

MINUTES OF THE MEETING  
of the  
MICHIGAN STATE UNIVERSITY  
BOARD OF TRUSTEES  
November 30, 1984

President Mackey called the meeting to order in Room 105 of the Kellogg Center at 8:53 a.m. on Friday, November 30.

Present: Trustees Dade, Lick, Martin (arrived at 9:15 a.m.), Reed, Sawyer and Wilson; President Mackey, Provost Winder, Vice Presidents Breslin, Cantlon, Dickinson, Schonbein and Stewart; Acting Vice President and Secretary Wilkinson, General Counsel Carr, Faculty Liaison Group, Student Liaison Group, and Professor Paul Hunt and Mr. Larry Stead, Project Leaders of the Student Information System (S.I.S.) project.

Absent: Trustee Owen.

1. Approval of Proposed Agenda

Trustee Lick moved approval of the proposed agenda, seconded by Trustee Wilson. Approved by a vote of 5 to 0.

2. Approval of the Minutes of October 4-5, October 20, November 12, and November 15, 1984

Trustee Wilson moved approval of the October 4-5, October 20, November 12, and November 15, 1984, Minutes. Seconded by Trustee Dade. Approved by a vote of 5 to 0.

3. The Board convened for the Audit Committee, followed by the Land and Physical Facilities Committee.

4. Following the Committee meetings, the Board reconvened at 11:10 a.m. to receive a progress report on the Student Information System (S.I.S.). This report was presented by Professor Paul Hunt. (A copy of the report is on file in the Secretary's Office.)

The Board recessed at 11:45 a.m. for lunch.

During the recess, the Board recognized Trustee Martin for his sixteen years of service as a member of the Board of Trustees.

The Board reconvened at 1:37 p.m. for its Action Session in the Board Room, Administration Building.

5. Recognition of Trustee GPA Awardees

Trustee GPA  
Awards for  
Fall Term 1984:

In an informal ceremony, President Mackey presented Trustee GPA Awards to the following students graduating at the top of their class at the 1984 fall term commencement:

Christopher P.  
Sato-Williams

Christopher P. Sato-Williams, Linguistics, 3.9451 average, graduate of Riverside High School, Dearborn Heights, MI

Rebecca J.  
Liles

Rebecca J. Liles, Mathematics, 3.8397 average, graduate of East Detroit High School, East Detroit, MI

The following students were not able to attend the ceremony.

Mary T. Smoke

Mary T. Smoke, Zoology, 3.8948 average, graduate of Tecumseh High School, Tecumseh, MI

Jane A. Gillin

Jane A. Gillin, Family Community Services, 3.8609 average, graduate of Lakeview High School, St. Clair Shores, MI

Personnel  
Actions:

9. A. PERSONNEL CHANGES

Appointments

Appointments

1. Approved the appointment of Jack Preiss, Professor, Biochemistry, with tenure, at a salary of \$85,000 per year on an AN basis, effective May 1, 1985.

Approved by a vote of 6 to 0 on motion by Trustee Sawyer, seconded by Trustee Lick.

9. B. GIFT, GRANT AND CONTRACT REPORT

November 30, 1984

Gifts and Grants totaled: \$11,246,572.

Approved by a vote of 6 to 0 on motion by Trustee Reed, seconded by Trustee Sawyer.

Vice President Cantlon called upon the following people to comment on a grant listed in the above report from the W.K. Kellogg Foundation to be used for the MSU Health Promotion Demonstration Project: Dr. Marilyn Rotherth, Associate Professor of Nursing and Office of Medical Education, Research & Development and Dr. Thayne Dutson, Chairman of Food Science & Human Nutrition. They both are Assistant Directors of the Health Promotion Proposal.

9. A. PERSONNEL CHANGES, cont.Faculty Reappointment and Tenure Recommendations

Most of the recommendations for faculty members whose current probationary appointments in the tenure system end on August 31, 1985, were made at the Board meeting on June 7-8, 1984. The faculty members named below are those for whom tenure action was delayed last spring on recommendation of the colleges.

The following actions are recommended by the departmental chairperson(s), the dean(s), and the Provost in accordance with the tenure rules.

Assistant Professor who acquires tenure with the reappointment effective September 1, 1985:

Richard J. Indrieri

Small Animal Clinical Sciences

Academic Promotions

The following promotions, which include the award of tenure, are recommended to be effective October 1, 1984.

