

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
October 16, 1952

Present: Mr. Brody, Chairman; Messrs. Akers, Armstrong, Mueller, Smith; Miss Jones; President Hannah, Comptroller May and Secretary McDonel.

Absent: Dr. Thurston

The meeting was called to order at 10:00 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations and Terminations

Resignations

1. Paul E. Schleusener as Instructor in Agricultural Engineering, effective August 31, 1952, to accept a graduate research assistantship at Michigan State College.
2. Cancellation of the appointment of Russell Bowser as Assistant Professor of General Business.

Leaves

1. Change from a resignation for Dr. Daniel Johnston, Staff Physician at the Health Service, to leave of absence without pay for military service, effective from September 1, 1952, to June 30, 1953.

Appointments

Appointments

1. Appointment of the following temporary Instructors in Communication Skills at a salary of \$1200 for the period from October 1 to December 31, 1952:

| | | | |
|-------------------|-------------------|--------------------|-----------------------|
| Mrs. Ruth Barrett | Mrs. Lyssa Harper | Mrs. Esther Reed | Mrs. Elinore Winburne |
| Mrs. Dagmar Breck | George W. Irving | Mrs. Lorraine Tata | |

2. Appointment of Denzel C. Cline as Acting Head of the Economics Department during Dr. Killingsworth's absence, from October 1, 1952 to April 30, 1953.
3. Appointment of Mrs. Dollie Kunkle as Instructor in Elementary Education at a salary of \$430 per month, effective from October 1 to December 31, 1952, to replace Lorraine Shepard, on leave.
4. Appointment of E. Grant Swayze as temporary Instructor in Art at a salary of \$1500 for the period from October 1 to December 31, 1952.
5. Appointment of Mrs. Esta Berg Thomas as temporary Instructor in Psychology at a salary of \$200 per month, effective from October 1 to December 31, 1952.
6. Appointment of Jack L. Maatsch as temporary Instructor in Psychology at a salary of \$233.33 for the period from October 1 to December 31, 1952.
7. Appointment of Orville A. Smith as Instructor in Psychology at a salary of \$1400 for the period from October 1, 1952 to June 30, 1953.
8. Appointment of Gabel H. Conner as Associate Professor of Surgery and Medicine at a salary of \$8000 per year on a 12-month basis, effective September 1, 1952, to replace J. P. Hutton, retired.

Miscellaneous

Payment \$900
M. Rokeach
for summer
work.
\$1200 from
Kroger Co.

1. Payment of \$900 to Milton Rokeach, Associate Professor of Psychology, for work during the past summer on the Social Science Research Council project.
2. Accepted a grant of \$1200 from The Kroger Company of Cincinnati, Ohio, to be used under the direction of the School of Agriculture, the School of Home Economics and the Scholarship Committee to continue scholarships of \$200 each for three freshmen in Agriculture and three freshmen in Home Economics.
3. Accepted a grant of \$250 from Schensul's Cafeteria in Kalamazoo to be used under the direction of the Department of Restaurant Management and the Scholarship Committee to aid a worthy man or woman enrolled in the restaurant management program.
4. Accepted a grant of \$2500 from the Foundry Educational Foundation of Cleveland, Ohio, to be used under the direction of the School of Engineering and the Scholarship Committee for the benefit of students in Mechanical Engineering. This fund is to be administered by recommendation from a committee in the School of Engineering.
5. Accepted a grant of \$250 from the Mt. Lebanon Council, P. T. A. of Pittsburgh to be used under the direction of the Scholarship Committee to apply toward the expenses of a student who is enrolled.
6. Accepted a grant of \$1200 from the Detroit Free Press to be used under the direction of the Scholarship Committee. This is a debating scholarship won by a student, and is to be used to pay room and board expenses until the fund is depleted.

Grant of \$250
Schensul's
Cafeteria

\$2500 from
Foundry Educ.
Foundation

\$250 from
Mt. Lebanon
Council, PTA
Pittsburgh

\$1200 from
Det. Fr. Press
for scholar.

PRESIDENT'S REPORT, continuedMiscellaneous, continued

\$495 from
Genesee Co.
Alum. Assoc.
Flint.

\$80 Palm Leaf
Club Ypsi.

