

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
October 16, 1953

Present: Mr. Brody (Chairman), Messrs. Akers, Armstrong, Mueller, Smith; Miss Jones; President Hannah, Comptroller May and Secretary McDonel

Absent: Dr. Taylor

The meeting was called to order at 10:10 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations
and
Terminations

Resignations and Terminations

1. Owanna L. Post as Assistant in Institution Administration, effective August 31, 1953, to accept another position.
2. Nicolas Camara-Peon as Psychiatrist at the Health Service and lecturer in Psychology and Social Work, effective as of July 31, 1953.

Leaves

Leaves

1. Leave of absence with pay for Anton Napoli, Assistant Professor of Foreign Languages, from September 1 to December 31, 1953, for health reasons.

Appointments

Appointments

1. Appointment of Richard S. Lindstrom as Instructor in Horticulture at a salary of \$5000 per year on a 12-month basis, effective for one year only beginning October 1, 1953, to replace H. A. Cardinell, on leave. His salary is to be paid one-half from College and one-half from Experiment Station funds.
2. Appointment of Horst von Oppenfeld as Instructor (Research) in Horticulture at a salary of \$5200 per year on a 12-month basis, effective for one year only beginning October 19, 1953, to replace E. R. Mattson, resigned. His salary is to be paid entirely from Experiment Station funds.
3. Appointment of Harry Kenneth Bell as Assistant Professor (Extension) of Horticulture at a salary of \$5900 per year on a 12-month basis, effective October 1, 1953, to replace John Tomkins, resigned. His salary is to be paid from Extension funds.
4. Appointment of the following Instructors in Communication Skills for the fall term 1953 at the salaries indicated:

Mrs. Ruth Barrett	\$1200	Mrs. Lorraine Tata	\$1200	Mrs. Esther Reed	\$1200
Mrs. Lyda LaPalombara	1200	Mrs. Lyssa Harper	1200	Mrs. Elinore Winburne	1200
5. Appointment of Edwin Wintermute IV as Instructor in Humanities at a salary of \$4750 per year on a 10-month basis, effective for one year only beginning September 1, 1953, to replace John Manning, on leave.
6. Appointment of Glaister A. Elmer as Assistant Professor of Social Science at a salary of \$4800 per year on a 10-month basis, effective for one year only beginning September 1, 1953. This is a new position.
7. Appointment of Ole S. Johnson as Assistant Professor of General Business at a salary of \$6500 per year on a 10-month basis, effective September 1, 1953, to replace E. A. Brand, transferred.
8. Appointment of Mrs. Dollie Kunkel as Instructor in Elementary Education at a salary of \$900 for the fall term 1953.
9. Reappointment of Samuel Rosen as Assistant (Research) in Zoology at a salary of \$6225 per year on a 12-month basis, effective for one year only beginning September 1, 1953, and paid from Dental Caries funds.

Employment

Miscellaneous

1. The employment of David Higgins as Instructor in Civil Engineering is effective for one year beginning October 16, 1952. This is a clarification of previous action.
2. Correction in the salary of James E. Robertson from \$3175 to \$3599 for one year beginning September 1, 1953. Professor Emeritus Robertson is to receive a total salary for the year of \$6000, including his retirement salary.
3. Approved a recommendation for improved lighting in the Nursery Crops Building at an estimated cost of \$600, to be charged to Alterations and Improvements 1953-54.

David Higgins
for 1 yr ef.
Oct. 16, 1952
Corr. salary
J.E. Robert-
son to \$3599
Improved light
ing Nursery
Crops Bldg.

PRESIDENT'S REPORT, continuedMiscellaneous, continued

4. Accepted the bid of M. Proos & Son, the low bidder, in the amount of \$2264 for installing an irrigation system in Beal Garden. Bids were received as follows:

M. Proos & Son, Grand Rapids	\$2,264
Dard Incorporated, Lansing	5,100

There is an appropriation of \$2400 in the budget for this project.

NEW BUSINESSResignations and Terminations

1. William Kenneth Christian as Assistant Professor of Communication Skills, effective December 31, 1953, to go to Southern Rhodesia on an assignment for the Baha'i World Council.
2. Russell A. Kirk as Assistant Professor of Humanities, effective September 30, 1953, to pursue a literary career.
3. Jeannette J. Pollard as Secretary to the Administrative Assistant in Charge of Public Relations, effective October 15, 1953, to devote full time to her home.

