

MINUTES OF THE MEETING  
of the  
FINANCE COMMITTEE OF THE  
STATE BOARD OF AGRICULTURE  
January 12, 1956

The meeting of the Finance Committee was held at Kellogg Center starting at 7:30 a.m. with breakfast. The following were present:

Messrs. Baker, Brody, Mueller, Smith; Dr. Taylor; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Rouse; Vice President Varner

1. Scudder, Stevens, and Clark, and Earl Cress recommend that the following investments be made:

Consolidated Investment Fund:

200 shares Ford stock approximately \$13,000

Spartan Fund:

50 shares Ford stock approximately \$3,250

Pension Fund:

550 shares Ford stock approximately \$35,750

Recommendations of Finance Committee

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above recommendation.

2. The President presented the facts with reference to the acquisition of the 17 acres of land owned by the John Deere Plow Company which is a part of the Clever property that we are in the process of acquiring for a site for housing developments. It was voted to authorize the officers to purchase this acreage from the John Deere Plow Company for \$85,000, the amount that the John Deere Company is paying for the alternate site on Grand River Avenue near North Lansing.

MSU officers authorized to complete acquisition of land owned by John Deere Plow Co; and also Morley Bros. property.

The officers were also authorized to complete the acquisition of the 6 acres owned by Morley Brothers at a price not in excess of the Deere property on an acreage basis and to sell to the Morley Brothers the strip of less than one acre adjacent to the railroad on the east side of Harrison Road at not less than \$5,000.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the above recommendation.

3. Amendment of salary recommendation of Hugh D. Daugherty taken at the November 19, 1955 Board meeting.

Salary H.D. Daugherty to be \$15,000 Jan. 1, 1956

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to amend the action taken at the November Board meeting with reference to the salary of Hugh D. Daugherty, Football Coach, making his salary \$15,000 per year effective January 1, 1956.

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OF THE  
STATE BOARD OF AGRICULTURE  
January 12, 1956

Present: Mr. Brody, Chairman; Messrs. Baker, Mueller, Smith; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers, Mr. Rouse; Dr. Taylor

The meeting was called to order at 10:00 a.m.

The minutes of the December meeting were approved.

The President welcomed Mr. William E. Baker of Mesick to this, the first Board meeting of his term of office. Mr. Baker succeeded Miss Sarah Van Hoosen Jones.

Wm. E. Baker, new Board member takes seat at this meeting.

The President stated that it was customary with the Board at its first meeting at each biennium to elect its Chairman or take action to delay the election until a later date.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted that Mr. Brody be nominated to succeed himself as Chairman of the Board for this biennium.

On motion of Mr. Baker, seconded by Dr. Smith, it was voted that nominations be closed and the Secretary cast a unanimous ballot for Mr. Brody.

SPECIAL MISCELLANEOUS

1. Approval of the Report of the Finance Committee on the preceding page.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to approve the recommendations of the Finance Committee.

2. Mr. Foster met with the Board and recommended a substantial addition to the University laundry at an estimated cost of \$135,000 for the structure and \$45,000 for equipment.

On motion of Mr. Baker, seconded by Mr. Brody, it was voted to authorize the officers of the University and Mr. Foster to have plans and specifications prepared and advertise for bids for the proposed addition. It is understood that accumulated funds will be used and the balance will be run as a deficiency item until laundry earnings are sufficient to cover the total cost.

3. Recommendations from Gordon A. Sabine, Dean of the College of Communication Arts as follows:

a. That Dr. Wilson Paul be relieved from administrative duties in the Department of Speech effective June 30, 1956.

b. That Dr. Armand Hunter, presently director of Television Development for Michigan State University, be designated as acting head of the Department of Speech beginning July 1, 1956. It is understood that Dr. Hunter will continue his primary duty as director of Television Development, and that his additional duty as acting head of the Speech Department will not interfere with the performance of his primary assignment.

4. a. Recommendation that the All-College Division of the University be henceforth designated as University Services and that Dean W. H. Combs be named as Dean of University Services at the same salary, effective February 1, 1956. Dean Combs will report directly to the President and be a member of the Administrative Group.

b. That the Office of the Registrar be transferred from the responsibility of the Dean of Students to the responsibility of the Dean of University Services, effective February 1, 1956.

5. a. It is recommended that Dean Thomas H. Hamilton of the Basic College be designated as Vice President for Academic Affairs at a salary of \$15,500 per year, effective February 1, 1956.

b. For the time being, Dean Hamilton will continue to be responsible for the Basic College but will designate someone to carry on the principal responsibilities of the Dean of the Basic College until his successor is selected.

c. Dean Hamilton will continue to direct the Summer School until a successor for that responsibility is selected.

d. The principal responsibility of the Vice President for Academic Affairs will be to give adequate leadership to the total on-campus university educational program.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve items 3, 4, and 5.

