

MINUTES OF THE MEETING  
of the  
FINANCE COMMITTEE OF THE  
STATE BOARD OF AGRICULTURE  
October 18, 1957

The meeting of the Finance Committee was held at 10 a.m. in the Board Room.

The following members were present:

Messrs. Akers, Brody, Rouse, Smith; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Mueller; Dr. Bartlett

There is a vacancy on the Board at the present time since Mr. Baker resigned September 20, 1957, and replacement has not yet been made.

Approval purchase 10 ac. land near South Haven Univ. to have immediate possession of Kleis house

1. Recommendation from Stanley Johnston, Professor Tukey and Dean Cowden that the University purchase 10 acres of land near the South Haven Station suitable for blueberry research work at a cost of \$150 per acre plus cost of surveying and transfer.
2. Some years ago, the University purchased a farm from R. J. Kleis with the understanding that Mr. Kleis had the use of the farm home until September 1, 1960. The Kleises have moved away and have tentatively rented the farm house for the balance of the period that they are entitled to occupancy. An agreement has been developed with Mr. Kleis giving us immediate possession for a payment of \$2,000 which is substantially less than Mr. Kleis could have rented the house for the 3-year period.

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve Items 1 and 2.

Finance Committee Items -

3. Scudder, Stevens, & Clark and Mr. Cress recommend the following investment items:

Pension and Retirement Fund

Investment recommendations

Recommend purchasing:		Approx. Price	Principal	Income	Current Yield
Amount	Security				
\$50,000	Potomac Edison 4 5/8s-1987 (callable at 106.34)	97 5/8	\$48,689	\$2,312	4.75%
50,000	Sears Roebuck Acceptance 5s-1982 (callable in 1970 at 100)	103 1/4	51,125	2,500	4.80%
50,000	Southern California Edison 5 7/8s-1982 (callable in 1962 at 105 1/3)	102 1/2	51,250	2,437	4.70%
50,000	Southwestern Bell Telephone 4 3/4s-1992 (callable in 1962 at 110)	100.854	50,042 \$201,146	2,375 \$9,624	4.70%

Jenison Fund

Recommend purchasing:

\$10,000	Sears Roebuck Acceptance 5s-1982 (callable in 1970 at 100)	102 1/2	\$ 10,250	\$ 500	4.80%
\$10,000	Southwestern Bell Telephone 4 3/4s-1992 (callable in 1962 at 110)	100.854	10,085 \$ 20,335	475 \$ 975	4.70%

No action on Allied Roofing Co. communication

On motion of Mr. Akers, seconded by Mr. Smith, it was voted to approve Item 3.

4. Communication from the Allied Roofing & Insulating Company addressed to the Board again protesting not awarding the roofing contract to them for the 800 units of married housing now under construction.

The Board decided to take no action on this item.

5. The President urged all members of the Board to attend the meeting of governing boards scheduled at Ann Arbor on October 24th.

Communication Board Superv. Oceana Co.

6. Communication from the Board of Supervisors of Oceana County, as follows:

"At a session of the Board of Supervisors of Oceana County it was voted that the board go on record as requesting an investigation of the Agricultural Extension Office at the Michigan State University at East Lansing and that your Board be advised of this action."

Mr. Varner reported that he had requested an opportunity to meet with the Committee of the Board of Supervisors.

7. Mr. May presented factual data with reference to the preparation of a tentative budget for 1958-59.

After discussion, on motion of Mr. Brody, seconded by Dr. Smith, it was voted to authorize requested appropriations for University General as follows:

FINANCE COMMITTEE MEETING, continued

7. Requested appropriations for 1958-59 continued:	State Appropriation 1957-58	Requested Appropriation 1958-59	Change
1. University General	\$21,000,000	\$26,621,515	\$5,621,515
2. Agricultural Experiment Station	1,802,000	4,727,910	2,925,910
3. Cooperative Extension Service	1,908,000	2,325,886	417,886
4. Plant Breeding & Food Technology	212,000	312,000	100,000
5. Hatch - Hope - Flannagan	477,000	607,000	130,000
6. Michigan Agricultural Marketing	424,000	580,570	156,570
7. Highway Traffic Safety Center	318,000	455,640	137,640
8. Labor & Industrial Relations Center	185,500	342,650	157,150
9. Michigan State University-Oakland		200,000	200,000
10. Institute for Small Business		250,000	250,000
11. Institute for Law Enforcement Officers		100,000	100,000

Tentative  
requested  
appropria-  
tions for  
1958-59

It is understood, however, that the amounts to be included in 2, 3, 4, 5 and 6 are to be left open pending a conference between University officials and representatives of Michigan's agriculture. It is the feeling of the Board that these requests should only reflect what the agricultural interests of the State are willing to contend for and defend. Items 10 and 11 are subject to further consideration by the officers of the University.

MINUTES OF THE MEETING  
of the  
STATE BOARD OF AGRICULTURE  
October 18, 1957

Present: Mr. Brody, Chairman; Messrs. Akers, Rouse, Smith; President Hannah, Treasurer May and Secretary McDonel

Absent: Mr. Mueller, Dr. Bartlett

There is a vacancy on the Board at the present time since Mr. Baker resigned September 20, 1957, and replacement has not yet been made.

The meeting was called to order at 2:00 p.m.

The Minutes of the previous meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the Minutes of the Meeting of the Finance Committee on the preceding pages.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve the Minutes of the Meeting of the Finance Committee.

