

MINUTES OF THE MEETING
OF THE
STATE BOARD OF AGRICULTURE
November 20, 1947

Present: Mr. Berkey (Chairman); Messrs. Akers, Brody, Mueller; Miss Jones; President Hannah; Treasurer May and Secretary's McDonel.

Absent: Mr. Armstrong; Dr. Elliott

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Cancellation of the appointment of Emil J. Vodonick as Instructor in Mechanical Engineering which was to have been effective on September 1, 1947.
2. Cancellation of the appointment of William Mann as Associate Professor of Mechanical Engineering which was to have been effective on September 1, 1947.

Appointments

Appointments

1. Appointment of Anne Stolson as Instructor in Education on a temporary, part-time basis, at a salary of \$80 per month, effective October 1, 1947, for as long as necessary. This is a partial replacement for Greta Slack.
2. Appointment of Mrs. Ruth Gladfelter as technician in Psychology at a salary of \$2100 per year, effective October 2, 1947. This is a new position to be paid from salary funds available in the budget of the Department of Psychology.
3. Appointment of Frank Peabody as temporary Instructor in Bacteriology and Public Health on a part-time basis at a salary of \$100 per month, effective October 1, 1947 for as long as necessary. This is a new position.
4. Appointment of Herbert G. Craig as graduate fellow in Agricultural Chemistry at a salary of \$83.33 per month, effective from September 16, 1947 to August 31, 1948 and paid from S. C. Johnson Company funds.
5. Appointment of James H. Burchell as half-time graduate assistant in Psychology at a salary of \$88.88 per month, effective from October 16, 1947 to June 15, 1948. This is a new position.
6. Appointment of Chester E. Jensen as quarter-time graduate assistant in Forestry at a salary of \$44.44 per month, effective from October 1, 1947 to June 15, 1948, to replace Robert C. Weber.

Travel

Travel

1. Full expenses for S. C. Hildebrand to attend a meeting of the Technical Committee on Seed Distribution Practices in Chicago on October 22; to be paid from Experiment Station funds.
2. Full expenses for C. M. Horn to attend a meeting of the Air-Age Education Research, Inc., in Chicago on October 24 and 25.
3. Full expenses for G. A. Brown to attend a meeting in Chicago on October 27 to discuss problems in connection with the grain conservation program; to be paid from Extension funds.
4. Full expenses for N. E. Grover to appear before the Federal Communications Commission in Washington, D. C., on October 30 and 31.
5. Full expenses for V. A. Freeman to go to Chicago on October 30 to November 1 to assist in buying steers for 4-H Club members at the Feeder Cattle Sale; to be paid from Extension funds.
6. Full expenses for H. M. Byram to go to Ithaca and Buffalo, New York, early in November to interview candidates for a position on the staff of the Education Department.
7. Full expenses for Dale Faunce to visit high schools in Gary, Indiana, and vicinity on November 5-7.
8. First-class railway fare only for Mrs. Elizabeth Pollock to go to Chicago on November 6-9 to gather material from the Newberry Library for a research project.
9. Full expenses for G. O. Stewart to attend the meeting of the Alumni Club in Washington, D. C. on November 12, prior to the meeting in Philadelphia.

Inc. salary
Alma Middle-
hoek

Change effec-
tive date of
appt. Charles
Reed.

Miscellaneous

1. Increase in salary for Alma Middlehoek, Nurse at the Health Service, from \$2200 to \$2400 per year, effective October 16, 1947.
2. Change in the effective date of the appointment of Charles Reed as Instructor (Extension) in Poultry Husbandry from October 1 to October 15, 1947

PRESIDENT'S REPORT, continuedMiscellaneous, continued

3. Correction in the salary of Alvin L. Kenworthy, Assistant Professor of Horticulture, from \$4600 to \$4800 per year, effective November 1, 1947.
4. Payment of \$72 to Mrs. Cecilia S. Clack, who taught classes in Consumer Buying and in Home Nursing during Evelyn Zwemer's illness.
5. Payment of \$79.20 to William Felton, a truck driver in the Stores Department, as compensation for time lost because of an injury received while working.
6. Payment of \$8.80 to Lee M. Kelly, an employee in the Power Plant, as compensation for time lost because of an injury received while working.
7. Approval of a budget of \$1450 for the Office of Administrative Assistant on Academic Matters.
8. Approval of an electric duct line between the Power House and the Stores Building at an estimated cost of \$2500, to be charged to Alterations and Improvements 1947-48.
9. Approval of a contract with Hatzel and Buehler, Inc. for electric service to the Food Storage Building at an estimated cost of \$3,225 of which \$300 is for fixed fee.
10. Approval of a contract with Hickey, Shaw & Winkler for a steam main to the Food Storage Building at a cost of \$13,582.
11. Approval of awarding the contract for the construction of four pump foundations to the low bidder, Kutchins and Belon, at a cost of \$3100, to be charged to the Victory Building Program.
12. Approval of a contract with the Distel Heating Company for pipe connections from deep-well turbine pumps to transmission main for new wells No. 9, 10 and 11, at a cost of \$2,990.

Kenworthy's salary corrected to \$4800.
 Payment \$72 to Cecilia Clark
 \$79.20 to Wm. Felton
 \$8.80 to Lee M. Kelly
 \$1450 approp. for Dr. Combs
 App. elec. duct line P.Hse to Stores
 Contract Hatzel, Buehler for elec. service F. Stores
 Hickey, Sh/Win for steam main
 4 pump foundations app.
 Contract Distel heating approved.

RESIGNATIONS

1. Resignation of Mildred Hopping as Nurse at the Health Service, effective November 30, 1947 to be married.
2. Resignation of Harry W. Burry as Instructor in Short Courses and in Forestry, effective October 31, 1947 to accept a position with the Mead Pulp and Paper Company.
3. Resignation of Eino Sainio as Instructor in Short Courses and in Forestry, effective October 31, 1947, to accept a position with the Escanaba Paper Company.
4. Resignation of Lawrence J. Distel as News Editor in the Public Relations Department, effective November 15, 1947, to accept a position with the Pontiac Daily Press. Mr. Distel was employed on a temporary basis.
5. Resignation of Ben M. Huey as Instructor in Forestry, effective December 15, 1947, to accept a position with the U. S. Forest Service.
6. Resignation of Edith J. Avise as Assistant State Club Leader effective December 31, 1947, to move to Grand Rapids with her husband.
7. Resignation of Lee H. Person as Associate Professor (Research) of Botany and Plant Pathology, effective October 31, 1947, to accept a position with the U. S. Department of Agriculture.
8. Resignation of Robert D. Seltzer as Assistant Professor of History and Political Science and of Social Science, effective December 31, 1947, to accept a position at Indiana State Teachers College.