6. Recommendation that the low bid of \$31,815 by A. J. Miller be accepted for the installation of water and sewers to the 176 unit apartment area for married students. Bids were received as follows:

A. J. Miller, Detroit	\$31,815.00
Vermeersch Construction Company, Lansing	32,194.40
Angel Construction Company, Lansing	34,390.75
Brown Brothers, Lansing	40,389.45

7. Recommendation that the low bid of \$13,550 by the Christman Company be accepted for the preparation of the elevator shaft for the new elevator in the Kellogg Center. Bids were received as follows:

Christman Company	\$13,350
Vandenburg Company	18,537

On motion of Mr. Mueller, seconded by Mr. Baker, it was voted to approve items 6 and 7.

PRESIDENT'S REPORT

1. Sabbatical leave of absence with full pay for Ruby M. Junge, Assistant Professor of Teacher Education, from January 1 to March 31, 1956, to write a text book for Ginn and Company.
2. Approved payment of the salary of W. T. Magee, Assistant Professor of Animal Husbandry, one-fourth from University General funds and three-fourths from federal funds direct to Dr. Megee effective from December 1, 1955, to June 30, 1956.
3. Approved a change in status of Fred G. Teubner, Assistant Professor (Research) of Horticulture, from a temporary basis to a regular appointment subject to tenure rules, effective as of September 1, 1955.
4. Approved the appointment of Richard Schlegel as Acting Head of Physics and Astronomy at an additional salary of \$150 per month, effective December 16, 1955, for as long as necessary.

Approval of addition to Laundry

Dr. Wilson Paul to be relieved of headship of Speech.  
Armand Hunter to be Acting Head Speech

All-College Division to be known as University Services-Dean W.H. Combs named Dean Regis. office to be under Univ. Services

Dean T.H. Hamilton designated Vice President for Academic Affairs-Feb. 1, 1956

A.J. Miller awarded contract for installation water and sewers

Bid of \$13,550 awarded to Christman Co. for preparation elevator shaft Kellogg Cen.

Lv. Ruby Junge

pp. method of payment sal. W.T. Magee

Change in status Fred G. Teubner-subject to tenure rules Rich. Schlegel Act. Hd. Phys. & Astronomy

NEW BUSINESSResignations and Terminations

1. Robert C. Dewey as County Agricultural Agent in Kalkaska and Crawford Counties, effective January 31, 1956 to accept a position with the Michigan Milk Producers Association.
2. Cancellation of the appointment of Kern K. Kernan as Instructor in Accounting effective December 31, 1955 to accept a position with General Electric Company.
3. Douglas J. Harvey as Instructor in Mechanical Engineering effective April 30, 1956.
4. C. J. Alexopoulos as Professor of Botany effective August 31, 1956, to accept a position as Professor and Head of the Department of Botany at the University of Iowa.

Resignations

Leaves - Sabbatical

1. Richard T. Hartwig, Assistant Professor (Ext.) of Agricultural Economics with full pay from April 16, 1956 to June 15, 1956, to complete Master of Science degree at Michigan State University.
2. Leroy M. Kelly, Associate Professor of Mathematics, with one-half pay from September 1, 1956 to August 31, 1957, to study at Harvard.
3. Osmond E. Palmer, Associate Professor, Board of Examiners, with full pay from April 1, 1956 to August 31, 1956, to study and travel in France and Italy.

Leaves

Leaves - Health

1. George R. Price, Associate Professor of English, with full pay from January 1, 1956 to March 31, 1956.

Leaves - Other

1. Lauren H. Brown, Professor (Ext.) of Agricultural Economics, without pay from March 1, 1956 to September 30, 1956, to be consultant to the European Productivity Agency.
2. Clifford G. Hildreth, Professor of Agricultural Economics, without pay from April 2, 1956 to May 5, 1956 and June 25, 1956 to July 20, 1956, to teach at Minneapolis and North Carolina State.

