

NEW BUSINESS, continuedAppointments, continued

- Appointments 3. Appointment of Harry Lee Densmore as Isabella County 4-H Club Agent at a salary of \$4500 per year on a 12-month basis, effective December 1, 1953, to replace R. H. Acker, resigned. His salary is to be paid \$2250 from Bankhead-Flannagan and \$2250 from State Offset funds.
4. Transfer of John W. Baker from Gratiot County 4-H Club Agent to Gratiot County Agricultural Agent and a salary increase from \$5000 to \$5300 per year, effective December 1, 1953, to replace C. P. Milham, retired.
5. Transfer of Albert T. Hall from Sanilac County Agricultural Agent to Associate County Agricultural Agent assigned to Almont Township in Lapeer County at the same salary of \$6500 per year, effective November 1, 1953, and financed from Kellogg Foundation funds.
6. Appointment of Marilyn Virginia Kiefer as Baraga County Home Demonstration Agent at a salary of \$3500 per year on a 12-month basis, effective January 4, 1954, to replace Ella Elvin, resigned. Her salary is to be paid \$1750 from Bankhead-Flannagan and \$1750 from State Offset funds.
7. Appointment of Paul R. Stimson as Lecturer in Social Work at a salary of \$100 for the period from October 13 to December 9, 1953, to replace Dr. Nicolas Camara-Peon, resigned.
8. Appointment of Linda Nelson as Instructor in Home Management and Child Development at a salary of \$2600 for the period from January 1 to June 30, 1954, to replace Virginia Guthrie, resigned.
9. Appointment of George Russell Thornton as Assistant Professor of Psychology at a salary of \$4410 per year on a 10-month basis, effective for one year only beginning September 1, 1953.
10. Appointment of Margaret McKeegan as Home Economics Television Editor in Information Services at a salary of \$5500 per year on a 12-month basis, effective December 1, 1953. This is a new position paid one-half from Smith-Lever and one-half from State Offset funds.
11. Appointment of Mary Mason Leichty as Instructor in the Counseling Center at a salary of \$325 for the month of November 1953 to replace Doris W. Carlson, on sick leave.
12. Appointment of Byron Casey as Consulting Psychiatrist at the Health Service at a salary of \$100 per day for 33 days, effective September 25, 1953, to replace Dr. Nicholas Camara-Peon, resigned.
13. Reinstatement of Nick M. Pagan as Placement Assistant in the Placement Office at a salary of \$4740 per year, effective October 22, 1953. Mr. Pagan has been on military leave since July 16, 1952.
14. Appointment of A. Lloyd Pulliam as Assistant (Research) for the Sub-Committee on Teacher Education of the Michigan Council of State College Presidents at a salary of \$1600 for the period from October 16, 1953, to February 28, 1954, and paid from funds provided by that committee.

## Salary of

Agnes L. Jones Miscellaneous

to be \$5000

Sept. 16 '53-

June 30 '54

Rank of G.L.

Gray to be

Instructor

Ch. ef. date

appt. G.L.

Taggart Oct.

12, 1953

Inc. salary

Dor. Hitchcock

Add. ants.

paid salaried

employees

1. The salary of Agnes Lenore Jones, Instructor (Research) in Horticulture, should be at the rate of \$5000 per year, effective from September 16, 1953, to June 30, 1954.
2. Change in rank of Gordon L. Gray from Assistant Professor to Instructor in Speech, Dramatics, and Radio Education, effective September 1, 1953. Mr. Gray has not yet completed the requirements for his Doctor's degree.
3. Change in the effective date of the appointment of Glen L. Taggart as Professor (Extension, Research) of Sociology and Anthropology, from October 1 to October 12, 1953.
4. Increase in salary for Dorothy Hitchcock, Instructor in Bacteriology and Public Health, from \$4660 to \$4885 per year, effective September 1, 1953.
5. Additional amounts paid salaried employees since the last Board meeting, as follows:

Auditorium

Dale Albin	\$38
Beatrice Apsey	26
E. P. Blankenship	34
Charles Branz	47
L. D. Burhans	31
Betty Carlson	44
L. E. Chapman	30
Helen Evans	49
Floyd Fladseth	27
Helen Greene	50
James Huston	38
Mary Morehouse	36
Elmer Peterson	34
Gail Ryder	42
Laurence Searl	38
Jeraldean Sparling	30
Robert Troxell	39

