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MINUTES OF THE  
MEETING OF THE STATE BOARD OF AGRICULTURE  
October 16, 1929

Present: Messrs. Brody, McPherson, McColl, Mrs. Stockman, Superintendent Pearce, President Shaw and Secretary Halladay.

Absent: Messrs. Gowdy, Watkins.

The meeting was called to order at 9:30 A.M.

The minutes of the previous meeting were approved having been in the hands of the Board members.

APPOINTMENTS

Appointments

1. Mrs. A. R. Schubert, period October 1st to December 15th, salary \$2,500 per year, to temporarily take charge of the work formerly done by Miss Emma DuBord, resigned, until a permanent appointment can be made.
2. Mr. Myron Mark Golden, Instructor in English, one year appointment on the nine months's basis, at a salary of \$1800 per year, effective October 1st.
3. Mrs. Berneita Scott Rhodes, as half-time Instructor in Home Economics for fall term of 1929, salary \$350.00. ✓
4. Miss Muriel L. Hoover, Clerk in the Division of Liberal Arts, to succeed Mrs. Mary Clewley, resigned, at same salary rate, \$1200, effective October 15th. ✓
5. Mr. Howard Schroeder, stockman, Creamery Department, replacing Mr. Ray Filkins, resigned, at a salary of \$100 per month, effective October 1st. ✓
6. Mrs. Eleanor J. Liebum, Instructor in the Department of History and Political Science for the present fall term, salary \$300. effective October 1st. Payable in three equal monthly checks, October, November and December \$100 per month. ✓
7. Miss Fern Kinton, half time stenographer in Bacteriology has resigned, appointment of Miss Ruth Briggs under the same terms, \$50.00 per month, effective October 1st. Miss Briggs is a student at the college. ✓
8. Mr. Frank Anthony Gallo, half-time graduate assistant in Bacteriology to replace H. Watson who was appointed and failed to report for duty. X
9. Ronald M. Warren, as Instructor in Chemistry to fill the position authorized, at a salary of \$1800 per year, effective October 1st.
10. Mr. Leroy Mecay as half-time graduate assistant in Chemistry.
11. Mr. H. B. Dirks as Acting Dean of Engineering, effective November 1st at a salary of \$6,000.
12. Mr. Mack M. Nasif, half time graduate assistant in Chemistry.
13. Mr. H. M. Shulman, special instructor in Animal Husbandry for a period of six weeks, at \$200.00 in order to present a course in Microscopic Study of Meats to selected men from Detroit Packing Plants. Appointment effective November 1st, with the understanding that fees for tuition will cover salary and expenses of the work.
14. The following positions were included in the College budget for this fiscal year, without the names of appointees. Authorization is requested for the addition of these names to the budget:
  - Miss Margaret Pasch, Nurse, \$1600 per year, plus \$5.00 per week for room rent.
  - Miss Ruth Stover, Nurse, \$100.00 per month, plus \$11.00 a month for room rent.
  - Mr. L. M. Wood, Graduate Assistant in Forestry, \$800.
  - Mr. M. C. Peterson, Graduate Assistant in C. E.
  - L. C. Cochran, Margaret V. Thompson, Willa Galyon, Graduate Assistants in Botany at \$800 each.
  - M. G. Farleman, Graduate Assistant in Entomology at \$800.
  - H. E. Baker, Patrolman, replacing Mr. Groat, \$1800.

The above have been recommended by the departments concerned and should be made effective as of September 1st.

15. Payment of \$100 per term to Miss Ruth Bowen, director of two-credit course in Field work and Social Service in connection with division of Home Economics and the Department of Sociology.

On motion of Mr. McColl, it was voted to approve the above appointments.

## Resignations

RESIGNATIONS

1. Mrs. Mary C. Clewley, Clerk in the Office of Liberal Arts Division, effective September 1, 1929.
2. Miss Fern Kinton, half-time stenographer in Bacteriology, effective October 1st.
3. Mr. Ray Filkins, Creamery Department, effective October 1st.

On motion of Mr. Brody, it was voted to accept the above resignations.

