

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE
October 20, 1966

The Finance Committee convened at Kellogg Center at 7 o'clock for breakfast.

The following members were present: Messrs. Harlan, Hartman, Huff, Merriman, Nisbet, Smith, Stevens, White; President Hannah, Treasurer May, and Secretary Breslin.

Absent: No one

1. The President acted for the Board of Trustees authorizing the purchase of the home and lot at 3610 Forest Road from Richard Summers, designated as parcel 10 on our site acquisition proposal, at a purchase price of \$28,000.

Approval
purchase
Richard Sum-
mers property

On motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to approve the above action.

2. Investment recommendations from Scudder, Stevens & Clark and Mr. Cress, as follows:

Investment
recommendations

Consolidated Investment Fund

<u>Amount</u>	<u>Security</u>	<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
With the proceeds from the redemption on November 1 of:					
\$50,000	MSU Res. Hall Revenue Series C \$3.10 - 5/1/77	\$100	\$50,000	\$1,550	3.1%
Recommend the purchase of:					
\$15,000	U.S. Steel 4½-4/15/86 (Holding \$10,000) (call price 103 3/4)	90	13,500	675	5.3%
\$15,000	Southern California Edison cvt. 3 1/8 - 8/15/80 (Holding \$15,000)	86	12,900	468	4.5%
\$25,000	Sears Roebuck 4 3/4-8/1/83 (call price 103.92)	93	23,250	1,188	5.4%
			<u>\$49,650</u>	<u>\$2,331</u>	<u>4.7%</u>

Insurance Fund

With proceeds from the redemption on November 1 of:					
\$53,000	MSU Res. Hall Revenue Series C. \$3.10-5/1/77	100	\$53,000	1,643	3.1%
Recommend the purchase of:					
\$25,000	Sears Roebuck 4 3/4-8/1/83 (call price 103.92)	93	23,250	1,188	5.4%
\$30,000	U.S. Steel 4½-4/15/86 (call price 103.75)	90	27,000	1,350	5.3%
			<u>\$50,250</u>	<u>\$2,538</u>	<u>5.1%</u>

Rackham Fund

Recommend selling:					
\$110,000	Federal Land Bank 4s-5/22/67	98	107,800	4,400	5.7%
With the proceeds from the redemption on November 1 of:					
\$100,000	MSU Res. Hall Revenue Series C (\$3.10-5/1/77)	100	100,000	3,100	3.1%
Recommend purchasing:					
up to					
\$107,000	U.S. Treasury 4½s-8/15/92	93	99,510	4,548	4.7%
up to					
\$107,000	F.N.M.A. Participation Certificate \$5.75-6/23/71	100	107,000	6,153	5.7%

Jenison Fund

Recommend purchasing:					
\$25,000	Southern California Edison cvt 3 1/8-8/15/80 (Holding \$10,000)	86	21,500	781	4.5%
100 shs.	National Cash Register \$1.20 (Holding 258 shs.)	65	6,500	120	1.8%
600 shs.	Union Camp Corporation \$1.72	40	24,000	1,032	4.3%
100 shs.	American Can (holding 400) \$2.20	47	4,700	220	1.4%
75 shs.	International Business Machine\$4.40	315	23,625	330	1.4%
			<u>\$80,325</u>	<u>\$2,483</u>	<u>3.1%</u>

Retirement Fund

Recommend purchasing:					
1,000 shs.	General Motors \$3.40 (Holding 125)	74	\$74,000	\$3,400	4.6%
1,300 shs.	National Cash Register (Holding 1,560)	65	\$84,500	\$1,560	1.8%
1,200 shs.	Union Camp Corporation \$1.72	40	\$48,000	\$2,064	4.3%
			<u>\$206,500</u>	<u>\$7,024</u>	<u>3.4%</u>

continued - -

Finance Committee Meeting Minutes, continued:

2. Investment Recommendations, continued:

Retirement Fund, continued

		Approx. Price	Principal	Income	Yield
With proceeds from the redemption on November 1 of:					
\$137,000	MSU Res. Hall Revenue Series C				
\$3.10	5/1/77	100	\$137,000	\$4,247	3.1%
Recommend the purchase of:					
1,000 shs	Union Camp Corporation				
	(Holding 1,200)	\$1.72	40	40,000	1,720
					4.3%
\$50,000	Sears Roebuck 4 3/4-8/1/83				
	(Holding \$100,000) (call price \$103.92)	93	46,500	2,375	5.4%
\$50,000	U.S. Steel 4 1/2-4/15/86				
	(Holding \$100,000) (call price \$103.75)	90	45,000	2,250	5.3%
			\$131,500	\$6,345	4.8%

On motion by Mr. Merriman, seconded by Mr. Hartman, it was voted to approve the investment recommendations.

3. Mr. Harding of Scudder, Stevens & Clark, and Mr. Cress met with the Trustees and presented a review of investment experiences. It was decided that in the future, they should be invited to meet with the Trustees once every six months.

4. Communication from Vice President May:

In a letter dated September 29, 1966, Scudder, Stevens & Clark recommended the sale of the following United Aircraft rights:

Spartan Fund	72 rights
Retirement Fund	1,500 "
Jenison Funds	300 "
Forest Akers Fund	150 "

Since these rights are to expire on October 11, I authorized Mr. Cress to have them sold, and approval of the action is recommended.

On motion by Mr. Nisbet, seconded by Dr. Smith, it was voted to approve the above recommendation.

5. Communication from Vice President May:

After several meetings with officials of the Wickes Corporation, agreement has been reached that the Wickes Corporation contract for boilers at the new Power Plant be reduced in the amount of \$14,000.

I would recommend to the Trustees that they approve this settlement for liquidated damages and authorize the signing of the necessary change orders.

On motion by Mr. Hartman, seconded by Mr. Harlan, it was voted to approve the above recommendations.

6. Communication from Vice President May:

It is necessary that we build a new laundry to handle the increased loads from new dormitories as well as the future needs of a hospital in the medical complex:

After discussion with the Physical Plant staff and Mr. Foster, it has been agreed that we recommend to the Trustees that Mayotte and Webb Associates be employed for this project at a fee of 4 1/2% of the contract price.

On motion by Mr. Nisbet, seconded by Dr. Smith, it was voted to approve the above recommendation.

7. Communication from Vice President May:

A letter has been received from the Detroit Bank and Trust Company asking approval of the Board of Trustees of the changes in the investment portfolio of the Harry A. Fee trust accounts. These changes are outlined below:

ACCOUNT 200100 - HARRY A. FEE, Tr U/A

Now Held	Sell		Ledger Value	Approx. Market	Market Value	Estimated Income
1,600	300 shs.	American Tel. & Tel. Co. common	\$4,555	\$ 54	\$16,200	\$ 660
400	400 shs.	Consolidated Edison Co. of New York, common	8,857	35	14,000	720
3,000	300 shs.	Detroit Edison Company common	2,538	30	9,000	420
			\$15,950		\$39,200	\$1,800

continued - -

Mr. Harding
and Mr. Cress
to meet with
Board every
six months

Approval sale
United Aircraft
rights

Wickes Boiler
contract to be
reduced by
\$14,000.00

Mayotte and
Webb to plan
new laundry

Recommendations
re: Harry A. Fee
Trust accounts

Finance Committee Meeting Minutes, continued:

7. Communication from Vice President May, continued:

ACCOUNT 200100 - HARRY A. FEE, Tr U/A, continued

<u>Now Held</u>		<u>Ledger Value</u>	<u>Approx. Market</u>	<u>Market Value</u>	<u>Estimated Income</u>
<u>Buy</u>					
	300 shs. Fruehauf Corp. common		30	\$9,000	\$ 510
	250 shs. Beneficial Finance Co. common		40	10,000	400
	\$20,000 Common Trust Fund No. 2 (taxable bonds)			<u>20,000</u>	<u>1,040</u>
				\$39,000	\$1,950
<u>Sell</u>					
<u>ACCOUNT 21169 - HARRY A. FEE, Tr U/A</u>					
8,000	500 shs. American Tel. & Tel. Co., common.	10,300	54	27,000	1,100
8,000	500 shs. Detroit Edison Co. common	5,300	30	15,000	700
300	300 shs. Niagara Mohawk Power Corp. common	<u>4,138</u>	22	<u>6,600</u>	<u>330</u>
		\$19,738		\$48,600	\$2,130
<u>Buy</u>					
	500 shs. Colgate-Palmolive Co. common		23	11,500	450
	300 shs. Beneficial Finance Co. common		40	12,000	480
	\$25,000 Common Trust Fund No. 2 (taxable bonds)			<u>25,000</u>	<u>1,300</u>
				\$48,500	\$2,230

The principal objective of the Detroit Bank and Trust Company is to reduce holdings in the utilities and to take advantage of the high interest rates on long-term bonds.

On motion by Dr. Smith, seconded by Mr. Hartman, it was voted to approve the following in lieu of the previous recommendations:

ACCOUNT 200100 - HARRY A. FEE, Tr U/A

<u>Sell</u>					
400	400 shs. Consolidated Edison Co. of New York, common	8,857	34	\$13,600	\$ 720
3,000	300 shs. Detroit Edison Company common	<u>2,538</u>	29½	<u>8,850</u>	<u>420</u>
		\$11,395		\$22,450	\$1,140
<u>Buy</u>					
	250 shs. Beneficial Finance Co. common		34½	8,625	400
	200 shs. Standard Oil of New Jersey		68	<u>13,600</u>	<u>480</u>
				\$22,225	\$ 880

ACCOUNT 21169 - HARRY A. FEE, Tr U/A

<u>Sell</u>					
8,000	500 shs. Detroit Edison Co. common	5,300	30	\$15,000	\$ 700
300	300 shs. Niagara Mohawk Power Corp. common	<u>4,138</u>	22	<u>6,600</u>	<u>330</u>
		\$9,438		\$21,600	\$1,030
<u>Buy</u>					
	600 shs. Beneficial Finance Co. common		34	<u>\$20,400</u>	<u>\$ 840</u>
				\$20,400	\$ 840

8. Vice President May reported on the negotiations between the state government and the federal government with reference to the re-establishment of the land-grant college interest fund.
9. Vice President May presented a report on the developments and planning for the new Faculty Club including the use of the Owen estate funds and faculty participation in covering the cost of the facility, - the faculty committee to select an architect for this project.

On motion by Mr. Huff, seconded by Dr. Smith, it was voted to approve these plans in principle and to authorize the officers of the University to proceed with the planning, with the understanding that they will all come back to the Trustees before the plans are finalized.

10. Vice President May presented a draft of the 5-year Capital Outlay request for Michigan State University and Chancellor Varner presented the request for Oakland University.

After discussion, it was agreed that the request include funds for remodeling the old Administration Building and that funds for the Life Science Building be listed under a separate category - MEDICAL SCHOOL REQUIREMENTS - it was moved by Mr. Huff, seconded by Mr. Stevens and voted to approve the 5-year Capital Outlay requests for Michigan State University and Oakland University. Unanimously carried.

Recommendations
re: Harry A.
Fee Trust
accounts

Report on
re-establishing
land-grant
college int
fund.

Report on
developments
and planning
New Faculty
Club

Approval
5-year Capital
Outlay request

Finance Committee Meeting Minutes, continued:

Budget to be prepared on basis of re-requesting funds for 6% adjustment in sal. & wages

11. Vice President May and Provost Neville presented the proposed request for appropriations to be submitted to the legislature through the Governor's Office and the State Department of Administration.

After extensive discussion, Mr. Harlan moved that the budget be prepared on the basis of requesting funds for a 6% adjustment in salaries and wages for all employees, including faculty. Mr. Huff seconded the motion and it carried unanimously.

On motion by Mr. Stevens, seconded by Dr. Smith, it was voted to approve the budget requests as outlined by Mr. May and Mr. Neville for Michigan State University, with the changes suggested in the salary computations.

This motion was approved with Messrs. Harlan, Huff and White voting "no."

After discussion, it was decided to make this approval tentative, subject to a discussion of enrollment prospects with Dr. Sabine and others.

Oakland Budget to be presented on same basis as MSU budget

12. Chancellor Varner presented the budget request for Oakland University. It was agreed that the request for salary adjustments should be reduced from 9% to 6% in line with the previous decisions for the Michigan State University budget.

On motion by Mr. Merriman, seconded by Mr. Stevens, it was voted to approve the above item.

Presentation proposed budget requests for Ext and Ag Exp Station

13. Vice President May presented the proposed budget requests for the Cooperative Extension Service and the Agricultural Experiment Station.

On motion by Mr. Huff, seconded by Mr. Nisbet, it was voted to approve these requests subject to reduction of the fund requested for salary adjustments to 6%.

Discussion of admissions policies by Dr. Sabine

14. Dr. Sabine appeared before the Trustees to discuss policies used in admissions and related matters.

After discussion, it was decided to request the officers of the University to review the tentative enrollment figures used in the budget preparation and that the Board would convene in a special meeting on the morning of November 5 for the purpose of acting formally on the budget request for University operation to be transmitted to the Governor and the Legislature.

Approval purchase Wallace B. Pearce property on Collins Road.

15. Communication from Vice President May:

Ted Hacker brought in an offer to sell to the University a lot on Collins Road which is owned by Wallace B. Pearce for the amount of \$4,200. This lot is described as Lot No. 4, Plot of University Park, Ingham County. I would recommend that the Board approve the purchase of this lot.