Appointments

1. W. Maxine Harris as Assistant State Leader, 4-H Clubs, at a salary of \$4500 per year on a 12-month basis, from January 1, 1956 to June 30, 1956.
2. Marvin Walter Boss as 4-H Club Agent in Washtenaw County, at a salary of \$5500 per year on a 12-month basis, effective January 1, 1956.
3. Vincent A. Amato as Instructor (Res.) in Horticulture, at a salary of \$266.66 per month, from December 16, 1955 to June 30, 1956.
4. Constance Bennett Elliott as Instructor in Short Courses, at a salary of \$50 per month, from January 1, 1956 to February 29, 1956.
5. Richard H. Jenkins as Instructor in General Business, at a salary of \$245 per month, from January 1, 1956 to June 30, 1956.
6. Jerrold Hugh Keyworth as Lecturer in General Business, at a salary of \$250 per month, from January 1, 1956 to March 31, 1956.
7. Ruby Thornley as Instructor in Vocational Education at a salary of \$1400 for the period from January 16, 1956 to June 30, 1956.
8. Jerry Dice Griffith as Instructor in Mechanical Engineering, at a salary of \$500 per month, from January 1, 1956 to June 30, 1956.
9. Jacquelyn Van Dyek Williams as Instructor in Foods and Nutrition at a salary of \$4600 per year from January 1, 1956 to June 30, 1956.
10. Felicitas Piedad as Instructor (Res.) in Foods and Nutrition, at a salary of \$4600 per year from January 16, 1956 to March 31, 1956.
11. Marvin Max Hensley as Assistant Professor of Zoology, at a salary of \$5600 per year on a 10-month basis, effective September 1, 1956.
12. John Hubert Muller as Instructor in Physics and Astronomy at a salary of \$1293.24 for the period from January 1, 1956 to June 30, 1956.
13. Charles R. Gross as Instructor in Psychology at a salary of \$1233.35 for the period from January 1, 1956 to June 30, 1956.

Appointments

NEW BUSINESS, continued

## Transfers

Transfers

1. Warren Jay Cook, Assistant Agricultural Agent in Calhoun County to County Agricultural Agent in Oscoda County, with an increase in salary to \$6000 per year on a 12-month basis, effective March 1, 1956.
2. Frederick W. Dostal, 4-H Club Agent in Newaygo County to County Agricultural Agent in Lake County, with an increase in salary to \$6000 per year on a 12-month basis, effective March 1, 1956.
3. Margaret A. Hill, Marketing and Consumer Information Agent at Large to Consumer Marketing Information Agent in Detroit, with an increase in salary to \$4500 per year on a 12-month basis, effective January 1, 1956.
4. Josephine H. Lawyer, Marketing and Consumer Information Agent in Detroit to Consumer Marketing Information Agent in Pontiac, effective January 1, 1956.
5. William A. Mann, Associate Professor of Counseling Center and Continuing Education to Associate Professor of Teacher Education, effective January 4, 1956.

Inc. salary  
Jean Charles  
Evans to  
\$8000 per yr.

Salary Changes

1. Jean Charles Evans, Agricultural Reports Editor, Information Services - salary increased to \$8000 per year effective January 1, 1956.

Ch. status  
John P. De  
Cecco-subject  
to tenure.

Miscellaneous

1. Change in status of John P. DeCecco, Instructor in Humanities, from a temporary appointment to a regular appointment subject to tenure rules, effective January 1, 1956.
2. Change in status of Howard L. Wright, Instructor in Accounting, from half-time to three-fourths time at a salary of \$280 per month for the period from January 1 to June 30, 1956.
3. Reappointment of Helen K. Barbour as Instructor in Health, Physical Education, and Recreation for a 1-year terminal appointment beginning September 1, 1956. This is a deviation from tenure rules.
4. Payment of \$350 to Thelma Dunn, part-time Instructor in Home Management and Child Development, for additional work during winter term 1956.
5. Increase in salary for Joseph Silva, Assistant in Foreign Languages, from \$100 to \$125 per month, effective from January 1 to June 30, 1956.
6. Report of the death of Leon Duane Burhans on January 3, 1956. Mr. Burhans was born on November 7, 1885, was first employed by Michigan State University in September 1922, and was an Assistant Professor of Physical Education for Men at the time of his retirement on September 1, 1951.
7. Report of the death of Charles L. Maag, Electrician I in Buildings and Utilities, on December 28, 1955. Mr. Maag was born on June 22, 1934, and had been an employee of Michigan State University since June 21, 1954. He was fatally injured in an automobile accident.
8. Establishment of a Secretary-Departmental I position in Information Services, effective February 1, 1956.
9. Establishment of a Clerk-Stenographer II position in Music, effective February 1, 1956. This position will replace the Ticket Manager position after July 1, 1956.
10. Reclassification of a Secretary-Departmental II to a Secretary-Executive position in Music effective February 1, 1956.
11. Conversion of Rooms 128b and 128c in the Natural Science Building into office space at an estimated cost of \$2520, to be charged to Alterations and Improvements 1955-56.
12. Mr. McDonel submitted to the Board a report on the investigation on the Ranney Method of water supply.
13. Receipt of letters from Ashley Berridge of the Lake City Experiment Station and from Jack Brown of the Cooperative Extension Service expressing appreciation for their retirement.

Ch. status  
Howard L.  
Wright  
Reapp. Helen  
Barbour for 1-  
yr terminal  
appt.  
\$350 pd Thelma  
Dunn for winter  
term.

Inc. salary  
Jos. Silva to  
\$125 per mo.

