

Report of  
Band trip to  
Ithaca, N.Y.  
Authority to  
borrow money

Mr. Wilkins  
presented fin-  
ancial report

Left for consideration of Board at some future meeting.

7. Secretary Halladay reported on the trip of the Band to Ithaca, N. Y. Oct. 16th.

8. Secretary Halladay presented the matter of authority to borrow money.

On motion of Mr. Gowdy, it was voted that the Secretary be authorized to borrow money from time to time, as might be necessary, not to exceed \$50,000. at any one time.

9. Mr. Wilkins presented a financial report in writing.

NEW BUSINESS FROM MEMBERS OF THE BOARD OR PRESIDENT.

The President suggested that the next meeting of the State Board of Agriculture be held on Wednesday, November 24th at 9 A. M.

MEETING ADJOURNED.

*H. L. Butterfield*  
PRESIDENT

*H. Halladay*  
SECRETARY

MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
November 24, 1926.

THE MEETING WAS CALLED TO ORDER AT 9:00 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. McColl, McPherson, Brody, Watkins, Coffey and Secretary Halladay.

Absent: Mr. Gowdy.

Out-of-State  
Travel.

REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

1. President Butterfield reported the following authorizations for Out-of-State Travel:

Member of Soils Section,	Chicago,	Fertilizer formula conference,	November 13.
Dr. Hallman,	Chicago,	Nat'l. Assso. Official Research Workers,	Nov. 30.
Professor Reed,	Chicago,	The American Dairy Federation,	December 1.
		The National Dairy Council,	December 2.
		The National Dairy Exposition,	December 3.
Mr. Kettunen,	Chicago,	Internat'l. Livestock Show, with club members.	
Nevels Pearson,	"	" " " " " "	
Sylva Wixson,	"	" " " " " "	
Ruth Featherly,	"	" " " " " "	
M. L. Wright,	"	" " " " " "	
Emma DuBord,	"	" " " " " "	
Mr. Gallagher,	"	" " " " " "	horse culling, contest meeting.

On motion of Mr. McColl, it was voted that the above authorizations for Out-of-State Travel be approved.

RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS, ETC., FOR CONFIRMATION.

Resignations:

1. The President reported the following resignations:

L. R. Binding, County Agent, St. Joseph County, effective October 31, 1926.  
Mrs. Florence Westerman, County Club Agent, Lenawee Co., effective October 31, 1926.

On motion of Mrs. Stockman, it was voted that the above resignations be accepted.

Transfers:

2. President Butterfield reported the following transfers:

Miss Agnes Sorenson, from the position of Clothing Specialist to that of Home Demonstration Agent in Kent County, effective November 15, 1926.  
Mr. Clare Burton, from the position of County Agricultural Agent in Monroe Co., to a similar position in Clinton County, effective November 15, 1926.

On motion of Mr. McColl, it was voted that the above transfers be approved.

Appointments:

3. President Butterfield reported the following appointment:

Mr. DeWindt, Instructor in Chemistry, Oct. 25 to Dec. 25, 1926 at \$200 a month.

On motion of Mrs. Stockman, it was voted that the above appointment be approved.

New Instructor-  
ship in Draw.

4. President Butterfield reported the establishment of a new instructorship in Freehand Drawing, effective January 1, 1927.

On motion of Mr. McColl, it was voted that the establishment of a new instructorship in Freehand drawing be approved.

"EXECUTIVE ORDERS" FOR CONFIRMATION.

1. The President asked confirmation of the following executive orders for the transfer of funds:
  - (a) \$800 from the general Experiment Station reserve fund to the account of Dr. Dye's Department.
  - (b) A sufficient amount, from the operating expense to the salary account, Economics Dept., Purnell Funds, to care for the stenographic salary recently authorized.

On motion of Mrs. Stockman, it was voted to approve the above "Executive Orders."

Transfer of Funds  
Exp.Sta.to Dr. Dye's account  
Sal.acct.Econ. Purn.Funds. from operating expense.

RECOMMENDATIONS FROM THE PRESIDENT FOR ACTION OF THE BOARD.

