

2908

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
November 20, 1950

Present: Mr. C. L. Brody, Chairman; Messrs. Akers, Mueller, Smith; Miss Jones; Dr. Thurston;
President Hannah; Treasurer May and Secretary McDonel

Absent: Mr. Armstrong

The meeting was called to order at 10:00 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Appointments

1. Appointment of Thomas H. Mayhew as temporary Instructor in Education at a salary of \$300 per month, effective from October 9 to December 15, 1950, to replace Anna Carlin, resigned.
2. Appointment of Robert Bruce Miller as Instructor in Physics and Astronomy at a salary of \$3200 per year on a 10-month basis, effective October 16, 1950, to replace Arthur J. Luck, resigned.

Appointments

Miscellaneous

1. Increase in salary of C. E. Erickson, Director of the Institute of Counseling, Testing and Guidance, from \$8500 to \$9000 per year, effective October 1, 1950.
2. Authorized a contract with Hatzel and Buehler for bringing the electric and telephone service to the new Veterinary Building at a total estimated cost of \$4900 which includes a fixed fee of \$500.

Sal. inc.
C.E.Erickson

Elec. & Tel.
service to
Vet. Bldg.
Hatzel &
Buehler

NEW BUSINESS

Resignations

1. Resignation of Francis D. Knippling as Field Service Supervisor in Dairy, effective November 30, 1950. His salary is paid from Michigan Artificial Breeders funds. He is planning to set up a private business in Minnesota.
2. Resignation of Allen F. VanDyke as Hillsdale County 4-H Club Agent, effective September 30, 1950, to accept a position with the Iowa State College. Mr. VanDyke has been on leave without pay since October 1, 1948.
3. Resignation of Loren S. Armbruster as Tuscola County Agricultural Agent, effective December 31, 1950, to accept a position with the F and M Beet Sugar Association.
4. Resignation of Ruth Janet Reid as St. Clair County Home Demonstration Agent, effective December 31, 1950, to devote full time to her home.
5. Resignation of Delmas J. Moldenhauer as Clinton County Home Demonstration Agent, effective December 31, 1950, to devote full time to her home.
6. Resignation of Margaret Stuart as Livingston County Home Demonstration Agent, effective December 31, 1950 to enroll for graduate work at Michigan State College.
7. Resignation of Arthur W. Heilman as Assistant Professor of Written and Spoken English and of Education, effective January 31, 1951, to accept a position at the University of Oklahoma.
8. Resignation of Charles P. Woods as Instructor in Accounting, effective December 31, 1950 to enter private business.
9. Resignation of Lillian Ann Cox as Instructor in Business Education and Secretarial Studies, effective December 31, 1950, to devote full time to her home.
10. Resignation of David F. Smith as Professor and Head of Chemical Engineering, effective October 31, 1950, because of a death and sickness in his family.

Resignations

Leaves

1. Leave of absence without pay for Paul E. Schleusener, Instructor in Agricultural Engineering, effective for one year beginning September 1, 1951, to study for his Doctor's degree.
2. Leave of absence without pay for Bruce Futhey, Associate Professor of Accounting, effective for one year beginning January 1, 1951, to accept a position as senior auditor with the U. S. Atomic Energy Commission.

Leaves

NEW BUSINESS, continuedLeaves, continued

Leaves

3. Leave of absence without pay for Charles L. Gilly, Assistant Professor of Botany and Plant Pathology, effective from January 1 to June 30, 1951, to participate in the drug plant exploration program of the U. S. Department of Agriculture.
4. Leave of absence without pay for military service for the following employees in the classified service, effective the date shown through June 30, 1951:

James M. Hansen, Campus Police, effective September 10, 1950

Orvin Cherry, Food Stores, effective November 4, 1950.