Resignations

LEAVES

1. Leave of absence without pay for George R. Price, Assistant Professor of English and of Literature and Fine Arts, from May 1 to June 30, 1948. Dr. Price has been granted a fellowship for five months by the Folger Shakespeare Library for study and to gather information for a publication on Thomas Middleton.

Leaves

APPOINTMENTS

1. Appointment of Robert A. Jackson as Instructor on the Board of Examiners at a salary of \$2800 per year, effective January 1, 1947 to fill a position provided for in the budget.
2. Transfer of Kenneth J. Anderson from 4-H Club Agent in St. Clair County to County Agricultural Agent in St. Clair County and a salary increase from \$3500 to \$3900 per year, effective November 1, 1947.
3. Transfer of Edmond W. Alchin from Assistant County Agricultural Agent in Oakland County to County Agricultural Agent in Cheboygan County and a salary increase from \$3200 to \$3300 per year, effective December 1, 1947. Mr. Alchin will replace Harold G. Sellers who has resigned.
4. Transfer of Harold R. Clark from Assistant County Agricultural Agent in Sanilac County to County Agricultural Agent in Iosco County and a salary increase from \$3300 to \$3500 per year, effective December 1, 1947.

Appointments

APPOINTMENTS, continued

Appointments

5. Appointment of Abram P. Snyder as 4-H Club Agent in St. Clair County at a salary of \$3100 per year, effective November 24, 1947 to replace Kenneth J. Anderson who has been transferred.
6. Appointment of Walter Jay Messer as 4-H Club Agent in Lapeer County at a salary of \$3100 per year, effective November 1, 1947. This is a new position.
7. Appointment of Victoria M. Brust as Home Demonstration Agent at Large for the Upper Peninsula at a salary of \$3500 per year, effective November 15, 1947, to replace Rose Forno who has resigned.
8. Appointment of George R. Sidwell as Lecturer in Public Administration at a salary of \$250 for the period from October 27 to December 18, 1947.
9. Appointment of Elaine Mishler as Assistant in Institution Administration at a salary of \$2350 per year, effective January 1, 1948, and paid from Union Cafeteria funds. Miss Mishler has been on the labor payroll previous to this time.
10. Appointment of Maximilian Steiner as Assistant Professor (Research) in Botany and Plant Pathology at a salary of \$3500 per year, effective March 1, 1948, and paid \$3000 from Hope-Flannagan funds and \$500 from Ferro Enamel funds. This is a new position.
11. Appointment of Bannen Y. Swope as Curator in Chemistry at a salary of \$3000 per year, effective November 1, 1947. This is a new position.
12. Appointment of John B. Brattin as Lecturer in Psychology at a salary of \$500 for the winter term, January 2 to March 18, 1947, to be paid in three installments.
13. Appointment of Betty Theophile as technician in Animal Pathology at a salary of \$175 per month, effective December 1, 1947, for as long as necessary, and paid from Experiment Station funds. This is a new position.
14. Appointment of Clarence Cornelius Gray III as graduate fellow in Soil Science at a salary of \$55.55 per month, effective from January 1 to June 15, 1948. This is a Graduate Council fellowship.
15. Appointment of Carl John Hanson as half-time graduate assistant in Farm Crops at a salary of \$88.88 per month, effective from November 1, 1947 to June 15, 1948. This is a new position.
16. Appointment of Rex Malcolm King as half-time graduate assistant in Economics at a salary of \$111.11 per month, effective from November 1, 1947 to June 15, 1948. This is a new position to be paid from Experiment Station funds.
17. Appointment of Samuel L. Hager as half-time graduate assistant in Farm Crops at a salary of \$88.88 per month, effective from November 1, 1947 to June 15, 1948. This is a new position.
18. Appointment of Fred Mortimer Atkinson as half-time graduate assistant in Education at a salary of \$88.88 per month, effective from January 1, to June 15, 1948, to replace Fred Chase.

Travel

TRAVEL

1. First-class railway fare for C. H. Church to attend the Midwestern College Art Conference in Chicago on November 12-16.
2. Full expenses for H. E. Kapphahn to attend the National Conference of the REA Safety and Job Training Supervisors in Washington, D. C., on November 17-21; to be paid from Vocational Education and REA funds.
3. Full expenses for J. W. Rose to attend a meeting to discuss the emergency gardening program in Chicago on November 18; to be paid from Extension funds.
4. Full expenses for C. E. Hoxsie to go to Lisle, Illinois, on November 18-20 to visit the Morton Arboretum and to secure cuttings and seeds of plants for the Hidden Lake Gardens.
5. Full expenses for P. J. Rood to go from Cincinnati, Ohio, to Knoxville and Columbia, Tennessee, and return to East Lansing, to visit the fertilizer plants of the Tennessee Valley Authority; to be paid from Extension funds.
6. Mileage on one car and maintenance expenses for H. R. Pettigrove and the Farm Crops judging team to enter the contests in Kansas City on November 21-27, and in Chicago on November 28-30.
7. Full expenses for R. C. Huston to attend the opening of the Teaching Unit of the Ipatieff Catalytic Laboratory at Northwestern University on November 22.
8. Full expenses for H. E. Larzelere to attend a meeting on the Regional Poultry Marketing Project in Chicago on November 24; to be paid from Experiment Station funds.
9. Full expenses for G. G. Quackenbush and C. M. Hardin to attend a meeting of the North Central Regional Conference on Dairy Marketing Research in Chicago on November 24; to be paid from Experiment Station funds.
10. Full expenses for V. R. Gardner to attend the technical committee meetings for the poultry and fruit and vegetable marketing regional programs in Chicago on November 24 and 25; to be paid from Hope-Flannagan funds.

