MINUTES OF THE MEETING of the STATE BOARD OF AGRICULTURE November 28, 1949

Present: Mr. Brody (Chairman); Messrs. Akers, More, Mueller; Miss Jones; President Hannah;

Treasurer May; Secretary McDonel.

Mr. Armstrong; Dr. Thurston.

Absent:

The meeting was called to order at 10:00 a.m. The minutes of the previous meeting were approved. PRESIDENT'S REPORT Resignations Resignations 1. Cancellation of the appointment of Ralph E. Patterson as Assistant Professor of Agricultural Engineering. Mr. Patterson decided to remain at Pennsylvania State College. Res. Violet Miscellaneous Nakfor Oct. 15, 1949 1. Change in the effective date of the resignation of Violet Nakfoor, nurse at the Health Service, from October 8 to October 15, 1949. Salaries of 2. Increase in salaries of members of the football coaching staff, effective November 1, 1949, coaching as follows: staff increased. C. L. Mum from \$12,500 to \$13,500 Forest Evashevski from \$ 9,000 to \$ 9,500 Earle L. Edwards from \$ 7,500 to \$ 8,000 App. utility H. D. Daugherty from \$ 6,500 to \$ 7,000 services Nursery School 3. Approved changes in utility services to the Nursery School at an estimated cost of \$380, to be charged to Alterations and Improvements 1949-50. Ext. electric serv. new 4. Approved extension of electric service to the new poultry buildings at an estimated cost of poultry bldg. \$3,000, to be charged to Utility Extension and Replacements. New stair treads & 5. Approved the installation of new stair treads and floors in the halls of Agricultural Hall at a cost of \$23,965. Valentine Brothers will do the work which is to be charged to the item in floors in the budget which was provided for this work. halls Ag.Hall NEW BUSINESS 1. Resignation of Helen Eschenburg as Nurse at the Health Service, effective November 30, 1949. Resignation Mrs. Eschenburg will devote full time to her home. 2. Resignation of Martha F. Voss as Nurse at the Health Service, effective December 31, 1949. Mrs. Voss will devote full time to her home. 3. Resignation of John B. Gartner as Instructor in Short Courses, effective December 31, 1949, to accept a position at North Carolina State College. Leaves Leaves 1. Leave of absence with full pay for Emma DuBord, Home Demonstration Agent in Wayne County, from

- 2. Leave of absence with full pay for C. C. Hamilton, Associate Professor of English, for the six-month period from March 1 to August 31, 1950. Professor Hamilton will complete the manuscript of a book.
- 3. Leave of absence with full pay for Mrs. Edith Doty, Instructor in Foreign Languages, from November 21 to December 31, 1949, because of illness.

November 1 to December 31, 1949, because of illness.

4. Leave of absence with half pay for J. S. Frame, Professor and Head of the Mathematics Department, for one year beginning September 1, 1950. Dr. Frame will spend his time in mathematical research at Princeton University or at some other university with an excellent mathematics library.

Appointments

1. Appointment of Frances Belgrave as Nurse at the Health Service at a salary of \$2500 per year, effective December 1, 1949, to replace Helen Eschenburg, resigned.

Appointments

2. Appointment of Constance D. Bolton as Nurse at the Health Service at a salary of \$2500 per year, effective January 1, 1950 to replace Martha Voss, resigned.

