

MINUTES OF THE
MEETING OF THE STATE BOARD OF AGRICULTURE
October 19, 1928

THE MEETING WAS CALLED TO ORDER AT 2:00

Present: President Shaw, Mrs. Stockman, Messrs. Brody, McColl, McPherson, Watkins, Superintendent Pearce and Secretary Halladay.

Absent: Mr. Gowdy

The minutes of the previous meeting were approved without reading, having been in the hands of the Board members.

RESIGNATIONS

Resignations

1. Resignation of Miss Catherine Weiber, stenographer in the Department of Farm Management, effective September 30, 1928.
2. *Recommendation of the Athletic Council that the contract with Mr. Edliff R. Slaughter, hired as assistant football coach and instructor in Physical Education, be declared void because of his failure to appear for duty as agreed.
3. *Resignation of Mr. W. Sterry Brown, Department of Physical Education, effective, December 31st, 1928.
4. *Resignation of Mrs. Fred Fox, clerk and stenographer in the Botanical Department, effective October 1st.
5. Resignation of Mr. Howard Thompson as Chief Engineer effective September 30th.
6. Resignation of Miss Clara Schmidt as clerk in the office of the Purchasing Agent, effective October 1st.
7. Resignation of Miss Laura Carpenter as clerk in the office of the Purchasing Agent, effective October 15th.

On motion of Mr. McColl, it was voted to accept the above resignations.

APPOINTMENTS

Appointments

1. *Appointment of Mr. H. L. Kohls to half-time graduate assistantship in Farm Crops at a salary of \$800 per year beginning September 1, 1928.
2. *Transfer of R. W. Lipscomb from one-fourth time to one-half time graduate assistantship, effective September 1st, with authorization to use the one-fourth time assistantship fund for the Spragg Memorial Lecture fund.
3. *Continuation of Harold Strickler and Joseph E. Archer as one-half time graduate assistants in the Department of Chemistry for this year.
4. *Continuance of Chas. S. Gibbs and Mr. Earl Coulter as one-half time graduate assistants in the Department of Bacteriology for this current year.
5. *Replacement of Elizabeth Abell Grunder, resigned, by Mr. Stanley Whitlock as one-half time graduate assistant in the Department of Bacteriology.
6. Continuance of Messrs. Fonder, Kapp and Kole, as one-half time graduate assistants in the Soils Department for the current year.
7. Continuance of Messrs. Lamb, Moore and Barnum as one-half time graduate assistants in the Department of Animal Husbandry for the current year.
8. Appointment of Mr. Jewell Jensen as one-half time assistant in the Department of Dairy Husbandry, to fill an existing vacancy.
9. Appointment of Miss Clara Schmidt as clerk in the Creamery Department at a salary of \$1320 effective October 1st.
10. Appointment of Miss Lucille True as clerk in the Purchasing Agent's Office, effective October 1st.

On motion of Mr. Brody, it was voted to approve the above appointments.

11. Appointment of Mr. E. Robert Bear as special instructor in Agricultural Engineering during the months of January, February, 1929 at a salary of \$275 per month.
12. Appointment of Mr. Frank R. Hoercher as instructor of Physical Education, effective November 1, 1928 to continue to June 30, 1929, inclusive at a salary of \$225.00 per month. This appointment in part fills the vacancy left by Mr. Slaughter. The appointment is for eight months at a total salary of \$1800.

*Indicates previous approval by advisory committee of the Board.