TRAVEL, continued

Travel

11. Full expenses for M. E. Cravens to attend a meeting of the North Central Technical Committee for Fruits and Vegetables in Chicago on November 25; to be paid from Experiment Station funds.
12. Travel allowances as follows for members of the staff to attend the annual meeting of the Wilson Ornithological Club in Columbus, Ohio, on November 26-30:
 - a. First-class railway fare for M. D. Pirnie
 - b. First-class railway fare for G. J. Wallace
13. Travel allowances as follows for members of the staff to attend the meeting of the National Council for the Social Studies in St. Louis, Missouri, on November 27-29:
 - a. First-class railway fare for Harry C. Berg
 - b. First-class railway fare for Ruby M. Junge
14. First-class railway fare for Clyde W. Dow to attend the convention of the National Council of Teachers of English in San Francisco, California, on November 27-29.
15. First-class railway fare for Ralph Van Hoesen to attend the national conference of the American Education Fellowship in Chicago on November 27-29.
16. Full expenses for C. M. Campbell to attend the National Institutional Teacher Placement Meeting in Chicago on November 28 and 29.
17. Travel allowances as follows for members of the staff to attend the meeting of the National Council on Family Relations in New York City on November 28-30:
 - a. First-class railway fare for Esther Anson; to be paid from Extension funds.
 - b. First-class railway fare for Judson T. Landis
 - c. First-class railway fare for Irma H. Gross
18. Full expenses for Tom King to attend the meetings of the Interfraternity Conference in New York City on November 28 and 29.
19. Travel allowances as follows for members of the staff to attend meetings held in connection with the International Livestock Exposition in Chicago:
 - a. First-class railway fare for Earl Richardson to set up newspaper and magazine coverage for the 4-H Club Congress and attend meeting of American Agricultural Editors on November 29 to December 4; to be paid from Extension funds.
 - b. Mileage on one car for R. W. Luecke, C. W. Duncan, and B. C. Ray Sarkar to attend the annual meeting of the American Society of Animal Production on November 28 and 29, to be charged to Experiment Station funds.
 - c. Full expenses for Graydon Blank, H. F. Moxley, and W. L. Finley to attend the meetings of the American Society of Animal Production on November 27 to December 6; to be paid from Extension funds.
 - d. Full expenses for Charles Walker, Lee Bell, and Fred J. Rinker to exhibit beef cattle, sheep and swine in the International Livestock Exposition on November 27 to December 6.
 - e. Full expenses for G. A. Branaman, W. N. McMillen and R. H. Nelson to attend the meetings of the American Society of Animal Production and to assist in the exhibit of college livestock on November 27 to December 2.
 - f. Mileage on one car for H. W. Newland, G. A. Brown and L.H. Blakeslee to attend the meetings of the American Society of Animal Production and the International Livestock Exposition on November 27 to December 1.
 - g. Full expenses for S. C. Hildebrand to attend the annual meeting of the International Crop Improvement Association on December 2-6; to be paid from Michigan Crop Improvement Association funds.
 - h. Mileage on one car and maintenance expenses for Byron Good, Howard Wentz, Andrew Quirrie and John MacAllen to exhibit horses at the International Livestock Exposition on November 29 to December 6.
 - i. Mileage on one car for E. B. Hill, J. C. Doneth, Everett Elwood, and L. H. Brown to attend the annual meeting of the American Society of Farm Managers and Rural Appraisers on November 20 to December 2.
 - j. First-class railway fare for C. M. McCrary to attend the meeting of the American Society of Farm Managers and Rural Appraisers on November 30 to December 2.
 - k. First-class railway fare for V. A. Freeman to assist 4-H Teams on November 27 to December 5; to be paid from Extension funds.
 - l. Full expenses for A. G. Kettunen to attend meetings of a sub-committee of the Land-Grant College Association, leaders meetings of the National 4-H Club Congress, and assist in supervising the delegation at the National 4-H Club Congress on November 27 to December 6; to be paid from Extension funds.
 - m. Full expenses for Mrs. Ruth DeRosa to supervise 4-H delegation to the National 4-H Club Congress on November 29 to December 5; to be paid from Extension funds.
 - n. First-class railway fare for A. A. Griffith to attend the National 4-H Club Congress and the International Livestock Exposition on November 30 to December 3; to be paid from Extension funds.
 - o. First-class railway fare for J. G. Wells to attend the meeting of the American Society of Farm Managers and Rural Appraisers on November 30 to December 4.

November 20, 1947

Travel

19. Travel to International Livestock Exposition, continued:

- p. First-class railway fare for R. A. Runnells to attend the annual conference of Research Workers in Animal Diseases and the meeting of the Society of Animal Production on November 28 to December 2.
 - q. Mileage on one car for members of the Department of Animal Pathology to attend the Conference of Research Workers in Animal Diseases and the U. S. Livestock Sanitary Association, on December 2-5.
 - r. Mileage on one car for C. H. Cunningham, H. J. Stafseth, P. A. Hawkins, and J. F. Newman to attend the Conference of Research Workers in Animal Diseases and the U. S. Livestock Sanitary Association meetings on December 2-5; to be paid from Experiment Station funds.
 - s. Mileage on one car for C. F. Huffman, R. E. Ely, K. M. Dunn, and A. L. Bortree to attend the meetings of the Society of Animal Production on November 27-29; to be paid from Bacteriology Department funds.
 - t. First-class railway fare for E. P. Reineke to attend the meetings of the American Society of Animal Production on November 28 and 29; to be paid from Experiment Station funds.
 - u. First-class railway fare for Joseph Meites to attend the meetings of the American Society of Animal Production on November 28 and 29; to be paid from Experiment Station funds.
 - v. Full expenses for C. S. Bryan to attend the meeting of the Association of American Veterinary Deans, the conference of Research Workers in Animal Diseases, and the meetings of the U. S. Livestock Sanitary Association on December 1-5.
 - w. First-class railway fare for W. O. Brinker to attend the conference of Research Workers in Animal Diseases and the meetings of the U. S. Livestock Sanitary Association on December 2-5.
20. Full expenses for R. W. Luecke to attend the meeting of the Agricultural Experiment Station research workers in animal diseases in Chicago on December 1; to be paid from Experiment Station funds.
21. Railway fare one way and maintenance expenses for Frank Thorp to attend a conference pertaining to a research program on death losses of young pigs in Chicago on December 1; to be paid from Experiment Station funds.
22. Full expenses for D. E. Wiant to observe insulation materials testing procedure at Aluminum Company of America, Pittsburgh, Pennsylvania, on December 1; at the Armstrong Cork Company, Lancaster, Pennsylvania, on December 2; at the Johns-Mannville Research Laboratory, Mannville, New Jersey, on December 3; and at the Owens-Corning Glass Company, Newark, Ohio, on December 4; to be paid from Hope-Flannagan funds.
23. First-class railway fare for E. B. Harper to attend a meeting of the Research Committee of the National Council on Social Work Education in New York City early in December.
24. First-class railway fare for J. W. Thayer to attend a meeting of Experiment Station workers and corn products industries in Chicago on December 2; to be paid from Experiment Station funds.
25. Full expenses for W. L. Treaster to attend the American Agricultural Editors Conference in Chicago on December 2 and 3; to be paid from Extension funds.
26. Full expenses for Glen Stewart to visit high schools in Buffalo, New York and vicinity on December 1-3; and to attend the annual meeting of the American Alumni Council in Grandville, Ohio, on December 4 and 5.
27. First-class railway fare for Gladys Franks and Joseph Goundie to attend the annual meeting of the American Alumni Council in Grandville, Ohio, on December 4 and 5.
28. Full expenses for F. A. Collins and R. H. Young to attend the annual meeting of the National Amateur Athletic Union and the committee meetings for the 1949 Olympics in Omaha, Nebraska, on December 3-6.
29. Travel allowances as follows for members of the staff to attend the District VI meeting of the American College Public Relations Association in Milwaukee, Wisconsin, on December 4-7:
- a. Full expenses for James H. Denison
 - b. Full expenses for W. L. Treaster and W. N. Kerbaw
30. Full expenses for W. B. Drew to visit the economic plant exhibits of the Chicago Museum of Natural History with a class in Botany, in Chicago, on December 5 and 6.
31. Authorization for C. M. Horn to address the New York State Principals' Association in Syracuse, New York, on December 5 and 6; to speak to the teachers of Schenectady and meet with students there on December 8; and to go to New York City on December 9 to confer on final plans for the Superintendents' Field Study. The only expense to the College will be transportation from Schenectady to New York City and return to Schenectady, and is to be paid from High School publicity funds.
32. Travel allowances as follows for members of the staff to attend the annual Midwest Wildlife Conference in Lafayette, Indiana:
- a. First-class railway fare for M.D. Pirnie to attend meetings on December 8-12
 - b. First-class railway fare for A. O. Haugen to attend the meetings on December 9-11
 - c. First-class railway fare for P. A. Herbert to attend the meetings on December 9-10
 - d. First-class railway fare for C.T. Black to attend the meetings on December 8-12; to be paid from Extension funds.
 - e. First-class railway fare for D. W. Hayne to attend the meetings on December 9-11; to be paid from Experiment Station funds.