NEW BUSINESS, continued

Appointments, continued

- Appointments 3. Appointment of Richard Theodore Hartwig as Assistant Professor (Extension) of Agricultural Economics at a salary of \$4200 per year, effective January 1, 1950. This is a new position to be paid from Extension funds (\$1900 RMA Project 96, \$1900 RMA Project 98, \$400 Smith-Lever).
 - 4. Appointment of Charles Shick as Assistant Professor (Extension) of Zoology and in the Conservation Institute, effective October 24, 1949, to replace Charles Black, resigned. His salary is paid by the State Conservation Department, and the College pays travel expenses, office facilities, etc.
 - 5. Appointment of Robert E. Loree as Assistant Professor (Extension) of Horticulture at a salary of \$200 per month, effective from October 16, 1949 to April 15, 1950. This is in addition to Mr. Loree's retirement pay.
 - 6. Appointment of Sam Street Hughes as temporary Instructor in Short Courses at a salary of \$290 for the period from January 9 to March 17, 1950.
 - 7. Transfer of Abram P. Snyder from 4-H Club Agent in St. Clair County to County Agricultural Agent in Osceola and half of Lake Counties and a salary increase from \$3800 to \$4100 per year, effective December 20, 1949. This is a replacement for W. S. Harrison, resigned.
 - 8. Transfer of Amalie Vasold from Home Demonstration Agent in Saginaw County to Assistant State 4-H Club Leader and a salary increase from \$4100 to \$4300 per year, effective January 1, 1950. This is a replacement for Ruth DeRosa, resigned.
 - 9. Appointment of Edward Andrew Brand as Associate Professor of Business Administration at a salary of \$6000 per year, effective January 1, 1950, to replace John F. Weaver, resigned.
 - 10. Appointment of Murray James Roberts as temporary Instructor in Hotel Administration at a salary of \$354.17 per month, effective from November 1, 1949, to June 30, 1950, to replace Walter Montague who is on leave without pay.
 - 11. Appointment of Earl Brigham as Instructor in Journalism at a salary of \$358.33 per month, effective from January 1 to June 30, 1950.
 - 12. Appointment of Mrs. Betsey Castleberry as Supervisor of the Social Research Laboratory in Sociology and Anthropology at a salary of \$200 per month, effective from November 1, 1949 to June 30, 1950. This is a new position to be paid from Experiment Station funds.
 - 13. Appointment of Charles W. Darby as Professor of Bacteriology and Public Health at a salary of \$7500 per year, effective January 1, 1950. This is a new position to be paid one-fourth from College, one-fourth from Experiment Station, and one-half from Extension funds.
 - 14. Appointment of Mrs. Ligia Simons DeArmas as Assistant in Foreign Languages at a salary of \$200 per month, effective from November 21 to December 16, 1949 to replace Mrs. Doty who is on sick leave.

Ch. in status	
Paul Krone Mis	cellaneous_
to $\frac{1}{2}$ time Col. $\frac{1}{2}$ time 1. Exp. Sta. Inc. salary	Change in status of Paul Krone, Associate Professor of Horticulture, from half-time College and half-time Extension to half-time College and half-time Experiment Station, effective January 1, 1950.
Howard Zindel ₂ . W. Montague's	Increase in salary for Howard Zindel, Assistant Professor (Extension) of Poultry Husbandry, from \$5600 to \$6000 per year, effective January 1, 1950.
leave to be 3. effective	Change in the effective date of leave of absence without pay for Walter E. Montague. Instruc- tor in Hotel Administration, from leave for one year beginning September 1, 1949, to leave fo

ten months, beginning November 1, 1949.

Leave for A. 4. Professor Brandstatter was granted leave without pay for three months beginning above November5. Brandstatter 1949, to participate in the military government program in Germany. Professor Brandstatter has postponed. not received final word from the Army, and it is recommended that this leave be postponed indefinitely. Inc. salary

> 5. Increase in salary for Carroll Hawkins, Assistant Professor of Political Science and Public Administration, from \$4300 to \$5000 effective January 1, 1950.

Meta Vossbrink6. Increase in salary for Meta Vossbrink, Assistant Professor of Education, from \$5100 to \$5600 per year, effective January 1, 1950.

> 7. Increase in salary for Amy Jean Holmblade, Assistant Professor of Education, from \$4700 to \$4900 per year, effective January 1, 1950.

8. Change in status of Elsie M. Edwards, Instructor in Speech, Dramatics, and Radio Education, from half-time at \$2125 per year to full-time at \$4250 per year, effective January 1, 1950.

9. Recommendation from the Retirement Committee that Merle D. Byers, Associate Professor of Education, be given a leave of absence with full pay from January to June 30, 1950, and retirement at a salary of \$1512 per year, effective July 1, 1950. Mrs. Byers will be 65 years of age April 13, 1950, and has been employed by the College since September 1, 1925.

Inc. salary

Inc salary Amy J. Holmblade. Ch. in status Elsie M. Ed-

Nov. 1, 1949

Carroll Haw-

kins

wards to full time.

Leave and retirement approved for Mrs. Byers.

November 28, 1949

NEW BUSINESS, continued

Miscellaneous, continued

13.

14.