Cont. agree.
Hanson-Van-
Winkle-Mun.
\$1500

\$250 approp.
Isotopes Com

Several jobs
approved to
be charged
to Alt. &
Imp. 52-53

7. Accepted a grant of \$495 from the Genesee County Alumni Association of Flint to be administered by the Scholarship Committee and used as tuition scholarship for three students for the year 1952-53. Of this amount, \$165 has been received.
8. Accepted a grant of \$80 from The Palm Leaf Club of Ypsilanti to be used under the direction of the Scholarship Committee as a scholarship award to a student.
9. Approved the continuation of a memorandum of agreement with Hanson-Van Winkle-Munning Company of Matawan, New Jersey, covering a grant of \$1500 to be used under the direction of D. T. Ewing in Chemistry for general electroplating studies. The agreement provides for a special graduate research assistant.
10. Approved an appropriation of \$250 for the Radioactive Isotopes Committee.
11. Approved the following work to be done and charged to Alterations and Improvements 1952-53:
 - a. Alterations in Rooms 116, 116a, b, c, and d in Morrill Hall which will be occupied by the Dean of the School of Education and his staff. The estimated cost is \$1700.
 - b. Improvement and enlargement of the Chemistry Department workshop at an estimated cost of \$1600.
 - c. Necessary corrective work to be done near the water storage reservoir at an estimated cost of \$2000.
 - d. Installation of a hoist on the east side of the stadium at an estimated cost of \$1400.

NEW BUSINESS

Resignations

Resignations and Terminations

1. Thomas F. Martin as Personnel Assistant in the Personnel Office, effective October 31, 1952, to accept a position in industry.

Leaves

Leaves

1. Leave of absence with full pay for Ray Nelson, Professor (Research) of Botany and Plant Pathology, effective from October 1 to December 3, 1952, for health reasons. Dr. Nelson has been on sick leave since July 1, 1952.
2. Extension of leave of absence with full pay for Mrs. Marian Armbrustmaker, Chief Telephone Operator, from October 1 to December 31, 1952, for health reasons.
3. Leave of absence without pay for Ronald F. Pfeifle, Laborer in the Creamery, from October 19, 1952, to June 30, 1953, for military service.

Appointments

Appointments

1. Appointment of the following temporary Instructors in Natural Science, effective from October 1 to December 31, 1952:
 Harold E. Schlichting at a salary of \$1100 for the period
 Fannie A. Leonard at a salary of \$1100 for the period
2. Appointment of the following lecturers in General Business, effective from October 1 to December 31, 1952, to replace N. E. Jones, resigned:
 Jerrold Hugh Keyworth at a salary of \$150 per month
 Charles N. Murphy at a salary of \$200 per month
 Reamer Wigle at a salary of \$150 per month
3. Appointment of Ruth Ann Norton as temporary Instructor in Elementary Education at a salary of \$400 per month, effective from October 1 to December 31, 1952. This is a new position.
4. Appointment of Mrs. Norrine Grover Bennett as Instructor in Textiles, Clothing, and Related Arts at a salary of \$700 for the period from October 1 to December 31, 1952.
5. Appointment of the following temporary Assistants in Foreign Languages, effective from October 1, 1952 for as long as necessary:
 Mary Bolanos at a salary of \$200 per month
 Mrs. Delia Koo at a salary of \$100 per month
 Mrs. Marguerite M. Miller at a salary of \$200 per month
 Luis A. Morales at a salary of \$100 per month
6. Appointment of the following temporary instructors in Mathematics, effective from October 1 to December 31, 1952:
 Dale Marsh Mesner at a salary of \$1200 for the period
 Mrs. Elaine Van Aken Cowen at a salary of \$233.33 per month
 Mrs. Margaret W. Zimmer at a salary of \$133.33 per month

NEW BUSINESS, continuedAppointments, continued

Appointments

7. Appointment of Jeanette J. Pollard as Secretary to the Administrative Assistant in Charge of Public Relations at a salary of \$3360 per year on a 12-month basis, effective October 6, 1952, to replace Norma Rice who is being transferred.
8. Appointment of Paula L. Kowalski as Assistant to the Managing Editor of the Michigan State College Press at a salary of \$3600 per year on a 12-month basis, effective October 6, 1952. Miss Kowalski is being transferred from a classified position.
9. Appointment of Burleigh R. Downey as News and Special Events Editor at Radio Station WKAR at a salary of \$5000 per year on a 12-month basis, effective October 1, 1952, to replace John Chandler, resigned.
10. Appointment of Robert W. Swanson as Educational Cost Analyst in the Comptroller's Office at a salary of \$5100 per year on a 12-month basis, effective October 1, 1952. Mr. Swanson is being transferred from a classified position.
11. Appointment of James Clark Moloney as Consulting Psychiatrist at the Health Service at a salary of \$500 for the period of October 16, 1952, to May 31, 1953.