On motion by Mr. Nisbet, seconded by Mr. Harlan, it was voted to approve the purchase of the above-named property.

16. Communication from Mr. Breslin:

For at least two years, this office as well as Mr. Simon's office has received numerous complaints relative to the inadequacy of the heating system in the Engineering Building.

In order to rectify this condition, it is recommended that we spend \$12,400 to make certain changes which we hope will correct this condition.

I am recommending that this work be done immediately and charged to Alterations and Improvements.

On motion by Dr. Smith, seconded by Mr. Stevens, it was voted to approve the above recommendation.

Approval of approp. for \$12,400 for improvements in ventilation in Engr Bldg.

17. The faculty committee studying a disability retirement program for faculty and staff of Michigan State University has submitted the following report, and it is recommended to the Board for approval:

Our Committee has met many times to discuss, to study, and to recommend a disability retirement program which would best fulfill the requirements and needs of the faculty and staff at Michigan State University.

We have examined proposals for this insurance, which were submitted by TIAA, Lincoln National Life Insurance Co., and the Aetna Life Insurance Co. In addition, we examined the self-administered disability insurance program which has been placed in effect at the University of Michigan.

It is our recommendation that we accept the proposal of the Aetna Life Insurance Co. essentially as written in its proposal, dated June 10, 1966. The Aetna Life Insurance Co. would assist by providing information and forms for a solicitation in November, with an effective date of January 1, 1967. It is recommended that everyone who is eligible for TIAA be considered eligible for disability insurance instead of the five-year waiting period mentioned in the proposal. The Company representatives feel that the larger coverage will be more beneficial to the total group and that the additional individuals who purchase this insurance will provide a greater possibility of a future reduced premium cost for all enrollees.

Disability retirement program for faculty and staff approved

continued - -

Finance Committee Meeting Minutes, continued:

17. Disability retirement program, continued:

The Aetna plan calls for the insurance to be effective when 75 percent or more of the eligible employees request this insurance. However, we have been verbally told that this requirement could be reduced. The Company representative indicated that they did not see any problem in obtaining a satisfactory number of enrollees to make this insurance effective on January 1, 1967.

Disability
retirement
program
approved

The basic provisions of the proposal from Aetna would, after a waiting period of six months, provide a maximum of \$1,000 in benefits, plus payment of the 15% premium for the TIAA retirement program at a total cost of 83 cents per \$100 of covered salary. It would provide benefits until age 65 when the TIAA retirement program should be adequate to take care of the needs of a disabled person. An example of the premiums charged and the benefits to be paid to a disabled person are reflected below:

<u>Yearly MSU Salary</u>	<u>Monthly Salary</u>	<u>% of Benefits</u>	<u>Monthly Benefit</u>	<u>Premium</u>
\$12,000	\$1,000	60%	\$600*	\$ 8.30
24,000	2,000	60% of 1st \$1,000	\$1,000*	16.60
		40% over \$1,000		

*Plus contributions to TIAA-Cref

The Aetna proposal provides for an anticipated surplus from premium payments. It is our recommendation that the surplus be used to reduce the premium cost for this insurance in succeeding years.

In considering the Aetna Life Insurance Co., we were aware that a number of educational institutions have insurance from the Aetna Life Insurance Co. to take care of disability insurance for their people. It is also significant to note that the Aetna Life Insurance Co. is providing disability coverage to Civil Service employees of the State of Michigan. Some of the educational institutions that have disability insurance from Aetna are as follows:

Western Michigan University
Jackson Community College
University of Texas
University of Miami, Florida
U.C.L.A.

To aid us in our recommendation, we asked the assistance of Professor Thomas Wenk. We also contacted Mr. Robert Wetnight, Vice President for Business at Western Michigan University, and Mr. Otis Hardy, Assistant to the Director, Michigan Civil Service Commission.

On motion by Mr. Nisbet, seconded by Mr. Huff, it was voted to approve the above recommendation.

18. The same committee has submitted the following recommendation on revisions in the University-sponsored retirement program. The committee letter is as follows:

Approval
certain
revisions
in University-
sponsored
retirement
program

The assignment to review the University-sponsored Retirement Program with a view toward providing additional benefits has been made. In making this study, it was our joint opinion that we should not consider any increased benefits in the program at this time. This decision was made in view of future negotiations with the campus Union representatives, which will undoubtedly cover improvements in this plan. It is our recommendation that any improvements in the retirement program which are made available to labor and classified employees will also be made applicable to faculty and staff who have coverage under the University-sponsored plan.

At the present time, the brochure outlining the University Retirement Program is under revision. It is recommended that the revision include a provision for early retirement and a pension for an individual no longer capable of performing valuable service for the University. In the past the Retirement Committee has acted on such cases, but it is our recommendation that this provision be incorporated in the regulations to make it a recognized part of the retirement program.

The committee recommendation is as follows:

At a point when an individual is no longer capable of performing valuable service for the University, the Retirement Committee may recommend to the Trustees that a person be granted retirement and provided a pension prior to age 65 without reduction of earned service credits. Under these circumstances, the pension would be provided under Option No. 1. On July 1, following the 65th birthday, the individual would be granted retirement according to the option selected at age 60.

On motion by Mr. Harlan, seconded by Mr. Stevens, it was voted to approve the above recommendation.

Finance Committee Meeting Minutes, continued:

Report Mr. Carr
re: rezoning
property nw
corner Collins
& Dunkel Rds.
Approval add.
\$5,000 to
State Board of
Education re:
meetings on
medical educ.

19. Mr. Carr reported on developments in connection with the proposed rezoning of property located at the northwest corner of Dunkel and Collins Roads by the City of Lansing.
20. Mr. Huff reported on recent meetings of the State Advisory Committee on Medical Education and moved that the Trustees authorize an additional \$5,000 to the State Board of Education with the understanding that similar appropriations will be made by the University of Michigan and Wayne State University. Dr. Smith seconded the motion and it carried unanimously.
21. Attorney Carr recommended that the wording of Option 3, on sabbatical leaves in the Faculty Facts Handbook be amended as follows:

Option 3 now reads:

"Three terms with a 50 per cent reduction in pay for 12 months."

Option 3 to be amended as follows:

"Three terms with a 50 per cent reduction in the ten-month salary
(Payments distributed over 12 months.)"

On motion by Mr. Huff, seconded by Mr. Stevens, it was voted to approve the above recommendations.

Oakland Univ.

OAKLAND UNIVERSITY

Approval
personnel
recommenda-
tions

1. Recommendations as follows from the Director of Personnel:
 - a. Transfer a Senior Departmental Secretary VII from Academy of Dramatic Arts to the John Fernald Theater, account 21-3050.
 - b. Establish a Budget Director AP-VIII position in the Business Office.
 - c. For CDPC:
 - 1) Establish a Principal Operator VIII position
 - 2) Reclassify a Clerk-Typist II to Control Clerk VI position
 - d. Reclassify an Assistant University Relations AP-I to a Director of News Service AP-VI position in Information Services.
 - e. For the Library:
 - 1) Establish an Assistant Librarian AP-VI position
 - 2) Reclassify an Assistant Librarian AP-IV to an Assistant Librarian for Public Services AP-VI position
 - 3) Reclassify a Senior Library Clerk V to a Head Acquisitions Clerk VIII position
 - 4) Establish 4 Senior Library Clerk IV positions
 - f. Establish an Assistant Dean of the Meadow Brook School of Music AP-VIII position
 - g. For Public Safety:
 - 1) Establish a Director of Public Safety AP-VIII position
 - 2) Establish a Departmental Secretary V position
 - h. Establish an Audio Visual Assistant VI position in University Services
 - i. Establish the following positions in the John Fernald Company of the Meadow Brook Theater:
 - 1) General Manager AP-X
 - 2) Ticket and Business Manager AP-VI
 - 3) Director of Public Relations AP-VI
 - 4) Designer AP-III
 - 5) Wardrobe Mistress X
 - 6) Senior Departmental Secretary VII

Engr Bldg.
Oakland to be
named Dodge
Hall

2. Communication from Chancellor Varner:

This is to recommend that we name the new engineering building on campus the Dodge Hall of Engineering.

As you know, Mrs. Wilson has been especially interested in the development of the engineering program at Oakland University, and some time ago indicated that she hoped the name Dodge could be reserved for association with the engineering program. I have discussed this name for the building informally with her, and she seemed pleased.

If this is agreeable with you, I would appreciate this being approved at the October Board meeting so that we can make the announcement at the ground breaking ceremonies, which should be held soon, assuming that all the intricacies of several supporting agencies can be satisfactorily resolved.

On motion by Mr. Merriman, seconded by Mr. Huff, it was voted to approve Items 1 and 2.

3. Communication from Chancellor Varner:

As you know, we are inaugurating intercollegiate basketball this year, and while I suspect it will be at considerably less than professional level, we nevertheless will likely have some spectators. We have no seating in our gymnasium, since this item, along with the completion of the basement area, was deleted when we awarded the initial contracts. We have planned to include this seating when we came in with the proposal for completing the lower level, but it is apparent that this will now be delayed for about a year.

continued - -

3. Communication from Chancellor Varner, continued:

In view of this, I am requesting authorization to place an immediate order for bleachers for the west half of the gymnasium at a cost of approximately \$20,000. Mr. Swanson assures me that we can carry the financing of this from internal funds until we finalize the plans for the completion of the entire building several months from now.

This will provide us with about 1,500 seats on the west side of the gymnasium. They could be folded back against the wall when not in use, but would provide much-needed seating for commencements and major events held in the gymnasium, in addition to seating for basketball games.

We would plan to install the other half of the seating when we moved on the completion of the rest of the building.

On motion by Mr. Huff, seconded by Mr. Hartman, it was voted to approve Item 3.

4. Communication from Mr. Varner, as follows:

At the last meeting of the Board, I mentioned the problems we face in housing the theatre company which is assembling for rehearsals on November 14. The provisions of the standard contract with Actors' Equity require:

- 1) that we assure adequate housing for the actors in a price range that will permit each actor to have \$100 a week remaining after payment for housing (there is a specified weekly minimum of \$120), and
- 2) that if such housing is more than one-half mile from the theatre, transportation must be provided for rehearsals and performances.

Housing in general is simply not available in our community. This is acutely true when we seek furnished apartments for a limited period. The only possibility we have uncovered is the Waldron Hotel in Pontiac, which can provide single rooms but not apartments. Since this hostelry is five miles away and is quite undesirable for more than an overnight stop, we have explored the alternative of acquiring mobile homes for this purpose and have concluded that this is the most workable solution.

It is my recommendation, therefore, that we be authorized to follow this plan of action:

- 1) We purchase up to 15 mobile homes from the lowest bidder from five Michigan manufacturers: Champion Home Builders (Dryden), Gerdon Industries (Brighton), Marlette Mobile Homes (Marlette), Squires Mobile Homes (Sturgis), and Hutchinson Mobile Homes (Alma). It is estimated that the average cost of these units will be not more than \$4,000.
- 2) We locate these units in the interior yard of the old Meadow Brook Farm barn area just south of the Science Building. Utilities are available at this site, roadways exist, and the area is within easy walking distance of the theatre. It is estimated that it will cost not more than \$1,000 a unit to put the utilities in place and to provide a foundation for the unit.
- 3) We borrow the money for these costs from a local bank at the lowest possible interest rate for a five-year period. An alternative would be to finance these from internal University funds.
- 4) We establish a system of rentals that will permit us to repay the entire obligation in five years, including the cost of all utilities and maintenance.

This program offers several advantages. It will provide immediate and suitable housing; it is within walking distance of the theatre; the units are completely furnished except for linens, dishes, and cooking utensils; it will provide badly needed housing for visiting couples and families who join our staff for the Meadow Brook School of Music in the summer, and it is, financially speaking, a good investment. We have been assured that after the period of five years, the units can be sold for more than 50 per cent of the original purchase price.

I hope this can be approved at the October meeting of the Board.

On motion by Mr. Hartman, seconded by Mr. Harlan, it was voted to approve the above recommendation.

5. Communication from Vice President May:

On September 22 bids were received covering the construction of the Engineering-Biology Building. A tabulation of the bids is as follows:

<u>Architectural</u>	
Lerner-Linden Construction Co.	\$2,442,000
Barton-Malow Company	2,444,735
Utley-James, Inc.	2,480,000
A. Z. Schmina & Sons	2,726,000

continued - - -

Oakland Univ.

