

Minutes of the
Meeting of the State Board of Agriculture
November 23, 1933

Present: Messrs. Brody, Chairman, Berkey, McPherson, Mrs. Wilson; Superintendent Voelker, President Shaw and Secretary Halladay.

Absent: Messrs. Daane, McColl

The meeting was called to order at 2:20 P.M.

The minutes of the previous meeting and the special meeting of October 28th were approved, having been in the hands of the Board members.

APPOINTMENTS

Appointments

1. Temporary appointment of Mrs. Ruth O'Dell as night nurse, from November 16th to December 15th, inclusive, at same rate as Mrs. McWilliams was receiving.
2. Appointment of Olga Raven, R.N. as night nurse, beginning December 16th at \$1240 plus board.
3. Appointment of Miss Harriet Tindale as Housing Assistant in the office of the Dean of Women, one half time basis at \$600 per ten months, effective November 1, 1933, to be paid from labor payroll.
4. Transfer of Mr. E. R. Hancock from the staff of the poultry department to that of County Agent for Shiawassee County, effective November 1, 1933, (\$2100 per year from Smith-Lever funds, and \$240 from Shiawassee County).
5. Temporary appointment of Mr. E. S. Weisner to vacancy of extension poultryman, at \$1800 per year, appointment to cover the period of Mr. A.J. Hannah's leave.

Transfer of
E.R. Hancock

On motion of Mr. Berkey, it was voted to approve the appointments.

RESIGNATION

1. Resignation of Mrs. Mabel McWilliams, R.N. night nurse at the College Hospital, effective November 16th, 1933.

Resignation

On motion of Mr. Berkey, it was voted to accept the above resignation.

LEAVE

1. Request has been made by Government officials in Washington, for A.J. Hannah to administer the Federal Hatchery Program. Therefore, leave of absence without pay is recommended for one year or less, effective as soon as President Roosevelt signs the code.

Lv. of absence
A. J. Hannah

On motion of Mr. Berkey, it was voted to approve the above request for leave of absence.

MISCELLANEOUS

1. Recommendation from Supt. Berridge that 160 acres of land at Lake City be re-leased at \$250 per year for a five year period, with purchase option.

160 acres of
land at Lake
City re-leased

On motion of Mr. McPherson, it was voted to approve the above recommendation.

2. Recommendation by the Patent Committee that, hereafter one fifth of the royalties accruing to the institution from patents developed by staff members be given to the staff members in question, rather than the entire amount being given to the State Board of Agriculture.

1/5 royalties
accruing from
patents of
staff members
to be given to
staff members

On motion of Mr. Brody, it was voted to approve the recommendation from the Patent Committee.

3. It is recommended by Dr. Patton that Mr. R. V. Gunn of the Agricultural Economics Extension Section give part time to teaching (courses previously taken care of by Mr. Ulrey, now on leave) during the winter term 1934. One third of Mr. Gunn's salary to be paid from academic funds made available through the remainder of Mr. Ulrey's salary.

R.V. Gunn to
do some part-
time teaching

On motion of Mr. Brody, it was voted to approve the above recommendation.

4. The Labor Payroll Committee reduced the salaries of Mr. V. Armitage (creamery foreman) to \$135.00, intending a \$20.00 reduction, and Mr. D.M. Hendrickson (Milk room foreman) to \$120.00 intending a \$15.00 cut. Inasmuch as these cuts were really \$23.33 and \$20.00 respectively, the committee recommends that the salaries be changed to Armitage - \$140.00 and Hendrickson - \$125.00.

Change in
salary of
Armitage and
Hendrickson

5. Request from Dean Giltner for reimbursement of \$3.00 a month to Mr. Klever to offset Federal reduction in salary in that amount.

Mr. Klever to
be reimbursed
\$300 a month

6. Payroll of instructors and staff members for work in connection with football games has been submitted for approval. Total amount \$368.50.

Payroll for
staff members
in connection
with football
games.

