

MINUTES OF THE MEETING
of the
MICHIGAN STATE UNIVERSITY
BOARD OF TRUSTEES
February 26, 1982

President Mackey called the meeting to order in the Kellogg Center, Room 104, at 8:15 a.m., February 26, 1982.

Present: Trustees Bruff, Fletcher, Howe, Krolikowski, Lick, Martin (arrived at 9:25 a.m.), Reed and Sawyer; President Mackey, Associate Provost Kinsinger, Vice Presidents Breslin, Cantlon, Dickinson, Schonbein, Stewart, Thompson and Turner; Associate Vice President and Secretary Wilkinson, General Counsel Carr, and Assistant to the President Carlisle.

1. Approval of Proposed Agenda

Trustee Bruff moved approval of the proposed agenda with the addition of an item that the University participate in the Michigan Association of Governing Boards (MAGB) Faculty and Student Award Convocation for 1982. Seconded by Trustee Sawyer. Trustee Fletcher voted No. Approved by a vote of 6 to 1.

2. Approval of the January 21-22 Minutes

Moved by Trustee Bruff, seconded by Trustee Sawyer, to approve the minutes of the January 21-22, 1982, meeting. Approved by a vote of 7 to 0.

The Board recessed at 8:18 a.m. During the recess there was a meeting of the Board Audit Committee.

The Board reconvened at 9:17 a.m.

3. Development Program Report

Development
Program Report

In accordance with the Trustees' annual calendar, the Development Program report, dated January 21, 1982, was submitted (copy on file in the Secretary's Office). Vice President Joseph Dickinson, assisted by Mr. Bruce Rossiter, Director of Development, and Mr. Ron Laughter, Executive Director, MSU Foundation, responded to questions relating to this report. Mr. Rossiter also introduced the Development Fund staff present at this meeting.

Vice President Dickinson stated that in addition to the information contained in the report for the fiscal year ended June 30, 1981, the Development Program income has increased by approximately \$1.7 million for the first six months of this fiscal year, for an increase of 28%. He indicated a 40% increase in unrestricted giving, which insures the elimination of the overhead charge to the colleges and other units at the end of this fiscal year. Mr. Dickinson stated that the Ralph Young income was up over \$300,000, which will result in meeting our goal of \$1.2 million for this fiscal year. He indicated that we have currently raised \$500,000 of the \$750,000 goal for the Clinton Meadows Chair campaign, and he anticipated we would meet our objective this year following the corporate aspect of this campaign. He said that the in-house Chrysler campaign recently kicked off appears to be successful, with increased giving of three to four times over the amount received in the previous fiscal year.

In response to Trustee questions, Vice President Dickinson indicated that our cost of fund raising was approximately 10% of the amount received, and he responded to questions relating to federal tax law changes.

President Mackey asked Ron Laughter to report on the status of the Deferred Giving program. Mr. Laughter indicated that there has been rapid growth in this area and that annual commitments were currently in the range of \$3.6 million. He anticipates commitments for this fiscal year in the range of \$4.5 million. He is of the opinion that the University is capable of raising \$7 to \$7.5 million annually in planned gifts. He valued the planned gifts to date at approximately \$14.5 million.

Mr. Laughter and Vice President Dickinson responded to Trustee questions relating to donor records and the recent consultant report completed by Arthur Andersen & Co. Mr. Rossiter also commented on the need for an updated donor census.

The staff responded to questions relating to the Performing Arts Center fund raising campaign and the Computer Aid Design program.

Review of
Foundation and
University
Relationship

4. Review of Foundation and University Relationship

Vice President Dickinson and Mr. Laughter then responded to questions relating to the special report on the relationship between the University and the Michigan State University Foundation dated January 21, 1982, (copy on file in the Secretary's Office). In response to Trustee questions, Mr. Laughter gave an update on the Neogen Corporation.