Approval purchase of bleachers for Gym at Oakland

Approval purchase 15 mobile homes for Oakland

Approval awarding contracts for Engr-Biology Bldg-O U

OAKLAND UNIVERSITY, continued

Contracts
awarded
Engr-Biology
Building O U

5. Bids Engineering-Biology Building, continued:

Mechanical

Steve Kruchko Plumbing & Heating	\$1,105,500
Benjamin Muskovitz Co.	1,168,000
Eames and Brown, Inc.	1,178,548
Donald Miller Company	1,228,000
John E. Green Plumbing & Heating	1,249,000
Sylvan Plumbing and Heating, Inc.	1,293,000
Kropf Plumbing and Heating	1,300,000
Shaw-Winkler, Inc.	1,436,000

Electrical

Schultz Electric Service	489,000
Fred W. Moote Electrical, Inc.	517,082
Rogers Electric Service	549,000
Cates Electrical Company	550,658
E. R. Switzer Electrical Co.	577,830
County Electrical Company	625,000

Elevator

Detroit Elevator Company	19,742
Montgomery Elevator Company	21,300
Dover Elevator Company	21,999
Otis Elevator Company	23,280

Library Equipment

Modular Systems, Inc.	2,574
Classrooms, Inc.	3,256.50

Science Equipment

Southern Desk	233,180
Royal School Laboratories, Inc.	268,556
Hamilton Mfg. Co.	277,672
Peninsular Slate Company	293,444

The bid proposals have been examined by the architect and staff, and it is recommended that the low bidders be accepted with the understanding that deduct items, which have been negotiated with the low bidders, will reduce the contract by approximately \$98,840. It is recommended that the following project budget be approved:

Construction	\$4,291,996	
Less Deduct Items	<u>98,840</u>	\$4,193,156
Furnishings and Equipment		439,000
Professional Services		239,600
D.P.W. Utilities		23,000
Supervision, Field Inspection, and C.P.M.		40,200
Parking Lot		12,540
Contingency		<u>52,504</u>
		\$5,000,000

You will recall that the original funding of this project called for a state appropriation of \$3,500,000, an HEFA grant of \$1,000,000, and a grant from the National Institutes of Health of \$500,000. Subsequently, the National Institutes of Health has made its grant in the amount of \$380,000 which, of course, would necessitate supplemental funding of \$120,000. We have reviewed in great detail the plans, specifications, and low bid proposals with the architect, the staff, and representatives of the State Building Division, Budget Office, Joint Capital Outlay Committee, and it was their unanimous recommendation that we should request the legislature in its special session to increase the capital outlay appropriation from \$3,500,000 to \$3,620,000. The legislature on October 12 gave its approval to this recommendation in Senate Concurrent Resolution No. 254 to add \$120,000 to their appropriation.

On motion by Mr. Nisbet, seconded by Dr. Smith, it was voted to approve the above recommendation.

Adjourned.

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
October 20, 1966

Present: Mr. Huff, Chairman; Messrs. Harlan, Hartman, Merriman, Nisbet, Smith, Stevens, White; President Hannah, Treasurer May, and Secretary Breslin

Absent: No one.

The meeting was called to order at 10:35 a.m. - President Hannah presiding.

The minutes of the September meeting were approved.

The minutes of the executive meeting of the Trustees held on September 14, were also approved.

SPECIAL MISCELLANEOUS

1. Approval of the Finance Committee Items on the previous pages.

On motion by Mr. Nisbet, seconded by Mr. Huff, it was voted to approve the Finance Committee Items on the previous pages.

2. Presentation of the audit for the 1965-66 fiscal year by representatives of Ernst and Ernst.

Approval
1965-66 audit

On motion by Mr. Huff, seconded by Mr. Stevens, it was voted to accept the audit and to authorize payment for it.

NEW BUSINESS

Resignations and Terminations

Resignations

1. Richard C. Rank, Assistant Professor of Counseling, Personnel Services and Educational Psychology, December 31, 1966, to accept a position at Georgia State College.
2. Dennis M. Nicholai, Specialist, Computer Laboratory, September 30, 1966, to return to college to pursue an advanced degree.
3. Evelyn A. Horenstein, Research Associate of Botany and Plant Pathology, October 31, 1966, to accept an appointment with the National Institutes of Health.
4. Seikichi Izawa, Research Associate of Botany and Plant Pathology, September 30, 1966, to accept a position at Queens College, Kingston, Ontario.
5. Gerard M. Crawley, Research Associate of Physics, October 21, 1966 to accept a position in Australia.
6. C. W. Muehlberger, Lecturer in Police Administration and Public Safety, September 2, 1966.
7. Ann N. Ridgeway, Assistant Professor of American Thought and Language, December 31, 1966.
8. William Sedgwick Adam, Instructor in Anatomy, December 31, 1966 to enroll in Medical School.
9. Richard A. Margoles, Specialist, Instructional Media Center, September 15, 1966 to become a graduate student.
10. Candace Morgan, Librarian, Library, October 31, 1966. She is moving to Chicago.
11. David Stoller, Librarian, Library, September 30, 1966.

Leaves--Sabbatical

Leaves

1. Douglas G. Campbell, Associate Professor of Music, with full pay from April 1, 1967, to June 30, 1967, to study in New York and Philadelphia.
2. Robert W. McIntosh, Professor of Hotel, Restaurant and Institutional Management with full pay from July 1, 1967 to December 31, 1967 for study and travel at MSU, University of Michigan and Vienna.
3. Stanley E. Hecker, Jr. Professor of Administration and Higher Education, with full pay from April 1, 1967 to September 30, 1967 for study and writing in East Lansing.
4. Robert K. L. Wen, Professor of Civil Engineering and Engineering Research, with full pay from January 1, 1967 to June 30, 1967 for study at Stanford University.
5. Yilmaz Tokad, Associate Professor of Electrical Engineering, and Engineering Research, with half pay from September 1, 1967 to August 31, 1968 for study and travel in Ankara, Turkey.

NEW BUSINESS, continued

Leaves

Leaves--Health

1. Marietta Williams, Librarian, Library, without pay from September 16, 1966 to December 31, 1966.

Leaves--Military

1. James M. Allen, Labor II, Physical Plant, without pay from August 26, 1966 to June 30, 1967.
2. Larry William Garrison, Apprentice, Physical Plant, without pay, from October 25, 1966 to June 30, 1967.

Leaves--Other

1. Richard S. Austin, County Agricultural Agent, Mason County, without pay from October 1, 1966 to December 31, 1966 to study at MSU.
2. M. Doreen Leonhardt, Assistant Professor of German and Russian, without pay, from September 1, 1966 to December 31, 1966 because of family illness.
3. Herbert Bergman, Assistant Professor of American Thought and Language, without pay from January 1, 1967 to August 31, 1967 to continue work on Walt Whitman.
4. John E. Nellor, Professor of Physiology and Animal Husbandry, without pay from November 1, 1966 to October 31, 1967 to accept a position with the National Science Foundation in Washington.

Appointments

Appointments

1. Mary A. Hanson, 4-H Youth Agent, Lenawee, Monroe, Washtenaw Counties, at a salary of \$7500 per year on a 12-month basis effective October 17, 1966.
2. Melvin John Thompson, Program Leader, 4-H Youth Programs at a salary of \$12,000 per year on a 12-month basis effective November 1, 1966.
3. Norton Duane Strommen, Assistant Professor of Agricultural Engineering, without pay, from November 1, 1966 to October 31, 1967.
4. Allen Vaughan Barker, Assistant Professor of Crop Science, without pay from October 1, 1966 to September 30, 1967.
5. George J. Hogaboam, Assistant Professor of Crop Science, without pay from October 1, 1966 to September 30, 1967.
6. Charles R. Olien, Associate Professor of Crop Science, without pay from October 1, 1966 to September 30, 1967.
7. David H. Smith, Jr. Assistant Professor of Crop Science without pay from October 1, 1966 to September 30, 1967.
8. Freeman W. Snyder, Assistant Professor of Crop Science, without pay from October 1, 1966 to September 30, 1967.
9. John Talmage Huber, Associate Professor of Dairy, at a salary of \$15,000 per year on a 12-month basis effective January 1, 1967.
10. George Vasiliou, Assistant Professor (Extension) Forest Products, at a salary of \$14,000 per year on a 12-month basis effective November 1, 1966.
11. Harry Begian, Professor of Music and Director of Bands, at a salary of \$17,500 per year on a 12-month basis effective July 1, 1967.
12. Inge Elizabeth Borkenhagen, Instructor in Romance Languages, at a salary of \$7000 per year on a 10-month basis effective September 1, 1966 to August 31, 1967.
13. Roland DeMars, Instructor in Romance Languages, at a salary of \$7500 per year on a 10-month basis effective September 1, 1966 to August 31, 1967.
14. Andrew L. Simon, Instructor in Romance Languages, at a salary of \$7000 per year on a 10-month basis effective September 1, 1966 to August 31, 1967.
15. James L. Kirkman, Lecturer in Economics, at a salary of \$1000 for the period from January 1, 1967 to March 31, 1967.
16. Maxine Ferris, Instructor in Speech, at a salary of \$3600 for the period October 1, 1966 to June 30, 1967.
17. Ralph W. Banfield, Instructor in Administration and Higher Education, without pay from August 1, 1966 to June 30, 1967.
18. Harry Hahn, Lecturer, Advanced Studies in Education, at a salary of \$500 for the period October 8, 1966 to October 22, 1966.

NEW BUSINESS, continuedAppointments, continued

Appointments

19. Philip Hillaire, Lecturer, Advanced Studies in Education, at a salary of \$500 for the period September 24, 1966 to October 8, 1966.
20. Eugene Wesley Friesen, Research Associate, Elementary and Special Education, at a salary of \$6600 for the period October 1, 1966 to May 31, 1967.
21. Carlton L. Bentz, Instructor in the Institute for International Studies in Education, at a salary of \$8500 per year on a 12-month basis effective September 1, 1966 to August 31, 1967.
22. Alice Elizabeth Jones, Instructor in Health, Physical Education, and Recreation at a salary of \$7000 per year on a 10-month basis effective September 1, 1966 to August 31, 1967.
23. Thomas Tillman, Instructor in Health, Physical Education and Recreation, at a salary of \$7000 per year on a 10-month basis effective September 1, 1966 to August 31, 1967.
24. Paul Michael Donahue, Instructor in the Learning Systems Institute, at a salary of \$7560 per year on a 10-month basis effective September 1, 1966 to August 31, 1967.
25. John M. Hafterson, Specialist, Learning Systems Institute and Computer Institute for Social Science Research at a salary of \$8000 per year on a 12-month basis effective September 1, 1966 to August 31, 1967.
26. Neil Owen Snapp, Assistant Professor of Secondary Education and Curriculum, at a salary of \$13,000 per year on a 12-month basis effective September 1, 1966.
27. Douglas M. Anderson, Instructor in Teacher Education, at a salary of \$7500 per year on a 10-month basis effective September 1, 1966 to August 31, 1967.
28. Sarah Hervey, Research Associate, College of Home Economics, at a salary of \$11,000 per year on a 12-month basis effective September 1, 1966 to August 31, 1967.
29. Lorna Paine Qazi, Instructor in Home Management and Child Development at a salary of \$3600 per year on a 10-month basis effective September 1, 1966 to August 31, 1967.
30. Roy G. Smith, Assistant Professor of Medicine, without pay from October 1, 1966 to September 30, 1967.
31. Eloise Kuntz, Assistant Professor of Biophysics, at a salary of \$13,500 per year on a 12-month basis effective October 1, 1966 to September 30, 1967.
32. Ronald Catterall, Research Associate of Chemistry, at a salary of \$8500 per year on a 12-month basis, effective October 1, 1966 to September 30, 1967.
33. Matthew J. Zabik, Assistant Professor, (Ext., Res.) of Entomology, at a salary of \$10,000 per year on a 12-month basis effective October 1, 1966.
34. Margaret W. Zimmer, Instructor in Mathematics, and Office of Dean of University College, at a salary of \$1834 for the period October 1, 1966 to December 31, 1966.
35. Joyce Hausdorff, Assistant Professor of Nursing, at a salary of \$4800 for the period, October 1, 1966 to June 30, 1967.
36. Shepley S. C. Chen, Research Associate MSU/AEC Plant Research Laboratory at a salary of \$7350 per year on a 12-month basis effective September 1, 1966 to August 31, 1967.
37. James Maxey Holleman, Research Associate MSU/AEC Plant Research Laboratory at a salary of \$7500 per year on a 12-month basis effective September 1, 1966 to August 31, 1967.
38. Man Mohan Johri, Research Associate MSU/AEC Plant Research Laboratory at a salary of \$7350 per year on a 12-month basis, effective September 1, 1966 to August 31, 1967.
39. Gilbert J. Butterworth, Research Associate of Physics, at a salary of \$8900 per year on a 12-month basis effective September 1, 1966 to August 31, 1967.
40. Leroy Colquitt, Research Associate of Physics, at a salary of \$9100 per year on a 12-month basis effective December 1, 1966 to August 31, 1967.
41. Roger L. Dilling, Instructor in Physics, at a salary of \$500 for the period effective September 1, 1966 to December 31, 1966.
42. Frank Ingenito, Research Associate of Physics, at a salary of \$700 per month from September 16, 1966 to April 30, 1967.
43. John Cobb, Jr. Instructor (Res.) in the Computer Institute of Social Science Research, at a salary of \$9900 per year on a 12-month basis effective September 1, 1966 to November 30, 1966.
44. Lewis Anthony Dexter, Visiting Professor of Political Science, at a salary of \$6500 for the period April 1, 1967 to June 30, 1967.