Leaves

1. Leave of absence with full pay for Albert A. Griffith, District Extension Supervisor, from February 1 to July 31, 1954, to complete work on his Master's degree at the University of Michigan. Mr. Griffith has been a member of the staff since January 1, 1937.
2. Leave of absence without pay for Russell G. Mawby, Instructor (Extension) of Agricultural Economics, from October 7, 1953, to June 30, 1954, for military service.

Appointments

1. Appointment of Joe Thomas Waterson as Monroe County 4-H Club Agent at a salary of \$4800 per year on a 12-month basis, effective October 16, 1953, to replace J. C. Lawson, resigned. His salary is to be paid \$2400 from Bankhead-Flannagan and \$2400 from State Offset funds.
2. Transfer of Keith C. Sowerby from Sanilac County 4-H Club Agent to Assistant County Agricultural Agent for Sanilac County and a salary increase from \$5100 to \$5400 per year, effective October 16, 1953.
3. Transfer of Loren D. Black from Saginaw County Agricultural Agent to Associate County Agricultural Agent in Denmark Township in Tuscola County at the same salary of \$5600 per year, effective October 1, 1953, paid from Kellogg funds for financing the Experimental Intensive Extension Program.
4. Appointment of Mrs. Irene Marthen Baird as Ogemaw County Home Demonstration Agent at a salary of \$4000 per year on a 12-month basis, effective October 16, 1953. This is a new position paid one-half from Bankhead-Flannagan and one-half from State Offset funds. Mrs. Baird is 54 years of age and will not be included in the retirement and insurance programs.
5. Appointment of Mrs. Frieda Anderson Bennett as Assistant Home Demonstration Agent in Oakland County at a salary of \$4200 per year on a 12-month basis, effective October 1, 1953. This is a new position included in the budget as a 4-H Club position.
6. Appointment of Swart Leon Evans as Instructor in Social Science at a salary of \$400 for fall term 1953.
7. Appointment of Ruth Hill Useem as Instructor in Social Science at a salary of \$500 for the fall term 1953.
8. Reappointment of Manfred Lilliefors as Lecturer in Social Work at a salary of \$300 for the winter term 1954.
9. Reappointment of Allan A. Spitz as Research Assistant in Political Science at a salary of \$153.33 per month, effective from September 16 to December 15, 1953, and paid from the Governmental Research Bureau Operations Research Office account.
10. Appointment of Janice A. Ford as Instructor in Physical Education, Health and Recreation for Women at a salary of \$3600 for the period from October 1, 1953 to August 31, 1954. This is a new position.
11. Appointment of Lawrence Borosage as Associate Professor of Vocational Education at a salary of \$9000 per year on a 10-month basis, effective January 1, 1954. This is a new position and the salary is reimbursable from Vocational Education funds.
12. Appointment of Mrs. Pei Hsing Lin Wu as Instructor (Research) in Foods and Nutrition at a salary of \$500 for the period from October 7 to December 31, 1953, and paid from Experiment Station funds. This is a partial replacement of Hazel Amen, resigned.
13. Appointment of Mary D. Townsend as Instructor in Foods and Nutrition at a salary of \$3400 for the period from November 1, 1953, to June 30, 1954. This is a new position.

Irrig. for
Beal Garden
let to Proos
& Son.

Resignations
and
Terminations

Leaves

Appointments

NEW BUSINESS, continued

Appointments

Appointments, continued

14. Appointment of the following Instructors in Music, effective from October 1 to December 31, 1953:

Alice Doll Nelson, at a salary of \$150 per month
Dorothy Acevedo, at a salary of \$150 per month

15. Reappointment of Willi A. Uschald as temporary Instructor in Foreign Languages at a salary of \$150 per month, effective from October 1 to December 31, 1953, to replace H. R. Dunn, on leave.

16. Appointment of the following Assistants in Foreign Languages, effective October 1, 1953, for as long as necessary:

Kyu Yawp Lee, at a salary of \$125 per month
Naaman N. Nakfoor, at a salary of \$125 per month

17. Appointment of the following temporary Instructors in Speech, Dramatics, and Radio Education, effective for the fall term 1953:

Mrs. John A. Waite, at a salary of \$450 for the term
Theda P. Assiff, at a salary of \$900 for the term

18. Appointment of Mahmud Mustafa Kannuna as Visiting Professor (Research) of Physics and Astronomy at no salary from the College, effective from October 1, 1953 to July 31, 1954.

19. Appointment of the following Instructors in Psychology for the fall term 1953:

Richard A. Behan, at a salary of \$500 for the term
Mrs. Esta Berg Thomas, at a salary of \$1400 for the term

20. Appointment of Thomas M. Nelson as Instructor in Psychology at a salary of \$1500 for the period from October 1, 1953, to June 30, 1954.

