

MINUTES OF
THE MEETING OF THE STATE BOARD OF AGRICULTURE
OCTOBER 17, 1925.

I. CALL TO ORDER AT 11:15 A. M.

Present: President Butterfield, Messrs. Watkins, Brody, McColl, McPherson, Mrs. Stockman, and Secretary Halladay.

The Minutes of the meeting of September 16th were read and confirmed.

II. REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

1. President Butterfield reported the following authorizations for out-of-state travel:

Mr. Pearson,	Indianapolis, Ind.	National Dairy Show,	All expenses
Mr. Tenny	"	"	"
Mr. Baltzer,	"	"	"
Mr. Addy,	"	"	"
Mr. Girrback,	"	"	"
Mr. Huffman,	"	"	"
Prof. Ruehle	"	"	"
Prof. Fabian,	"	"	"
Dr. Mumford.	Richmond, Va.	National Country Life Conference	"
Mr. Hill,	Chicago, Ill.	Land-Grant College Asso. Meeting	"
Prof. Hunt,	New Haven	American Society of Zoologists,	"
Prof. Stack,		Inland Bird-Binding Asso. Meeting	"
Miss Krueger,	New York	Child Study Asso. Conference	"
Library Rep.	Fort Wayne, Ind.	Tri-State Library Asso. Meeting	"
Dr. Hibbard,	Kansas City	American Soc. of Plant Physiologists	"
Prof. Patten	Washington, D. C.	Asso. of Official Agricultural Chemists	"
Prof. Cox	Chicago, Ill.	American Society of Agronomy,	"
Mr. Moore,-	Kansas City	A. A. A. S.	"
Dr. Harmer,	Duluth, Minn.	Peat & Muck Land Conference,	Expense by Duluth

Out-of-state travel.

2. Prof. Burnett and Prof. Lucas were authorized to be absent from the College for a week or ten days preceeding the National Dairy Show and to attend the Dairy Show with two dairy judging teams. \$25 is to be allowed toward the travelling expenses of the young men in the teams.

Prof. Burnett & Prof. Lucas to attend Dairy Show.

III. RESIGNATIONS, APPOINTMENTS, SALARY ADJUSTMENTS, ETC. FOR RECORD OR CONFIRMATION.

1. President Butterfield reported the following resignations:

Miss Emma P. Garrison, Supervising Critic Teacher, Home Economics,	Sept. 1, 1925.
Mr. E. C. Widick, Instructor in Chemistry Department,	Aug. 31, 1925.

Resignations of Miss Garrison and Mr. Widick.

On motion of Mr. McPherson it was voted that the resignations be accepted.

2. The President asked confirmation of the following appointments:

Appointments.

Mr. Harvard Norton,	Instructor in Landscape Arch.	\$2400 a year,	Sept. 15, 1925-Aug. 31
Mr. J. G. Black,	" Physics	255.50, Mo.,	Oct. 1, 1925, 9 mo.
Miss Myrtle D. Francis,	Supervising Critic Teacher,	2500 a year,	Sept. 14, 1925.
Miss Nellie Beaumont,	" "	1700 " "	" 14, 1925.
Mr. Leland M. Shout,	Instructor in Spanish & French	2100 " "	Oct. 1, 1925.
Miss Marian Pratt,	" English,	200 " Mo.	Sept. 15, 1925, 3 mo.
Miss Geraldine McHenry,	" Piano,	1440 " Yr.	" 1, 1925.
Mr. Arthur L. Delez,	Technician in Animal Pathology,	1620 " "	Oct. 1, 1925.
Mr. Robert Frye,	Instructor in Chemistry	1800 " "	Sept. 1, 1925.
Miss Fredericka Martini,	Part-time Inst. in Drawing,	400 (Fall term)	Oct. 1, 1925.
Dr. E. R. Carlson,	Grad. Asst. in Animal Pathology	800 a year	Sept. 1, 1925, 1/2 time
Mr. L. H. Addington,	" " Dairy Husbandry	800 " "	" 1, 1925 " "
(Transferred from 1/2 time Assistantship)			
Morton F. Mason,	Part-time Asst., Phys. Educ.	60 " mo.	" 1, 1925, 10 mo.
Ralph C. Huston,	" " " "	100 " "	" 1, 1925, 3 "
George Julian,	" " " "	100 " "	" 1, 1925, 3 "
Blake Miller,	" " " "	100 " "	" 1, 1925, " "
Hugh Robinson,	" " " "	100 " "	Oct. 1, 1925 2 "
C. D. Ball,	" " " "	30 " "	Sept. 1, 1925, 10 "
Eva M. Coons,	Dean's Office, Applied Science,	1500 " year,	" 1, 1925.
Hazelle Schell	" Liberal Arts,	1440 " year,	" 23, 1925.
Nina May	Stenog. Sociology & Exp Sta. Chem.	1320 " "	" 23, 1925.
Adrianna R. Fisher,	" Registrar's Office	100 " Mo.	Oct. 1, 1925.