NEW BUSINESS, continued

Appointments

Appointments, continued

45. Alex D. Beltz, Instructor in Physiology, at a salary of \$600 per month from October 1, 1966 to December 31, 1966.
46. Andres Negro-Vilar, Research Associate of Physiology, without pay from September 1, 1966 to August 31, 1967.
47. Glen H. Schmidt, Research Associate of Physiology, without pay from September 1, 1966 to January 31, 1967.
48. Clifford W. Welsch, Research Associate of Physiology, without pay from September 1, 1966 to August 31, 1967.
49. Robert R. Brubaker, Assistant Professor of Microbiology and Public Health, at salary of \$14,000 per year on a 12-month basis effective September 1, 1966.
50. Cassius N. Davison, Assistant Professor of Aerospace Studies, without pay from September 1, 1966 to June 30, 1967.
51. Gerald T. Heyboer, Professor of Aerospace Studies, without pay from September 1, 1966 to June 30, 1967.
52. Raymond G. Lembke, Assistant Professor of Aerospace Studies, without pay from September 1, 1966 to June 30, 1967.
53. Olin Robert Mooy, Assistant Professor of Aerospace Studies, without pay from September 1, 1966 to June 30, 1967.
54. William H. Murphy, Assistant Professor of Aerospace Studies, without pay, from September 1, 1966 to June 30, 1967.
55. Edwin J. Scarff, Assistant Professor of Aerospace Studies, without pay, from September 1, 1966 to June 30, 1967.
56. Wendell Phillip Holman, Assistant Professor of Military Science, without pay from September 1, 1966 to June 30, 1967.
57. Charles F. Kell, Associate Professor of Military Science, without pay from September 1, 1966 to June 30, 1967.
58. Bruce P. Nichols, Assistant Professor of Military Science, without pay from September 1, 1966 to June 30, 1967.
59. Leonard G. Nowak, Assistant Professor of Military Science, without pay from September 1, 1966 to June 30, 1967.
60. Robert G. Platt, Professor of Military Science, without pay from September 1, 1966 to June 30, 1967.
61. Stanton W. Todd, Consultant in Continuing Education, at a salary of \$8800 per year on a 12-month basis effective September 1, 1966 to August 31, 1967.
62. Dwain F. Petersen, Research Associate of Institutional Research, at a salary of \$9250 per year on a 12-month basis from September 1, 1966 to August 31, 1967.
63. Jack Keck, Specialist in Instructional Media Center at a salary of \$5520 per year on a 12-month basis effective September 1, 1966 to June 30, 1967.
64. Kelly M. Harrison, Assistant Professor of Agricultural Economics, Assigned to the Brazil Project, at a salary of \$12,000 per year on a 12-month basis effective November 1, 1966 to December 31, 1967.

Transfers

Transfers

1. W. Conard Search, from County Agricultural Agent, Shiawassee County, to Farm Management Agent, Southwest District, at the same salary of \$11,000 per year on a 12-month basis effective October 1, 1966.
2. Jerrold L. Brown, from 4-H Youth Agent, Montcalm, Barry, Ionia Counties to County Agricultural Agent, Saginaw County, at the same salary of \$8800 per year on a 12-month basis effective November 16, 1966.
3. B. Alan Snider, from 4-H Youth Agent Kalamazoo County, to 4-H Youth Agent, Kent, Allegan, Ottawa Counties, at a salary of \$10,600 per year on a 12-month basis effective October 1, 1966.
4. Harold A. Henneman, from Professor and Director of Short Courses, to Professor of Animal Husbandry, at the same salary of \$16,000 per year on a 12-month basis effective November 1, 1966.
5. Harold J. Ecker, from Professor of Short Courses, to Professor and Director of Short Courses at a salary of \$15,500 per year on a 12-month basis effective November 1, 1966.

NEW BUSINESS, continuedTransfers, continued

6. Fred G. Henderson, from Supervisor Videotape AP-III, Closed Circuit TV to Chief Engineer AP-IV Closed Circuit TV, at a salary of \$9150 per year on a 12-month basis effective September 19, 1966.
7. Jack Strickland, from Senior Food Supervisor IX Akers Cafeteria, to Food Supervisor AP-I, Akers Cafeteria, at a salary of \$8000 per year on a 12-month basis effective October 1, 1966.
8. Walter Thompson, from Food Supervisor AP-I, Akers Cafeteria, to Food Service Manager AP-I, Mason-Abbot Cafeteria, at a salary of \$8100 per year on a 12-month basis effective October 1, 1966.
9. William Bell, from Food Service Manager AP-I Mason-Abbot Cafeteria, to Principal Food Service Manager AP-II, Brody Cafeteria, at a salary of \$8700 per year on a 12-month basis effective October 1, 1966.
10. John Roetman, Jr. from Assistant Manager AP-IV Married Housing, to Manager AP-VIII Married Housing, at a salary of \$11,220 per year, on a 12-month basis effective October 1, 1966.
11. Howard D. Wilson, from Senior Engineer AP-X Physical Plant, to Associate Director AP-X Physical Plant, at a salary of \$17,000 per year on a 12-month basis effective November 1, 1966.
12. Garnet Cross, Assistant General Foreman Physical Plant, to General Foreman AP-IV, Physical Plant at a salary of \$10,300 per year on a 12-month basis effective October 1, 1966.

Transfers

Salary Changes

1. Increase in salary for Norman H. Bless, Agricultural Agent, Lenawee County, to \$11,500 per year effective October 1, 1966.
2. Increase in salary for Niles R. Kevern, Assistant Professor of Fisheries and Wildlife, to \$14,000 per year effective October 1, 1966.
3. Increase in salary for Sam S. Baskett, Professor and Acting Chairman of English, to \$16,900 from November 1, 1966 to August 31, 1967.
4. Increase in salary for Denise S. VanAken, Instructor in Elementary and Special Education, to \$8783 from August 1, 1966 to May 31, 1967.
5. Increase in salary for Gordon Spink, Assistant Professor (Res.) Biology Research Center, to \$12,000 per year effective October 1, 1966.
6. Increase in salary for Angus J. Howitt, Professor (Res.) of Entomology to \$15,100 per year effective September 1, 1966.
7. Increase in salary for Charles F. Reed, Associate Professor and Associate Dean of Veterinary Medicine to \$20,000 per year effective January 1, 1967.
8. Increase in salary for Richard G. Gremel, Instructor in Veterinary Surgery and Medicine and Veterinary Clinics, to \$10,200 per year effective July 1, 1966.
9. Increase in salary for Dole A. Anderson, Professor, Indiana University Thailand Project, to \$21,500 per year effective July 18, 1966.
10. Increase in salary for Thomas Goodale, Admissions Assistant AP-I, Admissions and Scholarships, to \$8,000 per year effective November 1, 1966.

Salary Changes

Miscellaneous

1. The following promotions from Instructor to Assistant Professor are recommended:
 Alfred Kolb, American Thought and Language, effective September 1, 1966
 Walter R. Martin, Humanities, effective September 1, 1966
 Roy T. Matthews, Humanities, effective September 1, 1966
 Wolf D. Fuhrig, Social Science, effective October 1, 1966
2. Payment of \$475 per month in addition to retirement to Victor C. Beal for work in Agricultural Economics, effective from September 1 to October 31, 1966, paid from 71-7503.
3. Designation of James W. Goff, Professor of Forest Products, as Director of the School of Packaging, effective November 1, 1966.
4. Change in the effective date of appointment for Chesley L. E. Wells as Instructor in Forest Products from September 1, 1966 to October 16, 1966.
5. Appointment of Lee M. James, Professor of Forestry, as Chairman of Forestry, effective November 1, 1966, with his salary paid 100% from 11-3101.
6. Assignment of Robert P. Poland, Associate Professor of Business Law and Office Administration, part time to the College of Education, effective from September 1, 1966 to August 31, 1967, with his salary paid 50% 11-3371, 25% 71-2056, 25% 11-4361.

Promotions-

Alfred Kolb
 Walter Martin
 R.T. Matthews
 W.D. Fuhrig

Add. pay \$475
 Victor Beal

Jas. Goff, Dir.
 School of
 Packaging

Ch ef. date
 appt C.L.E.
 Wells

L.M. James
 Chairman Fores.

R.P. Poland
 assigned part
 time to Educ.

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve the Resignations, Leaves, Appointments, Transfers, Salary Changes and the six Miscellaneous Items above.

NEW BUSINESS, continuedMiscellaneous, continued

- J.M. Hunter to also receive pay while on live-grant fds. 7. John M. Hunter, Professor of Economics, has been granted sabbatical leave with half pay from September 1, 1966, to August 31, 1967. It is now recommended that he also receive half pay from a grant fund, account 71-1847, for this period.
- Ch salary D.W. Larson 8. Change in salary for Donald Walter Larson, Specialist in the Institute of International Business Management Studies, from \$7464 per year to \$6,000 per year, effective October 1, 1966.
- Correct appt. R.W. Nason 9. Correction in the appointment of Robert W. Nason as Specialist in Marketing and Transportation to October 1, 1966, to September 30, 1967, at a salary of \$6,000 per year on a 12-month basis.
- F.G. Alexander Asst. Dir. Evening Coll. 10. Designation of Frederick G. Alexander, Associate Professor of Speech, as Assistant Director of Evening College in Continuing Education, effective October 1, 1966.
- Ch. title Wm. B. Hawley 11. Change in title of William B. Hawley to Professor and Assistant Dean for Special Projects in the College of Education, effective October 1, 1966, paid 100% from 11-4361.
- C.M. Campbell Dir. Mott Inst Comm Dev. 12. Designation of Clyde M. Campbell, Professor of Administration and Higher Education, as Director of the Mott Institute for Community Improvement, effective October 1, 1966, paid 67% from 31-1161, 33% from 71-2009.
- Correct sal. G.O. Cooper 13. Correction in salary for Glen Owen Cooper, Adviser in the School for Advanced Studies in Education, from \$500 to \$750 for the period from July 31 to August 14, 1966.
- Ch status J.P. Moursund 14. Change in status of Janet P. Moursund, Assistant Professor of Counseling, Personnel Services, and Educational Psychology and Human Learning Research Institute, from half-time at a salary of \$5,100 per year to three-fourths time at a salary of \$7,650 per year, effective from September 1 to December 31, 1966, paid 67% from 11-4801 and 33% from 11-4361. She will revert to her original appointment from January 1 to August 31, 1967.
- Payment app. in add. to retirement for V.H. Noll 15. Payment of \$6,750 in addition to retirement to Victor H. Noll, Professor Emeritus of Counseling, Personnel Services, and Educational Psychology, for work from October 1, 1966, to June 30, 1967, paid from 31-3609.
- Dual assign. C.E. Thoresen 16. Dual assignment of Carl E. Thoresen as Assistant Professor of Counseling, Personnel Services and Educational Psychology and the Counseling Center, effective from October 1, 1966, to June 30, 1967, paid 75% from 11-4361 and 25% from 11-1231.
- Ch. Status Yvonne Waskin 17. Change in status of Yvonne Waskin, Instructor in Elementary and Special Education, from half time at a salary of \$4,500 per year, to full time at a salary of \$9,000 per year on a 10-month basis, effective from September 1, 1966, to August 31, 1967.
- J.D. Ryder assigned to Brazil Proj. 18. Assignment of John D. Ryder, Dean of Engineering, to the Brazil Project, effective January 1, 1967.
- L.W. Von Tersch Act. Dean Engr. 19. Appointment of Lawrence W. Von Tersch as Acting Dean of Engineering, effective January 1, 1967.
- Ch ef. date appt Om P. Gandhi 20. Change in the effective date of the appointment of Om P. Gandhi as Associate Professor of Electrical Engineering and Engineering Research from September 1, 1966, to December 1, 1966. His appointment expires on August 31, 1967.
- Ch status Edna Rogers 21. Change in status of Edna Rogers, Instructor in Home Economics and Social Science, from full time at \$8,500 per year to half time at \$4,250 per year, effective from January 1 to August 31, 1967.
- Ch eff dates appt. A.E. Needham 22. Change in the effective dates of the appointment of Arthur E. Needham as Visiting Professor of Zoology to March 16 to June 15, 1967, at the same salary of \$5,000 for the period. His original appointment dates were April 1 to June 30, 1967.
- Ch sabb lve Einar Hardin 23. Change in sabbatical leave for Einar Hardin, Associate Professor of Economics and Labor and Industrial Relations, from half pay for one year beginning September 1, 1966, to full pay for six months from January 1 to June 30, 1967.
- Robt Berles to receive \$1,000 for period Oct. 1 '66 24. Change Robert Berles, Lecturer in Police Administration and Public Safety, from no pay to pay of \$1,000 for the period from October 1, 1966, to March 31, 1967.
- Guy Harrison to receive \$1,200 25. Change Gus Harrison, Lecturer in Police Administration and Public Safety, from no pay to pay of \$1,200 for the period from October 1, 1966, to December 31, 1966.
- R.H. Scott to receive \$1,000 26. Change Robert H. Scott, Lecturer in Police Administration and Public Safety, from no pay to pay of \$1,000 for the period from October 1, 1966, to March 31, 1967.
- Dual assign. Leon Weaver 27. Dual assignment of Leon Weaver, Professor, in Police Administration and Public Safety and Social Science, effective from September 1, 1966, to April 30, 1967.
- Ch status Herb. Garfinkel 28. Change in status of Herbert Garfinkel, Professor of Political Science, from a 10-month basis at a salary of \$14,800 per year to a 12-month basis at a salary of \$20,000 per year and designation as Associate Dean of Social Science, effective November 1, 1966, paid from 11-4291.

