

MINUTES OF THE MEETING
of the
MICHIGAN STATE UNIVERSITY
BOARD OF TRUSTEES
January 24-25, 1980

President Mackey called the meeting to order in the Lincoln Room, Kellogg Center, at 7:35 p.m., January 24.

Present: Trustees Bruff, Lick, Martin, Radcliffe, Sawyer, and Stack; President Mackey, Provost Winder, Executive Vice President Breslin, Vice Presidents Cantlon, Carr, Dickinson, Stewart, Thompson, Turner, and Wilkinson; Secretary Ballard, Assistant to the President Simon, Faculty Liaison Group, Student Liaison Group.

Absent: Trustee Krolikowski

1. Approval of Proposed Agenda

Trustee Bruff moved approval of the proposed agenda with the following additions and corrections:

- a) Appointment of Athletic Director
- b) Delete items 8 and 9 on p. 1

Seconded by Trustee Radcliffe. Approved by a vote of 6 to 0.

Trustee Bruff moved a roll call vote to permit a closed session under Section 8 of the Open Meetings Act to discuss litigation with the University Attorney. Seconded by Trustee Radcliffe. Approved by a vote of 6 to 0. Voting Yes: Trustees Bruff, Lick, Martin, Radcliffe, Sawyer, and Stack.

2. Approval of November 29-30 Minutes

Motion was made by Trustee Bruff, seconded by Trustee Lick, to approve the minutes of the November 29-30 Board meeting. Unanimously approved.

3. Appointment of Athletic Director

Trustee Bruff moved the appointment of Mr. Douglas W. Weaver as Director of Intercollegiate Athletics, subject to contract, for the period January 22, 1980, through January 21, 1985, with a salary for the first year of \$52,500. Approved by a vote of 6 to 0.

Appointment of
Douglas W.
Weaver as
Director of
Intercollegiate
Athletics

4. Resignation of Trustee Michael J. Smydra

Trustee Bruff read a letter to Governor Milliken from Mr. Michael J. Smydra in which Mr. Smydra announced his resignation from the Board of Trustees effective January 24, 1980.

Resignation of
Trustee Michael
J. Smydra

5. Presentation by Dean Ralph H. Smuckler

President Mackey introduced Dr. Ralph H. Smuckler, Dean of International Studies and Programs. Dean Smuckler's excellent presentation called attention to the several dimensions of the University's international activities including institutional development, educational programs, and research. Since their initiation in 1956, the University's international programs have played a major role in assisting developing nations to establish flourishing domestic institutions of higher education and to apply various types of technology to local economic and social problems. Dean Smuckler predicted that the former patterns of large institutional development projects will be superseded by a series of smaller projects in keeping with a change in United States government philosophy regarding foreign assistance. Accompanying this change will be greater effort on non-country specific programs directed toward seeking solutions to regional problems. In addition, there will be a shift to collegial relationships with the faculty of institutions abroad as contrasted to the tutorial relationships which heretofore have been predominant.

Presentation by
Dean Ralph H.
Smuckler re the
University's
international
activities

Recessed.

During the recess there were meetings of the Board Investment and Lands and Physical Facilities Committees.

The meeting reconvened at 1:15 p.m., January 25, Board Room, Administration Building.

Present: Trustees Bruff, Krolikowski, Lick, Martin, Radcliffe, Sawyer, and Stack; President Mackey, Provost Winder, Executive Vice President Breslin, Vice Presidents Cantlon, Carr, Dickinson, Stewart, Thompson, Turner, and Wilkinson; Secretary Ballard, Assistant to the President Simon, Faculty Liaison Group, Student Liaison Group.

1. Public Comments

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Mr. Dan Jones reported what he believed to be a violation of the University's Anti-Discrimination policies in conjunction with an off-campus event being sponsored by a fraternity.

A. PERSONNEL CHANGESResignations and Terminations

1. Norman A. Brown, Professor and Assistant Director of Extension for 4-H Youth Programs, Extension 4-H - Youth State Staff, effective February 29, 1980, to take position as State Director of Extension in Minnesota.
2. James H. Schoonaert, District Extension Farm Management Agent, Southeast, Agricultural Marketing Field Staff, effective January 28, 1980, optimal employment with industry.
3. Paul H. Risk, Assistant Professor, Park and Recreation Resources, effective January 31, 1980, to accept position as Associate Professor, Pennsylvania State University.
4. Cancellation of appointment of Paul A. Rubin, Visiting Assistant Professor, Management, effective September 1, 1979.
5. Norman L. Dietrich, Assistant Professor, Urban Planning and Landscape Architecture, effective December 31, 1980, to enter private practice.
6. Jane L. Crouner, Librarian I, Libraries, effective January 31, 1980, to accept position with the State of Michigan.
7. Suzann M. Jude, Specialist, University Archives and Historical Collections, effective December 31, 1979, pregnancy, wishes to stay home and raise child.