- 10. Recommendation from the Retirement Committee that Mabelle Ehlers, Professor and Head of the Department of Institution Administration, be given a retirement furlough for one year on full pay, effective February 15, 1950, and that she be granted retirement effective February 15, 1951 at a retirement salary of \$1609 per year. Mrs. Ehlers will be 65 years of age November 29, 1949, and has been employed by the College since September 1, 1929.
- 11. In connection with a replacement for Mrs. Ehlers, the following recommendations are made:
 - a. Leave of absence without pay for Katherine Hart, effective from January 1, 1950 to Febtuary 15, 1950. Miss Hart has been on leave since January 1, 1949.
 - b. Appointment of Katherine Hart as Professor and Head of the Department of Institution Administration at a salary of \$6800 per year, effective February 16, 1950.

12. Additional amounts paid salaried employees since the last Board meeting, as follows:

Auditorium		Miscellaneous		Miscellaneous		Additional
Dale Albin	\$ 9	Corrinne Schue	\$ 7.00	Francis Martin	\$60.00	amounts paid
Charles Branz	φ 9 47	E. H. Stewart	φ 7.00 15.00	Randolph Webster	52.50	salaried
L.E. Chapman	46	Joyce Teachout	38.75		6.00	employees.
L. Demorest	40 17	J.B. Tintera	81.20		220.00	
				Wendell Westcott		
J.H. Emery Holon Emere	50	Wayne VanRiper	26.00	Earl McIntyre	25.00	
Helen Evans	53	F.R. Wickert	262.90	Fritz Harris	16.60	
Helen Greene	70	Robert Williams	5.00	Dale Albin	3.00	
Lois Harris	24	Ice Rink		J. H. Bell	5.00	
James Huston	26	Lois Harris	26.00	Charles Branz	11.00	
Mildred Jeffers	41		12.00	Mary Brown	6.00	
Floyd Macklem	50	James Huston		J. D. Davis	30.00	
Noel Miller	3	Mildred Jeffers	6.00	Lorraine Demorest	6.00	
Elmer Peterson	33	Floyd Macklem	9.00	John Emery	6.00	
G.F. Ryder	44	Noel Miller	12.00	Dale Faunce	30.00	
Laurence Seafl	14	Elmer Peterson	17.00	D. L.Gibson	5.00	
Iva Mae Sweat	50	Gail Ryder	6.00	Helen Greene	26.00	
Wayne Van Riper	59	Laurence Searl	19.00	James Apple	20.00	
Clella Weissinger		Robert Troxell	15.50	Robert Copland	30.00	
Neal Whitehead	38	Wayne VanRiper	28.00	Helen Evans	3.00	
Loren Wight	14	Clella Weissinger	9.50	Arthur Heilman	30.00	
Ray Yerkie	23	Neal Whitehead	9.00	-	5.00	
indy for Are	2	Loren Night	9.50	Stanley Howell	6.00	
Ice Rink		Ray Yerkie	12.50	Mildred Jeffers		
Dale Albin	19.00	Gerard Bush	3.50	C. A. Lawson	5.00	
	•			Floyd Macklem	14.00	1
Charles Branz	16.00	Miscellaneous		Harold Sponberg	30.00	
L.E. Chapman	6.00	Billie Aten	61.05	Robert Troxell	13.00	
John Emery	18.50	Bonond Blook	58.03	Marjorie Clemetsen	8.00	
Helen Evans	12.00	Douglas Boyd	23.25	Joyce Jeffers	16.00	
Orville Everett	3.00	S. E. Bryan	35.00	C. D. Mead	5.00	
Helen Greene	40.00	William Christian	120.80	Samuel Mercer	35.00	
		Irving Delappe	5.00	Frank Montgomery	25.00	
<u>Miscellaneous</u>			-	Edward Nordhaus	5.00	
Auley McAuley	5.00	M. R. Denny	5.00	Charles Pedrey	30.00	•
Noel Miller	13.00	Mabel Flanders	29.25	Elmer Peterson	8.00	
Malvern Obrecht	55.00	Lois Harris	36.00	Gail Ryder	3.00	
Wm. Pitkin	103.00	C. N. Hill	139.40	Laurence Searl	3.00	
Robt. Purrington	5.00	Rosalie Kesseler	15.50		-	Gift of 51
M. Robinson	22.75	J.F. MacNaughton	310.40			oil paint-
						ings from
. Gift from Arnold	Gift from Arnold G. Scheele, former Head of the Art Department, of 51 oil paintings.					
. Receipt of a chec	k for \$50	0 from Mr. and Mrs. 1	Winfield H.	Line.		Mr.&Mrs.Line
		• • • • • • • •				

Acceptance of a grant of \$32,500 from the Carnegie Corporation of New York, payable \$6,500 15.

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Appt. Kath.