PRESIDENT'S REPORTAppointments

1. Edwin B. Sprague as Instructor in Natural Science at a salary of \$5100 per year on a 10-month basis, effective from September 1, 1957 to August 31, 1958 to fill position 38.
2. Joseph P. Miles as Instructor in Business Education and Secretarial Studies at a salary of \$4800 per year on a 10-month basis, effective September 1, 1957 to fill position 9.
3. Mary Chelf Jones as Instructor in Music at a salary of \$5000 per year on a 10-month basis, effective from September 1, 1957 to August 31, 1958, to fill position 38.
4. Thomas M. Nelson as Instructor in Psychology at a salary of \$4800 per year on a 10-month basis, effective from September 1, 1957 to August 31, 1958, to fill position 27.

Miscellaneous

1. Increase in salary for John H. Bushnell, Instructor in Zoology, from \$1700 to \$1900 for the period from October 1, 1957 to June 30, 1958.
2. Payment of \$1000 to Willard G. Warrington, Associate Professor in Evaluation Services, for work during the summer of 1957 on the Air Force Contract, paid from account 71-2388.
3. Promotion of Gordon Gray from Instructor to Assistant Professor of Speech, effective September 1, 1957.
4. Rescinded the action of the Board which approved additional pay of \$75 per month for Stanley Sheinbaum from September 1 to December 31, 1957. Mr. Sheinbaum is to be paid a salary of \$7350 per year on a 12-month basis, effective September 1, 1957.

Approval  
Finance  
Committee  
Meeting  
Minutes

Appointments

Sal. inc.  
John Bushnell

\$1000 paid  
Willard  
Warrington for  
summer work  
Gordon Gray  
promoted to  
Asst. Prof.  
Act. rescinded  
add. pay \$75  
mo Stanley  
Sheinbaum

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve the President's Report.

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NEW BUSINESSResignations and Terminations

- Resignations
1. Nina Lou Baird, Home Demonstration Agent at Wayne County, October 15, 1957.
  2. Peter C. Lindquist, Instructor in Business Education and Secretarial Studies, August 31, 1957 to enter military service.
  3. Cancellation of the appointment of Salvatore D. Nerboso, Assistant Professor of Political Science, September 1, 1957.
  4. John C. Burton, Instructor in Applied Mechanics, October 4, 1957.

## Leaves

Leaves--Sabbatical

1. Eugene P. Whiteside, Professor of Soil Science with full pay from March 16, 1958 to June 15, 1958 for study and writing a book on Soils.
2. Melvin S. Lostutter, Assistant Professor of Journalism with full pay from January 1, 1958 to March 31, 1958 to complete a textbook.
3. Florence Kempf, Professor and Head of Nursing Education, with full pay from April 1, 1958 to June 30, 1958 to study and travel at other universities.
4. Arnold L. Williams, Professor of English, with half pay from January 1, 1958 to June 30, 1958 to study in England.

Leaves--Health

1. Hoyt C. Reed, Associate Professor of Social Science with full pay from October 14, 1957 to December 20, 1957.
2. Harold D. Eaton, Assistant Professor of Hotel, Restaurant and Institutional Management with full pay from October 1, 1957 to November 31, 1957.

Leaves--Other

1. Alice M. Harrison, Instructor in Business Education and Secretarial Studies without pay from January 1, 1958 to March 31, 1958 to complete her thesis.

Appointments Appointments

1. Charles Clayton Fischer, Urban 4-H Club Agent in Flint, at a salary of \$5500 per year on a 12-month basis effective November 1, 1957.
2. Ralph Arthur Dold, 4-H Club Agent at Large at a salary of \$5200 per year on a 12-month basis effective November 1, 1957.
3. George Robert McQueen, County Agricultural Agent, Clinton County, at a salary of \$6400 per year on a 12-month basis effective October 1, 1957.
4. Janet Frost Keller, Home Demonstration Agent, Houghton-Keweenaw Counties at a salary of \$4700 per year on a 12-month basis effective September 23, 1957.
5. Rosella McKinley Bannister, Home Demonstration Agent, Wayne County at a salary of \$4600 per year on a 12-month basis effective October 1, 1957..
6. Richard J. Aldrich, Assistant Director of the Agricultural Experiment Station at a salary of \$10,000 per year on a 12-month basis effective November 1, 1957.
7. George Joseph Hogaboam, Assistant Professor of Farm Crops without salary from October 1, 1957 to September 30, 1959. Mr. Hogaboam is an U.S.D.A. employee.
8. Freeman Woodrow Snyder, Assistant Professor of Farm Crops without salary from October 1, 1957 to September 30, 1959. Mr. Snyder is an U.S.D.A. employee.
9. John F. Carr, Instructor (Res.) in Fisheries and Wildlife at a salary of \$415 per month from October 1, 1957 to July 31, 1958.
10. Joseph Alfred Stevens, Instructor (Res.) in Horticulture at a salary of \$450 per month from October 1, 1957 to September 30, 1958.
11. Jean Martin, Instructor in Short Courses at a salary of \$660 for the period October 28, 1957 to February 28, 1958.
12. Sam Street Hughes, Instructor in Short Courses at a salary of \$440 for the period January 6, 1958 to February 28, 1958.
13. Ruth Barrett, Instructor in Communication Skills at a salary of \$1900 for the period October 1, 1957 to March 31, 1958.
14. Lyssa Harper, Instructor in Communication Skills at a salary of \$1900 for the period October 1, 1957 to March 31, 1958.
15. Elinore Winburne, Instructor in Communication Skills at a salary of \$1900 for the period October 1, 1957 to March 31, 1958.