Leaves--Sabbatical

1. Donald R. Christenson, Professor, Crop and Soil Sciences, with full pay, from June 15, 1980, through September 15, 1980, to study in Montana and Idaho.
2. Dennis R. Heldman, Professor, Agricultural Engineering; and Food Science and Human Nutrition, with full pay, from January 1, 1980, through June 30, 1980, to study at the University of California at Davis.
3. Eugene F. Gray, Associate Professor, Romance and Classical Languages, with full pay, from September 1, 1980, through December 31, 1980, to study in East Lansing and Ann Arbor.
4. Gretel G. Rutledge, Associate Professor, Theatre, with half pay, from September 1, 1980, through August 31, 1981, to study.
5. Daniel S. Hamermesh, Professor, Economics, with half pay, from September 1, 1980, through August 31, 1981, to study in Cambridge, Massachusetts.
6. Eldon R. Nonnamaker, Professor, Administration and Higher Education, with full pay, from March 15, 1980, through September 15, 1980, to study.
7. Dixie L. Durr, Associate Professor, Health, Physical Education and Recreation; Associate Adjunct Professor, Justin Morrill Inter-College Programs, with half pay, from September 1, 1980, through August 31, 1981, to study at New York University.
8. Casmer F. Heilman, Professor, Secondary Education and Curriculum, with full pay, from June 15, 1980, through December 14, 1980, to study and write.
9. Michael J. Harrison, Professor, Physics; Dean, Lyman Briggs College, with half pay, from September 1, 1980, through August 31, 1981, to study and research in Santa Barbara, California, and Oxford, England.
10. Julian R. Brandou, Professor, Science and Mathematics Teaching Center, and Secondary Education and Curriculum; Assistant Dean, Lifelong Education Programs, with full pay, from May 15, 1980, through August 15, 1980, to study and travel in Indonesia, Philippines, Australia, Egypt, England, and the Ontario Institute for the Study of Education, Toronto, Canada.
11. Donald G. Farnum, Professor, Chemistry, with full pay, from April 1, 1981, through June 30, 1981, to study at Michigan State University.
12. Dan O. Riska, Associate Professor, Physics, with half pay, from September 1, 1980, through August 31, 1981, to research at Institute of Physics, Outo Kumpu Corporation, Espoo, Finland.
13. Raoul D. LePage, Professor, Statistics and Probability, with half pay, from January 1, 1980, through June 30, 1980, to study at Stanford University and other universities.

Resignations
and
Terminations

Sabbatical
Leaves

A. PERSONNEL CHANGES, cont.

January 24-25, 1980

Leaves--Sabbatical, cont.Sabbatical
Leaves, cont.

14. Connie P. Shapiro, Associate Professor, Statistics and Probability, with half pay, from September 1, 1980, through August 31, 1981, to study at the University of Wisconsin, Madison, Wisconsin.
15. Celia B. Guro, Associate Professor, Community Health Science; Assistant to the Dean, College of Osteopathic Medicine, with full pay, from February 1, 1980, through July 31, 1980, to research in East Lansing.
16. John T. Hinnant, Assistant Professor, Anthropology; and African Studies Center, with half pay, from September 1, 1980, through August 31, 1981, to study in East Lansing and Manchester, England.
17. Arthur J. Rubel, Professor, Anthropology, with half pay, from April 1, 1980, through March 31, 1981, to study and travel in Mexico City and Oxaca, Mexico.
18. James Wagman, Professor, Social Science, with half pay, from September 1, 1980, through August 31, 1981, to study in East Lansing; with possible brief research trips to Glassboro State College and Princeton University, New Jersey; and London, England.
19. Alec R. Gilpin, Professor, Humanities, with full pay, from January 1, 1981, through April 30, 1981, to study and travel in the United States.
20. Edward W. Natharius, Professor, Humanities, with full pay, from May 1, 1980, through August 31, 1980, to study, travel, and prepare manuscript in East Lansing and Ann Arbor, Michigan; Washington, D.C.; and New York, New York.
21. Thomas W. Tenbrunsel, Associate Professor, Urban and Metropolitan Studies, with full pay, from September 1, 1980, through February 28, 1981, to study in Ann Arbor, Michigan, and Washington, D.C.
22. Herbert W. Cox, Professor, Microbiology and Public Health, with full pay, from January 1, 1980, through March 31, 1980, to study in The Netherlands, West Germany, India, Sri Lanka, Thailand, and Australia; with full pay, from January 1, 1981, through March 31, 1981, to study in Gorgas Memorial Laboratory, Republic of Panama, Central America.
23. Stuart D. Sleight, Professor, Pathology, with full pay, from March 15, 1980, through September 14, 1980, to study and travel in Research Triangle Park, North Carolina, and East Lansing.
24. Glenn L. Waxler, Professor, Pathology, with full pay, from June 15, 1980, through December 14, 1980, to study in England.

Leaves--MedicalMedical
Leaves

1. Emil L. Fimbinger, County Extension Director, Cheboygan County, with full pay, from September 11, 1979, through November 16, 1979.
2. Joseph T. Ruppe, County Extension Director, Gogebic County, with full pay, from December 1, 1979, through December 31, 1979.
3. Dorothy R. McDonald, Assistant Professor, American Thought and Language, with full pay, from November 1, 1979, through December 31, 1979.
4. Alexander R. Butler, Professor, Humanities, with full pay, from October 24, 1979, through October 31, 1979.

Leaves--OtherOther
Leaves

1. Merrily S. Lacasse, Extension Home Economist, Roscommon and Crawford Counties, with full pay, from March 24, 1980, through June 6, 1980, to study at Michigan State University.
2. Howard J. Doss, Specialist, Agricultural Engineering, with half pay, from October 1, 1980, through September 30, 1981, to study at Michigan State University.
3. Fred C. Elliott, Professor, Crop and Soil Sciences, without pay, from December 1, 1979, through December 31, 1979, to promote industry research program at North Central and West coast areas of the United States.
4. A. Earl Erickson, Professor, Crop and Soil Sciences, without pay, from January 1, 1980, through March 31, 1980, to teach and help with research program at University of Peradeniya, Sri Lanka.