Lawrence Alchin, Buildings and Utilities, effective November 3, 1950

Alfred W. Lang, Buildings and Utilities, effective September 8, 1950

Alfred V. Hill, Buildings and Utilities, effective August 18, 1950

Appointments

Appointments

1. Appointment of Darwin G. Kettering as temporary Instructor in Agricultural Economics at a salary of \$300 per month, effective from November 16, 1950, to February 15, 1951, to replace Timothy Hodge, resigned. His salary is to be paid from funds furnished by the Michigan Milk Producers' Association.
2. Appointment of George M. Ward as Assistant Professor of Dairy at a salary of \$5000 per year, on a 12-month basis, effective December 16, 1950, to replace Kenneth M. Dunn, deceased. His salary is to be paid one-half from National Dairy Dairy funds, one-fourth from College and one-fourth from Experiment Station.
3. Appointment of Sam Street Hughes as temporary Instructor in Short Courses at a salary of \$320 for the period from January 1 to March 31, 1951.
4. Appointment of Marguerite Wright as temporary Instructor Instructor in Short Courses at a salary of \$500 for the period from October 23, 1950 to March 2, 1951.
5. Appointment of John T. Burke, Jr. as temporary Instructor in Accounting at a salary of \$360 per month, effective from January 1 to June 30, 1951, to replace Elroy Schoppa, resigned.
6. Appointment of Horace C. King as temporary Instructor in Business Education and Secretarial Studies at a salary of \$300 per month, effective from January 1 to June 30, 1951, to replace Mrs. Lillian C. Cox, resigned.
7. Appointment of Russel H. Moore as Lecturer in General Business at a salary of \$233.33 per month, effective from January 1 to June 30, 1951, to replace George D. Elonka.
8. Appointment of Donald Greenaway as Professor and Head of the Department of Restaurant Management at a salary of \$7200 per year on a 12-month basis, effective February 1, 1951. This is a new position provided in the budget.
9. Appointment of Barrett Lyons as Lecturer in Social Service at a salary of \$300 for the period from January 2 to March 20, 1951.
10. Appointment of Roy John Smollett, Jr. as Instructor in Electrical Engineering at a salary of \$3500 per year on a 10-month basis, effective January 1, 1951, to replace H. O. Story, resigned. Mr. Smollett was a member of the staff from September 1947 to August 1950.
11. Reappointment of Calla Van Syckle as Professor (Research) of Home Management and Child Development at a salary of \$400 per month, effective from November 1, 1950 to August 31, 1951 and paid from Experiment Station funds.
12. Appointment of Arthur DeLong as Assistant Professor of Education at a salary of \$5000 per year on a 10-month basis, effective January 16, 1951, to replace Lois Johnson, resigned.
13. Appointment of Homer H. Hawes as temporary Instructor in Education at a salary of \$300 per month, effective from January 1 to June 30, 1951, to replace Troy Stearns who has been granted leave of absence.
14. Appointment of Virginia Eulalia Benson as Instructor in Education and Home Economics at a salary of \$1800 for the period, effective from September 16, 1950 to June 15, 1951. This is a new position financed from Vocational Education funds.
15. Appointment of Frances Mantey as Instructor in Education and Home Economics at a salary of \$1800 for the period, effective from September 16, 1950 to June 15, 1951. This is a new position financed from Vocational Education funds.
16. Appointment of Harold J. Dillon as Associate Professor of Continuing Education and Education at a salary of \$6700 per year on a 12-month basis, effective December 1, 1950. This is a new position.

Change in status

Miscellaneous

Charles Pollock - part-time M.S.C. Press.

1. Change in status of Charles Pollock from full time in the Art Department to part-time in the Art Department and part-time working for the Michigan State College Press, and a salary increase from \$4400 to \$5000 per year, effective October 1, 1950 and paid \$3000 from the Art Department and \$2000 from the Michigan State College Press.

NEW BUSINESS, continued

Miscellaneous, continued

2. The Retirement Committee has approved the following retirements and recommends them to the Board for consideration:

- a. Disability retirement of William E. McCarthy, County Agricultural Agent, at an annual pension of \$2076, effective January 1, 1951. Mr. McCarthy was born April 12, 1886, and would be eligible for retirement July 1, 1951, but because of ill health is requesting earlier retirement. He has been employed by the College since June 19, 1919.
- b. Disability retirement of C. E. Gunderson, County Agricultural Agent, at an annual pension of \$2032, effective January 1, 1951. Mr. Gunderson was born January 24, 1888, and has been employed by Michigan State College since June 1, 1918. Mr. Gunderson is requesting disability retirement because of illness.

