

MINUTES OF THE MEETING
of the
STATE BOARD OF AGRICULTURE
October 18, 1951

Present: Mr. Brody, Chairman; Messrs. Armstrong, Mueller, Smith; Miss Jones; President Hannah, Treasurer May and Secretary McDonel.

Absent: Mr. Akers, Dr. Thurston.

The State Board of Agriculture met at the W. K. Kellogg Farm near Augusta and following the conclusion of the meeting visited the Bird Sanctuary, Kellogg Forestry Tract, toured the farm and the W. K. Kellogg Gull Lake Estate.

The meeting was called to order at 10:15 a.m.

The minutes of the previous meeting were approved.

PRESIDENT'S REPORT

Resignations

Resignations

1. Resignation of Katherine Arnett as Instructor in Physical Education, Health and Recreation for Women, effective as of August 31, 1951, at the end of her probationary appointment.
2. Resignation of Maurice Strait as Instructor in Accounting, effective as of August 31, 1951.
3. Resignation of Culver G. Bailey as Instructor in Business Education and Secretarial Studies, effective as of August 31, 1951, at the end of his probationary appointment.

Leaves

Leaves

1. Leave of absence without pay for Francis M. Donahue, Instructor in Effective Living and in Religion, from September 1, 1951 to March 31, 1952, to continue his graduate work.
2. Extension of leave of absence without pay for G. A. Limbocker, Assistant Professor of Mechanical Engineering, through August 31, 1952.
3. Leave of absence without pay for Mary Lou Rosencranz, Instructor (Research) in Textiles, Clothing, and Related Arts, for one year beginning September 1, 1951, to accept a fellowship in our Graduate School.

Appointments

Appointments

1. Appointment of the following temporary Instructors in Effective Living, effective for the fall term 1951:

Mrs. Barbara J. Dobyms, salary \$500 for the term.
Mrs. Edna P. Drury, salary \$500 for the term.
Mr. Gregory A. Miller, salary \$500 for the term.

2. Appointment of R. Stuart Wright as Instructor in Effective Living at a salary of \$3850 per year on a 10-month basis, effective for one year only beginning September 1, 1951, to replace Francis M. Donahue, on leave.
3. Appointment of Mrs. Dorothy Ball as Temporary Instructor in History of Civilization at a salary of \$500 for the fall term 1951.
4. Appointment of Arnold L. Form as temporary Instructor in Social Science at a salary of \$1000 for the fall term 1951.
5. Appointment of the following temporary Instructors in Written and Spoken English for the fall term 1951:
Mrs. Ruth Barrett, salary \$1000 for the term
Mrs. Lyssa Harper, salary \$1000 for the term
Mrs. Esther Reed, salary \$1000 for the term
Mrs. Elinore Winburne, salary \$1000 for the term.
6. Appointment of Franklin Gregg, Jr. as Lecturer in Accounting at a salary of \$500 for the fall term 1951.
7. Appointment of Mary Marjorie Lindholm as Instructor in Business Education and Secretarial Studies at a salary of \$300 per month, effective from October 1 to December 31, 1951 to replace D. L. Carmichael, on leave.
8. Appointment of Guido L. Weber as Lecturer in General Business at a salary of \$2500 for the period from October 1, 1951 to June 30, 1952.

PRESIDENT'S REPORT, continuedAppointments Appointments, continued

9. Appointment of James E. Robertson as Associate Professor of Engineering Drawing at a salary of \$325.60 per month, effective September 1, 1951, for as long as necessary but not beyond June 30, 1952. This is in addition to Mr. Robertson's retirement pay.
10. Appointment of M. Barrett Vorce as temporary Instructor in Elementary Education at a salary of \$300 for the fall term 1951.
11. Appointment of Elwyn Miller as Instructor in Education at a salary of \$1100 for the period from October 1, 1951 to June 30, 1952. This is a replacement for Alfred Niemi and is to be paid from Vocational funds.
12. Appointment of the following temporary Assistants in Foreign Languages, effective from October 1, 1951 for as long as necessary:

V. Hugo King, salary \$200 per month	Hassan Issa Attar, salary \$90 per month
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13. Appointment of the following temporary Instructors in Mathematics, effective for the fall term 1951:

Jane C. Walter, salary \$1000 for the term	John Lucian Bagg, Salary \$500 for the term
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14. Appointment of Mrs. Esta A. Berg Thomas as temporary Instructor in Psychology at a salary of \$600 for the fall term 1951.
15. Appointment of E. L. V. Shelley as Instructor in Psychology at a salary of \$1300 for the period from October 1, 1951, to June 30, 1952.
16. Appointment of Richard A. Behan as Instructor in Psychology at a salary of \$1300 for the period from October 1, 1951, to June 30, 1952. This is a partial replacement of Dr. Rokeach.
17. Appointment of Orville A. Smith as Instructor in Psychology at a salary of \$1300 for the period from October 1, 1951 to June 30, 1952. This is a partial replacement of Dr. Rokeach.
18. Appointment of Ruth Useem as Assistant Professor (Research) in Sociology and Anthropology at a salary of \$200 per month, effective from September 16 to December 31, 1951. This is a new position to be paid from Mental Health Institute funds.
19. Appointment of Joel Smith as Instructor in Sociology and Anthropology at a salary of \$400 per month, effective from October 1, 1951, to June 30, 1952, to replace Dr. Loomis whose salary is paid from Ford Foundation funds.
20. Appointment of William Thomas as Instructor (Research) in Sociology and Anthropology at a salary of \$400 per month, effective from October 1 to December 31, 1951 and paid from Mental Health Institute funds.
21. Appointment of Leo W. Walker as Lecturer in Anatomy at a salary of \$150 for the period from October 1, 1951, to June 30, 1952.
22. Appointment of David J. Kahler as temporary Instructor (Research) in Bacteriology and Public Health at a salary of \$291.67 per month, effective from August 1 to December 31, 1951, and paid from American Cyanamid Company funds.
23. Appointment of Warren Litsky as temporary Instructor (Research) in Bacteriology and Public Health at a salary of \$3400 per year on a 12-month basis, effective for one year only beginning September 1, 1951. This is a new position to be paid from the U. S. Public Health Service grant.
24. Appointment of Henry C. Dykema as Assistant in High School Cooperation at a salary of \$5600 per year on a 12-month basis, effective October 1, 1951. This is a new position.

Payment \$500 Miscellaneous

to Paul Morrison for work in summer school.

1. Approved the payment of \$500 to Dr. Paul C. Morrison for his work in the summer school. Dr. Morrison taught in the first session of the summer school for which he was paid and then continued in the second summer session to carry out assignments for Dean Emmons. He would ordinarily have taught full time in the first session but did not because Dean Emmons required him to spend more than half of his time in the Dean's office while the Dean was away on vacation.

Approval payment of summer school salaries to staff members

2. Payment of the following amounts to staff members for teaching in the second summer session:

Elizabeth H. White, Instructor in Physical Education	\$525
Charles R. Schmitter, Assistant Professor of Physical Education	240
Bernard Spiwak, Instructor in Physical Education	105

Change in status F. M. Donahue to half-time

3. Change in status of Francis M. Donahue, Instructor in Effective Living and in Religion, from full time to half time at a salary of \$2200 per year, effective from April 1 to June 30, 1952, and charged to the budget of the Effective Living Department.

Salary increased Alice Thorpe

4. Increase in salary for Mrs. Alice Thorpe, half-time Instructor in Home Management and Child Development, from \$2090 to \$2240 per year, effective as of July 1, 1951.

PRESIDENT'S REPORT, continuedMiscellaneous, continued

5. Accepted a grant of \$300 from the Women's Civic Club of Fort Lauderdale, Florida, to be used as a scholarship award during the present school year to a student who is enrolled here.
6. Accepted a grant of \$600 from Holly's Grill, Inc. of St. Joseph, Michigan to be used as a scholarship award during the present school year to a student who is enrolled here.
7. Additional Secretary-Departmental I position in the College Museum.
8. Additional Clerk-Stenographer I position in the Personnel Office.
9. Authorized an appropriation of \$500 from athletic revenues for the purchase of 100 "S" flags.

\$300 rec'd
from Women's
Civic Club
Ft. Lauder-
dale, Fla.
\$600 from
Holly's Grill
Add. Sec-Dept
I position in
Museum
Cl-St I-Per.
\$500 approp.
for "S" flags

NEW BUSINESSResignations

Resignations

1. Resignation of Francis E. Ferguson as Instructor (Extension) in Agricultural Economics, effective September 30, 1951, to accept a position with the Northwestern Mutual Life Insurance Company.
2. Resignation of Charles N. Hill as Instructor in Written and Spoken English, effective October 31, 1951, to accept a position as Regional Director of Educational Services for the National Association of Manufacturers.
3. Resignation of Russell E. Carr as Assistant Professor of Mathematics, effective December 31, 1951, to accept a position with the North American Aviation Company.
4. Resignation of Mrs. Frances C. Carp as Assistant Professor of Psychology, effective December 31, 1951. Mrs. Carp is to receive one-third of the year's salary, or \$825, for her services during the fall term 1951.
5. Resignation of Dr. J. Clark Moloney as Consulting Psychiatrist at the Health Service, effective October 1, 1951. Dr. Moloney was appointed on a temporary basis from October 1, 1951 to May 31, 1952.
6. Resignation of Steven D. Potter as News and Special Events Editor at Radio Station WKAR, effective October 27, 1951, to accept a position with Station WOOD in Grand Rapids.

