

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
January 13, 1949

Present: Mr. Brody (Chairman); Messrs. Akers, Armstrong, Mueller; Miss Jones; Dr. Thurston (for the afternoon session); President Hannah; Treasurer May; and Secretary McDonel.

Absent: Mr. More; Dr. Thurston (for the morning session).

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

1. Resignation of the following temporary Instructors in Written and Spoken English, effective December 27, 1948:
 - Mrs. Ruth Barrett
 - Mrs. Rosemary Heist
 - Mrs. Elizabeth Osborn
 - Mrs. Marian Segal
 - Mrs. Lorraine Tata
 - Mrs. Margaret Zerby
2. Resignation of Claude V. Chandler as Instructor in Electrical Engineering, effective December 26, 1948, to enter private business in Kentucky.
3. Resignation of Elizabeth Monroe Drews as temporary Instructor in Psychology, effective December 18, 1948.

Leaves

1. Leave of absence with half pay for Joe Calloway, Associate Professor of Speech, Dramatics, and Radio Education, for one year effective from September 1, 1948, to August 31, 1949, for travel and study in Europe. Mr. Calloway has been away on his term free from teaching since September 1, and the Accounting Office will make an adjustment in payments so that his total salary from September 1 to August 31 will total one-half of his regular salary for that period.

Travel

1. First-class railway fare for Francis M. Donahue to attend the annual conference of the American Philosophical Association in Charlottesville, Virginia, on December 26-29.
2. Railway coach fare for Norman F. Kinzie to attend the annual meeting of the American Sociological Society in Chicago on December 26-30.
3. Full expenses for Evelyn Sanders to go to Chicago on January 2-5 to visit the Michael Reese Research Foundation to observe the technique of operation of the Oppenheimer irradiation apparatus; paid from Brucella funds.
4. Full expenses for C. M. Hardin to go to Madison, Wisconsin, on January 7, to make final arrangements for the spring meeting of the Midwestern Milk Marketing Conference; paid from Experiment Station funds.
5. An allowance of \$25 each for L. E. Bell and John Fields to attend the Extension Forestry Conference in Chicago on January 7 and 8; paid from Extension funds.
6. First-class railway fare for R. F. Carlson to go to New York City on January 5 and 7 to present work on control of chickweed in strawberry beds; paid from Pittsburgh Plate Glass Company funds.

Miscellaneous

1. Change in the effective date of the resignation of Dillon Evers, Associate Professor of Chemical and Metallurgical Engineering, from July 31 to August 31, 1948.
2. Additional Typist-Dictaphone Operator position in the Central Stenographic Office, effective January 1, 1949.
3. Approved an appropriation of \$300 to be used by the Horticulture Department in paying for the services of Harry J. Eustace as a visiting lecturer in Horticulture.

NEW BUSINESS

Resignations

1. Resignation of Anne Douglas as Nurse at the Health Service, effective December 31, 1948, to accept a position in Washington.

NEW BUSINESS, continuedResignations, continued

2. Resignation of Fred W. Roth, Assistant Professor (Extension) of Agricultural Engineering, effective January 15, 1949, to spend full time on completing work for his Master's degree.
3. Resignation of Floyd Linebaugh as Technician in Agricultural Engineering, effective as of July 31, 1945. Mr. Linebaugh was granted leave without pay on August 1, 1945, and never returned to work.
4. Resignation of Ralph W. Purdy as Instructor (Research) in the Engineering Experiment Station, effective January 31, 1949, to accept a position with the Michigan Stream Control Commission.
5. Resignation of Calvin E. Pederson as Instructor (Research) in Entomology, effective March 31, 1949, to return to the family farm in Minnesota.
6. Resignation of F. Ivan Nye as temporary Instructor (Research) in Education, effective December 31, 1948, to accept a position at Ohio State University.
7. Resignation of Marian Purcell as Instructor in Speech, Dramatics, and Radio Education, effective December 31, 1948. The death of her mother necessitates her staying at home.