Miscellaneous

Report of death of G. L. Daane

Change in status C.C. Sheppard to full-time

Change in status Roy Clifford to full-time

Change in status John W. Truitt to perm. Canc. military lve H.W. Smith

Report of death of Matie Brown Sept. 29, 1952

Additional amounts paid salaried employees.

Gift of 20 copies of "The United States and Its People" Grant \$1000 Chas Bruning Co.

1. Report of the death of Gilbert L. Daane on September 29, 1952. Mr. Daane was a member of the State Board of Agriculture from January 1, 1932 to December 31, 1937.
2. Change in status of Charles C. Sheppard, Assistant Professor of Poultry Husbandry, from half-time to full-time at a salary of \$5740 per year, effective October 1, 1952. This rescinds the action taken by the Board at its last meeting when Mr. Sheppard was changed from full-time to half-time.
3. Change in status of Roy Clifford, temporary Assistant Professor of Sociology and Anthropology from part-time to full time at a salary of \$500 per month, effective from October 1 to December 31, 1952. Mr. Clifford will revert to half-time at a salary of \$250 per month from January 1 to June 30, 1953.
4. Change in status of John Willard Truitt, Assistant to the Dean of Students, from a temporary to a permanent basis, effective October 1, 1952.
5. Cancellation of military leave for Harry W. Smith, Cook at Snyder-Phillips, effective as of June 1, 1952.
6. Report of the death of Mrs. Matie Brown on September 29, 1952. Mrs. Brown was an employee in the Union Cafeteria at the time of her retirement on July 1, 1952, and had been an employee of the College since June 1934.
7. Payment of the following additional amounts to salaried employees since the last Board meeting:

| <u>Auditorium</u> | | <u>Miscellaneous</u> | | <u>Miscellaneous</u> | |
|-------------------|------|----------------------|---------|----------------------|---------|
| Dale Albin | \$ 8 | James Anderson | \$56.00 | C. H. Pesterfield | \$35.00 |
| E. Blankenship | 3 | James Apple | 35.00 | Leonard Rall | 35.00 |
| Charles Branz | 12 | John Auston | 10.00 | Ralph Rotty | 35.00 |
| Leroy E. Chapman | 3 | John Blakeslee | 6.00 | Fremont Shull | 161.00 |
| Helen Evans | 7 | Clyde Cairy | 150.00 | Wendell Westcott | 15.00 |
| Norma Fisher | 3 | Paul DeKoning | 54.00 | Rollin Simonds | 35.00 |
| Floyd Fladseth | 8 | Fritz Harris | 35.00 | C. E. Wildon | 30.00 |
| Helen Greene | 25 | James Huston | 18.00 | J. K. Richards | 140.00 |
| James Huston | 8 | Charles Irvin | 10.00 | Louis H. Sharpe | 42.50 |
| Nancy Jackson | 9 | John Friedrich | 4.50 | J. R. Stewart | 4.50 |
| Floyd Macklem | 8 | J. A. Garrison | 125.00 | Joseph Tobin | 107.50 |
| Elmer Peterson | 3 | Auley A. McAuley | 90.00 | Mary Schlichting | 33.84 |
| Gail Ryder | 8 | John T. McCall | 9.00 | | |
| Laurence Searl | 3 | Wayne Tinkle | 22.50 | | |
| John Studt | 5 | Russell Jenkins | 10.00 | | |
| Robert Troxell | 6 | Walter Kell | 185.00 | | |
| Wayne VanRiper | 26 | Samuel Mercer | 28.00 | | |
| Clella Weissinger | 7 | Paul Miller | 30.00 | | |
| Neal Whitehead | 8 | Margaret Nutting | 48.00 | | |
| Ray Yerie | 3 | Judson Perkins | 10.00 | | |

8. Gift of 20 copies of "The United States and Its People" from the St. Clair Branch of the National Farm and Garden Association to be used in the Department of Communication Skills in teaching English to foreign students. Two copies are to be given each term of this year to students returning to their home countries.
9. Grant of \$1000 from the Charles Bruning Company, Inc., of Detroit to be used under the direction of the Committee on Scholarships to establish the Bruning Copyflex Scholarship. The purpose of the Scholarship is to conduct a program of research in the field of business systems, involving copyflex reproduction.