TRAVEL, continued

Travel

33. Full expenses for B. H. Grigsby to attend the annual meeting of the North Central States Weed Control Conference in Topeka, Kansas on December 9-11; to be paid from Standard Oil Weed Killer Funds.
34. Travel allowances as follows for members of the staff to attend meetings in connection with the Western Conference, Central Collegiate Conference, and Midwestern Athletic meetings in Chicago on December 11-13:
 - a. Full expenses for K. J. McCristal
 - b. Full expenses for C. L. Munn, B. F. Van Alstyne, J. H. Kobs, L. L. Frimodig, R. H. Young, LaVerne Taylor and Forest Evashevski.
35. Full expenses for Tom King to attend the Personnel Meeting of Business and Industrial Firms in New York City on December 11-13.
36. Full expenses for Ray Hutson to go to Chicago on December 12 to attend a meeting to plan recommendations on corn borers and grasshoppers; to be paid from Experiment Station funds.
37. Full expenses for H. M. Byram to participate in the annual convention of the American Vocational Association in Los Angeles, California, on December 12-21; the amount of expenses to be reimbursed by the State Board of Control for Vocational Education.
38. First-class railway fare for C. R. Megee to attend the annual meeting of teachers of vocational agriculture in Los Angeles on December 14-18; and to confer with schools of agriculture at the University of California, University of Colorado, and Iowa State College on December 19-27.
39. Full expenses for R. H. Young to attend the Eastern Intercollegiate fall schedule meetings in New York City on December 16-19.
40. Travel allowances as follows for members of the staff to attend the meetings of the American Society of Agricultural Engineers in Chicago on December 15-17:
 - a. First-class railway fare for George Amundson, to be paid from Extension funds.
 - b. Mileage on one car for W. H. Sheldon, F. W. Pakert, J. R. Schram, Clarence Hansen, and R. T. Tribble; to be paid from Experiment Station funds.
 - c. First-class railway fare for A. W. Farrall.
 - d. Mileage on one car for C. F. Albrecht, J. S. Boyd, T. J. Brevik, and D. F. Wiant; to be paid from Hope-Flennagan funds.
41. Travel allowances as follows for members of the staff to attend the annual meeting of the Society of American Foresters in Minneapolis, Minnesota, on December 16-20:
 - a. First-class railway fare for P. A. Herbert
 - b. Mileage on two cars for P. A. Herbert, L. E. Bell, W. I. Bull, Maurice Day, J. W. Creighton, R. C. Deckert, E. J. Hodgkins, P. W. Robbins, R. E. Skog, and H. A. Stoehr.
42. Travel allowances as follows for members of the staff to attend the annual meeting of the American Political Science Association in Washington, D. C., on December 29-31:
 - a. First-class railway fare for W. H. Combs
 - b. First-class railway fare for one additional member of the Department of Social Science.
43. First-class railway fare for Leo Katz to attend a meeting of the Institute of Mathematical Statistics in New York City on December 28-31.
44. Two round-trip coach fares for W. B. Brookover, O. C. Smucker, H. O. Engelmann, J. C. McKinney, and E. G. Youmans to attend the annual meeting of the American Sociological Association in New York City on December 26-28.
45. Full expenses for Roy Underwood to attend the annual meeting of the National Association of Schools of Music on December 28 and 29, and the Music Teachers National Association meeting on December 30 to January 2; both meetings in Boston, Massachusetts
46. Travel allowances as follows for members of the staff to attend the annual meetings of the Geological Society of America in Ottawa, Canada, on December 29 to 31:
 - a. First-class railway fare for Justin Zinn
 - b. First-class railway fare for S. G. Bergquist
 - c. First-class railway fare for B. T. Sandefur
47. Travel allowances as follows for members of the staff to attend the meetings of the Association of American Geographers in Charlottesville, Virginia, on December 29-31:
 - a. First-class railway fare for C. E. Vinge
 - b. First-class railway fare for E. C. Prophet
48. First-class railway fare for J. S. Frame to attend the annual meeting of the American Mathematical Society at Athens, Georgia, on December 29-31.
49. Travel allowances as follows for members of the staff to attend the annual meeting of the American Historical Association in Cleveland, Ohio, on December 26-28:

TRAVEL, continued

49. (Continued)

Travel

first-class railway fare for H. H. Kimber

Mileage on two cars for Thomas H. Greer, S. H. Nulle, M. K. Farmer, A. L. Moore, William Gilbert, J. M. Klock, Douglas Dunham, and D. R. Come.

50. First-class railway fare for Marvin D. Livingood to attend the Chemical Engineering Symposium at the Illinois Institute of Technology in Chicago on December 29 and 30.

51. Travel allowances as follows for members of the staff to attend the annual meeting of the American Economic Association in Chicago on December 26-28:

- a. Mileage on one car for M. J. Segal, E. A. Carlin, and H. G. Hendrickson.
- b. Mileage on three cars for members of the Economics Department.

