

MINUTES OF THE MEETING
of the
MICHIGAN STATE UNIVERSITY
BOARD OF TRUSTEES
November 29-30, 1979

President Mackey called the meeting to order in the Lincoln Room, Kellogg Center, at 7:30 p.m., November 29.

Present: Trustees Bruff, Krolikowski, Lick, Martin, Radcliffe, Sawyer, Smydra, and Stack; President Mackey, Provost Winder, Vice Presidents Cantlon, Carr, Dickinson, Turner, and Wilkinson; Secretary Ballard, Assistant to the President Simon, Faculty Liaison Group, Student Liaison Group.

1. Approval of Proposed Agenda

Motion was made by Trustee Radcliffe, seconded by Trustee Lick, to approve the proposed agenda. Unanimously approved.

2. Approval of October 25-26 Minutes

Motion was made by Trustee Sawyer, seconded by Trustee Lick, to approve the minutes of the October 25-26 Board meeting, Unanimously approved.

Recessed for Board Committee meetings at 7:26 p.m.

During the recess there were meetings of the following Board Committees:

Affirmative Action Committee
Audit Committee

The meeting reconvened at 9:35 a.m., November 30, Board Room, Administration Building.

Present: Trustees Bruff, Krolikowski, Lick, Martin, Radcliffe, Sawyer, Smydra, and Stack; President Mackey, Provost Winder, Executive Vice President Breslin, Vice Presidents Cantlon, Carr, Dickinson, Turner, and Wilkinson; Secretary Ballard, Assistant to the President Simon, Faculty Liaison Group, Student Liaison Group.

Presentation of
Trustee GPA
Awards

1. In an informal ceremony President Mackey and Chairperson Bruff presented Trustee GPA Awards to the following students graduating at the top of their class at the 1979 fall term commencement:

First highest - Diane Ellen Zdunczyk

Second highest - David Michael Girton

Third highest - Alan Fox

The fourth highest, Eric Spencer Petrie, was out of the state and unable to participate in this brief ceremony.

2. Public Comments

On behalf of the Michigan Legislature, State Senator Jackie Vaughn III presented President Mackey and Chairperson Bruff with copies of a Legislative Concurrent Resolution welcoming President Mackey to Michigan. A copy of this resolution is on file in the Secretary's Office.

Mr. Bruce Studer, of ASMSU, gave the Board a brief report on the student tuition rally on November 14.

A. PERSONNEL CHANGES

Presentation of
Legislative Con-
current Resolu-
tion to Pres.
Mackey & Chm.
Bruff

Report on stu-
dent tuition
rally

Resignations &
Terminations

Resignations and Terminations

1. John J. Markus, County Extension Director, Iron County, effective January 2, 1980, to become a full-time farmer.
2. Ann P. Scott, Extension Home Economist, Kent County, effective November 30, 1979, to spend more time with family.
3. Laurie J. Spezia, Extension Home Economist, Genesee County, effective November 1, 1979.
4. Sharon R. Jacobs, Specialist, Audiology and Speech Sciences, effective December 7, 1979, leaving area.
5. Lee E. Meadows, Specialist, Supportive Services, effective October 26, 1979, to accept position with Residence Halls.

A. PERSONNEL CHANGES, cont.

November 29-30, 1979

Leaves--Sabbatical

Sabbatical
Leaves

1. Harold B. Stonehouse, Professor, Geology, with full pay, from January 1, 1980, through March 31, 1980, to study in San Diego, California.
2. Alain F. Corcos, Professor, Natural Science, with full pay, from January 1, 1980, through March 31, 1980, to study in Berkeley, California and East Lansing, Michigan.
3. Oscar Taboada, Professor, Natural Science, with full pay, from January 1, 1980, through March 31, 1980, to study in Uruguay and Argentina.
4. Joan V. Smith, Associate Professor, Art, with full pay, from April 1, 1980, through June 30, 1980, to research and write in the Lansing area.

Leaves--Medical

Medical
Leaves

1. Joseph T. Ruppe, County Extension Director, Gogebic County, with full pay, from November 1, 1979, through November 30, 1979.
2. Eugene Jacobson, Professor, Psychology, with full pay, from September 1, 1979, through December 31, 1979.