NEW BUSINESS, continuedMiscellaneous, continued

- \$600 from Holly's Grills, Inc.
- \$550 Sears-Roebuck Found
- \$1200 from Berckmans de Weert Found.
- \$1000 from Dow Chemical Co.
- \$1000 from Mich. Tourist Council
- \$31,750 from Ordnance Corp
- \$2500 A.M. Todd Co.
- \$2500 from Upjohn
- Memo agree-Sharp & Dohme & grant of \$2000
- H.A. Fee re-linquishes all income from wife's estate over \$9000 per yr.
- Approval of several Alterations & improvements jobs.
- Approval 2 Food Con.Acct. III pos.
- Reclass. Cl-St. pos I El Engr to Sec-Dept. I
- Estab. Cl III Extension
- \$1200 approp for Nursing Educ. lect.
- Additional personnel to be added to Nursing staff
- \$4500 approp furn Sch Educ
- Competent st. member to serve as TV editor
- Report of sale of bldgs on Clever property.
10. Grant of \$600 from Holly's Grills, Inc. of St. Joseph, Michigan, to be used by the Scholarship Committee to establish a scholarship fund for a student who is enrolled.
 11. Grant of \$550 from The Sears-Roebuck Foundation of Chicago to be used by the School of Home Economics and the Scholarship Committee for three scholarships of \$200 each for freshman girls entering the School of Home Economics.
 12. Grant of \$1200 from The Berckmans de Weert Foundation of Holly, Michigan, to be used by the Scholarship Committee to establish the Berckmans de Weert Foundation Fellowship for Graduate Studies in Animal Sciences.
 13. Approval of a memorandum of agreement with the Dow Chemical Company of Midland covering a grant of \$1000 to be used under the direction of R. W. Luecke in Agricultural Chemistry in a study of the effect of DL tryptophan on the growth of weanling pigs fed low protein rations.
 14. Approval of a memorandum of agreement with the State of Michigan Tourist Council covering a grant of \$1000 to be used under the direction of D. J. Luck in the Bureau of Business Research to conduct a nation-wide mail survey of the vacationing habits and the character of persons who request Michigan travel literature, and to analyze the effectiveness of advertising media currently used by the Tourist Council.
 15. Grant of \$31,750 from the Ordnance Corps, Detroit Arsenal, of Center Line, Michigan, to be used under the direction of Dean Miller and Professor Donnell in the School of Engineering.
 16. Continuation of a memorandum of agreement with the A. M. Todd Company of Kalamazoo covering a grant of \$2500 to be used under the direction of Ray Nelson in Botany and Plant Pathology in a continuation of the mint research project started in 1946.
 17. Grant of \$2500 from The Upjohn Company of Kalamazoo to be used under the direction of Professor Quill in the Chemistry Department in the field of physical chemistry research. The grant provides for a special graduate research assistant.
 18. Continuation of a memorandum of agreement with Sharp & Dohme of West Point, Pennsylvania, covering a grant of \$2000 to be used under the direction of A. R. Drury in Surgery and Medicine in a study of the value of products furnished by the Company in certain conditions of disease and health.
 19. Communication from the Detroit Trust Company indicating that Mr. Fee has relinquished all income from his wife's estate in excess of \$9000 per year. This will substantially increase the amount of money available to the Hidden Lake Gardens.
 20. Recommendation for the following work to be done and charged to Alterations and Improvements 1952-53:
 - a. Remove a large laboratory table on the stage in the large auditorium in the Natural Science Building and place it in storage. The estimated cost is \$75.
 - b. Change in the lights and shelf at the ticket window in the lobby of the Auditorium at an estimated cost of \$320.
 - c. Changes and improvements in Steel Classroom Buildings 4 and 8 at an estimated cost of \$330.
 21. Two Food Control Accountant III positions with a salary range of \$3360 to \$4140.
 22. Reclassification of a Clerk-Stenographer I position in Electrical Engineering to a Secretary-Departmental I position, effective October 1, 1952.
 23. Establishment of a Clerk III position in the Cooperative Extension Service Office.
 24. Appropriation of \$1200 for special lecturers in Nursing Education.
 25. As our program in Nursing Education progresses, it is necessary to look forward to adding instructional staff. No provision was made in the budget of the current year for this additional personnel. Three additional persons will eventually be required, and as competent persons are found their appointments will be recommended to the Board.
 26. Appropriation of \$4500 for new furnishings for the Dean's Office of the School of Education.
 27. Recommendation from Acting Dean Hardin and Director Varner that the Cooperative Extension Service be authorized to employ a competent staff member to serve as Extension TV editor with the understanding that somehow sufficient savings will be made during the current year to cover the salary required by this position.
 28. Report that the buildings on the land known as the Clever property at 3401 Bennett Road, have been sold to the highest bidders--the house to Mrs. Ruby Larner at \$261, the barn to Mr. Glenn Ormsby at \$236, and the garage to Mr. Lyle Benjamin at \$37.50.
- On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve President's Report and all New Business.