1. Presentation of a course in Physical Education, by Dean Phelan.

On motion of Mr. McPherson, it was voted that the Course in Physical Education be established with the understanding that it will not involve an increase in staff or equipment expenditures for the current academic year.

Physical Ed. Course.

2. Presentation by Director Willard of some matters in connection with Continuing Education.

On motion of Mrs. Stockman, it was voted that a \$10.00 fee be established for all correspondence courses which are substantially equal to a four-hour course, lasting one term; that the office of Continuing Education be authorized to adjust proportional fees on other longer or shorter courses; and that the office of Continuing Education be authorized to apply the revenues so collected on expenses of the courses, the employment of any personnel to be subject to the usual administrative procedure.

Continuing Ed.

REPORTS FROM COMMITTEES OF THE BOARD.

The Buildings and Grounds Committee reported on the status of items for the Legislative Budget, and the Board asked that detailed estimates be ready for the next Board meeting.

Legislative Budget.

MISCELLANEOUS BUSINESS FROM PRESIDENT, SECRETARY, DEANS.

1. President Butterfield submitted for consideration a seal which had been approved by the faculty and Administrative Committee.

College seal

On motion of Mr. McPherson, it was voted that permission to use the seal submitted by the Faculty and Administrative Committee be granted, but that it not be considered the official seal of the Board,

Not official seal

2. President Butterfield reported the following appointment requests:

Apptment.

(a) Miss Grimes asks for the appointment of Miss Clarissa Anderson, as an instructor in Physical Education, at a salary of \$1800 a year, effective February 1, 1927.

Clarissa Anderson, Phys. Ed.

On motion of Mr. McColl, it was voted that the above appointment be made.

(b) Professor Musselman asks the appointment of Mr. Clare N. White, as draftsman in the Department of Agricultural Engineering, at a salary of \$1800 a year.

Re appt.Clare N. White.

On motion of Mr. McColl, it was voted that the above matter be left with the President with power to act.

3. Mr. Wilkins' presented the financial report.

Financial report

4. Dean Bissell presented various matters to the Board:

(a) Approval of a chapter of Sigma Xi.

Chapter Sigma Xi.

On motion of Mr. McColl, it was voted to adopt the following resolution. "The Michigan State Board of Agriculture approved the plan of the establishment of the chapter of Sigma Xi at Michigan State College."

(b) Request for increasing Professor Hobb's salary.

Mr.Hobb's salary increased

On motion of Mr. Watkins, it was voted that beginning January 1, Mr. Hobbs' salary should be \$3000 a year.

5. Professor Cox presented a request for the establishment of a new substation for Potato work.

New substation for potato work.

Left for further consideration of the Board at some future meeting.

6. Dean Shaw presented various matters, including recommendations for legislative budget.

Rec.for Legislative Budget  
Elec.Light & power at Chatham Exp.Sta.

On motion of Mr. McPherson, it was voted to approve Dean Shaw's recommendation that electric light and power be installed at the Chatham Experiment Station.

On motion of Mr. McPherson, it was voted that Mr. Newton L. Partridge be allowed \$20 a month for six months beginning with January 1, 1927, for expenses during his stay at the College.

N.L.Partridge allowed \$20 a mo.for 6 mos.

It was voted that the request of the Department of Horticulture to lease ten acres described as follows: the S. E.  $\frac{1}{4}$  of the N. E.  $\frac{1}{4}$  of the N. E.  $\frac{1}{4}$ , Section 28, Town and Range 1-17;

Hort.Dept. lease land at So.Haven.

Land leased at  
So. Haven by  
Hort. Dept.

Letter from  
St. Ad. Bd re  
Bldg. Armory

Att. Gen.'s De-  
partment advise  
appt. of another  
member to take  
chg. Woodworth  
case.

Dr. Chandler al-  
lowed double  
mileage.

Country Life  
Week.

Div. of second  
flr. shops into  
classrooms.

Next meeting.

being ten acres near South Haven, for the use of the South Haven Experiment Station, for a period of five years, at a rental of \$10.00 an acre be left to Dean Shaw and Secretary Halladay with power to act.

9. Secretary Halladay presented certain matters.

(a) Letter from State Administrative Board as follows:

"The State Administrative Board, at its meeting October 21, adopted the following motion: "That the appropriation of \$250,000.00 for construction of armory at the Michigan State College be made available; that the State Building Department be authorized to proceed with the work."

