesia.

Leaves--MedicalMedical
Leaves

1. O. Donald Meaders, Professor and Chairperson, Secondary Education and Curriculum, with full pay, from January 1, 1980, through March 31, 1980.
2. John R. Kinney, Professor, Mathematics, with full pay, from January 18, 1980, through March 26, 1980.
3. Etta C. Abrahams, Associate Professor, American Thought and Language; and Acting Director, University College Student Affairs Office, Brody, with full pay, from January 27, 1980, through March 9, 1980.

Leaves--OtherOther
Leaves

1. Everett H. Everson, Professor, Crop and Soil Sciences, without pay, from March 1, 1980, through February 28, 1981, to participate in international activities in Cairo, Egypt.
2. Richard T. Miller, Associate Professor, Mathematics, without pay, from May 1, 1980, through August 31, 1980, to study during May and June at U.C.L.A., and during July and August at the University of California, Berkeley.
3. Frances L. Schattenberg, Specialist, Humanities, without pay, from May 1, 1981, through August 31, 1981, to study at Michigan State University.
4. Irene Sherbo, Specialist/Adviser, University College Student Affairs, without pay, from May 1, 1980, through August 31, 1980, will travel with husband who will be on leave from MSU to study in England.
5. David K. Scott, John A. Hannah Professor, National Superconducting Cyclotron Laboratory, Chemistry, and Physics, without pay, from April 1, 1980, through May 15, 1980, to handle previous commitments in accord with terms of acceptance of offer.

Transfers and Changes in AssignmentTransfers and
Changes in
Assignment

1. Approved a change for Richard J. Allen from Extension Agricultural Agent, Lenawee County, at a salary of \$20,177 per year, to District Extension Farm Management Agent, Southeast Region, at a salary of \$22,177 per year on an AN basis, effective March 1, 1980.
2. Approved an additional assignment for Frank A. Madaski, Associate Professor and Regional Extension Supervisor, Cooperative Extension Service, as Extension Coordinator, International Studies and Programs, effective December 1, 1979.
3. Approved a transfer for Cecile M. Turner, Extension Home Economist, from Delta, Schoolcraft, and Menominee Counties, to Kent County, with an increase in salary to \$20,000 per year on an AN basis, effective March 15, 1980.
4. Approved an additional assignment for Theo H. Coleman, Professor, Poultry Science, and the Institute of Agricultural Technology, as Acting Chairperson, Poultry Science, with an increase in salary to \$39,822 per year on an AN basis, effective January 23, 1980.
5. Approved for JoEllen F. Cumpata, Specialist, Audiology and Speech Sciences, the discontinuation of assignment from the Dean's Office, College of Communication Arts and Sciences, effective July 1, 1980.
6. Approved the discontinuation of assignment for Barbara B. Smith, Instructor, Health, Physical Education, and Recreation, from Justin Morrill Inter-College Programs, effective January 1, 1980.
7. Approved a change for Henry C. Dykema from Director Financial Aids A16, to Director Financial Aids A17, Student Affairs Financial Aids, effective January 1, 1980.
8. Approved a change for M. James McIntyre from Development Officer A13, to Senior Development Officer A15, MSU Development Fund, with an increase in salary to \$22,200 per year on an AN basis, effective January 15, 1980.
9. Approved a change for Betty L. Fowler from Assistant Director/Operation and Production A15, to an Assistant Director/Operation and Production A16, Data Processing, with an increase in salary to \$28,036 per year on an AN basis, effective February 1, 1980.

Richard J.
AllenFrank A.
MadaskiCecile M.
TurnerTheo H.
ColemanJoEllen F.
CumpataBarbara B.
SmithHenry C.
DykemaM. James
McIntyreBetty L.
Fowler

A. PERSONNEL CHANGES, cont.

February 21-22, 1980

Transfers and
Changes in
Assignment, cont.

Byron Higgins

Roger E.
WilkinsonStephen H.
TerrySalary ChangesAppointmentsTransfers and Changes in Assignment, cont.

10. Approved a change for Byron Higgins from Assistant Vice President for Legal Affairs, to Associate General Counsel, Office of Legal Affairs, effective February 22, 1980.
11. Approved a change for Roger E. Wilkinson from Associate Vice President for Business and Finance, to Associate Vice President for Business and Finance and Assistant Treasurer, Office of the Vice President for Finance and Operations and Treasurer, effective February 22, 1980.
12. Approved a change for Stephen H. Terry from Assistant Vice President for Finance and Assistant Treasurer, to Assistant Vice President for Finance, Office of the Vice President for Finance and Operations and Treasurer, effective February 22, 1980.