## Travel

TRAVEL REQUESTS

1. G. S. Dunford, Buffalo, New York, October 9th, entire expenses, Great Lakes Regional Advisory Board of whose research committee, Mr. Dunford is chairman.
2. Miss Yakeley, Buffalo, November 4th, Executive Council of the American Association of Collegiate Registrars.
3. H. J. Gallagher, Purdue University, October 10, 11, and 12 Farm Electrification School. Railroad fare and pullman expenses to and from Lafayette, Indiana.
4. Dr. Marie Dye requests that Miss Catherine Miller be allowed to attend Round Table meeting of Nursery School Directors called by Federal Bureau of Education at Chicago, October 24-26, railroad fare and pullman to Chicago.
5. Expenses of six senior students, at \$50.00 per man, to represent this Institution at the American Royal Live Stock Judging Contest at Kansas City, Missouri, November 16th, 1929.
6. Railroad, pullman, meals and lodging expenses of Professor G. A. Branaman in accompanying the judging team to the Contest, November 18th.
7. Authorization to pay the expenses of six students to the extent of \$25.00 per man, representing this Institution at the International Live Stock Judging Contest at Chicago, November 10th to 20th.
8. Authorization for automobile mileage at seven cents per mile, and living expenses of Mr. G.A. Branaman for the purpose of conveying the Senior Class in Animal Husbandry to Purdue University for Live Stock judging practice.
9. R. W. Newton to attend a meeting of the Specialists in Taxation, Columbus, Ohio, Saturday, October 12th with expenses paid by the college from Experiment Station funds allotted to the Economics Section for Purnell Project.
10. Professor E. L. Anthony to attend the College Feed Conference Board meeting at the Hotel Missouri, St. Louis, at 5:00 P.M. October 14th. Travel and subsistence expenses.
11. Professor Lucas to attend the International Meeting of the Creamery Manufacturers' Association in Toronto, October 21st to 24th.
12. Mr. O. B. Winter to attend the meeting of the Association of Official Agricultural Chemists to be held in Washington, D. C., during the 1st week of October, with railroad and pullman fare paid from the regular allotment of station funds to the Chemistry Section.
13. W. L. Mallman, meeting of Bacteriologists in Indianapolis, October 18th, auto with three or four staff members.

On motion of Mr. Brody, it was voted to approve the above travel requests.

MISCELLANEOUS

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| Increase in salary of Miss Dick.          | 1. Recommendation for increase in the salary of Miss Elsie Dick, stenographer, Economics Department, from \$1200 to \$1320 per year, effective October 1st. Miss Dick will carry a considerable amount of extra work and responsibility formerly carried by Miss Schram resigned, who is not being replaced. |
| Increase in salary of H. F. Moxley.       | 2. Increase in salary of H. F. Moxley, Farm and Horse Department, from \$2900 to \$3100, effective November 1st. Mr. Moxley has an offer to become County Agent of Allen County, Indiana at a salary of \$3300.  |
| 2 $\frac{1}{2}$ -time assist. Chem. Dept. | 3. Recommendation of Committee on Advanced Degrees to approve the establishment of two additional half-time graduate assistantships in the Department of Chemistry.  |

On motion of Mr. Brody, it was voted to approve the above recommendations.

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| Com. appted. re: to fire protection for E. Lansing.                             | 4. Report from President Shaw relative to appointment of Board Committee consisting of Secretary Halladay, Mr. Brody, and Mr. McPherson to consult with the Committee of the East Lansing City Council relative to East Lansing Fire Protection, and our participation in the protection program. |
| Request that individual be named to represent Inst. re: Bird Sanctuary matters. | 5. Recommendation from Dean Cox to the effect that an individual be named to represent the Institution in dealing with Bird Sanctuary matters of a technical nature at the Kollogg Bird Sanctuary.  |
- On motion of Mr. McColl, it was voted that the above matter in regard to the Bird Sanctuary be referred to the President and Advisory Committee with power.

6. Recommendation from the Committee considering the Beaver project that the project be held strictly to the field of biological investigation and be conducted by the Department of Zoology in cooperation with the Department of Conservation, using funds from the Department of Zoology or if necessary a special appropriation from the State Board of Agriculture of an amount not to exceed \$800. for the purpose of building pens, providing feed, etc. The committee is agreed that the Experiment Station or other Agricultural Division funds should not be employed in any project connected with beaver raising in view of the present need of available funds for strictly agricultural purposes.

Beaver projected to be conducted by Zoology Dept. \$800 approp. for same.

On motion of Mrs. Stockman, it was voted to approve the above recommendation and to take the amount of \$800 from the reserve fund.

Faculty Row House #5, Assigned to H.E. for Practice House #6 for Music.

7. The assignment of Faculty Row house No. 5 for Practice House for the Home Economics Division and Faculty Row house No. 4, for use of College Music Department.

On motion of Mr. Brody, it was voted to approve the above assignment.

8. Request that the lease on the Monroe Corn Borer Experiment Station be continued for a period of three years after December 1st, 1929, the date of its expiration. Rental not to exceed \$90.00 per month for a period of three years beginning December 1st, 1929.

Lease on Monroe Corn Borer Exp. Sta referred to Adv. Comm.

On motion of Mr. McColl, it was voted to refer the above item to the Advisory Committee with power to act.

#### MATTERS FROM SECRETARY'S OFFICE

1. Request of Mr. Anton Berger to purchase college land of forty acres near Thompsonville for \$500.00.

Request from Berger to purchase college land.

On motion of Mr. Brody, it was voted to refer the above matter to the Secretary with power.

\$300. each to Econ. & Educ. for new equip.

2. Request from Mr. Wilkins that \$500 each be granted to the Economics Department and the Education Department for new equipment.

On motion of Mrs. Stockman, it was voted to grant the above request and take the money from the reserve fund.

Mr. McColl to attend meet. of Gov. Bds. at Lafayette, Ind.

3. Meeting of the Association of Governing Boards to be held in Purdue University Lafayette, Indiana, November 7th, 8th, and 9th.