TO ASSOCIATE PROFESSORBusiness

Mary E. Cookingham

Economics

Osteopathic Medicine

Robert B. Stephenson

Physiology

Approved by a vote of 6 to 0 on motion by Trustee Lick, seconded by Trustee Dade.

9. C. BIDS AND CONTRACT AWARDS(1) Construction of a Produce Evaluation Building - Clarksville Horticulture Experiment Station

The following bids were received on September 28, 1984, for construction of a Produce Evaluation Building at the Clarksville Horticulture Experiment Station. This pole-type structure will provide for storage and analysis of fruits and vegetables raised at the station. Interior work for controlled atmosphere rooms and other finished areas will be accomplished under a separate purchase order. By phasing the construction in this manner, a significant cost savings will be realized by contracting directly with a pole building contractor. Alternate No. 1 is for insulation of the roof of the building. Alternate No. 2 is for insulation of the roof and walls of the building.

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate No. 1</u>	<u>Alternate No. 2</u>
Morton Buildings, Inc.	\$ 88,789	\$17,883.00	\$29,386.00
Tailored Building Systems	92,914	11,132.00	29,195.00
Kalamazoo Post Farm and Storage Buildings	93,001	8,923.00	20,204.00
Harglo Construction	94,911	12,800.00	24,252.00
Sparta Pole Building Supply, Inc.	98,000	22,500.00	33,000.00
Awrey & Associates	108,749	14,420.00	44,358.00
Bess Builders	149,900	12,666.46	6,940.08
Patrick Associates	155,490	7,950.00	14,850.00

Notification and/or plans and specifications were sent to the offices of Builders Exchange in Lansing and Kalamazoo and Dodge Reports in Lansing. The following minority organizations were also notified: Inner City Business Improvement Forum, Michigan Minority Business Council, Association of Minority Contractors, and the Greater Lansing Minority Association. No minority or women owned businesses submitted bids.

Due to the specialized nature of the project, it was determined that there were no subcontracting opportunities.

It is recommended that a purchase order in the amount of \$113,205 (Base Bid \$93,001 plus alternate No. 2 \$20,204) be awarded to Kalamazoo Post Farm & Storage Buildings

continued - - -

Personnel  
Actions

Faculty  
Reappointment  
and Tenure  
Recommendations

Academic  
Promotions

Approved  
Construction of  
Produce Evalua-  
tion Building at  
the Clarksville  
Horticulture  
Experiment  
Station

(1) Construction of a Produce Evaluation Building - Clarksville Horticulture Experiment Station, cont.

of Kalamazoo, Michigan, and that the following budget be established:

Kalamazoo Post Farm & Storage Buildings	\$113,205
Interior Finish Construction	130,000
Architectural/Engineering Services	10,195
Contingency	<u>16,600</u>
Total	\$270,000

The project was estimated at \$250,000 by the Land Management Office in July 1984.

Funding for this project will be from the Agricultural Experiment Station.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Approved by a vote of 6 to 0 on motion by Trustee Reed, seconded by Trustee Wilson.

(2) Renovation of Research Areas in Giltner Hall

Approved  
Giltner Hall  
Research Areas  
Renovation

The following bids were received on November 8, 1984, for Renovation of Research Areas in Giltner Hall. This project provides for upgrading the research areas used by the departments of Physiology and Microbiology and Public Health and includes replacement of laboratory benches, sinks, fume hoods, ceilings, lights, and related plumbing, ventilation, and electrical work. Also included is upgrading the electrical system serving the third and fourth floors where research demands for additional electrical power are most intensive. Alternate No. 1 provides for replacement of an obsolete electrical distribution panel on the second floor.

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate No. 1</u>
McNeilly Construction, Inc.	\$363,757	\$ 10,932
Haussman Construction Company	383,800	11,150

Notification and/or plans and specifications were sent to the offices of Builders Exchange and Dodge Reports in Lansing. The following minority organizations were also notified: Inner City Business Improvement Forum, Michigan Minority Business Council, Association of Minority Contractors, and Greater Lansing Minority Association. No minority or women owned businesses submitted bids.

The subcontracting goals for this project are two percent Minority Business Enterprises (MBE) and two percent Women Business Enterprises (WBE). The low bidder has certified that it will comply with the requirements. The MBE and WBE subcontracts will total approximately \$15,000.