A. PERSONNEL CHANGES, cont.

January 24-25, 1980

Leaves--Other, cont.

5. Kenneth E. Stevenson, Associate Professor, Food Science and Human Nutrition, without pay, from December 15, 1979, through December 15, 1980, for professional improvement.
6. Lewis W. Moncrief, Professor, Park and Recreation Resources; and Resource Development, without pay, from October 1, 1979, through September 30, 1980, under IPA contract with U. S. Forest Service at Clemson University, Clemson, South Carolina.
7. Arthur Sherbo, Professor, English, without pay, from May 1, 1980, through August 31, 1980, to study in Cambridge and London.
8. Harlan F. Jennings, Assistant Professor, Music, without pay, from May 1, 1980, through August 31, 1980, to study and travel in St. Louis, Columbia, and Kansas City, Missouri; and Lincoln and Omaha, Nebraska.
9. Peter M. Gladhart, Assistant Professor, Family Ecology; and Resource Development, without pay, from January 1, 1980, through March 31, 1980, to study in Ecuador.
10. Linda J. Nelson, Professor, Family Ecology, without pay, from January 26, 1980, through February 17, 1980, consultantship with FAO in Rome, Italy.
11. James E. Bath, Chairman and Professor, Entomology, with full pay, from October 1, 1979, through January 31, 1980, to study and work at USDA, Washington, D.C. and Michigan State University.
12. Andrew M. Barclay, Professor, Psychology, without pay, from January 1, 1980, through December 31, 1980, to study in Phoenix, Arizona and Santa Fe, New Mexico.
13. Henry C. Smith, Professor, Psychology, without pay, from May 1, 1980, through August 31, 1980, to study in West Tisbury, Massachusetts.
14. Stephen L. Yelon, Professor, Counseling, Personnel Services, and Educational Psychology; Assistant Director, Learning and Evaluation Services, without pay, from March 1, 1980, through August 31, 1980, to study and write at the Southwest Regional Laboratory for Educational Research and Development, Los Alamitos, California.

Transfers and Changes in Assignment

1. Approved a change for John G. Evert, Extension 4-H Youth Agent, from Montcalm, Ionia, and Barry Counties, at a salary of \$16,570 per year, to Mason, Lake, and Manistee Counties, at a salary of \$18,570 per year on an AN basis, effective January 1, 1980.
2. Approved a change for Harold R. Ferris, County Extension Director, from Muskegon County, at a salary of \$26,559 per year, to Saginaw County, at a salary of \$30,000 per year on an AN basis, effective January 1, 1980.
3. Approved a change for Allen P. Krizek from Extension Horticultural Agent, Macomb County, at a salary of \$18,194 per year, to a County Extension Director, Eaton County, at a salary of \$20,000 per year on an AN basis, effective February 1, 1980.
4. Approved a change for Joseph A. Lessard from Extension 4-H Youth Agent, Mecosta, Missaukee, and Osceola Counties, at a salary of \$18,964 per year, to a County Extension Director, Shiawassee County, at a salary of \$22,500 per year on an AN basis, effective January 1, 1980.
5. Approved a change for Roberta M. Rodgers, County Extension Home Economist, Ionia County, from 100% time to 75% time, effective January 1, 1980.
6. Approved a change for Philip A. Seitz from Extension Agricultural Agent, Saginaw County, at a salary of \$22,058 per year, to a County Extension Director, Iron County, at a salary of \$23,058 per year on an AN basis, effective February 1, 1980.
7. Approved the discontinuation of assignment to the Institute of Agricultural Technology for Delbert L. Mokma, Assistant Professor, Crop and Soil Sciences, effective September 1, 1979.
8. Approved a change in assignment for Dennis R. Heldman, Professor, from Agricultural Engineering, and the Institute of Agricultural Technology, to Agricultural Engineering, and Food Science and Human Nutrition, effective October 1, 1979.

Other
LeavesTransfers and
Changes in
Assignment

John G. Evert

Harold R.
FerrisAllen P.
KrizekJoseph A.
LessardRoberta M.
RodgersPhilip A.
SeitzDelbert L.
MokmaDennis R.
Heldman

A. PERSONNEL CHANGES, cont.

January 24-25, 1980

Transfers and Changes in Assignment, cont.