On motion of Mr. Berkey, it was voted to approve item 6.

Membership to be paid for Assoc. of Gov. Boards.

7. The American Association of Governing Boards has submitted bill for membership dues in the amount of \$35.00 for this year.

On motion of Mr. McPherson, it was voted to approve item 7.

Woodlot to be transferred to For. Dept.

8. Request that the woodlot adjacent to the Red Cedar and near the Poultry Plant be transferred to the Department of Forestry for supervision and maintenance.

On motion of Mr. Brody, it was voted to approve item 8.

H.E. Spec. to be employed for Jan. Feb. & March.

9. Request that a Home Economics Specialist be employed for the months of January, February and March 1933 at a salary not to exceed \$150.00 per month.

On motion of Mr. Berkey, it was voted to approve item 9.

Action def. on request for increase in salary of Churchill.

10. Request that an increase of \$300 per year be given to B. R. Churchill, as of January 1, 1934. This request was presented to the Board at the time of Mr. Wells' appointment.

On motion of Mr. McPherson, it was voted to defer action on items 4, 5, and 10, pending action on the budget set-up for the second half of the fiscal year - to be acted upon at the December board meeting.

3-piece orchestra to be hired for radio programs.

11. Request that Mr. Keith Himebaugh be authorized to hire a three piece student orchestra for use in afternoon radio programs, estimated cost \$300.00 plus cost of piano rental.

On motion of Mr. Berkey, it was voted to approve the above request, cost of orchestra and piano rental to be taken from the Contingent Fund.

New plans for consolidating Extension work.

12. New plans for consolidating extension work in the sparsely settled counties are being worked out; the district agent to be paid on same salary basis as county agents, i.e. \$2100 per year. All county travel will be paid from local funds. It is recommended that \$100 be appropriated as a maximum for each county for inter-county travel, to be paid from Extension funds.

On motion of Mr. McPherson, it was voted to approve item 12.

Contracts for Football games to be submitted to com. hereafter

13. Contracts for football games to be submitted to a committee hereafter.

On motion of Mr. Berkey, it was voted that all contracts for football games be submitted to a Committee consisting of: the President, the Chairman of the Board, the Comptroller and Secretary for approval.

Harris Trust & Savings Bk to be recogn. as successor to Old Merchants Nat. Bank.

14. Kellogg Endowments. It is requested that the Harris Trust and Savings Bank of Chicago be recognized as successor to the Old Merchants National Bank and Trust Company of Battle Creek as trustee of the so-called Kellogg Farm Trust.

On motion of Mr. Berkey, it was voted that the State Board of Agriculture recognize the Harris Trust and Savings Bank of Chicago as successor to the Old Merchants National Bank and Trust Company of Battle Creek as trustee of the so-called Kellogg Farm Trust and that the President of Michigan State College and the Secretary of the State Board of Agriculture be authorized to sign for the Board.

PRESIDENT'S REPORTS

Temp. appointment of Dressel, Ely, and Miss Bagley in Math. Dept. Report on accounts of Seidman. Travel of Miss Smith to Chi. approved. Dodge car to be purchased for U.P. Sta. Mr. Wilkins reports on trip to Mil. Rec. re: services of R.M. Snyder. Travel of Stack to Chic.

1. Due to an automobile accident, Dr. Olson is unable to teach this Fall. The following people were appointed to temporarily do his work. Paul Dressel - \$200 per term, D. H. Ely - \$100 and Miss Inez Bagley \$100.00.
2. Report on the examination of the accounts of Michigan State College for year ended June 30, 1933 was submitted by Seidman & Seidman.
3. Approval was given for travel request of Miss Edna V. Smith to Chicago to attend the Land Grant College meeting, November 13 to 15.
4. Approval of the Purchase of a Dodge car for the Upper Peninsula Station on condition that it be arranged with the firm, from whom the purchase is made, to wait for payment until the College has available money.
5. Mr. Wilkins reports that the cost of the trip to Milwaukee for the Band totalled \$670.90.
6. Recommendation of Dr. Giltner, Director Gardner and Dean Anthony regarding the services of Dr. R. M. Snyder.
7. Travel authorization for J. W. Stack to Chicago to attend the meeting of the Inland Bird Banding Association, October 26th. Railway mileage only.