NEW BUSINESS, continuedAppointments, continued

## Appointments

16. Roger Williams Wescott, Associate Professor of Social Science at a salary of \$7200 per year on a 10-month basis effective January 1, 1958.
17. Russell C. Parker, Instructor in Economics at a salary of \$2000 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
18. Frank Borsenik, Instructor in Hotel, Restaurant and Institutional Management at a salary of \$5500 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
19. John H. Fenton, Assistant Professor of Political Science at a salary of \$6000 per year on a 10-month basis effective September 1, 1957.
20. Ethel Ballam, Lecturer in Social Work at a salary of \$400 for the period October 1, 1957 to December 31, 1957.
21. Vivian M. Stevenson, Instructor in Speech at a salary of \$2300 per year on a 10-month basis effective September 1, 1957 to August 31, 1958.
22. David Norman Hess, Instructor in Foundations of Education and Continuing Education at a salary of \$3000 for the period October 1, 1957 to June 30, 1958.
23. Lula Alonso, Instructor in Teacher Education at a salary of \$360 for the period October 1, 1957 to December 31, 1957.
24. Jean DeBoer, Instructor in Teacher Education at a salary of \$360 for the period October 1, 1957 to December 31, 1957.
25. Lucille Karner, Instructor in Teacher Education at a salary of \$360 for the period October 1, 1957 to December 31, 1957.
26. Robert J. Heinsohn, Instructor in Mechanical Engineering at a salary of \$5800 per year on a 10-month basis effective September 1, 1958.
27. Robert J. Heinsohn, Instructor in Mechanical Engineering at a salary of \$644 per month from February 1, 1958 to June 30, 1958.
28. Margaret B. Hanson, Instructor in Home Management and Child Development at a salary of \$400 for the period from October 1, 1957 to December 31, 1957.
29. Munzer A. Afifi, Assistant in Foreign Languages at a salary of \$160 per month from October 1, 1957 to June 30, 1958.
30. Midori Y. Battistini, Assistant in Foreign Languages at a salary of \$80 per month from October 1, 1957 to June 30, 1958.
31. Hector Puig, Assistant in Foreign Languages at a salary of \$160 per month from October 1, 1957 to June 30, 1958.
32. Richard Ewing, Instructor in Physics and Astronomy at a salary of \$1500 for the period October 1, 1957 to December 31, 1957.
33. Pamela J. Goddard, Instructor (Res.) in Veterinary Pathology at a salary of \$2500 for the period January 1, 1958 to June 30, 1958.
34. Helen Elizabeth Riggs, Secretary Viet-Nam Project at a salary of \$4900 per year on a 12-month basis effective September 17, 1957 to October 31, 1959.
35. Moreau Sanford Maxwell, Curator at the Museum and Associate Professor of Sociology and Anthropology at a salary of \$9000 per year on a 12-month basis effective October 16, 1957.

Transfers

## Transfers

1. Yasua Masai, Instructor in Geography at \$100 per month to Assistant in Foreign Languages at a salary of \$160 per month effective October 1, 1957 to June 30, 1958.

Miscellaneous

Term. Killingsworth as Hd. Economics

1. Termination of the assignment of C. C. Killingsworth as Head of the Department of Economics, effective August 31, 1957. Dr. Killingsworth is now Director of the Labor and Industrial Relations Center on a full-time basis. He is to retain his title as Professor of Economics.
2. Promotion of Ronald R. Larson from Instructor to Assistant Professor of General Business and salary increase from \$5600 to \$6100 per year, effective September 1, 1957.
3. Payment of \$500 to Edward E. Kinney, retired, for services as Lecturer in Hotel, Restaurant and Institutional Management from October 1 to October 31, 1957.
4. Payment of \$875 to Harry C. Barnett, retired, for services as Supervisor of foreign language examinations in the School for Advanced Graduate Studies from September 1 to December 15, 1957.

Ronald Larson Assistant Prof

Employment  
E.E. Kinney  
Oct. 1-31 '57Employment  
Harry Barnett  
Sept. 1 '57-  
Dec. 15 '57

## NEW BUSINESS, continued

## Miscellaneous, continued

- Re: Title-Jeanette Lee changed to Asst. Dean  
Corr. sal. dis D. Arata
- Linda Nelson & J. Oudyn to be permanent basis
- Le: Ch. leave date K.C. Randall
- Salary Ador. Gonzales to \$2200 yr.
- Leave John R. Ford changed
- W.B. Brookover assigned as Coordinator Pakistan Proj.
- Assign.Brand-statter term. Cons. Viet-Nam
- Clarif. sal. L. J. Baril
- Assignment Jack Ryan to Viet-Nam Proj.
- At: Bruce Madsen changed to Cons. High.Tr Safety Ctr
- Report of death D.J. Munson
- Report of death of B. Ashley
- Approval several rec. from Personnel
- Adm. Asst.Pos. estab. Dean of Int. Programs
- Release right of way from Gen Telephone Co. to cross So. Haven prop
5. Change in title for Jeanette Lee from Assistant to the Dean to Assistant Dean of Home Economics, effective October 1, 1957.
  6. Correction in the salary distribution for Dorothy Arata, Assistant Professor of Foods and Nutrition, to two-thirds Experiment Station and one-third University General, effective September 1, 1957.
  7. Correct the status of the following staff members in Home Management and Child Development from a temporary basis to regular appointments under tenure rules:  
  
