

The Secretary also made a report relative to the Radio Broadcasting which is as follows:

- 2. A conference was held between Mr. Bissell, Mr. Lavers, Mr. Hasselman and Secretary Halladay. It was decided to appoint a committee to make recommendations to the Board as to the future policy of the Radio Broadcasting station WKAR.

Policy of Station WKAR

The following resolution was made and concurred in by Mr. Lavers and Professor Poltz: (copy of which is on file at Secretary's Office.)

On motion of Mr. McColl it was voted that the Radio Broadcasting station be put in direct charge of Secretary Halladay and that \$1,500. be appropriated in addition to the \$500. now available for the use of the station.

Radio Station to be in charge of Secy.

- 3. On motion of Mr. Brody it was voted that the recommendation from the Department of Botany that the Botanical Garden be given the name of the "W. J. Beal Botanical Garden." be accepted.

Botanical Garden named

- 4. It was voted that the faculty recommendation allowing students graduating in January from high schools be admitted to the college at mid-year be accepted.

Mid-year students

- 5. On motion of Mr. McColl it was voted that the following telegram be sent:

Telegram sent to Chairman Garfield dinner

"CHAIRMAN GARFIELD DINNER  
% FRED PANTLIND  
PANTLIND HOTEL, GRAND RAPIDS

I AM INSTRUCTED BY THE STATE BOARD OF AGRICULTURE TO EXTEND TO ONE OF ITS FORMER MEMBERS CHARLES W. GARFIELD ITS HEARTY CONGRATULATIONS AND VERY BEST WISHES. MR. GARFIELD IS A DISTINGUISHED GRADUATE OF THE MICHIGAN AGRICULTURAL COLLEGE, DISTINGUISHED NOT ALONE FOR PERSONAL ACHIEVEMENT AND REPUTATION, BUT FOR UNUSUAL SERVICE TO THE COLLEGE, TO MICHIGAN HORTICULTURE AND FORESTRY AND TO AGRICULTURAL EDUCATION. OF STILL MORE SIGNIFICANCE IS MR. GARFIELD'S FRIENDLINESS FOR AND HELPFULNESS TO HUNDREDS OF STUDENTS AND GRADUATES OF THIS COLLEGE, MANY OF WHOM OWE TO HIM THE GREAT INSPIRATION OF THEIR LIVES."

(Signed) KENYON L. BUTTERFIELD.

On motion of Mr. Gowdy it was voted that the meeting for January be held on the 15th., for February the 17th., for March the 17th., for April the 21st., for May the 19th.

Future Board Meetings.

MEETING ADJOURNED.

5:45 o'clock p.m.

*K. L. Butterfield*  
President

*H. H. Halladay*  
Secretary.

REGULAR MEETING OF THE STATE BOARD OF AGRICULTURE.

President's Office.

January 15, 1925

11 o'clock

I. CALL TO ORDER AND MINUTES

Present: President Butterfield, Messrs. McColl, Brody, Gowdy, Mrs. Stockman and Secretary Halladay.

II. REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

A. The President reported:

1. The acceptances of Mr. Bowd, of Mr. Ritchie, and of Malcomsen, Higgenbotham and Company, of arrangements for architectural services voted by the Board at its December meeting.

Acceptance of Architects

2. A letter of thanks from Hon. Chas. W. Garfield.

3. A memorandum to be sent to the heads of Departments, etc., relative to keeping within the budget.

Memos. sent

To pay Dr.  
Horner \$500

4. Authorization to pay Dr. Horner \$500 for investigational work during the summer of 1924.

5. A statement from Dr. Borland regarding the Michigan Agricultural College Health Service.

6. The following authorizations for out-of-state travel:

Out-of-state  
travel

R. H. Young	New York City	Dec. 29,30,31.	(All expenses from Dept. of Physical Training.)
A. K. Chittenden	Chicago, Ill.	January 22	All expenses
C. G. Card	Chicago, Ill.	January 19	All expenses

III. RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS, ETC., FOR RECORD OR INFORMATION.

Resignation  
of Mr. Mackay

1. The President reported the resignation of Mr. A. C. Mackay, Instructor in Landscape Gardening, effective December 31, 1924.

On motion of Mr. McColl it was voted that the resignation be accepted.

Appointment  
of H. K.  
Menhinick

2. The President recommended the appointment of Mr. H.K. Menhinick as Instructor in Landscape Gardening, the appointment to become effective January 1, 1925. Mr. Menhinick is to receive \$200 per month up to July 1, 1925.

On motion of Mr. Gowdy it was voted that the appointment be accepted.

Appointment  
of Kathryn  
Toole

3. The appointment of Miss Kathryn Toole as clerk for Mr. Phelan at the rate of \$1200 per year, the appointment to become effective January 3, 1925.

On motion of Mr. Brody it was voted that the appointment be accepted.

Appointment  
of Mrs. F.  
Westerman

4. The appointment of Mrs. Florence Westerman as part time County Club Agent for Lenawee County at \$50. per month from March 1 to October 31, 1925.

On motion of Mrs. Stockman it was voted that the appointment be accepted.

