

Request of Mr. Lavers to put fence around salvage yard.

Monday before Christmas Institutional holiday

Acceptance of deeds to

Kellogg Farm ref. to Adv. Com. Sec. & Dean of Ag.

F. W. Owen granted A.C. Burnham Scholarship in Life Planning.

10. Request from Mr. Lavers to put a fence around the salvage yard west of present shop building at an expense of \$800.00.

On motion of Mr. McPherson, it was voted to refer the matter to the Buildings and Grounds Committee.

On motion of Mr. Brody, it was voted that the Monday before Christmas be declared an institutional holiday for this year only.

On motion of Mr. McPherson, it was voted that the matter relative to the acceptance of deeds to the Kellogg Farm be referred to the Advisory Committee, the Secretary and the Dean of Agriculture.

On motion of Mr. Brody, it was voted that Mr. F. W. Owen, a graduate assistant in the Department of Sociology be given the A. C. Burnham Scholarship in Life Planning to take effect with the beginning of the Winter Term, 1929.

THE NEXT MEETING WILL BE HELD WEDNESDAY, JANUARY 16, 1929 at 9 A.M. IN THE PRESIDENT'S OFFICE.

The meeting adjourned at 2:30.

Robert S. Shaw
President

H. S. Halladay
Secretary

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
January 16, 1929

THE MEETING WAS CALLED TO ORDER AT 9:00

Present: President Shaw, Mrs. Stockman, Messrs. Brody, McColl, McPherson, Cowdy, Superintendent Pearce and Secretary Halladay.

Absent: Mr. Watkins

The minutes of the previous meeting were approved without reading, having been in the hands of the Board members.

Resignations

RESIGNATIONS

1. Miss Ethel McDonald, Home Demonstration Agent of Oakland County, effective January 31, 1929.
2. C. W. Andrews, County Agricultural Agent, Branch County, effective January 31, 1929.
3. Alvah R. McLaughlin, Instructor in Physiology, effective January 1, 1929.
4. Leon Todd, Extension Specialist in Poultry Husbandry, effective January 1, 1929.
5. George Girschbach, Extension Specialist in Dairy Husbandry, effective February 1, 1929.
6. Philip Heim, Antrim County Agricultural Agent, effective December 31, 1928.
7. Miss Agnes Harris, Stenographer, Farm Management Department, effective January 6, 1929.
8. Mrs. Leola French, Stenographer Soils Department, effective January 19, 1929.
9. J. F. Fonder, Graduate Assistant in Soils, effective December 31, 1928.
10. L. F. Livingston, Extension Specialist in Agricultural Engineering, effective January 1, 1929.

On motion of Mr. McColl, it was voted to accept the above resignations.

Appointments

APPOINTMENTS

1. Mr. C. A. Rossmann, one-half time assistant, Department of Soils, \$800 per year, effective January 1, 1929, Purnell Funds. (New)
2. W. F. Allen, New Industrial Fellowship, Department of Chemistry, financed by W. K. Kellogg, New Position for year 1929 and 1930, \$1500 per year on eleven months basis, beginning January 1, 1929
3. Transfer of D. L. Clanahan from one-quarter time graduate assistantship in Farm Crops to W. K. Kellogg Fellowship left vacant by death of Gordon Matthews, the transfer to be effective January 1, 1929, rate \$800 per year.
4. Appointment of E. L. Gill to the quarter-time assistantship vacated by the transfer of Mr. Clanahan, effective January 1, 1929, and to continue to end of the fiscal year of the Fellowship, June 30, 1929.