NEW BUSINESS, continuedMiscellaneous, continued

29. Change in status of Richard D. Hart, Assistant Professor of Psychology, Computer Institute for Social Science Research, and the Computer Laboratory, from a regular appointment subject to tenure rules to a temporary appointment effective from September 1, 1967, to August 31, 1969.
30. Change in status of Donald W. Olmsted from Professor of Sociology and Assistant Dean of Social Science and Director of the Social Science Research Bureau to Professor of Sociology, and change from a 12-month basis at a salary of \$16,700 per year to a 10-month basis at a salary of \$16,700 per year, effective January 1, 1967.
31. Change in status of Ethelbert Thomas, Jr., Assistant Professor of Social Work, from a 10-month basis at a salary of \$11,200 per year to a 12-month basis at a salary of \$14,000 per year, effective September 1, 1966.
32. Change in status of Patricia A. Travis, Assistant Professor of Natural Science, from a temporary appointment to a regular appointment subject to tenure rules, effective as of September 1, 1965.
33. Dual assignment of Robert M. Daugherty, Jr., as Associate Professor of Physiology and Medicine, effective October 1, 1966.
34. Change in status of W. Doyme Collings, Professor of Physiology, from a 10-month basis at a salary of \$16,900 per year to a 12-month basis at a salary of \$21,125 per year, effective September 1, 1966.
35. Change in status of Raymond F. Johnston, Associate Professor of Physiology, from a 10-month basis at a salary of \$11,600 per year to a 12-month basis at a salary of \$14,500 per year, effective September 1, 1966.
36. Correction in the appointment of John R. Wish as Specialist in Marketing and Transportation Administration to October 1, 1966, to September 30, 1967 at a salary of \$12,000 per year on a 12-month basis. It is also recommended that he be transferred to the Institute of International Business Management Studies and assigned as Chief of Party of the Bolivia Project effective for the same dates.
37. Recommendations as follows affecting David K. Heenan, Professor of Evaluation Services:
 - a. Reassignment to the Thailand Project on the campus with a salary change from \$18,900 per year to \$13,900 per year, effective from September 5-26, 1966.
 - b. Also assigned to Humanities effective September 27, 1966.
 - c. Salary paid from account 11-4131, effective September 27, 1966.
38. Assignment of Winston R. Oberg, Professor of Management, to the Nigeria Program at a salary of \$15,700 per year, effective from November 1 to December 31, 1966, paid from 71-2024.
39. Assignment of Charles C. Sheppard, Associate Professor of Poultry Science, to the Nigeria Program at a salary of \$17,600 per year, effective from October 3, 1966, to October 2, 1968, paid from 71-2024.

On motion by Mr. Stevens, seconded by Mr. Harlan, it was voted to approve Miscellaneous Items 7 through 39.

40. Recommendations as follows from the Retirement Committee:
 - a. One-year consultantship with agreed-upon duties and responsibilities for Leonard V. Falcone, Professor of Music, effective from July 1, 1967, to June 30, 1968, and retirement at a retirement salary of \$3,000 per year effective July 1, 1968. Mr. Falcone was born May 5, 1899, and has been employed by the University since September 1, 1927.
 - b. One-year consultantship with agreed-upon duties and responsibilities for Leslie R. Silvernale, Professor in the Highway Traffic Safety Center, effective from July 1, 1967, to June 30, 1968, and retirement at a retirement salary of \$3,000 per year, effective July 1, 1968. Mr. Silvernale was born on December 31, 1902, and has been employed by the University since March 1, 1950.
 - c. Retirement of Ruth J. Peck, Associate Professor (Extension) and Program Leader, Family Living Education, in the Cooperative Extension Service, at a retirement salary of \$3,000 per year, effective November 1, 1966. Miss Peck was born June 21, 1904, and has been employed by the University since November 1, 1938.
 - d. Retirement of Chester A. Lawson, Professor (Research) in the Office of the Dean of University College, effective July 1, 1967, with the basic retirement salary of \$3,000 per year to begin July 1, 1973. Dr. Lawson was born April 22, 1908, and has been employed by the University since September 1, 1942.
 - e. Retirement of Raymond Lamb, 4-H Youth Agent in Ingham, Livingston, and Eaton Counties, at a retirement salary of \$3,000 per year, effective November 1, 1966. Mr. Lamb was born February 8, 1904, and has been employed by the University since October 13, 1941.
 - f. Retirement of Leonard M. Juntunen, Bus Driver in the Service Garage, effective October 1, 1966, with the basic retirement salary of \$1,681 per year to begin September 1, 1968, after he reaches the age of 65. Mr. Juntunen was born August 7, 1903, and has been employed by the University since October 2, 1950.

Richard Hart
ch to appt.
subject to
tenure

Ch status
D.W. Olmsted

Ch status
Ethelbert
Thomas, Jr.

Ch status
P.A. Travis

Dual assign.
R.M. Daugherty

Ch status
W.D. Collings

Ch status
R.F. Johnston

Correction
appt J.R. Wish

D.K. Heenan
assigned
Thailand Proj
also to
Humanities

Winston Oberg
assigned to
Nigeria Prog

Ch Sheppard
assigned to
Nigeria Proj

Approval
retirements of

L.V. Falcone

L.R. Silvernale

Ruth J. Peck

Chester A.
Lawson

Raymond Lamb

Leonard M.
Juntunen

October 20, 1966

NEW BUSINESS, continuedMiscellaneous, continuedRetirement
Etoyle White

40. Retirement recommendations, continued:

- g. Disability retirement of Etoyle White, Social Activities Director in the Union, at a retirement salary of \$2,483 per year, effective October 1, 1966. Miss White was born July 24, 1904, and has been employed by the University since June 26, 1944.
- h. Disability retirement of Jerry Stair, Power Plant Technician III, at a retirement salary of \$2,159 per year, effective July 1, 1967. Mr. Stair was born on March 21, 1904, and has been employed by the University since December 15, 1948.
- i. Disability retirement of William S. McKane, Gardner II in Botany and Plant Pathology, at a retirement salary of \$3,000 per year, effective October 3, 1966. Mr. McKane was born February 7, 1907, and has been employed by the University since June 15, 1929.

On motion by Mr. Nisbet, seconded by Mr. White, it was voted to approve the above retirements.

Report of
deaths -

- 41. Report of the death of William W. Johnston on September 8, 1966. Mr. Johnston was born on January 5, 1876, was employed by the University on September 1, 1912 and was Head of the English Department at the time of his retirement on September 1, 1940.

W.W. Johnston

- 42. Report of the death of Ernest J. Wheeler on September 11, 1966. Mr. Wheeler was born on February 14, 1901, was employed by the University on September 21, 1927, and was Associate Professor of Crop Science at the time of his retirement on October 1, 1960.

E.J. Wheeler

- 43. Report of the death of Fred Pinckney, an employee in the Physical Plant, on August 25, 1966. Mr. Pinckney was born on February 12, 1902, and had been employed by the University since February 24, 1955.

It is recommended that his widow continue to receive his salary for a period of one year beyond the date of his death, or until August 25, 1967.

B.M. Penoyer

- 44. Report of the death of Byron Melvin Penoyer, an employee in the Physical Plant, on September 24, 1966. Mr. Penoyer was born on August 27, 1911, and had been employed by the University since July 9, 1947.

It is recommended that his widow continue to receive his salary for a period of one year beyond the date of his death, or until September 24, 1967.

Herman L.
Penfield

- 45. Report of the death of Herman L. Penfield, an employee in the Physical Plant, on October 1, 1966. Mr. Penfield was born on June 11, 1921, and had been employed by the University since July 16, 1951.

It is recommended that his widow continue to receive his salary for a period of one year beyond the date of his death, or until October 1, 1967.

E.L. Anthony

- 46. Report of the death of Ernest Lee Anthony on October 19, 1966. Dean Anthony was born on September 6, 1888, was employed by the University on September 1, 1928, and was Dean of Agriculture from July 1, 1933, until his retirement on July 1, 1953.

It is recommended that an illuminated scroll be prepared on the death of Dean Anthony and presented to the family.

On motion by Mr. Nisbet, seconded by Mr. White, it was voted to approve the recommendations in items 43, 44, 45 and 46.

Approval
several
recommenda-
tions Dir.
Personnel

47. Recommendations from the Director of Personnel, as follows:

- 1) Reclassify 3 Clerk-Stenographer III to Senior Clerk Stenographer V positions in 4-H Youth Programs.
- 2) Reclassify a Clerk-Stenographer III to a Senior Clerk-Stenographer V position in Agricultural Economics, paid from 71-7500.
- 3) Establish a Senior Biochemistry Technician IX position in Biochemistry, paid 71-1227.
- 4) Establish a Clerk-Typist II position in the Bureau of Business and Economic Research, paid from 71-2035.
- 5) Reclassify 4 Clerk-Stenographer III to Departmental Secretary V positions in the College of Education.
- 6) Reclassify a Clerk-Stenographer III to an Executive Secretary VIII position in Botany and Plant Pathology.
- 7) Transfer from labor payroll a Senior Clerk-Stenographer V position in the Science and Mathematics Teaching Center, paid from 71-2724.
- 8) Establish a Departmental Secretary V position in the Computer Institute for Social Science Research, paid from 21-3132.
- 9) Change from half time to full time a Clerk-Stenographer III position in Police Administration
- 10) Establish an Examiner AP-II position in Psychology, on a half-time basis.
- 11) Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position in Anatomy.
- 12) Reclassify a Clerk-Stenographer III to a Senior Clerk-Stenographer V position in Physiology, paid from 71-1166.
- 13) Establish a Closed Circuit Television Engineer X position in Closed Circuit Television, paid 50% 11-4041 and 50% 21-3117.
- 14) For Continuing Education:
 - a. Reclassify 2 Clerk-Stenographer III to Departmental Sec V positions, 11-5611
 - b. Reclassify a Teller III to Senior Departmental Secretary VII position, 21-2902
 - c. Reclassify a Clerk I to Clerk Stenographer III position 21-2902
 - d. Reclassify a Departmental Secretary V to a Senior Departmental Secretary VII position, 11-5611

NEW BUSINESS, continued

Miscellaneous, continued

47. Recommendations from Director of Personnel, continued:

- 15) For the Business Office:
 - a. Establish a Clerk I position
 - b. Establish an Office Assistant X position
 - c. Establish a Budget Officer AP-VIII position, paid 50% 11-2531, 50% 11-2081
- 16) Transfer from labor payroll a Principal Clerk VI position in the Crossroads Cafeteria, paid 21-2831.
- 17) Transfer from labor payroll a Clerk III position and reclassify to an Accounting Clerk III position in the Union, paid 21-2834.
- 18) Reclassify a Senior Accounting Clerk V to a Senior Departmental Secretary VII position in Yakeley Hall.
- 19) Reclassify a Chief Operator Telephones VII to a Chief Operator Telephones VIII position, paid 11-1671
- 20) Reclassify a Clerk-Typist to an Office Assistant VII position in Alumni Relations

On motion by Mr. Nisbet, seconded by Mr. Merriman, it was voted to approve the recommendations from the Director of Personnel.

48. Communication from Provost Neville:

This is a recommendation that Dr. Fred Dutton, currently Director of the Science and Mathematics Teaching Center, be named chairman of the planning committee for the second semi-autonomous college to be developed on this campus.

This second college will have a broad science emphasis and be an undergraduate college, patterned somewhat after the development in the Justin S. Morrill College. This recommendation is made after consultations with a number of people in the science area and the Deans of the Colleges of Natural Science and Education.

A planning committee will be established within the next two or three weeks which will spend a good deal of time during the next few months planning the kind of curriculum which would be appropriate for a broad, liberal program in the sciences in order that a small group of freshmen could be enrolled in the fall of 1967.

49. It is recommended that the Mathematics and Foreign Languages be named Wells Hall. The Trustees have previously decided that the next residence hall should be named in honor of Mr. Wells as a replacement of the old Wells Hall. It now seems appropriate to name the Mathematics and Foreign Languages Building in his honor inasmuch as it is much nearer the location of the original Wells Halls.

Hezekiah G. Wells was a lawyer and county judge of Kalamazoo. In the 1850 constitutional convention and in the agricultural society, H. G. Wells had helped to found the University; as a member of the State Board of Agriculture from 1861 to 1883, he did more than anyone outside the staff to keep the University alive and prospering.

50. It is recommended that the building now under construction west of the Psychology Research Building be named in honor of Ray Stannard Baker and he known as Ray Stannard Baker Hall.

Ray Stannard Baker was an early alumnus of Michigan State University, a founder of the American Magazine, a distinguished author, the official biographer of Woodrow Wilson, and active throughout his life in MSU alumni affairs.

On motion by Mr. White, seconded by Mr. Nisbet, it was voted to approve Items 48, 49 and 50.

51. On October 12 quotations were received from the following insurance companies for the travel and accident policy:

	Official Travel	Personal Travel(No expense to MSU) Per Month per \$10,000
Mutual of Omaha	\$3,264.80	\$.50
Bankers Life & Casualty	3,572.20	.54
Insurance Company of North America	5,275.00	.60
Hartford	7,660.00	.56
Continental Casualty	10,250.00	.50
Travelers	12,587.50	.56
Aetna	-	.53

After studying the above proposals, it is recommended that the Trustees award the travel insurance to Mutual of Omaha to be serviced by the J. C. Walters Agency.

On motion by Mr. Huff, seconded by Mr. Stevens, it was voted to approve Item 51.

52. Resolution from the Michigan Crop Improvement Association to Michigan State University Board of Trustees in support of the new building request from the Departments of Crop Science and Soil Science. (On file with the material for this Board meeting).

It was decided that this group would be invited to have lunch with the Trustees at the December meeting.