Leaves--Other

Other
Leaves

1. Kathleen J. Majewski, Extension Home Economist, Kent County, without pay, from September 11, 1979, through October 25, 1979, to provide child care.
2. Doris J. Richardson, County Extension Director, Barry County, with full pay, from September 22, 1980, through December 12, 1980, to study at Michigan State University.
3. Cole S. Brembeck, Professor and Associate Dean, College of Education; Director, Institute for International Studies in Education, without pay, from January 1, 1980, through June 30, 1980, to study and write at Michigan State University.
4. Mary F. Horan, Assistant Professor, Nursing, without pay, from January 1, 1980, through April 30, 1980, to study at the University of Michigan.
5. Henry C. Koch, Librarian IV and Associate Director, Libraries, without pay, from November 15, 1979, through December 14, 1979, to study and travel in Italy.
6. Robert E. Runser, Librarian IV, Libraries, without pay, from November 15, 1979, through December 14, 1979, to study and travel in England.

Transfers and Changes in Assignment

Transfers and
Changes in
Assignment

1. Approved a change for John R. Aylsworth from Extension 4-H Youth Agent, Clinton, Gratiot, and Shiawassee Counties, at a salary of \$25,260 per year, to a Program Leader, 4-H Youth Programs, at a salary of \$26,908 per year on an AN basis, effective October 1, 1979.
2. Approved a change for Cheryl N. Booth, County Extension Home Economist, Gratiot County, from 50% time to 100% time, effective January 1, 1980.
3. Approved a change for Ray B. Gummerson from Regional Extension Supervisor, Cooperative Extension; Regional Director, Continuing Education, to Regional Extension Supervisor, Cooperative Extension, effective October 1, 1979.
4. Approved a change for Ruth M. Hoolihan, Extension Home Economist, Lake County, from 70% time to 50% time, effective January 1, 1980.
5. Approved a change for Mildred L. Mahan, Extension Home Economist, Montcalm County, from 100% time to 50% time, effective January 1, 1980.
6. Approved a change for Sara L. Paton from Extension 4-H Youth Agent, Kent County, to Extension 4-H Youth Agent, Kent, Allegan, and Ottawa Counties, effective December 1, 1979.
7. Approved a cancellation of sabbatical leave of absence for Keith A. Raisanen, County Extension Director, Houghton and Keweenaw Counties, without pay, effective November 1, 1979, through December 31, 1979.
8. Approved a change for Elizabeth M. Szymanski, Extension Home Economist, Bay County, from 50% time to 100% time, effective January 1, 1980.
9. Approved a change for Dennis R. Heldman from Professor and Chairman, Agricultural Engineering, to Professor, Agricultural Engineering, effective September 16, 1979.

John R.
Aylsworth

Cheryl N.
Booth

Ray B.
Gummerson

Ruth M.
Hoolihan

Mildred L.
Mahan

Sara L. Paton

Keith A.
Raisanen

Elizabeth M.
Szymanski

Dennis R.
Heldman

A. PERSONNEL CHANGES, cont.

November 29-30, 1979

Transfers and Changes in Assignment, cont.