21. Appointment of Mrs. Vera Morrow as Secretary to the Administrative Assistant in Charge of Public Relations at a salary of \$3900 per year on a 12-month basis, effective October 5, 1953, to replace Jeannette Pollard, resigned.

D.M. Johnson
designated
Head of
Psychology
during Dr.
Anderson's lve

Miscellaneous

1. Designation of Donald M. Johnson, Associate Professor of Psychology, as Acting Head of the Department of Psychology during the period of Professor Anderson's leave from September 1, 1953, to August 31, 1954.

Designation
W.M. Nelson
as Photogra-
phis Editor

2. Designation of Wilbur M. Nelson as Photographic Editor in Information Services with his entire salary paid from Photograph Laboratory funds rather than paid partially from Extension funds., effective November 1, 1953.

Report of
death M.M.
Cory-Sept. 25
1953.

3. Report of the death of Merton M. Cory, Professor Emeritus of Electrical Engineering, on September 25, 1953. Mr. Cory was born on August 18, 1882, was first employed by the College on September 1, 1912, and was Professor of Electrical Engineering at the time of his retirement on July 1, 1948.

Several
scholarship
grants
accepted.

4. The following grants have been received to continue previously established scholarships:
- \$3330 from the Foundry Educational Foundation of Cleveland for students in the foundry option of the Engineering School.
 - \$105 from the Wesleyan Service Guild of Central Methodist Church of Lansing
 - \$1100 from the Hastings Public Schools of Hastings, Michigan, for two scholarships of \$550 each.

5. The following grants have been received to provide scholarships for students:

- \$390 from The Batner Foundation of Cleveland
- \$265 from the Union Carbide and Carbon Corporation of the National Carbon Company of Fremont, Ohio, for a scholarship in Electrical Engineering.
- \$100 from the Jewish Men's Club of White Plains, New York, for a student from White Plains.
- \$600 from the Ohio Oil Company of Findlay, Ohio.
- \$500 from Schensul's Cafeteria of Kalamazoo for a scholarship for winter and spring terms 1954.
- \$133 from The Grand Lodge of Free and Accepted Masons of Flint for a scholarship for the fall term 1953.
- \$165 from the American Society of Women Accountants of Grand Rapids.
- \$1200 from the M & S Manufacturing Company of Hudson, Michigan, for two scholarships for 1953-54.
- \$300 from Flack-Pennell Company of Saginaw to provide Elevator and Farm Supply Short Course scholarships.
- \$200 from the Michigan Feed and Grain Association of East Lansing to provide Elevator and Farm Supply Short Course scholarships.

6. Grant of \$250 from The Presser Foundation of Philadelphia to provide a scholarship for an entering student majoring in music and preferably planning to teach music, for the academic year 1953-54. The student must be outstanding in character and citizenship and be unable to pursue a college course without such assistance. The College is to submit a report to the Presser Foundation at the end of the year as to the academic and musical work of the recipient.