Hart as Head and Prof. Inst. Adm.

Retirement

furlough and retirement

approved for

Mrs. Ehlers

at \$6800

annually for five years beginning in 1949-50, for a study of problems involved in technical assistance to backward peoples. The work will be under the supervision of Dr. Loomis in the Sociology Department.

- 16. Approval of a memorandum of agreement with the United Stove Company of Ypsilanti, Michigan, covering a grant of \$1000 to be used under the direction of A. W. Farrall in the Agricultural Engineering Department in research work in connection with frost prevention equipment of the smudge pot type.
- 17. Acceptance of \$42.50 from Forestry Alumni to be added to the A. K. Chittenden Loan Fund.
- 18. Continuation of a memorandum of agreement with the Ferro Enamel Corporation of Cleveland, Chio, covering a grant of \$1000 to be used under the direction of F. L. Wynd in the Botany Department in an investigation of the absorption of nutrients by plants and the effect of these nutrients on the metabolism and behavior of the plants. Provision is made for a graduate fellowship.

19. Acceptance of \$66 from Forestry Alumni to be added to the A. K. Chittenden Loan Fund.

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NEW BUSINESS, continued

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J.E. Emery 50 Wayne VanRiper 26.00 Earl McIntyre 25.00 Helen Evans 53 F.R. Wickert 262.90 Fritz Harris 16.60 Janes Huston 24 Jee Eink J. H. Bell 5.00 Janes Huston 26 J. H. Bell 5.00 Mildred Jeffers 41 Lois Marris 26.00 Moel Miller 3 Janes Huston 100 Mildred Jeffers 50 James Huston 6.00 Moel Miller 3 Floyd Macklem 9.00 Janes Huston 17.00 Dale Fannes 30.00 Moel Miller 3 Mildred Jeffers 6.00 Janes Haston 17.00 Dale Fannes 30.00 Iaurence Seafl 14 Mare Feterson 17.00 Dale Fannes 30.00 Wayne Van Riper 50 Gail Fyder 6.00 James Apple 20.00 Clella Weissinger 50 Robert Troxell 15.50 Robert Fores 3.00 Heen Wight 14 Olella Weissinger 9.50 Arthur Heilman 30.00 <td>L.E. Chapman</td> <td>46</td> <td>Joyce Teachout</td> <td>38.75</td> <td>Clella Weissinger</td> <td>6.00</td> <td>employees.</td>	L.E. Chapman	46	Joyce Teachout	38.75	Clella Weissinger	6.00	employees.
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13. Gift from Arnold G. Scheele, former Head of the Art Department, of 51 oil paintings.

14. Receipt of a check for \$500 from Mr. and Mrs. Winfield H. Line.

Appt. Kath. Hart as Head and Prof. Inst. Adm. at \$6800

Retirement

furlough and retirement

approved for

Mrs. Ehlers

Mr. Scheele Ck, \$500

Mr.&Mrs.Line

- 15. Acceptance of a grant of \$32,500 from the Carnegie Corporation of New York, payable \$6,500 annually for five years beginning in 1949-50, for a study of problems involved in technical assistance to backward peoples. The work will be under the supervision of Dr. Loomis in the Sociology Department.
- 16. Approval of a memorandum of agreement with the United Stove Company of Ypsilanti, Michigan, covering a grant of \$1000 to be used under the direction of A. W. Farrall in the Agricultural Engineering Department in research work in connection with frost prevention equipment of the smudge pot type.
- 17. Acceptance of \$42.50 from Forestry Alumni to be added to the A. K. Chittenden Loan Fund.
- 18. Continuation of a memorandum of agreement with the Ferro Enamel Corporation of Cleveland, Chio, covering a grant of \$1000 to be used under the direction of F. L. Wynd in the Botany Department in an investigation of the absorption of nutrients by plants and the effect of these nutrients on the metabolism and behavior of the plants. Provision is made for a graduate fellowship.

19. Acceptance of \$66 from Forestry Alumni to be added to the A. K. Chittenden Loan Fund.

\$32,500 from Carnegie Memo agreement United Stove

Grant of

\$42.50 added to Chittenden Loan Fund Cont. memo agreement Ferro Enamel

\$66 added to Chittenden Loan Fund.