Leaves

Leaves

1. Extension of leave of absence without pay for Dale E. Hathaway, Instructor (Extension) in Agricultural Economics, to October 15, 1951. Mr. Hathaway has been on leave during the past year to study at Harvard on a Carnegie Extension fellowship.
2. Leave of absence without pay for J. M. Moore, Associate Professor (Extension) of Poultry Husbandry, from October 16, 1951, to June 30, 1952, to act as special adviser to Michigan Broilers, Inc.
3. Leave of absence with full pay for Stebelton H. Nulle, Associate Professor of History of Civilization, from July 1 to December 31, 1952, to travel in Europe and to continue his research in British archives on the life and works of the Duke of Newcastle. Dr. Nulle has been a member of the staff since July 1, 1945.
4. Extension of leave of absence without pay for Russell A. Kirk, Instructor in History of Civilization, through August 31, 1952, to continue his studies at St. Andrews University in Scotland.
5. Leave of absence with full pay for Clyde W. Dow, Associate Professor of Written and Spoken English, from March 16 to September 15, 1952, to complete the requirements for his doctor's degree at Michigan State College. Mr. Dow has been a member of the staff since September 1, 1945.

Appointments

Appointments

1. Appointment of Allen F. Horn, Jr. as Instructor in Forestry and in Short Courses at a salary of \$300 per month, effective from October 1 to December 31, 1951, to replace John Mausteller who will be on leave.
2. Appointment of Vivian Edna Rae as Muskegon County Home Demonstration Agent at a salary of \$3500 per year on a 12-month basis, effective October 22, 1951. This is a new position paid \$2700 from Bankhead-Flannagan and \$800 State Offset funds.
3. Appointment of Glendon Swarthout as temporary Instructor in Written and Spoken English at a salary of \$350 per month, effective from October 25, 1951, to June 30, 1952, to replace Charles H. Hill, resigned.
4. Appointment of Robert C. Grosvenor as temporary Instructor in Economics at a salary of \$1250 for the fall term 1951.
5. Appointment of Frank Nall as Assistant (Research) in Sociology and Anthropology at a salary of \$250 per month, effective from October 1 to December 31, 1951, and paid from Ford Foundation funds.

NEW BUSINESS, continued

Appointments

Appointments

6. Appointment of the following Assistants in Foreign Languages, effective from October 1, 1951, for as long as necessary:
Eun Sung Cho, salary \$90 per month Marguerite M. Miller, salary \$200 per month
7. Appointment of the following temporary instructors in Speech, Dramatics, and Radio Education, effective for the fall term 1951:
Theda P. Assiff at a salary of \$150 per month.
Richard Carey at a salary of \$1000 for the quarter.
Alex Dillingham at a salary of \$75 per month
Mariam A. Duckwall at a salary of \$900 for the quarter
Frances M. Hayworth at a salary of \$900 for the quarter
Robert H. Maunder at a salary of \$100 per month
Mrs. John A. Waite at a salary of \$110 per month.
8. Appointment of Wayne C. Rohrer as Instructor (Research) in Sociology and Anthropology at a salary of \$300 per month, effective from October 1 to December 31, 1951 and paid from Ford Foundation funds.
9. Appointment of Mary Collopy as Home Economics Broadcaster at Station WKAR at a salary of \$4600 per year on a 12-month basis, effective October 1, 1951, to replace Mary Ellen Watt, resigned. Her salary is to be paid \$1600 from College and \$3000 Extension funds. She is 57 years of age and will not come under the retirement program.
10. Appointment of Daniel Joseph Bodwin as Personnel Assistant at a salary of \$3800 per year on a 12-month basis, effective November 1, 1951. This is a new position.

Miscellaneous

Reinstatement

John C. Bayless - Sept. 1, 1951

Sal. inc. Geo. Makris.

A.G. Dietze to participate in Retirement

Salary inc.

J.F. Smithcors.

Salary inc. to \$5150 Dr. Nico Camara-Peon.

Term. leave Herman Feyerabend

Ch. status Harry Wilt

Additional amounts paid to salaried personnel.