Salary Changes

1. Increase in salary for John J. Baer, Jr., County Extension Agricultural Agent, Eaton County, to \$17,500 per year on an AN basis, effective January 1, 1980.
2. Increase in salary for Homer C. Hawkins, Associate Professor, Racial and Ethnic Studies, and Urban and Metropolitan Studies, to \$26,630 per year on an AN basis, effective October 1, 1979.
3. Richard H. Jury, Senior Development Officer A15, MSU Development Fund, to \$26,750 per year on an AN basis, effective March 1, 1980.

Appointments

1. Michael P. Bennett, County Extension 4-H Youth Agent, Alcona County, at a salary of \$14,500 per year on an AN basis, effective February 25, 1980. Subject to Cooperative Extension Service Continuing Employment System.
2. Hollace K. Eads, County Extension Home Economist, Mecosta County, at a salary of \$14,500 per year on an AN basis, effective March 1, 1980. Subject to Cooperative Extension Service Continuing Employment System.
3. Martin A. Wilson, Specialist, Dairy Science, in the job security system, at a salary of \$21,000 per year on an AN basis, effective September 1, 1979.
4. Kenneth Howe, Assistant Professor, American Thought and Language, in the tenure system, at a salary of \$13,150 per year on an AY basis, effective September 1, 1980.
5. Thomas Linkfield, Assistant Professor, American Thought and Language, in the tenure system, at a salary of \$13,706 per year on an AY basis, effective September 1, 1980.
6. Charles J. Wilson, Assistant Professor, Anatomy, in the tenure system, at a salary of \$22,000 per year on an AN basis, effective January 1, 1980.
7. James R. Yarnal, Assistant Professor, Osteopathic Medicine, in the tenure system, at a salary of \$43,000 per year on an AN basis, effective July 1, 1980.
8. Gerard M. Breitzer, Assistant Professor, Pediatrics, in the tenure system, at a salary of \$39,000 per year on an AN basis, effective June 1, 1980.
9. Ernest Betts, Specialist, Supportive Services, in the job security system, at a salary of \$13,000 per year on an AN basis, effective July 1, 1979.

Motion was made by Trustee Martin, seconded by Trustee Sawyer, to approve the Resignations and Terminations, Leaves, Transfers and Changes in Assignment, Salary Changes, and Appointments. Approved by a vote of 6 to 0.

Personnel
RecommendationsPersonnel Recommendations

It is recommended that positions be established as follows:

1. Senior Engineer A16 for Physical Plant
2. Sports Information Director A15 for Information Services

Reclassifications are recommended as follows:

1. Assistant Director/Operation and Production A15 to Assistant Director/Operation and Production A16 for Data Processing
2. Director Financial Aids A16 to Director Financial Aids A17 for Student Affairs Financial Aids

A. PERSONNEL CHANGES, cont.

February 21-22, 1980

Personnel Recommendations, cont.

The following promotion is recommended:

1. Development Officer A13 to Senior Development Officer A15 for Development Fund

Approved by a vote of 6 to 0 on motion by Trustee Lick, seconded by Trustee Bruff. Trustee Radcliffe was not in the room at the time the vote was taken.

B. GIFTS AND GRANTS

Gifts and Grants totaling \$2,126,070 were approved by a vote of 6 to 0 on motion by Trustee Sawyer, seconded by Trustee Lick. Trustee Radcliffe was not in the room at the time the vote was taken. A list of the gifts and grants accepted is filed in the Secretary's office.

C. BIDS AND CONTRACT AWARDS

1. Bailey Dining Room and Central Bakery in Brody Hall

The following bids were received on January 31, 1980, for Alterations to the Bailey Dining Room and Central Bakery in Brody Hall. This project provides for alterations to Room 213 (Bailey Dining Room), including a suspended grid ceiling with lay-in ceiling panels and recessed fluorescent lighting. Also, included is the replacement of damaged metal ceiling panels in the Central Bakery.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt. No. 1*</u>
Irish Construction Company	\$25,400	(Add) \$512
McNeilly Construction, Inc.	27,991	(Add) 500
Haussman Construction Company	29,190	(Add) 550
Charles Featherly Construction Company	30,600	(Add) 700

*Alternate No. 1 provides for the installation of U.S.G. glacier textured ceiling panels with sandstone color in lieu of the specified ceiling tile.