Linda Nelson, Instructor                      Josephine Oudyn, Instructor
  8. Change in sabbatical leave for Kenneth C. Randall, Associate Professor of English, from January 1 to March 15, 1958 to April 1 to June 30, 1958.
  9. Change in salary for Adoracion F. Gonzales, Instructor in English, from \$1600 to \$2200 per year on a 10-month basis, effective from September 1, 1957, to August 31, 1958.
  10. Correction in the dates of leave of absence for John R. Ford, Assistant in Veterinary Pathology, from September 1, 1957, to December 31, 1958, to September 1, 1957 to August 31, 1958. The leave is without pay.
  11. Assignment of Wilbur B. Brookover, Professor of Sociology and Anthropology and Director of the Bureau of Educational Research, as Coordinator of the Pakistan Project at the same salary, effective October 1, 1957, paid one-half from Pakistan Project account 71-2234 and one-half from Bureau of Educational Research funds.
  12. Termination of the assignment of A. F. Brandstatter, Director of the School of Police Administration and Public Safety, as Consultant to the Viet-Nam Project, effective October 4, 1957.
  13. Lawrence J. Baril, Instructor in Police Administration and Public Safety (Specialist in the Viet-Nam Project) should be paid at the rate of \$4000 per year, effective August 1, 1957. This is a clarification of his salary rate.
  14. Assignment of Jack E. Ryan, Assistant Professor of Police Administration and Public Safety, to the Viet-Nam Project at a salary of \$10,550 per year, effective from September 12, 1957, to December 31, 1959.
  15. Change Bruce B. Madsen from Instructor in Police Administration and Public Safety and in the Highway Traffic Safety Center to Consultant in the Highway Traffic Safety Center at the same salary of \$4000 per year on a 12-month basis, effective from September 1, 1957 to August 31, 1958, to fill position 20.
  16. Report of the death of Orlie J. Munson, Consulting Architect, on October 6, 1957. Mr. Munson was born on December 14, 1891, and had been a consulting architect since September 1940.  
  
On motion of Mr. Brody, seconded by Mr. Akers, it was voted to authorize the preparation of a suitable resolution on the death of Mr. Munson to be sent to the immediate family and spread upon the Board records.
  17. Report on the death of Burdette B. Ashley, Information Executive in Information Services, on October 7, 1957. Mr. Ashley was born on March 11, 1907, and had been a member of the staff since February 15, 1957.  
  
On motion of Dr. Smith, seconded by Mr. Rouse, it was voted to pay Mr. Ashley's salary to his widow for a period of six months beyond October 31, 1957.
  18. Recommendations from the Director of Personnel as follows:
    - a. Establishment of a Clerk-Stenographer I position in Psychology, paid from 71-2557. Pos. 306.
    - b. Establishment of a Typist-Dictaphone Operator position in Surgery and Medicine. Position 305.
    - c. Reclassification of a Clerk-Stenographer I to a Clerk II position in Surgery and Medicine. Position 302.
    - d. Establishment of an Office Assistant III position in the Married Housing Office with a salary range of \$4440 to \$5340 per year. Position 402.
    - e. Establishment of a Clerk Typist position in the Purchasing Department. Position 308.
    - f. Establishment of a Clerk Typist position in the Personnel Office. Position 307.
    - g. Reclassification of two Clerk IV positions in Purchasing, as follows:
      - (1) Position 303 to Purchasing Assistant IV
      - (2) Position 302 to Purchasing Assistant IVA
    - h. Establishment of a Clerk-Typist position in Campus Planning and Grounds Maintenance. Position 301.
    - i. Establishment of the following classifications and salary ranges in Information Services:
      - (1) Photographers Assistant at \$1.85 to \$2.35 per hour
      - (2) Photographer at \$2.36 to \$2.55 per hour
    - j. \$4000 for the budget of the Mail Room labor payroll to provide for an additional mail carrier position.
  19. Establishment of a new position as Administrative Assistant to the Dean of International Programs.
  20. Request for a release of right-of-way from the General Telephone Company of Michigan to permit them to cross certain property owned by the University at South Haven. The release has been reviewed by Mr. Carr and has his approval.

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NEW BUSINESS, continuedMiscellaneous, continued

21. Recommendation for the establishment of an Institute for Extension Personnel Development which will be a unit of the Cooperative Extension Service and administratively responsible to the Director of Extension for program operations and responsible to the deans of Agriculture and Home Economics for the academic program. An appropriation of \$5000 is needed for the balance of this fiscal year to finance this position.

Inst. Exten.  
Personnel to  
be established

22. Bids were recently taken for the removal of certain buildings on the Clever Farm as follows:

## Granary:

Albert W. Cook \$ 6.00

## Barn and Silo

Richard E. Kranz 227.00

## Lean-to Shed

Richard Watson 47.50

Donald H. Brooks 25.00

Albert W. Cook free removal

## Milkhouse:

Albert W. Cook free removal

## Took Shed

no bids

Bids on  
removing  
certain bldgs  
Clever Farm  
given to  
high bidder in  
each case

It is recommended that the high bid be accepted in each case: \$6 from Albert W. Cook for the granary, \$227 from Richard E. Kranz for the barn and silo, \$47.50 from Richard Watson for the lean-to shed, and the milkhouse to Albert Cook for free removal.