52. Travel allowances as follows for members of the staff to attend meetings being held in connection with the annual meetings of the American Association for Advancement of Science in Chicago:

- a. First-class railway fare for C. H. Nelson to attend the meetings on December 26-31.
- b. First-class railway fare for E. J. Wheeler to attend the meeting of the Potato Association of America on December 28-30.
- c. First-class railway fare for C. W. Miller to attend the meetings of the American Association of Physics Teachers on December 29-31.
- d. First-class railway fare for J. R. Vaughn to attend the meetings of the American Phytopathological Society on December 27-30; to be paid from Extension funds.
- e. First-class railway fare for J. H. Muncie to attend the meetings of the American Phytopathological Society on December 28-31; paid from Experiment Station funds.
- f. First-class railway fare for F. L. Wynd and G. P. Steinbauer to attend the meeting of the American Society of Plant Physiologists on December 27 and 28; to be paid from Cereophyl Laboratories funds.
- g. First-class railway fare for E. I. McDaniel to attend the meetings on December 27-31.
- h. Mileage on one car for Franklin Sherman, C. E. Pederson, W. F. Morofsky, R. L. Janes, and Herman King to attend the A.A.A.S. meetings on December 27-31; to be paid from Extension and Experiment Station funds.
- i. First-class railway fare for H. R. Hunt to attend the meeting of the Genetics Society of America on December 28-31.
- j. First-class railway fare for R. C. Ball to attend the meetings of the Limnological Society of America on December 29-31.
- k. First-class railway fare for Harold Hart to participate in one of the symposia on December 26-29.
- l. Mileage on one car for F. B. Dutton to participate in one of the symposia on December 29, to be charged to Experiment Station funds.
- m. First-class railway fare for L. L. Quill to attend the A.A.A.S. meetings on December 26-29.
- n. First-class railway fare for T. H. Osgood to attend the meetings of the American Physical Society and the American Association of Physics Teachers on December 29-31.
- o. Mileage on one car for P. A. Hawkins and Dorothy Hitchcock to attend the A.A.A.S. meetings on December 28-31; to be paid from Experiment Station funds.

Report of
Memorial Cen-
ter pledges

MISCELLANEOUS

Check \$500
from Mr. &
Mrs. Plant
Memo agree.
Kroger Co.

1. Report of Individuals contributing to the Memorial Center Fund during the period July 1 to September 30, 1947, in the total amount of \$13,874.26.
2. Receipt of a check in the amount of \$500 from Mr. and Mrs. L. C. Plant to be added to the L. C. Plant Scholarship Fund.
3. Receipt of a check for \$1200 from the Kroger Company of Cincinnati, Ohio, to be used in the establishment of six scholarships for Freshmen, three to be in the field of Home Economics and three in the field of Agriculture. These scholarships are to be awarded on the recommendation of the Dean of Home Economics and the Dean of Agriculture with the approval of the Chairman of the Scholarship Committee.
4. Receipt of a check for \$200 from the Rite-Way Products Company of Chicago, Illinois, to be used in the establishment of two \$100 scholarships for freshmen in Agriculture. These scholarships are to be awarded to worthy freshmen on the approval of the Dean of Agriculture and the Chairman of the Scholarship Committee.
5. Approval of a memorandum of understanding with the Michigan Bell Telephone Company of Detroit covering a grant of \$9,500 to be used on a research project by the Psychology Department and the Social Research Service.
6. Renewal of the present contract and memorandum of understanding with the Quartermaster Corps of the U. S. Army covering their support in the amount of \$5750 for the continuation of research work in the Chemistry Department in a study of chemical factors involved in the "browning" of certain foods.
7. Approval of a memorandum of understanding with the Crop Protection Institute of Durham, New Hampshire, covering a grant of \$75 to be used by the Botany Department for special work on certain fungicides.

Memo agree.
Rite-Way Pro-
ducts Co.

Memo agree.
Mich. Bell
Telephone

Renewal con-
tract Quar-
ter Master
Corp.

Memo agreement
Crop Protec-
tion Inst.

MISCELLANEOUS, continued

2513

8. Approval of a memorandum of understanding with the Ciba Pharmaceutical Products, Inc. of Summit, New Jersey, covering a grant of \$2500 to be used by the Department of Physiology and Pharmacology in a study of endocrine problems of the dog. Memo agree- Ciba Pharma- ceutical Prod.
9. Approval of a memorandum of understanding with Thomas P. Harney of West Chester, Pennsylvania, covering a grant of \$500 to be used for the support of a research project of Dr. Wynd in Botany on the effects of environment on the physiology of grass. The funds may be expended to support a graduate research fellowship. This research is not under the Experiment Station. Memo agreement Thomas Harney
10. Approval of a memorandum of understanding with the Michigan Fur Breeders Association of Lansing, Michigan, covering a grant of \$500 to be used in the Zoology Department to support a graduate fellow who will conduct research on the anatomical and genetic aspects of fur quality in fox and mink. Memo agreement Mich. Fur Breeders
11. Approval of a memorandum of understanding with the King Ranch of Kingsville, Texas, covering a grant of \$2000 to be used by Dr. Wynd in the Department of Botany and Plant Pathology for the support of research on the physiology of grass. This research is not under the Experiment Station. Memo agreement King Ranch of Kingsville
12. The Michigan Department of Conservation has increased their contribution to the cooperative work directed by Paul M. Barrett in the Conservation Institute to the extent of \$1000. The Conservation Department's contribution for the year ending June 30, 1948 is \$4000. Dept. Conserv. increased con- tribution \$1000
13. Increase in salary for R. W. Luecke, Associate Professor (Research) in Agricultural Chemistry from \$4650 to \$5000 per year, effective November 1, 1947. Inc. salary R.W. Luecke
14. Increase in salary for L. H. Blakeslee, Assistant Professor (Research) in Animal Husbandry, from \$3800 to \$4200 per year, effective November 1, 1947. Inc. salary L.H. Blakeslee
15. Increase in salary for L. J. Braamse, Assistant Professor (Extension) in Soil Science, from \$4350 to \$4550 per year, effective October 27, 1947. The salary increase is paid by the Soil Conservation Service. His salary is paid \$1630 by the Extension Service and \$2920 by the Soil Conservation Service. Inc. salary L.J. Braamse
16. Change in status of Eugene H. Carter, Instructor (Research) in Farm Management, from full-time at \$3400 per year to half-time at \$1700 per year, effective from October 1, 1947 to March 18, 1948. Mr. Carter is enrolled half-time in the graduate school. Change in status Eugene Carter to half time.
17. Recommendation that E. K. Sales, Professor of Surgery and Medicine, be given the additional title of Director of the Small Animal Clinic, effective December 1, 1947. E.K. Sales given add. title Dir. of Small Animal Clinic.
18. Recommendation that F. W. Young be promoted from Associate Professor to Professor of Surgery and Medicine, that he be given the additional title of Acting Director of the Large Animal Clinic, and that his salary be increased from \$4300 to \$5000 per year, effective December 1, 1947. F.W. Young pro. to Prof. and salary increased.
19. Payment of the following amounts to salaried employees for work during the football season:
- | | | | | | | |
|-------------------|---------|--------------------|---------|-------------------|---------|---|
| Lamar Aldrich | \$20.00 | Stuart Gallacher | \$20.00 | C. A. Rosenbrook | \$25.00 | Additional payments to salaried employees |
| Robert Angell | 25.00 | C. S. Gerlach | 20.00 | P. V. Rumpsa | 25.00 | |
| Louis Bitschnau | 25.00 | C. C. Hamilton | 20.00 | Virgil Scott | 8.00 | |
| Leonard Blakeslee | 20.00 | C. D. Hause | 16.00 | Laurence Searl | 24.50 | |
| A. L. Bortree | 20.00 | R. C. Heydrich | 20.00 | Vern Severance | 20.00 | |
| John Brotzmann | 15.00 | J. M. Jensen | 16.00 | D. F. Sheehan | 20.00 | |
| J. C. Brown | 20.00 | G. F. Knapp | 25.00 | Joseph Slater | 15.00 | |
| L. E. Chapman | 20.00 | E. P. Lawrence | 12.00 | W. W. Snyder | 20.00 | |
| J. A. Clark | 12.00 | Kirkpatrick Lawton | 20.00 | M. R. Strother | 25.00 | |
| R. L. Cook | 29.50 | V. E. Leichty | 12.00 | Herman Struck | 4.00 | |
| C. D. Cuttler | 8.00 | R. C. Lewis | 8.00 | James Tyson | 13.50 | |
| J. F. Davis | 20.00 | B. P. Millar | 4.00 | Wayne Van Riper | 33.50 | |
| R. J. Davis | 59.50 | Roy Niemeyer | 15.00 | Andrew Watson | 20.00 | |
| K. M. Dunn | 20.00 | R. B. Nye | 4.00 | Herbert Weisinger | 16.00 | |
| R. E. Ely | 16.00 | Earl Patterson | 15.00 | Elmer Wilcox | 37.00 | |
| J. G. Emery | 20.00 | E. C. Prophet | 20.00 | J. A. Yuncck | 4.00 | |
| O. E. Everett | 25.00 | J. A. Ramsey | 16.00 | W. H. Daniel | 20.00 | |
| L. C. Exelby | 16.00 | K. C. Randall | 20.00 | | | |
| C. G. Fulkerson | 20.00 | L. S. Robertson | 20.00 | | | |
20. Payment of the following amounts to salaried employees for work at the Auditorium:
- | | | | | | | |
|-----------------|-------|-----------------|-------|-------------------|-------|---|
| Charles Branz | 73.00 | James Huston | 33.00 | Robert Troxell | 70.00 | Retirement approved for E.C. McCarty and Harry Robinson |
| Warren Burt | 67.00 | Mildred Jeffers | 51.00 | Wayne VanRiper | 70.00 | |
| L. E. Chapman | 61.00 | Floyd Macklem | 48.00 | Clella Weissinger | 73.00 | |
| John Emery | 73.00 | Noel Miller | 66.00 | Elaine Whipple | 31.00 | |
| Helen Evans | 68.00 | Elmer Peterson | 13.00 | Neal Whitehead | 70.00 | |
| Louise Fountain | 15.00 | Laurence Searl | 73.00 | Loren Wight | 20.00 | |
| Helen Greene | 60.00 | | | Ray Yerkie | 15.00 | |
21. The Retirement Committee recommends disability pensions for the following persons:
- a. Earl C. McCarty, County Ag. Agent in St. Clair County at \$935 per year, effective November 1, 1947. Mr. McCarty has been on leave with pay since July 16, 1947, because of poor health. He is 60 years of age and has been employed by the College since March 1, 1927.
- b. Harry E. Robinson, employed in the Carpenter Shop, at \$600 per year, effective January 1, 1948. Mr. Robinson is 60 years of age and has been employed by the College since October 15, 1932.