9. Approved a change in terms of leave of absence for Lewis W. Moncrief, Professor, Park and Recreation Resources, and Resource Development, from without pay, effective October 1, 1979, through September 30, 1980, to full pay, effective October 1, 1979, through September 30, 1980.
10. Approved the cancellation of sabbatical leave of absence for Philip A. Cusick, Professor, Administration and Higher Education, without pay, effective April 1, 1980, through August 31, 1980.
11. Approved a change in terms of sabbatical leave dates for George W. Bird, Professor, Entomology, and Botany and Plant Pathology, from December 1, 1979, through November 30, 1980, to March 1, 1980, through February 28, 1981.
12. Approved an additional assignment for Thomas W. Porter, Professor, Zoology, to the Kellogg Biological Station, effective January 1, 1980.
13. Approved an additional assignment for John M. Costantino, Assistant Professor, Osteopathic Medicine, to Medicine, effective January 1, 1980.
14. Approved a change in sabbatical leave dates for Nancy Pogel, Associate Professor, American Thought and Language, from April 1, 1980, through June 30, 1980, to April 1, 1981, through June 30, 1981.
15. Approved a change for Gerald A. Peters from Assistant Director Applications and Maintenance Programming A16, Data Processing, at a salary of \$32,049 per year, to Acting Director A18, Data Processing, at a salary of \$33,550 per year on an AN basis, effective December 7, 1979.
16. Approved a change for Terry Braverman from Assistant Director Development Projects A13, MSU Development Fund, at a salary of \$22,924 per year to Senior Development Officer A15, MSU Development Fund, at a salary of \$25,000 per year on an AN basis, effective December 1, 1979.

Transfers and
Changes in
Assignment,
cont.Lewis W.
MoncriefPhilip A.
Cusick

George W. Bird

Thomas W.
PorterJohn M.
Costantino

Nancy Pogel

Gerald A.
PetersTerry
BravermanPromotion

1. Change of title from Instructor to Assistant Professor for David A. T. Burton, Economics, effective December 1, 1979.

Promotion

Salary Changes

1. Increase in salary for Ronald L. Dingerson, Extension Agricultural Agent, Barry County, to \$17,917 per year on an AN basis, effective December 1, 1979.
2. Increase in salary for Susan B. Lambrecht, County Extension Director, Iosco County, to \$24,425 per year on an AN basis, effective December 1, 1979.
3. Increase in salary for Fred J. Peabody, Professor Extension; Associate Director, Administration, Extension Administration, to \$40,000 per year on an AN basis, effective October 1, 1979.
4. Increase in salary for George W. Robb, Extension Dairy Livestock Agent, St. Clair and Macomb Counties, to \$16,394 per year on an AN basis, effective January 1, 1980.
5. Increase in salary for Dwight F. Kampe, Specialist, Agricultural Engineering; Institute of Agricultural Technology, to \$25,410 per year on an AN basis, effective October 1, 1979.
6. Increase in salary for M. Suzanne Sontag, Associate Professor, Human Environment and Design, to \$25,200 per year on an AN basis, effective October 1, 1979.
7. Increase in salary for James L. Dye, Professor, Chemistry, to \$42,000 per year on an AY basis, effective January 1, 1980.
8. Increase in salary for Walter Benenson, Professor, Physics; MSU-NSF Heavy Ion Laboratory, to \$36,750 per year on an AN basis, effective October 1, 1979.
9. Increase in salary for Brian Jeltema, Specialist, MSU-NSF Heavy Ion Laboratory, to \$22,000 per year on an AN basis, effective January 1, 1980.
10. Increase in salary for Donald E. Lawton, Specialist, MSU-NSF Heavy Ion Laboratory, to \$23,000 per year on an AN basis, effective January 1, 1980.
11. Increase in salary for Merrit Mallory, Specialist, MSU-NSF Heavy Ion Laboratory, to \$33,500 per year on an AN basis, effective January 1, 1980.

Salary
Changes

A. PERSONNEL CHANGES, cont.

January 24-25, 1980

Appointments

Appointments

1. Natalie A. Bement, Extension Agricultural Agent, Lapeer County, at a salary of \$12,500 per year on an AN basis, effective January 1, 1980. Subject to the Cooperative Extension Service Continuing Employment System.
2. Leslie A. Brook, County Extension Energy Agent, Genesee County, at a salary of \$14,511 per year on an AN basis, effective January 1, 1980. Subject to Cooperative Extension Service Continuing Employment System; retroactive to original appointment date of February 1, 1978.
3. Lynn M. Fiegel, Extension 4-H Youth Agent, St. Joseph and Kalamazoo Counties, at a salary of \$14,750 per year on an AN basis, effective January 1, 1980. Subject to Cooperative Extension Service Continuing Employment System.
4. Stanley D. Kiesling, County Extension 4-H Youth Agent, Shiawassee County, at a salary of \$13,600 per year on an AN basis, effective January 1, 1980. Subject to Cooperative Extension Service Continuing Employment System.
5. Betty A. Shelby, County Extension Home Economist, Kent County, at a salary of \$13,500 per year on an AN basis, effective January 1, 1980. Subject to Cooperative Extension Service Continuing Employment System.
6. David A. Reicosky, Assistant Professor, Crop and Soil Sciences, in the tenure system, at a salary of \$25,000 per year on an AN basis, effective January 1, 1980.
7. William W. Taylor, Assistant Professor, Fisheries and Wildlife, in the tenure system, at a salary of \$22,500 per year on an AN basis, effective February 1, 1980.
8. JoEllen F. Cumpata, Specialist, Audiology and Speech Sciences, and Dean's Office, Communication Arts and Sciences, in the job security system, at a salary of \$14,000 per year on an AN basis, effective February 1, 1980.
9. Satoru Miyazaki, Specialist, Pesticide Research Center, in the job security system, at a salary of \$18,540 per year on an AN basis, effective July 1, 1979.
10. Elizabeth S. Yamashita, Professor and Chairman, Journalism, with tenure,^{*} at a salary of \$41,500 per year on an AN basis, effective July 1, 1980. *exception to citizenship policy,

On motion by Trustee Sawyer, seconded by Trustee Lick, it was unanimously voted to approve the Resignations and Terminations, Leaves, Transfers and Changes in Assignment, Promotion, Salary Changes, and Appointments.