ADDITIONAL ITEMSLeaves

1. Leave of absence without pay for H. A. Cardinell, Associate Professor (Research) of Horticulture from October 24, 1952, to October 23, 1954, to accept an assignment in Brazil for the Office of Foreign Agricultural Relations.
2. Leave of absence with full pay for W. R. Fee, Head of the Department of History and the Department of Social Science, from July 1 to December 31, 1953, for study and travel in the Far East. Dr. Fee has been a member of the staff since September 1935.

Appointments

1. Appointment of Frank Suggitt as Associate Professor and Head of the Department of Land and Water Conservation at a salary of \$7500 per year, effective October 16, 1952, and paid one-fourth from Experiment Station and three-fourths from College funds. This is a replacement for Professor Schoenmann, deceased. Mr. Suggitt is at present an Assistant Professor of Land and Water Conservation at a salary of \$5850 per year.
2. Reappointment of Michael Ovchynnyk as Instructor in Fisheries and Wildlife at the same salary of \$4360 per year, effective for one year only beginning November 1, 1952, and paid half from College and half from Experiment Station funds.
3. Appointment of Broderick H. Johnson as Continuing Education Editor in Information Services at a salary of \$7000 per year on a 12-month basis, effective October 20, 1952, to replace James McCartney, resigned.
4. Appointment of Ellwood A. Voller as Assistant to the Dean of Students at a salary of \$4500 per year on a 12-month basis, effective November 16, 1952, to replace L. A. Thorburn, transferred.

Miscellaneous

1. Change in title of Walter M. Carleton from Associate Professor to Professor of Agricultural Engineering and an increase in salary from \$8500 to \$9500 per year, effective November 1, 1952. Dr. Carleton's salary is paid half from College and half from Experiment Station funds.
2. Increase in salary of Howard F. McColly, Professor of Agricultural Engineering, from \$9200 to \$10,000 per year, effective November 1, 1952. Mr. McColly is paid half from College and half from Experiment Station funds.
3. Recommendation that the salary of John W. Donnell, Professor of Chemical Engineering, who is devoting approximately half his time to research, be paid in part from College funds and part from Detroit Arsenal Contract funds, effective August 1, 1952.
4. Increase in salary of Nico Camara-Peon, Psychiatrist at the Health Service, from \$4975 to \$5125 per year, effective as of September 1, 1952. Dr. Camara-Peon is assigned on a part-time basis to the Health Service, the Department of Social Work, and the Department of Psychology.
5. At the last Board meeting Robert Sharer was appointed Associate Professor of Continuing Education. Mr. Sharer is 52 years of age. It is recommended that Mr. Sharer be included in the retirement and insurance program.
6. Transfer of Norma L. Rice from Secretary to the Administrative Assistant in Public Relations to the classified list as Secretary-Departmental II for the MSC Press at the same salary of \$3330 per year, effective October 16, 1952.
7. Grant of \$500 from Fred Simonsen of Detroit to be used under the direction of the Division of Hotel, Restaurant, and General Institutional Management and the Scholarship Committee for scholarship aid to encourage young men and women in the field of restaurant management to further their education.
8. Grant of \$5 from Sigma Lambda Chi to be used under the direction of W. B. Lloyd in Forest Products to build up a loan fund for needy students of the Light Construction and Lumber Merchandising major.
9. Change in classification of John Laetz from Ticket Office IV to Assistant, Ticket Office IVA in the Athletic Ticket Office and an increase in salary from \$4560 to \$5000 per year, effective October 1, 1952.
10. Recommendation that the name of the Department of Engineering Mechanics be changed to Applied Mechanics, effective immediately.
11. Recommendation for the establishment of the following positions for the present academic year:
 - 4 half-time graduate assistants in Chemistry
 - 1 half-time graduate assistant in Psychology
12. Appropriation of \$2500 for the Forestry Department to cover the cost of its 50th anniversary celebration.
13. Mr. May advises that in accordance with Board instructions new comprehensive security coverage has been taken on all employees increasing the security coverage from \$2500 to \$15,000 and the same excess coverage for those who were formerly bonded in excess of \$15,000 at an annual premium saving of \$472.69.