Disability retirement Wm. E. McCarthy and C. E. Gunderson.

3. Change in the appointment of Kerstin Hardenberg, Instructor in Physical Education for Women, from a salary of \$4200 for one year beginning September 1, 1950, to a salary of \$4200 for the period from September 1, 1950, to June 30, 1951.

Change in appt. Kerstin Hardenberg to Sept. 1'50 to June 30'51

4. Change in the appointment of Anthony Koo, Lecturer in Economics, from \$3500 for the period from September 1, 1950 to June 13, 1951, to a salary of \$3500 per year for one year only beginning September 1, 1950.

Koo appt. to be Sept. 1'50 to June 13'51

5. Change in the appointment of Arthur J. Mertzke, Lecturer in General Business, from \$450 per month for 10 months beginning September 1, 1950 to a salary of \$4500 per year for one year only, beginning September 1, 1950.

Arthur Mertzke appt. to be for 1 year begin. Sept. 1, 1950.

6. Transfer of the following employees from Board appointment to the Classified Lists:

- a. Carlton Musson, Radio Engineer at Station WKAR, at a salary of \$3500 per year, effective October 1, 1950.
- b. Mary Ellen Watt, Home Economics Broadcaster at Station WKAR, at a salary of \$3600 per year, effective October 1, 1950
- c. Marjorie Sorrell, Nurse at the Health Service, at a salary of \$2620 per year, effective September 1, 1950.
- d. Shirley Jane Sours, Nurse at the Health Service, at a salary of \$2620 per year, effective September 1, 1950.
- e. Marianna Metzger, Assistant in the Library, at a salary of \$2600 per year, effective September 11, 1950.

Transfer of several people to classified list.

7. Payment of the following amounts to salaried employees since the last Board meeting:

<u>Auditorium</u>		<u>Concessions</u>		<u>Miscellaneous</u>	
Dale Albin	\$ 6.00	Benard Black	\$ 35.36	Lorraine Demorest	\$ 6.00
Betty J. Banks	3.00	Douglas Boyd	34.51	Helen Evans	7.00
Charles Branz	41.00	Jay B. Bruner	2.88	H. L. Harter	60.00
L. E. Chapman	30.00	Marjorie Robinson	15.00	J. T. Huston	48.00
Lorraine Demorest	15.00	Florence Smoke	5.00	Mildred Jeffers	6.00
John H. Emery	38.00	Joyce Teachout	15.00	Floyd Macklem	13.00
Helen Evans	32.00			Amy Peters	16.00
Floyd Fladseth	6.00			E. O. Peterson	45.00
Helen Greene	65.00	<u>Continuing Education</u>		Varetta Powers	8.00
Lois Harris	9.00	R. U. Byerrum	10.00	John Ramsey	3.00
James Huston	14.00	W. D. Collings	10.00	Gail Ryder	6.00
Mildred Jeffers	23.00	L. F. Wolterink	10.00	Laurence Searl	3.00
Flohd Macklem	32.00	James Apple	190.95	Linn Towsley	25.00
Pauline Nowack	3.00	E. B. Brauner	56.80	Robert Troxell	12.00
Elizabeth Parker	14.00	Earl McIntyre	90.20	Wayne Van Riper	12.00
Amy Peters	24.00	Malvern Obrecht	123.00	Loren Wight	6.00
Elmer Peterson	38.00	C. R. Tetterer	28.40	Joan Bengel	11.50
Varetta Powers	35.00	J. B. Tintera	56.80	Bruce Hartsuch	10.00
Gail F. Ryder	29.00	Fred Woolman	33.60	Kenneth Macrorie	26.00
Laurence Searl	35.00			C. H. Musson	12.00
Robert Troxell	32.00	<u>Miscellaneous</u>		M. F. Obrecht	10.00
Wayne VanRiper	73.00	J. T. Blakeslee	24.00	T. B. Strandness	30.00
Clella Weissinger	33.00	Charles Branz	6.00		
Neal Whitehead	38.00	Betty Cochran	13.00		
Loren Wight	23.00	S. J. Culver	75.00		
Ray Yerkie	32.00	B. E. Dayrell	45.00		

Additional amounts paid salaried persons

8. Gift of \$2000 from O. W. Mourer of the Mourer Insurance Agency of Lansing to be deposited in the Discretionary Gifts Fund. Mr. Mourer requests that no publicity be given this gift.