1. Reinstatement of John C. Bayless as Instructor in Physical Science, at the same salary of \$4290 per year, effective as of September 1, 1951. Mr. Bayless was granted leave to study during the the present academic year.
2. Increase in salary for George Makris, Boxing Coach and Assistant Professor of Physical Education, Health and Recreation for Men, from \$5280 to \$5600 per year, effective October 1, 1951.
3. Alfred G. Dietze was appointed at the last Board meeting as Associate Professor of Psychology. Dr. Dietze is 52 years of age. Dean Emmons recommends that Dr. Dietze be permitted to participate in the retirement program on the basis of the years he may serve Michigan State College.
4. Increase in salary for J. F. Smithcors, Associate Professor of Anatomy, from \$6050 to \$7000 per year, effective October 1, 1951.
5. Increase in salary from \$3150 to \$5150 for Dr. Nico Camara-Peon who has been appointed part-time Psychiatrist at the Health Service. Dr. Camara-Peon will be assigned to the Health Service, Social Service, and Psychology, effective October 1, 1951
6. Termination of military leave for Herman Feyerabend, Laborer II in the Grounds Department, effective October 8, 1951.
7. Change in status of Harry Wilt from half-time U. S. Department of Agriculture and half-time Experiment Station to full-time Experiment Station, effective October 1, 1951. Mr. Wilt is an Assistant Professor (Research) in Agricultural Economics.
8. Payment of the following amounts to salaried employees since the last Board meeting:

<u>Auditorium</u>		<u>Miscellaneous</u>		<u>Miscellaneous</u>	
Joyce Barnes	\$ 9	Benard Black	\$ 3.13	Joyce Jeffers	\$ 5.50
Leon Burhans	9	John Blakeslee	22.00	Nancy Lobdell	5.00
Charles Branz	19	Martha Cady	14.50	Marjorie Robinson	5.50
L. E. Chapman	11	Lucille Castle	11.00	Joyce Teachout	9.90
John Emery	14	Leona DeRosia	13.75	Wayne VanRiper	5.00
Helen Evans	26	Douglas Dunham	67.00	Earl McIntyre	44.50
Floyd Fladseth	14	Alice Fisher	77.50	Martha Moore	55.25
Helen Greene	30	Norma Giess	15.00	Elmer Peterson	5.00
Glen Luehrs	5	Harry Hendrickson	36.00	Jane Popores	9.19
Floyd Macklem	14	Carolyn Hughes	14.75	J. K. Richards	140.00
Elmer Peterson	14	James Huston	15.00	Gail Ryder	10.00
Varetta Powers	33	Belle Ingledew	13.00	Blanche Simon	10.00
Gail Ryder	14	James D. Jackson	15.00	Everett Snyder	50.00
Laurence Searl	14	Robert Kuhn	34.00	Robert Swanson	18.69
Patricia Townsend	14	Joyce Barnes	5.00	Ervin Van Der Jagt	10.00
Robert Troxell	30	Evelyn Bockstanz	38.00	F. R. Wickert	20.00
Wayne VanRiper	51	Douglas Boyd	12.50	Raymond Wilson	6.00
Clella Weissinger	22	Carole Datema	12.50	Bernard Spiwak	75.00
Neal Whitehead	14	E. M. Erickson	50.00	Cecil Nickle	20.00
Loren Wight	14	Mabel Flanders	5.50	Thomas Dutch	30.00
Ray Yerkie	14	John Hunter	39.00		

9. Report that a total of \$785 has been received in contributions to the memorial Center Fund from July 1 to September 30, 1951, making a total of \$175,641.08 received to date.

Report that \$785 had been received for Mem.Center Fund - July 1 to Sept. 30, 1951.