On motion of Mrs. Stockman, it was voted that Mr. McColl represent the Institution at the above meeting. It was also voted that the annual dues of \$25.00 be paid.

4. Cards of thanks were received from the families of the late Alfred J. Doherty and Andrew H. Lavers for the flowers which were sent by the College.

5. Bids which were opened on October 9th for the construction of the roof for the Tractor Court were as follows:

Bids for construction of Tractor Court.

Reniger Construction Company . . . . .	\$12,061.00
Fred C. Trier Construction Co. . . . .	8,600.00
H. G. Christman--Lansing Co. . . . .	8,295.00

H.G.Christman awarded bid.

On motion of Mrs. Stockman, it was voted to let the contract for the construction of the roof for the Tractor Court to H. G. Christman--Lansing Co. whose bid was \$8,295.00. Amount to be taken from the Rehabilitation Fund.

6. Bids were submitted by the following for the Farm Drainage Proposition all of which were from 25% to 50% higher than the bids submitted by W. J. Campbell:

W.J. Campbell awarded bid on drainage project.

Wm. Bluhm & Son  
Central Michigan Construction Co.  
Hudson-Coon  
Lansing Excavating Company  
W. J. Campbell  
Churches  
O'Connor Bros.

The figures on the bid submitted by W. J. Campbell are as follows:

Labor for construction of Farm Drainage. . . . . \$2,174.

Labor for construction of Muck Drain. . . . . 666.

Estimated cost of materials which must be furnished by the college including, tile, lumber, etc. for Farm Drainage. . . . . 1,166.

Estimated cost of materials which must be furnished by the college including, tile, lumber, etc. for Muck Drain. . . . . 550.

\$4,556

The cost of the projects separately are as follows:

Total cost of Farm Drainage \$3,340.

Total Cost of Muck Land Drainage 1,216

Mr. Berkey  
invited to  
attend next  
2 meetings.

On motion of Mr. McColl, it was voted to refer the above matter to the President and the Secretary.

On motion of Mr. McPherson, it was voted that Mr. Berkey, the new member of the State Board of Agriculture to succeed Mr. Gowdy in January, be invited to attend the next two meetings of the Board.

#### REPORTS

no report re:  
Okemos School  
request.

1. Report of Mr. Brody, Mr. McPherson and Mr. Pearce to consider request of Okemos School relative to financial support desired in lieu of revenue lost because of college purchase of certain farm lands.

No report.

no report re:  
granting of  
degrees to  
Med. & Den.  
Colleges.

2. Report from committee appointed to consider relations between the Michigan State College and Medical and Dental Colleges in connection with granting of B. S. degrees.

No report.

3. Report of Mr. McColl and Mr. Halladay on Dormitories.

The Secretary reported progress on the Dormitory situation.

Central Gar-  
age- post-  
poned indef-  
initely.

4. Report of Building Committee relative to central garage.

On motion of Mr. McColl, it was voted to defer the above matter indefinitely.

No report re:  
Finances in  
Music Dept.

5. Report of Advisory Committee relative to finances in the Music Department.

No report.

It was voted to hold the next meeting on Saturday morning, November 16th at 10 o'clock.

The meeting adjourned at 11:30

*H. S. Shaw*  
President

*H. Halladay*  
Secretary

#### MINUTES OF THE MEETING OF THE STATE BOARD OF AGRICULTURE November 16, 1929

Present: Messrs. Brody, McPherson, McColl, Watkins, Mrs. Stockman, President Shaw, Secretary Halladay and Mr. William Berkey, visiting.

Absent: Mr. Gowdy, Superintendent Pearce.

The minutes of the previous meeting were approved having been in the hands of the Board members.

#### Appointments APPOINTMENTS

1. Carl R. Felt, coach freshman basketball team for the 1929-30 season at a salary of \$150.00. Provision has been made in this year's salary budget for this appointment.
2. Mr. Stewart H. Chamberlain, Graduate Assistant in the Physics Department, effective September 1st. Reappointment.
3. Professor Johnston has been using three employees who are now on our regular salary payroll for correcting English papers, namely: Miss Grigg (\$19.25), Miss Brumbaugh, (\$15.25), both of whom are library workers, and Mrs. Liebum of the History Department, (\$1.25). It has been the understanding that no one can appear upon more than one payroll.
4. Authorization for the addition of \$780. to the budget of the Department of English and to be taken from the reserve fund, for the services of Mrs. Rathke for the months of November to June. Mrs. Rathke is now handling extra sections in Modern Languages, and has so far this fall been paid from the English Department maintenance fund which is not adequate to carry her the balance of the time and cover current department expenses too.
5. Jesse B. Huggett, County Agricultural Agent for Gladwin County, effective December 1st, at a salary of \$2400 per year, to be paid from Federal Smith Lever funds.
6. Herbert W. Wood, Rural Press Specialist, effective July 1, 1929, at a salary of \$1500 per year from Extension State funds.

On motion of Mr. McColl, it was voted to approve the above items.