Concessions

Mabel Flanders	\$ 9.45
Robert Frew	16.20
Joyce Jeffers	9.45
Donna Litherland	9.45
Florence Smoke	18.90
<u>Miscellaneous</u>	
E. S. Beneke	232.50*
John Blakeslee	45.00
Mabel Flanders	8.10
Robert Frew	14.18
Norma Goer	51.20
J. T. Huston	60.00
Joyce Jeffers	8.10
Donna Litherland	9.45
Margaret Nutting	42.00
J. F. Regan	100.00

Auditorium

Wayne VanRiper	\$74
Clella Weissinger	35
Neal Whitehead	31
Ray Yerkie	31

Engineering

James T. Anderson	62.37
John W. Donnell	162.00
C. O. Harris	318.24
George Hobbs	461.52
R. J. Jeffries	93.15
L. L. Otto	14.14
E. F. Vidro	93.60
R. T. Hinkle	68.44
R. W. Ludt	28.08

\*Tomato Research during the month of August.

## NEW BUSINESS, continued

## Miscellaneous, continued

## 5. Additional amounts paid salaried employees (continued):

<u>Continuing Education</u>		<u>Continuing Education</u>		<u>Miscellaneous</u>	
Charles Cunningham	\$45.00	C. H. Pesterfield	\$147.30	Dennis Turpin	\$27.50
J. L. Fairley	45.00	Leonard Rall	105.00	Wayne VanRiper	6.00
Charles Irvin	15.00	Rollin Simonds	52.50	E. F. Vidro	15.00
W. N. Mack	45.00	Philip Thorson	105.00	Walter Gessert	40.00
David Potter	15.00			Robert Kuhn	16.00
Byron VanRoekel	296.15	<u>Miscellaneous</u>		Samuel Mercer	50.00
W. D. Collings	22.50	J. K. Richards	140.00	Anita Monroe	5.00
Hugo David	49.80	Gail Ryder	45.00	M. F. Obrecht	300.00
Fritz Harris	105.00	Marjorie Tiessen	11.50	Eileen Probst	9.00
I. F. Huddleson	22.50	Robert Troxell	6.00		

Add. amts.  
paid salaried  
employees

## 6. Acceptance by transfer of funds from the Class of 1953 of the following:

- \$175 to the Union Board, Account 31-3796, for records for the Music Room.
- \$1425 to the M.S.C. Fund, Account 31-3354, for the purchase of stained glass windows for the Alumni Memorial Chapel
- \$400 to purchase 100 Wolverines for distribution to high schools by the Office of High School Cooperation.

Assignment of  
funds from  
Class of 1953  
approved.

## 7. Acceptance of the following grants for scholarship purposes:

- The Asher House Fund, Inc., of Detroit, to provide a \$300 scholarship for the 1953-54 year, and two \$100 grants-in-aid for the fall term 1953. Recipients must be members of the Mother Church, The First Church of Christ Scientist, and they must have superior scholarship, qualities of leadership, and definite financial need, and they must live in Asher House. The total amount of the grant is \$500.
- \$100 from the Washtenaw County Bankers Association of Saline, Michigan, to provide a scholarship for a student for winter term 1954.
- \$300 from the Founders' Fund, Institute of Applied Hotel Economics, of Detroit to establish the Michigan Hotel Association Scholarship to be awarded to a resident Michigan student with financial need, demonstrated interest in the hotel field, and scholastic standing. This is to be an annual award.
- \$500 from Mrs. C. B. Dakin of Lansing to be added to the scholarship fund for worthy male students who have distinguished themselves academically and athletically, contributed by Carl and Richard Fisher.

Acceptance of  
several grants  
for scholar-  
ships.

- Renewal of a memorandum of agreement with the Michigan Association of Silo Manufacturers of Oxford, Michigan, covering a grant of \$170 to be used under the direction of A. W. Farrall in Agricultural Engineering to continue the research project on self-feeding silos.

Cont. memo  
agreement  
Mich. Assoc.  
Silo Mfrs. of  
Oxford, Mich.

- Renewal of a memorandum of agreement with the Michigan Crop Improvement Association of East Lansing covering a grant of \$2600 to be used under the direction of S. C. Hildebrand in Farm Crops to promote studies in seed improvement work and to assist in conducting the seed certification program in Michigan. The agreement provides for a special graduate research assistant.

Cont. memo  
agree. Mich.  
Crop Imp.  
Assoc.

- Grant of \$500 from an anonymous donor to be used under the direction of D. P. Watson and H. B. Tukey in Horticulture to finance a graduate research assistantship to study the applications of horticultural skills for therapeutic values.

\$500 from  
anonymous  
donor to be  
used in Hort.