Appointment  
of L. H.  
Mathias

5. The appointment of Mr. L. H. Mathias as full time County Club Agent for Hillsdale County at \$1000 per year from Extension funds, effective January 15, 1925.

On motion of Mrs. Stockman it was voted that the appointment be accepted.

D.B. Jewell  
to be Co.  
Agr'l. Agent

6. On motion of Mr. Brody it was voted that D. B. Jewell be employed as County Agricultural Agent for Antrim County to succeed Mr. Drake and that his salary be at the rate of \$150. per month. The total salary of \$3,000, \$1200 to be paid by the County and \$1800 paid by the Extension.

IV. "EXECUTIVE ORDERS" FOR CONFIRMATION

\$375. for  
repair of  
microscopes

1. That the Departmental apportionment in Botany be increased by \$375. in order to make emergency repairs of microscopes.

On motion of Mr. Gowdy it was voted that the apportionment be increased.

Appointment  
of A. J.  
Patch

2. That the appointment of Mr. A. J. Patch as Field Instructor for the Federal Students which was made at the last regular meeting of the Board, be made to cover a period from November 1, 1924 to June 30, 1925

On motion of Mr. Brody it was voted that the appointment be accepted.

V. RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD.

The President recommended:

O.B. Price's  
salary in-  
creased

1. That Mr. O. B. Price's salary be increased from ~~\$2400~~<sup>\$2100</sup> to \$2700 per year, the change to become effective February 1, 1925.

On motion of Mr. Brody it was voted that the increase be allowed.

Co-op. plan  
for Practice  
Teaching

2. The adoption of a co-operative plan for practice teaching in the schools of East Lansing as presented by Professor Phelan.

On motion of Mrs. Stockman it was voted that the Board approve of the general policy of the Department of Education regarding the practice teaching in East Lansing schools.

K. Ousterhout  
to continue  
1/4 time  
ass'tship.

3. The President reported the recommendation of Dr. Huston that Mr. Kenneth Ousterhout's quarter time assistantship in the Department of Farm Crops be continued thru the present Winter term inasmuch as there is no candidate for the quarter time assistantship.

On motion of Mr. Brody it was voted that the assistantship be continued.

Leave of  
absence for  
Dr. Coons

4. The President recommended the granting of a leave of absence for Dr. G. H. Coons for one year, with the privilege of six months extension, if mutually satisfactory, without pay, effective April 1, 1925.

On motion of Mr. Gowdy it was voted that the leave of absence be granted.

Bonuses to  
be given  
Practice  
Teachers

5. On motion of Mr. McColl it was voted that the President be authorized to give bonuses for the balance of the year, not to exceed \$600, to the four East Lansing teachers who are engaged in Practice Teaching.

Recommendations:

6. The President read a letter addressed to Secretary Halladay from the Phylean Literary Society relative to the building of fraternity houses on the campus. The President recommended that a committee be appointed to negotiate with representatives of fraternities and sororities relative to the adoption of a policy involving the housing of such organizations on the college campus;

On motion of Mr. Brody it was voted that the matter of building fraternity houses on the campus be referred to the Building Committee.

7. The President recommended that taking effect immediately the Department of Economics in its investigational work function thru the Experiment Station and in its extension work function thru the Extension Service. It is understood that additional Experiment Station Funds possibly aggregating between \$3000 and \$4000 be made available in the near future for investigational work in this department.

It is also understood that beginning with July 1, the following positions in the Extension Service of the Department will be available:

Mr. Hale Tennant	\$ 6,000.
Mr. G. R. Patch (Mr. Patch desiring to transfer to teaching and research work.)	3,500.
Mr. Cribbs, also in Extension work	4,000. salary

It is also understood that Mr. F. T. Riddell, Ass't in Farm Management, belongs administratively in the Department of Economics.

On motion of Mr. Brody it was voted that the recommendations be accepted.

8. The President recommended that the Board establish the following positions for next fiscal year with the understanding that in certain cases engagements may be contemplated taking effect at an earlier date than the opening of the college year:

a. Associate Professor of Sociology	\$ 3,500.
b. Ass't. Prof. of Sociology and Research Ass't in Rural Sociology	3,300.
c. Assoc. Prof. of Industrial Relations	3,600. to 4,000.
d. Assoc. Prof. of Economics (Co-op. Marketing) and Research Asst.	4,000.

On motion of Mr. McColl it was voted that the positions be established.

VI. REPORTS FROM COMMITTEES OF THE BOARD.

1. The committee on Extension reported the appointment of Mr. A. G. Kettunen for State Club Leader at a salary of \$3600 same to begin when Mr. Kettunen reports at the college for service.

2. The committee also reported its recommendation concerning a plan of reorganization for the county work of the Extension Service

On motion of Mr. McColl it was voted to refer the plan to the Committee on Extension.

VII. MISCELLANEOUS BUSINESS FROM THE PRESIDENT, SECRETARY, DEANS, ETC.

1. Secretary Halladay presented:

a. A report from Prof. Chittenden and himself relative to sale of Agricultural College lands to the Federal Government.