LeavesAppointments

Change in title Walter Carleton to Prof.

Inc. salary H.F. McColly to \$10,000

Salary J.W. Donnell to be paid part Col and part Det Arsenal funds
Inc. salary Nico Camara-Peon to \$5125
Robt. Sharer to be included under ret.

Norma Rice trans to M.S.C. Press classified list.

\$500 from Fred Simonsen

\$5 from Sigma Lambda Chi For. Products

Change classi John Laetz & salary inc. to \$5000

Dept. Engr. Mechanics changed to Applied Mech.

New graduate assistant-ships

\$2500 approp For Dept for 50th anniv. Security coverage on all employees increased to \$15,000

ADDITIONAL ITEMS, continued

Miscellaneous, continued

\$6,806.25
 approp. to
 complete pay-
 ment of chapel

Report to Bd
 on conference
 with candi-
 dates for
 governorship
 & financing
 of bldg needs

Rules and
 regulations
 limiting
 residence in
 college-owned
 housing
 approved.

14. A final estimate has been received on the chapel which cannot be paid without a supplemental appropriation of \$6,806.25. It is recommended that the Board approve this item to complete payment for this facility.
15. Report to the Board of some of the activities of the Council of State College Presidents with reference to:
 - a. Conferences with the candidates for the governorship
 - b. Discussions of the financing of building needs.
16. Residence in all College-owned housing units is to be limited to new members of the staff until they are able to find adequate and suitable housing elsewhere.
 - a. Staff members with permanent tenure are not to be permitted to live in College-operated housing for more than two years after the original appointment.
 - b. Instructors, assistant Professors, and associate professors during their probationary periods may live in College housing for the term of their original appointment. Upon Reappointment they may apply for College housing but will be given a second priority to new employees. Once reassigned housing, the assignment will be effective for the period of the reappointment.
 - c. Instructors, assistant professors, or associate professors without permanent tenure who through promotion or reappointment acquire tenure while living in College housing may live in College housing not to exceed one year beyond the beginning of the next fiscal year after the appointment with permanent tenure is approved by the Board.
 - d. Non-academic staff members to be eligible for housing must be full-time employees in positions requiring technical or administrative responsibility. Such employees will be limited to a maximum of three years in College housing.
 - e. Since barracks apartments and trailers are intended primarily for students, faculty members given a temporary assignment to these units must file an application for permanent apartments or Faculty Village at the time authorization to barracks apartments is made. When there is a vacancy in the type of apartment applied for, this unit must be taken or the application will be permanently forfeited. The maximum time that any faculty member will be allowed to stay in barracks apartments will be two years from the date of moving in.
 - f. Notwithstanding the rules set forth above, single staff members with tenure may be allowed to remain in the permanent apartments in the O and I-bedroom units, and new applications from single people with tenure will be received as long as there is not a waiting list of other qualified personnel.
 - g. Where a new staff member during his probationary period is renting off-campus housing and has his property sold from under him, he may apply for College housing. Persons owning housing in the East Lansing area are ineligible to occupy College-owned housing.

These rules supplant the previous rules and become effective at once with the understanding that present occupants of College-owned housing may retain their present housing until August 31, 1953.

Approval of
 increase in
 rentals in
 brick apart-
 ments and
 Faculty Vil-
 lage.