It is recommended that a contract in the amount of \$374,689 (Base Bid - \$363,757 plus alternate No. 1 - \$10,932) be awarded to McNeilly Construction, Inc., of Lansing, Michigan, and that the following budget be established:

Contract - McNeilly Construction, Inc.	\$374,689
Architectural/Engineering Services	39,000
Design, Coordination, and Inspection	18,050
Contingency	<u>42,261</u>
Total	\$474,000

This project was estimated at \$496,000 by the Physical Plant Division in October 1984.

Funding for this project will be from the General Fund and Agricultural Experiment Station.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Approved by a vote of 6 to 0 on motion by Trustee Lick, seconded by Trustee Reed.

November 30, 1984

(3) Air Conditioning the North Wing of Bessey Hall

The following bids were received on November 13, 1984, for Air Conditioning the North Wing of Bessey Hall. This project provides for air conditioning the north, faculty office, wing of Bessey Hall by extending the chilled water piping from the existing adsorption chiller in the south wing to air handling units in the north wing. Also included are replacement of deteriorated cooling towers and installation of variable air volumedampers, variable speed drives, and controls to minimize the air conditioning systems' energy use.

Bessey Hall  
North Wing Air  
Conditioning  
Bids Rejected;  
Project to be  
Redesigned and  
Rebid

<u>Bidder</u>	<u>Base Bid</u>
Shaw-Winkler, Inc.	\$438,600
Davanay Plumbing and Heating Co.	444,500
Nielsen Construction Company	457,700
Bosch Mechanical Contractors	461,395
Michigan Boiler & Engineering Co.	484,900

Notification and/or plans and specifications were sent to the offices of Builders Exchange and Dodge Reports in Lansing. The following minority organizations were also notified: Inner City Business Improvement Forum, Michigan Minority Business Council, Association of Minority Contractors, and Greater Lansing Minority Association. Two women owned businesses, Davany Plumbing and Heating Co. and Nielsen Construction Company, submitted bids. No minority owned businesses submitted bids.

This project was estimated at \$308,000 by the Physical Plant Division in March 1984.

The Engineering staff is reviewing the scope of this project and it is recommended that the bids be rejected and the project be redesigned and rebid.

RESOLVED that the above bids be rejected and the  
project redesigned and rebid.

Approved by a vote of 6 to 0 on motion by Trustee Sawyer, seconded by Trustee Reed.

(4) Replacement of Windows in the Kellogg Biological Station Stack Research Building

The following bids were received on October 18, 1984, for Replacement of Windows in the Kellogg Biological Station Stack Research Building. This project provides for removal of ninety-six existing, inefficient windows and replacement with aluminum clad wood, thermal pane windows which are more energy efficient and prevent interior condensation.

Approved Kellogg  
Biological  
Station Stack  
Research  
Building Window  
Replacement

<u>Contractor</u>	<u>Base Bid</u>
Docsa-Smith Associates, Inc.	\$132,000
Whitaker Construction Company	133,988

Notification and/or plans and specifications were sent to the offices of Builders Exchange and Dodge Reports in Kalamazoo, Grand Rapids, and Lansing. No minority or women owned businesses submitted bids.

Due to the specialized nature of this project, it was determined that there were no subcontracting opportunities.

It is recommended that a contract in the amount of \$132,000 be awarded to Docsa-Smith Associates, Inc., of Kalamazoo, Michigan, and that the following budget be established:

Contractor - Docsa-Smith Associates, Inc.	\$132,000
Contingency	<u>6,000</u>
Total	\$138,000

This project was estimated at \$138,000 by the professional services contractor, Kingscott Associates, Inc., in May 1984.

Funding for this project will be from the Kellogg Foundation facilities development grant to the Kellogg Biological Station.

RESOLVED that the above contract be awarded and project  
budget be established as recommended.

Approved by a vote of 6 to 0 on motion by Trustee Reed, seconded by Trustee Sawyer.

Approved Funds  
Functioning as  
Endowments be  
Established:

Physics-  
Astronomy  
Discretionary  
  
Geological  
Sciences  
Discretionary  
  
Human Ecology  
Reference  
Library

(1) Establishment of Funds Functioning as an Endowment

It is recommended that the following funds functioning as endowments be established and placed in the University's Common Investment Fund:

- a. Department of Physics-Astronomy Discretionary --  
The purpose of this fund is to invest some of the gifts contributed to the department. The income will be spent at the discretion of the Department Chairperson (i.e., foreign travel, equipment purchases, scholarships or fellowship supplements). Gifts in the amount of \$20,000 will be used to establish this fund.
- b. Department of Geological Sciences Discretionary --  
The purpose of this fund is to invest some of the gifts contributed to the department. The income will be spent at the discretion of the Department Chairperson (i.e., library holdings, travel to conferences by both faculty and students, field trips and research activities). Gifts in the amount of \$10,000 will be used to establish this fund.
- c. College of Human Ecology Reference Library --  
The purpose of this fund is to invest the gifts that have been received for the support of the College of Human Ecology Reference Library. Gifts in the amount of \$8,000 will be used to establish this fund.