- Approval of a memorandum of agreement with the Florists' Telegraph Delivery Association of Detroit covering a grant of \$1500 to be used under the direction of P. R. Krone and H. B. Tukey in Horticulture to analyze the cost of doing business in retail flower shops and such other places of retail flower store management as may be agreed upon between the Association and the Horticulture Department. The agreement provides for a special graduate research assistant.

Memo agree.  
Florists'  
Tel. Del.  
Hort.

- Approval of a memorandum of agreement with the Ivano Corporation of Benton Harbor covering a grant of \$500 to be used under the direction of Kirk Lawton and R. J. Guttay in Soil Science to make possible an expansion of field and greenhouse work involved in a comparison of certain liquid nitrogen fertilizers with the older solid forms.

Memo agree.  
Ivano Corp  
and grant of  
\$500

- Approval of a memorandum of agreement with the Denmark Township Agricultural Extension Association in Tuscola County covering a grant of \$3000 to be used under the direction of Director Varner of the Cooperative Extension Service to assist in the cost of an intensive agricultural extension program in Denmark Township.

Memo agree.  
Denmark Twp  
Tuscola Co.  
& grant of  
\$3000

- Grant of \$1700 from the National Science Foundation of Washington, D. C., to be used under the direction of I. W. Knobloch in Natural Science to collect and study various examples of the flora and fauna found in the Sierra Madre Mountains of Chihuahua, Mexico.

\$1700 from  
Nat. Sci.  
Found.

- Grant of \$5000 from the Institute for Economic Education, Inc. of Detroit to be used under the direction of Dean Wyngarden in Business and Public Service to provide scholarships to the Workshop on Economic Education in the summer of 1954.

\$5000 from  
Inst. Econ.  
Educ.

- Approval of a memorandum of agreement with the Consumers Power Company of Jackson, Michigan, covering a grant of \$1980 to be used under the direction of D. J. Luck in the Bureau of Business Research for a study of consumer ownership and preferences toward appliances, of trends in fuel preference, and of extent of satisfaction with utility service.

\$1980 from  
Cons. Power  
Co.

\$3000 from Midwest Adm. Center

Miscellaneous, continued

17. Renewal of a memorandum of agreement with the Cooperative Program in Educational Administration of the Midwest Administration Center of the University of Chicago covering a grant of \$3000 to be used under the direction of Earl McIntyre in Journalism to continue the research study of educational communications between administrators of secondary education and editors of the local press.
18. Grant of \$200 from Growth, Inc., of New York City to be under the direction of J. R. Snell in Civil and Sanitary Engineering to finance a special graduate research assistantship.
19. Renewal of a memorandum of agreement with the National Institute of Health of the U. S. Public Health Service covering a grant of \$14,067 to be used under the direction of H. R. Hunt and C. A. Hoppert in Zoology and Chemistry to continue the study of heredity in the cause of dental caries in rats.
20. Renewal of a memorandum of agreement with the Atomic Energy Commission covering a grant of \$24,732 to be used under the direction of Max T. Rogers in Chemistry to continue the physico-chemical investigation of the interhalogen compounds. The agreement provides for a special graduate research assistant.
21. Renewal of a memorandum of agreement with the National Institute of Health of the U. S. Public Health Service covering a grant of \$5400 to be used under the direction of E. H. Anderson in Psychology to improve the facilities for working with children.
22. Legacy of \$1800 from the Louis J. Lepper Charitable Trust of Detroit to be used under the direction of Dean Clark in Veterinary Medicine. This sum was left to the School of Veterinary Medicine in the estate of Mr. Lepper without any statement as to how it might be used.
23. Approval of a memorandum of agreement with the Champion Spark Plug Company of Detroit covering a grant of \$500 to be used under the direction of L. L. Dahljelm in Bacteriology to conduct bacteriological studies of the phenomenon of thixotrophy in ceramic slips.
24. Approval of a memorandum of agreement with the Upjohn Company of Kalamazoo covering a grant of \$1200 to be used under the direction of A. R. Drury in Surgery and Medicine to carry out studies on possible use of certain Upjohn products for mastitis therapy both in the laboratory and in the field.
25. Loan of especially constructed sludge dewatering equipment from The Eimco Corporation of Salt Lake City to be used by J. R. Snell in Civil and Sanitary Engineering in the composting research project. This equipment is valued at \$12,000 and is loaned until the completion of the project.
26. Recommendation for the following work to be done and charged to Alterations and Improvements 1953-54:
  - a. Alterations in Quonset 104 to provide better for the needs of the Police Department at an estimated cost of \$290.
  - b. Reduce noise nuisance of barking of dogs in Giltner Hall at an estimated cost of \$3,000.
  - c. Improve the lighting in Rooms 112 and 113 of Giltner Hall at an estimated cost of \$500.
  - d. Improve the lighting in Room 313 Agricultural Hall at an estimated cost of \$175.
27. Reclassify a Clerk I position to a Clerk II position in the office of the Board of Examiners, effective December 1, 1953.
28. Establishment of a Clerk-Stenographer I position in Continuing Education, to be paid for from revolving funds.
29. Appropriation of \$3000 for the School of Education for bulletins, brochures, mailing, clerical help, announcements in the M.E.A. Journal, etc.
30. Appropriation of \$1113 for the Sociology Department to complete the financing of the salary of Glen Taggart.
31. Appropriation of \$1095 for the Dean of Engineering to administer the JET Club program.
32. The Graduate Faculty and the Administrative Group recommend:
  - a. That the membership in the Graduate Council be on a 5-year rotation basis with eligibility for reappointment.
  - b. That recommendations for appointment to the Graduate Council be made by the Dean of the Graduate School after consultation with the Dean of the School that the councillor is to represent.
33. Request from the Cloverland Electric Cooperative of Sault Ste. Marie for a right-of-way for the erection pole line across certain properties owned by Michigan State College on Neebish Island.
34. The following resolution was adopted at the annual meeting of the Michigan Purebred Dairy Cattle Association:
 