- Richard G. Pfister 10. Approved a change for Richard G. Pfister from Professor, Agricultural Engineering, at a salary of \$31,750 per year, to Professor and Acting Chairman, Agricultural Engineering, at a salary of \$34,750 per year on an AN basis, effective September 16, 1979.
- W. Fred Graham 11. Approved a change for W. Fred Graham from Professor, Religious Studies, and Justin Morrill Inter-College Programs, to Professor, Religious Studies, effective January 1, 1980.
- George T. Rowan 12. Approved a change for George T. Rowan from Assistant Professor, Elementary and Special Education, at a salary of \$20,000 per year, to Assistant Professor and Assistant to the Dean, Lifelong Education Programs, at a salary of \$29,500 per year on an AN basis, effective December 1, 1979.
- Barbara D. Ames 13. Approved a change for Barbara D. Ames from Assistant Professor, Human Environment and Design; CORE Studies Program Coordinator, Dean of Human Ecology, to Assistant Professor, Family and Child Sciences; CORE Studies Program Coordinator, Dean of Human Ecology, effective September 1, 1979.
- Otto A. Gansow 14. Approved a change in terms of sabbatical leave for Otto A. Gansow, Associate Professor, Chemistry, from half pay, effective September 1, 1979, through August 31, 1980, to full pay, effective September 1, 1979, through August 31, 1980.
- George E. Ristow 15. Approved a change for George E. Ristow from Associate Professor, Osteopathic Medicine, to Associate Professor, Osteopathic Medicine, and Medicine, effective July 1, 1979.
- Lawrence A. Messe 16. Approved a change in terms of sabbatical leave for Lawrence A. Messe, Professor, Psychology, from half pay, effective October 1, 1979, through August 31, 1980, to full pay, effective October 1, 1979, through March 31, 1980.
- Patricia W. Barnes-McConnell 17. Approved a change in terms of sabbatical leave of absence for Patricia W. Barnes-McConnell, Associate Professor, Crop and Soil Sciences; and Urban and Metropolitan Studies, from half pay, effective September 1, 1979, through August 31, 1980, to full pay, effective September 1, 1979, through June 14, 1980, and half pay, effective June 15, 1980, through August 31, 1980.
- Jeffrey F. Williams 18. Approved a change for Jeffrey F. Williams, Professor, Microbiology and Public Health; and Assistant Dean, College of Veterinary Medicine, to Professor, Microbiology and Public Health; and Director, Sudan Project, College of Veterinary Medicine, effective November 1, 1979.
- Janet H. Parsch 19. Approved a change for Janet H. Parsch from Librarian I, Libraries, at a salary of \$14,300 per year, to a Librarian II, Libraries, at a salary of \$16,000 per year on an AN basis, effective December 1, 1979.
- Joseph F. Kavanagh 20. Approved a change for Joseph F. Kavanagh from Manager Utility Services, A15, Utility Services/Physical Plant, at a salary of \$31,050 per year, to Senior Engineer, A16, Utility Services/Physical Plant, at a salary of \$32,000 per year on an AN basis, effective November 1, 1979.
- Robert W. Nestle 21. Approved a change for Robert W. Nestle from Engineer IV, A14, Physical Plant Engineering Planning, to an Engineer IV, A15, Physical Plant Engineering Planning, effective November 1, 1979.
- Terry W. Ruprecht 22. Approved a change for Terry W. Ruprecht from a Senior Engineer A15, Physical Plant Engineering Planning, to a Senior Engineer, A16, Physical Plant Engineering Planning, effective November 1, 1979.
- David A. Sonnega 23. Approved a change for David A. Sonnega from Engineer IV, A14, Physical Plant Engineering Services, to Engineer IV, A15, Physical Plant Engineering Services, effective November 1, 1979.

Salary Changes

Salary Changes

1. Increase in salary for Marlene C. Caszatt, Extension Home Economist, Antrim, Kalkaska, and Charlevoix Counties, to \$21,851 per year on an AN basis, effective October 1, 1979.
2. Increase in salary for Joan S. McGarry, Extension Home Economist, Grand Traverse and Leelanau Counties, to \$18,668 per year on an AN basis, effective November 1, 1979.
3. Increase in salary for Richard G. Pfister, Professor and Acting Chairman, Agricultural Engineering, to \$37,679 per year on an AN basis, effective October 1, 1979.

A. PERSONNEL CHANGES, cont.

November 29-30, 1979

Salary Changes, cont.Salary Changes,
cont.

4. Increase in salary for Robert K. Ringer, Professor, Poultry Science; Physiology; and Pesticide Research Center, to \$39,947 per year on an AN basis, effective October 1, 1979.
5. Increase in salary for William C. McHarris, Professor, Chemistry, to \$37,300 per year on an AN basis, effective October 1, 1979.
6. Increase in salary for Homer Higbee, Assistant Dean, International Studies and Programs, to \$43,515 per year on an AN basis, effective October 1, 1979.