Leaves

1. Leave of absence without pay for Walter Monroe Carleton, Assistant Professor of Agricultural Engineering, effective for one year from January 1, 1949, to December 31, 1949, in order that he may assist in the writing of two textbooks.
2. Leave of absence without pay for Mrs. Mary Alice Burmester, Assistant Professor of Biological Science, from January 1 to March 31, 1949. Mrs. Burmester will use the term to study for her preliminary examinations leading to the degree of Doctor of Education.
3. Leave of absence without pay for E. T. Miller, Assistant Professor of Business Administration, effective from July 1, 1949 to June 30, 1950, for the purpose of studying for his Doctor's degree.
4. Continuation of leave of absence without pay for Ralph M. Williams, Assistant Professor of Business Administration, through March 31, 1949. Mr. Williams has been on leave since September 16 because of illness.
5. Leave of absence without pay for William Sur, Professor of Public School Music, from June 27 to August 6, 1949, in order that he may accept a summer school position at Johns Hopkins University.
6. Leave of absence with pay for S. H. Dwight, Assistant Professor of Physics and Astronomy, from January 1 to March 31, 1949, because of illness.

Appointments

1. Transfer of Jesse M. Campbell from Associate Professor of Mechanical Engineering to Superintendent of the Power Plant and Professor of Mechanical Engineering and a salary increase from \$4800 to \$7200 per year, effective January 15, 1949. This is a new position.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above item.

2. Appointment of Norris Wold as Manager of the Ice Rink at a salary of \$4500 per year, effective January 1, 1949. This is a new position.
3. Appointment of Mrs. Violet E. Biber as Hostess in West Landon Hall at a salary of \$156 per month, effective from January 1 to June 30, 1949, to replace Mrs. Daner who has resigned.
4. Appointment of Mrs. Eda A. Phillips as Hostess at the Delta Delta Delta sorority house at a salary of \$100 per month, effective from January 1 to June 30, 1949. This is a new position.
5. Appointment of Jacqueline Watt as Nurse at the Health Service, at a salary of \$100 per month on a part-time basis, effective January 3, 1949, to replace Julia Preece who has resigned.
6. Appointment of Mary Marguerite Brown as Nurse at the Health Service at a salary of \$2500 per year, effective January 5, 1949, to replace Anne Douglas who has resigned.
7. Appointment of Earl Dean Troop as 4-H Club Agent in Ottawa County at a salary of \$3000 per year, effective January 15, 1949, to replace Harvey Elliott who has been transferred.
8. Appointment of Carl John Hanson as Assistant Agricultural Agent in Kent County at a salary of \$3100 per year, effective February 1, 1949, to replace Richard Machiele who has been transferred.
9. Appointment of Glen C. Luehrs as Budget Assistant in the Agricultural Experiment Station at a salary of \$3600 per year, effective January 1, 1949. This is a new position.
10. Appointment of Robert Leo Maddex as Instructor (Extension) in Agricultural Engineering at a salary of \$3800 per year, effective January 10, 1949, to replace Leroy H. Wallen who has resigned.