NEW BUSINESS, continuedMiscellaneous, continued

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|---|---|
| 10. Gift of \$108.30 from the Spartan Nursery School mothers of East Lansing to be used for the Spartan Nursery School. | \$108.30 rec'd
Sp. Nursery
Mothers |
| 11. Grant of \$50 from the Calhoun County Alumni Association to be used for a scholarship award for a student. | \$50 rec'd
from Calhoun
Co. Alumni |
| 12. Grant of \$100 from the American Legion, Department of Michigan, of Detroit to be used for a Guy M. Wilson scholarship award to a student. | \$100 from
American Leg. |
| 13. Grant of \$100 from the Founders' Fund of the Institute of Applied Hotel Economics to be used for scholarships or prizes. | \$100 from
Founders' Fund |
| 14. Grant of \$50 from the Michigan Engineering Society of Detroit to be added to the amount presented earlier to establish the Michigan Engineering Society and Affiliated Groups Student Loan Fund. | \$50 from Mich
Engr. Soc.
Detroit. |
| 15. Grant of \$277 from Sigma Lambda Chi Student Loan Fund of Michigan State College to be used under the direction of W. B. Lloyd in Wood Utilization to build up a fund for loans to needy students in the Light Construction and Lumber Merchandising course. | \$277 from
Sigma Lambda
Chi Stu Loan |
| 16. Grant of \$50 from Leo Burnett Company, Inc. of Chicago to be used under the direction of A. A. Applegate in Journalism for the purchase of an advertising training motion picture. | \$50 from Leo
Burnett -
Journalism |
| 17. Continuation of a memorandum of agreement with Roses, Inc. of Columbus, Ohio, covering a grant of \$1400 to be used under the direction of Paul R. Krone in Horticulture in an investigation of the influence of light and light intensities on greenhouse roses. | Cont. memo of
agree. with
Roses -\$1400 |
| 18. Continuation of a memorandum of agreement with Michigan State Florists Association of East Lansing covering a grant of \$750 to be used under the direction of Paul R. Krone in Horticulture to determine the effect of auxins and anti-auxins, vitamins and certain other biologically active compounds for the growth and development of several floricultural plants. | Cont. memo of
agree. Mich.
State Flor.
Assoc. |
| 19. Continuation of a memorandum of agreement with L. Russell Kelce of Kansas City, Missouri, covering a grant of \$1000 to be used under the direction of F. L. Wynd in Botany in a study of the factors affecting the establishment and nutritional quality of pasture herbage. | Cont. memo
L. Russell
Kelce-\$1000 |
| 20. Approval of a memorandum of agreement with Eli Lilly and Company of Indianapolis, Indiana, covering a grant of \$6000 to be used under the direction of R. W. Lewis in Biological Science in Research work on the artificial production of ergot. | Memo agree.
Eli Lilly Co. |
| 21. Grant of \$200 from The Edward W. Hazen Foundation to be used under the direction of L. A. Haak in the Department of Effective Living in a program to further closer teacher-student relations. | \$200 from Edw
W. Hazen
Found. |
| 22. Continuation of a memorandum of agreement with Harper Hospital of Detroit covering a grant of \$1500 to be used under the direction of D. T. Ewing in Chemistry in research on problems of significance in medicine directed to the discovery of new methods applicable to diagnosis and treatments. | Cont. memo
agree. Harper
Hospital-\$1500 |
| 23. Continuation of a memorandum of agreement with the U. S. Public Health Service National Institute of Health of Washington, D. C., covering a grant of \$6000 to be used under the direction of H. H. Anderson in Psychology to employ an additional clinical psychologist whose interests and training lie in the area of child psychology and in child problems, particularly as these problems are involved in community relations. | Cont. memo
agree. U.S.
Public Health
Serv. |
| 24. Grant of \$250 from the Beacon Milling Company of Cayuga, New York, to be used under the direction of I. F. Huddleson in Bacteriology to aid in the continuation of present studies in brucellosis. | Grant \$250
from Beacon
Milling Co. |
| 25. Grant of \$3,510 from the U. S. Atomic Energy Commission of Washington, D. C., to be used under the direction of H. B. Tukey and S. H. Wittwer in the Department of Horticulture for research on comparative rates of uptake and utilization of radio-strontium, calcium and barium applied to the leaves and roots of tomatoes and beets. | Grant \$3,510
U.S. Atomic
Energy Com. |
| 26. Grant of \$500 from the Michigan Chapter of Associated General Contractors of America, Inc. to be used in the Department of Civil Engineering, - the fund to be known as "Michigan Chapter AGC Trust Fund (Civil Engineering)" and to be used in such a way as to prove mutually satisfactory to the donor and MSC for the benefit of the construction industry. | Grant \$500
Assoc. Gen.
Contractors |
| 27. Continuation of the memorandum of agreement with the Michigan Milk Producers Association covering a grant of \$1000 for a study being conducted in the Department of Agricultural Economics on "Dairy Costs and Returns in Detroit Milk Shed". | Cont. memo
agreement
with Mich.
Milk Pro-
ducers \$1000 |
| 28. Approval of a memorandum of agreement with Sharp & Dohme, Inc. of Philadelphia covering a grant of \$2500 to be used under the direction of A. R. Drury in Surgery and Medicine to investigate the value of antibiotic 272 in the treatment of bovine mastitis. | \$2500 from
Sharp & Dohme |
| 29. Two additional Clerk-Stenographer I positions in Continuing Education. | 2 add. Cl-St.
Cont. Educ. |
| 30. Recommendation from Comptroller May and Earl H. Cress, President of the Ann Arbor Trust Company, that one share Standard Oil Company (New Jersey) common stock, Certificate No. MO 72589, held in the Jenison Fund be sold at market value. | 1 share St.
Oil N.J. to be
sold |