Trustee Bruff indicated that the Trustees had previously authorized the transfer of royalties to the Foundation to provide initial funding. He asked whether it was now appropriate to review the continuation of this support. President Mackey indicated that this was an important and necessary consideration for the Board and that he would anticipate that within six to nine months the Board should again review this matter.

Mr. Laughter indicated that there were licensing requirements which must be taken into consideration as part of this review. He indicated that the Michigan requirements for licensing of the Foundation requires that 70% of the income be used for the exempt purpose, with 30% of the income to be used for administrative and fund raising purposes. He stated that the Attorney General has given an opinion that the 30% must come out of the total unrestricted portion of the gifts rather than the total fund raising program.

Research
Development
Report

5. Research Development Report

In accordance with the Trustees' annual calendar, Vice President John Cantlon responded to questions relating to the Research Development report dated January 12, 1982. He indicated that for the first six months of this fiscal year the income was up approximately \$8.5 million or 16% over a year ago. He also indicated that President Reagan's budget includes an allocation of \$6.8 million for continued construction of the Cyclotron facility.

The Board recessed at 10:25 a.m. and reconvened at 10:35 a.m.

Academic
Program Review

6. Academic Program Review

In accordance with the Trustees' annual calendar, President Mackey introduced the discussion on the academic program review. He stated that this is the first of four scheduled sessions on this subject, giving the Board an opportunity to discuss general questions relating to the academic programs of the University. A decision had to be made as to the best way to introduce this subject, and it was concluded that we start with a discussion of the undergraduate programs. He stated that Provost Winder had provided an outline on this subject dated February 18, 1982, (copy on file in the Secretary's Office) listing 15 principles which should be considered in reviewing the undergraduate program.

President Mackey stated that in reviewing the academic programs, many of the issues could not be discussed without appropriately addressing the context of the mission of the University. Last year, a draft mission statement was shared with the Trustees as part of the budget review; however, there has not been a formal review or approval of a mission statement. He stated that the draft mission statements as provided by Provost Winder in his February 18, 1982, communication (copy on file in the Secretary's Office) have been forwarded to the Academic Governance System for review. However, he feels it is also appropriate for the Board to review these documents at this time in order to have immediate Trustee input into the review process.

President Mackey called upon Associate Provost Jack Kinsinger who stated that the above mentioned documents have been referred to the Executive Committee of the Academic Council and the Council of Deans. He stated that when an institution is going through rapid change, it was appropriate for the University to review its basic mission. He stated that if we are to have a bona fide approach to long-range planning, it was necessary for the University to now begin this review.

Several questions were asked by the Trustees concerning the basic mission of the University in relation to the original principles of the land-grant doctrine. Trustee Fletcher requested as part of the organizational review to have the Administration review the college structure to see if we should continue with the current academic organization. He stated it would be appropriate to have an analysis of the current structure and alternatives to be considered.

Associate Provost Kinsinger gave several examples tying in the current mission of the University to the original land-grant philosophy. He gave examples of instruction, research, and public service programs which meet the land-grant objectives of the University.

6. Academic Program Review, cont.Academic
Program Review,
cont.

Following the above discussion, there were several questions from the Trustees relating to access to education programs, equal opportunity, public service programs, and research activities. It was concluded that the Board would continue to discuss the 15 principles as outlined in Provost Winder's memorandum of February 18, discussing these principles as they relate to the fundamental mission of the University. The Trustees requested that there be an expansion of the general terms used in this document. President Mackey indicated that the principles were purposely general in order to receive Trustee input as to definition. He stated there was a limit as to which of these principles could be extended, based on costs acceptable to the Board.

The Board recessed at 11:45 a.m.

The Board reconvened for its Action Session at 1:14 p.m. in the Board Room, Administration Building.

Present: Trustees Bruff, Fletcher, Howe, Krolikowski, Lick, Martin, Reed and Sawyer; President Mackey, Associate Provost Kinsinger, Vice Presidents Breslin, Cantlon, Dickinson, Schonbein, Stewart, Thompson and Turner; Associate Vice President and Secretary Wilkinson, General Counsel Carr, Assistant to the President Carlisle, Faculty Liaison Group, and Student Liaison Group.