NEW BUSINESS, continuedAppointments, continued

11. Appointment of Walter Monroe Carleton as Assistant Professor of Agricultural Engineering at a salary of \$5000 per year, effective January 1, 1949. This is a new position.
12. Appointment of J. Ellis Mausteller as Instructor in Forestry at a salary of \$4500 per year, effective January 5, 1949, to replace Joseph Bernier who has resigned.
13. Appointment of Vernon W. Hahn as Instructor in Forestry at a salary of \$3000 per year, effective January 6, 1949, to replace B. F. McCamey who has resigned.
14. Appointment of Lawrence E. Dawson as Assistant Professor of Poultry Husbandry at a salary of \$4200 per year, effective February 1, 1949, and paid from Experiment Station funds. This is a new position.
15. Appointment of Hugh W. Hough as Instructor in Soil Science at a salary of \$3300 per year, effective February 1, 1949, to replace E. F. Deniel who has resigned.
16. Appointment of the following temporary Instructors in Effective Living, effective from January 1 to March 31, 1949, to replace John B. Holland:
 - a. Mrs. Edna Peckham Drury at \$100 per month
 - b. Mrs. Ruth B. Woodburn at \$100 per month
 - c. Mrs. Barbara Dobyns at \$112.50 per month
17. Appointment of Elizabeth Launstein as temporary Instructor in Business Administration at a salary of \$1000 for the winter term 1949. This is a new position.
18. Appointment of Charles N. Murphy as Lecturer in Business Administration at a salary of \$350 for the winter term of 1949. This is a new position.
19. Appointment of James G. Carter as Instructor in Business Administration at a salary of \$3600 per year, effective January 1, 1949, to replace R. M. Williams who is on sick leave.
20. Appointment of Harold Oline Story as Instructor in Electrical Engineering at a salary of \$3200 per year, effective January 5, 1949, to replace C. V. Chandler who has resigned.
21. Appointment of James B. Tintera as Instructor in Speech, Dramatics, and Radio Education at a salary of \$3200 per year, effective January 1, 1949 to replace Marion Purcell who has resigned.
22. Appointment of the following temporary Instructors in Speech, Dramatics, and Radio Education, effective for as long as necessary:
 - a. Jean Granville Kennedy at a salary of \$150 per month, effective January 6, 1949.
 - b. Alex Dillingham at a salary of \$75 per month, effective January 1, 1949.
 - c. Robert H. Maunder at a salary of \$50 per month, effective January 6, 1949.
 - d. Frances M. Hayworth at a salary of \$230 per month, effective January 6, 1949.
23. Appointment of Mary Lynn Watson as Assistant in Chemistry at a salary of \$95 per month, effective January 1, 1949, for as long as necessary.
24. Appointment of Jean Sherrard as Assistant in Chemistry at a salary of \$165 per month, effective January 1, 1949, for as long as necessary, to replace Sylvia Aho.
25. Appointment of Carolyn Warwick Shafer as Assistant in Chemistry at a salary of \$90 per month, effective January 1, 1949, for as long as necessary; to replace Sylvia Laine.
26. Appointment of Stanley C. Whitlock as Lecturer in Anatomy at a salary of \$150 for the spring quarter of 1949. This is a new position.
27. Appointment of Sylvia L. Laine as Laboratory Technician in Animal Pathology at a salary of \$2400 per year, effective January 15, 1949, to replace Betty T. Grove who has resigned, and paid from Experiment Station funds.
28. Appointment of William Doyné Collings as Associate Professor of Physiology and Pharmacology at a salary of \$5500 per year, effective July 1, 1949, to replace B. B. Roseboom.

Travel

1. Full expenses for C. M. Horn to attend a planning meeting for the Midwest Y.M.C.A. in Chicago on January 7 and 8.
2. Full expenses for J. H. Denison to attend a conference of Big Ten Public Relations administrators in Chicago on January 16 and 17 or January 23 and 24.
3. Railway coach fare for H. H. Anderson to attend the Sixth Annual Conference of the American Group Therapy Association in New York City on January 20-23.
4. Full expenses for W. N. McMillen to attend a meeting of the Regional Committee on Physiology and Nutrition in Chicago on January 21-23; paid from Experiment Station funds.