Personnel
RecommendationsPersonnel Recommendations

It is recommended that positions be established as follows:

1. For Packaging
 - a. Clerk-Typist I C04
 - b. Clerk-Typist III C06
2. Secretary I C05 for Chemical Engineering
3. Accounting Clerk II C06 for Nursing
4. Office Assistant I C06 for Dean's Office, College of Osteopathic Medicine
5. Library Clerk/Branch C08 for Urban Planning and Landscape Architecture
6. Senior Supervisor Service A13 for Physical Plant
7. For Vice President for University Development
 - a. Secretary II C07
 - b. Office Assistant II C08
8. Service Officer for Protective Services-Public Safety

Reclassifications are recommended as follows:

1. For Vice President for University Development
 - a. Assistant Director Development Projects A13 to Senior Development Officer A15
 - b. Assistant Director Development Projects A13 to Senior Development Officer A15 (vacant position)

The following new appointments are recommended:

1. Mr. Richard L. Dickenson, Senior Accelerator Physicist/Engineer A15, MSU-NSF Heavy Ion Laboratory, at a salary of \$28,000 per year, effective December 3, 1979
2. Mr. James R. Schwartz, Engineer IV A15, Physical Plant, at a salary of \$27,000 per year, effective December 5, 1979

Unanimously approved. Motion by Trustee Sawyer, seconded by Trustee Lick.

B. GIFTS AND GRANTS

January 24-25, 1980

Gifts &
Grants

Gifts and Grants totaling \$17,926,795 were unanimously approved on motion by Trustee Martin, seconded by Trustee Radcliffe. A list of the gifts and grants accepted is filed in the Secretary's office.

Special Grant ItemsNational Superconducting Cyclotron Laboratory

The above total includes items 329 and 330, and are on file as indicated above.

It is further recommended that the name of the laboratory be changed from the "MSU-NSF Heavy Ion Laboratory" to the "National Superconducting Cyclotron Laboratory" as agreed upon by the granting agency and University personnel.

MSU-NSF Heavy
Ion Laboratory
name change
approved

RESOLVED that the above recommendations be approved.

Unanimously approved. Motion by Trustee Bruff, seconded by Trustee Sawyer.

C. BIDS AND CONTRACT AWARDSBids and
Contract
Awards1. Installation of Data Processing Equipment

With the adoption of the 1979-80 budget, provisions were made for an upgrading of the computer equipment utilized by the Data Processing Department and an IBM 370/168 will be installed on or before May 1, 1980. Several alterations to the mechanical and electrical systems must be made prerequisite to this installation and formal bids will be received for this purpose in February 1980.

Installation
of Data
Processing
Equipment

In order to meet the May 1, 1980, installation schedule, it will be necessary to award contracts immediately upon receipt and analysis of the bid responses. This is to request that the Administration be authorized by the Board of Trustees to accept proposals and award the necessary contracts prior to formal Board acceptance. After a preliminary design review, the Physical Plant Division has estimated the cost of the required plant modifications to be approximately \$120,000.

RESOLVED that the Administration be authorized to accept proposals and award contracts with a reporting to be made at the subsequent Board meeting.

Unanimously approved. Motion by Trustee Lick, seconded by Trustee Martin.

2. Administration Building Water ChillersReplacement of
Water Chillers -
Administration
Building

The following bids were received on January 8, 1980, for the replacement of water chillers - Administration Building. This project provides for the replacement of two existing, inoperative, steam absorption water chillers.

<u>Contractor</u>	<u>Base Bid</u>
Dard Incorporated	\$38,973
Shaw-Winkler, Inc.	39,775
J. J. Medrea Construction Pipe Company, Inc.	39,950
John E. Green Plumbing & Heating Co., Inc.	40,450
D. E. Welch Plumbing & Heating	43,000
Caltrider Plumbing & Heating, Inc.	48,000

It is recommended that a contract be awarded in the amount of \$38,973 to Dard Incorporated of Lansing, Michigan, and that the following project budget be established:

Contract - Dard Incorporated	\$38,973
Contingencies	9,427
Design, Coordination and Inspection	3,600
Total Expected Expenditures	\$52,000

Funds for this project are available in Account No. 11-8745, Special - Replace Arkla Air Conditioner.

RESOLVED that the above contract be awarded and project budget be established as recommended.

Unanimously approved. Motion by Trustee Sawyer, seconded by Trustee Lick.

Conversion of the Berman-Augenstein Student Loan Fund approved

Performing Arts Center Construction Loan

Dept. of Counseling, Personnel Services, and Educational Psychology name change approved

Administrative Reorganization

Kenneth W. Thompson title changed to Vice Pres. for Finance & Operations & Treasurer
Roger E. Wilkinson title changed to Assoc. Vice Pres. for Bus. & Finance
Jack Breslin title changed to Vice Pres. for Administration & Public Affairs
Leland W. Carr, Jr. title changed to General Counsel

D. OTHER ITEMS FOR ACTION

January 24-25, 1980

1. Berman-Augenstein Student Loan Fund

The Berman-Augenstein Student Loan Fund was accepted by the Board of Trustees in June of 1973. This fund was established at that time to provide loans for students with junior status or above enrolled in the Schools of Journalism or Radio-Television.