7. Presentation of Trustees' Academic AwardsPresentation
of Trustees'
Academic Awards

President Mackey introduced the following students as recipients of the Trustees' Academic Awards for winter term and presented them for recognition:

First highest - John A. Chambers

Second highest - Timothy C. Hammond

Third highest - Craig E. Lefanowicz

Fourth highest - Linda S. Hinkin

8. Public Comments

Public Comments

Bill Pichurski and Chelva Barber, students, briefed the Board concerning PIRGIM (Public Interest Research Group in Michigan) activities.

Therese Grossi and Scott Kennedy, ASMSU, spoke to the Board regarding their concerns of proposed cuts in financial aid and the effect it will have on many students in their ability to attend colleges or universities (copies of their materials given to the Board are on file in the Secretary's Office).

A. PERSONNEL CHANGESResignations and TerminationsResignations
and
Terminations

1. Fred Ormand, Professor, Music, effective August 31, 1982, accepted a new position.
2. Donald A. Bell, Assistant Professor, Hotel, Restaurant and Institutional Management, effective August 31, 1981, accepted a teaching position at another university.
3. Gerald A. Schorin, Assistant Professor, Advertising, effective April 30, 1982, accepted a position at an advertising agency.
4. Gordon M. Fooks, Assistant Professor, Counseling, Educational Psychology and Special Education, effective January 31, 1982.
5. Francis X. McKelvey, Associate Professor, Civil and Sanitary Engineering, effective August 31, 1982, to accept position with Aviation Planning Associates, Inc., Cincinnati, OH.
6. Sui-Wah Chan, Professor, Medical Education Research and Development, effective August 31, 1982.
7. Edward T. Helble, Assistant Professor, Internal Medicine, effective December 31, 1981.
8. Lawrence C. Johnson, Librarian I, Libraries, effective March 19, 1982, to accept position with Commonwealth Edison, Chicago.
9. Charles A. Bassos, Professor, Counseling Center, effective August 31, 1982.

Sabbatical
LeavesLeaves--Sabbatical

1. Robert D. Stevens, Professor, Agricultural Economics; Community Health Science, with full pay, effective March 1, 1982 through August 31, 1982, to write a book in MSU Library, East Lansing.
2. Harlan F. Jennings, Assistant Professor, Music, with full pay, effective May 1, 1982 through August 31, 1982, to study and travel in West Germany and Austria.
3. John D. Lewis, Associate Professor, Telecommunication, with full pay, effective July 1, 1982 through December 31, 1982, to study in Ottawa, Montreal, and Toronto, Canada.
4. Robert V. Hudson, Professor, Journalism, with full pay, effective September 1, 1982 through December 31, 1982, to study in East Lansing.
5. Chester E. Tsai, Professor, Mathematics, with full pay, effective May 1, 1982 through August 31, 1982, to study and serve as invited Lecturer, Beijing Normal University, Beijing, People's Republic of China.
6. J. A. Cowen, Professor, Physics and Astronomy, with half pay, effective September 1, 1982 through August 31, 1983, to study at University of British Columbia, TRIUMPH, Vancouver, BC; University of Paris, Paris, France; Imperial College, London, England.
7. Coleman P. Wolk, Professor, MSU-DOE Plant Research Laboratory; Botany and Plant Pathology, with full pay, effective March 29, 1982 through September 26, 1982, to study at Friedrich Miescher-Institute, Basel, Switzerland.
8. Harold W. Tvedten, Associate Professor, Pathology, with half pay, effective July 1, 1982 through June 30, 1983, to research in Department of Pathology, University of Michigan, Ann Arbor.

Medical
LeavesLeaves--Medical

1. Margaret I. Aguwa, Assistant Professor, Family Medicine, with full pay, effective February 1, 1982 through May 31, 1982.