Appointments

Appointments

1. Cheryl N. Booth, Extension Home Economist, Gratiot County, at a salary of \$14,500 per year on an AN basis, effective December 1, 1979. Subject to the Cooperative Extension Service Continuing Employment System. 50% time.
2. Lana J. Ford, Extension Home Economist, Newaygo and Oceana Counties, at a salary of \$16,500 per year on an AN basis, effective December 1, 1979. Subject to the Cooperative Extension Service Continuing Employment System.
3. Helen C. Willis, District Extension Leader, Resource Development, Southeast and East Central Michigan, at a salary of \$20,000 per year on an AN basis, effective December 1, 1979. Subject to the Cooperative Extension Service Continuing Employment System.
4. Michael C. Wilson, Extension 4-H Youth Agent, Isabella, Montcalm, and Midland Counties, at a salary of \$13,750 per year on an AN basis, effective December 1, 1979. Subject to the Cooperative Extension Service Continuing Employment System.
5. John D. Schwartz, District Extension Marine Agent, Northeast Michigan, at a salary of \$14,500 per year on an AN basis, effective December 1, 1979. Subject to the Cooperative Extension Service Continuing Employment System.
6. Russell D. Frazier, Associate Professor, Crop and Soil Sciences; and Director, Operations and Facilities, Kellogg Biological Station, in the tenure system, at a salary of \$32,000 per year on an AN basis, effective November 1, 1979.
7. Frances F. Ekern, Assistant Professor, Natural Science, in the tenure system, at a salary of \$16,000 per year on an AY basis, effective January 1, 1980.
8. Theodore Lopushinsky, Assistant Professor, Natural Science, in the tenure system, at a salary of \$16,000 per year on an AY basis, effective January 1, 1980.
9. Henry E. Beckmeyer, Associate Professor, Office of the Dean of Osteopathic Medicine; and Osteopathic Medicine, in the tenure system, at a salary of \$54,000 per year on an AN basis, effective November 1, 1979.
10. Donald H. Briner, Professor, Office of the Dean of Osteopathic Medicine; and Osteopathic Medicine, with tenure, at a salary of \$65,000 per year on an AN basis, effective November 1, 1979.
11. John M. B. Kaneene, Assistant Professor, Office of the Dean of Veterinary Medicine, in the tenure system, at a salary of \$29,500 per year on an AN basis, effective September 12, 1979.
12. Duke Tanaka, Jr., Associate Professor, Anatomy, in the tenure system, at a salary of \$30,000 per year on an AN basis, effective May 1, 1980.
13. Roger K. Maes, Assistant Professor, Animal Health Diagnostic Laboratory; and Microbiology and Public Health, in the tenure system, at a salary of \$29,000 per year on an AN basis, effective October 1, 1979.
14. Richard H. Harms, Specialist, University Archives and Historical Collections, in the job security system, at a salary of \$14,000 per year on an AN basis, effective January 1, 1980.

A. PERSONNEL CHANGES, cont.

November 29-30, 1979

Faculty
Reappointment &
Tenure
RecommendationsFaculty Reappointment and Tenure Recommendations

Most of the recommendations for faculty members whose current probationary appointments in the tenure system end on August 31, 1980 were made at the Board meeting on May 24-25, 1979. The faculty members named below are those for whom tenure action was delayed last spring so that no one would be disadvantaged by the advancement from fall to spring of the tenure recommendations.

The following actions are recommended by the departmental chairperson (or school director), the dean(s), and the Provost in accordance with the tenure rules.

1. Assistant Professors who acquire tenure with the reappointment effective September 1, 1980:

Jon E. Baisch	Theatre
Stephen C. White	Audiology and Speech Sciences

2. Second probationary appointment as Assistant Professor for three years from September 1, 1980:

John L. Revitte	Labor and Industrial Relations
Bruce W. Pigozzi	Geography

3. Second probationary appointment as Instructor for two years from September 1, 1980:

Mark Belkin	Labor and Industrial Relations
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On motion by Trustee Sawyer, seconded by Trustee Radcliffe, it was unanimously voted to approve the Resignations and Terminations, Leaves, Transfers and Changes in Assignment, Salary Changes, Appointments, and Faculty Reappointment and Tenure Recommendations.

Personnel
RecommendationsPersonnel Recommendations

It is recommended that the following positions be established:

1. Administrative Assistant II A10 for Dean's Office, College of Arts and Letters
2. Clerk-Typist II C05 for Nursing
3. Secretary I O 05 (Off campus, 26 hours/week) for Dean's Office, College of Osteopathic Medicine
4. Secretary I C05 for Radiology, College of Osteopathic Medicine
5. Secretary I C05 for Labor and Industrial Relations
6. Administrative Assistant I A08 for Continuing Education Service
7. For Computer Laboratory
 - a. Engineer I A12
 - b. Systems Analyst A11
 - c. Research Instructional Equipment Technician II C10
8. Financial Analyst II A10 for Controller
9. Senior Administrative Secretary A10 for Vice President for Development

The following reclassifications are recommended:

1. For Physical Plant/Engineering Services
 - a. Senior Engineer A15 to Senior Engineer A16
 - b. Engineer IV A14 to Engineer IV A15
 - c. Engineer IV A14 to Engineer IV A15
2. Manager Utility Services A15 to Senior Engineer A16 for Physical Plant/ Utility Services

Approved by a vote of 7 to 0 on motion by Trustee Smydra, seconded by Trustee Martin. Trustee Bruff was not in the room at the time the vote was recorded.