"WHEREAS: The facilities in building and equipment for the Dairy Department at Michigan State College for Research, Teaching, and Extension Work are not adequate, and:

"WHEREAS: Dairying is the largest farm enterprise in Michigan and:

"WHEREAS: Neighboring states such as Ohio, Indiana, Wisconsin, and others have already provided extensive buildings and equipment and:

NEW BUSINESS, continuedMiscellaneous, continued

## 34. Resolution from Mich. Purebred Dairy Cattle Association, continued:

"WHEREAS: The work in Animal Husbandry, Poultry, and Dairy are closely related and facilities in all three departments are inadequate; therefore,

"BE IT RESOLVED THAT: The Michigan Purebred Dairy Cattle Association in its annual meeting express to the Michigan State College Administrative officials the urgent request that an Animal Industries Building be constructed for the three departments at the earliest possible time."

On motion of Mr. Brody, seconded by Dr. Taylor, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMSResignations and Terminations

Resignations

1. Frederick Lyle Wynd as Professor of Botany and Plant Pathology, effective December 31, 1954. It is also recommended that Professor Wynd be granted leave of absence with full pay for six months from July 1 to December 31, 1954.
2. Paul L. Dressel as Professor and Head of the Board of Examiners and Director of Counseling, effective February 28, 1954, to accept a position with the Educational Testing Service of Princeton, New Jersey.
3. Verna Sloan as Assistant at the Health Service, effective December 31, 1953. Mrs. Sloan is moving from East Lansing.

Leaves

Leaves

1. Leave of absence without pay for Doris W. Carlson, Instructor in Counseling Center, for the month of November 1953, for health reasons. Mrs. Carlson has been employed since September 1, 1953.

Appointments

Appointments

1. Transfer of William Rupp, Jr. from Macomb County 4-H Club Agent to Assistant County Agricultural Agent for Macomb County at the same salary of \$5700 per year, effective December 17, 1953. This is a new position.
2. Appointment of Glenn Wilbur Sommerfieldt as Macomb County 4-H Club Agent at a salary of \$4300 per year on a 12-month basis, effective December 17, 1953, to replace William Rupp and paid one-half from Bankhead-Flannagan and one-half from State Offset funds.
3. Transfer of Donald L. Eppelheimer from Hillsdale County Agricultural Agent to Associate County Agricultural Agent at Large and a salary increase from \$6000 to \$6200 per year, effective December 1, 1953. This is a new position financed from Kellogg Foundation funds.
4. Transfer of Duncan G. Leitch from Branch County Agricultural Agent to Hillsdale County Agricultural Agent and a salary increase from \$5200 to \$5400 per year effective December 1, 1953, to replace D. L. Eppelheimer.
5. Appointment of Barrett Lyons as Lecturer in Social Work at a salary of \$500 for the period from January 7 to March 24, 1954, and paid \$170 from College and \$330 from Continuing Education Evening School funds.
6. Appointment of Reamer Wigle as Lecturer in General Business at a salary of \$200 per month, effective from January 1 to March 31, 1954.
7. Appointment of Robert L. Hopper as Professor of Education at a salary of \$10,000 per year on a 12-month basis, effective June 1, 1954. This is a new position. Dr. Hopper requests that announcement of this appointment be delayed until December 15, 1953.
8. Appointment of Lecturers in Animal Pathology, as follows:
  - a. Jack W. Warren at a salary of \$250 for the fall quarters 1953.
  - b. T. T. Chaddock at a salary of \$250 for the winter quarter 1954.