The donors (Central Michigan Chapter of the Society of Professional Journalists/ Sigma Delta Chi) have now requested that this loan fund be converted to a scholarship fund. The College of Communication Arts and Sciences, the Office of Financial Aids, and the Office of the Provost concur with this request.

It is recommended that the Berman-Augenstein Student Loan Fund be converted from a loan fund to a scholarship fund.

RESOLVED that the above recommendation be approved.

Unanimously approved. Motion by Trustee Bruff, seconded by Trustee Lick.

2. Performing Arts Center Construction Loan

It is recommended that the Board of Trustees approve the resolution and documents prepared by the law firm of Dickinson, Wright, McKean, Cudlip & Moon relating to the construction loan for the Performing Arts Center. The summary statement highlights the details of this transaction.

RESOLVED that the above recommendation be approved.

Unanimously approved. Motion by Trustee Sawyer, seconded by Trustee Lick.

3. Name Change for the Department of Counseling, Personnel Services, and Educational Psychology

The Department of Counseling, Personnel Services, and Educational Psychology has requested that the name of the department be changed to the Department of Counseling and Educational Psychology. The deletion of the designation Personnel Services is requested because programs in personnel services, other than counseling, are no longer offered in the department. Programs in the area of personnel services are now offered through the Department of Administration and Higher Education.

RESOLVED that the name of the Department of Counseling, Personnel Services, and Educational Psychology be changed to Department of Counseling and Educational Psychology effective July 1, 1980.

Unanimously approved. Motion by Trustee Radcliffe, seconded by Trustee Sawyer.

4. Administrative Reorganization

Recommendations concerning administrative reorganization have been distributed to the Trustees. Implementation of these recommendations requires the following actions:

A. Approval of appropriate title changes effective February 1 as follows:

<u>Name</u>	<u>Present Title</u>	<u>New Title</u>
Kenneth W. Thompson	Vice President for Operations	Vice President for Finance and Operations and Treasurer
Roger E. Wilkinson	Vice President for Business and Finance and Treasurer	Associate Vice President for Business and Finance
Jack Breslin	Executive Vice President	Vice President for Administration and Public Affairs
Leland W. Carr, Jr.	Vice President for Legal Affairs	General Counsel

B. Amend Articles 4 and 11 of the Board's Bylaws to reflect the above changes and accommodate the revised signatory conditions generated thereby (strikeovers indicate deletions; all capitals indicate new material):

4. Administrative Reorganization, cont.ARTICLE 4 Officers and Organization of the BoardAmendment of
Article 4 of
Board Bylaws

Provost of the University. The Provost of the University shall be appointed by the Board upon the recommendation of the President, shall serve at the pleasure of the Board, and shall give bond satisfactory to said Board to secure the faithful performance of the duties of the office. Subject to the President and the Board, the Provost:

Shall be the principal academic officer of the University and administer the various colleges, special units and academic support facilities.

Shall be responsible for assembling and administering the academic budget.

Shall be responsible for faculty personnel administration including procedures for faculty appointments and terminations, salaries and promotions, working conditions, and tenure.

Shall be responsible, with advice from the faculty, for development of new academic programs and for keeping existing programs updated and in conformity with University educational policies.

Shall be responsible for insuring that administrative procedures preserve academic freedom and insure academic responsibility.

Shall be responsible for supervising procedures and policies related to the admission of students, and liaison with high schools and community colleges.

Shall be responsible for supervising the registration process and for the orientation of new students, *including initial arrangements for financial aids, where necessary.*

Shall be responsible for administering academic facilities and support units such as Libraries, Computer Laboratory, Instructional Development and Telecommunication Services, and the Museum.

Shall be responsible for Institutional Research and initiating development of a management information system.

Shall be responsible for liaison with the State Department of Education.

Revise the section Executive Vice President of the University as follows:

~~Executive Vice President of the University.~~ VICE PRESIDENT FOR ADMINISTRATION AND PUBLIC AFFAIRS. The ~~Executive Vice President of the University~~ VICE PRESIDENT FOR ADMINISTRATION AND PUBLIC AFFAIRS shall be appointed by the Board upon the recommendation of the President, shall serve at the pleasure of the Board, and shall give bond satisfactory to said Board to secure the faithful performance of the duties of the office. Subject to the President and the Board, the ~~Executive Vice President~~ VICE PRESIDENT FOR ADMINISTRATION AND PUBLIC AFFAIRS:

Shall be the principal liaison officer and official contact between the University or any of its component parts and the State Legislature for all presentations made to the Legislature, or to any individual legislator on behalf of any projects of the University. All presentations on behalf of such projects shall be cleared with the ~~Executive Vice President~~ VICE PRESIDENT FOR ADMINISTRATION AND PUBLIC AFFAIRS prior to their presentation.

Shall be responsible for the administration of personnel and employee relations policies and procedures related to the clerical, technical, administrative and professional personnel who are not Board appointed. For these personnel the ~~Executive Vice President~~ VICE PRESIDENT FOR ADMINISTRATION AND PUBLIC AFFAIRS shall administer such rules, regulations, and procedures pertaining to the classification, evaluation, employment, absences, leaves, vacations, promotions, and terminations of employment which may be established from time to time by the Board of Trustees.