NEW BUSINESS, continuedTravel, continued

5. First-class railway fare for C. H. Pesterfield to attend a meeting of the American Society of Heating and Ventilating Engineers in Chicago on January 21-24.
6. Full expenses for W. H. Combs to attend a meeting of the Midwest Library Organization in Chicago on January 24.
7. Expenses in excess of \$75 for H. H. Anderson to participate in a high school home economics program in Washington, D. C., during the latter part of January. The U. S. Office of Education will pay \$75 toward his expenses.
8. Full expenses for H. H. Anderson to attend a meeting called by the Veterans Administration in Columbus, Ohio, on January 24-27. The Veterans Administration will pay consultant fees to Michigan State College for Dr. Anderson's services.
9. First-class railway fare for E. S. Churchill to attend a symposium on research in milk and food sanitation in Washington, D. C., on January 25-29.
10. Travel allowances as follows for staff members to attend the meetings of the American Association of Physics Teachers and the American Physical Society in New York City on January 26-30:
 - a. First-class railway fare for C. W. Miller and F. V. Monaghan
 - b. First-class railway fare for C. D. Hause or alternate.
11. Travel allowances as follows for staff members to attend the College Art Association Conference in Baltimore, Maryland, on January 27-29:
 - a. First-class railway fare for David Loshak
 - b. Railway coach fare for Martin Soria
12. Full expenses for L. H. Glander to attend a regional meeting of the College and University Personnel Association in Chicago on January 27-29.
13. Full expenses for R. E. Marshall to go to Atlantic City, New Jersey, on January 16-19 to attend a meeting for the purpose of organizing a national association and to formulate definite standards of grades of the finished product of apple juice; paid from Experiment Station funds.
14. Full expenses for A. F. Brandstatter to go to Evanston, Illinois, on January 22-24 to consult with the Director of the Traffic Institute regarding the establishment of traffic training programs in Michigan in cooperation with Northwestern University.
15. Full expenses for A. G. Kettunen to go to Chicago on January 30 to February 2 to attend committee meetings on 4-H Club Work; paid from Extension funds.
16. Mileage on two cars for members of the staff of the Department of Engineering Drawing to attend meetings of the American Society for Engineering Education in Columbus, Ohio, on January 27-30.
17. Expenses not to exceed \$54.60 for J. A. Strelzoff to attend the meetings of the American Institute of Electrical Engineers in New York City on January 31 to February 4.
18. Full expenses for F. R. Theroux to go to Bell Center, Ohio, in January or February to inspect the Creamery Waste treatment plant.
19. Expenses not to exceed \$60 for L. R. Schoenmann to attend the 1949 Chicago Outdoors Show in Chicago on February 3-7.
20. Travel allowances as follows for staff members to attend meetings of the Institute of American Poultry Industries in Kansas City, Missouri, on February 3-9:
 - a. Full expenses for H. C. Zindel; paid from Extension funds.
 - b. Full expenses for H. E. Larzelere; paid from Experiment Station funds.
 - c. Railway coach fare for J. A. Davidson.
21. Railway coach fare for Troy L. Stearns to attend the national convention of the ASCS in New York City on February 9-16.
22. First-class railway fare for C. C. DeWitt to attend the annual meeting of the American Institute of Mining and Metallurgical Engineers in San Francisco on February 14-17.
23. Railway coach fare for Ralph Van Hoesen and Morton Malter to attend the annual meeting of the Association for Supervision and Curriculum Development in New York City on February 12-16.
24. First-class railway fare for F. C. Strong to attend the annual Midwest Chapter meeting of the national Shade Tree Conference in Chicago on February 18 and 19.
25. Full expenses for Gordon L. Thomas to accompany five debaters to the Third Annual Indiana University Forensic Conference in Bloomington, Indiana, on February 24-27; paid from Forensic funds.

Miscellaneous

1. Increase in salary for E. E. Kinney, Superintendent of Buildings and Utilities, from \$6500 to \$7500 per year, effective January 15, 1949.

NEW BUSINESS, continuedMiscellaneous, continued

2. Increases in salary as follows for employees in the Office of the Comptroller, effective January 1, 1949:

Merrill R. Pierson, Assistant Comptroller, from \$7000 to \$7500
 Paul Rumpsa, Chief Accountant, from \$5420 to \$5800
 Gerald Knapp, Auditor, from \$5420 to \$5800
 Francis Martin, Supervisor of Tabulating, from \$4700 to \$5000
 Charles Branz, Bookkeeper, from \$3760 to \$4200

3. Transfer of Gerhard F. Gettel from Assistant County Agricultural Agent at Large to Assistant County Agricultural Agent at Large in St. Clair County and a salary increase from \$3200 to \$3500 per year, effective January 15, 1949.
4. Transfer of Marvin Meade Eppelheimer from 4-H Club Agent in Eaton County to Assistant County Agricultural Agent in Lenawee County at the same salary of \$3100 per year, effective February 1, 1949.
5. Recommendation that the salary of H. P. Gaston, Assistant Professor (Research) of Horticulture, be paid at the annual rate of \$2150 for half-time work and paid from Experiment Station funds. It is understood that the Bureau of Plant Industry will pay the other half of Mr. Gaston's salary. This arrangement is to be effective February 1, 1949.
6. Increase in salary for Everett E. Peterson, Assistant Professor of Farm Management, from \$4500 to \$4800 per year, effective January 1, 1949.
7. Recommendation that the salary of John Ben Holland, Assistant Professor of Effective Living, be paid from the Social Research Service Project on Minority Groups in Rural Society fund for the period from January 1 to March 31, 1949.
8. Change in salary for Mrs. Elizabeth Osborn, temporary Instructor in Written and Spoken English, from \$200 to \$133.32 per month, effective January 1, 1949, for as long as necessary.
9. Increase in salary for Leo J. Merten, part-time temporary Instructor in Business Administration, from \$2800 to \$3750 per year, effective January 1, 1949. Mr. Merten will teach an additional section.
10. Increase in salary for George D. Elonka, Lecturer in Business Administration from \$141.66 to \$285 per month, effective January 1, 1949.
11. Increase in salary for Beverly Carmichael, Temporary Instructor in Business Administration, from \$1500 to \$3000 per year, effective January 1, 1949. Mrs. Carmichael is being changed from half-time to full-time.
12. Increase in salary for Julio N. Isch, Assistant in Foreign Languages, from \$150 to \$160 per month, effective January 1, 1949.
13. Change in salary for Haygouhi Keshishian, Assistant in Foreign Languages, from \$150 to \$110 per month, effective January 1, 1949.
14. Payment of the following additional amounts to salaried employees since the last Board meeting:

Auditorium
 Charles Branz \$9
 Warren Burt 6
 L. E. Chapman 9
 Donald Emery 6
 Helen Evans 9

Miscellaneous
 V. H. Britton \$ 10.00
 Donald Emery 2.00
 L. C. Ferguson 220.00
 E. C. Prophet 180.00

Auditorium
 James Huston \$6
 Mildred Jeffers 9
 Floyd Macklem 3
 Noel Miller 9
 Elmer Peterson 6
 Laurence Searl 9
Miscellaneous
 Laurence Searl \$ 8.00
 Ermond Hartmans 17.00
 Timothy Hodge 80.00
 Lucy McAlpin 10.00
 William Pitkin 19.80

Auditorium
 Robert Troxell \$9
 Wayne VanRiper 9
 Clella Weissinger 9
 Neal Whitehead 9
 Ray Yerkie 6
Miscellaneous
 Edward Proebsting \$60.80
 Meredith Taylor 2.00
 Harlan Tiefenthal 3.00
 Margaret Yuill 300.00

15. Acceptance of a check for \$1092 from the Estate of LaVerne Noyes to be used for LaVerne Noyes scholarships in accordance with the agreement.
16. Acceptance of a check for \$36 from the Wm. R. Johnson Post American Legion of East Lansing for the purpose of sending children to the Nursery School whose parents otherwise could not afford to do so.
17. Acceptance of a check for \$500 from the American Plant Food Council, Inc. of Washington, D.C., to be used toward expenses of printing Special Bulletin No. 353 entitled, "Plant Nutrient Deficiencies Diagnosed by Plant Symptoms, Tissue Tests and Soil Tests".
18. Approval of a memorandum of agreement with the Dow Chemical Company of Midland covering a grant of \$6000 (\$2000 per year for three years) to be used by the Soil Science Department in a research project dealing with the use of soil fumigants. The agreement provides for a graduate fellowship.

NEW BUSINESS, continuedMiscellaneous, continued

19. Approval of a memorandum of agreement with the States Smelting and Refining Company of Lima, Ohio, covering a grant of \$1300 to be used under the supervision of Dr. Ewing in the Chemistry Department in a research project to evaluate the optimum conditions and the factors effecting the removal of silver from waste photographic solutions. The agreement provides for a graduate fellowship.
20. Approval of an agreement with the Homestead Valve Manufacturing Company of Coraopolis, Pennsylvania, covering a grant of \$500 to be used under the supervision of Dr. Mallmann in Bacteriology and Public Health in a research project to investigate the value of free steam and hot water as a means of cleaning and sanitizing surfaces.
21. Continuation of the agreement with Swift & Company of Chicago and acceptance of an additional grant of \$6200 to continue the research project now being carried on as a cooperative study between the Experiment Station and the Regional Poultry Research Laboratory. The title of the project is, "Study of the Microscopic Anatomy of the Fowl".

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the President's Report, Resignations, Appointments, Leaves, Travel and Miscellaneous items.

ADDITIONAL ITEMSResignations

1. Resignation of M. Thomas Bust as 4-H Club Agent in Washtenaw County, effective January 31, 1949, to accept a position with the Dearborn Motor Sales.
2. Resignation of Mary B. Strickland as Home Demonstration Agent in Shiawassee County, effective January 31, 1949 to be married.

Leaves

1. Leave of absence with half pay for Elwood P. Lawrence, Associate Professor of English and of Literature and Fine Arts, for one year from September 1, 1949, to August 31, 1950. Professor Lawrence will spend eleven months of this period in England working on the history of British criticism of American writers.
2. Leave of absence without pay for Shou Shan Pu, Assistant Professor of Economics from January 1 to March 31, 1949. Mr. Pu will complete his doctorate at Harvard University.