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Cont. memo

NEW BUSINESS, continued

Miscellaneous, continued

20. Continuation of a memorandum of agreement with the Sloan-Kettering Institute of New York agreement City covering a grant of \$1750 to be used under the direction of H. B. Tukey in the Horti-Sloan-Ketterculture Department to test extracts from higher plants against tumor development in animals. ing. Cont. memo 21. Continuation of a memorandum of agreement with the American Electroplaters' Society covering agreement a grant of \$2800 to be used under the direction of Professor Ewing in the Chemistry Depart-Am.Electroment. Provision is made for two graduate fellows. platers. Memo agree-22. Approval of a memorandum of agreement with the National Safety Council covering a grant of ment Nat. \$5000 to be used under the direction of R. F. Turner in the Police Administration Department Safety Council for a research project on the comparability and reliability of chemical tests for intoxication. Provision is made for a graduate fellowship. Sec-Dept. I Com. on Additional full-time Secretary-Departmental I position in the office of the Committee on 23. Scholarships Scholarships. This position has formerly been paid from the labor payroll. Clerk-Sten I 1/2 time 24. Additional half-time Clerk-Stenographer I position in Horticulture, paid from Experiment Sta-Hort. tion funds. 支 time C1-Sten I Educ. 25. Additional half-time Clerk-Stenographer I in Education, to be reimbursed from Vocational funds. \$1000 added to For. Bud. 26. Request for a supplemental appropriation of \$1000 for the Forestry Department. \$300 approp. to cover cost27. Appropriation of \$300 to cover the cost of 100 dinners on October 21 for the Alumni Advisory Council. dinners for Al. Adv.Coun. Payment state²⁸. Statement from Ballard, Jennings, Bishop and Ellsworth in the amount of \$936.91 for the period July 6 to September 30. Sh.Bal.J. & Ellsworth 29. Communication from Professor Underwood and Dean Emmons urging an addition to the carillon at Octave of an early date of additional bells to make it possible to use the carillon for recital purposes. small bells To make the carillon comparable with those at Cornell, Michigan, Chicago, Iowa State, the Uniapproved for versity of Kansas, and others would cost about \$30,000. An octave of small bells could be carillon added at a cost of approximately \$2,500. It is urged that we undertake at least this octave of smaller bells now. If the orders are placed now, installation cannot be completed before next summer. After discussion the Board authorized an appropriation of \$2500 for an octave of small bells and instructed the Secretary to make a study of the structural changes required if we are to install a complete set of bells at some later date. Full-time Recommendation from Mr. Brandstatter that the College employ a full time, trained, professional fire inspector30. fire inspector. The present replacement value of Michigan State College buildings is estito be employed. mated at approximately \$90,000,000. U.P. Develop. 31. Communication from the Upper Peninsula Development Bureau through George Bishop urging that Bur. urges there be included in next year's budget enough funds to permit putting one or two more field l or 2 field workers on the job in the tourist and resort field. workers in tourist & resort field. 32. Report of contributions totaling \$9,852.35 to the Michigan State College Memorial Center Fund during the period from May 1 to June 30, 1949. Sec. instructed to look 33. Communication from Professor Brandstatter pointing out the needs of the Department of Police Administration if they are to function adequately and meet the requests that are being made into costs for of them for assistance by the police agencies of the state. It will require an appropriaconverting tion of approximately \$5,000 for new equipments and additional space. The only possible permaportion of nent space would be the completion of a portion of the fourth floor in Berkey Hall which 4th floor would require a substantial investment. Berkey Hall for Pol. Adm. Professor Brandstatter met with the Board at luncheon and outlined the needs and plans for the

Professor Brandstatter met with the Board at luncheon and outlined the needs and plans for the Department of Police Administration. It is understood that Secretary McDonel will have available

for the next Board meeting estimated costs for the conversion of satisfactory permanent space for this department in Berkey Hall.

On motion of Mr. Brody, seconded by Mr. More, <u>it was voted</u> to approve the President's Report and all New Business.

TRAVEL -

The President presented a mimeographed statement of recommendations for out-of-state travel at college expense.

On motion of Mr. More, seconded by Miss Jones, <u>it was voted</u> to approve the out-of-state travel as recommended. In the future, out-of-state travel will not be included in the permanent college records but will be presented to the Board for their information and copies filed in the Secretary's Office.

November 28, 1949

ADDITIONAL ITEMS

Leaves

- 1. Leave of absence with pay for G. W. Hobbs, Professor of Mechanical Engineering, for three months from January 1 to March 31, 1950, for travel and study of the southeastern universities and colleges.
- 2. Leave of absence with pay for C. M. Cade, Professor of Civil and Sanitary Engineering and Mechanics, for three months from January 1 to March 31, 1950, to visit engineering structures and colleges in the south and west.