NEW BUSINESS, continuedMiscellaneous, continued

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|---|--|
| 7. Grant of \$1000 from the American Institute of Steel Construction, Inc., of New York City to provide a four-year scholarship for a student who is enrolled this year as a freshman. Payment of \$250 will be made each year. | \$1000 from
Am. Institute
Steel Const. |
| 8. Grant of \$750 from Socony-Vacuum Oil Company, Inc., of New York City, to provide a Socony-Vacuum Scholarship in Exploration Sciences for the year 1953-54. | \$750 from
Socony-Vacuum
Oil Co. |
| 9. Grant of \$2000 from H. Farwell Brand of Dearborn, Michigan, to establish the Sandy Brand 4-H Club Memorial Scholarship. This scholarship is intended to help students who have demonstrated an interest and proficiency in 4-H Club work to attend college. A maximum of three scholarships in the amount of \$200 each may be awarded each year to entering freshmen until the fund is depleted. | \$2000 from
H. Farwell
Brand - scholar
ship |
| 10. Grant of \$500 from M. M. Boring of the General Electric Company of Schenectady, New York, to provide a General Electric Engineering Award for a senior in Engineering during the year 1953-54. | \$500 from
G E. Company |
| 11. Grant of \$600 from the Ingham County Community Chest to be used under the direction of E. B. Harper in Social Work for a fellowship in Social Work. This fellowship was originally established in 1940. | \$600 from
Ing. Co. Com.
Chest. |
| 12. Renewal of a memorandum of agreement with the Michigan Association of Silo Manufacturers of Oxford, Michigan, to be used under the direction of A. W. Farrall in Agricultural Engineering to continue the studies on self-feeding silos. The agreement covers a grant of \$170. | \$170 from
Mich. Assoc.
Silo Mfrs. |
| 13. Renewal of a memorandum of agreement with the Commodity Credit Corporation of Washington, D. C., covering a grant of \$2450 to be used under the direction of A. W. Farrall in Agricultural Engineering to pay for labor, equipment, and supplies needed in connection with the bean storage studies. | \$2450 from
Com. Cr. Corp |
| 14. The following grants are to be added to the John W. Ladd Memorial Fund to be used under the direction of the Dairy Department for students in international contests in judging dairy products. | Grants added
to John W.
Ladd Memorial
Fund. |
| a. \$100 from Robert Rosenbaum of Philadelphia | |
| b. \$250 from the Cherry-Burrell Corporation of Chicago | |
| 15. Approval of a memorandum of agreement with the Michigan Foundation Seed Association of East Lansing covering a grant of \$760.85 to be used under the direction of W. J. Haney in Horticulture for research on the breeding of snapdragons. | \$760.85 from
Mich. Found.
Seed Assoc. |
| 16. Approval of a memorandum of agreement with the Soil Conservation Districts of the Upper Peninsula covering a grant of \$300 to be used under the direction of Russell Horwood at the Upper Peninsula Experiment Station to demonstrate the hazards of poor management and the virtues of good management practices on the rolling lands of the area. | \$300 from
Soil Conser-
vation Dist. |
| 17. Grant of \$200 from Growth, Incorporated, of New York City, to be used under the direction of J. R. Snell in Civil and Sanitary Engineering in the high rate composting project. The agreement provides for a special graduate research assistant. | \$200 from
Growth, Inc. |
| 18. Renewal of a memorandum of agreement with the Calcium Chloride Institute of Washington, D. C., covering a grant of \$2500 to be used to pay the salary of Dr. Wu in Civil Engineering. | \$2500 from
Calcium Chloride
Inst. |
| 19. Approval of a memorandum of agreement with the Sylvania Electric Products, Inc., of Rayside, New York, covering a grant of \$1500 to be used under the direction of I. B. Baccus in Electrical Engineering for special research in electronics. The agreement provides for a special graduate research assistant. | \$1500 from
Sylvania Elec-
tric Products |
| 20. Approval of a memorandum of agreement with the Eagle-Ottawa Leather Company of Grand Haven, Michigan, covering a grant of \$20,000 to be used under the direction of C. C. DeWitt in the Engineering Experiment Station in the study of hydrolysis of protein material and the separation of amino acids. | \$20,000 from
Eagle-Ottawa
Leather Co. |
| 21. Check in the amount of \$100 from Margaret A. Ohlson, Head of the Department of Foods and Nutrition, to be used for the purchase of equipment in that department. Dr. Ohlson received this check from the Ingham County Medical Society for a talk she gave to that group. | \$100 from
Margaret
Ohlson |
| 22. Renewal of a memorandum of agreement with the National Science Foundation of Washington, D. C., covering a grant of \$2200 to be used under the direction of G. W. Prescott in Botany for the investigation of alpine and sub-alpine lakes in North and South America in respect to the distribution of aquatic plants and the utilization of lakes for fish stocking. | \$2200 from
Nat. Sci.
Found. |
| 23. Grant of \$7500 from G. Barr and Company of Chicago to be used under the direction of D. T. Ewing in Chemistry to conduct fundamental research in aerosols and to support a candidate working for the doctorate degree in chemistry. | \$7500 from
G. Barr Co. |
| 24. Grant of \$1600 from the Keeler Brass Company of Grant Rapids to be used in the Chemistry Department to support a graduate student in advanced study in electrochemistry. | \$1600 from
Keeler Brass |
| 25. Renewal of a memorandum of agreement with the American Electroplaters' Society of Newark, New Jersey, covering a grant of \$2100 to be used under the direction of D. T. Ewing in Chemistry to study the effects of trace quantities of impurities on the electrodeposition of metals. The agreement provides for a special graduate research assistant. | \$2100 from
Am. Electro-
platers' Soc. |