Gift of \$2000 from Mr. Mourer

9. Grant of \$1500 from Augustus Busch, Jr. of Anheuser-Busch, Inc. of St. Louis, Missouri to be used under the direction of the Scholarship Committee for three \$500 scholarships to be called the Augustus Busch, Jr. Scholarships. The scholarships will be recommended by Leslie Scott to sophomore, junior, or senior men or women students in Hotel or Restaurant Management, and will be awarded on the basis of academic standing, an indicated interest in this field by basis of previous employment, and financial need. These scholarships are to be continued on an annual basis.

Grant of \$1500 from Augustus Busch, Jr

10. Grant of \$500 from the Newspaper Distributor's Association of Chicago to be used under the direction of the Scholarship Committee for a scholarship for James C. Spelman, a student who is enrolled as a freshman. The amount will be spread over two college years at approximately \$75 per quarter.

\$500 from Newspaper Distributors Association

NEW BUSINESS, continued

Miscellaneous, continued

- Grant \$282
J.W. Knapp Co
- Grant of \$125
from Apex
Processors.
- \$1000 from
Portland Ore
for scholar-
ship.
- Cont. memo
agree. Rur.
Rehab. Corp.
of U.S.D.A.
- \$300 from
Kowanis Club
- \$2000 from
Int. Silver
Co. Meriden,
Conn.
- Gift 25 chairs
Louis Rastett
er & Sons.
- Memo agree.
Scott Viner
Co. Columbus,
Ohio.-\$500
- Also \$300
grant from
Scott Viner
- Grant \$200
R.T. Vander-
bilt Co.
- Cont. memo
agree. Nat.
San. Found.
\$2500
- Cont. memo
agree. Harper
Hosp. and
grant \$1500
- Cont. agree
Nat. Dairy
Council and
grant \$3171
- Cont. agree
State Flor.
Assoc. and
grant of
\$212.08
- Memo agree.
Hanson Van-
Winkle and
grant \$1500
- \$1000 Mich.
Milk. Prod.
Cl. I pos.
in Photo.
from labor to
salary.
- Add. half-
time Cl-Typ
position
Dept. Bus.
Spec. approp
\$10,525 to
For. Dept.
approved.
Ball, Jen.
Bishop &
Fraser state-
ment approved.
11. Grant of \$282 from the J. W. Knapp Company Charitable Trust of Lansing to be used under the direction of the Committee on Scholarships to be used for two scholarships for students in the Retail Merchandising curriculum.
12. Grant of \$125 from Apex Processors, Inc. of Greenville, Michigan, to be used under the direction of the Committee on Scholarships for a scholarship for a student from Greenville for the fall and winter short courses, 1950-51.
13. Grant of \$1000 from the Supreme Chapter, P.E.O. Sisterhood of Portland, Oregon, to be used under the direction of the Committee on Scholarships for paying living expenses for a student from Denmark.
14. Continuation of a memorandum of agreement with the Michigan Rural Rehabilitation Corporation of the U. S. Department of Agriculture of East Lansing covering a grant of \$750 to be used under the direction of Paul Miller in the Social Research Service to complete a study of families in Hillsdale County that have received assistance from the Farm Security Administration.
15. Grant of \$300 from the Kiwanis Club of Battle Creek to be used under the direction of the Committee on Scholarships for expenses for a student now enrolled.
16. Grant of \$2000 from the International Silver Company of Meriden, Connecticut, to be used under the direction of L. W. Scott in the Department of Dormitories and Food Services. This gift is to be applied as a credit against the order which has been placed with this firm.
17. Grant of 25 chairs valued at \$458.75 from Louis Rastetter & Sons Company of Fort Wayne, Indiana, for the furnishing of a private dining room at the W. K. Kellogg Center on the basis of their interest in the work in Hotel Management.