MISCELLANEOUS, continued

22. Payment of the following amounts to salaried employees:

<u>Parking Fund</u>		<u>Adult Education</u>		<u>Miscellaneous</u>	
Charles Branz	\$30.00	Charles Irvin	\$54.00	Elizabeth Launstein	\$16.00
Gerard Bush	25.00	Alfred Leigh	74.00	Howard Launstein	16.00
Gail Ryder	20.00	S. C. McIntyre	88.80	Charles P. Woods	8.00
Loren Wight	20.00	Leo Nothstine	74.00	Jack Gibb	22.20
Jay Bruner	20.00	J. K. Richards	70.00	Carl Horn	22.20
Elmer Peterson	20.00	Harold Sponberg	82.80	Alfred H. Leigh	44.40
Neal Whitehead	20.00	<u>Miscellaneous</u>		F. W. Maguire	37.50
		Louise Fountain	5.00	Leo Nothstine	44.40
<u>Adult Education</u>		Helen Greene	3.00	B. E. O'Bierne	44.40
Vivan Britton	37.00	Noel Miller	5.00	J. K. Richards	120.00
Sam Ettleson	92.50	Wayne Van Riper	5.00	Jane R. Morgan	4.20
Glen Grimsley	22.50				

23. Resolution from the Livestock Committee for the State 4-H Club Show. (Resolution on file with minutes of this meeting).

24. Recommendation from the Administrative Group for the approval of special fees as follows:

- Music fees for class voice, \$7.50. This special music fee will be collected from all non-music majors enrolled for class voice.
- Music practice facilities. A fee of \$6 will be charged non-music majors who desire to use practice room facilities at odd hours. In order not to encourage requests for use of such facilities, this fee will not be listed in the catalog.

25. Request from Professor Stack for an appropriation of \$528 to be used to mount specimens of 41 Chilean birds recently donated by Dr. Dillman S. Bullock.

26. Communication from Shields, Ballard, Jennings and Bishop advising that it will cost approximately \$2100 to obtain patents for the frost prevention machine in the ten countries listed in the communication.

27. Mr. Frederick Kuhn of the Breath-O-Death Laboratories, has been doing the exterminating work on the campus for the past two years. With the addition of the new buildings and dormitories, his work has been greatly increased. It is recommended that effective November 1, his rate be increased from \$200 to \$225 per month.

28. Statement from Shields, Ballard, Jennings and Bishop amounting to \$712.99 for services given for the period from July 3 to September 24, 1947.

29. Recommendation for the renewal of the lease on the storage building on East Kalamazoo Street in Kalamazoo Street in Lansing for one additional year, through November 19, 1948. This cost is \$6,000.

30. Bids were opened on October 28 for the construction of a bull barn in cooperation with the Michigan Artificial Breeders Association. Two bids were received as follows:

Francis J. Corr and Son (inc. a fixed fee of \$4,375).	\$53,875
Foster Schermerhorn Foster (inc. a fixed fee of \$5,800).	61,198

A contract has been prepared with Francis J. Corr and Son, and the work is in progress.

On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the President's Report, Resignations, Appointments, Leaves, Travel and Miscellaneous Items.

ADDITIONAL ITEMSResignations

- Resignation of Leo Zaikowski as graduate fellow in Bacteriology and Public Health, effective November 29, 1947.

Leaves

- Leave of absence with half pay for Herbert Weisinger, Assistant Professor of English, for one year beginning September 1, 1948, for study in the British Museum in London for the preparation of a book on some Renaissance ideas.