It is recommended that a contract be awarded in the amount of \$25,912 (Base Bid - \$25,400 plus Alternate No. 1 - \$512) to the Irish Construction Company of Howell, MI, and that the following project budget be established:

Contract - Irish Construction Company	\$25,912
Contingencies	2,650
Design, Coordination, and Inspection	<u>2,938</u>
Total Expected Expenditures	\$31,500

This project will be funded from the Auxiliary Fund Account 21-3172, Remodel Central Bakery.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Approved by a vote of 6 to 0 on motion by Trustee Bruff, seconded by Trustee Lick. Trustee Radcliffe was not in the room at the time the vote was taken.

2. Electric Distribution Modifications - Phase I for Giltner Hall

The following bids were received on January 24, 1980, for Electric Distribution Modifications - Phase I for Giltner Hall. This project provides for the replacement of an electrical transformer, obsolete switching equipment, and all associated cabling and conduit.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt. No. 1*</u>
C & L Electric, Inc.	\$56,389	\$35,937
Barker-Fowler Electric Co.	58,898	39,940
Superior Electric of Lansing, Inc.	61,837	48,242
Quality Electric, Inc.	63,074	27,115
F. D. Hayes Electric Company	69,200	44,429
Fox Electric Corporation	72,067	41,284
Hatzel & Buehler, Incorporated	88,400	54,400
Lansing Electric Motors Construction, Inc.	96,564	83,589

*Alternate No. 1 would provide additional electrical capacity to the fourth floor.

continued - - -

Personnel
Recommendations, cont.

Gifts and
Grants

Bids and
Contract
Awards

Bailey Dining
Room & Central
Bakery in
Brody Hall
alterations
approved

Electric
Distribution
Modifications -
Phase I for
Giltner Hall

Bids and
Contract
Awards, cont.

Electric
Distribution
Modifications -
Phase I for
Giltner Hall,
cont.

Alterations to
Rooms 240, 242,
and 244
Engineering
Building

Addition to the
Shaw Lane Fire
Station

C. BIDS AND CONTRACT AWARDS, cont.

February 21-22, 1980

2. Electric Distribution Modifications - Phase I for Giltner Hall, cont.

*Alternate No. 1 would provide additional electrical capacity to the fourth floor.

It is recommended that a contract be awarded in the amount of \$56,389 (Base Bid only) to the C & L Electric, Inc. of Lansing, MI, and that the following project budget be established:

Contract - C & L Electric, Inc.	\$56,389
Contingencies	5,511
Design, Coordination, and Inspection	5,100
Total Expected Expenditures	\$67,000

This project will be funded from the General Fund Account 11-5173, Special - Alterations and Improvements.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Approved by a vote of 6 to 0 on motion by Trustee Stack, seconded by Trustee Lick. Trustee Radcliffe was not in the room at the time the vote was taken.

3. Engineering Building - Alterations to Rooms 240, 242, and 244

The following bids were received on February 5, 1980, for Alterations to Rooms 240, 242, and 244 of the Engineering Building. This project includes installing a raised computer floor with a handicapper access ramp, mechanical ductwork, and several new electrical outlets to provide space for use as a computer-aided design laboratory in the engineering curricula.

<u>Contractor</u>	<u>Base Bid</u>
Irish Construction Company	\$13,100*
Charles Featherly Construction Company	23,049
Hanel-Vance Construction Co., Inc.	24,133
Haussman Construction Company	24,300
McNeilly Construction, Inc.	24,670

*Irish Construction Company has requested that it be allowed to withdraw its bid without penalty since it contained a mathematical error. It is recommended that this request be approved.

It is further recommended that a contract be awarded in the amount of \$23,049 to the Charles Featherly Construction Company of Lansing, MI, and that the following project budget be established:

Contract - Charles Featherly Construction Company	\$23,049
Contingencies	2,351
Design, Coordination, and Inspection	3,400
Total Expected Expenditures	\$28,800

The above project will be funded from the General Fund Account 11-8145, Special Alterations - Engineering.

RESOLVED that the Irish Construction Company be allowed to withdraw its bid without penalty, that the above contract be awarded, and the project budget be established as recommended.