Gifts and Grants

Gifts and  
Grants

1. Grants as follows for scholarship purposes:

a. For the Elevator and Farm Supply Scholarships in Short Courses:

(1) \$1733.33 from the Michigan Elevator Exchange of Lansing

(2) \$866.67 from Farm Bureau Services, Inc. of Lansing

(3) \$100 from the Lansing Grain Company

(4) \$200 from The Michigan Feed and Grain Association of East Lansing

b. To aid designated students:

(1) \$1125 from the William J. Cook Fund of Chicago

(2) \$150 from the National Association for the Advancement of Colored People of Battle Creek

(3) \$500 from the Melvin Michalski Scholarship Fund of Rochester

(4) \$335 from the Founders Fund of the Institute of Applied Hotel Economics of Detroit

(5) \$750 from the Maxwell Jospay Foundation of Detroit

(6) \$400 from Shillito's of Cincinnati, Ohio, to provide two \$200 scholarships

(7) \$100 from Alpha Kappa Alpha Sorority of Waltham, Massachusetts

(8) \$150 from the Grand Order of Calanthe of Detroit

(9) \$500 from The Kroger Company of Cincinnati, Ohio

c. To continue previously established scholarships:

(1) \$1355 from International Nickel Company, Inc., of New York City for the scholarship in engineering.

(2) \$400 from the Press Industrial Arts Scholarship Fund of Cleveland, Ohio

(3) \$10,272.72 from the National Association of Home Builders of Washington, D. C., to add to the MSU Home Builders' Scholarship Fund

d. To establish new scholarships:

(1) \$500 from the National Starch Products Company of New York City to establish a 4-year scholarship of \$500 per year for a student in Packaging Engineering.

e. \$500 from the National Turkey Federation of Mt. Morris to provide funds for the Youth Achievement Award.

f. \$3000 from Sears-Roebuck Foundation of Chicago to provide funds for the winner of an "Urban Renewal Fellowship" for graduate study.

2. Renewal of a memorandum of agreement with the Denmark Township Agricultural Extension Association of Caro covering a grant of \$1950 to be used under the direction of Paul A. Miller in the Cooperative Extension Service to continue assistance with the cost of an intensive agricultural extension program in Denmark Township.

3. Approval of a memorandum of agreement with J. I. Case Company of Racine, Wisconsin, covering a grant of \$3,000 to be used under the direction of A. W. Farrall in Agricultural Engineering to determine the fundamental principles of hay pelleting, optimum methods for producing pellets, design and construction of experimental unit for pelleting, and testing of such unit. The agreement provides for a special graduate research assistant.

4. Grant of \$9867 from the National Institutes of Health of Bethesda, Maryland, to be used under the direction of R. C. Ball in Fisheries and Wildlife for a study of fundamental productivity in a stream. Provision is made for a special graduate research assistant.

5. Approval of a memorandum of agreement with The Dow Chemical Company of Midland covering a grant of \$600 to be used under the direction of L. E. Dawson and J. A. Davidson in Poultry Husbandry to evaluate Ethocel as a plastic dip coating for preservation of frozen poultry.

6. Renewal of a memorandum of agreement with the Mink Farmers' Research Foundation, Inc., of Milwaukee, Wisconsin, covering a grant of \$1500 to be used under the direction of Philip Schaible in Poultry Husbandry to explore the effect of diet upon fur development in mink.

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NEW BUSINESS, continuedGifts and Grants, continuedGifts and  
Grants

7. Renewal of a memorandum of agreement with The Climax Molybdenum Company of New York City covering a grant of \$1000 to be used under the direction of R. L. Cook, J. F. Davis, and W. W. McCall in Soil Science to determine the role of molybdenum in plant growth and the need of crops for molybdenum when grown on Michigan soils. The agreement provides for a special graduate research assistant.
8. Renewal of a memorandum of agreement with the International Minerals & Chemicals Corporation of Chicago covering a grant of \$3000 to be used under the direction of Kirkpatrick Lawton and R. L. Cook in Soil Science to study the magnesium status of Michigan soils and to determine the needs of various crops for magnesium fertilization. The agreement provides for a special graduate research assistant.
9. Renewal of a memorandum of agreement with the United Community Chest of Ingham County, Inc., covering a grant of \$850 to be used under the direction of E. B. Harper in Social Work to provide a fellowship for a graduate student in the field of social work.
10. Grant of \$4500 from the Mott Foundation of Flint to be used under the direction of R. L. Hopper in Administrative and Educational Services to establish an experimental sixth year program for educational leaders in school-community development.
11. Grant of \$100 from the Junior Engineering Technical Society of East Lansing to be used under the direction of H. P. Skamser in Mechanical Engineering to aid qualified high school students by defraying the expenses of those attending the Jets Leadership Conferences.
12. Grant of \$19,200 from the National Science Foundation of Washington, D. C., to be used under the direction of G. W. Prescott in Botany to finance an expedition to the Ecuadorian Andes to make an ecological study of the distribution of aquatic plants along a trans-mountain zone from sea level, over the cordilleras and to the Amazon basin; an extension of a project previously initiated. Provision is made for a special graduate research assistant.
13. Grant of \$28,800 from the National Science Foundation of Washington, D. C., to be used under the direction of Joseph Ballam in Physics to study the properties of heavy mesons and yperons. Provision is made for special graduate research assistants.
14. Renewal of a memorandum of agreement with the Detroit Ordnance District covering a grant of \$15,162.06 to be used under the direction of E. A. Hiedemann in Physics and Astronomy in experimental studies of the wave form and the absorption of ultrasonic waves. The agreement provides for special graduate research assistants.
15. Renewal of a memorandum of agreement with The Upjohn Company of Kalamazoo covering a grant of \$3000 to be used under the direction of Lois Calhoun and Esther Smith in Anatomy to support a project covering a development of a bibliographic index and a photographic exposition of the histologic anatomy of the rate.
16. Approval of a memorandum of agreement with the National Association of Sanitarrians of Denver, Colorado, covering a grant of \$1200 to be used under the direction of W. N. Mack in Microbiology for a study of aerosols. The agreement provides for a special graduate research assistant.
17. Approval of a memorandum of agreement with the Public Health Committee of the Paper Cup and Container Institute of New York City covering a grant of \$2400 to be used under the direction of W. N. Mack in Microbiology for a study of aerosols. The agreement provides for a special graduate research assistant.
18. Grant of \$1,000 from the Michigan Veterinary Medical Association of Grand Rapids to be used for the purchase of rare and historical books for the College of Veterinary Medicine. This money has been granted to one of the 1957 listed projects of the MSU Development Fund.
19. Grant of \$30 from the Hastings Rotary Club to be used under the direction of H. R. Neville in Continuing Education as a contribution toward the Christmas Adventure in World Understanding Program.