Miscellaneous

Additional payments to salaried employees approved.

1. Additional payments to salaried employees, as follows:

<u>Auditorium</u>		<u>Auditorium</u>		<u>Auditorium</u>	
Dale Albin	\$12	Betty Carlson	\$20	Helen Greene	\$30
Beatrice Apsey	16	L. E. Chapman	24	James Huston	28
E. P. Blankenship	24	Lorraine Demorest	8	Mary Morehouse	20
Charles Branz	28	Helen Evans	24	Annette Pennington	8
L. D. Burhans	24	Floyd Fladseth	24	Elmer Peterson	28



## ADDITIONAL ITEMS, continued

Miscellaneous, continued

Additional  
payments to  
salaried em-  
ployees app.

## 1. Additional payments to salaried employees (continued):

<u>Auditorium</u>		<u>Engineering</u>		<u>Continuing Education</u>	
Gail Ryder	\$24	James T. Anderson	\$113.40	W. D. Baker	\$19.90
Laurence Searl	24	J. W. Donnell	81.00	W. D. Collings	22.50
Jeraldean Sparling	20	C. O. Harris	56.16	Charles Cunningham	22.50
Robert Troxell	24	R. T. Hinkle	15.80	Carl Gross	48.00
Wayne VanRiper	35	George Hobbs	230.76	W. L. Mallmann	22.50
Clella Weissinger	16	R. J. Jeffries	74.52	William Malone	15.00
Neal Whitehead	24	R. W. Ludt	56.16	J. D. Mills	240.00
Ray Yerkie	20	E. F. Vidro	46.80	C. L. SanClemente	22.50
<u>Miscellaneous</u>		<u>Miscellaneous</u>		J. B. Tintera	21.60
John Blakeslee	18.00	Robert Kuhn	16.00	B. H. VanRoekel	260.05
Mabel Flanders	9.45	Donna Litherland	9.45	C. E. Wildon	137.00
Robert Frew	16.20	Mary C. Manning	24.75	<u>Miscellaneous</u>	
J. T. Huston	20.00	Margaret Nutting	24.00	Florence Smoke	9.45
Joyce Jeffers	9.45	J. F. Regan	40.00	Robert Troxell	6.00
J. K. Richards	70.00	Gail Ryder	15.00	Wayne VanRiper	6.00

Change in  
status W.J.  
McDowell to  
Asst. Prof.  
Gen. Bus. &  
Cont. Ed.  
Inc. salary  
W.F. Johnson  
to \$8500

Correction in  
salary Tien-  
Hsing WU

Inc. salary  
N.E. Tufford  
\$5000-Jan 1'54

Agreement  
Albert Case  
re: turning  
over to col-  
lege \$60,000,  
etc.

2. Change in status of Ward J. McDowell from Assistant Professor of General Business on a 10-month basis to Assistant Professor of General Business and of Continuing Education on a 12-month basis, and a salary increase from \$6200 to \$7500 per year, effective October 1, 1953, and paid one-half from College and one-half from Continuing Education funds.
3. Increase in salary for Walter F. Johnson, Professor of Guidance and Counselor Training, from \$8000 to \$8500 per year, effective January 1, 1954.
4. Correction in the salary of Tien-Hsing Wu, Assistant Professor of Civil Engineering, from \$5500 for the period from October 1, 1953, to May 15, 1954, to a salary rate of \$5500 per year, effective from October 1, 1953, to May 15, 1954.
5. Increase in salary for Norman E. Tufford, Engineer in Buildings and Utilities, from \$4370 to \$5000 per year, effective January 1, 1954.
6. At the last Board meeting, the Board approved an agreement with Albert H. Case of Charlottesville, Virginia, an alumnus, in which Mr. Case agreed to turn over \$60,000 to the College with the understanding that he be reimbursed at the rate of 5 per cent for the lifetime of him or his wife, that the principal become the property of the College upon the death of the last survivor, and this in addition to other funds to come to the College from his estate to be used for the purpose of providing a laboratory to be named in his honor. The signed contract and the check for \$60,000 have been received from Mr. Case.