On motion of Mr. McPherson it was voted that the appointments be confirmed.

IV. EXECUTIVE ORDERS FOR CONFIRMATION.

The President asked confirmation of the following "Executive Orders":

1. A change in the payroll to raise Miss Heldmeyer's salary to \$1440 a year.

Miss Heldmeyer's salary changed.

On motion of Mr. McColl it was voted that the raise in salary be granted.

2. Releasing from full-time service of Miss Caroline Holt, retaining her as lecturer on the History of Art and Related Subjects with a teaching burden of six to eight hours per week.

Miss Holt released from full time service.

On motion of Mr. McColl, it was voted that the request be granted and that her salary be \$165 per month for ten months, beginning Oct. 31, 1925 and ending August 31, 1926.

Change in Purnell budget.

3. A change in the Purnell budget as follows: Mrs. Lohman to be placed on full time Purnell funds, beginning October 1st, 1925, and \$487.50 to be transferred from travel budget to clerical help budget.

On motion of Mr. McColl, it was voted that the change be made.

VI. REPORTS FROM COMMITTEES OF THE BOARD.

The following Committees of the Board reported:

Report of Committee on Extension Work.

1. The Committee on Extension Work reported the following votes of the Committee:

a. It was voted to recommend to the Board to authorize the President to increase the budget apportionment for the current fiscal year by \$5400, and that all of the counties recommended by the Director of Extension Work should receive the increased salary amounting to \$1800 per year, January 1st, 1926.

b. It was voted to recommend to the State Board of Agriculture the approval of the plan of the County Council of Agriculture and Rural Life and the Articles designed to make it effective, with the understanding that it will be left to the discretion of the Extension Service to introduce this plan gradually and in those counties where the local situation seems to warrant a change from the present county organization.

On motion of Mr. Brody, it was voted that the report of the Committee be adopted.

Report of Committee on Land Options

2. The Committee on Land Options had no details to report but indicated their judgment that efforts should be made to get options on all the parcels necessary to complete a solid block of College land to the south of the present main holdings.

There was no vote by the Board but a consensus of opinion endorsed the votes of the Committee.

Report of Committee on Building & Gds.

3. Mr. McColl, Chairman of the Committee on Buildings and Grounds, reported relative to plans for the President's House.

On motion of Mr. McColl, it was voted that it be left to the Building Committee with power to act.

VI. MISCELLANEOUS BUSINESS FROM PRESIDENT, SECRETARY, DEANS, ETC.

Re: "lost equipment" item in Military budget.

1. President Butterfield presented a recommendation relative to the "lost Equipment" item in the Military budget.

On motion of Mr. Watkins, it was voted that the matter be left to the President and Secretary with power to act. Carried.

Re: allocation of land for Athletic Field.

2. The President read a communication from Director Young inquiring about the allocation of land for the new Athletic Field.

On motion of Mr. McPherson it was voted that the matter be left to the Buildings and Grounds Committee.

Re: leave of absence of Dr. O. A. Taylor.

3. The President read a letter from Prof. Roseboom concerning leave of absence for Dr. O. A. Taylor.

On motion of Mr. McColl, it was voted that the request be granted.

Students completed work for advanced degrees.

4. Dean Ryder, as Secretary of the Faculty, reported that the following students, having completed the work for their respective advanced degrees, are recommended by the Faculty for the degree of Master of Science:

Russell Hayden Austin	Paul Robert Miller
Walter Curtis Dutton	James H. Mullen
Wright Broadbent Jones	Boyd Ransom Churchill

On motion of Mr. Brody, it was voted that the degrees be granted.

Recommendation of publication of reports for Experiment Sta. & Extension Service.