NEW BUSINESS, continuedMiscellaneous, continued

- \$10,600 from Nat. Sci. Found. Cl-Sten I pos. changed to Sec-Dept II
- Add half-time cl-St I app. Voc. Educ.
- ½ time Cl-St I Bio Sta.
- Ch Fire In IV to " " IVA ChCIII to Cl-III Compt. Class. Cl. Insp B Y U
- Cl II pos. in Union Acct.
- New positions est. Harr. Rd. Res. Halls
- Conv. Room 36 Meade Bldg A-8
- Improve vent. in Psychology An. Lab.
- Trailer service bldg. sold to high bidder.
- 1 share of St. Oil N.J. to be sold
- Meet. Assoc. Gov. Bods to be in Fla.
- Add. amts pd to salaried employees
26. Grant of \$10,600 from the National Science Foundation of Washington, D. C., to be used under the direction of E. A. Hiedemann in Physics and Astronomy to finance basic research in ultrasonics. Provision is made for special graduate research assistants.
27. Reclassify a Clerk-Stenographer I position to a Secretary-Departmental II position in Vocational Education.
28. Additional half-time Clerk-Stenographer I position in Trades and Industry in Vocational Education. This position is reimbursable from Vocational Education funds.
29. New half-time Clerk-Stenographer I position at the Biological Station at Gull Lake.
30. Reclassify Fire Inspector IV to Fire Inspector IVA with a salary range of \$4560 to \$5340.
31. Reclassify a Clerk II to a Clerk III position in the Comptroller's Office.
32. Establish on the labor payroll the classification of Cleaning Inspector with a wage range of \$1.77 to \$2.00 per hour. In the past, employees filling this position have been called Group Leaders.
33. Establish a Clerk II position in the Union Accounting Office. This has formerly been paid on the labor payroll.
34. Establish the following positions for the Harrison Road Residence Halls:
a. Clerk I b. Clerk II
35. Recommendation for the conversion of Room 36, Meade Building A-8 into office space and that the lighting be improved. The estimated cost is \$355, and is to be charged to Alterations and Improvements 1953-54.
36. Recommendation for improvement in the ventilation in the Psychology Animal Laboratory at an estimated cost of \$200, to be charged to Alterations and Improvements 1953-54.
37. Bids were taken for the sale of and clearing of the site for Service Building Q of the Trailer Housing Area. The high bid was for \$1 by Mr. Logan Hannahs, and the building has been sold to Mr. Hannahs.
38. Recommendation from Mr. May, Treasurer of the State Board of Agriculture, and Mr. Earl H. Cress, President of the Ann Arbor Trust Company, that one Share of Standard Oil Company (New Jersey) common stock held in the Jenison Trust Fund be sold at market value.
39. The 31st annual meeting of the Association of Governing Boards will be held at the University of Florida at Gainesville on November 30 to December 5. Miss Jones urged the members of the Board to attend in view of the fact that the annual meeting will be held on our campus in 1955.
40. The following amounts have been paid salaried employees since the September Board meeting:
- | <u>Auditorium</u> | | <u>Fall Registration</u> | | <u>Fall Registration</u> | |
|----------------------|-------|--------------------------|-------|--------------------------|----------|
| Dale Albin | \$11 | Madlene Rourke | \$ 6 | Delores Cranston | \$ 6 |
| E. P. Blankenship | 4 | H. N. Stoutenburg | 6 | Morton Dunham | 3 |
| Charles Branz | 9 | Nancy Teeters | 3 | V. V. Henley | 3 |
| L. D. Burhans | 4 | Cora VanKuiken | 6 | Marjorie L. Hetrick | 3 |
| Betty Carlson | 16 | Virginia Vibbert | 6 | Daun Huyck | 6 |
| L. E. Chapman | 4 | Carolyn J. Welch | 6 | Judith Kelley | 6 |
| Helen Evans | 9 | Lorraine Demorest | 15 | Barbara Personious | 6 |
| Floyd Fladseth | 4 | Robert Swanson | 20 | Dorothy Pung | 3 |
| Helen Greene | 15 | Ray Yerkie | 12 | | |
| James Huston | 11 | Oneta Abbott | 3 | <u>Engineering</u> | |
| Mary Morehouse | 12 | Elizabeth Adams | 6 | J. T. Anderson | \$456.43 |
| Elmer Peterson | 10 | Phyllis J. Adgate | 3 | J. W. Donnell | 860.50 |
| Gail Ryder | 11 | Rebecca Amos | 6 | C. O. Harris | 318.24 |
| Laurence Searl | 4 | Joan Anderson | 6 | G. W. Hobbs | 1,060.41 |
| Jeraldean Sparling | 4 | Alice Arnold | 6 | R. J. Jeffries | 127.30 |
| Robert Troxell | 15 | Joanne Barden | 6 | R. W. Ludt | 24.57 |
| Wayne VanRiper | 18 | Dorothy Barnard | 6 | A. J. Smith | 47.82 |
| Clella Weissinger | 9 | Virginia Best | 6 | E. F. Vidro | 273.00 |
| Neal Whitehead | 16 | Mary Jane Carroll | 3 | | |
| Ray Yerkie | 11 | Janet Rooper | 6 | | |
| | | | | | |
| <u>Miscellaneous</u> | | <u>Miscellaneous</u> | | <u>Miscellaneous</u> | |
| Paul H. Barrett | 68.50 | Harvey L. Meyers | 4.50 | J. K. Richards | 140.00 |
| Charlotte Carlson | 2.50 | Margaret Nutting | 18.00 | Marjorie Ruppenthal | 6.00 |
| Charles Irvin | 15.00 | Eileen Probst | 56.25 | Marjorie Tiessen | 3.00 |
| Robert Kuhn | 6.00 | Hoyt C. Reed | 39.00 | Dana Woodbridge | 24.00 |