Gifts & Grants

B. GIFTS AND GRANTS

Gifts and Grants totaling \$8,091,657 were approved by a vote of 7 to 0 on motion by Trustee Smydra, seconded by Trustee Radcliffe. Trustee Bruff was not in the room at the time the vote was recorded. A list of the gifts and grants accepted is filed in the Secretary's Office.

C. BIDS AND CONTRACT AWARDS

November 29-30, 1979

Natural Science
Building -
Renovation of
Room 3011. Natural Science Building - Renovation of Room 301

The following bids were received on November 1, 1979, for renovation of Room 301 Natural Science Building. This project involves the removal of an existing partition and erection of new partitions. It provides for laboratory furniture, new flooring, and a new suspended ceiling with fluorescent lighting. It also includes necessary mechanical and electrical alterations. The altered area will provide instructional space and facilities for research in the studies of Hormonal Control of Behavior and Tumor Biology.

<u>Contractor</u>	<u>Base Bid</u>
Haussman Construction Co.	\$69,647
Hanel-Vance Construction Co.	69,945
McNeilly Construction, Inc.	70,152
Irish Construction Co., Inc.	72,900
B. J. Siwek Construction Co.	77,390
McGuire Construction Management, Inc.	78,780

It is recommended that a contract be awarded in the amount of \$69,647 to the Haussman Construction Co. of Lansing, Michigan, and that the following project budget be established:

Contract - Haussman Construction Co.	\$69,647
Contingencies	6,900
Design, Coordination and Inspection	<u>9,453</u>
Total Expected Expenditures	\$86,000

This project will be funded from the following General Fund accounts:

Account 11-8575 - Natural Science Renovations, Special	\$65,000
Account 11-3685 - Dean of Natural Science, Special	<u>21,000</u>
Total	\$86,000

RESOLVED that the above contract be awarded and project budget be established as recommended.

Unanimously approved. Motion by Trustee Smydra, seconded by Trustee Lick.

Elevator
Modifications2. Elevator Modifications

The following bids were received on November 7, 1979, for Barrier Free Modifications to Elevators in Bessey Hall, Biochemistry, Giltner Hall, Library, and Student Services. This project provides for the modification of one elevator in Bessey Hall; two in Biochemistry, Giltner Hall and Student Services; and four in the Library to provide access in accordance with barrier free criteria. The modifications include the installation of accessible cab controls, safe-ray detection devices to prevent the premature closing of the door, tactile number plates at all floors, and signal bells to identify the ground floor.

<u>Contractor</u>	<u>Base Bid</u>
Haussman Construction Co.	\$28,600
McNeilly Construction, Inc.	32,469

It is recommended that a contract be awarded in the amount of \$28,600 to the Haussman Construction Co. of Lansing, Michigan, and that the following project budget be established:

Contract - Haussman Construction Co.	\$28,600
Contingencies	2,900
Design, Coordination, and Inspection	<u>4,500</u>
Total Expected Expenditures	\$36,000

This project will be funded from Account 11-8005 - University Architect - Accessibility Project, Special.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Unanimously approved. Motion by Trustee Sawyer, seconded by Trustee Lick.

C. BIDS AND CONTRACT AWARDS, cont.

November 29-30, 1979

Kellogg
Biological
Station Field
Laboratory

3. Kellogg Biological Station Field Laboratory

The following bids were received on November 13, 1979, for a Field Laboratory at the Kellogg Biological Station. This project provides for the construction of a metal-clad, pole-style building with interior partitions, heating, lighting, and plumbing. The building will be used for the support of teaching and research activities.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt.#1</u>	<u>Alt.#2</u>	<u>Alt.#3</u>
Docsa-Smith Associates, Inc.	\$62,500	\$1,600	\$2,400	\$3,000
Thomsen Construction and Supply Co.	72,994	1,880	2,871	3,458
McGuire Construction Management, Inc.	77,863	4,425	5,655	3,475

Alternate #1-Add eight feet to length of building in Room 106.