Report of  
death of L.D.  
Burhans on  
Jan. 3'56

also Chas. L.  
Maag-Dec. 28,  
1955

Sec.-Dept. I  
pos. Inf. Ser.  
approved.

also Cl-Sten  
II pos. Music

Recl. Sec-Dep.  
II pos. to  
Sec.-Exec.

pos. Music  
approved.

Convert 2 rms  
NS Bldg. to  
office space.

Report of Sec.  
Ranney Method  
of water Supply

Gifts and  
GrantsGifts and Grants

1. Gift of a Vent-A-Hood Cooking Ventilator from the Vent-A-Hood Company of Lansing to be used in Home Management and Child Development. This gift is valued at \$119.50.
2. Gift of 230 first edition books, 6 gold lettered boxes containing Riley Association items, catalogs and tributes, gems, magazines, newspapers and music, and popular recitations, valued at \$2200, from Gladys Oles Anderson of Lansing to be added to the Friends of the Michigan State University Library.
3. Gift of one Crataegus carrieri and one Cornus Florida wachi, valued at \$15, from Lester M. Broughton of Detroit to be used for campus planting.

NEW BUSINESS, continuedGifts and Grants, continued

4. Grant of \$600 from Russell A. Runnells, Professor Emeritus of Animal Pathology, to be invested in common stocks and the dividends used each year for a pathology prize for second year veterinary and third year medical technology students to be given in alternate years to a student in each curriculum.
5. Grants as follows to be used for scholarship purposes:
- \$500 from the Farm Bureau Services, Inc., of Lansing to be credited to the Elevator and Farm Supply Short Course Scholarship Fund.
  - \$5000 from The Caulkins Foundation of Detroit to be credited to the Caulkins Foundation Scholarship Fund used to encourage young farmers to prepare themselves for greater service on their farms and in their rural communities.
  - \$5000 from Mrs. Ellen B. Fox of Deerfield Beach, Florida, to be credited to the W. R. Brown Engineering Scholarship Fund. A total of \$17,500 has been received to date.
  - \$1035 from the family and friends of Nellie J. Olin to be added to the Richard M. Olin and Nellie J. Olin Memorial Scholarship Fund.
  - \$1744 from the Estate of La Verne Noyes of Chicago to be added to the La Verne Noyes Scholarship Fund.
  - \$150 from the George N. Higgins Charitable Foundation of Ferndale to continue assistance for a student for winter term.
  - \$150 from the Jewel Tea Company, Inc., of Melrose Park, Illinois, to provide a grant for a student for winter term.
  - \$66.67 from The American Legion of Detroit to be added to the Guy M. Wilson Scholarship Fund.
  - \$600 from the Asher House Foundation to provide assistance for 3 students during the winter term.
6. Renewal of a memorandum of agreement with the Board of Supervisors of Midland County covering a grant of \$4000 to be used under the direction of Paul A. Miller in the Cooperative Extension Service for the continued employment of a 4-H Club Agent in Midland County.
7. Approval of a memorandum of agreement with the Continental Can Company of Chicago covering a grant of \$4000 to be used under the direction of A. W. Farrall in Agricultural Engineering to develop principles and techniques to determine the resistance of vegetative cells and spores of significant spoilage organisms to superheated steam or other hot dry gases.
8. Renewal of a memorandum of agreement with the Distillers Feed and Research Council of Cincinnati, Ohio, covering a grant of \$1500 to be used under the direction of C. F. Huffman in Dairy to determine the effect of treating vegetable milk replacements with enzymes for the young calf.
9. Renewal of a memorandum of agreement with the Michigan Foundation Seed Association of East Lansing covering a grant of \$2000 to be used under the direction of K. T. Payne in Farm Crops for research of field crops.
10. Renewal of a memorandum of agreement with the Michigan Crop Improvement Association of East Lansing covering a grant of \$1200 to be used under the direction of S. C. Hildebrand in Farm Crops to promote studies in seed improvement work and to assist in conducting the seed certification program in Michigan. The agreement provides for a special graduate research assistant.
11. Grants as follows to be used under the direction of A. J. Panshin in Forest Products to purchase equipment for the Packaging Laboratory:
- |                                                                      |       |
|----------------------------------------------------------------------|-------|
| Leedpak Paper Division of Leeds Sales Company, Inc. of New York City | \$100 |
| Jiffy Manufacturing Company of Hillside, New Jersey                  | 25    |
| The Hinde & Dauch Foundation of Sandusky, Ohio                       | 1500  |
| The Lord Baltimore Press of Baltimore, Maryland                      | 100   |
| W. R. Grace & Company of New York City                               | 500   |
12. Renewal of a memorandum of agreement with the National Institutes of Health of Bethesda, Maryland covering a grant of \$5750 to be used under the direction of R. F. McCauley in Civil and Sanitary Engineering to continue Research on high rate composting of organic wastes. The agreement provides for a special graduate research assistant.
13. Gift of an engine valued at \$350 from the Pontiac Motors Division of the General Motors Corporation of Pontiac to be used under the direction of L. L. Otto in Mechanical Engineering in a study of design features, use of engineering materials, engine development procedures, etc.
14. Gift of an Indicator from the Oldsmobile Division of General Motors Corporation of Lansing valued at \$100 to be used under the direction of L. L. Otto in Civil and Sanitary Engineering.
15. Check for \$125 from Dr. Margaret A. Ohlson, Head of the Department of Foods and Nutrition, to be used for the purchase of equipment for her department. This represents an honorarium for Dr. Ohlson's services as Consultant in Nutrition to the Medical Services Advisory Board of the Veterans Administration.
16. Grants as follows to be used under the direction of Robert H. Fulton in Botany and Plant Pathology to study the effects of virus types on Michigan Strawberry varieties as to runner production and yields:
- |                                      |          |                             |          |
|--------------------------------------|----------|-----------------------------|----------|
| Emlong Nurseries, Inc., Stevensville | \$125.00 | Homer Willobee, South Haven | \$125.13 |
| R.M. Kellogg Company, Three Rivers   | 150.00   | John Horrocks, Ionia        | 112.50   |