18. Approval of a memorandum of agreement with Scott Viner Company of Columbus, Ohio, covering a grant of \$500 to be used under the direction of A. W. Farrall in Agricultural Engineering in making a survey of different methods used by mechanical harvesters and their harvesting efficiency in tons per acre.
19. Approval of a memorandum of agreement with Scott Viner Company of Columbus, Ohio, covering a grant of \$300 to be used under the direction of A. W. Farrall in Agricultural Engineering in making a study of methods of removing dirt and foreign matter from sugar beets at the harvester.
20. Approval of a memorandum of agreement with R. T. Vanderbilt Co., Inc. of New York City covering a grant of \$200 to be used under the direction of D. J. deZeeuw in Botany and Plant Pathology for research on vegetable seed treatment with special reference to Vancide 51.
21. Continuation of the memorandum of agreement with the National Sanitation Foundation, School of Public Health, Ann Arbor, covering a grant of \$2500 to be used under the direction of W. L. Mallmann in Bacteriology and Public Health in his study of sanitation in design of mechanical dishwashing machines. The agreement provides for a graduate fellowship.
22. Continuation of a memorandum of agreement with Harper Hospital of Detroit covering a grant of \$1500 to be used under the direction of D. T. Ewing in Chemistry in research on problems of significance in medicine directed to the discovery of new methods applicable to diagnosis and treatment. The agreement provides for a graduate fellowship.
23. Continuation of the memorandum of agreement with the National Dairy Council of Chicago covering a grant of \$3171 to be used under the direction of Margaret Ohlson in Foods and Nutrition in the development of the project on the nutritional status of women.
24. Continuation of the memorandum of agreement with the Michigan State Florists Association of East Lansing covering a grant of \$212.08 to be used under the direction of Paul R. Krone in Horticulture for the purchase of supplies and tools for operation of the greenhouse.
25. Continuation of the memorandum of agreement with Hanson Van Winkle Munning Company of Matawan, New Jersey, covering a grant of \$1500 to be used under the direction of D. T. Ewing in Chemistry in studies on general electro plating. The agreement provides for a graduate fellowship.
26. Continuation of the memorandum of agreement with the Michigan Milk Producers Association of Detroit covering a grant of \$1000 to be used under the direction of E. T. Wright in Agricultural Economics in a dairy cost study. The agreement provides for a graduate fellowship.
27. Transfer of a Clerk I position in the Photographic Laboratory from the labor to the salary payroll, and transfer of funds from the labor payroll budget to the salary budget to take care of this item.
28. Additional half-time Clerk-Typist position for the departments in the Division of Business.
29. Special appropriation of \$10,525 to the Forestry Department for the purchase of surplus nursery stock from the federal government. The entire purchase price will be recovered within a period of four months.
30. Statement in the amount of \$1,139.04 from Ballard, Jennings, Bishop and Fraser for the period from July 5 to August 29, 1950.
- On motion of Mr. Akers, seconded by Miss Jones, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMSResignations

Resignations

1. Resignation of Thera Stovall as Assistant Professor of Written and Spoken English and of Speech, Dramatics, and Radio Education, effective January 31, 1951 to be married.

Leaves

Leaves

1. Leave of absence with full pay for Charles W. Miller, Associate Professor of Physical Science, effective from November 16 to December 31, 1950, because of illness. Mr. Miller has been a member of the staff since September 1928.

Miscellaneous

Sal. inc.

Vernon C.

Larsen to

\$4500

John F. Schl-

ueter promo-

ted to Dir.

Placement.

\$167 accepted

from Mrs. E. B.

More.

1. Increase in salary of Vernon C. Larsen, Instructor in Short Courses, from \$4200 to \$4500 per year, effective December 1, 1950.
2. Promotion of John F. Schlueter from Assistant Director to Director of the Placement Service, effective December 1, 1950.
3. Receipt of a check for \$167 from Ruth M. More for services rendered E. B. More at the Olin Memorial Health Center.

The Board decided that the check should be accepted with the understanding that Secretary McDonel and Dr. Holland agree upon some use to be made of it for purchasing some item for the hospital that might not otherwise be obtained.

\$500 accepted

United Com.

Chest Fund.

4. Grant of \$500 from the United Community Chest Fund of Lansing to be used under the direction of E. B. Harper in Social Service to support a graduate fellowship in Social Service. This fellowship was originally established in 1940.
5. Gift of \$100 from the Spartan Nursery Mothers of East Lansing to be used at the Spartan Nursery School.
6. Appropriation of \$500 to be expended under the direction of Dean Emmons and Professor Underwood in connection with the dedication of the new bells in the carrillon when they are installed. These funds are to be used for bringing in an outside carrillonneur for the program and for the publication of a printed booklet for wide distribution among schools of music and others interested.

\$100 from

Spartan Nur-

sery Mothers.

Request for

\$500 approp

for dedica-

tion of new

carrillon -

no action.

No action.

\$1500 approved

for Dean of

Students for

Sten. for

Col. Rodney

7. Appropriation of \$1500 for the Office of the Dean of Students to cover the salary of a stenographer for Colonel Rodney who is handling draft deferment requests, et cetera.
8. Report from Mr. Glander, Director of Personnel, of the revised compensation and classification plan for labor payroll employees.
9. Communication from the Michigan Agricultural Conference transmitting a resolution.
10. Communication from President Ruthven relative to the meeting of the Conference of Governing Boards to be held in Ann Arbor on November 30.
11. Communications from two different groups were received, urging the Board to provide for the early construction of a Journalism Building.

Communication

Univ. of Mich

re: conf.

of Gov. Bds.

Communications

two groups re:

Journalism

Bldg.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the Additional Items except item 6 under Miscellaneous, on which no action was taken.

SPECIAL MISCELLANEOUS

Approval of

purchase of

blankets and

bedding for

summer conf.

approved.

1. An appropriation to permit the purchase of blankets and bedding required in connection with the summer conferences in prospect for 1951 and future years. The following items are desired:

6000 blankets	5000 pillow cases
3500 pillows	7200 bath towels
9000 sheets	6000 hand towels

On motion of Dr. Smith, seconded by Mr. Mueller, it was voted to authorize the purchase of the needed blankets and bedding with the understanding that an additional charge is to be made to those in attendance at summer conferences sufficient to amortize the purchase price within a two-year period. This action authorizes a sufficient increase in the charges made for lodging and meals for summer conferences to take care of this amortizing cost and all other costs involved in the housing and feeding of our guests.

Approval of

naming of

campus roads

as suggested

2. Recommendation for the naming of campus roads as recommended by Mr. Lautner, Landscape Architect.

by Mr. Lautner

On motion of Miss Jones, seconded by Mr. Akers, it was voted to approve the naming of the campus roads and drives as recommended by Mr. Lautner with the exception of Mason Road which is to be given a different name. It was voted also to approve an appropriation of \$400 from Alterations and Improvements 1950-51 to be used for the purchase and erection of the necessary signs.

SPECIAL MISCELLANEOUS, continued

Report of purchase of Harrison Ave. property.

3. Purchase of the following Harrison Avenue property has been completed:

Reniger lots	\$69,300
Ziegler lots	36,000
*Hammond lots and house	40,000

*The purchase agreement with Mrs. Hammond is that she is to vacate the property on or before two years after date of purchase.

This completes the purchase of the entire block of property which we wish to obtain at this time.

On motion of Miss Jones, seconded by Dr. Smith, in accordance with the arrangements previously made with Mr. C. W. Barr, covering the purchase of his lot, it was voted to authorize a payment to Mr. Barr of a total of \$5600 for the lot purchased from him.

4. Communication from Dr. Noll, President of the local chapter of the American Association of University Professors, relative to the policy statement regarding political activities on the part of members of the college staff.

After considerable discussion about possible changes in the wording of the statement as prepared by the A.A.U.P., on motion of Mr. Brody, seconded by Miss Jones, it was voted to instruct the President to appoint a committee of three to confer with the A.A.U.P. in an effort to arrive at a statement that will be mutually satisfactory. The Committee is advised that it is the desire of the Board that the statement be more explicit in making it clear that members of the staff campaigning for state or national office shall do so on their own time.

5. Consideration of the adjustment of dormitory rates made necessary by increased costs of operation. Mr. May pointed out that increasing food costs and the wage increases previously granted make it necessary to increase the charges made for food in all dormitories and room charges in men's dormitories.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to increase dormitory rates 10 cents per day due to increased cost of food in all dormitories, and \$5.00 per term for rooms in men's dormitories, effective with the winter quarter 1951.