Other
LeavesLeaves--Other

1. William D. Fairchild, Professor, Romance and Classical Languages, without pay, effective January 18, 1982 through March 19, 1982.
2. Julius R. Hoffman, Professor, Entomology; Assistant Dean, Dean's Office, College of Natural Science, with full pay, effective April 5, 1982 through June 8, 1982 and August 9, 1982 through September 13, 1982, to study and travel, University of Utrecht, the Netherlands, France, Denmark, England, and Scotland.
3. Gretchen M. Schmidt, Associate Professor, Small Animal Surgery and Medicine, without pay, effective July 1, 1982 through June 30, 1983, to study and specialty practice experience at the University of Chicago, and Animal Eye Associates, Berwyn, IL.

Transfers &
Changes in
AssignmentTransfers and Changes in Assignment

1. Approved for Sam Baskett, Professor, English, the following changes effective January 1, 1982:
 - a. An additional title of Chairperson, English.
 - b. Change from AY basis to AN basis, with an increase in salary to \$51,525 per year on an AN basis.
2. Approved for Erik D. Goodman, Associate Professor, Electrical Engineering and Systems Science, a discontinuation of assignment to Engineering Research, effective May 1, 1982.
3. Approved for Dennis C. Gilliland, Professor, Statistics and Probability, a change in terms of leave of absence from with half pay, effective January 1, 1982 through June 30, 1982 to with full pay, effective January 1, 1982 through April 30, 1982.
4. Approved for Donald H. Briner, Professor, Internal Medicine, a change in title from Acting Chairperson to Chairperson, Internal Medicine, effective December 1, 1981.
5. Approved for Donald R. Come, Professor, Department of Social Science; Assistant Dean, College of Social Science Dean's Office, a discontinuation of assignment as Chairperson, Department of Social Science, effective February 1, 1982.
6. Approved for Philip R. Smith, Professor, Social Science, a change in title from Assistant Chairperson to Chairperson, Social Science, with an increase in salary to \$36,400 per year on an AN basis, effective February 1, 1982.

Sam Baskett

Erik D.
GoodmanDennis C.
GillilandDonald H.
BrinerDonald R.
ComePhilip R.
Smith

A. PERSONNEL CHANGES, cont.

February 26, 1982

Transfers and Changes in Assignment, cont.

7. Approved for Bo Anderson, Professor, Sociology, a change in terms of leave of absence from with half pay, effective October 1, 1981 through March 31, 1982 to with half pay, effective October 1, 1981 through September 30, 1982.
8. Approved for Betty Giuliani, Professor, Continuing Education; Director, Operations Research and Analytical Studies, Lifelong Education Programs, a change in dates of sabbatical leave of absence from June 15, 1979 through September 15, 1979 to a sabbatical leave of absence with full pay, effective June 15, 1982 through September 15, 1982.
9. Approved for Chitra M. Smith, Professor, James Madison College, a change in title from Acting Director to Associate Director, Honors College effective October 1, 1981, with a change in salary to \$41,343 per year on an AN basis, effective January 1, 1982.
10. Approved for Frederick Williams, Professor, History, the following changes effective March 1, 1982:
 - a. Discontinuation of title of Faculty Grievance Official.
 - b. Additional title of Chairperson, History, with an increase in salary to \$51,489 per year on an AN basis.

Transfers &
Changes in
Assignment,
cont.