On motion of Miss Jones, seconded by Mr. Brody, it was voted to approve the President's Report and all New Business.

ADDITIONAL ITEMSResignations and Terminations

1. Victor E. Cronk as Lenawee County Assistant Agricultural Agent, effective October 31, 1953, to accept another position.

Resignations

Leaves

1. Leave of absence with full pay for Charles L. Hamner, Professor of Horticulture, for the six months from November 1, 1953, to April 30, 1954, for study and research at the Pineapple Research Institute in Honolulu, Hawaii. Dr. Hamner has been a member of the staff since September 1, 1945.
2. Leave of absence with half pay for Allen Leepa, Assistant Professor of Art, for one year beginning September 1, 1954, for graduate study at Columbia University, for continued research and development of a book, and for professional easel painting. Mr. Leepa has been a member of the staff since October 1, 1945.
3. Leave of absence with full pay for John A. Waite, Assistant Professor of English, for the six months from March 1 to August 31, 1954, for study and travel in Europe or Mexico. Mr. Waite has been a member of the staff since January 1, 1946.
4. Leave of absence with full pay for Adrian Jaffe, Assistant Professor of English from April 1 to September 15, 1954, for research in Franco-American literary relations in the 18th and 19th centuries in France and England. Dr. Jaffe has been a member of the staff since October 21, 1946.

Leaves

Appointments

1. Appointment of Francis C. Byrnes as Associate Professor and Associate Director of the National Project in Agricultural Communications at a salary of \$10,000 per year plus \$500 to be held until a retirement program is arranged, effective October 1, 1953, and paid from the grant by the Kellogg Foundation.
2. Appointment of John A. Morrow as Assistant Professor and Audio-Visual Adviser of the National Project on Agricultural Communications at a salary of \$8333.33 per year plus \$416.67 to be held until a retirement program is arranged, effective for five years beginning October 1, 1953, and paid from the grant by the Kellogg Foundation.
3. Appointment of Marilyn Ruf Brainerd as Instructor in Physical Education, Health and Recreation for Women at a salary of \$800 for the fall term 1953. This is a new position.
4. Reappointment with tenure of Kathryn H. Gardner as Assistant Professor of Institution Administration, effective September 1, 1953. Mrs. Gardner is employed one-fourth time on the teaching staff and three-fourths time on the Women's Dormitory staff.
5. Appointment of Helen Lanting as Lecturer in Psychology at a salary of \$400 for winter term 1954, to replace J. M. Cunningham.

Appointments

Miscellaneous

1. Increase in salary for Irving P. Delappe, Assistant Professor of Bacteriology and Public Health, from \$5600 to \$5800 per year, effective October 1, 1953.
2. Report of the death of Erwin Andridge, Locksmith, on October 14, 1953. Mr. Andridge was born on September 10, 1887, and had been employed by the College since February 1, 1951. He was not included under the insurance and retirement programs.
3. Report that on the recommendation of the Alumni Council, Leonard Osterink of Grand Rapids has been appointed to membership on the Athletic Council for the 2-year period ending June 30, 1955. Mr. Osterink replaces Dale Stafford.
4. Grant of \$25 from The Daughters of Diane Club of Sherman, Texas, to be used to provide a scholarship award for a student who is enrolled.
5. Grant of \$600 from the Asher House Fund, Inc., of Detroit to be credited to the Jessie Allen Hancock Scholarship Account and to be used for two scholarships of \$300 each.
6. Grant of \$500 from The Sears Roebuck Foundation of Chicago to provide a scholarship for a student who was formerly enrolled at the University of Maryland and is now enrolled in the School of Veterinary Medicine here.
7. Renewal of a memorandum of agreement with the Michigan Artificial Breeders Association of East Lansing covering a grant of \$10,000 to be used by the Agricultural Experiment Station to study the cause and possible cures of sterility in dairy cattle. The agreement provides for a special graduate research assistant.
8. Approval of a memorandum of agreement with the Great Lakes Steel Corporation of Detroit covering a grant of \$5600 to be used under the direction of A. W. Farrall in Agricultural Engineering to study ventilation in uninsulated structures for housing livestock.
9. Approval of a memorandum of agreement with Lederle Laboratories Division of the American Cyanamid Company of Pearl River, New York, covering a grant of \$10,000 to be used under the direction of J. R. Snell in Civil Engineering to aid in the high rate composting project. The agreement provides for two special graduate research assistants.