Approval
recommenda-
tions Dir.
Personnel

Fred Dutton
Chairman
planning comm.
for second
semi-autonomous
college

Math and For
Lang Bldg.
named WellsHall

Building west
of Psychology
Bldg named
Ray Stannard
Baker Hall

Approval of
travel and
accident
policy

Resolution
Mich Crop Imp
Association

October 20, 1966

NEW BUSINESS, continuedMiscellaneous, continuedRetirement
Etoyle White

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Approval of
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Resolution
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Association

NEW BUSINESS, continued

Gifts and
Grants

Gifts and Grants

1. Gift of SAGE computer equipment--6 situation display consoles and 1 computer camera--valued at \$298,738 from the Defense Supply Agency, Cameron Station, Alexandria, Virginia, to be used under the direction of A. A. Schulke in Physics/Cyclotron for nuclear physics research.
2. Grants to be used for scholarship purposes, as follows:
 - a. \$1,024.50 from the American Can Company Foundation of New York City.
 - b. \$4,000 from the H. L. Gentry Scholarship Fund of Jackson for needy students with first preference to students majoring in engineering.
 - c. \$2,162 from the Federal Intermediate Credit Bank of St. Paul Production Credit Association of St. Paul, Minnesota, for students in Agriculture.
 - d. \$500 from the Ingham County Medical Society of East Lansing for a student in Human Medicine
 - e. \$221,780 from the Michigan Higher Education Assistance Authority of Lansing
 - f. \$450.43 from the estate of Lucile Kays Millar for scholarship use according to instructions in her will.
 - g. \$1,100 from the Paramount Coffee Company of Lansing for 3 scholarships, with first preference to be given to Michigan residents, then residents of Ohio and Indiana.
 - h. \$1,000 from Chas. Pfizer and Company, Inc., of New York City to provide 2 scholarships for students in Human Medicine.
 - i. To continue previously established scholarships:
 - 1) \$250 from The American Potash Institute, Inc., of Washington, D.C., for the Soil Technicians Scholarship Fund.
 - 2) \$200 from the Presser Foundation of Philadelphia, Pennsylvania, with preference given to a prospective music teachers.
 - 3) For the Elevator and Farm Supply Cooperative Fund:
 - \$75 from Blissfield Cooperative Company
 - \$600 from Farm Bureau Services, Inc. of Lansing
 - \$100 from Ida Farmers Cooperative Company of Ida
 - \$100 from Kent City Farm Bureau
 - \$200 from Michigan Grain and Agri-Dealers Association of East Lansing
 - \$100 from the Ypsilanti Farm Bureau Association
 - 4) For the Farm Equipment Association Fund:
 - \$9 from Decker and Company, Inc., of Lansing
 - \$10 from William F. Sell and Son, Inc., of Taylor
 - \$360 from Weaver and Lingg of Sturgis
 - 5) For the Michigan Bankers Scholarship Fund:
 - \$100 from the Branch County Bankers Association of Quincy
 - \$150 from the Clinton County Bankers Association of Portland
 - \$100 from the First Security Bank of Belding
 - \$100 from the Genesee Merchants Bank and Trust Company of Flint
 - \$600 from the Gratiot County Bankers Association of St. Louis
 - \$300 from the Lenawee County Bankers Association of Deerfield
 - \$150 from the Maynard-Allen State Bank of Portland
 - \$100 from West Ottawa Public Schools of Holland
 - 6) \$78,523 from the National Merit Scholarship Corporation of Evanston, Illinois
 - 7) \$260 from Ernest and Dorothy Fox of Lansing for the Richard F. Fox Memorial Scholarship
 - 8) \$50 from Mr. and Mrs. Charles M. Rohlin of Canandaigua, New York, for the Memorial Scholarship fund in memory of Richard C. Rohlin.
 9. For the MSU Faculty Scholarship Fund:
 - \$25 from Robert C. Andringa of the Honors College
 - \$100 from the Iowa-Illinois Gas and Electric Company of Davenport, Iowa
 - \$350 from Philip Morris, Inc., of New York City
 - \$65 from Eldon Nonnamaker of Student Affairs.
 - \$10 from Gwendolyn Norrell of the Counseling Center
 - \$750 from the S. & H. Foundation, Inc., of New York City
 - \$354 from the Walker Manufacturing Company of Racine Wisconsin
 - \$50 from Russell Wentworth of Admissions and Scholarships
 - j. To aid specified students:
 - \$2,200 from the Aid Association for Lutherans of Appleton, Wisconsin
 - \$200 from Alpha Kappa Alpha Sorority of Inkster
 - \$50 from the American Business Womens Association of Bay City
 - \$100 from the American Cancer Society of Deckerville
 - \$600 from the American Legion, Department of Michigan, of Detroit
 - \$100 from the Ashland Teachers' Association of Ashland, Massachusetts
 - \$250 from Associated Cooperage Industries of St. Louis, Missouri
 - \$1,139.50 from Baseball, Office of the Commissioner, of New York City
 - \$500 from Ralph J. Baudhuin Foundation of Rockford, Illinois
 - \$100 from Benevolent and Protective Order of Elks of Kankakee, Illinois
 - \$500 from Blossomtime, Inc., of Benton Harbor
 - \$200 from Boy Scouts of America of New Brunswick, New Jersey
 - \$500 from Boys' Committee of Detroit
 - \$125 from Frank A. Burgess Foundation, Inc., of Geneva, Illinois
 - \$100 from The Central Trust Company of Cincinnati, Ohio
 - \$500 from Chicago Public Schools Student Science Fair, Inc., of Chicago
 - \$150 from Town of Chelmsford Scholarship Fund, Inc., of Chelmsford, Massachusetts
 - \$200 from Citizens Scholarship Foundation of Livonia
 - \$150 from City Wide Choir Union of Pontiac
 - \$500 from the Civil Air Patrol of Ellington Air Force Base, Texas
 - \$1,000 from The Clark Foundation of New York City
 - \$100 from Lynn H. Clark of Rockford
 - \$400 from the College Women's Club of Montclair of Glen Ridge, New Jersey
 - \$200 from The Colonial Dames of America of New York City
 - \$200 from the Conant Gardens Property Owners Association of Detroit
 - \$34 from the Concord Teachers Club of Concord

NEW BUSINESS, continued

Gifts and Grants, continued

2. Grants for scholarship purposes, continued:

Gifts and
Grants

j. To aid specified students, continued:

\$250 from the David C. Cook Foundation of Wheaton, Illinois
 \$333.33 from Cornell University of Ithaca, New York
 \$200 from Dearborn Heights Rotary Club
 \$800 from the State of Delaware of Dover
 \$30 from the Detroit Edison Company of Detroit
 \$250 from the Detroit Rubber & Plastics Group, Inc., of Detroit
 \$649.50 from the E. A. DeWaters Residue Trust Scholarship Fund of Flint
 \$100 from the Disabled American Veterans Auxiliary of St. Petersburg, Florida
 \$400 from the Henry L. Doherty Educational Foundation of New York City
 \$200 from the Duxbury Teachers Club of South Duxbury, Massachusetts
 \$250 from the East Islip PTA Council of East Islip, New York
 \$400 from the Edward Scholarship Fund of Boston, Massachusetts
 \$3,000 from the Elks National Foundation of Boston, Massachusetts
 \$500 from the ENT Officers Wives Club of Colorado Springs, Colorado
 \$150 from the Evergreen Park Community High School Scholarship Board, Evergreen Park, Ill.
 \$100 The Exchange Club of Mt. Clemens
 \$1,000 from the Farmers & Manufacturers Beet Sugar Association of Saginaw
 \$500 from the Ferndale Rotary Club of Ferndale
 \$680 from the First Seneca Bank and Trust Company of Oil City, Pennsylvania
 \$500 from the Foundry Educational Foundation of Cleveland, Ohio
 \$750 from the Frauenthal Charitable Fund, Inc., of Muskegon
 \$500 from Furniture City Upholstery Company of Grand Rapids
 \$250 from the Georgia Pacific Foundation of Portland, Oregon
 \$600 from the John Glenn High School of Wayne
 \$200 from the Grand Guardian Council of Michigan of Flint
 \$3,000 from the Greater Detroit Chevrolet Dealers Association of Detroit
 \$75 from The Grolier Foundation, Inc., of New York City
 \$675.24 from Holy Name High School of Escanaba
 \$150 from the Illinois Federation of Women's Clubs of Chicago
 \$100 from the Iowa-Illinois Gas and Electric Company of Davenport, Iowa
 \$400 from the Jessie Davenport Scholarship Fund of Southfield
 \$3,000 from the Jewel Tea Company, Inc., of Melrose Park, Illinois
 \$300 from the Joseph Meid Estate of West Branch
 \$200 from Junior Achievement of Greater Cleveland, Inc.
 \$100 from Keflavik Officers' Wives Club of New York City
 \$119.50 from Mr. and Mrs. Al L. Lake Scholarship Fund of Mason City, Iowa
 \$341.50 from the Masonic-Eastern Star Student Fund of Omaha, Nebraska
 \$166.66 from the Mercy Hospital Professional Nurse Grant Fund of Benton Harbor
 \$100 from the Michigan Education Association of Ida
 \$500 from the Michigan Education Association of East Lansing
 \$1,062 from the Michigan Home Economics Extension Council of Capac
 \$150 from the Michigan Recreation and Parks Association, Inc., of Trenton
 \$826 from the Michigan State University Club of Oakland County
 \$300 from Midland High School
 \$1,000 from Mine Safety Appliances Company of Pittsburgh, Pennsylvania
 \$300 from the Minnesota Academy of Science of Minneapolis
 \$333.34 from Mississippi Valley Structural Steel of Chicago
 \$100 from the Mumford Parents Club of Detroit
 \$166.66 from the Muskegon Bank and Trust Company
 \$500 from the National Association of Secondary School Principals of Washington, D.C.
 \$2,250 from the National Maritime Union Pension and Welfare Plan of N.Y.C.
 \$33 from the National Merit Scholarship Corporation of Evanston, Illinois
 \$400 from the National Restaurant Foundation of Chicago
 \$550 from the National Scholarship Service and Fund for Negro Students of N.Y.C.
 \$350 from Nesbit Foundation, Inc., of Omaha, Nebraska
 \$67.27 from Oakland Community College of Union Lake
 \$1,020 from Oberlin College of Oberlin, Ohio
 \$200 from Omega Psi Phi Fraternity of Savannah, Georgia
 \$800 from the School District of Philadelphia, Pennsylvania
 \$500 from Philip Morris, Inc., of New York City
 \$150 from the Polish Women's Alliance of America of Chicago, Illinois
 \$1,000 from Production Steel Strip Corporation of Detroit
 \$2,550 from the George M. Pullman Educational Foundation of Chicago
 \$500 from The Richardson Foundation of Mt. Clemens
 \$119.50 from the Riverview Pirates Booster Club Scholarship Fund of Wyandotte
 \$250 from the Romeo Community Schools
 \$200 from Royal Oak Kimball High School
 \$262.50 from St. Joseph's College of Rensselaer, Indiana
 \$200 from St. Mary's Dads Club of Wayne
 \$107.50 from St. Paul Junior Chamber of Commerce, Minnesota
 \$100 from the Schering Foundation of Bloomfield, New Jersey
 \$200 from Sexton High School Girls' League of Lansing
 \$250 from Somerville High School, New Jersey
 \$100 from Soroptimist International of Allen Park
 \$200 from Southgate Community School PTA Council
 \$86.50 from Syracuse University, New York
 \$500 from the James Talcott Fund, Inc., of New York City