NEW BUSINESS, continuedMiscellaneous, continued

- \$11,000 approp. Alumni Off. to modernize equipment
- \$8500 approp to enclose e. side stad. Changes in Quon. 84 for Soc.
- \$4000 approp. for 500 arena side seats.
- Addition to beef barn at Lake City approved.
- Stadium field to be re-sodded.
31. Special appropriation of \$11,000 to permit the Alumni Office to modernize its mailing system.
 32. Recommendation for a permanent enclosure on the east side of the stadium at an estimated cost of \$8500, to be charged to Alterations and Improvements 1951-52. This area is used for Farmers' Week exhibits.
 33. Recommendation that certain changes in Quonset 84 be made so that it may be used by the Sociology Department for an office and laboratory. The estimated cost is \$755, and is to be charged to the Quonset Conversion account.
 34. Mr. Munson has worked out a plan whereby 500 good arena side seats may be added to the hockey rink. The total estimated cost is \$4000. There is money provided in the budget for this purpose. Authorization is requested to have the work done.
 35. Recommendation that an addition be built to the beef barn at Lake City to provide for some experimental work in beef cattle. The estimated cost is approximately \$2450. Authorization is requested to have the work done and charged to the Experiment Station budget.
 36. Recommendation that the stadium field be resodded before it is used another year. The estimated cost is \$10,000, to be paid for from Athletic funds.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the President's Report, and all New Business.

ADDITIONAL ITEMS

- Appointments
- Lease with Con Power for right of way across Kellogg Sta.
- Pur. Bennett farm approved
- Alt. rooms 301 & 302A M.H. approved.
1. Appointment of Julius Adam Drake as temporary Ontonagon County Agricultural Agent at a salary rate of \$3900 per year, effective from October 22, 1951, to March 15, 1952, to replace K. J. Moilanen, on leave.
 2. Reinstatement of Herbert Weisinger as Associate Professor of English and of Literature and Fine Arts, effective January 1, 1952, at his present salary of \$6050 per year. Mr. Weisinger has been on leave since September 1, 1949, for study in England.
 3. Recommendation from Mr. McCrary and Dean Anthony that a proposed lease be approved granting the Consumers Power Company a right-of-way for an overhead power line across the Kellogg Experiment Station. Mr. Ballard, the College Attorney, suggests some minor changes in the lease.
 4. Recommendation from Mr. McDonel and Mr. Hudson for the purchase of the Merl and Emma Bennett home on Mt. Hope Avenue at a price of \$16,000--possession to be April 1, 1952.
 5. Recommendation for certain alterations in rooms 301 and 302A in Morrill Hall at an estimated cost of \$330, to be charged to Alterations and Improvements 1951-52.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the foregoing Additional Items.

6. The following items were called to the attention of the Board for future action when funds are available:
 - a. Recommendation that provision be made at the earliest possible moment for a new roof on Demonstration Hall at an estimated cost of between \$30,000 and \$35,000.
 - b. Recommendation that at the earliest possible moment the following projects should be authorized:
 1. Steam transmission Mains \$545,000
 2. North Power Plant Improvements 38,500
 3. Electric Conduits, Cables and Lights 66,000
 4. Water Pumping & Distribution; including 1 new well 15,000
 5. Stadium Waterproofing 25,000
 6. Complete stairs to Fourth Floor Anatomy Building 6,000

\$695,500

No action.

7. Grant of \$141 from the Genesee Co. Alumni Association to be used under the direction of the Committee on Scholarships for the fall term payment of Genesee County Alumni Association awards to Rena Novak, Marlyn Piddington and Willis Stubbs.

On motion of Mr. Brody, seconded by Mr. Mueller, it was voted to approve the above grant.

8. Following is the annual report to the Federal Security Agency required of all land-grant colleges for the year ending June 30, 1951.

Officers, teachers, extension workers, etc. In Resident Instruction	<u>Men</u>	<u>Women</u>	<u>Total</u>
College, professional, and graduate instruction	806	132	938
Critic and training school teachers	<u>6</u>	<u>5</u>	<u>11</u>
Total	812	137	949

\$11,000 approp. Alumni Off. to modernize equipment

\$8500 approp to enclose e. side stad. Changes in Quon. 84 for Soc.

\$4000 approp. for 500 arena side seats.

Addition to beef barn at Lake City approved.

Stadium field to be re-sodded.

Appointments

Lease with Con Power for right of way across Kellogg Sta.

Pur. Bennett farm approved

Alt. rooms 301 & 302A M.H. approved.

Several items call to attention of Board that will need to be done in future.