Appointments

1. Transfer of O. Raymond Lamb from 4-H Club Agent in Barry County to Urban 4-H Club Agent at Large with headquarters in the Wayne County Extension Office, and a salary increase from \$3700 to \$4200 per year, effective January 16, 1949. This is a new position.
2. Reappointment of Laura E. Heminger as temporary Instructor in English at a salary of \$225 per month, effective January 1, 1949, for as long as necessary.
3. Appointment of Robert M. Wall as part-time, temporary Instructor in Speech, Dramatics, and Radio Education at a salary of \$200 per month, effective January 1, 1949, as long as necessary.
4. Appointment of Mary Louise Gaupp as part-time temporary Instructor in Speech, Dramatics, and Radio Education at a salary of \$100 per month, effective January 1, 1949, for as long as necessary.
5. Appointment of John William Coy as Instructor in Mathematics at a salary of \$3400 per year, effective September 1, 1949, to replace Nicholas Musselman who has resigned.
6. Appointment of Shou Shan Pu as Assistant Professor of Economics at a salary of \$1600 per term, effective from June 22, 1948, to June 30, 1949.
7. Appointment of Shou Shan Pu as Assistant Professor of Economics at a salary of \$4800 per year, effective July 1, 1949, provided he has completed the requirements for the Ph.D. degree.

Travel

1. Full expenses for C. S. Bryan to go to Chicago on January 26 to meet with the officers of the new Division of Veterinary Medicine of the Association of Land-Grant Colleges and Universities.
2. Full expenses for Frank W. Peikert to go to Chicago on January 28 and 29 to attend a meeting of manufacturers and research workers dealing with sprinkler irrigation; paid from Experiment Station funds.
3. Travel allowances as follows for staff members to attend the National Conference on rural health in Chicago on February 4 and 5:
 - a. First-class railway fare for E. A. Schuler; paid from Social Research Service Revolving funds.
 - b. Full expenses for Paul A. Miller; paid from Extension funds.
4. Maintenance expenses for Margaret A. Ohlson to attend a meeting of a technical committee in Chicago on February 3 and 4; paid from Experiment Station funds.

ADDITIONAL ITEMS, continuedTravel, continued

5. Full expenses for L. G. Miller to attend a meeting of Diesel Engine Manufacturers Association in Louisville, Kentucky, on February 7-9.
6. Railway coach fare for J. S. Karslake to attend a meeting of the American Management Association in Chicago on February 13-15.
7. Full expenses for C. M. Horn to go to Cleveland, Ohio, Chicago, Illinois, and St. Louis, Missouri on February 20 to March 3, in connection with the 1949 "Flying Classroom", to be paid from "Flying Classroom funds."

Miscellaneous

1. Raymond Lamb, 4-H Club Agent, was granted leave with half-pay for one year beginning September 1, 1948. It is recommended that the dates of his leave be changed to leave with full pay from September 16, 1948 to January 15, 1949.
2. The following assistant professors who were former instructors will acquire tenure with this reappointment. It is recommended that they be reappointed on this basis:

		<u>Effective date</u>
Sherwood, C. H.	Horticulture	7-1-49
Robertson, Lynn	Soil Science	7-1-49
McGurk, Ann	Written and Spoken English	7-1-49
Starring, R. W.	Written and Spoken English	7-1-49
Dickerson, M. B.	Business Administration	1-1-49
Dittrich, F. C. Jr.	Physical Education for Men	2-1-49
Kinder, Faye	Foods and Nutrition	7-1-49
Greey, Dorothy	Home Mgt. & Child Development	7-1-49
Clayton, Ruth M.	Text. Clothing and Related Arts	7-1-49
Goerner, G. L.	Chemistry	7-1-49
O'Beirne, B. E.	Economics	7-1-49
Foster, F. W.	Geology and Geography	3-20-49
Gesner, Marjorie E.	History and Political Science	7-1-49
Miller, J. W.	History and Political Science	7-1-49
Evans, Joseph	Music	7-1-49
Knittel, B. J.	Speech	7-1-49
Riley, W. F.	Surgery and Medicine	7-1-49

3. The following assistant professors were former instructors and if reappointed would acquire tenure. It is recommended that they be given a probationary reappointment for one year only with the understanding that before the end of the year the possibility of their permanent reappointment will be reconsidered:

Compere, Moiree S.	Speech	7-1-49
Pitkin, M. M.	Speech	7-1-49

4. Gift from the J. W. Knapp Company of Lansing of framed photographs of all of the presidents of the United States.
5. Receipt of a check for \$100 from the Maurice Harvey Dixon Post No. 12 of the American Legion of Lansing to be used by the Spartan Nursery School.
6. Receipt of a check from the Kellogg Company of Battle Creek for \$32,500 which in addition to the \$90,000 previously received is to pay for the facilities now being constructed on the Kellogg Farm in accordance with the previous agreement.
7. Approval of a memorandum of agreement with the American Dairy Association of Chicago covering a grant of \$1500 to be used under the direction of Dr. Millar in Soil Science and Dr. Ohlson in Foods and Nutrition in a continuation of the project entitled, "The Health and Milk Production of Dairy Animals and the Nutritive Value of the Milk as Influenced by the Fertility of the Soil on Which Their Feed is Grown".
8. Approval of a memorandum of agreement with the Farm Foundation of Chicago covering a grant of \$10,000 to be used by the Social Research Service for an appraisal of Organizational Methods in Health and Health Care.
9. Recommendation from Dean Anthony and Professor Decker authorizing cooperation with the new proposed organization to be known as the Michigan Foundation Seed Association, Incorporated. This organization is similar to those operating in other states designed for the purpose of handling the distribution and multiplication of new seed strains developed through research work at the College. It is requested that this organization be approved in principle at this time with the understanding that the final contracts with the Association be submitted to the Board for final approval before they are to become effective.
10. Additional Account Clerk II position in Food Stores.
11. Recommendation that the lighting be improved in the automotive engineering laboratory at an estimated cost of \$550; to be charged to Alterations and Improvements 1948-49.
12. Recommendation that the lighting be improved in Dean Dye's offices at an estimated cost of \$220; to be charged to Alterations and Improvements 1948-49.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

13. Recommendation for approval of the following additional classifications for classified employees:

<u>Classification</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Step Interval</u>
Clerk III	\$2460	\$2700	\$ 5
Clerk IV (44 hours)	2760	3240	10
Cashier I	1980	2220	5
Cashier II	2280	2580	5
Cashier III (44 hours)	2700	3060	10
Cashier IV (44 hours)	3180	3660	10

14. By Board action on November 21, 1946, a \$2 miscellaneous fee was authorized to be charged to all students in substitution for the State News and miscellaneous laboratory fees and special assessments covering required student travel. Authorization is now requested to make a change in the catalog showing the basic fee for full time students as \$47 rather than \$45 plus the \$2 miscellaneous fee as at present.
15. Recommendation that the Thomas L. McNamara Company, the low bidder, be awarded the contract for the sewer along North Shaw Lane at \$1755; the cost to be charged to the budget item for Services, et.
16. Discussion of certain matters pertaining to the future of the School of Business and Public Service.
17. Discussion of certain matters pertaining to the future of the curricula in Forestry and Conservation.
18. Discussion of developments as a result of the suspension of the enrollment of James Zarichny.
19. Discussion of nursing education.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the foregoing Additional Items.

SPECIAL MISCELLANEOUS ITEMS

1. The Board should decide the policy to be followed in collecting from insurance companies for services rendered in the College Hospital to students carrying health insurance.

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to approve a policy of attempting to collect hospital costs from all hospitalized students carrying insurance, with the proceeds to be deposited in the general fund of the College.

2. Communication from the Detroit Trust Company asking that the Board by resolution authorize them to accept the judgment of Harry A. Fee in buying, selling, and handling the Harriet Kimball Fee trusteeship. This action would authorize Mr. Fee to act in place of the State Board of Agriculture during his lifetime in advising the Trust Company.

It was decided to refer this matter to the College Attorney with the request that a proper resolution be drawn if this authority can be legally delegated.

3. Recommendation for the approval of a License Agreement which has been prepared by Shields, Ballard, Jennings and Bishop to permit the National Agricultural Supply Company to manufacture an "Apparatus for Determining the Moisture Content of Vegetable Products".

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the above item.

4. The Electrical Engineering Building has been completed, and it is recommended that the building be accepted as completed with the understanding that there are a few things yet to be finished as indicated by Mr. Munson.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the recommendation of Architect Munson as per his letter of December 30, 1948.

5. The following proposals have been obtained from contractors for changes in water mains and service to the new men's dormitory:

Van Orden and Van Ess, Grand Rapids	\$ 7,335
Hickey, Shaw and Winkler, Detroit	9,675
Angell Construction Company, East Lansing	11,362

It is recommended that Van Orden and VanEss be authorized to do the work.