RESOLVED that the above recommendation be approved.

Approved by a vote of 6 to 0 on motion by Trustee Sawyer, seconded by Trustee Reed.

(2) Bylaws for Academic Governance

The University Committee on Academic Governance proposed an amendment to item 3.2.4.5.1. in the Bylaws for Academic Governance (The proposed change is underlined).

Approved  
Amendment to  
Item 3.2.4.5.1.  
of Bylaws for  
Academic  
Governance

3.2.4.5.1. If the student represents a college, the replacement shall be made according to procedures determined by the student constituency of the college (1.2.2.1.), for either the period in question, or the remainder of the term of office, at the option of the college.

The purpose of the amendment is to make clear that colleges decide on the period of time a replacement will serve.

The proposed amendment was approved by the Academic Council on May 29, 1984, and will be considered by the Academic Senate on November 28, 1984.

RESOLVED that item 3.2.4.5.1. of the Bylaws for Academic Governance be amended as noted above.

Approved by a vote of 6 to 0 on motion by Trustee Sawyer, seconded by Trustee Wilson.

10. REPORTS TO THE BOARDA. Board Committee Reports

Land and  
Physical  
Facilities  
Committee:

(1) Land and Physical Facilities

Trustee Lick reported that the members of the Board Land and Physical Facilities Committee at their meeting this morning took the following action:

- (a) Approved Sims-Varner & Associates of Detroit as the architects for the Indoor Football Practice Facility.

Approved by a vote of 6 to 0 on motion by Trustee Sawyer, seconded by Trustee Reed.

- (b) Approved the dedication of 65 acres at the corner of Mt. Hope and Farm Lane for the development of the Agricultural Exposition Center.

Approved by a vote of 6 to 0 on motion by Trustee Lick, seconded by Trustee Sawyer.

The Committee also heard a presentation by Messrs. Roger Wilkinson and Robert Underwood concerning major renovations and improvements to Kellogg Center.

continued - - -

10. REPORTS TO THE BOARD, cont.

November 30, 1984

A. Board Committee Reports, cont.(1) Land and Physical Facilities, cont.

Trustee Lick stated that the Committee heard a proposal by Wood & Company, Inc., of Ann Arbor and Griggs & Company, Inc., of East Lansing with respect to the development of the Collins Road property as a major Research & Technological Park. The Committee directed the University officers to continue discussions with respect to this development and report back to the Committee as soon as possible.

(2) Audit Committee

Trustee Reed reported that the Audit Committee discussed the annual management letter from the Board's auditors, Arthur Young & Company, and the administrative staff responses to the recommendations contained therein.

11. REPORTS TO THE BOARDB. President's Report

President Mackey reported that we are pleased that the football team is appearing in the inaugural Cherry Bowl game on December 22, and that the coaching staff is of the opinion that this will have a favorable impact on future recruiting.

President Mackey then called upon the following persons.

Vice President Turner called upon Charles Krupka, outgoing Chairperson of ASMSU and a member of the Student Liaison Group, who then introduced Ms. Zinta Arums, the new Chairperson of ASMSU.

Trustee Dade requested that the Board plan to schedule meetings at some of the outlying areas such as Hidden Lake Gardens and the Troy Management Center over the next 18 - 24 months. This will give the Board an opportunity to inform the outside community about the programs of Michigan State University.

Trustee Martin stated that he wished to express his appreciation to all members of the University community, the administration, students, faculty and staff for the kindness extended to him during his tenure as a Board member. He stated that he has enjoyed working with all members of the Board of Trustees as well as President Mackey. ✓

President Mackey indicated that Trustee Martin was recognized at a luncheon at noon for his 16 years of outstanding service to the University. On behalf of the University community, President Mackey indicated that Trustee Martin's service was greatly appreciated.

Adjourned at 2:27 p.m.

*Cecil Mackey*  
\_\_\_\_\_  
President

*Gregg Wilkinson*  
\_\_\_\_\_  
Secretary