Salary inc.
Irving DelappeReport death
Erwin AndridgeLeonard Osterink
appointed
to Athl. Coun.\$25 rec'd from
Daughters of
Diane Club\$600 from
Asher House
Fund\$500 from
Sears Roebuck
Found.\$10,000 from
Mich. Art.
Breed. Assoc.\$5600 from
Gt. Lakes
Steel Corp.\$10,000 from
Lederle Lab.

ADDITIONAL ITEMS, continuedMiscellaneous, continued

Hugh Carpenter
slow bidder on
moose housing
barn and hay
storage.

10. Report to the Board that bids were opened on September 19 for the construction of a loose housing barn and hay storage. This is part of the moving of the barns from the Animal Industries Building site. The low bid of Hugh Carpenter and son in the amount of \$27,417 was accepted, and the contracts have been prepared and signed as authorized by the Board at its July meeting. The bids were as follows:

Hugh Carpenter and Sons	\$27,417
Clark Construction Company	33,100

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the foregoing Additional Items.

11. At the last meeting of the Board of Directors of the Michigan Press Association--of which H. F. Bailey, General Manager of the Adrian Telegram is the chairman--Mr. Bailey on behalf of the Michigan Press Board made the following statement to be conveyed to this Board:

Mr. Bailey said in effect: "Since the State Board of Agriculture opened its meetings I have heard not one word of criticism against Michigan State College. The public seems to feel that the State Board of Agriculture has nothing to hide and that everything is being conducted above board. I personally believe that it was a wise move on the part of the board for better public relations for Michigan State College. It is just another example of the leadership which Michigan State College is demonstrating among Michigan educational institutions. In behalf of the Michigan Press Association board of directors I wish to extend our commendation to the State Board of Agriculture for their willingness to continue the open meetings."

SPECIAL MISCELLANEOUS

\$10,000
accepted from
Will of How-
ard Cowles

1. Following is an excerpt from the Last Will and Testament of Howard B. Cowles of Detroit:

". . . I give, devise and bequeath all of the rest, residue and remainder of my property and estate to the DETROIT TRUST COMPANY, a Michigan corporation of Detroit, Michigan, to take, have, hold and dispose of, under and in pursuance hereof, IN TRUST, nevertheless, for the uses and purposes herein stated, and no other, that is to say:

". . . and Ten Thousand Dollars (\$10,000.00) thereof to MICHIGAN STATE COLLEGE, at East Lansing, Michigan, to be held by it in perpetuity, the income therefrom to be paid annually to a Michigan born student of good character, the same to start in his fourth year of attendance at said college, who is specializing in dairy science and who has shown a special aptitude during his preceding three years' college work, such endowment fund to be known as 'The Howard E. Cowles Dairy Prize', provided, however, that if at any time in the future such an award shall become impracticable, then said entire fund shall be used by said Michigan State College for such research purposes as it may desire; and all of the rest, . . ."

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to accept with gratitude the terms of the above-mentioned Will of Howard B. Cowles and to instruct the Secretary to express to the relatives the sincere appreciation of the Board for this fine bequest.

Annual check
to be made of
bequests and
gifts

2. After discussion, the Board agreed that it would be desirable in the future for an annual check of the terms of all bequests and gifts and an annual report made to the Board of the use that is being made under the terms of each project. It was suggested that reports should be made to the donors or their survivors from time to time.
3. The President reported on a recent conversation with Albert H. Case of Tampa, Florida, and his desire to make a gift of \$60,000 to Michigan State College with the understanding that the Board would pay him or his wife, should she survive him, 5% on this fund so long as either of them shall live. This 5% can be the receipts of earnings or if necessary, can be taken from the principal. Upon the death of both Mr. and Mrs. Case, the fund becomes the property of Michigan State College.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve a contractual arrangement with Albert H. Case in accordance with these terms and the Board wishes to express its gratitude to Mr. Case for the continuing generosity of Mr. and Mrs. Case.

Complaint of
Louis J. Guenin
re: farm acct.
books.