Approved by a vote of 6 to 0 on motion by Trustee Sawyer, seconded by Trustee Lick. Trustee Radcliffe was not in the room at the time the vote was taken.

4. Addition to the Fire Station (Shaw Lane)

The following bids were received on January 31, 1980, for the Addition to the Fire Station (Shaw Lane). This project provides for the construction of an additional apparatus bay at the west side of the existing garage to house a rescue ambulance. Also, included is the installation of a ventilating system to eliminate exhaust fumes.

<u>Contractor</u>	<u>Base Bid</u>
Irish Construction Company	\$121,900
Charles Featherly Construction Company	125,800
McNeilly Construction, Inc.	125,927
Haussman Construction Company	127,600
Design and Build, Inc.	128,300
Hanel-Vance Construction Co., Inc.	130,100
The Emanuel Company	149,016

continued - - -

C. BIDS AND CONTRACT AWARDS, cont.

February 21-22, 1980

Bids and
Contract
Awards, cont.4. Addition to the Fire Station (Shaw Lane), cont.Addition to
Shaw Lane Fire
Station, cont.

It is recommended that a contract be awarded in the amount of \$121,900 to the Irish Construction Company of Howell, MI, and that the following project budget be established:

Contract - Irish Construction Company	\$121,900
Contingencies	12,000
Landscaping - MSU Campus Park and Planning	1,500
Mayotte, Crouse & D'Haene (Consultants and Document Printing)	10,500
Expediting, Coordination, and Inspection	5,100
Total Expected Expenditures	\$151,000

This project will be funded from Account 41-4497, Fire Station Addition.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Approved by a vote of 6 to 0 on motion by Trustee Bruff, seconded by Trustee Lick. Trustee Radcliffe was not in the room at the time the vote was taken.

5. Installation of Cooling and Electrical Systems for New IBM 370/168 ComputerInstallation
of Cooling &
Electrical
Systems for
New IBM
370/168
Computer

At its meeting on January 25, 1980, the Board of Trustees authorized the Administration to award contracts for the installation of the cooling and electrical systems for the new IBM 370/168 computer. The following reports the bids received on February 12, 1980, for this project:

<u>Contractor</u>	<u>Base Bid</u>
McNeilly Construction, Inc.	\$53,653
Charles Featherly Construction Company	53,919
Hausman Construction Company	54,600
Hanel-Vance Construction Co., Inc.	54,620
Irish Construction Company	55,700

The following is the established project budget:

Contract - McNeilly Construction, Inc.	\$53,653
Contingencies	8,847
Preliminary Planning	5,000
Design, Coordination, and Inspection	7,500
Total Expected Expenditures	\$75,000

Since bids were responsive and within funds authorized for the project, the awarding of contracts was approved on February 15, 1980.

RESOLVED that the above report be accepted.

Approved by a vote of 6 to 0 on motion by Trustee Sawyer, seconded by Trustee Lick. Trustee Radcliffe was not in the room at the time the vote was taken.

D. OTHER ITEMS FOR ACTIONOther Items
for Action1. Trustee GPA AwardsTrustee
GPA Awards

For many years the Board of Trustees' Awards have been granted at each Commencement to male and female graduates having the first and second highest scholastic averages at the close of their last term in attendance. On the basis of legal advice it is recommended that awards now be made without regard to gender.

The students graduating at the 1980 winter commencement who had the highest scholastic averages at the close of their last term in attendance and who are recommended to receive the Board of Trustees' Awards are:

First highest - Flora Alexandra Brewer, Music Therapy major, 3.966 average, graduate of Upper St. Clair High School, Upper St. Clair, Pennsylvania

Second highest - Jennifer Sue Thomas, Veterinary Medicine major, 3.965 average, graduate of Grosse Pointe South High School, Grosse Pointe, Michigan

Third highest - William F. Howard - Economics major, 3.868 average, graduate of Kenston High School, Chagrin Falls, Ohio

continued - - -

Other Items
for Action,
cont.

D. OTHER ITEMS FOR ACTION, cont.

February 21-22, 1980

1. Trustee GPA Awards, cont.

Fourth highest - Lori Meryl Brode, Accounting major, 3.848 average,
graduate of W.E. Groves High School, Birmingham, Michigan

RESOLVED that the Board of Trustees' Awards be approved as
recommended.