6. The following proposals have been received from contractors for water main and service to the new greenhouses:

VanOrden and VanEss, Grand Rapids	\$ 2,266
Hickey, Shaw & Winkler, Detroit	2,900
Angell Construction Company, East Lansing	3,059

It is recommended that VanOrden and VanEss be authorized to do the work

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve items 5 and 6.

SPECIAL MISCELLANEOUS ITEMS, continued

7. Request from Mr. Charles Davis that the Lansing Commandery, Knights Templar, be permitted to use a college building for staging a fund-raising program.

On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to inform Mr. Davis that the Board regrets that it must adhere to its established policy and not grant his request.

8. The following bids have been received for the Animal Disease barn for the Veterinary School:

Foster, Schermerhorn, Foster	\$75,652.00
W. H. Beasley & Son	76,602.00
F. J. Corr, Inc.	78,500.00
Granger Brothers	78,650.00
The Kutchins Company	79,197.87
Clark Construction Company	83,353.00
Reniger Construction Company	95,184.00

It is recommended that the Board authorize the administrative officials to proceed with the construction of the Animal Disease barn providing the building can be completed for \$73,000, the amount budgeted for this project.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to authorize the officers of the College to proceed with the construction of the Animal Disease barn, letting the contract to the low bidder with the understanding that such changes be made as are necessary in the construction to permit its completion within the amount of funds that are available.

9. Discussion of our retirement program and of the following proposals:

- Lifting of the maximum retirement ceiling from \$1800 to \$2400 per year.
- The offering to retired employees of an option based on actuarial experience of either receiving retirement for life by the retired employee, or a lesser amount for the employee or the spouse, whoever shall live the longer.
- Change in the formula for computation of the retirement allowance from the present basis of 1 per cent per year of service to 1 per cent for each of the first 10 years and $1\frac{1}{2}$ per cent for the years beyond 10.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve items a, b, and c above, to be effective July 1, 1949.

- Carrying by the institution at institutional expense of group life insurance covering all employees on the basis of a maximum insurance of \$4000 for the youngest employees, decreasing to \$1000 for those beyond 65 with the contribution for employees to remain at the same figure of \$1.25 per month, the additional cost to be borne by the institution.

Following discussion, the Comptroller was authorized to investigate the possibilities of additional group life insurance covering all employees with the understanding that he request proposals for presentation to the Board on the basis of the discussion, from various recognized life insurance companies.

10. Approval of resolutions prepared by Mr. Earl Cress and approved by the College attorney concluding arrangements for the financing of the new men's dormitory and the completion of other self-liquidating projects under construction as approved at the last Board meeting.

On motion of Miss Jones, seconded by Mr. Mueller, it was voted to approve the above-mentioned resolutions as approved by the College attorney.

11. Mr. Linton, the College Registrar, met with the Board and reviewed the unfavorable situation in which Michigan State College finds itself in the matter of scholarships for outstanding prospective college students as compared to certain other publicly supported colleges and universities in Michigan.

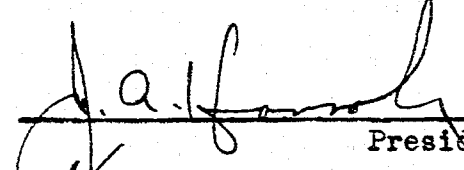
12. Dean Emmons appeared before the Board to discuss certain matters pertaining to the affiliation of Michigan State College with the Western Conference and rescinds any previous actions of this Board in any way in conflict therewith, and specifically rescinds and revokes any previous athletic scholarship program that may have been in effect.

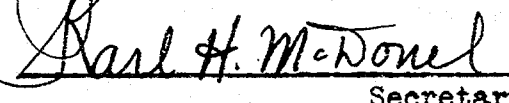
It was moved by Mr. Mueller, seconded by Mr. Akers, to amend the action creating the Athletic Council to include the following:

- The Faculty members of this Council are to be appointed by the President of the College with the approval of the Faculty. (This substitutes "of the Faculty" for "of the State Board of Agriculture").
- By adding after the third paragraph "Principal actions and procedures of the Council shall be reported to the Faculty".

Motion carried.

The Board adjourned at 3:45 p.m.


President


Secretary