\$141 from Gen Co. Alumni rec'd

Annual report Federal Sec. Agency

ADDITIONAL ITEMS, continued

8. Report to Federal Security Agency, continued:

<u>In Organized Research</u>	<u>Men</u>	<u>Women</u>	<u>Total</u>
Agricultural Experiment Station	172	27	199
<u>In Extension Service</u>			
Agricultural and home economics extension	80	15	95
County, home, and club agents	154	61	215
<u>In General Administration</u>			
Presidents, deans, registrars, librarians, business managers, etc.	31	3	34
<u>Grand Totals</u>			
Entire staff (excluding duplicates and excluding special summer staff)	1123	236	1359
Full-time basis	1081	221	1302
On a part-time basis	42	15	57
Entire staff equivalent to how many persons on full-time basis	1102	229	1331
<u>In Summer Session</u>			
Total teaching staff, including those from regular staff and special summer teachers	393	67	460
<u>Resident Students</u>			
Undergraduate, graduate, and special	11381	4730	16111
In summer session or quarter	3433	1519	4952
In Short Courses of 4 days or more duration	8557	4429	12986
<u>Non-Resident Students</u>			
In extension classes	430	779	1209
<u>All Students</u>			
Total different individuals enrolled during 12 months	21367	10580	31947

Report to Federal Security Agency

SPECIAL MISCELLANEOUS

1. Recommendation from Mr. Rosenbrook and Mr. McDonel that Robert D. Angell, Assistant to the Purchasing Agent, be authorized to sign requisition orders, et cetera, for tax free alcohol under basic permit TF Michigan 243.

R.D. Angell authorized to sign requisition orders for tax free alcohol

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to approve the above recommendation.

Authorization for student poll re: imposing fee of 25 cents a term

2. Request from the Student Congress that they be authorized to conduct a campus-wide student poll at the time of the winter term registration asking the College to impose a fee on all full-time undergraduate students of not to exceed 25 cents in any one term to be collected at registration time for the operation of the student government -- the amount of the fee to be collected for each term to be determined by the student congress subject to the approval of the Dean of Students and the Comptroller.

On motion of Mr. Armstrong, seconded by Mr. Brody, it was voted to approve the above request.

3. Mr. May distributed copies of the request for funds with supporting data submitted to the State Department of Administration as instructed by the Board at its September meeting.

Pres. Sec. & Compt. to present financial needs of college to State Adm. & Legis.

On motion of Miss Jones, seconded by Dr. Smith, it was voted to formally approve all of the items of the request and to instruct the President, Secretary and Comptroller to use the utmost vigor and diligence in presenting the financial needs of Michigan State College to the State Administration and to the legislature.

Assoc. of Gov. Boards to be invited to hold meeting here in 1955

4. Miss Jones reported on the annual meeting of the Association of Governing Boards recently concluded in Texas.

On motion of Mr. Mueller, seconded by Mr. Brody, it was voted to authorize Miss Jones to extend an official invitation to the Association of Governing Boards to hold its annual meeting on the M.S.C. Campus in 1955.

Request for contribution of \$50 from Nat. Council Social Studies not approved.

5. Request from the National Council for the Social Studies for a contribution of \$50 to help defray the cost of their annual meeting to be held in Detroit on November 22 to 24, 1951.

On motion of Mr. Brody, seconded by Mr. Armstrong, it was voted to adhere to the college policy of not subsidizing meetings or conferences held off campus.

SPECIAL MISCELLANEOUS, continued

6. Mr. Mueller presented the following resolution to the Board:

In view of the inflationary trend of recent years and the probability that such trend will continue in the future, it appears to this Board that the provisions heretofore made for retirement income to John A. Hannah will be entirely inadequate to allow him to maintain a reasonable standard of living to which his outstanding contributions deservedly entitle him.

It is hereby resolved that in the opinion of this Board said John A. Hannah after his retirement in accordance with age or disability clauses in our regular retirement program, should during the remainder of his life be entitled to payment at the rate of one-half of the annual salary which he may be receiving at the time of such retirement or disability.

It is further resolved that this Board should review the situation at least once every two years and attempt to determine, by the use of recognized tables and statistics, whether the cost of living has increased or decreased to such an extent as to render advisable a modification of the terms of the preceding paragraph hereof; it being the intent of this resolution to establish a policy whereby said John A. Hannah will be assured of a comfortable standard of living after his retirement or disability as heretofore stated and will be protected so far as reasonably possible, against substantial changes in the purchasing power of any payments which he shall thereafter receive.

On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted to approve the above resolution.

7. Mr. McDonel and Attorney Ballard recommend the following ordinance:

AN ORDINANCE TO PROHIBIT THE TAKING OR REMOVAL OF BOOKS AND
EQUIPMENT FROM MICHIGAN STATE COLLEGE PROPERTY

BE IT ORDAINED BY THE STATE BOARD OF AGRICULTURE:

SECTION I

The taking or removal of books or equipment owned or lawfully possessed by Michigan State College from the place where said books or equipment are now situated on the property of Michigan State College to places beyond the property of Michigan State College is hereby prohibited unless the taking or removal of said books or equipment shall have been previously authorized in writing by the President of Michigan State College or by the Office of the Secretary of Michigan State College.