Shall be representative of the University in its relations with labor unions organized among its nonacademic employees.

Shall perform such other duties as may be required ~~of the Executive Vice President~~ by the President and the Board of Trustees.

4. Administrative Reorganization, cont.ARTICLE 4 Officers and Organization of the Board, cont.

Revise the section The Vice President for Business and Finance and Treasurer as follows:

The Vice President for ~~Business and~~ Finance AND OPERATIONS and Treasurer shall be appointed by the Board upon the recommendation of the President of the University. Subject to the President and the Board of Trustees, the Vice President and Treasurer:

Shall be responsible for the collection and custody of, and accounting for all moneys due the University.

Shall pay all obligations of the University in accordance with budgets, contracts, grants, and policies established by the Board of Trustees.

Shall exercise general control over the regular accounting service through the controller who may refuse expenditures not authorized by such budget rules as the Board may adopt, as well as expenditures that would incur an overdraft in any fund or item in the annual budget or in special projects.

Shall have supervision over and custody of all deeds, contracts, agreements, trust indentures, etc., of which the University is a part.

Shall be a University officer authorized to sign formal applications for grants of funds for research, extension, or other University purposes as directed by the Board.

Shall have general administrative supervision over the Physical Plant Division, Housing and Food Services, and General University Services departments.

Shall continuously monitor and review the actions of the investment manager and the status of the University's investment portfolio.

Shall prepare an annual financial report at the close of each fiscal year and such other interim reports as the President and the Board may request.

May act to execute contracts on behalf of the Board of Trustees as authorized by the Trustees.

Shall give bond satisfactory to the Board for the faithful performance of ~~his~~ THE duties OF THE OFFICE.

Shall perform such other duties as may be required by the President and the Board of Trustees.

Revise the section University Attorney and Legal Counsel as follows:

~~University Attorney and Legal~~ GENERAL Counsel. The ~~University Attorney~~ GENERAL COUNSEL and Associate ~~Attorneys~~ GENERAL COUNSEL shall be appointed upon the recommendation of the President and approval of the Board. The ~~University Attorney~~ GENERAL COUNSEL shall attend meetings of the Board and render such professional services as are required by it and the officers of the University. The ~~University Attorney~~ GENERAL COUNSEL shall have authority to execute all legal documents including those required for purposes of litigation and/or court proceedings.

ARTICLE 11 Property and Facilities

Contracts. The President AND OFFICERS DESIGNATED BY THE PRESIDENT/~~Secretary, and Treasurer~~ are authorized to execute contracts on behalf of the Board of Trustees. ~~In the absence of unavailability of two of the officers of the University, the University Attorney, plus one of the named officers is authorized to execute contracts on behalf of the Board of Trustees.~~

D. OTHER ITEMS FOR ACTION, cont.

January 24-25, 1980

Other Items
for Action,
cont.4. Administrative Reorganization, cont.

- C. Approval of the following resolution is necessary in order to establish the appropriate banking relationships under the new administrative organization:

Amendment of
Article 11 of
Board Bylaws,
cont.

It is hereby authorized that effective February 1, 1980, the Vice President for Finance and Operations and Treasurer is empowered to establish and maintain bank accounts as necessary for the orderly conduct of the University's business. The authorized signatories are Kenneth W. Thompson, Vice President for Finance and Operations and Treasurer (both actual and facsimile signature); Roger E. Wilkinson, Associate Vice President for Business and Finance (actual signature only); and Stephen H. Terry, Assistant Vice President for Finance (actual signature only).

This action supersedes all prior Board actions relating to authorized bank signatories.

RESOLVED that the proposed title changes, amendments to the Board's Bylaws and bank signatory authorization be approved as recommended.

Unanimously approved. Motion by Trustee Sawyer, seconded by Trustee Bruff.

5. Local 547 Contract Agreement

A tentative three-year agreement has been reached with Local 547 of the International Union of Operating Engineers. A summary of the proposed agreement was included with the agenda. The Administration recommends its approval.

Local 547
Contract
Agreement

RESOLVED that the three-year contract, effective December 16, 1979, with Local 547, International Union of Operating Engineers be approved as recommended.

Approved by a vote of 6 to 0 on motion by Trustee Bruff, seconded by Trustee Martin. Trustee Radcliffe was not in the room at the time the vote was taken.

E. REPORTS TO THE BOARDReports to
the Board1. President's ReportPresident's
Report

President Mackey reported that the winter term enrollment of 42,710 is the second highest in the University's history; some 300 students short of the all-time record. He noted that the winter term enrollment pattern continued the previous term's pattern of increases in the Colleges of Business, Communication Arts and Sciences, Engineering, and Natural Science.

Enrollment

Dr. Mackey also commented that the Governor's 1980-81 budget recommendations contemplate larger increases than had earlier been indicated. The Governor's recommendations also depart from earlier signals in that they make some effort to recognize institutional role and mission and are not straight across-the-board adjustments for all institutions.

Budget

2. Board Committee ReportsBoard Committee
Reportsa. Investment CommitteeInvestment
Committee

On behalf of the Investment Committee, Trustee Krolikowski reported that the Committee reviewed letters from Scudder, Stevens & Clark outlining investment transactions taken since the October meeting of the Board of Trustees. Also reviewed was the Investment Performance Report for the quarter ended September 30, 1979.