(b) Letter from Attorney General's Department, advising that another member of that Department had been assigned to the Woodworth case inasmuch as Mr. Smith, who formerly had charge, is now in private practice.

(c) Letter from Dr. Chandler regarding travel expense.

On motion of Mr. McPherson, it was voted that Dr. Chandler be allowed double mileage on his trip to the U. P., September 12th to 14th, 1926, in conveying several members of the Faculty to the Dunbar Experiment Station.

10. The President reported on plans for the Country Life Week, August, 1927.

#### NEW BUSINESS FROM MEMBERS OF THE BOARD OR PRESIDENT

A motion was made by Mr. McColl that the matter relative to the division of the second floor shops into classrooms be left with the President and Secretary.

The President brought up the question of the date for the next meeting.

It was voted that the next meeting of the Building Committee be held at 11 A. M. January 4th and a meeting of the Board at 6 P. M., dinner at the Women's Building and the regular meeting of the Board at the President's Office, Wednesday, January 5th at 9 A. M.

MEETING ADJOURNED AT 2:15.

*K. L. Butterfield*  
President.

*H. H. Halladay*  
Secretary.

#### MINUTES OF THE MEETING OF THE STATE BOARD OF AGRICULTURE JANUARY 4-5, 1927.

MEETING CALLED TO ORDER AT 9:30 A.M.

Present: President Butterfield, Mrs. Stockman, Messrs. McColl, Gowdy, McPherson, Brody, Watkins and Secretary Halladay.

#### REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

1. President Butterfield reported the following authorizations for Out-of-State Travel:

Dean Shaw,	Nov. 11-12, Chicago, to confer with grain and livestock officials re-	
	garding corn borer situation.	
	Nov. 27-30, Chicago, Internat'l. Livestock Show.	
H. C. Moore,	Dec. 28, Philadelphia, Potato Association of America	
Howard Rather,	Nov. 29-Dec. 2, Chicago, International Hay and Grain Show	
Verne Freeman	" " " " " " " " " "	
H. R. Pettigrove,	Nov. 25-27, " " to accompany student grain judging team	
A. R. Marston,	Nov. 24-Dec. 4, " to set up exhibit corn borer	
Prof. Cox,	Nov. 29-Dec. 1, " Seed Cert. meeting and Internat'l. Crop	
	Improvement Assn. meeting.	
Messrs. Dundas, )	" " " " " " " " " "	
Duncan, Maurer and )	" " " " " " " " " "	
Skiver	) mileage of auto only	
Mr. Amundson,	Chicago, Conference on horse pulling contests, International Show.	
R. S. Hudson,	Chicago, International Livestock Exposition.	
C. G. Card,	Chicago, to accompany poultry judging team	
Donald Kline, )		
Earl Bjornseth )	Chicago, Poultry judging team, \$2500 each on expenses	
Ralph McDonald )		
Francis Reed )		
Dr. Bouyoucos,	Racine, Wisconsin, to consult with engineer concerning method for deter-	
	mining the colloids in soils	
R. W. Tenny,	Chicago, International Livestock Show with Short Course men	
Mr. Willard,	Chicago, Madison, St. Paul, to study correspondence course administration	
	in universities.	
Gertrude M. Wade,	Expenses to East Lansing to confer regarding position,	
Mrs. Campbell )	Chicago, Dec. 3 and 4, American Farm Bureau Federation meeting	
Dean Giltner )	Chicago, Exp. Sta. Workers on Animal Diseases meeting	
Dr. Stafseth )	" " " " " " " " " "	
Dr. Huddleson )	" " " " " " " " " "	
Dr. Woodcock,	Philadelphia, scientific meetings) expenses paid to the amount	
R. Pl Hibbard,	" " " " " " " " " "	
Don Ries,	Chicago, Internat'l. Livestock Show.	
Prof. Pettit,	Mar. 3-5, meeting of entomologists, Madison, Wis.	
Mr. Kelty,	Feb. 1-3, Ames, Iowa, to teach in Short Course, expenses by Ames.	

Out-of-State  
Travel.