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

2. Grants for scholarship purposes, continued:
 - j. To aid specified students, continued:
 - \$400 from Thurston High School of Detroit
 - \$500 from Tozer Foundation, Inc., of Stillwater, Minnesota
 - \$299 from United Scholarship Service, Inc., of Denver, Colorado
 - \$150 from United Steel Workers of Niles
 - \$400 from United Steelworkers of America of Trenton, New Jersey
 - \$250 from Volkswagen of America, Inc., of Englewood Cliffs, New Jersey
 - \$413.50 from Walker Manufacturing Company of Racine, Wisconsin
 - \$50 from Warren Federated Church of Warren, Massachusetts
 - \$500 from John and Elizabeth Whiteley Foundation of Lansing
 - \$800 from Arthur Ashley Williams Foundation of Holliston, Massachusetts
 - \$330 from the Woman's National Farm & Garden Association of Union Lake
 - \$1,000 from the World Teenage Show of Chicago
 - \$500 from the Worthing Scholarship Fund of Houston, Texas
 - \$650 from Yale University of New Haven, Connecticut
 - \$125 from the Ypsilanti Business and Professional League
 - \$625 from the Crown Zellerbach Foundation of San Francisco, California
3. Grants as follows to be used under the direction of G. S. McIntyre in the Cooperative Extension Service for partial support of additional agents in the counties:
 - a. \$550 from the Clinton County Board of Supervisors of St. Johns
 - b. \$2,400 from the Genesee County Board of Supervisors of Flint
 - c. \$550 from the Gratiot County Board of Supervisors of Ithaca
 - d. \$500 from the Shiawassee County Board of Supervisors of Corunna
4. Grants as follows to be used under the direction of C. M. Hansen in Agricultural Engineering:
 - a. \$100 from the Warren Petroleum Corporation of Tulsa, Oklahoma, to be used in support of LP gas flame cultivation.
 - b. \$2,000 from John Bean Division, FMC Corporation, of Lansing to study power requirements and effect on soil tilth of certain rotary tiller.
5. Grants as follows to be used under the direction of J. B. Harrington in Agricultural Engineering:
 - a. \$1,000 from the Michigan Potato Council to increase the efficiency of productivity of potatoes through control of environmental temperatures by perimeter cooling of the field
 - b. \$1,500 from Consumers Power Company of Jackson to support research work on environmental control of plant production.
6. Grant of \$44,000 from the United States Department of Agriculture of Washington to be used under the direction of Bill A. Stout and D. H. Dewey in Agricultural Engineering and Horticulture to conduct investigations on the anatomical, physical, and physiological properties of pome fruits to determine properties relating to orientation for handling and sorting fruits.
7. Grant of \$1,000 from the Calcium Carbonate Company of Quincy, Illinois, to be used under the direction of E. R. Miller in Animal Husbandry to test the effectiveness of an oral hematinic as a means of preventing baby pig anemia and to explore methods of increasing oral iron intake by the baby pig.
8. Grants as follows from the National Institutes of Health of Bethesda, Maryland, to be used in Biochemistry:
 - a. \$10,900 under the direction of R. G. Hansen for 2 predoctoral fellowships, one for \$5,600 and one for \$5,300
 - b. \$48,094 under the direction of W. W. Wells for research on cholesterol biosynthesis in bone marrow.
9. Grant of \$2,000 from the Michigan Potato Industry Council of Lansing to be used under the direction of Richard Chase in Crop Science for research on potatoes and other crops in the cash crop area as part of an expanded food processing industry in Michigan.
10. Grant of \$6,400 from the Malting Barley Improvement Association of Milwaukee, Wisconsin, to be used under the direction of John E. Grafius in Crop Science to support research toward incorporating malting quality into winter barley.
11. Grants as follows from the Michigan Foundation Seed Association of East Lansing to be used in Crop Science:
 - a. \$4,000 under the direction of K. T. Payne for development of new varieties and improved management practices.
 - b. \$14,801.04 under the direction of E. C. Rossman to develop improved corn hybrids for Michigan and to continue fundamental studies of corn breeding methods and corn genetics.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

12. Grant of \$25,000 from the Office of Economic Expansion of the Michigan Department of Commerce of Lansing to be used under the direction of K. T. Payne in Crop Science to expand the processing of food crops in Michigan.
13. Grant of \$1,000 from the Pittsburgh Plate Glass Company Chemical Division of Pittsburgh, Pennsylvania, to be used under the direction of M. B. Tesar and J. B. Beard in Crop Science for a study of the control of flowering in grasses.
14. Grant of \$45,334 from the Federal Water Pollution Control Administration, Department of Interior, of Washington to be used under the direction of E. W. Roelofs in Fisheries and Wildlife to train graduate students in the area of pollution biology.
15. Grants as follows from the United States Public Health Service of Bethesda, Maryland, to be used in Food Science:
 - a. \$20,899 under the direction of L. E. Dawson to study chemical and bacteriological changes in frozen eggs.
 - b. \$36,013 under the direction of A. M. Pearson to study changes in muscle proteins caused by microbial growth.
 - c. \$24,141 under the direction of S. H. Schanderl to study the mechanism of chlorophyll biodegradation.
16. Grants as follows to be used under the direction of B. S. Schweigert in Food Science:
 - a. \$150 from the Central Michigan Dairy Technological Society of Flint for a scientific symposium and dedication of the new Food Science Building in 1967.
 - b. \$2,300 from the Dairy and Food Industries Supply Association, Inc., of Washington, D. C. for a graduate fellowship.
17. Grant of \$308 from the State of Oregon Department of Forestry of Salem to be used under the direction of A. E. Wylie in Forest Products for a tuition fee for the Forest Products and Utilities marketing course.
18. Grant of \$1,446.86 from the Packaging Foundation, Inc., of East Lansing to be used under the direction of James W. Goff in Packaging for staff travel to further packaging education.
19. Grants as follows to be used under the direction of James W. Goff in Packaging to conduct basic research on the Control of Damage in Shipment:
 - a. \$3,000 from Sinclair-Koppers Company of Pittsburgh, Pennsylvania
 - b. \$3,000 from the Wood Conversion Company of St. Paul, Minnesota
20. Grant of \$2,000 from the XVII International Horticultural Congress of College Park, Maryland, to be used under the direction of John Carew in Horticulture for editing and publishing the volumes of the Proceedings of the XVII International Horticultural Congress.
21. Grant of \$500 from the Geigy Chemical Corporation of Ardsley, New York, to be used under the direction of J. F. Davis and B. G. Ellis in Soil Science to determine the role of zinc in the growth of farm crops in Michigan soils.
22. Grant of \$2,500 from the Southwest Potash Corporation of New York City to be used under the direction of J. F. Davis, E. C. Doll, and D. L. Thurlow in Soil Science for a study of the comparative effect of potash carriers on the yield, percent sucrose, percent clear-juice purity, and recoverable sugar of sugar beets.
23. Grant of \$1,000 from the Michigan Potato Council of Lansing to be used under the direction of J. F. Davis, D. L. Thurlow, and E. C. Doll in Soil Science to study problems pertaining to potato production, including rotation and crop sequence, nutrition, and cultural practices.
24. Grants as follows to be used under the direction of Dean Seelye in the College of Business:
 - a. \$857 from General Motors Corporation, Chevrolet Motor Division of Flint for an unrestricted research allowance.
 - b. \$3,500 from the Pacific Gas and Electric Company of San Francisco to support the activities of the Institute of Public Utilities.
25. Grants as follows to be used under the direction of J. D. Edwards in Accounting and Financial Administration:
 - a. \$6,000 from the Steel Service Center Institute of Cleveland, Ohio, to assist a doctoral candidate complete his dissertation.
 - b. \$1,500 from the Price Waterhouse Foundation of New York City for study and research at Stanford University.
26. Grant of \$10,000 from the American Institute for Imported Steel, Inc., of New York City to be used under the direction of Walter Adams in Economics for the study of "Non Tariff Trade Barriers in the International Steel Trade and Their Effect on United States
27. Grant of \$7,500 from the IBM Corporation to be used under the direction of B. J. La Londe in Marketing and Transportation Administration in food distribution research.

NEW BUSINESS, continuedGifts and
GrantsGifts and Grants, continued

28. Grant of \$142.88 from the Mead Corporation of Dayton, Ohio, to be used under the direction of Robert Headen in Marketing and Transportation Administration for graduate student research costs.
29. Grants as follows to be used under the direction of B. J. LeLonde in Marketing and Transportation for the food marketing management program:
 - a. \$2,000 from Independent Grocers' Alliance Distributing Company of Chicago; \$1,500 for the scholarship recipient, and \$500 for administration of the program.
 - b. \$500 from Scott Paper Company of Philadelphia for administration of the program.
30. Grant of \$125,000 from the United States Office of Civil Defense of Washington to be used under the direction of D. K. Berlo in Communication for research on communication processes in civil defense programs.
31. Grant of \$5,220 from the IRI Research Institute, Inc., of New York City to be used under the direction of L. E. Sarbaugh in Communication to conduct a Brazilian Communication Seminar on planning and conducting a Communication Seminar.
32. Grant of \$1,000 from the Reader's Digest Foundation of Pleasantville, New York, to be used under the direction of F. B. Senger in Journalism for a continuation of the research travel fund for students.
33. Grant of \$15,763 from the Department of Health, Education, and Welfare of Washington to be used under the direction of J. F. Vinsonhaler in the Learning Systems Institute to develop, document, and demonstrate a computer-based information retrieval system for educational administrators and behavioral researchers.
34. Grant of \$30,740 from the National Institutes of Health to be used under the direction of W. W. Heusner in Health, Physical Education, and Recreation for research on anxiety, activity, and genesis of heart disease.
35. Grant of \$34,925 from the National Institutes of Health to be used under the direction of J. B. Hook in Pharmacology for research on factors affecting renal physiology in the newborn.
36. Grant of \$5,605 from the United States Public Health Service to be used under the direction of K. E. Moore in Pharmacology to study the role of catecholamines in central nervous transmission.
37. Grants as follows from the National Institutes of Health to be used in Physiology:
 - a. \$5,600 under the direction of W. D. Collings for a predoctoral fellowship.
 - b. \$16,168 under the direction of F. J. Haddy for an undergraduate, preclinical training grant.
38. Grant of \$36,200 from the National Science Foundation of Washington to be used under the direction of A. P. Linnell in Astronomy for research entitled "Eclipsing Binaries."
39. Grants as follows from the National Institutes of Health to be used under the direction of Leroy Augenstein in Biophysics:
 - a. \$52,156 for research on biochemical changes in enzyme inactivation by radiation.
 - b. \$21,804 for research on electronic charge transport in visual systems.
 - c. \$60,000 for research on molecular organization and mental function.
40. Grant of \$2,500 from the National Science Foundation to be used under the direction of Leroy Augenstein in Biophysics for a cost-of-education allowance on behalf of a graduate student.
41. Grant of \$1,000 from the Michigan Potato Industry Council of Lansing to be used under the direction of W. J. Hooker in Botany and Plant Pathology to study the manner of infection, host-parasite relationships, and nature of injury of Verticillium wilt of potato.
42. Grant of \$19,431 from the Atomic Energy Commission of Washington, D.C., to be used under the direction of L. W. Mericle in Botany and Plant Pathology for an investigation of the factors responsible for changes in radiosensitivity of embryonic tissue.
43. Grant of \$4,000 from the Michigan Crop Improvement Association of East Lansing to be used under the direction of Alfred Saettler in Botany and Plant Pathology for research on bean diseases with emphasis on their control through added assistance and methods.
44. Grant of \$27,300 from the National Science Foundation to be used under the direction of D. G. Farnum in Chemistry for research entitled "The Chemistry of Stable Carbonium Ions."
45. Grants as follows from the American Chemical Society, Petroleum Research Fund, of Washington, D.C., to be used in Chemistry:
 - a. \$2,000 under the direction of Alexander MacDonald, Jr., for research on "The H₂ Function for the Ammonia-Water System.
 - b. \$2,000 under the direction of J. L. Whitten for theoretical molecular structure investigations.
 - c. \$2,500 under the direction of T. J. Pinnavaia for NMR studies of ligand exchange.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

46. Grant of \$3,000 from E. I. duPont de Nemours and Company, Inc., of Wilmington, Delaware, to be used under the direction of A. I. Popov in Chemistry for a fellowship.
47. Grant of \$37,043 from the National Institutes of Health to be used under the direction of W. H. Reusch in Chemistry for research on ring modification in steroids.
48. Grant of \$4,759 from the Mobil Oil Corporation of New York City to be used under the direction of Andrew Timnick in Chemistry to provide a \$3759 fellowship and \$1,000 for a departmental unrestricted supplement.
49. Grant of \$30,190.38 from the Michigan Department of Health to be used under the direction of Gordon Guyer and P. H. Wooley in Entomology to survey and evaluate pesticide usage.
50. Grant of \$1,000 from McClure Oil Company of Alma to be used under the direction of W.J. Hinze in Geology for geophysical studies in the Michigan basin.
51. Grant of \$14,000 from the National Film Board of Canada of Montreal to be used under the direction of Alfred Leitner in Physics for the design and development of equipment for demonstration experiments to be filmed as single concept loop films.
52. Grants as follows from the National Institutes of Health to be used in Zoology:
 - a. \$38,537 under the direction of E. M. Rivera for a study of the biochemical development of the rouse mammary gland in vivo and in vitro
 - b. \$15,900 under the direction of C. S. Thornton for 3 predoctoral fellowships
 - c. \$14,999 under the direction of C. S. Thornton for an analysis of neural and epidermal interaction in tissue and organ regeneration.
53. Grants as follows from the United States Department of Labor of Washington to be used in the School of Labor and Industrial Relations:
 - a. \$8,164 under the direction of W. A. Faunce to study the effect of working in varying types of organizations upon the commitment to and participation in the scientific discipline.
 - b. \$12,116 under the direction of W. A. Faunce to study the impact of white collar automation on occupational specialization and work attitudes.
 - c. \$21,804 under the direction of Einar Hardin and Sigmund Nosow to measure the benefits and costs of retraining programs for unemployed workers in Michigan and other midwest states.
 - d. \$14,029 under the direction of F. B. Waisanen to study the factors involved in upward social mobility from the culture of poverty.
54. Grant of \$2,300 from the Michigan Education Association to be used under the direction of C. T. Schmidt, Jr., in Labor and Industrial Relations to conduct research on employee-management relations in schools.
55. Grant of \$20,000 from the Michigan Department of Education to be used under the direction of Jack Stieber in Labor and Industrial Relations to conduct educational programs in employee-management relations for school employees, administrators, and board members.
56. Grant of \$2,800 from the State of Michigan to be used under the direction of Charles Press and Bernard Klein in Political Science to cover administrative expenses in connection with the Ford Foundation legislative intern program.
57. Grants as follows from the National Institutes of Health to be used in Psychology to support doctoral candidates:
 - a. \$5,600 under the direction of Norman Abeles
 - b. \$5,100 under the direction of S. H. Bartley
 - c. \$5,100 under the direction of S. H. Bartley
 - d. \$5,100 under the direction of Charles Hanley
 - e. \$5,100 under the direction of J. R. Hurley
 - f. \$5,100 under the direction of B. P. Karon
 - g. \$3,400 under the direction of Milton Rokeach
 - h. \$5,100 under the direction of C. L. Winder
58. Grant of \$14,300 from the National Institutes of Health to be used under the direction of B. P. Garskof in Psychology for an investigation of the fate of S-R associations made in the course of learning a list of paired verbal units.
59. Grant of \$1,166.73 from the Bureau of Social Science Research, Inc., of Washington, D.C. to be used under the direction of J. L. Phillips in Psychology for an evaluation of the 1966 special summer program for foreign students.
60. Grant of \$5,160 from Hoffman-LaRoche, Inc., of Nutley, New Jersey, to be used under the direction of Mark Rilling in Psychology for a study of the effects of effort on fixed ratio behavior.
61. Grant of \$40,155 from the Children's Bureau, Welfare Administration, Department of Health, Education, and Welfare to be used under the direction of Lucille K. Barber in Social Work to provide a training unit for child welfare workers in Social Work.