Alternate #2-Add a 16' x 22' concrete slab with roof structure over it.

Alternate #3-Winterize Room 106.

It is recommended that a contract be awarded in the amount of \$62,500 to Docsa-Smith Associates, Inc., of Kalamazoo, Michigan, and that the following project budget be established:

Construction - Docsa-Smith Associates, Inc.	\$62,500
Architect - Kellogg Architects	5,600
Contingency	<u>3,100</u>
Total Expected Expenditures	\$71,200

This project will be funded as follows:

Account 71-1607 - National Science Foundation	\$69,000
Account 71-6647 - Agricultural Experiment Station	<u>2,200</u>
Total	\$71,200

RESOLVED that the above contract be awarded and project budget be established as recommended.

Unanimously approved. Motion by Trustee Smydra, seconded by Trustee Lick.

Alterations
to Pesticide
Research Center

4. Alterations to Pesticide Research Center

At its October 26, 1979, meeting the Board of Trustees authorized the administration to award a contract for Alterations to Room 113 of the Pesticide Research Center with a budget not to exceed \$65,000. This project involves the construction of a containment laboratory in the headhouse of the Pesticide Research Center for the study of chemical carcinogens in the human food chain. Included in the contract are new laboratory furniture, fume hood with special filter systems, ventilation system, new ceiling, lighting, and flooring systems.

The following bids were received on November 8, 1979, for this project:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate No. 1*</u>
B. J. Siwek Construction Company	\$45,300	\$600
McNeilly Construction, Inc.	48,090	625
Irish Construction Co., Inc.	49,400	800
Hanel-Vance Construction Co.	49,720	570
Haussman Construction Co.	51,500	567
Charles Featherly Construction Company	52,995	765
A. B. C. Construction Co.	64,800	850

*Alternate No. 1 provides a suspended ceiling and new light fixtures for Room 113.

A contract was awarded in the amount of \$45,900 (Base Bid of \$45,300 + Alternate No. 1 of \$600) to the B. J. Siwek Construction Company of Lansing, Michigan, and the following project budget has been established:

Contract - B. J. Siwek Construction Company	\$45,900
Contingencies	4,700
Design, Coordination, and Inspection	<u>5,400</u>
Total Expected Expenditures	\$56,000

This project is being funded from Account 71-3763 - Center for Environmental Toxicology.

RESOLVED that the above report be accepted.

Unanimously approved. Motion by Trustee Bruff, seconded by Trustee Radcliffe.

C. BIDS AND CONTRACT AWARDS, cont.

November 29-30, 1979

5. Russ Forest Field LaboratoryRuss Forest
Field
Laboratory

The following bids were received on October 3, 1979, for a Field Laboratory at the Russ Forest. This project involves the construction of a 40' x 90' pole building for equipment storage and workshop area with related plumbing and electrical service.

<u>Contractor</u>	<u>Base Bid</u>
Docsa-Smith Associates, Inc.	\$56,000
Thomsen Construction and Supply Co.	57,413
Hollman & Hollman Construction	57,820

The sources of funds for this project were the Russ Forest Trust and the Agricultural Experiment Station at a level of \$45,000 - \$55,000. With the architect's fees and contingencies, the total project cost would have amounted to approximately \$65,000. Since this exceeds the funds available, it is recommended that the bids be rejected. The staff of the College of Agriculture and Natural Resources is in the process of evaluating alternative plans.

RESOLVED that the bids be rejected as recommended.

Unanimously approved. Motion by Trustee Bruff, seconded by Trustee Sawyer.

D. OTHER ITEMS FOR ACTION1. Affiliation AgreementAffiliation
Agreement with
the Midland
Hospital Center,
Midland,
approved

In keeping with previously established policies and procedures, the College of Human Medicine and its Department of Family Practice have requested that the University, on their behalf, enter into an affiliation agreement with the Midland Hospital Center, Midland, Michigan, for the purpose of gaining additional clinical facilities for teaching purposes in the area of family practice.