6. Mr. May presented various proposals having to do with increased insurance on college-owned buildings and contents.

After considerable discussion on motion of Mr. Mueller, seconded by Mr. Brody, it was voted to authorize the officers to immediately acquire reasonable adequate fire insurance protection on the contents of the college buildings.

The Board instructed Mr. May to get an opinion from the State Insurance Commissioner clarifying some of the questions that have been raised in connection with the possible insuring of all buildings on a cost of replacement basis. It was also suggested that Mr. May review the suggestions of the underwriters so that the Board can act on the whole matter at the next meeting.

7. Mr. Calder had lunch with the Board and discussed plans for the new library. It was pointed out that it was necessary before the plans are completed, to have a decision on whether or not we are to have a centralized library or a main library with several branches.

After considerable discussion, on motion of Mr. Brody, seconded by Miss Jones, it was voted to instruct Mr. Calder and the officers to proceed with plans for the library based upon the assumption that there is to be a single centralized library, when the new library becomes a reality.

8. Mr. May presented detailed figures accumulated in the preparation of the proposed legislative request for appropriations.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve a legislative request of \$10,500,000 for the operation of the on-campus educational program in lieu of the figure previously submitted to the State Budget Office. The requests for the Experiment Station, Agricultural Extension Service and Hope Flannagan funds are to remain at the previous figures.

The following capital improvement requests are authorized:

1. Funds for the completion of the Veterinary Building now under construction, \$909,400.
2. Funds for the construction of the new library, \$4,250,000.
3. Animal Industries Building.

9. The President discussed various matters pertaining to intercollegiate athletics, football, et cetera, and recommended the following salary adjustments, effective November 1, 1950:

Clarence L. Munn	from \$14,000 to \$15,000
Lowell P. Dawson	from \$ 7,800 to \$ 8,500
Earle Edwards	from \$ 8,000 to \$ 8,500
Hugh Daugherty	from \$ 7,000 to \$ 8,000
John Kobs	from \$ 8,000 to \$ 8,500

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the above recommendation and to instruct the Secretary to extend an appropriate expression of appreciation to the football team and coaches for the successful season just completed.

The meeting adjourned at 3:45 p.m.

Committee appointed to confer with A.A.U.P. re: wording of policy statement re: political activities.

Approval of adjustment of dormitory rates effective winter term 1951.

Approval of placing adequate insurance on bldgs. & contents.

Officers instructed to proceed with plans for new library.

Approval of requests to be made of legislature.

Salary increases app. for -
C.L. Munn
L.P. Dawson
E. Edwards
H. Daugherty
John Kobs.

Executive Session, State Board of Agriculture, November 20, 1950

The Chairman of the Board called an executive session of the Board immediately following the regular meeting:

Members present: Messrs. Akers, Brody, Mueller, Smith; Miss Jones

The meeting was called at the instance of members of the Board for the purpose of discussing the salary of the President. On previous occasions, the Board has suggested the desirability of increasing his salary but at the request of the President no action was taken.

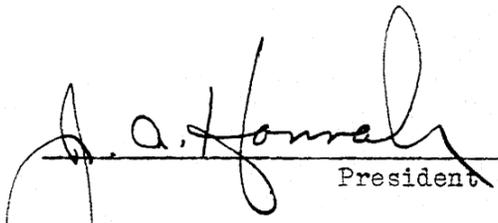
Salary
President
Hannah in-
creased to
\$18,000.

On motion of Miss Jones, seconded by Dr. Smith, it was voted to increase the salary of President Hannah to \$20,000 per year or any figure between his present salary and \$20,000, effective November 1, 1950 that he will agree to. The final salary to be determined at a conference of Mr. Brody, the Chairman of the Board, and the President.

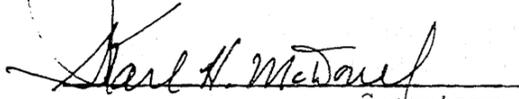
Motion unanimously carried.

Subsequently at a conference between Mr. Brody and the President, it was agreed that his salary be increased to \$18,000 per year, effective November 1, 1950.

The next meeting of the Board will be held on the regular meeting date, December 21st.



President



Secretary