On motion of Mr. Akers, seconded by Mr. Mueller, it was voted:

- (a) to instruct the Secretary to express to Mr. Case on behalf of the Board their gratitude for his continuing generosity.
- (b) to authorize a committee consisting of Mr. Akers, Mr. Mueller, and Mr. May to immediately invest this fund in suitable securities, - a statement of the investment to be reported to the next Board meeting.
7. Gift of 500 shares of South American Gold and Platinum Company stock from Albert H. Case of Charlottesville, Virginia, to be credited to the account of the Albert Vaughan Case Memorial Scholarship fund.
8. Grant of \$1000 from Wrigley's Stores, Inc., of Detroit, to be used under the direction of E. A. Brand in the Food Distribution Curriculum to further the food distribution program.
9. Grant of \$1000 from the Foundry Education Foundation of Cleveland, Ohio, to be used under the direction of L. C. Price in Mechanical Engineering to provide scholarships and to interest undergraduate engineers in the foundry industry.
10. Grant of \$1500 from the Archer-Daniels-Midland Company of Minneapolis, Minnesota, to be used under the direction of R. L. Guile in Chemistry to support research in chemistry at the graduate student level. Provision is made for special graduate research assistants.
11. Gift from the American Council on Education of Washington, D. C., of equipment valued at \$1,389.72 for use by the Board of Examiners.
12. Communication from the Michigan Association of Broadcasters asking the Board to request the Federal Communications Commission to change the WKAR-TV license from a commercial channel to a non-commercial educational channel.  
After discussion, the Board suggested a letter to the Association indicating an awareness of the attitude of the Association and an assurance to the Association that the Board intends to operate on a non-commercial basis and will give this matter continued consideration.
13. It is recommended that an additional position be provided for Nursing Education, effective January 1, 1954, at a salary of not to exceed \$5500 per year. This will require an appropriation of not to exceed \$2750 for the balance of this year.

Gift of 500  
shares of  
So. Am. Gold  
& Platinum Co  
stock.

\$1000 from  
Wrigley's  
Stores.

\$1000 from  
Foundry Educ.  
Found.

\$1500 from  
Archer-Dan-  
iels-Midland  
Co.

Gift of equip  
valued at  
\$1,389.72

From Am.Coun.  
Educ.

Request from  
Mich. Assoc.

Broadcaster

requesting

Col. to change

license to

educ. channel

Add. position

approved for

Nursing Educ.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

14. Supplemental appropriation of \$700 for the Bureau of Business Research to cover a printing claim contracted last year but paid from this year's funds.
15. Report from Mr. May, the Comptroller that subsequent to the last Board meeting after discussing the matter of boiler and machinery insurance with various agencies, it has been decided to recommend that the boiler insurance policy be placed with the Lumbermen's Mutual Company in accordance with their proposal discussed at the last Board meeting.
16. Mr. Cress has submitted for consideration FHA mortgages on two Ann Arbor homes and one in a development between Ann Arbor and Ypsilanti. The mortgages carry a  $4\frac{1}{2}$  per cent interest rate with  $1\frac{1}{2}$  per cent service fee and may be purchased at a price of 96 with accrued interest. Assuming no pre-payment of the mortgages, the yield will be 4.48 per cent after deduction of service charges. Mr. Cress and Mr. May recommend the purchase of these three mortgages at a cost of \$33,900 plus accrued interest, and an increase by that amount in the Consolidated Investment Fund.

On motion of Dr. Smith, seconded by Miss Jones, it was voted to refer the above matter to the committee on investments consisting of Mr. Akers, Mr. Mueller, and Mr. May.

17. Mr. Cress has advised that American Telephone & Telegraph Company has issued rights to its stockholders permitting the purchase of \$100 new convertible  $3\frac{3}{4}$  per cent debentures due December 10, 1965, at 100 for each 7 rights held. The debenture bonds are convertible into stock of the company on and after February 9, 1954, at 136. Mr. May recommends that we exercise our rights and purchase \$4400 of the debenture bonds for the Pension Fund and sell the 2 additional rights at the market price.
18. Recommendation for the following work to be done and charged to Alterations and Improvements 1953-54:
- Proper barricades to be installed at the unprotected areaways surrounding the Natural Science Building at an estimated cost of \$5,350.
  - Improve the lighting in Room 4, Morrill Hall, at an estimated cost of \$40.
19. Additions and repairs to the public address system in Jenison Fieldhouse at an estimated cost of \$1500 to be charged to Athletic funds.
20. Recommendation from Secretary McDonel for an appropriation of \$6,000 to make possible the erection of three additional cabins at the Dunbar Station to house summer school students. These facilities are used jointly during the summer for students in forestry and civil engineering.
21. Bids were received as follows for the construction of a Feed Grinding, Mixing, and Storage Building to be erected near the Swine Building:

Hugh Carpenter & Sons	\$56,000
Perron Construction Company	61,000
Vandenburg Construction Company	61,994

It is recommended that the low bid of \$56,000 by Hugh Carpenter and Sons be accepted. This is part of the barn moving project and is to be charged against the \$300,000 appropriated for that purpose.