NEW BUSINESS, continuedGifts and
GrantsGifts and Grants, continued

62. Grants as follows from the National Institutes of Health to be used in Social Work:
 - a. \$53,876 under the direction of Max Bruck to provide a training unit for psychiatric social workers.
 - b. \$31,856 under the direction of Myrtle Reul to provide a training unit for school social workers.
63. Grant of \$1,400 from the P.E.O. International Peace Scholarship Fund of Vermillion, North Dakota, to be used under the direction of D. E. O'Keefe in Social Work for a graduate student.
64. Grant of \$26,452 from the Vocational Rehabilitation Administration, Department of Health, Education, and Welfare, to be used under the direction of Ethelbert Thomas, Jr., in Social Work to assist in the preparation of graduate social work students for employment in physical and mental rehabilitation settings.
65. Grants as follows to be used under the direction of Dean Armistead in the College of Veterinary Medicine:
 - a. \$50 from the Women's Auxiliary to the Michigan Veterinary Medical Association of Yale to purchase books for the Veterinary Library.
 - b. \$13.50 from the Michigan Veterinary Medical Association of Plainwell to purchase a book for the Veterinary Library in memory of Dr. L. R. Davisson.
66. Grants as follows from the National Institutes of Health to be used under the direction of D.R. Swindler in Anatomy:
 - a. \$10,454 to study the comparative dental anatomy of nonhuman primate dentitions.
 - b. \$28,800 to investigate the comparative anatomy of nonhuman primates.
67. Grant of \$4,500 from Parke, Davis & Company of Ann Arbor to be used under the direction of G. H. Conner and C. C. Beck in Veterinary Surgery and Medicine to clinically evaluate drugs.
68. Grant of \$10,000 from the Michigan Department of Education to be used under the direction of A. L. Hunter in Continuing Education to perform consultant services to the Michigan Department of Education for local school districts in support of the Technical Assistance Project under Title I Elementary and Secondary Education Act of 1965.
69. Grant of \$6,000 from the Insurance Institute for Highway Safety of Washington, D.C., to be used under the direction of J. R. Shinn in the Highway Traffic Safety Center for publication and distribution of a driver education leaflet.
70. Grant of \$10,649.79 from the University of Minnesota to be used under the direction of P. L. Dressel in Institutional Research to develop institutional research competencies of a post-doctoral faculty member chosen from another institution.
71. Grant of \$65,377 from the University of Southern California to be used under the direction of John Barson in the Instructional Media Center to support four Media Orientation Sessions for Directors of Institutes for the advanced study of economics, and Directors of Institutes for the advanced study of geography as provided for in Title XI of the National Defense Education Act.
72. Grant of \$12,046.50 from the Midwest Universities Consortium for International Activities, Inc., of Urbana, Illinois, to pay the salary and fringe benefits for Professor Carl K. Eicher for the period from September 15, 1966, to June 30, 1967.
73. Grant of \$2,750 from the Office of International Agricultural Development at Cornell University to be used in the School for Advanced Graduate Studies for a graduate fellowship.
74. Grants as follows to the MSU Development Fund:
 - a. \$10 from Kenneth E. Bow of Saginaw for the Robert R. Dreisbach Memorial Fund.
 - b. \$2,000 from Mr. and Mrs. Albert L. Ehinger of East Lansing for the Presidents Club and the Class of 1916 Gift Project.
 - c. \$25 from Robert Ehrlich of Lansing for the Justin Zinn Memorial Fund.
 - d. \$2 from Arthur E. Slaughter of Escanaba for the Justin Zinn Memorial Fund.
 - e. \$10 from Dr. and Mrs. J. Clyde Spencer of East Lansing for the Justin Zinn Fund.
 - f. \$18 from employees of the Michigan Department of Conservation Michigan Geological Survey for the Justin Zinn Memorial Fund.
 - g. \$25 from Daniel Romanelli of New York City for the James Stefanoff Memorial Fund
 - h. \$10 from Richard C. Scovel of Bellevue, Washington, for the Packaging Foundation Building Account
 - i. \$5 from Mr. and Mrs. Stephen Stofelano of Gloversville, New York, for the James J. Brennan Memorial Library.
 - j. \$25 from Joseph W. Thompson of East Lansing for the Edward A. Brand Memorial Fund.
75. Grant of \$50,000 from the W. K. Kellogg Foundation of Battle Creek to be used to purchase the Loudon property at Gull Lake.
76. Grant of \$1,800 from Gerber Baby Foods Fund of Fremont. This is an unrestricted grant to the University and is to be credited to the Discretionary Gift Fund.

On motion by Mr. Huff, seconded by Mr. Hartman, it was voted to accept the Gifts and Grants.

NEW BUSINESS, continuedReports for Board MembersApproval
several
alteration
items

1. The following alterations and improvements have been approved since the last meeting of the Board of Trustees and charged to Alterations and Improvements 11-5173.
 - a. Improve lighting in rooms 17, 17A, 17B, 17C, 17D, Morrill Hall, for School of Nursing \$2,300
 - b. Alterations to second floor of Kresge Art Center to provide work-room space in the teaching laboratory for the Art Department 2,200
 - c. Alterations to room 430A, Stack Research Laboratory, Kellogg Biological Station, so that it can be equipped as an instrument room to be shared by all research programs at the Station 2,000
 - d. Improve lighting in rooms 11 and 13, Demonstration Hall, for Military Sci. 1,876
 - e. Install acoustical covers on compressors and pipe adjacent to rooms 108 and 109 in Packaging Laboratory 1,600
 - f. Alterations to Biochemistry Building to correct water damage caused by faulty humidifiers 1,500
 - g. Alterations to room 430, Stack Research Laboratory, Kellogg Biological Station, in order to make it suitable as a research laboratory 1,500
 - h. Improve lighting in room 8, Demonstration Hall, for Military Science 924
 - i. Replace acoustical tile in student booths in rooms 101, 109, 111, and 112, Morrill Hall, for the language laboratories 757
 - j. Install exit lights and signs and replace worn electrical outlets in Journalism Building. This is recommended by the safety inspector. 600
 - k. Install water cooler in Plant Science Greenhouse 400
 - l. Paint consecutive numbers on 533 seats in room 100, Veterinary Clinic, to facilitate attendance-taking. 150

\$15,807

2. Additional payments to salaried employees since the September meeting of the Trustees, as per list on file.

OAKLAND UNIVERSITY

Oakland Univ.

Resignations and Terminations

Resignations

1. June E. Gabler, Associate Professor of Teacher Education, February 15, 1967 to accept a position as Director of Instruction at Mount Clemens.
2. Genevieve C. Prevost, Instructor in Foreign Languages and Literature, August 14, 1966.

Transfers.

Transfers

1. Edward E. Birch, from Manager Oakland Center, and Director AP-VIII, Student Activities to Associate Dean of Students and Director AP-VIII, Oakland Center, at a salary of \$11,200 per year effective July 1, 1966.
2. Robert Gene Gaylor, from Assistant Librarian, AP-IV, Library, to Assistant Librarian AP-VI, Library, at a salary of \$9900 per year on a 12-month basis effective November 1, 1966.

MiscellaneousCh. status
June Gabler

1. Change in status of June E. Gabler, Associate Professor of Education, from full time at a salary of \$11,200 per year to two-thirds time at a salary of \$7,467 per year, effective October 1, 1966.
2. Termination of the appointment of Maurice F. Brown as Acting Chairman of English, effective September 30, 1966.
3. Appointment of Professor William Schwab as Acting Chairman of English at an additional salary of \$100 per month, effective from September 15, 1966, to April 30, 1967.

Term. appt.
Maurice F.
BrownAppt. Wm.
Schwab, Act.
Chairman
EnglishGifts and GrantsGifts and
Grants

1. Grants as follows to be used for scholarship purposes:
 - a. For Scholarship Account 32-3229:
 - \$800 from The Detroit Edison Company of Detroit
 - \$36 from John Taylor of Rochester
 - b. For Awards Account 32-3359:
 - \$200 from The Hodges Charitable Foundation of Ferndale
 - \$154 from Oak Park High School
 - \$150 from Pontiac Northern High School Varsity Club
 - \$1,670 from The Pontiac Press.
2. Grant of \$3,000 from the American Chemical Society of Washington, D.C., to be used under the direction of J. W. Russell in Chemistry for a study of the coriolis perturbation of vibrational intensities.

October 20, 1966

Oakland Univ. OAKLAND UNIVERSITY, continuedGifts and
GrantsGifts and Grants, continued

3. Grant of \$7,320 from Ling-Temco-Vought, Inc., of Warren to be used under the direction of J. E. Gibson in Engineering for aerospace research.
4. Grant of \$300 from the Detroit Grand Opera Association of Detroit to be used under the direction of David DiChiera in Music. This is an unrestricted gift.
5. Grants as follows to be used under the direction of Chancellor Varner in support of the Meadow Brook Music Festival:
 - a. \$1,000 from McLouth Steel Corporation of Detroit.
 - b. \$1,165 from the Chrysler Corporation Fund of Detroit.

On motion by Mr. White, seconded by Mr. Harlan, it was voted to approve all Oakland University Items.

Reports for Board Members

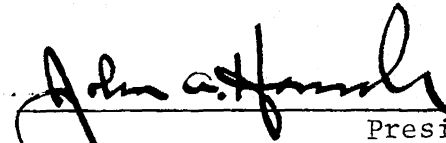
1. Additional payments to salaried employees since the September Board meeting, as follows:

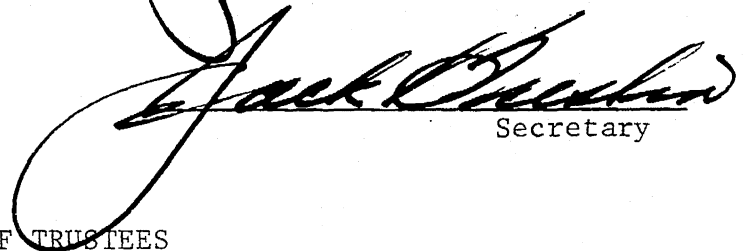
Conferences and Institutes

William Forbes	\$200.00
Harry Hahn	117.00
Adeline Hirschfeld	100.00

The meeting adjourned at 12:05 p.m.

The next meeting of the Board will be held on Wednesday, November 23, with the informal session on Tuesday evening, November 22.


President


Secretary

MINUTES OF THE
SPECIAL MEETING OF THE BOARD OF TRUSTEES
November 5, 1966

The Board convened at 9:00 a.m. in the Heritage Room at Kellogg Center.

The following members were present: Messrs. Harlan, Hartman, Huff, Merriman, Smith, Stevens; President Hannah, Treasurer May, and Secretary Breslin.

Absent: Mr. Nisbet, Mr. White

Discussion
budget
request for
1967-68

The President outlined that the purpose of the meeting was to consider the budget request to be presented to the State Department of Administration asking for the legislative appropriation for operating funds for 1967-68.

At the meeting on October 20, it had been decided that the officers of the University would review the enrollment estimates for the 1967-68 year and present the results of that study at today's meeting.

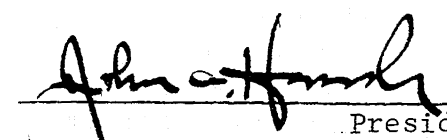
Vice President Sabine and his advisers had started again from scratch, and their new computations came up with approximately the same estimates as the earlier computations.

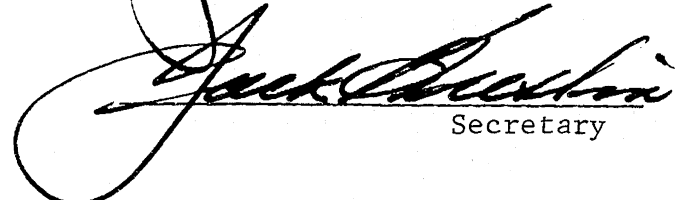
Funds for OU
to include
bldg to house
fire station
and public
safety dept.

After considerable discussion, it was decided to postpone final action on the proposed budget until a special meeting called for the evening of November 10.

On motion by Mr. Huff, seconded by Mr. Harlan, it was agreed to authorize a revision in the budget request for capital improvements and authorize the inclusion in the request of Oakland University an item for funds to construct a building to house a fire station and a public safety department.

The meeting adjourned at 11:10 p.m.


President


Secretary