

MEETING OF THE STATE BOARD OF AGRICULTURE

President's Office.

October 19, 1921.

11 o'clock A. M.

Present, President Shaw, Mrs. Stockman, Messrs. Woodman, Waterbury, Doelle and Brody. *Oct 19, 1921, appt. by Gov. to fill vacancy caused by resignation of Mr. Beaumont.*

The minutes of the previous meeting were read and approved.

The special committee appointed at the last meeting in reference to an adjustment of salaries, etc., reported as follows:

October 14, 1921.

Secretary A. M. Brown,
M.A.C.

My dear Sir:-

Committee
report on
adjustment
of salaries
& contracts

The following report is submitted by the Committee appointed by the State Board of Agriculture at its meeting on September 21st. The Committee which included Messrs. Waterbury and Watkins and Mrs. Stockman and the Acting President report the following action, authorizing:

(1) An increase of salary for Mr. Hint from \$1800 to \$2000. He did not receive any advance in salary last year when the increases were made.

(2) An increase in salary for W. E. Newlon from \$2000 to \$2200 on account of added responsibilities as Acting Head of the Poultry Department.

(3) An increase in salary for F. E. Fogle from \$2400 to \$2600. Investigation showed he was being paid much less than at least a dozen others of the same rank.

(4) An increase for A. L. Bibbins from \$3300 to \$3600.

(5) An increase for H. C. Rather from \$2800 to \$3100.

(6) Re-establishment of the \$1350 salary for Miss Elizabeth Hare upon recommendation of Professor French.

These changes in salary are authorized to go into effect on the October pay roll.

(7) No action was taken in the case of Kribbs, Kettunen and Hain which were also referred to the Committee.

(8) The Committee authorized a division of Hasselman's time, 2/3 Extension and 1/3 College, the same as last year without salary change - \$2200 Extension and \$1000 College.

(9) The Committee authorized the employment of Weil at the same salary rate as last year.

(10) An extension of time to January 1st. was granted to the following persons viz: (without change of salary)

S. L. Bandemer	\$1800	C.E. Newlander	\$2800
P. O'Meara	2200	H.E. Dennison	3000
M. L. Grettenberger	1800	Mrs. Christopher	1500

(11) The title of A. H. Nelson was changed from Instructor to Assistant Professor as agreed by the retiring President."

Hemmenway
appointed

On motion of Mr. Doelle, Mr. Earl Hemmenway was appointed Assistant in Economics at a salary of \$2400 per annum beginning October 1st.

On motion of Mr. Waterbury, the recommendation of Prof. French regarding the Department of Agricultural Education as shown in the following letter, was adopted:

October 7, 1921.

R. S. Shaw, Acting President,
Michigan Agricultural College,
East Lansing, Michigan.

Dear Sir:-

At a meeting of the State Board of Agriculture held in June or July, I submitted a letter making certain recommendations for the Department of Agricultural Education. Conditions have changed since that time, hence I submit for your approval and for the approval of the State Board of Agriculture, the following:

The name of the Department to remain or to be changed back to the Department of Agricultural Education.

Changes in
Dept. of
Agr'l. Edu.

Titles.

Walter H. French, Professor of Agricultural Education.
E. Lynn Grover, Associate Professor of Agricultural Education.
B. A. Walpole, Assistant Professor of Agricultural Education.
Josephine Hart, Assistant Professor of Home Economics, Education.
Emma Garrison, Assistant Professor of Home Economics and of
Home Economics Education.
Dean Mary E. Sweeny, Supervisor of Home Economics, Education.

This arrangement covers the Teacher Training Department and the Smith-Hughes Law for both agriculture and home economics and complies with the regulations of the Federal Board of Vocational Education.

Respectfully submitted,
(Signed) W. H. French.

On motion of Mr. Waterbury, Mr. S. T. Flynn was appointed half-time Graduate Assistant in Entomology to succeed Mr. Frank beginning October 1st.

Flynn apptd

On motion of Mr. Doelle, Mr. O. L. Snow was appointed Associate Professor of Physics at a salary of \$3200 per annum beginning January 1st.

O.L.Snow
apptd.

On motion of Mr. Doelle, Dr. G. H. Coons was given leave of absence for the month of January with pay to work with Dr. G. R. Lyman in charge of plant disease survey of the United States Department of Agriculture.

Coons -
leave of
absence

On motion of Mr. Woodman, the matter of the appointment of an Assistant County Agent Leader was laid upon the table for another month.

On motion of Mr. Woodman, Mr. Brody was added to the standing committee on the Extension Division.

Brody made
member of
Ext.com.

On motion of Mr. Waterbury, request was made that the President and each member of the Board, prepare in triplicate and submit to the committee on the Extension Division by November 1st, suggestions in regard to county agent work.

To make
suggestions
in re. Co.
Agt.work.

On motion of Mr. Doelle, the salary of Mr. Cribbs was made \$4000 beginning November 1st.