Gifts and grants

NEW BUSINESS, continuedGifts and Grants, continuedGifts and  
Grants

17. Renewal of a memorandum of agreement with Shell Chemical Corporation of New York City covering a grant of \$1500 to be used under the direction of Ray Hutson and Gordon Guyer in Entomology for research in the field of vegetable insects.
18. Approval of a memorandum of agreement with The Dow Chemical Company of Midland covering a grant of \$1000 to be used under the direction of Ray Hutson and Gordon Guyer in Entomology for vegetable, fly, and grain insect investigations.
19. Renewal of a memorandum of agreement with the National Automatic Merchandizing Association of Chicago covering a grant of \$600 to be used under the direction of W. L. Mallman in Microbiology and Public Health to determine the ability of the machines to maintain sanitary conditions and deliver sanitary products, and to operate correctly. The agreement provides for a special graduate research assistant.
20. Grant of \$220 from the George Stearns Chemical Corporation of Madison, Wisconsin, to be used under the direction of W. L. Mallmann in Microbiology and Public Health to determine the practical method of using Chloramine T for sanitizing eating utensils.
21. Grant of \$1000 from the Federal Drop Forge of Lansing to be used for furnishing the industrial section of the new library.
22. Grant of \$4000 from the Automobile Club of Michigan to be used under the direction of D. B. Varner in Continuing Education for scholarships in the Police Traffic Training Program.
23. Grants as follows to be used under the direction of D. B. Varner in Continuing Education to support the Christmas Adventure in World Understanding Program:

Business and Professional Womens' Association of Grant Rapids	\$50
Student Council of Verlinden School, Lansing	22
Women's National Farm and Garden Association, Inc., Detroit	10
Michigan CIO Council, Detroit	50
Council of Churches, Jackson	50
Rotary Club of Lansing	50
Michigan Bell Telephone Company, Detroit	400

24. Grants totaling \$989 to be used under the direction of D. B. Varner in Continuing Education to aid in financing the appearance of the Glee Club on the Ed Sullivan Show in New York on Christmas night 1955:

Hazel H. Stevens, Saginaw	\$ 50
Mrs. Harold K. Allen, Pontiac	2
Lee Funk, Niles	2
Bruce F. Laing, Charlotte	2
F. J. McNall, Cincinnati	2
Richard A. Fuller, Oxford	5
R. A. Turner, Ewart	25
R. O. Knudson, Rockford	10
Roger Adgate	1
Lee Roy G. Jones, Detroit	2
Charles B. Guzak, Flint	1
David J. DeVries, Lansing	3
LaVerne Minkley, Portland	5
Alumni Association of Dickinson County, Niagara, Wisconsin	15
Matt R. Nuttilla, New York City	15
Glen W. Carey, Lyon Manor	5
C. C. Hall, Dearborn	5
E. Llewellyn Overhold, Los Angeles, California	10
Franklin J. Howell, Royal Oak	10
K. A. Weston, Indianapolis, Indiana	5
Merrill K. Lemon, Jamesville, New York	5
Lee C. Hanson, Birmingham	5
David W. Merrell, Battle Creek	5
Mark C. Lewis, Schenectady, New York	10
Theodore Bergquist, Philadelphia, Pennsylvania	10
W. Clare Wismer, Port Huron	5
Robert J. Huyser, Lansing	2
Howard E. Bryant, Adrian	2
Charles C. Hood, Detroit	15
Elliot L. Fritz, Pleasant Valley, New York	5
Michigan National Bank, Lansing	500
Michigan State Alumni Association of Detroit	250

Approval of  
alteration and  
improvement  
projectsReport for Board Members

1. The following alteration and improvement projects have been approved and charged to Alterations and Improvements 1955-56:
- |                                              |               |
|----------------------------------------------|---------------|
| a. Install new oil furnace in Winn Farm Home | \$950         |
| b. Survey of Carl and Robert Hicks Farm      | 600           |
|                                              | <u>\$1550</u> |
2. Additional payments to salaried employees (as per list on file with these Minutes.)