Bo Anderson

Betty
GiulianiChitra M.
SmithFrederick
WilliamsSalary Changes

1. Increase in salary for Karen K. Baker, Assistant Professor, Entomology; Botany and Plant Pathology; Coordinator for Electron Optics Laboratory, Pesticide Research Center, to \$29,356 per year on an AN basis, effective December 1, 1981.
2. Increase in salary for Fred L. Mitchell, Professor, Family Medicine, to \$63,035 per year on an AN basis, effective January 1, 1982.
3. Increase in salary for Donald E. Waite, Professor, Family Medicine, to \$61,950 per year on an AN basis, effective January 1, 1982.
4. Increase in salary for Stuart Levin, Assistant Professor, Pathology; Animal Health Diagnostic Laboratory, to \$42,000 per year on an AN basis, effective January 1, 1982.
5. Increase in salary for Harold W. Tvedten, Associate Professor, Pathology, to \$42,000 per year on an AN basis, effective January 1, 1982.
6. Increase in salary for Thomas H. Herdt, Assistant Professor, Large Animal Surgery and Medicine, to \$38,000 per year on an AN basis, effective January 1, 1982.
7. Increase in salary for John H. Kirk, Associate Professor, Large Animal Surgery and Medicine, to \$39,000 per year on an AN basis, effective January 1, 1982.
8. Increase in salary for John A. Stick, Assistant Professor, Large Animal Surgery and Medicine, to \$40,000 per year on an AN basis, effective January 1, 1982.
9. Increase in salary for Al W. Stinson, Professor, Anatomy, to \$39,300 per year on an AN basis, effective January 1, 1982.

Salary
ChangesAppointments

1. Russell D. Freed, Assistant Professor, Crop and Soil Sciences, in the tenure system, at a salary of \$30,500 per year on an AN basis, effective March 1, 1982.
2. Thomas G. Isleib, Assistant Professor, Crop and Soil Sciences, in the tenure system, at a salary of \$26,000 per year on an AN basis, effective January 4, 1982.
3. Harry C. Bittenbender, Assistant Professor, Horticulture, in the tenure system, at a salary of \$27,000 per year on an AN basis, effective December 15, 1981.
4. Julian J.L. Lee, Assistant Professor, Packaging, in the tenure system, at a salary of \$21,600 per year on an AY basis, effective September 1, 1981.
5. Rosalie Schellhous, Assistant Professor, Music, in the tenure system, at a salary of \$22,000 per year on an AY basis, effective September 1, 1982.
6. Jack D. Ninemeier, Associate Professor, Hotel, Restaurant and Institutional Management, in the tenure system, at a salary of \$30,000 per year on an AY basis, effective December 1, 1981.
7. Karen K. Baker, Assistant Professor, Entomology; Botany and Plant Pathology; Coordinator for Electron Optics Laboratory, Pesticide Research Center, in the tenure system, at a salary of \$28,356 per year on an AN basis, effective December 1, 1981.

Appointments

A. PERSONNEL CHANGES, cont.

February 26, 1982

Appointments,
cont.Appointments, cont.

8. Jasper I. Lillie, Assistant Professor, Family Medicine, in the tenure system, at a salary of \$45,397 per year on an AN basis, effective October 1, 1981.
9. Henry E. Beckmeyer, Associate Professor, Osteopathic Medicine, in the tenure system, at a salary of \$65,000 per year on an AN basis, effective February 1, 1982.
10. Donald F. Stanton, Professor, Department of Osteopathic Medicine; Dean's Office, College of Osteopathic Medicine, with tenure, at a salary of \$68,000 per year on an AN basis, effective January 1, 1982.
11. Beth E. Woodard, Librarian I, Libraries, at a salary of \$16,000 per year on an AN basis, effective February 1, 1982. Subject to Librarian Continuous Appointment system.

Motion was made by Trustee Bruff, seconded by Trustee Lick, to approve the Resignations and Terminations, Leaves, Transfers and Changes in Assignment, Salary Changes, and Appointments. Approved by a vote of 8 to 0.

Gifts &
GrantsB. GIFTS AND GRANTS

Gifts and Grants totaling \$11,373,590 were approved by a vote of 8 to 0 on motion by Trustee Sawyer; seconded by Trustee Lick.

C. OTHER ITEMS FOR ACTIONDelegation
of Board
Authority1. Delegation of Board Authoritya. Personnel
Actionsa. Personnel Actions

It has been the practice of the Board of Trustees to approve the following personnel actions. It is now recommended that the Board delegate to the President authority to approve these personnel actions.