The proposed agreement has been examined by the Office of the Dean, College of Human Medicine, the Office of the Provost, and the University Attorney and has been found to be in order. The agreement comes to the Board of Trustees with the Administration's recommendation that it be approved.

RESOLVED that the affiliation agreement between Michigan State University on behalf of its College of Human Medicine (Department of Family Practice), and the Midland Hospital Center, Midland, Michigan, be approved.

Unanimously approved. Motion by Trustee Sawyer, seconded by Trustee Lick.

2. Affiliation AgreementAffiliation
Agreement with
the Battle
Creek Area
Medical Educa-
tion Corp.,
Battle Creek,
approved

In keeping with previously established policies and procedures, the College of Osteopathic Medicine and the College of Human Medicine (School of Medical Technology) have requested approval of an affiliation agreement between the University and the Battle Creek Area Medical Education Corporation, Battle Creek, Michigan.

This agreement is worthy of special comment. Unlike previous agreements which have been designed to provide MSU students off-campus clinical training required in their University program of study, this agreement is concerned with placement of MSU graduates. Our School of Medical Technology provides a four-year didactic bachelor's degree program but not a clinical internship experience. MSU graduates wishing such training must apply to institutions which have an internship program and while they have always been competitive, they do face a continuing problem in that the total number of students from Michigan institutions who qualify for admission to internship programs greatly exceed the number of positions available.

Under this affiliation agreement, BCAMEC guarantees annual admission to 12 graduates from our School of Medical Technology to its internship program. Communication interchange as called for under the agreement should also provide other benefits for the School of Medical Technology.

The affiliation agreement has been examined by the Offices of the Deans of the Colleges of Osteopathic and Human Medicine, by the Office of the Provost, and by the University Attorney. The agreement comes to the Board of Trustees with the Administration's recommendation that it be approved.

RESOLVED that the affiliation agreement between Michigan State University, College of Osteopathic Medicine and the College of Human Medicine (School of Medical Technology), and the Battle Creek Area Medical Education Corporation, Battle Creek, Michigan, be approved.

Unanimously approved. Motion by Trustee Lick, seconded by Trustee Sawyer.

D. OTHER ITEMS FOR ACTION, cont.

November 29-30, 1979

Awarding of
Degrees3. Awarding of Degrees

It is recommended that the appropriate degrees be awarded to those students who, according to the records of the Registrar, completed the requirements for graduation summer and fall terms 1979.

RESOLVED that the degrees be awarded as recommended.

Unanimously approved. Motion by Trustee Sawyer, seconded by Trustee Lick.

Honorary Degrees
Winter Term
19794. Honorary Degrees Winter Term 1979

It is recommended that honorary degrees be awarded to Dr. William M. Lukash and Dr. Walter Adams at the fall term 1979 commencement.

RESOLVED that the above recommendation be approved.

Unanimously approved. Motion by Trustee Martin, seconded by Trustee Smydra.

5. Resolution on Alumni Relations

Trustee Bruff moved the adoption of the following policy statement on alumni relations which had been signed by all members of the Board. The motion was seconded by Trustee Radcliffe. Unanimously approved.

Responsibility for the affairs of Michigan State University is vested in the Board of Trustees by the Constitution of the State of Michigan.

The Board, through its Bylaws has identified the President of the University as its principal executive officer with responsibility for promoting, supporting, and protecting the University's interests and for managing and directing all of its affairs.

Among these interests specifically identified in the Board's Bylaws is the support, advice, and counsel of the University's alumni.

The Board believes that this valued support, advice, and counsel can best be secured through a direct delegation of responsibility for alumni relations to the President with commensurate authority necessary to meet that responsibility.

Accordingly, any previous Board action or actions notwithstanding, the President is authorized and directed to take such actions as may be appropriate and necessary to assure that the University maintains effective direct relationships with its alumni apart from or in addition to any non-University organizations established for similar purposes.

Trustee GPA
Awards6. Trustee GPA Awards

For many years the Board of Trustees' Awards have been granted at each commencement to male and female graduates having the first and second highest scholastic averages at the close of their last term in attendance. On the basis of legal advice it is recommended that awards now be made without regard to gender.