22. Report as follows on bids taken for the disposal of trailer units in the Trailer Housing area:
- Bids on October 5 for the disposal of 56 trailer units in a total amount of \$16,620.
  - Bids on October 27 for the disposal of 48 trailer units in a total amount of \$7,527.10.

On motion of Miss Jones, seconded by Dr. Smith, it was voted to approve the foregoing Additional Items items 6, 12 and 16, on which action already appears.

SPECIAL MISCELLANEOUS

1. Mr. May has submitted the following information and recommendation:

The original budget for the new men's dormitories covered the following items:

General Contract	\$6,251,053
Furnishings	653,947
Architect Fees	285,000
Services and Site Work	786,900
Total	\$7,976,900

To finance the above capital expenditures, the Board had available \$8,147,000 which provided \$170,100 for contingencies.

To date change orders have been approved increasing the cost of the project by approximately \$75,000. This leaves about \$95,000 for future contingencies. Recently Mr. Foster and Mr. Lawson have advised that due to circumstances beyond their control, it will not be possible to furnish and equip the buildings within the \$653,947 allotted for that purpose. Their new estimate indicates to do the job properly will cost \$782,487, or \$128,540 more than originally estimated. The major items in this increase are summarized as follows:

\$700 approp.  
for Bur. Bus.  
Research.

Boiler ins.  
placed with  
Lumberman's  
Mutual Company

Committee on  
investments  
to consider  
two FHA  
mortgages in  
Ann Arbor.

Stockholders  
of Am. Tel &  
Tel. issued  
rights to  
purchase \$100  
new converti-  
ble  $3\frac{3}{4}$  de-  
bentures.

Several al-  
terations and  
improvements  
jobs approved.

\$1500 approp  
to repair p.a.  
system in  
Jenison.

\$6000 approp.  
for construc.  
3 cabins at  
Dunbar.

Hugh Carpenter  
given bid on  
const. Feed  
Grinding and  
Mixing and  
Storage Bldg.

Report on  
bids taken for  
disposal of  
trailer units  
in Trailer  
Housing area.

Report from  
Mr. May on  
budget for  
new men's  
dormitories

SPECIAL MISCELLANEOUS, continued

## 1. Budget Men's New Dormitories, continued:

- Budget new men's dorms.
- a. Mechanical Conveyors \$39,810  
Final plans for the kitchen area now provide for mechanical conveyors to return soiled tableware to the dishwashing areas. Installation of the equipment will reduce labor costs for many years to come; but since other dormitories did not have this type of equipment, it was not included in the original estimates. The size of the dining unit and the number of dining rooms, however, indicate a definite need for this equipment.
- b. Public Address System 10,000  
This is an item which was eliminated from the plans in an effort to reduce costs before the project was started. It is very desirable that it be reinstated if possible
- c. Additional Room Furniture 27,444  
When this facility was originally planned, it was thought that initially only two students would be assigned to a room, hence furnishing estimates were based on that occupancy. Actually, three men are now assigned to a room in the first unit, making it necessary to order an additional bed, mattress and spring for each of the student rooms.
- d. Refrigeration 19,459  
In negotiations before letting the contract, it was agreed that Mr. Foster should take over the cost of refrigeration. The general contractor's bid price was reduced by the amount of the expected cost of the refrigerators. Actually, however, the specifications did not include cooling equipment, with the result that Mr. Foster was not allowed sufficient funds to install such cooling equipment.
- e. Kitchen Equipment 31,000  
The estimated cost of equipping the kitchen was necessarily based on the price paid for like equipment in Shaw Dormitory. However, price increases and the larger kitchens have resulted in the bid price exceeding estimates.

We still have approximately \$95,000 of uncommitted contingency funds and, in addition we will have savings on utility services of approximately \$125,000. Mr. May and Mr. McDonel recommend that they be permitted to adjust the budget and place orders for furnishings and equipment costing approximately \$785,000. Such an authorization can be carried out within the funds available without further borrowing.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the above item 1.