Reports for Board Members

1. The following alteration and improvements items have been approved since the last Board meeting:

Improve lighting Rooms 2 and 3, Wells Hall	\$ 240
Provide offices 3rd floor Business Administration Building	2200
Improve water pressure, Agricultural Hall	1400
Alterations Short Course Dormitory for Audio-Visual Aids	1000
	<hr/> \$4840

2. Payment of additional amounts to salaried employees (as per list on file).

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve all items of New Business not already acted upon.

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ADDITIONAL ITEMSLeaves--Health

1. Alice W. Grossmeyer, Home Demonstration Agent in Bay County, with full pay from September 16, 1957 to October 31, 1957

Leaves--Other

1. Gordon R. Schlubatis, County Agricultural Agent in Branch County without pay from November 1, 1957 to October 31, 1958 to continue his assignment in Kenya.

Appointments

1. Robert Avery Young, 4-H Agent in Cass County at a salary of \$6100 per year on a 12-month basis effective November 1, 1957.
2. Roger Gaurth Hansen, Professor and Head of Agricultural Chemistry at a salary of \$14,400 on a 12-month basis effective November 1, 1957.
3. Don W. Hayne, Lecturer in Fisheries and Wildlife without salary from the University from October 1, 1957 to September 30, 1959.
4. Bernard W. Klein, Instructor in Social Science at a salary of \$450 for the period October 1, 1957 to December 31, 1957.
5. Franklin W. Houn, Lecturer in Political Science at a salary of \$6150 on a 10-month basis effective September 1, 1957 to August 31, 1958.
6. Horace C. King, Administrative Assistant, International Programs, at a salary of \$8000 per year on a 12-month basis effective October 28, 1957.
7. Arthur E. Naftalin, Consultant, Viet-Nam Project at a salary of \$15,500 per year on a 12-month basis effective November 9, 1957.

Salary Changes

1. Salary increase for Marie J. Ferree, Assistant Professor (Ext.) of Foods and Nutrition to \$7300 per year effective October 1, 1957.

Miscellaneous

1. Change effective date of the appointment of Phillips W. Foster, Assistant Professor (Extension) of Agricultural Economics, from October 1 to October 16, 1957.
2. Recommendations as follows from Dean Seelye, effective October 18, 1957:
  - a. Termination of the appointment of Leland E. Traywick as Acting Director of the Bureau of Business and Economic Research.
  - b. Appointment of John L. O'Donnell, Assistant Professor of General Business, as Acting Director of the Bureau of Business and Economic Research.
3. Change in status of Karl A. Boedecker from Professor of General Business, Director of Student Affairs in the College of Business and Public Service, and Staff Coordinator on the Brazil Project to Professor of General Business (budget position 3), effective October 1, 1957.
4. Recommendations from Dean Erickson that the following changes be made in the College of Education, effective November 1, 1957:
  - a. Appointment of Milosh Muntyan as Assistant Dean in Charge of Curriculum and Instruction (budget position 7)
  - b. Appointment of Cole S. Brembeck as Professor and Head of the Department of Foundations of Education.
  - c. Appointment of William Hawley as Professor and Head of the Department of Teacher Education.
  - d. Transfer of the Department of Vocational Education to the Department of Teacher Education, the staff members in Vocational Education to become staff members in Teacher Education.
  - e. In the action providing for a Committee on Secondary School Teaching, change the sentence "Chairman of the committee would be the Head of the Department of Teacher Education" to read, "The chairman of this committee to be the representative from the College of Education".
5. Employment of John F. Thaden, Associate Professor Emeritus of Sociology and Anthropology, in Continuing Education and Sociology and Anthropology at a salary rate of \$4200 per year in addition to retirement pay, effective from October 16, 1957, to June 30, 1958 and paid from account 21-2902.
6. Recommendation from the Retirement Committee for the retirement of John M. Moore, Professor (Extension) of Poultry Husbandry, at a retirement salary of \$3000 per year, effective January 1, 1958. Mr. Moore was born June 8, 1894, and has been employed by the University since August 1, 1925.
7. Report of the death of Thomas A. McCarthy, member of the staff in the Department of Public Safety, on September 27, 1957. Mr. McCarthy was born on June 23, 1923, and has been employed by the University since January 14, 1953.
8. Report of the death of Harold Gasser on October 6, 1957. Mr. Gasser was past president of the national alumni organization.
9. Supplemental appropriation of \$5000 for the Library to purchase additional stacks.