Transfers and changes in assignments of faculty in the tenure system
Reappointment of nontenured faculty in the tenure system
Appointment of faculty in the tenure system
Promotion of faculty in the tenure system
Salary adjustments for faculty in the tenure system
Reappointment of librarians in the continuous appointment system
Award of continuous appointment to librarians in the continuous appointment system

It has been the practice of the Board of Trustees to approve the following personnel actions. It is now recommended that the Board delegate to the President authority to approve these personnel actions with authority to redelegate in accordance with a plan for redelegation filed with the Board of Trustees.

Resignations of faculty in the tenure system
Medical leaves for faculty in the tenure system
Military leaves for faculty in the tenure system
Other leaves for faculty in the tenure system
Sabbatical leaves for faculty in the tenure system
Salary adjustments for librarians in the continuous appointment system
Appointment of librarians in the continuous appointment system
Transfers and changes in assignments of librarians in the continuous appointment system
Medical leaves for librarians in the continuous appointment system
Military leaves for librarians in the continuous appointment system
Other leaves for librarians in the continuous appointment system
Promotion of librarians in the continuous appointment system
Resignations of Librarians in the continuous appointment system

Approved by a vote of 8 to 0 on motion by Trustee Bruff; seconded by Trustee Fletcher.

b. Appointment
of
Architectural and
Engineering
Consultantsb. Appointment of Architectural and Engineering Consultants

It has been the practice of the Board of Trustees to formally appoint architects and consulting engineers for major University construction and alteration and improvement projects.

In addition, consulting architectural and engineering firms have been appointed administratively to assist the Physical Plant Division and/or the University Architect in design work on various projects. The latter is necessary because of staff and/or time limitations.

continued - - -

C. OTHER ITEMS FOR ACTION, cont.

February 26, 1982

1. Delegation of Board Authority, cont.

Delegation of Board Authority, cont.

b. Appointment of Architectural and Engineering Consultants, cont.

b. Appointment of Architectural and Engineering Consultants, cont.

It is recommended that the Board of Trustees establish a policy that it will take formal action on appointing architectural and engineering consultants for major University construction and alteration and improvement projects and that it will delegate to the President the authority to appoint architectural and engineering consultants for projects wherein the consulting fee will not exceed \$50,000 with the authority for the President to redelegate in accordance with a plan filed with the Board of Trustees.

RESOLVED that the above recommendations be approved.

Approved by a vote of 8 to 0 on motion by Trustee Bruff; seconded by Trustee Howe.

2. Advanced Management Program

Advanced Management Program

The Advanced Management Program has developed a proposed budget for the 1982-83 fiscal year based on the assumption that the fee can be increased from \$3,700 per year to \$4,200 per year. Dean Richard Lewis recommends approval of this fee, effective September 1982.

Approval of the increase at this time will permit notification to participants so that their budgets can be adjusted to meet the increase.

RESOLVED that the fees for the Advanced Management Program be increased from \$3,700 per year to \$4,200 per year, effective September 1982.

Approved by a vote of 8 to 0 on motion by Trustee Howe; seconded by Trustee Lick.

3. Analytical Electron Microscopy Laboratory and Field Emission Scanning Transmission Electron Microscope

Analytical Electron Microscopy Laboratory and Field Emission Scanning Transmission Electron Microscope

The Administration recommends the establishment of a University laboratory named "Analytical Electron Microscopy Laboratory (AEML)." This laboratory is essential to the new materials science effort in the Colleges of Natural Science and Engineering and will place MSU in a competitive research position for chemistry, physics, and engineering in materials research. It is also recommended that internal financing be approved for the purchase of a Field Emission Scanning Transmission Electron Microscope costing approximately \$468,000. Purchase of this instrument will be funded by a down payment from the University general fund of \$155,000 with the remainder of \$313,000 to be financed by an internal loan from the Auxiliary Fund at the cash interest rate of investment with repayment over a five-year period.

RESOLVED that the above recommendations be approved.