Bid on new library let to Christman Company

2. Bids were taken on November 17 on the new library. Ralph Calder, the architect, and Dean Combs, met with the Board to discuss the bids and present certain recommendations. The bids were as follows:

	Christman Lansing	Jeffress Dyer Ann Arbor	Peniger Lansing	Sorenson Gross Flint	Spence Brothers Saginaw
Base Proposal	\$4,051,000	\$4,297,000	\$4,240,000	\$4,245,000	\$4,324,000
Alt. #1 Minus	157,519	176,000	183,000	185,357	192,000
Alt. #2 Minus	129,271	143,000	140,000	134,695	150,000
Alt. #3 Minus	68,332	76,000	65,000	81,024	81,000
Alt. #4 Minus	6,341	8,000	4,500	27,430	7,700
Alt. #5 Minus	9,920	10,000	9,000	12,574	12,300
Alt. #6 Minus	23,910	30,000	27,500	30,923	30,000
Alt. #7 Minus	8,608	5,000	6,500	7,439	7,500
Alt. #8 Minus	30,000	27,000	27,500	43,431	42,000
Alt. #9 Minus	6,120	3,000	1,224	9,079	5,100
Alt. #10 Minus	100,900	102,000	95,000	98,493	94,000

After discussion, on motion of Mr. Brody, seconded by Mr. Mueller, it was voted to authorize the officers to negotiate a contract with the low bidder, the Christman Company of Lansing, in the amount of \$3,705,395, accepting their low base bid with the following modifications:

SPECIAL MISCELLANEOUS, continued

## 2. Bids on new library (continued)

Alternate No. 1

\$100,263.00

NOTE: As Alternate No. 1 applies to entire 4th Floor the acceptance of Alternate No. 2, which includes 8 vertical bays, would reduce Alternate No. 1 from \$157,519 to approximately \$110,263.

Bid on new library let to Christman Company.

Alternate No. 1

129,271.00

Alternate No. 4

6,341.00

Alternate No. 5

9,920.00

Alternate No. 6

23,910.00

Alternate No. 8

30,000.00

Alternate No. 10

32,900.00

## Modifications

Item a. Omit insulation on certain outside walls

18,000.00

Item b. Substitute concrete porch floors in place of stone

10,000.00

\$370,605.00

Base Proposal

\$4,051,000.00

Deduct

370,605.00

\$3,680,395.00

Usage of 4th floor for book storage to compensate for areas omitted in Alternate No. 2 -

Addition for minimum heat and light approximately

25,000.00

\$3,705,395.00

The balance (\$295,000) of the \$4,000,000 legislative appropriation is to be used for payment of the customary architect's fee at 5% of the contract and for the purchase of essential equipment and furnishings for the structure.

Request from M.S.C. Fund for certain expenditures not approved - to be referred to President and Secretary with power.

3. The Michigan State College Fund trustees request the approval of the Board for the purchase of one of the four large bells to be added to the Beaumont Tower Carillon and a set of 25 hand bells at an estimated cost of \$3,184, all to be paid for from donations received from the parents of students.
4. The trustees of the MSC Fund recommend the approval of the Board of expenditures from that fund in a total amount of \$27,948.04. (List on file with the material of this meeting).

Items that were approved by President and Secretary on file with material of this meeting.

After considerable discussion of items 3 and 4, on motion of Mr. Mueller, seconded by Dr. Smith, it was voted to refer this whole matter to the President and Secretary with power, with the understanding that the President will discuss this matter with the Alumni Committee and point out:

- (1) that in the judgment of the Board these alumni funds should not be used for purposes for which the College can use appropriated funds.
- (2) that in every case where funds are set aside, they should be appropriated to the department to be expended in exactly the same way as institutional funds and that all equipment acquired under these grants is to be accounted for in the same manner as all other college property.
- (3) that in the judgment of the Board, it should be the responsibility of the college to submit eligible projects; and that a procedure should be established for the clearing of these requests with the college administration before they are presented to the Alumni Committee.

Consideration given to financing 100 additional units of married housing.

5. The President raised the question as to the desirability of considering at this time possible financing for 100 units of married housing somewhat like the units now nearing completion.

After discussion, it was decided to instruct Mr. May to confer with Mr. Cress and present to the next Board meeting additional information on possible sources of funds, et cetera.

4. Report of the death of Chace Newman, Associate Professor Emeritus of Engineering Drawing, on November 2, 1953. Professor Newman was born on July 27, 1871 was first employed by the College on October 1, 1892, and was retired on September 1, 1939.

Report of death of Chace Newman - Nov. 2, 1953

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to authorize the preparation of an illuminated resolution on the death of Professor Newman for presentation to the family and spreading upon the permanent records of the Board.

*John A. Hanson*  
President

*Harold H. McDonald*  
Secretary