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to approve the President's Report and All New Business.

ADDITIONAL ITEMSResignations and Terminations

1. Cancellation of the appointment of Ernest W. Richter as Instructor in Speech effective January 1, 1956.
2. Don L. Mason, Assistant Football Coach, Intercollegiate Athletics and Instructor in Health, Physical Education and Recreation, effective January 16, 1956 to accept a position with General Motors in Saginaw, Michigan.

Resignations

Leaves

1. Charles R. Adrian, Assistant Professor of Political Science, without pay from January 1, 1956 to August 31, 1956, to take a position in the office of the Governor of the State of Michigan.

Leaves

Appointments

1. Appointment of the following Instructors in Communication Skills from January 1, 1956 to March 31, 1956 at the salaries indicated for the period:
 

Dagmar Breck, \$1400	Greta DeLong, \$1400	Lorraine Tata, \$1400
Ingeborg Crawford, \$1300		Dorothea Vratana, \$500
2. Appointment of the following instructors in Communication Skills from January 1, 1956 to June 30, 1956 at the salaries indicated for the period:
 

Ruth Barrett, \$2800
Lyssa C. Harper, \$2800
3. Appointment of the following Lecturers in Police Administration at a salary of \$400 for the period January 1, 1956 to March 31, 1956:
 

Donald Edward Oates	Richard L. Nicolen
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4. Frank M. McLauray as Lecturer in Political Science at a salary of \$600 for the period January 1, 1956 to March 31, 1956.
5. Beverly D. Fairchild, Instructor in Political Science at a salary of \$800 for the period January 1, 1956 to June 30, 1956.
6. Kathryn Stultz Pierson, Instructor in Business Education and Secretarial Studies at a salary of \$100 per month from January 1, 1956 to March 31, 1956.
7. Mary Agnes Titkemeyer, Instructor in Business Education and Secretarial Studies at a salary of \$100 per month from January 1, 1956 to March 31, 1956.
8. William J. Porter, Jr. Lecturer in General Business at a salary of \$300 per month from January 1, 1956 to March 31, 1956.
9. Appointment of the following persons as Assistant (Res.) in the Bureau of Research and Services at the salaries indicated from January 1, 1956 to June 30, 1956:
 

Wesley W. Wenrich, \$165 per mo.	William R. Eckstrom, \$82.50 per mo.
John P. Walter, \$165 per mo.	James R. Mills, \$82.50 per mo.
	Kenneth Harold Felch, \$82.50 per mo.
10. Charles G. Mead, Instructor in Zoology at a salary of \$200 per month, January 1, 1956 to June 30, 1956.
11. Appointment of the following Instructors in Mathematics from January 1, 1956 to March 31, 1956 at the salaries indicated:
 

Evelyn N. Brayton, \$1000 for the period	Dorothy Frimodig, \$1200 for the period
Margaret W. Zimmer, \$675 for the period	
12. Julian A. Crawford, Instructor in Physics and Astronomy at a salary of \$282 per month from January 1, 1956 to June 30, 1956.
13. Mary Leichty, Instructor in Psychology at a salary of \$1233.30 for the period January 1, 1956 to June 30, 1956.
14. Robert W. Dvorsky, Instructor in Accounting at a salary of \$500 for the period January 1, 1956 to March 31, 1956.
15. Transfer of Stoyan M. Menton from Coordinator in Continuing Education to Coordinator in the Labor and Industrial Relations Center at an increase in salary to \$6200 per year effective January 1, 1956.
16. Salary increase for Donald P. Brown, Assistant Professor (Ext. Res.) of Agricultural Engineering to \$7200 per year effective January 1, 1956.
17. Salary increase for A. F. Brandstatter, Director of the School of Police Administration and Public Safety to \$14,000 per year effective January 1, 1956.

## ADDITIONAL ITEMS, continued

Miscellaneous

Change in status Yvonne Waskin to 3/4 time  
Ch. Eugene Houk to 1/4 time

A.E. Warner trans. from Adm. Asst. to Asst. Prof. Gen. Bus.  
Ch. status Robert O. Nolan to 12-mo basis at \$6800  
Ch. status Abram Barch to 12-mo basis at \$7200

Change in title for following:

Marten Estey  
J.S. Brennan  
W.J. McDowell  
E.E. Jennings  
C.M. Horn

Ch. status L.B. Mayhew July 1 '56

Orletta Hansen reinstated Clerk I in library.