5. Dean Shaw recommended the publication of special composite reports for both the Experiment Station and the Extension Service.

On motion of Mr. Brody, it was voted that Dean Shaw's request be granted.

Re: Dunbar budget, etc.

6. Dean Shaw presented the Dunbar budget and other matters regarding the Dunbar School.

On motion of Mr. Watkins, it was voted that \$7500 be apportioned for the current year.

Re: purchase of land adjoining Dunbar property.

7. Dean Shaw read a letter from the Register of Deeds of Chippewa County relative to the purchase of land adjoining the Dunbar property.

On motion of Mr. McColl, it was voted that the matter be referred to Dean Shaw, President Butterfield and Secretary Halladay.

A communication from Prof. Cox.

8. Dean Shaw presented a communication from Professor Cox, Farm Crops Department.

On motion of Mr. Watkins, it was voted that the matter be left to the President with power to act.

Nathan Judson presents two scholarships to College.

9. Secretary Halladay read a letter from Mr. Nathan Judson, offering two scholarships of \$1000 each.

On motion of Mrs. Stockman, it was voted that his gift be accepted with thanks.

10. Secretary Halladay presented a list of rules having to do with Campus Parking and driving of cars.

On motion of Mr. Watkins, it was voted that the matter be referred to a committee to be appointed by the President.

10¹/₂. On motion of Mr. Brody, it was voted that the following rules and regulations be adopted and notices posted.

NOTICE

All persons are warned to take notice of the following rules and regulations applicable to the grounds and property of the Michigan State College and the Experiment Station at South Haven, Dunbar, Menominee, and Chatham, under the provisions of Act No. 80, Session Laws of 1905, and Act 269, Session Laws 1909:

It is forbidden to cut, peel, or otherwise injure or destroy any tree, shrub, or plant, or to pick, take or remove any fruit, flower, vegetable or other product of the soil, without due authority.

No person shall, without permission remove any lumber, iron, refuse material or property of any kind whatsoever from the above premises, or carry, draw, leave or deposit within or upon them any filth, rubbish, brush or garbage.

No person shall efface any mark or inscription of any kind whatsoever, mar, mutilate, or destroy any building, machine, appliance, electrical or other apparatus, fence, sidewalk or hedge; hunt, shoot, fish or trespass upon any part or portion of the lands herein referred to, indulge in any boisterous or disorderly conduct, or annoy, harrass, assault or disturb any person or persons living or employed upon the aforesaid premises.

No person shall without permission, unlock, or open any gate, window or door, or enter any room, hall, ward or yard of said institutions, or set any fire on said premises.

No person shall peddle or vend wares or merchandise upon said grounds without authority, or set up stands or booths from which to sell goods of any description.

No person shall drive any vehicle, loaded or otherwise, over the grounds, other than in the roads provided for that purpose.

No person, unauthorized so to do, shall open or close any valves of the water or steam systems, or meddle with any switches, wires or lamps belonging to the electric light or power system.

By Order of the State Board of Agriculture

Effective November 1, 1925.

11. The Secretary asked the Board to consider the disposition of the old M. A. C. Union and the house now occupied by Professor Pettit.

Disposition of old M. A. C. Union & house now occupied by Prof. Pettit

On motion of Mr. Brody, it was voted that the Secretary be given authority to dispose of the Pettit House and to repair the old M. A. C. Union and to rent it to the College Engineer for \$250 a year.

12. The Secretary reported on the matter of a campus residence for Dean Phelan.

Re: campus residence for Dean Phelan.

On motion of Mr. McColl, it was voted that the house be repaired as was indicated on the report, and rented to Dean Phelan at the usual rental of \$500 per year.

13. Secretary Halladay reported a request from Mr. Seeley relative to cutting tops of trees when they become too high.

Request from Mr. Seeley to cut tops of trees.

On motion of Mr. Watkins, it was voted that the matter be referred to the Buildings and Grounds Committee.

14. A motion was made by Mr. McColl that the matter relative to the repairs on the Veterinary barn which was damaged by fire be left with the President and Secretary with power to act.

Re: repairs to Veterinary Barn.

The Motion was carried.

15. Mr. Shaw made a request that Mr. Musselman be granted extra pay for summer work, on the barns at Chatham.

Mr. Musselman granted pay for summer work.

On motion of Mr. McColl, it was voted that the regular summer school pay should be granted.