13. *Appointment of Hugh E. Wilson as assistant varsity football coach in place of Edliff R. Slaughter, for the season ending Nov. 24, 1928, at a salary of \$1000. One-half of this amount to be paid Nov. 1 and the remainder to be paid at the close of the season. Salary from Athletic Association funds.
 14. *Appointment of Carl F. Schultz as assistant freshman football coach at a salary of \$300 for the season to be paid from Athletic Association funds.
 15. *Appointment of Wilfred Jackson as assistant freshman football coach for the season at a salary of \$270 to be paid from Athletic Association funds.
 16. *Appointment of G. L. Ricks as varsity and freshman wrestling coach from November 15, 1928 to the end of the wrestling season, March 15, 1929, at a salary of \$300 to be paid from the funds of the Athletic Association.
 17. *Appointment of Joseph E. Waffa as fencing instructor and coach for both men and women for the present college year at a salary of \$300 to be paid from Athletic Association funds.
 18. *Appointment of Mr. H. J. Foster as County Agricultural Agent for Newago County to succeed Mr. Stinson, at a salary of \$2500 with the amount of \$1200 to be paid from Federal Lever funds and \$600 from U.S.D.A. funds, effective September 24, 1928.
 19. *Appointment of Mr. Malcolm G. Trout as Assistant Professor of Dairy Manufactures, at a salary of \$3400 effective October 15th.
 20. *Continuation of Mr. A. J. Bell as half-time extension specialist in Agricultural Engineering until January 1, 1929 at a salary of \$225 per month, funds to be equally divided between the Agricultural Engineering Department and Extension funds.
 21. *Appointment of Mr. Ralph Biebesheimer as Extension Specialist at a salary of \$175 per month for the months of October, November, December and January.
 22. *Appointment of Miss Helen Niles as full time stenographer in the Military Department, effective October 1st, at a salary of \$100 per month.
 23. *Request that Mr. Harold Lakin, Research Assistant in the Department of Economics receive, for the months of October, 1928 to June 1929, inclusive, \$950 instead of \$800 payable from Purnell funds for Economics Department.
- On motion of Mr. McPherson, it was voted to approve the above appointments, #11 to be paid out of Agricultural Engineering funds.
24. *Request for the payment of the salary of Professor Grover of the Department of Education from College funds of that Department, Federal Smith Hughes funds being no longer available.
 25. *Appointment of Mrs. Philp, instructor in English at a salary of \$1800, Mrs. Philp's name was not included in the budget when approved.
 26. *Appointment of Miss Nina May as stenographer in the Botanical Department at a salary of \$1200 per year, effective October 1st.
 27. *Appointment of Myla Schram, as stenographer in the Economics Department at a salary of \$95.00 per month beginning October 1st, payable from Purnell funds.
 28. *Appointment of E. W. Powell as instructor in Mathematics at a salary of \$1900 per year, effective September 1st.
 29. Appointment of Mr. E. D. McLean as half-time graduate assistant in the Mechanical Engineering Department to fill a vacancy.
 30. Appointment of Mr. Charles W. Miller as Instructor in Physics at a salary of \$2400, effective September 1, 1928 to replace Mr. J. G. Black, resigned.
 31. Approval of payment of \$35.00 per month, or \$105 for the term to Mr. P. B. Boyer, graduate assistant in the Department of Sociology, for teaching a class of fourteen students taking an Extension course in Principles of Sociology, the class meeting on Tuesday evenings.
 32. Consideration of the absence of Mr. Jasper of the Chemistry Department as leave without pay throughout the present college year.
 33. Appointment of Miss Agnes Harris as stenographer in the Department of Farm Management at a salary of \$1200 per year effective October 22nd.
 34. Adjustment of salary of Professor Marshall who is exchanging with Professor G. W. Brierley of the University of Minnesota.
 35. Employment of Mr. F. E. Fogle in the Department of Agricultural Engineering for the months of September, October and November at \$240 per month.
 36. Re-appointment of Roscoe Smith as graduate assistant in Poultry.
 37. Record appointment of Dean Elizabeth Conrad at a salary of \$3750 and furnished living quarters.
 38. Record appointment of Michael Press, Music Department at a salary of \$3500.

*Indicates previous approval by advisory committee of the Board.