5. Mr. Vern R. Church, part time instructor, Farm Management Department \$500 per year, effective September 1, 1929.
6. Mr. Ashley Berridge, as Director of the Potato Experiment Station at Lake City, salary \$3600 per annum beginning March 1, 1929, to be financed to end of fiscal year out of the Special Potato Farm Fund.
7. Mr. Karl T. Wright, Research Assistant in Farm Management, Experiment Station, salary \$2300 per year, effective February 1, 1929. (New Project)
8. Miss Katherine Kemper, Stenographer, Farm Management Department, \$1200 per year, effective January 16, 1929, replacing Miss Harris, resigned.
9. Mr. George Taylor, to succeed Professor Burnett as Assistant Professor of Dairy Husbandry, salary \$2700 per year, effective January 1, 1929.
10. L. W. Lamb as Assistant in Dairy at a salary of \$2100, effective January 1, to succeed Mr. George Taylor.
11. M. F. Mason, Experiment Station, Chemical Section, to succeed Dr. Thrun, salary of \$2000 per year, effective January 1, 1929.
12. James Tyson, to succeed Professor Wheeting, as Assistant Professor and Research Assistant in Soils, effective February 1, 1929, salary \$2800 per year, \$1400 station, \$1400 college.
13. Advance salary of R. J. Davis, Assistant in Experiment Station, Chemistry, from \$1500 to \$1800 per year effective January 1, 1929.
14. Kathryn Powers, Stenographer, Soils Department, effective January 1, 1929, salary of \$1380 per year, replacing Mrs. Leola French, resigned.
15. R. L. Cook, to fill position left vacant by resignation of J. D. Romaine as Research Assistant in Soils Department, salary \$1800, \$900 college and \$900 experiment station, effective February 1, 1929.
16. C. M. Jefferson, Instructor in Farm Structures, Agricultural Engineering Department, salary \$2600 per year, effective January 1, 1929, succeeding Mr. Fogle, resigned.
17. Russell B. Daubert, Instructor Physical Education Department, salary \$225 per month, January 1st to June 30, 1929, succeeding Mr. Hoercher, who is taking work of W. Sterry Brown, resigned.
18. James A. Neilson, Research Assistant in Nut Culture at a salary of \$2500 per year, effective April 1, 1929, financed by W. K. Kellogg fund.
19. Kenneth Ousterhout, transferred to Antrim County as Agricultural Agent, effective January 1st, 1929 at \$2400, to be paid from Smith Lever funds.
20. Elizabeth Phelps Weld as Home Demonstration Agent, Oakland County effective January 21, 1929, salary \$2500 per year, \$1800 from supplementary lever state funds, and the balance from funds within the County. Miss Weld will replace Miss McDonald, resigned.
21. Advancement of Mr. George Amundsen, to replace Mr. L. F. Livingston as Extension Specialist in Agricultural Engineering at \$3400 per year, effective February 1, 1929, supplementary lever state funds (\$400 increase)
22. A. J. Bell, to succeed Mr. Amundsen at a salary of \$2700 per year, effective January 1, from supplementary lever state funds.
23. Appointment of Laurence Bell for one year beginning January 1, 1929 at a salary of \$1800 per year, as Extension Specialist in Agricultural Engineering, salary from supplementary lever state funds.
24. Transfer of E. C. Sackrider from position of County Club Agent to the position County Agricultural Agent, in Calhoun County, effective January 1, 1929, salary \$3000 per year, \$1800 to be paid from Federal Lever funds, balance by county.
25. Ruth H. Ketcham, appointed County Club Agent, succeeding Mr. Sackrider at \$2000 per year, effective January 15, 1929, \$1800 from Capper Ketcham funds.
26. Miss Corrine Ormiston, County Club Agent for Chippewa County, salary \$2000 per year, effective January 7, 1929, \$1800 from Capper Ketcham funds.
27. Dr. C. S. Robinson, Head of Chemistry Section of the Experiment Station, effective January 1, salary \$4500.
28. Dr. M. W. Emmel, Department of Bacteriology, to teach in the Department of Physiology and Pharmacology six hours per week with additional remuneration of \$25.00 per month from salary budget of Physiology Department, beginning January 1, 1929 and terminating June 30, 1929.
29. Otis B. Shear as Extension Specialist in Poultry Husbandry, effective February 1st, salary \$2520, supplementary lever state funds.

