

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE OF THE
STATE BOARD OF AGRICULTURE
October 11, 1955

The meeting of the Finance Committee was held at Kellogg Center starting at 6 p.m. with dinner. The following members were present:

Messrs. Akers, Brody, Mueller, Rouse, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel

Absent: No one

1. The proposed budget as prepared in accordance with guide lines previously determined by the Board was presented by Mr. May.

The total budget summary for University operations for 1956-57 totals \$24,352,986.

<u>Income</u>		<u>Expense</u>	
Student fees	\$4,423,500	Salaries	\$15,072,440
Federal	133,560	Labor	2,576,046
Departmental receipts	440,000	Supplies and Services	5,288,593
Reimbursement Voc. Educ.	125,000	Equipment	1,425,907
Land-Grant Interest	74,000		
State Appropriation	19,166,926		
	<u>\$24,362,986</u>		<u>\$24,362,986</u>

Presentation of 1956-57 budget

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve this budget and present it to the legislature through the State Department of Administration and the Governor's Office.

2. On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve and submit to the legislature the following budgets and appropriation requests for 1956-57:

<u>Income</u>		<u>Experiment Station</u>	
Federal grants	\$ 183,777	Salaries	\$ 875,971
State appropriation	1,993,116	Project expense	892,518
		Retirement	71,849
		Social Security	21,555
		New research--salaries	130,000
		New research--expense	185,000
	<u>\$ 2,176,893</u>		<u>\$ 2,176,893</u>

<u>Income</u>		<u>Agricultural Extension</u>	
Federal grants	\$ 1,223,650	Resident Staff--salaries	\$ 1,164,846
State Dept. of Conserv.	5,500	Resident Staff-travel	130,675
State Soil Conservation	7,200	Resident Staff-maintenance	128,175
County Supervisors	14,500	Field Staff--salaries	1,674,321
4-H Foundation	20,000	Field Staff--travel	31,900
Gifts	1,500	Field Staff--maintenance	13,700
State Appropriation	2,080,963	Publications	40,738
		Retirement	141,958
		Social Security	7,000
		Information Services	20,000
	<u>\$ 3,353,313</u>		<u>\$ 3,353,313</u>

<u>Hope-Flanagan Research</u>	
State appropriation	\$ 584,927

<u>Special Marketing Program</u>	
State appropriation	\$ 444,252

<u>Food Technology Program</u>	
State appropriation	\$ 232,150

3. On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to authorize the purchase of certain properties within the long-range boundaries of the University. The officers were instructed to get the most advantageous prices possible for report to the next meeting.
4. On motion of Mr. Mueller, seconded by Miss Jones, it was voted to authorize completion of financing arrangements through the Ann Arbor Trust Company covering the cost of the 176 units of married student housing previously approved to be located in the existing barracks housing area. This authorization contemplates an interest rate of not to exceed 3 per cent.
5. On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to authorize the officers to file an application for \$2,000,000 with the Housing and Home Finance Agency to finance an addition to the student Health Center.

Authorization for purchase of certain properties

A.A. Trust Co authorized to complete financing for 176 units married housing.

Tentative plans author. for 3 self-liquidating buildings:

Stu. Activities Bldg.

Intramural bldg. for women

Intramural bldg. for men

Addition to stadium

Minutes of Finance Committee continued:

6. On motion of Mr. Akers, seconded by Dr. Smith, it was voted to authorize the preparation of tentative plans and cost estimates covering the following self-liquidating structures, to be paid for by student fees:
- A student activities building to house student organizations, student government, all activities of the Dean of Students except the Health Center and Registrar's Office, including Counseling and Guidance, Corrective Services, Placement, Alumni Office, Student Housing, etc.
 - An intramural building for women.
 - An intramural building for men.

To be paid for from Athletic Receipts:

- An addition of 25,000 seats to the football stadium.

Adjourned.

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
October 12, 1955

Present: Mr. Brody, Chairman; Messrs. Mueller, Rouse, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Akers

The meeting was held at the W. K. Kellogg Biological Station at Gull Lake, convening at 10:15 a.m.

Following the meeting, luncheon was served at the Station and the Board toured and inspected the Biological Station, Bird Sanctuary, Kellogg Farm and the Kellogg Forestry Tract. Explanations of each project were made by Mr. McCrary, Professor Morofsky, Mr. Van Dusen and Mr. Lemmien.

The minutes of the September meeting were approved.

SPECIAL MISCELLANEOUS

- Approval of the Report of the Finance Committee on the preceding pages.

On motion of Mr. Mueller, seconded by Mr. Rouse, it was voted to approve the recommendations of the Finance Committee.

- Recommendation from Mr. Varner and Dean Wyngarden that Professor L. W. Scott be named Assistant Dean of the College of Business and Public Service for Continuing Education to be effective October 16, 1955, with an increase in salary from \$14,500 to \$15,000 per year, two-thirds of his salary to be charged to Continuing Education. Mr. Scott will continue to be responsible for the program in Hotel, Restaurant, and General Institutional Management for a reasonable period.
- It is recommended by Dean Wyngarden and Professor Scott that:
 - The Division of Hotel, Restaurant, and General Institutional Management with its three departments of Hotel Management, Restaurant Management, and General Institutional Management be abolished and supplanted by a School of Hotel, Restaurant, and Institutional Management without departments, effective October 16, 1955.
 - Professor Donald Greenaway be appointed Director of the School of Hotel, Restaurant, and Institutional Management, effective October 16, 1955, at an annual salary of \$12,000.
 - Professor S. Earl Thompson be appointed Assistant Director of the School of Hotel, Restaurant, and Institutional Management at a salary of \$10,800, effective October 16, 1955.
 - Professor Greenaway will be responsible for the direction of the Kellogg Center, effective October 16, 1955, but in this capacity will be responsible to Emery Foster.
 - An additional budget position be created in the Office of the Dean of Business and Public Service as an assistant to Mr. Scott at an annual salary of \$7,000, this position to be filled at some later date when it is required.
 - The position vacated by Mr. Scott in the School of Hotel, Restaurant, and Institutional Management is to be retained to be filled eventually.
 - It is understood that Assistant Dean Scott will continue to be officed in the Kellogg Center for a period of months, but eventually he will be moved into Morrill Hall.

On motion of Mr. Rouse, seconded by Mr. Brody, it was voted to approve items 2 and 3.

PRESIDENT'S REPORT

Resignations and Terminations

- William F. Hohloch, Instructor (Res.) in Civil Engineering, September 15, 1955.

Leaves

- Francis C. Byrnes, Associate Director of the National Project in Agricultural Communications, without pay, from September 16, 1955, to October 31, 1955, to prepare a handbook.

Approval Finance Dom. report.

L.W. Scott named Asst. Dean Bus. & Pub. Serv. for Cont. Educ.

Hotel, Rest. & Gen. Inst. Mgt. with 3 Depts. to be abolished and supplanted by School

Greenaway to head School Thompson, Asst Director.

Greenaway to be responsible for direction Kellogg Cent.

Resignations

Leaves