Cribb's sal-
ary increased

On motion of Mr. Doelle, the following fees for the Department of Music were adopted:

Music fees

Private lessons upon band instruments without credit..\$10 per term
Instruction in violin..... 12.50 per term

On motion of Mr. Doelle and subject to the approval of the Faculty, the recommendation of the committee of Deans that persons twenty-one years of age or over desiring to take work at the College without credit, be permitted to do so with the consent of the head of the department interested and the Dean of the Division, the fee in such cases to be \$1.00 per credit hour plus such

Permission
granted for
work with-
out credit

laboratory fees as may be specified for the course, was approved.

On motion of Mr. Waterbury, the following delegates were authorized to attend the meeting of the Association of Land Grant Colleges at New Orleans November 8th to 10th, with expenses paid:

President elect Friday
Director Shaw
Dean Bissell
Dean Sweeny
Director Baldwin.

Delegates
to attend
meeting of
Land Grant
Colleges

In re. Clk.
for McKibbin

On motion of Mr. Woodman, the request of Mr. McKibbin for the appointment of a clerk was referred to the President for report at the next meeting of the Board.

Miss Savage
letter ref.
to Pres.

On motion of Mr. Waterbury, a communication from Miss Savage, Dean of Women, was referred to the President with power to act.

In re. alum-
ni catalog.

On motion of Mr. Woodman, the matter of the publication of an alumni catalog was laid upon the table.

Pres. reports
conference
with Burgess

President Shaw, who was authorized to confer with Prof. Burgess regarding the business affairs of his office, reported that he had done so and that Mr. Burgess had not complied with the regulations of the institution in regard to his funds.

Burgess's
resignation
effective
Oct. 1st

On motion of Mr. Doelle, the previous action of the Board regarding the resignation of Mr. Burgess, was reconsidered and same was made effective October 1st.

Com. to con-
fer with
Gov. in re.
Constabulary
lands.

On motion of Mr. Doelle, the President was authorized to appoint a committee of three to confer with the Governor in regard to the release of the lands now used by the Constabulary.

The President appointed as such committee, Messrs. Watkins, Waterbury and Doelle.

Apportion-
ment for
Dean of Ap.
Science.

On motion of Mr. Doelle, \$1500 was apportioned to the office of the Dean of Applied Science for the balance of the fiscal year.

President Shaw, to whom was referred the matter of Faculty houses upon the campus, reported as follows:

Pres. reports
on vacating
of campus
houses.

"I have conferred with Professors Barrows, Johnston and Vedder and have expressed to them the desire of the State Board of Agriculture that their residences on the campus be vacated by the end of the present college year, June 30, 1921, so that the buildings may be remodeled for institutional uses before the opening of the next college year.

I myself, am planning to leave the campus as the site now occupied by my house will undoubtedly be required for the location of some large institutional building in the not far distant future.

(Signed) R. S. Shaw."

On motion of Mr. Doelle, the report was approved.

Regarding
claim for
freight on
exhibit.

Mr. Halladay, Commissioner of Agriculture, referred to the Board a letter from Mr. Dickinson, Manager of the State Fair, regarding a claim of the College for freight upon its exhibit.

On motion of Mr. Woodman, this matter was referred to Mr. Waterbury and Mr. Brody.

On motion of Mr. Waterbury, the following resolution was adopted:

RESOLVED, That the College will gladly aid the State Department of Agriculture in its conduct of the State Fair and hereby extends its good offices for that purpose.

College to aid with State Fair

On motion of Mr. Woodman, adjourned.

A. M. Brown
Secretary.

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MEETING OF THE STATE BOARD OF AGRICULTURE
President's Office.

November 16, 1921.

11 o'clock A. M.

Present, President Shaw, Mrs. Stockman, Messrs. Woodman, Waterbury, Watkins, Doelle and Brody.

The minutes of the previous meeting were read and approved.

A representative of the Bell Telephone Company appeared before the Board in reference to the installation of a Bell switch-board at the College.

Bell switch-board matter ref. to com.

On motion of Mr. Doelle, the question of the installation of a Bell switchboard at the College was submitted to a committee of three, of which the President is to be chairman, with power to act.

On motion of Mrs. Stockman, Mr. Roswell G. Carr, and Mr. Clinton V. Ballard were appointed Assistant State County Agent Leaders at the following salaries respectively: Mr. Carr \$4500, of which \$3300 is to be paid by the College and \$1200 by the federal government; Mr. Ballard \$4200, of which \$3000 is to be paid by the College and \$1200 by the federal government, effective November 1st.

Carr & Ballard apptd. Asst. Co. Agt. Leaders.

On motion of Mr. Doelle, it was voted that an executive session of the Board be held between the hours of one and two o'clock P.M. Adjournment was taken for lunch after which the Board reassembled in executive session.

On motion of Mr. Doelle, Mr. Watkins was elected Chairman of the Board of Agriculture. Mr. Watkins then took the chair.

On motion of Mr. Woodman, the resignation of Clifford McKibbin as Alumni Recorder was requested to take effect December 1st.

McKibbin's resignation requested.

Moved and supported that the resignation of Mr. A. M. Brown as Secretary of the State Board of Agriculture and the Michigan Agricultural College be requested, same to take effect December 31st, 1921. Carried.

Secretary Brown's resignation requested.