16. The President read a communication giving the names of the graduates who completed their work during summer school, 1925, were recommended by the Faculty for degrees, and whose degrees were awarded by the Board at its meeting July 29, 1925.

Degrees awarded to students who completed their work during summer school.

Degrees to be awarded:

Degree of Bachelor of Science in courses as shown:

- | | |
|----------------------|--------------|
| Roy Harold Applin | Forestry |
| William Carl Buckner | " |
| Dwight L. Bailey | Agricultural |
| Burton H. Belknap | " |
| Glenn Howard Burt | " |
| Belford Reeves Ewer | " |
| Cyrus Whittier Field | " |
| Arthur Earl Giddings | " |
| Ross Alward Hickok | " |
| J. Calvin Linebaugh | " |
| Claud John Shufelt | " |
| Ingwald Wangberg | " |

Louis Allen Bordeaux	Engineering
Clarke Ray Trimble	"
Samuel Howard Sullivan	Applied Science
Amanda Carolyn Hill	Home Economics
Amy Amelia Leveau	" "
M. Eleanor Miller	" "
Corrine Evelyn Ormiston	" "
Beatrice Boileau Rosa	" "

Degree of Bachelor of Arts

Burgess David Iseman	Liberal Arts
S. A. Shufelt	" "
	Degree of Doctor of Veterinary Medicine
Adrian Jackson Durant	Veterinary Medicine
Robert Learmonth	" "

On motion of Mr. Brody, it was voted that the degrees be granted.

17. On motion of Mr. Brody, it was voted to leave to the Secretary the question of settlement with the Board of Supervisors of Chippewa County for property as per invoice received.

18. A bill was returned by the Administrative Board for various items which Mr. Koch purchased for the Library amounting to \$1924.50.

On motion of Mr. McColl payment of the various bills was authorized, same to be charged to Major Equipment and later deducted from the buildings and equipment fund which is yet to be paid by the State.

19. A motion was made by Mr. McColl that the expenses of a representative of Malcomson & Higgenbotham, Architects, be paid for looking over Chemical Laboratories in the East.

The Motion was carried.

MEETING ADJOURNED AT 2:00 P. M.

Re: property from Chippewa County.

Bill for purchases of Mr. Koch for Library.

Expenses to be paid of a representative of Malcomson & Higgenbotham.

Walter B. Butterfield
President

W. H. Halladay
Secretary

MINUTES OF THE

MEETING OF THE STATE BOARD OF AGRICULTURE

DECEMBER 16, 1925.

I. THE BOARD WAS CALLED TO ORDER AT 9:30 A. M.

Present: President Butterfield, Messrs. Goway, Brody, McPherson, Mrs. Stockman and Secretary Halladay.

Absent: Messrs. McColl and Watkins.

The minutes of the last meeting were read.

II. REPORTS FROM PRESIDENT AND SECRETARY FOR RECORD OR INFORMATION.

President Butterfield reported:

1. The renewal of the D. M. Ferry Fellowship.

2. The following authorizations for Out-of-State Travel:

Renewal of D. M. Ferry Fellowship Fund.

Authorizations for Out-Of-State-Travel.

Mr. Ballard	Ohio, Indiana and Illinois	Extension conferences	All expenses
Mr. Linton		Nat'l Vocational Society	" "
Mr. Walpole		Nat'l "	" "
Prof. Pettit, et al.	Canada, 135 miles	Corn Borer Tour	135 mi. @ 7¢
"	Chicago, Ill.	Nat'l Cannery Ass'n	All Expenses
Mr. Hasselman	Washington, D. C.	Nat'l Radio Conf.	" "
Dr. McCool, et al.	Chicago, Ill.	Am. Soil Survey	Exp. of one & mileage on car
Dr. Ruff	Washington, D. C.	Dept. Supts. Meeting	All expenses
Dr. Dunford		Great Lakes Regional Advisory Board Meeting	" "
4 members, Boys' & Girls' Club Dept. Staff,	Chicago, Ill.	Boys' & Girls' Club Congress	" "
Mr. Kotila	Kansas City, Mo. & Lincoln, Neb.	Potato Conf. & Scientific Meetings	Travelling Exp. & Hotel at Lincoln
Prof. Reed	Chicago, Ill.	Am. Dairy Federation	All expenses
Mr. Freeman	" "	International	" "