Approved by a vote of 6 to 0 on motion by Trustee Krolikowski, seconded by
Trustee Lick. Trustee Radcliffe was not in the room at the time the vote was taken.

2. Guidelines for April 1, 1980, Salary Adjustment

Copies of guidelines for April 1, 1980, salary adjustments averaging 2% for
eligible faculty and AP employees have been distributed to the Trustees.

RESOLVED that the guidelines be approved and the administration
authorized to prepare appropriate raise lists for approval
at the March meeting of the Board of Trustees.

Approved by a vote of 6 to 0 on motion by Trustee Bruff, seconded by Trustee
Krolikowski. Trustee Radcliffe was not in the room at the time the vote was taken.

E. REPORTS TO THE BOARD

1. President's Report

President Mackey reported that the State Department of Management and Budget has
approved planning of the Engineering Building. This is an essential first step
in obtaining legislative funding for the building.

President Mackey also reported on a humorous exchange with the Chief Executive
Officer of the Chrysler Corporation.

2. Board Committee Reports

a. Investment Committee

Trustee Krolikowski reported that the Committee heard a presentation from
Scudder, Stevens & Clark outlining the University's investment performance
for the quarter and 6-month period ended December 31, 1979, and reviewed
Scudder's economic outlook projections and future investment strategy.

The Committee also heard a request from Scudder, Stevens & Clark regarding
an increase in their fee schedule. It was voted to defer action until the
next Committee meeting pending a recommendation from the administration.

b. Land and Physical Facilities Committee

Trustee Sawyer reported that the Land and Physical Facilities Committee
authorized preparation of necessary legal documents to permit marketing gas
from the well in Avon Township, Oakland County. The document will be pre-
sented for approval of the Committee at its next meeting.

The Committee authorized preparation of documents to extend the lease for
the Michigan Animal Breeders Co-op for 50 years beyond its presently scheduled
termination in 1996. The Committee will take formal action at a future meeting.

The Committee also received a report on a possible gift of property on the
AuSable River.

Trustee Sawyer moved acceptance of the report. Seconded by Trustee Lick. Approved by
a vote of 6 to 0.

c. Audit Committee

Trustee Bruff reported that the Committee had instructed the administration to
collect Mr. Michael J. Smydra's obligations to the University.

The Committee also authorized payment of expenses for Trustee Lick for attending
the Women's Big Ten Basketball Championship in Madison, Wisconsin, on
February 8, 9 & 10. Trustee Lick had received verbal authorization from the
Acting Chairperson of the Committee prior to this trip.

The Committee also authorized Trustees, who are able to do so, to participate
in the April meeting of the National Association of Governing Boards in
Washington, D.C.

Trustee Bruff moved acceptance of the Committee report. Seconded by Trustee Sawyer.
Approved by a vote of 6 to 0.

Trustee GPA
Awards, cont.

Salary
Adjustment
Guidelines for
April 1, 1980,
approved

Reports to the
Board

President's
Report

Board Committee
Reports

Investment
Committee

Land and
Physical
Facilities
Committee

Audit
Committee

Administration
to collect
Michael J.
Smydra's obli-
gations to
University

E. REPORTS TO THE BOARD, cont.

February 21-22, 1980

Reports to
the Board,
cont.

3. Trustees' Expenses

Trustees'
Expenses

Expenses paid from the Board Members' expense account in January \$556.20 distributed as follows:

	<u>Bruff</u>	<u>Krolikowski</u>	<u>Lick</u>	<u>Martin</u>	<u>Radcliffe</u>	<u>Sawyer</u>	<u>Smydra</u>	<u>Stack</u>
Long Distance Telephone Charges	\$122.78	\$ --	\$100.39	--	\$ 10.05	\$13.06	\$33.63	\$36.16
Travel	--	--	--	--	121.56	--	22.37	--
University Guests	--	--	--	--	--	--	19.50	--
Publications	--	--	--	--	19.58	--	--	--
Postage	--	1.50	--	--	.45	--	--	--
Supplies	--	--	--	--	36.32	--	18.85	--
Total	<u>\$122.78</u>	<u>\$1.50</u>	<u>\$100.39</u>	<u>--</u>	<u>\$187.96</u>	<u>\$13.06</u>	<u>\$94.35</u>	<u>\$36.16</u>

Cecil Mackey
President

Elbert D. Ballard
Secretary