The Board did not approve the above requests because of an embarrassing precedent that might be established in granting winter leaves with pay so that staff members might winter in the south.

Miscellaneous

1. Receipt of a check for \$10,813.97 from the estate of Peter V. Ross of San Francisco, California, There may be an additional distribution of a small amount at a later date. The will of Mr. Ross Ross contains no instructions or suggestions as to how this money is to be used.

The Board decided that this sum was to be added to the Alumni Memorial Fund.

2. Approval of the recommendation from Professor Loomis, Dean Emmons, and Dean Anthony with reference to the expenditure of the funds granted by the Carnegie Corporation for the area program research and evaluation center.

On motion of Mr. Brody, seconded by Mr. Akers, it was voted to approve items 1 and 2, Miscellaneous, above.

SPECIAL MISCELLANEOUS ITEMS

1. Discussion of the request to be made of the special session of the legislature for funds for maintenance and operation and for capital equipment items.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the tentative budget outlined by Mr. May for submission to the Budget Director.

On motion of Mr. Brody, seconded by Mr. More, it was voted to authorize the Comptroller and officials of the College to request of the legislature through the State Budget Office appropriations for Agricultural Extension and Agricultural Experiment Station at the same figures that were originally requested of the 1949 session of the legislature, with the addition of \$30,000 for the Experiment Station to make possible the research program requested by the State Soil Conservation Committee and such additional offset funds as are required for the Hope-Flannagan monies.

On motion of Mr. Mueller, seconded by Miss Jones, it was voted to authorize the Comptroller and officials of the College to take such steps as are necessary in presenting as vigorously as possible to the Budget Office the request for capital items including the Veterinary Building, the Library, the necessary funds for an adequate water storage and other utility extensions.

2. Discussion of a new contract with the East Lansing Board of Education covering the cost of educating students from college housing in the East Lansing schools.

On motion of Mr. Brody, seconded by Mr. More, it was voted to authorize the Comptroller to negotiate with the East Lansing Board of Education for a revision of the contract covering the education of children in college housing on the basis of a college contribution approved by the Department of Public Instruction covering such arrangements when children from one school district are educated in another , - this contract to be approved by the Board before it becomes effective.

3. Report of developments in plans for air conditioning portions of the Kellogg Center for Continuing Education Building.

On motion of Miss Jones, seconded by Mr. Brody, it was voted to authorize the Secretary to notify the architect and contractor to include air conditioning of the conference rooms only as recommended by Mr. Foster and Mr. Scott with the understanding that the building is to be constructed so that air conditioning can be added to areas originally contemplated at some later date if it is deemed desirable.

New contract with E.L. Bd. of Educ. to be prepared.

Arch. & Conto be notified to include air cond. in conf rooms only Cleveland professional hockey teams not allowed to transfer games to

Discussion of tentative budget to be prepared for Budget Director.

Ck.\$10,813.97 from Estate of Peter V.

Rec. on exp.

Carnegie

Foundation

of funds from

Leaves

4. A proposal was presented from Dean Crowe suggesting that the Cleveland professional hockey team transfer its home games to the college ice arena.

After discussion it was decided to reaffirm the policy of the Board refusing the use of college facilities for commercial enterprises.

5. Communications from Lee Benner, Chairman of the MSC Alumni Advisory Council, and from Tom King recommending that we proceed with plans for building of the chapel as a part of the Memorial Center, postponing but not abandoning plans for the International House pending the raising of additional monies.

Architect to proceed with plans for bldg. memorial chapel

arena.

SPECIAL MISCELLANEOUS ITEMS, continued

5. (Continued)

Plans and specifications to be drawn up for Memorial chapel.

\$167,000 has been pledged and \$146,000 paid in cash, and it is estimated that this is sufficient to pay for a chapel approximately 40 x 70 feet to seat about 200 people, the basement of which could be used as social guarters for international students. Various questions are raised in the communications with reference to site, architect, etc.

On motion of Miss Jones, seconded by Mr. Brody, <u>it was voted</u> to authorize the architect, Mr. Calder, at Board expense, to proceed to draw up plans and specifications for the chapel, in consultation with the Alumni Advisory Committee. It is understood that the building is to be designed so that it can be completed with the funds that are available.

The Board adjourned at 12:15 p.m.

The next meeting will be held Friday, December 16, 1949

President Secretary