Leaves

Appointments

Salary inc.  
Marie FerreeCh. effective  
date appt.  
Phillips W.  
Foster to  
Oct. 16'57Term appt.  
L.E. Traywick  
Act Dir Bur.  
Bus. Ec. Res.  
John L. O'Don  
nell-Act. Dir.  
Bur. Bus Ec.Ch. status  
K. BoedeckerApproval  
several  
changes in  
College of  
EducationEmployment  
of J.F. Thader  
in Cont. Educ  
and Soc. & AnRetirement  
J.M. Moore  
approved -  
\$3000 per yrReport of  
death Thos.  
A. McCarthyReport of  
death of  
Harold GasserAdd. approp  
\$5000 Lib.

## ADDITIONAL ITEMS, continued

## Miscellaneous

10. Supplemental appropriation of \$5000 for the library to permit the Library to expand its services to Continuing Education.

Approval of formula for paying summer school salaries.

11. Recommendation from Dr. Taylor and Vice President Hamilton that the formula for paying Summer School Salaries be changed as follows:

10-month faculty members who teach during the summer session shall be paid in the following fashion:

- |   |   |
|---|---|
| a. For a full-time load in a 6-week session                               | 15% of the 10-month salary                    |
| b. For a full load in the 9-week session                                  | 22½% of the 10-month salary                   |
| c. For those teaching other than these two periods (as a 3-week workshop) | Compensation will be on a Proportionate basis |

Quonset 31 improved for Inst. of Local Gov.

12. Improvement of Quonset 31 for the use of the Institute of Local Government at an estimated cost of \$3400 to be charged to Alterations and Improvements 1957-58.

On motion of Mr. Brody, seconded by Dr. Smith, it was voted to approve the foregoing Additional Items.

Right of way for drain crossing Univ property on Dobie Road

13. Release of right of way to Ingham County for a drain which crosses University property on Dobie Road. This has been reviewed and approved by Mr. Carr.

14. Bids for the Laundry Building in Spartan Village have been received as follows:

Contracts awarded for Laundry Bldg.

General

The Christman Company	\$41,000
Hausman Construction Company	42,800

Mechanical

Farrington Company	21,798
Branz, Diehl & Lohman	22,700
Dard, Inc.	23,395
R. L. Spitzley Heating Company	24,342
Shaw Winkler	25,950

Electrical

Hatzel & Buehler, Inc.	3,886
Central Electric	4,891
Barker-Fowler Electric	5,234

It is recommended that the low bid be accepted in each case: General Contractor, The Christman Company, \$41,000; Mechanical Work, Farrington Company, \$21,798; and Electrical Work, Hatzel and Buehler Company, \$3,886.

On motion of Mr. Akers, seconded by Mr. Brody, it was voted to approve awarding the contracts for the Laundry Building as recommended above.

Report on Russell Study

15. Vice President Hamilton discussed with the Board developments in connection with Russell Study of Higher Education.

Dr. Bartlett requests Bd. to consider changing meeting date.

16. Communication from the family of Mrs. Mabelle S. Ehlers expressing appreciation for the illuminated resolution sent them on the death of Mrs. Ehlers.

17. Request from Mr. Bartlett that consideration be given to changing the meeting dates of the State Board of Agriculture to avoid continuing conflicts with the meetings of the Board of Regents of the University of Michigan. It is pointed out that the State Board of Agriculture traditionally met on the third Thursday of each month. In recent months, to accomodate Mr. Mueller, the meetings have been changed to the third Friday of each month. The third Friday of each month has been the traditional meeting day of the Board of Regents.

After discussion, it was decided to reopen the matter of the regular date for the Board meeting in January when the new members come on the Board.

C. Allen Harlan to be appointed member of Board in place of Mr. Baker.

18. The Governor's Office has indicated that the Governor has appointed or will appoint C. Allen Harlan of Detroit as a member of this Board to replace Mr. Baker, who recently resigned, to serve the balance of Mr. Baker's term expiring December 31, 1961.

19. Sometimes in the past, the Board has invited new members of the Board to meet with it for a meeting or two prior to their assumption of office.

Mr. Stevens and Mr. Vanderploeg to be invited to attend November Bd. Meeting

On motion of Dr. Smith, seconded by Mr. Brody, it was voted to invite Mr. Stevens and Mr. Vanderploeg, the two new Board members who take office January 1, 1958, to attend the November Board meeting.

Gifts and Grants

Gifts and Grants

Grant of \$255 from the National Merit Scholarship Corporation of Evanston, Illinois to be credited to the Discretionary Gift Fund.