SECTION II

The term "books" as employed in this ordinance, in addition to its ordinary meaning, shall be deemed to include all documents, maps, charts, photographs and drawings of every kind and description, provided, however, that this ordinance shall not be applicable to transactions whereby books are withdrawn from Michigan State College libraries pursuant to procedures now or hereafter established by said libraries for the lending of books.

SECTION III

The term "equipment" as employed in this ordinance shall be deemed to include all items of office equipment and materials, all items of equipment and materials utilized for the purpose of classroom instruction or laboratory instruction or in other operations of Michigan State College, and all items of furnishings and paraphernalia situated in any building on property owned by Michigan State College.

SECTION IV

The taking or removal of books and equipment contrary to the provisions of this ordinance is hereby declared to be a misdemeanor, and any person who shall be convicted of violating the provisions of this ordinance shall be punished in accordance with the provisions of Act 80, Public Acts of 1905 as amended.

SECTION V

The members of the Michigan State College Police Department are hereby directed to enforce the provisions of this ordinance.

Adopted by The State Board of Agriculture on the 18th day of October 1951.

On motion of Miss Jones, seconded by Mr. Mueller, it was voted to approve the above ordinance.

8. The State Board of Agriculture, meeting on September 14, 1951 authorized the following resolution to be written and spread upon the permanent records and a copy sent to Mr. Fred Warren:

Resolution of Appreciation

for the generous gift to the Michigan State College of the collections in the Henry Chamberlain Memorial Museum at Three Oaks, Michigan, by the William K. Warren Foundation through its public-spirited President, Fred P. Warren. The gift was accepted with sincere gratitude on behalf of the people of Michigan, to whom it will be made freely available in order that they may learn from these collections the difficult conditions under which their pioneer forbears lived, and so gain courage to meet the difficulties of the current day; that they may observe the standards of worth

Resolution
re: retire-
ment income
for John A.
Hannah
approved.

Approval of
ordinance to
prohibit
taking or
removal of
books and
equipment
from M.S.C.
property.

Approval of
resolution to
be sent to
Fred Warren
in apprecia-
tion for the
collections
in Henry
Chamberlain
Museum which
were given to
college.

SPECIAL MISCELLANEOUS, continued

8. Resolution of appreciation to Mr. Fred Warren, continued:

by which the pioneers judged, and so develop more reliable guides to permanent values, and that they may become familiar with an imposing example of private means being selflessly employed in the public interest. The Board has pledged that Michigan State College will forever serve as a faithful custodian of these collections, and use them in such manner that they will achieve the ideals of the Founder as never-failing sources of instruction, information, and inspiration.

Resolution
of appreci-
ation to
Mr. Fred
Warren

(Signed by all members of the Board, President & Secretary)

9. President Hannah reported on the death of Mr. W. K. Kellogg on October 6, 1951.

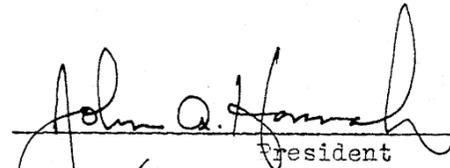
On motion of Mr. Mueller, seconded by Mr. Armstrong, it was voted, in view of Mr. Kellogg's many generousities, that a resolution on his death be prepared to be spread upon the permanent records and a copy sent to the survivors. Following is the resolution:

Resolution
on death of
W. K. Kellogg

The STATE BOARD OF AGRICULTURE, meeting in regular session on October 18, 1951, unanimously adopted a RESOLUTION declaring that in the death of W. K. Kellogg, the Michigan State College has been deprived of a source of inspiration and leadership it can ill afford to lose, and expressing gratitude and appreciation for the privilege of working for many years in partnership with this great philanthropist in promoting the health and welfare of mankind, objects of common concern. The members of the Board ordered that this declaration of their loss be conveyed to the members of Mr. Kellogg's family, together with the expression of the hope that sorrow may be tempered by the knowledge that his name will live on forever at Michigan State College, both in the great physical benefactions which came from him directly, and indirectly through the Kellogg Foundation, and in the programs of service to humanity which will continue only because of his far-sighted and selfless generosity.

Dr. Emory W. Morris, President of the W. K. Kellogg Foundation, had lunch with the Board and toured the Kellogg properties with the Board.

The Board adjourned at 12:30 p.m. It was voted to hold the next meeting on Thursday, November 29th at 10 a.m.


President


Secretary