39. Record appointment of Mr. Stevens, also of Music Department at a salary of \$1200.
40. Request of Mr. Press and Mr. Graveure to be paid in ten rather than in twelve installments.
41. *Continuance of Mrs. F. A. Brewer as chaperone at the Women's Building at a salary of \$1200, effective September 1, 1928 for a period of ten months, with room and board for such period of time as her services for the college shall include.
42. *Appointment of Mrs. Gilhoolley as chaperone, Abbot Hall, salary \$900 effective September 1, for a period of ten months.
43. *Continuance of Miss Helen Betz as chaperone in Eldon Hall, salary \$830 effective September 1, 1928 for a period of ten months, with room and board for such period as her services for the college shall include.
44. *Appointment of Mrs. Louise Rehkopf as Assistant Chaperone, Women's Building, salary \$600 effective September 1, 1928 for a period of ten months, replacing Mrs. Woodworth.

On motion of Mr. Brody, it was voted to approve the above items.

TRAVEL AUTHORIZATION

1. *Authorization for Mr. George Taylor's travel with expenses, in taking care of Dairy Judging Team at the Dairy Cattle Congress at Waterloo, Iowa, September 28th to October 4th or 5th.
2. *Authorization for Professor Anthony, G. E. Taylor, P. S. Lucas, A. C. Baltzer and Nevels Pearson to attend the National Dairy Show at Memphis Tennessee, October 30th with expenses.
3. *Authorization for Dr. R. M. Olin to attend the annual American Public Health Association Meeting in Chicago, Illinois, October 14th to 20th, inclusive, with expenses.
4. Authorization for I. F. Huddleson to attend the American Public Health Association Meeting in Chicago, October 15 to 19 with expenses.
5. Authorization for Miss Elizabeth Whittaker to attend, with expenses paid, the annual meeting of the American Dietetics Association to be held in Washington, October 29, 30, and 31.
6. Authorization for Dr. Marie Dye to attend, with expenses paid, the annual American Public Health Association Meeting in Chicago, October 14th to 20th inclusive.
7. Travel authorization with expenses for the following persons, on account of the Land Grant College Association meetings in Washington, D. C. November 20th to 22nd. President R. S. Shaw, Dean G. W. Bissell, Dean J. F. Cox, Director V. R. Gardner, Dean Jean Krueger, Mrs. Campbell, Director Baldwin and Mrs. Stockman and Mr. McPherson representing the Board.
8. Request for authorization for Dr. M. M. McCool and one other member of the Soils Department to attend, with expenses paid, the meeting of the American Society of Agronomy and Soils Association to be held in Washington, D. C. November 22 and 23.
9. Authorization for Professor H. C. Rather to attend the meeting of the American Society of Agronomy at Washington, D. C. November 22 and 23 with expenses paid.

On motion of Mr. McPherson, it was voted that all of these be approved excepting that #8 is for one representative and transportation only, and transportation only for #9.

10. Authorization for Mr. H. C. Moore to attend the National Conference to be held in Chicago, October 31st to November 1st, with expenses paid.

On motion of Mr. McPherson, it was voted to approve the above request.

MISCELLANEOUS MATTERS

1. Request for readjustment of salary of Mr. Fabian at present on leave of absence.

No action.

2. Request for authorization to invest interest accumulation on endowment fund from Mattie W. Baillie estate.

On motion of Mr. McPherson, it was voted to refer the matter to Mrs. Stockman.

3. Request for authorization to invest interest accumulation on endowment fund from Amanda A. Ransom.

On motion of Mr. McPherson, it was voted to ask the Secretary to secure a report from the Treasurer on all trust fund investments.

*Indicates previous approval by advisory committee of the Board.

Travel
Authoriza-
tions.

Readjustment
of Mr. Fabian's
salary.

Request to in-
vest interest
on endowment
fund of Mattie
W. Baillie Est.

Request to in-
vest interest
on endowment
fund from Am-
anda A. Ransom
Secretary to
secure report
on all trust
fund invest-
ments.

Transfer of
\$750 from Ex-
tension to
Eng. Exten.