4. Discussion of a complaint registered by Mr. Louis J. Guenin protesting the policy of the College in making it possible for Michigan banks to purchase farm account books and distribute them to the farmers of their communities. Mr. Guenin feels that this is unfair competition for him since he publishes a farm account book. Professor Cowden and the School of Agriculture feel very strongly that our present policy should be continued. Professor Cowden met with the Board to discuss this item.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to commend the Department of Agricultural Economics for the progress that it is making in encouraging the use of farm account books by Michigan farmers. It is suggested that in future years, the books carry an explanatory statement indicating the purpose of these books and the interest of Michigan State College in fostering their use.

4-H Club Pro-
perty at Gay-
lord to be
deeded to
either School
Board or City
of Gaylord.

5. At the September Board meeting, the Board authorized the acceptance of an offer of \$1 for the site of the 4-H Club property in Gaylord to be sold to the Gaylord Board of Education. Communications from the City of Gaylord and from the School Board indicate that they prefer that this Board deed this property to the Chamber of Commerce of Gaylord with the assurance of the School Board that the property will be used to the best advantage by the Gaylord community.

On motion of Mr. Mueller, seconded by Dr. Smith, it was voted to inform the School Board and the

SPECIAL MISCELLANEOUS

5. Gaylord 4-H Club property, continued:

City of Gaylord of the willingness of this Board to deed this property to either the School Board or the City of Gaylord. This Board feels that as a public agency, it is not able to deed the property to the Chamber of Commerce. If the City of Gaylord or the School Board wish to do so, that is within their discretion.

6. It is requested that the Board approve the distribution of old beds and other equipment now at the 4-H Club Camp at Gaylord to the county 4-H Club camps in the northern part of the state. This is material of very little value that would mean very much to the county club camps.

On motion of Miss Jones, seconded by Mr. Armstrong, it was voted to approve the above request.

7. Mr. May discussed with the Board the matter of insurance on college-owned boilers.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to instruct Mr. May to continue the boiler insurance for another 30 days with the present insurance company and in the meantime to advertise for bids on this boiler insurance, with an adequate increase in the amount of coverage. These bids are to be reported to the Board at its next meeting.

8. Presentation for the approval of the Board of the proposed budget request to be forwarded to the State Department of Administration and the Governor and eventually to the legislature. The detailed proposal is a separate document.

On motion of Dr. Smith, seconded by Miss Jones, it was voted to approve the budget as presented and to instruct Mr. May to transmit it to the State Department of Administration.

9. At the last Board meeting action was taken to authorize Mr. Akers, Mr. Mueller, and Mr. May to invest \$250,000 of retirement funds in certain stocks. The committee recommends to the Board investments as follows:

<u>Utilities</u>	<u>Shares</u>	<u>Approx. Cost</u>	<u>Est. Income</u>	<u>Price</u>	<u>Dividend</u>	<u>Yield</u>
American Telephone	150	\$23,044	\$1350	153 5/8	\$9.00	5.9%
Detroit Edison	1000	27,125	1600	27 1/8	1.60	5.9%
Consumers Power	700	26,775	1540	34 1/4	2.20	5.8%
Pacific Gas & Electric	600	21,825	1320	36 3/8	2.20	6.0%
Commonwealth Edison	700	23,975	1260	34 1/4	1.80	5.2%
<u>Banks</u>						
Detroit Bank	600	24,600	960	41	1.60	3.9%
Manufacturers Nat'l	400	24,800	1200	62	3.00	4.8%
National Bank	500	26,250	1200	52 1/2	2.40	4.6%
Guaranty Trust Co.	400	26,000	1200	65	3.00	4.6%
Continental Illinois	300	24,900	1200	83	4.00	4.8%
Approximate Total		\$249,294	\$12,830			
Yield		5.1%				

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to instruct the Comptroller to proceed with the purchase of the above-mentioned stocks with the understanding that there may be some slight variation from the estimated prices.

10. The President discussed with the Board the case of Professor Arnold Williams of the Department of English who has recently admitted that at one time he was a member of the Communist Party but states that he has not been a member of the Party or in any way connected with that party or its operations since 1938, prior to his coming to Michigan State College. A copy of Professor Williams' letter addressed to Dean Muelder is filed with the material of these minutes.

The meeting adjourned after luncheon at 2:00 p.m.

Executive session minutes on next page.

John A. Foush
President
Paul H. Muelder
Secretary

Equipment at 4-H Club Camp at Gaylord to be distributed to 4-H Club camps in no. part of state.

Increase in amount of boiler insurance approved

Budget request to be forwarded to State Dept. of Administration

Recommendation of Akers, Mueller and May for investment of \$250,000 of retirement funds

Discussion of case of Arnold Williams.