On motion of Mr. Gowdy, it was voted to approve all of the above appointments as stated, excepting items 6, 12 and 29. In item 6, Mr. Ashley Berridge was appointed as Director of the Potato Experiment Station at Lake City, salary \$3600 per annum beginning March 1, 1929; but the financing was left to the President and the Advisory Committee with power to act. Action was deferred on items 12 and 29 which were left to the President and Advisory Committee with power.

Travel
Authorization

TRAVEL AUTHORIZATION

1. Mr. Lavers, Midwest Engineering Exposition at Chicago, Illinois, February 12 to 16, inclusive.
2. H. B. Dirks, Midwest Power Conference, Chicago, February 11th to 16th.
3. Mr. Rothgery, National Road Show Cleveland, January 14, to 18th.
4. Thomas Gunson to attend Washington Alumni Association Meeting, February 21st.
5. R. V. Gann, to attend annual Agricultural Out Look Conference called by the Federal Department of Agriculture, January 21st to 25th.
6. V. A. Freeman, H. F. Moxley to attend three day school at Geneva, Illinois to study methods of colt training and application of the multiple hitch study. H. F. Moxley only, recommended.
7. Prof. Down and Mr. Rather trip to Toledo, taken January 9th to confer with National Milling Company relative to scholarship offer.

On motion of Mr. Gowdy, it was voted that all expenses in #4, 5, 7 be paid and travel expenses only for the others.

MISCELLANEOUS

Banquet for
Press Asso.
Legislators
& Senators

1. Request of Mr. J. B. Hasselamm for funds to entertain the members of the Michigan Press Association together with legislators and senators who will appear as their guests at the banquet to be held here on Thursday evening, January 24th.

On motion of Mrs. Stockman, it was voted that the expenses of the banquet for the members of Press Association, legislators and senators be borne by the college - expenses taken from the reserve fund.

Approval of
funds to pro-
vide for 12 or
15 hundred boys
during Jr. Farm
Week.

2. Request from Department of Education for funds to provide facilities for sleeping twelve or fifteen hundred boys during Junior Farmers Week, May 2, 3 and 4 not to exceed \$400 cost almost entirely due to service, transportation of cots, etc.

On motion of Mr. McPherson, it was voted to approve the above expenses and charge it to the reserve fund.

Approval of
Kellogg Indus-
trial Fellow-
ship.

3. Recommendation of Professor A. J. Clark that the State Board of Agriculture approve and accept from Mr. Kellogg an Industrial Fellowship of \$2000 per year for the years 1929 and 1930 to take care of analyses pertaining to caffeine and the work of standardizing the percentage of caffeine contained in coffee or Kaffee Hag.

On motion of Mr. Brody, it was voted that the Fellowship be accepted and that the President be authorized to write a letter of thanks to Mr. Kellogg.

Report on A.S.
Cs. of study
deferred

MISCELLANEOUS DEFERRED AND REFERRED MATTERS

1. Report of Committee on Applied Science Course of Study, regarding granting of B. S. Degree to Medical and Dental students.

On motion of Mr. Brody, it was voted to defer action until more information could be secured.

Kobs-Heppin-
stall case
deferred

2. Kobs-Heppinstall case.

On motion of Mr. McPherson, it was voted to defer action.

Out of State
Travel Report
placed on file

3. Out of State Travel Report.

On motion of Mrs. Stockman, it was voted that the report of the committee on out of state travel be accepted and placed on file.

VanAlstyne's
request to take
more work ref.
to Pres. & Ad.
Group

4. Request of Benjamin F. VanAlstyne for special privileges in the matter of taking more work than the regulations allow while in the employ of the institution.

On motion of Mr. Gowdy, it was voted to refer the matter relative to credits to the President and the Administrative Group and that their report be subject to the approval of the Advisory Committee of the Board.

No word re:
Chatham purch.
Deeds & abs.
for Pot. Exp.
Farm Passed by
Attorney Gen.

5. Mr. Halladay reported that no word had been received regarding the Chatham purchase.
6. The Secretary reported that the deeds and abstracts, of the farm contracted for to be known as the Michigan State College Potato Experimental Farm, had been passed upon by the Attorney General's Department and were ready for acceptance by the Board.