17. Recommendation for the following increase in rentals in the brick apartments and the Faculty Village, effective January 1, 1953:

| Class | Present Rentals | Proposed Rentals | Increase |
|-----------------|--------------------|---------------------|----------|
| 0-bedroom | \$55.75 | \$60.00 | \$ 4.25 |
| 1-bedroom | 69.00 | 75.00 | 6.00 |
| 2-bedroom | 79.25 | 87.50 | 8.25 |
| Faculty Village | 72.50 | 77.50 | 5.00 |

Ingh. Co. Rd.
 Commission
 abandons
 streets &
 alleys within
 Moore, Church
 & Scovell's
 plat.

18. Communication from the Ingham County Road Commission as follows:

"The Board of County Road Commissioners by official action have absolutely abandoned and discontinued the streets and alleys within the Moore, Church and Scovell's Plat. This action was taken Friday, October 10th, 1952."

Report of
 Miss Jones &
 Mr. Mueller
 on Assoc. Gov.
 Bds Meeting
 Portland, Ore.

19. Miss Jones and Mr. Mueller reported on the meeting of the Association of Governing Boards held in Portland, Oregon and advised the Board of the election of Miss Jones to second Vice-President of the Association; and that the Board's invitation has been accepted to hold the 1955 meeting on our campus.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to approve the Additional Items.

SPECIAL MISCELLANEOUS

1. It is recommended that the \$10 per term allocation of student fees which was previously pledged to a bank loan be applied for the 1952-53 year to a reduction of the \$750,000 loan from the pension fund.

On motion of Mr. Akers, seconded by Mr. Armstrong, it was voted to approve the above recommendation

2. Consideration of the budget information prepared as suggested at the last Board meeting and the approval of budgetary requests to be transmitted to the next session of the legislature via the State Department of Administration for the College, the Experiment Station, and the Cooperative Extension Service.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to authorize the submission of budget requests for the next fiscal year in the following amounts:

| | |
|-------------------------------------|--------------|
| For College operations | \$13,375.250 |
| For Agricultural Experiment Station | 1,675.604 |
| For Cooperative Extension Service | 1,792.735 |
| For Hope-Flannagan | 255.000 |
| For new buildings | 17,696.730 |

3. The President advised the Board that the Federal Communications Commission had granted our request for permission to construct a Television station on UHF Channel 60. The President informed the Board of negotiations with the Fund for Adult Education of the Ford Foundation and reported that under certain conditions Ford Foundation was ready to make a grant of \$100,000 toward the costs of the installation of the Television station.

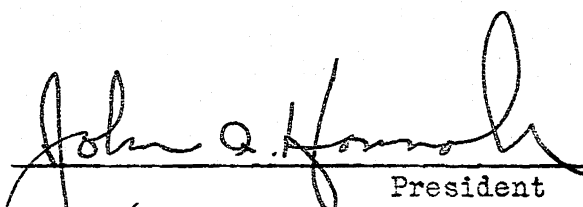
On motion of Mr. Armstrong, seconded by Miss Jones, it was voted to accept this grant under the conditions outlined and to authorize the President to so advise the Fund for Adult Education and to express the sincere gratitude of the Board for this generous cooperation.

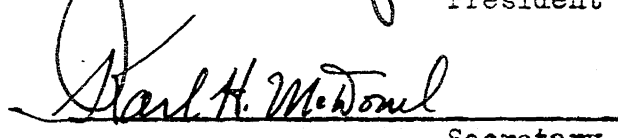
On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to authorize the construction of a Television station and the purchase of the necessary items of equipment with the funds that are available for this purpose with the understanding that detailed recommendations as to height of antenna, location of the transmitters, et cetera, will be presented to the Board for approval.

4. Mr. Lautner and Mr. Foster met with the Board to discuss their thinking with reference to the replacement of trailers and other married housing units with semi-permanent housing for married students.

After considerable discussion, on motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to authorize the employment of a competently trained architect on a monthly basis to work with Mr. Lautner and Mr. Foster under the supervision of Secretary McDonel to gather information, study the problem and make suggestions to the Board as to means for solving this problem.

The Board adjourned at 12:10 p.m. to meet on the regular meeting date, Thursday, November 20, at 10 a.m.


President


Secretary

\$10 per term allocation of student fees previously pledged to bank loan to be applied 52-53 to reduction of \$750,000 pension fund.

Approval of budget requests to be made for the 1953-54 fiscal year.

F.C.C. has granted permission to construct TV station on Channel 60

Grant of \$100,000 accepted from Ford Foundation

Trained architect to be employed to work with Lautner & Foster re: replacement of trailers & other married housing units