On motion of Mr. Brody, it was voted to adopt and approve the recommendations of the President, except item 2, upon which action has been deferred.

SECRETARY'S ITEMS

1. Further report on accident to Winfield Russell, Crane Operator, who was injured last summer. At the August 2nd meeting of the Board, expenses for an operation were approved. Mr. Russell reported back for duty November 20th, and the time lost is now being reported: 344 hours at 50¢ an hour - total \$172; also statement from Health Service amounting to \$33.50 to be approved. Total \$205.50, now to be approved.

Further report on accident to Winfield Russell.

Report on accident to Glen Sleight

2. Report on accident to Glen Sleight, carpenter, injured while using boring machine. Time lost - 40½ hours at 50¢ - total \$20.25.

On motion of Mr. Berkey, it was voted to approve items 1 and 2.

Piece of property offered to Board for sale not to be considered at this time.

3. The piece of property described as follows is being offered to Michigan State College for the sum of \$500. cash by Mr. David Friedland of Lansing, Michigan: Com. on N. and S½ line of Sec. 24 at So. line of G.T.R.R. Rt. of way. So. 180 ft. E. 320 ft. N. 180 ft. to said Rt. of way to beginning.

On motion of Mr. Berkey, it was voted not to consider the purchase of this property at this time.

Report of Pres. & Sec. on requests for refund of fees.

4. Report of President Shaw and Secretary Halladay on the following requests for refunds of fees:

Miss Betty Richardson (request for refund of student fees)

It was decided that the refund of the student fees should be granted in the case of Miss Richardson.

Richardson
Byrne
Grizzard
Rollings

William Byrne)

G.F. Grizzard)

Curtis Rollings)

Requests for exemption from paying out of state tuition fee.

The requests of the three above-mentioned were not granted. No residence was established before entrance to College, and it would be a direct violation of the law to allow them a refund or exemption from this fee, after they registered in college without becoming residents of the State. Therefore, the three were refused.

On motion of Mr. Brody, it was voted to approve the above report from the President and Secretary.

Request from Highway re: right of way release across Soils Exp. Field at Mancelona

5. Request from the Highway Department regarding the right of way release across the Soils Experiment Field at Mancelona.

On motion of Mr. Berkey, it was voted to have the Highway Department proceed according to the original agreement which the college had with them.

Request from An. Path. for construction of temp. room in attic.

6. Request from the Animal Pathology Department for construction of a temperature room in the attic,- estimated cost not to exceed \$325.

On motion of Mr. Brody, it was voted to approve the above request, work to be started as soon as funds are available.

State Welfare has offered certain labor to college to be paid for by Gov.

7. The State Welfare Department has offered certain labor to the College to be paid for at the expense of the Government. The list of projects is herewith attached.

On motion of Mr. Brody, it was voted to approve the above mentioned offer from the Welfare Department with the understanding that each item on the list of projects, as it came up, should be approved by the President and Secretary and the two local members of the Board, Mr. Brody and Mr. McPherson.

Band to go to Detroit for football game.

8. Question of sending Band to Detroit Saturday, November 25 for the Football Game, estimated cost \$250.

On motion of Mr. Berkey, it was voted to send the Band to Detroit for the Football Game Saturday.