Approval of formal lease between Bd. and State Dept Agriculture.

Officers of Univ. to prepare maps, indicating priority need for roads & highways, etc.

Action taken at Michigan Council of State College Presidents at Big Rapids

Presentation of Farm Bureau and Grange resolution

1. Change in status of Yvonne Waskin, Instructor in Teacher Education, from halftime at \$750 to three-fourths time at \$1050 for the period from January 1 to March 31, 1956.
2. Change in status of Wallace Eugene Houk, Instructor in Natural Science, from full-time to one-fourth time at a salary rate of \$1050 per year, effective from January 1 to March 31, 1956, when he will return full time to Natural Science. Dr. Houk will be employed three-fourths time in the Library on the classified list.
3. Transfer of Arthur E. Warner from Administrative Assistant in the Office of the Dean of Business and Public Service and Assistant Director of the Division of Business on a 12-month basis at a salary of \$8000 to Assistant Professor of General Business at a salary of \$6800 per year, effective January 1, 1956.
4. Change in status of Robert O. Nolan, Instructor in Teacher Education, from a 10-month basis at \$4600 per year to a 12-month basis at a salary of \$6800 per year, effective January 4, 1956, and paid from the Highway Traffic Safety Center budget.
5. Change in status of Abram M. Barch, Assistant Professor of Psychology, from a 10-month basis at \$6000 to a 12-month basis at \$7200 per year, effective January 1, 1956, paid 5/12 from University funds and 7/12 from Highway Traffic Safety Center funds.
6. Recommendation from Vice President Varner that effective January 1, 1956, the following persons be given departmental appointments rather than dual appointments with the Continuing Education Service:
  - Marten S. Estey, Lecturer in Economics
  - James J. Brennan, Associate Professor of Police Administration
  - Ward J. McDowell, Assistant Professor of General Business
  - Eugene E. Jennings, Associate Professor of General Business
  - Carl M. Horn, Professor of Administrative and Educational Services
7. Change in status of Lewis B. Mayhew, Associate Professor on the Board of Examiners, to 2/3 time for Michigan State University and 1/3 time for the North Central Association of Colleges and Secondary Schools, effective July 1, 1956.
8. Recommendation for the reinstatement of Orletta Hansen on the classified list as Clerk I in the Library, effective January 16, 1956. Miss Hansen has been on disability retirement.
9. Secretary McDonel advised the Board that the formal lease between the State Board of Agriculture and the State Department of Agriculture had now been worked out and approved by Mr. Leland Carr, the College Attorney, and the office of the Attorney General for the State and that the lease agreement had been completed.
10. Mr. Charles M. Ziegler, State Highway Commissioner, had lunch with the Board. There was a discussion of the over-all problems of providing through roads and service roads on the University property.
 

It was agreed that the officers of the University would prepare maps indicating the priority of need for roads and highways for submission to Mr. Ziegler's office and Mr. Ziegler agreed that he would take an active part in working out satisfactory arrangements with the legislature and the County Highway Commissioners in an effort to solve this problem.
11. Discussion with the Board of the action taken at the meeting of the Michigan Council of State College Presidents at Big Rapids on January 9, as follows:
 

"That the presidents of the several public colleges and universities subscribe to a principle of inter-institutional cooperation and working relationship which will seek, in the interest of balance and effectiveness a total state program, within the Council to bring about the following:

  - a. Review contemplated new programs with the other institutions which may be affected, and subsequently with the Council, for resolution of any possible conflict in purposes, nature, and scope of the projected activity.
  - b. Review current on-going programs of the existing institutions to seek the most feasible division of labor for new and future developments within programs of similar nature operating concurrently at two or more of the colleges or universities.
  - c. Review current on-going programs at the several institutions to determine if an agreed upon pattern of institutional specialization can be arrived at within given areas which will provide the people of Michigan with the most efficient and most economical pattern of higher education, and which will claim the unreserved public support of each of the other colleges and universities."
12. Resolution from the Farm Bureau and Grange of Oakland County as follows:
 

"The undersigned represent Oakland County organizations who believe that gross inequalities exist in the methods now followed in Michigan to secure funds to build new schools. Present methods work undue hardships on land owners,

continued.---

ADDITIONAL ITEMS, continuedMiscellaneous, continued

## 12. Resolution from Farm Bureau and Grange, Oakland County, continued:

especially farmers, and add to their already distressed financial situation

"We respectfully request that research be carried out to determine the extent of these inequalities in tax burdens and to find suitable alternative methods of dividing these costs of school construction."

Dean Cowden has designated Mr. Raleigh Barlowe, Professor of Agricultural Economics, to work with this group.