On motion of Mr. Brody, it was voted to accept the deeds and make payment for the farm.

7. The Building and Grounds Committee made no report on the Beal Botanical Garden.

8. Action on proposed new courses in Geography and English.

Action referred to Advisory Committee with power to act.

9. Mr. McColl reported on the Basketball Floor as follows: A committee consisting of Mr. Geagley, representing the Alumni Association; Mr. Alton Hager, President of the Chamber of Commerce; President Shaw and Secretary Halladay; and Mr. Brody and Mr. McColl, of the Building Committee of the Board, had a meeting and decided that the portable floor to be placed in Demonstration Hall, a study of which has been made for some time, was not practical. It was agreed that drawings should be made by the college architect with a view to trying to secure money through some source to build a field house suitable for basketball and other sports.

On motion of Mr. Brody, it was voted to accept the report and place it on file.

10. Matter of transfer of funds which were receipts from the sale of text books for Military Department.

On motion of Mr. Gowdy, it was voted to approve the transfer of funds.

11. Report of Building and Grounds Committee with regard to salvage yard fence.

On motion of Mr. Brody, it was voted to refer the matter to the President and Secretary.

12. Acceptance of \$1600 check from W. K. Kellogg for the establishment of a two year graduate assistantship in corn or small grain improvement assigned to the Farm Crops Dept.

ITEMS FROM OFFICE OF SECRETARY HALLADAY

1. Communication from Mr. Faunce relative to Sewage Disposal Plant.

On motion of Mr. Gowdy, it was voted to appropriate \$2000 a year for the college share in servicing the sewage disposal plant.

2. The Secretary presented to the Board the deeds to the Kellogg Farm together with the transfer of stocks in the amount of 2000 shares of Kellogg Company stocks, to be held in trust, - the receipts of which are to be used for the maintenance and running expenses of the Experimental Farm. The Secretary reported that the deeds and abstracts had been passed upon by the Attorney General's Department and were ready for acceptance by the Board.

On motion of Mr. McPherson, it was voted to accept the deeds to the Kellogg Farm together with the endowment and that a letter be sent to Mr. Kellogg in behalf of the State Board of Agriculture expressing their appreciation of same.

3. Request to purchase Biebesheimer property at the expiration of the lease.

On motion of Mr. McColl, it was voted that the property be purchased at the expiration of the lease at the option price.

4. Matter of amount of service to be agreed upon by the committee of the Union and College Boards.

On motion of Mr. McColl, it was voted that the amount of service rendered to the Union be not in excess of \$10,500 measured by college meters, and that it shall be divided in twelve equal installments and that a bill shall be sent to the Union each month for the amount exceeding the allotted apportionment.

On motion of Mr. McPherson, it was voted to look with favor upon the matter of sending the Glee Club and the Band on a concert tour during the spring vacation but asked that information be given as to places visited and the approximate amount of cost of the trip and that the matter be referred to the President, Secretary and Advisory Committee.

It was voted to leave the matter of appointing a Director of Summer School to the President with power to act.

The meeting adjourned at 11:30.

THE NEXT MEETING WILL BE HELD WEDNESDAY, FEBRUARY 20, 1929 at 11 A.M. IN THE PRESIDENT'S OFFICE.

R. S. Shaw
President

H. H. Halladay
Secretary

No report on Beal Botanical Garden.

Proposed new courses in Geo & Eng. ref. to Adv. Comm.

Mr. McColl's report on Basketball Floor.

Transfer of funds for Mil. Dept. approved

Rep. on salvage yard fence ref. to Pres. & Sec.

Acceptance of ck. \$1600 from W.K. Kellogg

\$2000 voted for college share of sewage disposal plant.

Deeds and 2000 shares Kell. Co. stocks presented. Deeds & Abs. passed upon by Attorney Gen.

Request to purchase Biebesheimer prop.

Amount of service to be agreed upon by Union & Coll. Boards.

Glee Club & Band to have concert tour spring vaca.

Appointment of Director of S.S. left with Pres. with power.