On motion of Mr. McColl it was voted that the report be accepted. Copy of report on file in Secretary's office.

b. Secretary Halladay presented a statement of Balances in the State Building Fund, a list of reserves to be kept on the Library, Library Equipment, Stadium, and Power House, also an estimate of the cost of a new floor of stacks.

2. The President reported the request from the trustees of the American Hungarian Foundation relative to the future policy of the College in regard to exchange of professors, etc.

On motion of Mr. Brody it was voted that the matter be left to the President.

3. The President asked whether it was the custom to appoint a Board Committee on Legislation.

On motion of Mr. McColl it was voted that Mr. Gowdy, Mrs. Stockman, Mr. Watkins, and Secretary Halladay be appointed to form a Board Committee on Legislation

4. The President reported a statement from Director Young relative to the finances of the Athletic Board of Control with special reference to meeting the first payment on the Stadium.

On motion of Mr. McColl it was voted that the matter be referred to the Finance Committee and Secretary Halladay

Committee on Buildings to take care of housing organizations on campus

Future policy of Dept. of Economics.

Positions to be available in Extension

F.T.Riddell belongs to Dept. of Econ.

Sociology and Economics positions to be available

A.G.Kettunen to be State Club Leader

Plan of reorganization for county work.

Report relative to college lands saleable to Fed. Govt.

Statement of Balances

Future policy of Exchange professors

Appoint Board Committee on Legislation

A statement relative to finances of Athletic Board of Control

Miscellaneous business:

Letter from  
D.Strange '67

5. The President read a letter from Mr. Daniel Strange of the class of 1867 relative to the name of the college.

M.C.A.School  
to present  
property to  
college

6. The President presented a statement from Representative Oberdoffer relative to the desire of the Trustees of the Menominee County Agricultural School and Farm to present the property to the college under certain conditions.

On motion of Mr. Brody it was voted that the matter be referred to the Educational Committee.

VIII. SPECIAL ORDER OF BUSINESS

Highway  
Building

1. At luncheon consideration of a co-operative plan of highway building between the State, County, City of Lansing and the College.  
The luncheon was held at 1 P.M. at the Womans Building.

Delegates from  
Dunbar School

2. Conferences with delegates from the Dunbar School of Chippewa County. Delegates appeared before the Board at 3 P.M.

IX. MOTIONS AND RESOLUTIONS

Special meet-  
ing of Board

1. On motion of Mr. Brody it was voted that the President be authorized to call a special meeting of the Board as soon as the Hospital is completed that they may attend the formal opening.

To employ 4  
Critic teach-  
ers.

2. On motion of Mr. Brody it was voted that the President be authorized to employ four critic teachers for next year, their combined salaries not to exceed \$8,000.

Highway to  
make survey

3. On motion of Mr. McColl it was voted that the Highway Department be employed to make a topographical survey of the proposed river roadways and that the matter be left to the President and Secretary to enter into negotiations with them.

Dunbar School  
Matter

4. On motion of Mr. Gowdy it was voted that the matter relative to the Dunbar School property be left to Mr. Brody, Mrs. Stockman, Dean Shaw and Secretary Halladay.

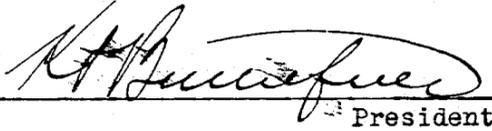
Committee to  
purchase  
options

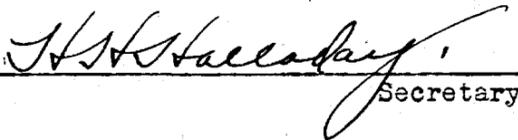
5. On motion of Mr. McColl it was voted that the President, Mr. Brody, Mrs. Stockman, and Secretary Halladay be appointed as a committee to purchase options on suitable lands for college use and to close such contracts as they may deem advisable.

Leave of ab-  
sence for  
V. Freeman

6. On motion of Mr. Gowdy it was voted that the matter of a leave of absence for Verne Freeman be referred to the President with power to act.

MEETING ADJOURNED - 6:30 P.M.

  
President.

  
Secretary.

## REGULAR MEETING OF THE STATE BOARD OF AGRICULTURE

## President's Office

February 17, 1925

9:30 o'clock

I. CALL TO ORDER AND MINUTES

Present: President Butterfield, Messrs. McColl, McPherson, Brody, Gowdy, Watkins, Mrs. Stockman and Secretary Halladay.

The minutes of the previous meeting, having been in the hands of the members, were approved.

II. REPORTS FROM PRESIDENT AND SECRETARY.

The President reported that:

Topographical  
survey being  
made.

1. A field party from the Highway Department has started a topographical survey along the Red Cedar River from Harrison Avenue to the Pinetum Road. The survey will cover about 600 feet to the south of the river and about 100 feet to the north except at the old athletic field where it will go much farther south.

This is in compliance with a resolution of the Board of Agriculture at its meeting January 15.

Arrangements  
made between  
Highway Dept.  
and Engr.Div.

2. Arrangements have been made between the Division of Engineering and the State Highway Department for investigations of mutual interest in the field of Highway Engineering.