2. Grant of \$2100 from Tee-Pak Foundation of Chicago to be used under the direction of A. J. Panshin in Forest Products to finance a special graduate research assistant to study thin packaging film and its effectiveness for various items.

ADDITIONAL ITEMS, continued  
Gifts and Grants, continued

Gifts and  
Grants

3. Grants for scholarship purposes, as follows:
  - a. For the Elevator and Farm Supply Short Course Scholarship Fund:
    - (1) \$100 from the Union Bank of Michigan of Grand Rapids
    - (2) \$134 from the Michigan Elevator Exchange of Lansing
    - (3) \$66.67 from Farm Bureau Services, Inc., of Lansing
  - b. To continue previously established scholarships:
    - (1) \$12 from the Board of Education of Lansing to be credited to the Lewis Richards Memorial Award
    - (2) \$300 from the Saginaw Alumni Club to be credited to the Dutch Miller Scholarship
    - (3) \$300 from DeWitt's Zeeland Hatchery Inc., of Zeeland to be credited to account 31-1001.
    - (4) \$126 from the Charles E. Culpepper Foundation, Inc., of New York City to cover the increase in tuition
    - (5) \$680 from the Michigan Dairy Memorial and Scholarship Foundation of Lansing
    - (6) \$510 from the J. W. Knapp Company Charitable Trust of Lansing for the scholarships in retailing.
  - c. \$400 from the Michigan Elk's Association of Lansing to establish a Michigan Elk's Association of Lansing to establish a Michigan Elk's Association Scholarship for 1957-58.
  - d. To provide aid for specified students:
    - (1) \$84 from Allen Printing Company of Lansing
    - (2) \$350 from the Maxwell Jospey Foundation of Detroit
    - (3) \$85 from the Clio Area Junior Chamber of Commerce of Clio
4. Grants as follows to be used under the direction of R. G. Mawby in 4-H Clubs towards expenses of 9 delegates and 2 chaperons to the 1957 National 4-H Dairy Conference in Chicago:
  - a. \$395 from the Michigan Milk Producers Association of Detroit
  - b. \$110 from the Michigan Artificial Breeders Cooperative of East Lansing
5. Grant of \$31,000 from the Michigan Department of Agriculture to be used under the direction of R. G. Mawby in 4-H Clubs for 1957 State 4-H Show premiums and services of the University.
6. Grant of \$100 from the Michigan Dynamometer Association of East Lansing to be used under the direction of R. G. Mawby in 4-H Clubs for 4-H Club awards.
7. Grant of \$131.25 from Republic Steel Corporation of Cleveland to be used under the direction of R. G. Mawby in 4-H Clubs for awards to outstanding handicraft members in 1957.
8. Approval of a memorandum of agreement with the National Association of Artificial Breeders of Columbia, Missouri, covering a grant of \$8,000 to be used under the direction of N. P. Ralston in Dairy to separate x-chromosome and y-chromosome bearing spermatozoa of the rabbit and the bull.
9. Renewal of a memorandum of agreement with the American Dairy Association of Chicago covering a grant of \$6,200 to be used under the direction of J. R. Brunner and H. A. Lillevick in Dairy for a study of the significance of enzymatic alteration of the casein components on the characteristics and quality of processed milk products.
10. Grant of \$1,200 from the National Apple Institute of Washington, D.C., to be used under the direction of E. H. Lucas in Horticulture for the apple feeding experiment being sponsored by the Institute.
11. Renewal of a memorandum of agreement with the National Apple Institute of Washington, D.C. covering a grant of \$3,250 to be used under the direction of A. L. Kenworthy and H. B. Tukey in Horticulture in the project to determine the chemical composition of fresh apples from samples of prominent varieties grown in different parts of the United States under known conditions. The agreement provides for a special graduate research assistant.
12. Approval of a memorandum of agreement with the State of Michigan Tourist Council of Lansing covering a grant of \$1400 to be used under the direction of J. L. O'Donnell in the Bureau of Business and Economic Research to conduct a survey of persons who requested vacation literature from the Tourist Council during 1957.
13. Grant of \$1,650 from the American School Foundation of Mexico City, Mexico to be used under the direction of Carl Horn in Administrative and Educational Services to support a project for American industrial-business support of American-sponsored approved schools in Latin America.
14. Grant of \$100 from the Junior Engineering Technical Society of East Lansing to be used under the direction of H. P. Skamser for Jets, Inc., to aid qualified high school students by defraying the expenses of those attending the Jets Leadership conference.

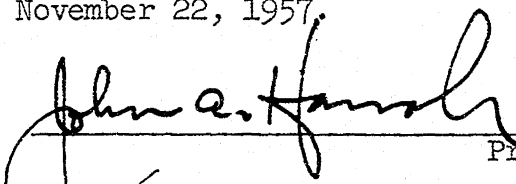
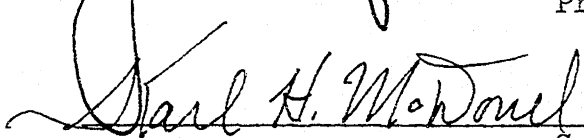
Reports for Board Members

1. Additional payments to salaried employees, as per list on file..

Additional  
payments to  
salaried em-  
ployees

On motion of Mr. Brody, seconded by Mr. Rouse, it was voted to approve all the Additional Items on which action does not already appear.

The meeting adjourned at 3:10 p.m. The next meeting will be held November 22, 1957.

  
 President  
  
 Secretary