Appointments

- Appointment of Wave Bowes Granger as Lecturer in Short Courses at a salary of \$500 for the period from October 27, 1947 to March 4, 1948.
- Appointment of Robert A. Warner as Instructor in Dairy at a salary of \$250 per month, effective from January 1 to February 29, 1948. This is a new position.
- Appointment of Josephine Hoke as Home Demonstration Agent in Oakland County at a salary of \$3100 per year, effective January 1, 1948, to replace Mary Woodward who has been transferred.
- Appointment of Gladys L. Anderson as Clinical Psychologist in the Department of Psychology at a salary of \$250 per month, effective January 1, 1948, for as long as necessary. Except for the rules of tenure, the appointment will be considered at the rank of Associate Professor.

ADDITIONAL ITEMS, continued

2515

Appointments, continued

5. Transfer of Charles Gainor from graduate fellow in Bacteriology and Public Health to Instructor (Research) in Bacteriology and Public Health at a salary of \$3000 per year, effective December 1, 1947, to replace Leo Zaikowski, and paid from National Sanitation Foundation funds.
6. Appointment of Leila Saunders as half-time graduate assistant in Botany and Plant Pathology at a salary of \$88.88 per month, effective from January 1 to June 15, 1948 and paid from Graduate

Travel

1. Full expenses for P. J. May and E. G. Foster to go to Chicago during the week of November 24 to discuss the amendment of the present project management plan for the 1100 barrack apartments, consolidation of the barrack and trailer projects, and claim for further reimbursement on the trailer project.
2. Full expenses for W. E. Libby to go to Chicago on November 21 to arrange for acquisition of surplus government property.
3. Full expenses for Carroll Hawkins to go to Minneapolis, Minnesota, on November 21-26 for research and consultations in connection with a manuscript on the political ideas of Harold J. Laski, to be paid from the All-College Research fund.
4. Full expenses for George E. Parsons to attend a meeting of the breeding committee of the American Dairy Science Association in Chicago on December 1; to be paid from Extension funds.
5. Two cars from Rent-a-Car and maintenance expenses for Bernard J. Knittel, Gordon Thomas, and eight students to attend the Iowa University speech conference at Iowa City, Iowa, on December 3; to be paid from Forensic funds.
6. Full expenses for Tom King to attend a conference on the employment of university graduates in business and industry at Northwestern University on December 4.
7. Full expenses for Dean Crowe to attend a meeting of the Committee on Veterans Education in Washington, D.C., on December 6 and 7.

TravelMiscellaneous

1. Increase in salary for Charles Latter, Lieutenant on the Campus Police Force, from \$3000 to \$3200 per year, effective December 1, 1947.
2. Increase in salary for Leslie W. Gysel, Assistant Professor of Forestry, from \$3900 to \$4800 per year, effective December 1, 1947.
3. Increase in salary for E. H. Lucas, Associate Professor of Horticulture, from \$4550 to \$4750 per year, effective December 1, 1947. This increase is to be paid from Experiment Station funds.
4. Increase in salary for Everett G. Snyder, Instructor in Biological Science, from \$3000 to \$3600 per year, effective January 1, 1948; and change in title from Instructor to Assistant Professor effective January 1, 1948. Mr. Snyder has recently received his Ph.D. degree.
5. Change in title of John B. Holland from Instructor to Assistant Professor of Effective Living and a salary increase from \$3600 to \$4000 per year, effective January 1, 1948.
6. Increase in salary for Harold L. Dahnke, Jr., Instructor in Effective Living, from \$2800 to \$3000 per year, effective January 1, 1948.
7. Change in title of Arthur Brandstatter from Associate Professor and Assistant Head of Police Administration to Professor and Head of Police Administration and a salary increase from \$5000 to \$5500 per year, effective November 20, 1947.
8. Transfer of John R. Vaughn from Assistant Professor (Extension) to Assistant Professor of Botany and Plant Pathology at the same salary of \$4000 per year, effective January 1, 1948 and paid from College funds rather than Extension.
9. Increase in salary for Mary Ann Paton, Instructor in Physics and Astronomy, from \$2800 to \$3000 per year, effective January 1, 1948. Miss Paton has recently received the M.S. Degree.
10. Increase in salary for Duane L. Gibson, Assistant Professor of Sociology and Anthropology, from \$4300 to \$4600 per year, effective November 1, 1947; the salary increase to be paid from Experiment Station funds.
11. Increase in salary for W. L. Mallmann, Professor of Bacteriology and Public Health, from \$6300 to \$6800 per year, effective November 1, 1947.
12. Continuation of the agreement with the American Electroplaters' Society of Detroit covering a grant of \$1600 to be used for research on the effect of impurities in electrolytic baths on the nature of electro-deposited metals and methods for the purification of electroplating solutions. This project is being conducted in the Chemistry Department under the direction of D. T. Ewing.
13. Approval is requested for the following resolution authorizing the deposit and withdrawal of funds in the two Detroit banks:
Philip J. May and Merrill R. Pierson, having been appointed Comptroller and Treasurer, and Assistant Comptroller and Assistant Treasurer respectively, are authorized to deposit and/or withdraw funds held in the accounts of the Michigan State Board of Agriculture and/or Michigan State College by the National Bank of Detroit and the Manufacturers National Bank. Withdrawals will be made on checks bearing a facsimile of the signature of Mr. May, or the written signature of either Mr. May or Mr. Pierson.

Inc. salary
Charles
Latter to
\$3200

Inc. salary
Leslie W.
Gysel to
\$4800

Inc. salary
E.L. Lucas

Inc. salary
E.G. Snyder

Ch. title John
B. Holland and
inc. salary

Inc. salary
Harold L.
Dahnke, Jr.

Ch. title
Arthur Brand-
statter and
inc. salary
Trans. John
Vaughn to
Asst. Prof.

Inc. salary
Mary Ann Paton

Inc. salary
Duane L.
Gibson

Inc. salary
W. L. Mall-
mann

Cont. agreement
Am. Electro-
platers

Resolution re:
withdrawals and
deposits of
funds in 2
Detroit banks.

On motion of Mr. Brody, seconded by Miss Jones, it was voted to approve the above item.

ADDITIONAL ITEMS, continued

Miscellaneous, continued

Sale of securities in Erb Estate approved.