The students graduating at the 1979 fall commencement who had the highest scholastic averages at the close of their last term in attendance and who are recommended to receive the Board of Trustees' Awards are:

First highest - Diane Ellen Zdunczyk, Financial Administration major,
4.00 average, graduate of Lady of Mount Carmel High School,
Wyandotte, Michigan

Second highest - David Michael Girton, Crop and Soil Sciences major,
3.957 average, graduate of White Pigeon High School, White Pigeon,
Michigan

Third highest - Alan Fox, History major, 3.897 average, graduate of
East Lansing High School, East Lansing, Michigan

Fourth highest - Eric Spencer Petrie, James Madison - Social Science-Law,
Democracy major, 3.853 average, graduate of Southwestern High School,
Jamestown, New York

RESOLVED that the Board of Trustees' Awards be approved as recommended.

On motion by Trustee Radcliffe, seconded by Trustee Bruff, it was unanimously voted to approve the Trustee GPA Awards.

Policy state-
ment clarifying
President's
ultimate re-
sponsibility for
alumni
relations,
approved

E. REPORTS TO THE BOARD

November 29-30, 1979

1. President's Report

President's
Report

President Mackey announced the following Board meeting schedule for calendar 1980 with the provision that changes will be made if scheduling conflicts so dictate:

- January 24-25
- February 21-22
- March 27-28
- April 24-25
- May 22-23
- June 26-27
- July 24-25
- September 25-26
- October 23-24
- December 4-5

President Mackey also reported briefly on his meeting with Governor Milliken relative to the University's needs despite the state's gloomy developing fiscal picture. He also reported on a meeting of the committee chaired by Mr. William Agee which is considering statewide enrollment projections and related matters.

2. Board Committee Reports

Affirmative Action Committee

Affirmative
Action Committee

Trustee Martin reported that Vice President Wilkinson discussed the new administrative policies, procedures, and outreach efforts that are a part of the Purchasing Department's affirmative action program. Special targets for increased dollar representation are minority-owned businesses, businesses owned and operated by women, and small businesses.

Audit Committee

Audit Committee

Trustee Smydra reported that the Committee discussed the recent report of the Auditor General concerning computers and data processing and the administration's response thereto. The Committee voted to receive both the report and the response as a part of its official record.

The Audit Committee also unanimously recommended to the Board of Trustees that an independent external auditor, other than Ernst & Whinney, be retained to audit the Trustees' expenses for the calendar year ending December 31, 1979 and the Trustees' expenses incurred in the presidential search process, in accordance with Trustee Expenditure Guidelines. Said audit shall also include all financial transactions of trustees with MSU and shall make as a matter of record all transactions and/or relationships of Trustees with MSU. The President is hereby directed to select the external auditor to effectuate the purpose and intent of this motion.

External
auditor, other
than Ernst &
Whinney, be
retained to
audit Trustees'
expenses

Unanimously approved. Motion by Trustee Bruff, seconded by Trustee Radcliffe.

Trustees Martin, Lick, and Smydra reported briefly on sessions they attended at the National Association of Governing Board's meeting in Dallas, Texas, in October.

E. REPORTS TO THE BOARD, cont.

November 29-30, 1979

3. Trustees' Expenses

Expenses paid from the Board Members' expense account in October total \$2,834.90 distributed as follows:

	<u>Bruff</u>	<u>Krolikowski</u>	<u>Lick</u>	<u>Martin</u>	<u>Radcliffe</u>	<u>Sawyer</u>	<u>Smydra</u>	<u>Stack</u>
Long Distance Telephone Charges	\$277.51	\$27.90	\$174.46	\$5.42	\$ 40.68	\$ 33.26	\$ 124.30	\$ 52.98
Travel	--	--	--	--	189.12	416.25	300.06	--
Lodging and Subsistence	28.00	--	--	--	--	26.77	95.06	20.85
University Guests	--	--	--	--	72.23	--	27.88	28.00
Publications	--	--	10.03	--	13.93	--	--	--
Postage	--	--	--	--	(3.45)	--	8.06	--
Supplies	--	--	--	--	38.40	--	61.51	--
National AGB Meeting	--	--	200.56	--	--	--	565.13	--
Total	<u>\$305.51</u>	<u>\$27.90</u>	<u>\$385.05</u>	<u>\$5.42</u>	<u>\$350.91</u>	<u>\$476.28</u>	<u>\$1,182.00</u>	<u>\$101.83</u>

Adjourned.

Cecil Mackey
President

Elliott B. Ballard
Secretary