Travel

TRAVEL

1. Professor P. A. Herbert to Milwaukee, Wisconsin, December 1st and 2nd, to attend a conference concerning the mutual Lake States problem of prolonging the life of the forest industry, Federal cooperation in fire protection, and taxation of forest land. This meeting has been called by the Governor of Wisconsin, and Gov. Comstock has asked Prof. Herbert to attend, all expenses.
2. Charles W. Bachman, L. L. Frimodig, John Kobs, Ralph Young, and a faculty member of the Athletic Council to the Annual Western Conference meetings in Chicago, December 8th and 9th, to arrange athletic schedules. Full expenses recommended, by Athletic Council.
3. E. T. Hallman to Chicago, December 5th to 8th to attend the Association of Research workers in Animal Diseases and U.S. Livestock Sanitary Association, car mileage, in order that several may attend.
4. W. L. Mallman, to Chicago, December 5 to 8 to attend the meeting of the U.S. Livestock Sanitary Association, railroad mileage only. Dr. Mallman has a paper to present.
5. George Amundson, to Chicago, first week in December to attend the meeting of the American Society of Agricultural Engineers, railroad transportation mileage only.

Travel, cont.

6. H. C. Moore, to Chicago, December 5th and 6th to attend special meeting regarding potato seed certification. Expenses to be paid from Michigan Crops Improvement Association funds.
7. H. H. Musselman to Chicago, December 4th to 6th, to attend Power and Machinery and Farm Structures Division of the American Society of Agricultural Engineers. Meeting is held here next year, and Mr. Musselman wants to work out preliminary plans. Railroad mileage only.
8. V. A. Freeman to Chicago, to attend American Society of Animal Production November 20 to December 5th railroad mileage only.
9. John P. Hutton to U.S. Livestock Sanitary Association, Chicago, December 6 to 8, car mileage.

On motion of Mr. Berkey, it was voted to approve the above travel requests.

Travel to
International
livestock
grain and
hay show.

TRAVEL TO INTERNATIONAL LIVESTOCK, GRAIN AND HAY SHOW
Chicago first week in December.

1. Dean Anthony - November 30 to December 4th - all expenses.
2. C. R. Oviatt, grain and hay show, to erect educational exhibit, November 30 to December 4th, all expenses from extension funds.
3. R. E. Decker, grain and hay show, to pack up above exhibit and return, and to attend meeting of Extension agronomists, December 5 to 9, all expenses from Extension funds.
4. G. F. Wenner, in charge of Michigan competitive exhibits at the grain and hay show, November 30 to December 9, expenses from Michigan Crop Improvement Association.
5. J. W. Thayer, Jr., Assistant Coach, crops Judging Team, November 30 to December 6 all expenses from Crops Judging Team funds.
6. Rolland M. Whitney, Ralph H. Lillie, William J. Meyer, Ira H. Bowman, student members of Judging Team, November 30 to December 6 all expenses from Crops Judging Team funds.
7. H. R. Pettigrove, to act on small grains Judging Committee, December 1 to 5, expenses to be paid by International Grain and Hay Show.
8. H. C. Rather, December 5 to 7, expenses from Crops Department, railroad mileage.
9. D. H. LaVoi, November 30 to December 10, in charge of exhibit of lambs.
10. H. F. Moxley, November 30 to December 6, American Society of Animal Production, railway mileage expenses.
11. R. W. Tenny, in charge of tour of several short course students,- all expenses if accompanying students.
12. Following men in charge of college horse exhibit, November 29 to December 10, and expenses; John Carter, John MacAllen, Andrew Quirrie, and R. S. Hudson.
13. The following people in charge of various groups of 4-H Club winners, attending the National 4-H Club Congress. Miss Lois Corbett, P.G. Lundin, Clare Rood and A.G. Kettunen, all expenses. Meals and Lodging are asked for Miss Olga Bird.
14. Following people in charge of sheep, beef cattle and swine exhibits: M.H. Thornton, Charles Walker, R.E. Maples, all expenses.
15. G.A. Brown, November 30 to December 5, in charge of college livestock exhibits, all expenses.

On motion of Mr. Brody, it was voted to approve the 15 items of travel listed above.

It was voted to hold the next meeting of the State Board of Agriculture on Thursday, December 21 at 2 o'clock.

R. S. Shaw
President
H. H. MacFarland
Secretary