Approved by a vote of 8 to 0 on motion by Trustee Bruff; seconded by Trustee Lick.

4. Trustee GPA Awards

Trustee GPA Awards, approved

The Board of Trustees' awards are granted at each commencement to the four graduates having the highest scholastic averages at the close of their last term of attendance.

The students graduating at the 1982 winter commencement who had the highest scholastic averages at the close of their last term in attendance and who are recommended to receive the Board of Trustees' Awards are:

First highest - John A. Chambers, Psychology major, 3.9939 average, graduate of Thornapple Kellogg High School, Middleville, MI

Second highest - Timothy C. Hammond, Accounting major, 3.9581 average, graduate of Morrice High School, Morrice, MI

Third highest - Craig E. Lefanowicz, Accounting major, 3.9231 average, graduate of Lake Fenton High School, Fenton, MI

Fourth highest - Linda S. Hinkin, Retailing of Clothing and Textiles major, 3.9094 average, graduate of E. A. Johnson High School, Mt. Morris, MI

RESOLVED that the Board of Trustees' Awards be approved as recommended.

Approved by a vote of 8 to 0 on motion by Trustee Fletcher; seconded by Trustee Howe.

C. OTHER ITEMS FOR ACTION, cont.

February 26, 1982

5. MAGB Faculty and Student Awards Convocation

Trustee Bruff moved that the Board authorize the University to participate in the MAGB Faculty and Student Awards Convocation this year. Seconded by Trustee Martin. Trustee Fletcher voted No. Approved by a vote of 7 to 1.

D. REPORTS TO THE BOARD

1. Board Committee Report

a. Audit Committee

Trustee Sawyer reported that the Trustees reviewed a draft of suggested revisions to the Trustee Expenditure Guidelines. Following certain approved amendments, the Committee voted to recommend to the Board approval of the revised Trustee Expenditure Guidelines.

Approved by a vote of 7 to 1 on motion by Trustee Sawyer; seconded by Trustee Lick. Trustee Reed voted No.

The Committee discussed new procedures to be followed regarding reimbursement of Trustee expenses. The procedures generally will require the Trustee to sign for all his/her expenses including those expenditures which are automatically within the University's accounting system.

The Committee reviewed and approved the addition to the related party transaction letter which is sent to all Trustees and University officers each year. The revision expects the responder to disclose any matters concerning the relationship between the University and the individual or members of his/her immediate family.

The Committee has scheduled a meeting to review the Auditor General's report on the operations of student financial assistance for 2 p.m., Thursday, April 1, 1982.

2. President's Report

At the request of President Mackey, Vice President Breslin reported on the status of budget hearings, projected appropriation levels, and current state revenue projections.

Vice President Thompson, at the request of President Mackey, briefed the Board on budget planning for 1982-83. He stated that prior to the next Board meeting the Trustees will receive material outlining the kinds of choices the Administration will be faced with in terms of putting the 1982-83 budget together.

Vice President Turner, at the request of President Mackey, reported on a recent meeting he attended at the University of Michigan regarding the impact of federal cuts on student financial aid programs.

3. Trustees' Expenses

Expenses paid from the Board Members' expense account in January 1982 totaled \$309.53 distributed as follows:

	<u>Bruff</u>	<u>Fletcher</u>	<u>Howe</u>	<u>Krolikowski</u>	<u>Lick</u>	<u>Martin</u>	<u>Reed</u>	<u>Sawyer</u>
Long Distance Telephone Charges	\$146.42	\$ --	\$(1.67)	\$8.86	\$132.19	\$.78	\$ --	\$21.55
Postage	--	--	--	--	--	1.40	--	--
Totals	\$146.42	\$ --	\$(1.67)	\$8.86	\$132.19	\$2.18	\$ --	\$21.55

Adjourned.

Clive Mackey

 President

Roger Wilkinson

 Secretary

MAGB Faculty & Student Awards Convocation

Board Committee Report

Audit Committee

President's Report

Trustees' Expenses