14. The securities recently received from the Erb estate have a present market value of \$2,701.78 as of October 22, as reported by Mr. Cress, as follows:

No. of Shares	Description of Securities	Certificate No.	Market Value	
			Oct. 22, 1947 Per Share	Total
5	American Basic-Business Shares Corp. Fixed Trust Shares with 6-30-47 Coupon No. 40			
3	American Telephone & Telegraph common	A2683 W169311	11.63 158 3/8	58.15 475.12
2/10 of 1	share Amerex Holding Corp. common	27877	30 3/4	10.25
3	Chase National Bank, capital	441604	36 1/8	108.37
2	Chrysler Corp. old \$5 par common (to be exchanged for 4 shs. new \$2.50 par)			
		0026246	65 5/8(new)	262.50
5	Eastman Kodak Co., common	RC/O 12228	45 3/8	226.87
7	General Electric Co., common	WYE 611653	37 1/4	260.75
1	Liberty Bank of Buffalo (NY) capital	23409	19 1/2	19.50
6	Marine Midland Corp., capital	BY/O 45249	7 3/8	44.25
3	National City Bank of New York capital	CO 319321	40 1/4	120.75
52	Natioanl Investors Corp., Capital	J67718	10.20	530.40
33	Niagara Hudson Power Corp. common	CC/O 23354	9 7/8	325.87
18	Niagara Share Corp. (md.) Class B, common	BE/O 24169	9 3/8	168.75
2	Northeastern Water Co. \$2 Pfd.	JPO 3066	29 1/2	59.00
1	Northeastern Water Co., common	JCO 1684	14 1/2	14.50
1	Radio Corporation of America common	RC 365490	9/ 1/4	9.25
3	Schoellkopf, Hutton & Pomeroy Inc., common	015551	2 1/2	7.50
Total Inventory				\$2,701.78

Worthless Stocks to be returned to Michigan State College:

Scrip Ctf. for 1/3 of 1 share Niagara Hudson Power Corp. No. CS 27561
15 shares Utilities Power & Light Corp., Class A No. 210701
100 shares Gold Banner Mines, Ltd. No. 34

Mr. May and Mr. Cress recommend that the Board authorize the sale of these securities at market value.

Approval of plans for financing a stadium and men's dorm.

15. Mr. Earl Cress appeared before the Board to present recommended plans for financing a stadium and men's dormitory.

On motion of Mr. Mueller, seconded by Mr. Berkey, it was voted to approve the proposed plan of financing and to authorize and instruct the college officers to proceed as outlined in the recommendation presented by Mr. Cress. (This proposal in full is filed with the minutes of this meeting).

Approval of payment of add. \$30,000 to Mr. Munson on Stadium-Dorm. plans

16. Mr. Munson was instructed to negotiate with Smith-Hinchman and Grylls in order that the most favorable possible settlement might be made with them for the plans and specifications for the dormitory-stadium project. Mr. Munson submits a statement at 3 per cent on estimated cost of \$3,500,000 or a total statement of \$105,000 which is in accordance with the terms of our contract and based upon the figure at which the architects and engineers were authorized to design the building to cost. Mr. Munson has already been paid \$75,000, leaving a balance due of \$30,000, to be charged to the new stadium account.

Approp.\$2500 to fit first floor Elsess-or House for Mr. Rin-ker approved.

17. Dean Anthony requests an appropriation of \$2500 to make it possible to fit the first floor of the Elsector house so that it will house Mr. Fred Rinker who has charge of our Hope-Flannagan swine project. It has not been possible to arrange other housing for Mr. Rinker, and unless housing is arranged for him he will not remain with us.

On motion of Miss Jones, seconded by Mr. Berkey, it was voted to approve the above item.

Board toured Veterinary and Bacteriology Bldgs.

18. Acting Dean Bryan, Dr. Stafseth and Dean Emmons met with the Board for lunch and the Board toured with them the Veterinary Building and the Bacteriology Building and discussed some of their most pressing problems.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to express to Dr. Bryan and Dr. Stafseth the Board's appreciation of the difficulties and handicaps under which they are operating. The Board intends to take immediate steps to do all that it can to alleviate the immediate situation and will press for such action as may be necessary for a permanently satisfactory solution at the earliest practicable moment.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

18. (Continued)

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the recommendation that the classroom on the first floor of the Bacteriology Building be converted into research laboratories at an estimated cost of \$4000 to be paid for out of the Special Alterations and Improvements budget for 1947-48.

19. Report that the Kellogg Foundation have agreed to subsidize the nursery school for children of married students in accordance with the proposal made at the last Board meeting. The Kellogg Foundation will furnish up to \$8000 for each of the first two years with the understanding that the College will provide suitable housing for this project by remodeling the horse barn as authorized at the last Board meeting.

20. It is recommended that the College administrative officials be authorized, empowered and instructed to employ the Sarvis architectural firm in Battle Creek, Michigan, as architects for the continuing education-hotel project with the understanding that due credit be given Mr. Calder for his work on the project.

21. It is recommended that Ralph Calder of Detroit be engaged as the architect for the men's dormitory recently authorized by the Board with the understanding that this project is to be designed to be comparable in appointments and cost with Mason-Abbot and Snyder-Phillips Halls, and to be designed to be constructed at the same approximate cost as these structures subject to such changes in building costs as have occurred since their construction.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve items 20 and 21.

22. Request from Professor Barr that he be permitted to act as a paid consultant for the Redford Township Planning Board.

The board took no action and reiterated its policy as opposed to arrangements of this kind.

23. Mr. Egendorf, Superintendent of East Lansing Schools, reports that the Board of Education are contemplating the erection of a school to serve the area recently taken into the East Lansing School District, including the College housing project. It is estimated that the cost of this school will be \$135,000, and in accordance with our contract with the East Lansing Board of Education the College will be called upon to pay its proportionate share of the cost of this structure.

24. Report from Mr. May on negotiations with the State Budget Office with reference to requests made of the legislature for next year's operations.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the proposed budget as presented by Mr. May as presented to the Budget Director.

25. Discussion of the possibility of a dinner financed by the Board for graduating seniors at the end of the term in which they graduate with the exception of those graduating in the spring term and participating in the annual commencement.

The Board approved this suggestion.

26. Report to the Board of developments of interest at the recent land-grant college meetings.

On motion of Mr. Brody, seconded by Mr. Berkey, it was voted to approve all the Additional Items on which action does not appear.

27. Director Young of the Athletic Department requested an appropriation of \$6,000 to move a fence around the old stadium to enclose the track and purchase such additional fencing as required to complete the job.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to include this as a part of the stadium project to be charged to that project.

28. Director Young also requested an appropriation of \$2,000 to make it possible to correct the drainage at the football stadium playing field.

On motion of Mr. Mueller, seconded by Mr. Akers, it was voted to approve this appropriation charging to Board orders.

The Board voted to hold its next meeting Friday, December 12.

The meeting adjourned at 4:05 p.m.

Classroom
first floor
Bacteriology
to be converted
into
research lab.

Nursery school
for children
of married
students to
be subsidized
by Kellogg
Foundation.

Sarvis Arch.
firm employed
for cont.ed.
hotel project

Mr. Calder to
design new
men's dorm.

No action on
Mr. Barr's
request to
act as paid
consultant
for Redford
Planning Bd.

Erection of
school in E.L.
contemplated
College to
pay proportionate share.

Report from
Mr. May on
negot. with
State Budget
Office.

Board to finance dinner
for graduating seniors
except in
spring term.

\$6000 approp.
to enclose
track and
purchase
fencing.

\$2000 approp.
for drainage
at football
stadium

J. A. Fennell
President

Carl H. McDonald
Secretary