The Committee heard a presentation from representatives of Detroit Bank & Trust regarding their management of the Fee trusts and discussed a recommendation from the bank that full discretionary authority be granted to them in the management of these assets. Currently, the Board is required to approve sales in two of the three trusts. The Committee voted to recommend to the Board that full discretionary authority be granted subject to the requirement that all investment transactions be reported to the Investment Committee on an after-the-fact basis at the next meeting of the Committee following the transaction.

Full discre-
tionary
authority
granted for the
management of
the Fee trusts
to Detroit Bank
& Trust approved

Trustee Krolikowski moved approval of the report, seconded by Trustee Sawyer. Approved on a vote of 6 to 0. Trustee Radcliffe was not in the room at the time the vote was taken.

Board Committee
Reports, cont.

Investment
Committee, cont.

Lands and
Physical
Facilities
Committee

Trustees'
Expenses

E. REPORTS TO THE BOARD, cont.

January 24-25, 1980

2. Board Committee Reports, cont.

a. Investment Committee, cont.

Trustee Krolikowski also reported successful implementation of the Board's decision to divest itself of stocks of firms doing business in South Africa. He reported that this series of transactions had resulted in substantial economic gains in contrast to earlier predictions of negative financial consequences to the University.

b. Lands and Physical Facilities Committee

Trustee Krolikowski reported that the Land and Physical Facilities Committee considered but made no final decision on a request by the Reef Petroleum Company for the necessary easement and right-of-way agreements to establish a processing station and market the gas from our well in Avon Township, Oakland County.

He also reported that the Committee had voted to direct the Administration to list the 385 acres of land in the Sara Van Hoosen Jones property with Weir, Manuel, Snyder and Ranke for a twelve-month period at \$9,000 per acre. Prior to the listing, we should give the two developers which had previously expressed interest in the property thirty days to make an offer. A report was received concerning preliminary negotiations on a possible gift of property on the AuSable River.

The Committee also recommended cooperation with the Tri-County Planning Commission in a study to determine automobile origin and destination patterns.

Trustee Bruff moved approval of the Committee report. Seconded by Trustee Sawyer. Approved 5 to 1 with Trustee Krolikowski voting No. Trustee Radcliffe was not in the room at the time the vote was taken.

Trustee Krolikowski moved that in the Board's closed session, as previously voted, consideration also be given to a lease as authorized under Section 8 of the Open Meetings Act. Seconded by Trustee Bruff. Approved. Voting Yes: Trustees Bruff, Lick, Martin, Sawyer, and Stack. (A copy of the minutes is filed in the Executive Session Minutes book in the Secretary's Office.)

3. Trustees' Expenses

Expenses paid from the Board Members' expense account in November totaled \$3,021.55 distributed as follows:

	<u>Bruff</u>	<u>Krolikowski</u>	<u>Lick</u>	<u>Martin</u>	<u>Radcliffe</u>	<u>Sawyer</u>	<u>Smydra</u>	<u>Stack</u>
Long Distance Telephone Charges	\$59.27	\$23.02	\$ 45.77	\$ --	\$ 28.58	\$ 16.37	\$ 69.45	\$ 46.15
Travel	--	--	434.50	80.51	118.57	349.56	65.90	--
Lodging and Subsistence	39.40	51.56	153.72	--	.60	184.11	42.48	128.82
University Guests	--	--	--	--	--	--	(199.33)	--
Publications	--	--	--	--	33.36	--	--	--
Postage	--	--	--	--	--	--	7.20	--
Supplies	--	--	--	--	21.62	--	13.03	--
National AGB Meeting	--	--	481.99	617.94	--	--	107.40	--
Total	<u>\$98.67</u>	<u>\$74.58</u>	<u>\$1,115.98</u>	<u>\$698.45</u>	<u>\$202.73</u>	<u>\$550.04</u>	<u>\$106.13</u>	<u>\$174.97</u>

E. REPORTS TO THE BOARD, cont.

January 24-25, 1980

3. Trustees' Expenses, cont.

Trustees'
Expenses, cont.

Expenses paid from the Board Members' expense account in December totaled \$2,049.84 distributed as follows:

	<u>Bruff</u>	<u>Krolikowski</u>	<u>Lick</u>	<u>Martin</u>	<u>Radcliffe</u>	<u>Sawyer</u>	<u>Smydra</u>	<u>Stack</u>
Long Distance Telephone Charges	\$ 63.52	\$ --	\$ 76.29	\$ 7.96	\$ 67.26	\$ 17.47	\$ 47.51	\$13.83
Travel	492.92	--	--	--	200.59	189.58	--	--
Lodging and Subsistence	67.62	33.53	59.90	136.92	--	100.64	--	26.35
University Guests	--	--	--	84.41	47.84	--	203.27	--
Publications	--	--	--	--	27.98	--	--	--
Postage	.30	2.40	--	4.50	7.80	3.60	.15	--
Supplies	--	--	--	--	--	--	37.70	--
Other	--	--	--	--	28.00	--	--	--
Total	<u>\$624.36</u>	<u>\$35.93</u>	<u>\$136.19</u>	<u>\$233.79</u>	<u>\$379.47</u>	<u>\$311.29</u>	<u>\$288.63</u>	<u>\$40.18</u>

The Board adjourned following the closed session.

Paul Mackey

President

Elliott D. Ballard

Secretary