Gifts and Grants

## 1. Gifts for the University Museum amounting to \$3,299.50 in total value, as follows:

Gifts and Grants

<u>Donor</u>	<u>Item</u>	<u>Value</u>
Potter Park Zoo, Lansing	1 Ocelot	\$ 10.00
Michigan Conservation Dept., Lansing	1 Osprey	4.00
Charles D. Nelson, Grand Rapids	Collection of Shells	2000.00
Mr. and Mrs. Locey, Springport	36 complete Mammoth bones	
	56 parts & fragments	500.00
Ray Pawley, Auburn	1 Wood turtle	40.00
Walter Yoder, Cassopolis	1 Geode or Quartz Nodule	2.00
Clark L. Brody, Lansing	2 Revolvers	35.00
Col. Walter T. Gorton, Redwood City, Cal.	1 Rifle, 1 pistol	150.00
Louidy Parth, Saginaw	1 Ground roller	25.00
Harry Box, Lansing	1 Wagon, Grain Box & Ext.	50.00
Hulbert L. Clark, Wacousta	1 Brace, 1 Rosett	
	1 Graduate, 1 clip	5.00
Prof. P. S. Lucas, Dairy Dept.	1 Scale	5.00
Max Miles, Buildings and Utilities	1 Water Conduit	25.00
Emma Niebling, Okemos	1 Stove	60.00
Mrs. Theodore Werle, Okemos	1 Water pipe	3.00
Ralph Halladay, Clinton	1 Harness, 1 Clevis,	
	1 Cultivator, 1 Basket	
	1 Drag, 1 Marker	76.00
Mrs. Theodore I. Bauer, East Lansing	1 Sewing Machine	25.00
Mrs. Alza Dunn, Onsted	1 Pie Lifter	1.00
Mrs. M. F. Lerner, Lansing	1 Mason quart jar	.50
Mrs. C. E. Johnson, Mason	1 Cradle	20.00
Sarah Van Hoosen Jones, Rochester	1 sickel, 1 Chain	8.00
Victor Beal, Stanton	1 Packsack, 1 Compass	18.00
Mrs. L.T. Wheeler, Petersburg, Fla.	1 Metallic Disk	2.00
Mrs. M.H. Avery & Myrle Avery, Okemos	1 Melodeon, 1 Sofa	75.00
Mr. and Mrs. Jesse Schwark, Burlington	1 Sulky	35.00
Mrs. Helen Barker, Dowling	1 Bedspread	50.00
Prof. Ray L. Cook, Soil Science Dept.	1 Grain Binder	75.00

## 2. Gifts as follows from General Motors Corporation of Detroit to be used for automotive instruction and research in Mechanical Engineering:

A motor-generator valued at \$500  
 Nine assorted used motors and fans valued at \$30  
 Electric Dynamometer valued at \$2,000

3. Grant of \$600 from David Frisch of Norwood, Ohio, to supply \$100 per quarter scholarship for those worthy students who are members for part of the year of the Frisch Organization of Cincinnati, Ohio.
4. Renewal of a memorandum of agreement with the United Community Chest of Ingham County, Inc., covering a grant of \$800 to be used under the direction of E. B. Harper in Social Work to provide a fellowship in Social Work.
5. Grant of \$5000 from an anonymous donor to be credited to the Discretionary Gifts Fund.
6. Renewal of a memorandum of agreement with the Nitrogen Division of the Allied Chemical and Dye Corporation of New York City covering a grant of \$2000 to be used under the direction of R. W. Luecke in Agricultural Chemistry in a study of certain non-protein nitrogen compounds for ruminants.
7. Approval of a memorandum of agreement with the Naugatuck Chemical Division of the United Rubber Company of Naugatuck, Connecticut, covering a grant of \$400 to be used under the direction of Donald de Zeeuw and R. L. Kiesling in Botany in seed and soil treatment research. The agreement provides for a special graduate research assistant.

ADDITIONAL ITEMS, continuedGifts and Grants, continued

8. Grant of \$5 from Carl E. Pinney of Midland to be used in Continuing Education to help defray expenses of the Glee Club on its New York appearance.

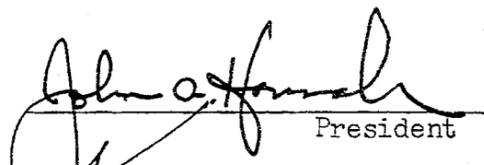
Report to Board members

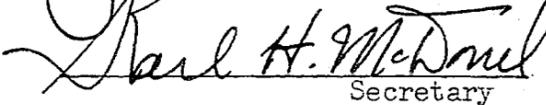
1. Additional payments to salaries employees (as per list on file with these Minutes).

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve all Additional Items.

The meeting adjourned at 12:15 p.m.

The next meeting will be held Friday, February 17th, with the Finance Committee meeting the evening before.

  
President

  
Secretary