Letter from
Chas. Hayden
re: Leonard
case.

Request from
Harry Hewett
re: compul-
sory vaccin-
ation rule.

Location of
Potato Ex-
periment Farm

Report on
Horse Show

Request from
Dr. Olin for
rooms for
nurses.

Revolving
fund returned
to gen. fund.

Report on
stenographic
department.

Bill from
Jarvis Eng.
works.

Matters per-
taining to
Union.

Report on
Wilcox Farm.
Legis. Budget
Request.

Report on
telephone
exchange

Report on
Poultry Plant

Request for
funds to pur-
chase fur. &
cur. for Abbot
& W.B.

Don Bremer
placed on
salary payroll

Letter from
Mr. Foster re
State Police
Barracks.

Old Prac. Hse
to be used as
Music Prac.
Addition to
Music budget.

4. Recommendation of R. J. Baldwin to transfer \$750 from Extension State Reserve Fund to Engineering Extension.

On motion of Mr. Brody, it was voted to approve the transfer.

5. Presentation of letter from Charles H. Hayden relating to the Ralph G. Leonard salary.

No action.

6. Presentation of request from Harry Hewett that his daughter be not requested to comply with the compulsory vaccination rule.

No action.

7. Consideration of report of Committee on location of Potato Experiment Farm.

On motion of Mr. McColl, it was voted to refer the matter to a committee composed of Mr. Brody, Mr. Watkins and Mr. McPherson with power to act.

MATTERS FOR BOARD CONSIDERATION FROM OFFICE OF THE SECRETARY

1. Report of Dr. Hutton on Horse Show.

On motion of Mr. Brody, it was voted to receive the report and place it on file.

2. Request from Dr. Olin for rooms for nurses.

On motion of Mr. Watkins, it was voted to increase the salaries of two nurses \$2.50 per week for room rent. (They have given up their rooms at the hospital for use of the hospital.)

3. On motion of Mr. Brody, it was voted that the revolving fund furnished by the College for the use of the horse show last year be returned to the general fund.

4. Report from Mr. Wilkins on stenographic department.

On motion of Mr. Brody, it was voted to receive the report and place it on file and that the Secretary be instructed to make such changes in the purchase of equipment in the Stenographic Department as is necessary and that he have full power to act.

5. Bill from Jarvis Engineering works.

On motion of Mr. McPherson, it was voted to pay the bill and charge it to the contingent fund.

6. Matters pertaining to Union.

On motion of Mr. Brody, it was voted to refer the matter pertaining to the adjustment for service at the Union to Mr. McColl, Secretary Halladay and Mr. Lavers with power to act.

7. Mr. Halladay reported on the Wilcox Farm.

8. Legislative Budget request.

Referred to the Consulting Committee.

9. Report of telephone exchange.

On motion of Mr. McPherson, it was voted to refer the matter to Mr. McColl for report at the next meeting.

10. Report on Poultry Plant.

On motion of Mr. Brody, it was voted to refer the matter to the Building Committee.

11. Request for funds to purchase furniture and curtains for Abbot Hall and Women's Building.

On motion of Mr. McColl, it was voted to allow an amount not exceeding \$600 for the purchase of furniture and curtains for Abbot Hall and Women's Building and that it be charged to the contingent fund.

12. Request to have Don Bremer placed on salary payroll.

On motion of Mr. Brody, it was voted to place Mr. Bremer on the salary payroll at \$2500.

13. Letter from Charles W. Foster regarding State Police Barracks was read.

No action.

14. On motion of Mr. McColl, it was voted that Mr. Richards' request for the use of the Old Practice for the Music Practice House be allowed until the end of the college year and that \$1920 be added to the budget for this term's work, due to the increase in student enrollment; and that \$1000 be added for the year in taking care of extra instruction necessary in Glee Club work and the matter of purchases of equipment be left to Mr. Brody, Mrs. Stockman and Mr. Halladay with power to act.